



# Osseo City Council Meeting

## AGENDA

REGULAR MEETING  
Monday, October 10, 2022  
7:00 p.m., Council Chambers

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MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

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1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Approve September 26 Work Session Minutes
  - B. Approve September 26 Council Minutes
  - C. Receive October 4 Parks and Recreation Minutes
  - D. Receive September Building Report
  - E. Cancel October 31 Council Work Session
  - F. Set Council Work Session for November 7
6. **Matters from the Floor**

Members of the public can submit comments online at [www.DiscoverOsseo.com/virtual-meeting](http://www.DiscoverOsseo.com/virtual-meeting)
7. **Special Business**
  - A. Approve Special Event Permit for Minnesota Meditation Center Event
8. **Public Hearings**
9. **Old Business**
10. **New Business**
  - A. Approve EDA Actions of October 10, 2022
  - B. Approve Internal Posting for Police Lieutenant Position
  - C. Approve Purchase of Public Works Grapple Bucket Attachment
  - D. Approve Agreement with BerganKDV for Auditing Services
  - E. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Osseo Elected Officials Candidate Forum  
OFDRA Steak Fry Event  
Osseo Lions "Boo Tour"  
Annual Coat Drive
14. **Adjournment**

**OSSEO CITY COUNCIL  
WORK SESSION MINUTES  
September 26, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, September 26, 2022.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: None.

Staff present: City Administrator Riley Grams, Financial Consultant Gary Groen and City Accountant Shelly Cisweski.

3. AGENDA

Council agreed to discuss the work session items.

4. DISCUSSION ITEMS

A. DISCUSS TYLER TECH PROJECT FINANCING

Grams stated Councilmembers Johnson and Hultstrom have requested that this item come before the full Council for discussion. They have raised questions relating to the Tyler Tech software implementation expenditures and related financing for the project. The 2020 utility bond issue included \$125,000 for the implementation of new Tyler Tech software that includes, utility billing, meter reading, payroll, accounts payable, general ledger accounting and reporting, budgeting, cashiering, building permits and several other applications. This new system is intended to streamline and enhance some of the accounting and reporting tasks of the City. As a reminder, the old system (Banyon) was creating many issues for Staff with constant crashes and the inability to generate necessary reports we need to administer the City's finances.

Groen reported at the time the bond money was received in 2020, the bonds proceeds were allocated to the water and sewer funds for \$62,500 to each fund. Since then, all software implementation costs have been currently split equally between the water and sewer utility funds equally – consistent with the split of the bond proceeds to finance the project. The schedule of the software project costs to date was provided to the Council as requested prior to the last Council meeting. The report through July 26, 2022, for Tyler expenditures and August 23, 2022, for Abdo expenditures totaled \$143,661.25 which was \$10,624.10 more than the proceeds of the bond issue and the bond issue premium.

Groen explained there is some concern that the implementation expenditures are somehow charged to the water and sewer fund twice. That will not be the case. Groen uses the example of buying a car. If he goes out and buys a new car for \$50,000 and borrow \$50,000 to pay for it, he will repay the \$50,000 that he borrowed from the bank over a period of time. He will not have paid for the car twice. Rather, he will have paid for it just once as he pays the bank back for the money he borrowed. The same applies to the financing for the software.

Groen indicated the City will pay for the Tyler Tech and Abdo expenditures from the bond proceeds the City borrowed. The City will repay the money borrowed (2020 bond issue) over a period of 10 years together with interest. The total payments of principal and interest over the 10-year period will total \$139,748.61 (\$14,748.61 interest and \$125,000 principal). At the time the bonds were issued it was assumed that all related costs of expenditures, financing and repayment would all be split between equally between the water and sewer utility funds. The Council reviewed this process and directed Staff to move forward with the bond sale and subsequent bond repayment process as outlined.

Groen commented recently, Councilmember Johnson has suggested that some of the Tyler and Abdo expenses are not related to any sewer and/or water utility functions, and thus should be removed from those funds and placed elsewhere. Councilmember Johnson estimates that approximately one-third of the expenditures should be removed. Groen and Grams discussed this option in detail and both agreed that this would not be an issue. We can easily review the to-date expenses and determine which ones are not related to utilities, and then place them into a different fund. It was noted Staff recommends the CIP Equipment Fund. Staff would then place a matching revenue stream into the same fund to offset that expense. Likewise for the additional \$10,624, we can determine how much of that should be taken out of the utility fund and placed elsewhere, along with a matching revenue amount as well. Consistent with this approach we would reallocate the project expenses, the bond proceeds and future debt service payments.

Johnson thanked Staff for putting this information together for him in a short period of time. He stated he supported the allocations as recommended by Staff.

Vickerman thanked Staff for their efforts and noted she supported the recommendations from Staff. Groen stated he appreciated the positive feedback and commented further on how the funds would be allocated going forward.

Hultstrom requested further information regarding the annual fees for the Tyler Tech software. Grams explained the annual fee was \$19,000. He noted the first year was paid for through bond proceeds and going forward the expense would be paid for from the general fund.

Johnson thanked Staff again for bringing these changes and recommendations to the Council.

Council consensus was to support Staff's recommendation and to implement the proposed changes.

5. ADJOURNMENT

The Work Session adjourned at 6:18 p.m.

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

Unapproved

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
September 26, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, September 26, 2022.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, Alyson Fauske, WSB & Associates; Lori Johnson, WSB & Associates; Morgan Dawley, WSB & Associates; and City Attorney Joseph Sathe.

Others present: Jane Warren, Domestic Violence Abuse and Action; Jeff Hall, Hall Sweeney; Shawn Sweeney, Hall Sweeney; Kysa Huddleston, Hall Sweeney; Brian Overgard, Collage Architects; Karen Ruzicka, City Resident; Susan Mattson, City Resident; Marilyn Lund, City Resident; Tom Cheney, City Resident; Bill Trombley, City Resident; Bonnie Skjonsby, City Resident; Suzanne Nelson, City Resident; Char Mead, City Resident; Bev Gustafson, City Resident; Sandy Pifau, City Resident; Chuck and Sandy B., City Residents; Frank Ruzicka, City Resident; Bob Lund, City Resident; Becky Weidenbach, City Resident; Roseanna Garibaldi, City Resident; Bev McGinty, City Resident; John McGinty, City Resident; Sharon Amundsen, City Resident; Ken Amundsen, City Resident; Doug Falls, City Resident; Sharon Falls, City Resident; Ginny Conwell, City Resident; Forrest Joel, City Resident; Dave Garibaldi, City Resident; Kenny Nelson, City Resident

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Stelmach, seconded by Hultstrom, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Receive September 12 EDA Minutes
- B. Approve September 12 Council Minutes
- C. Receive September 19 Planning Minutes
- D. Receive August Fire Association Activity Report
- E. Receive August Hockey Association Gambling Report

**A motion was made by Johnson, seconded by Vickerman, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

Frank Ruzicka, 12 6<sup>th</sup> Street NE, expressed concern with the fact he was not notified of the apartment complex that was being proposed. He believed he should have been notified because he lives close to the proposed development.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Harold E. Johnson	\$750	Beautification

Staff recommended the Council accept the donations.

**A motion was made by Stelmach, seconded by Hultstrom, to adopt Resolution No. 2022-56, accepting a donation from Harold E. Johnson. The motion carried 5-0.**

B. PROCLAIM OCTOBER AS DOMESTIC ABUSE AWARENESS MONTH

Jane Warren, Domestic Violence Abuse and Action (DVAA) introduced herself to the Council and described the work her organization does to combat domestic abuse in the community. She explained her group began 16 years ago at St. Joseph the Worker Catholic Church in Maple Grove. She discussed how police departments across the metro were now displaying purple lights during October in order to spur conversations about domestic violence. She thanked the City for displaying purple lights in Boerboom Park for the month of October.

Poppe read a proclamation in full for the record declaring October to be Domestic Abuse Awareness Month in the City of Osseo.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. APPROVE SITE PLAN APPLICATION FOR 600 BLOCK OF CENTRAL AVENUE (Hall Sweeney Housing Project)

Amerman stated Hall Sweeney Properties is proposing to combine five properties into a single lot and redevelopment the site into a 143-unit apartment building at 600-632 Central Avenue. Currently, there are 5 lots with uses including several commercial buildings, a single-family home, and a vacant lot. The redeveloped property will total

1.25 acres. He described the City's notification and publication requirements for site plan requests. It was noted Staff sent 61 public hearing notices, including a notice to the property owner for Realife Cooperative, within the appropriate timeline. Staff commented further on the site plan request and reported the Planning Commission recommended approval with conditions.

Jeff Hall, Hall Sweeney, introduced himself to the Council. He stated he appreciated all of Staff's efforts on this project, noting Staff has been great to work with. He explained he was excited about investing long-term in this beautiful, walkable, pedestrian friendly community. He reported his company builds and holds onto its buildings and has a terrific architect. He discussed how his building would fit into the walkable community noting the tenants would support local businesses. He noted 10% of the units within the building would be affordable at 60% AMI.

Shawn Sweeney, Hall Sweeney, commented further on the building design and amenities that would be included in the building. He reported the building would have a mix of studios, one bedroom and two-bedroom units. He discussed the parking proposed for the site. He explained the building would have co-working space, a fitness center, bike storage rooms, rooftop deck and pet wash area. He stated his goal would be to start the project early 2023. He thanked the Council for considering his project.

Amerman read a public comment in full for the record from Christopher Carrigan at 20 6<sup>th</sup> Street NW, #234 in the 5 Central Apartments. It was noted Mr. Carrigan is a member of the Planning Commission. He explained Mr. Carrigan was concerned with the architecture of the building and the fact this project did not have an Edge Mixed Use commercial aspect.

Lori Johnson, WSB & Associates, commented on the zoning requirements as determined by the Comprehensive Plan noting there was flexibility with the 80/20 requirement. In addition, she noted the architectural standards were fairly ambiguous. She was of the opinion this project does not deviate from the adjacent multi-family uses, but rather development meets the intent of the guidelines.

Johnson described how TIF works within redevelopment projects. He explained there is no longer any parking on the right hand side of Central Avenue in front of this building, but rather was a right-turn lane. He anticipated it would not be conducive to have retail within this building, because the on-street parking near this site was limited.

Stelmach asked how long it took to fill the retail spaces within Realife.

Johnson reported it took some time to fill the seven tenant spaces. Because of this, the 5 Central apartment building proceeded without retail spaces.

Stelmach read an email he received from a resident in full for the record, noting this resident did not support additional multi-family rental housing in Osseo.

Hultstrom commented she and Councilmember Johnson attended three housing seminars in Brooklyn Park. From these seminars, she learned that multi-use with retail uses have expired in the metro area. She encouraged residents to remember that the Met Council dictates how much housing a community should have. She believed this

project was slated to meet the average median income for Osseo and would be a nice addition to the community. In addition, this project fit well into the City's 2040 Comp Plan. She indicated it would be a shame for the City to pursue mixed use/retail uses because these were outdated concepts.

Poppe commented the rents that would need to be achieved for the retail space would be extremely high, which would make it difficult to find tenants.

Stelmach reported he was not anti-retail. He commented there were large store fronts in the 200 block of Central Avenue that took quite some time to fill. For this reason, he did not believe retail was a viable option for this site.

Vickerman asked if there would be a streetscape project that goes along with this development. Grams indicated the streetscape and landscaping would all be installed by the developer.

Vickerman explained the four blocks surrounding this property were largely multi-family. This led her to believe the proposed use fit and was keeping in line with the surrounding uses. She appreciated the architecture on the proposed building and how this building would add to the community's walkability. She understood this project would increase the density in the downtown area, but noted overall she supported the project moving forward.

Poppe opened the meeting for public comment.

Kenny Nelson, 509 Third Avenue NE, stated he was a member of the Planning Commission. He explained he voted against this project because he did not feel the spirit of the law was followed and not enough people knew that this project was being discussed by the Planning Commission. He recommended this project be sent back to the Planning Commission in order for the public to make comments.

Karen Ruzicka, 12 6<sup>th</sup> Street NE, explained she was representing the 108 residents that resided in the 77 units within Realife Cooperative. She reported the residents within Realife received no notification for the Planning Commission meeting. She expressed concern regarding the mixed-use portion of this project. She indicated she was also concerned with the proposed entrance to the parking lot, which was directly across from the Realife entrance. She did not want to see traffic and parking to overflow onto 6<sup>th</sup> Street. She questioned if the underground parking was included in the rental rates and asked where visitor parking spaces were located. She indicated she was concerned with the fact the apartment building had no space for dogs or children. She requested action on this item be sent back to the Planning Commission for a public hearing and further consideration.

Dave Garibaldi, 12 6<sup>th</sup> Street NE, stated his main concerns regarding this project was the fact that 6<sup>th</sup> Street had no sidewalks. He feared how 6<sup>th</sup> Street would be impacted in the winter months with little to no parking and no sidewalks.

Mr. Hall explained he would be happy to work with Realife to further discuss egress and architectural concerns. He anticipated this building would not have a lot of children because the units were smaller.

Brian Overgard, Collage Architects, reviewed the site plan in detail with the Council noting the street size would not be reduced and there would be sidewalk on the south side of the building. He commented further on the amount of traffic this building would generate. It was estimated 160 people would live in this building.

Roseanna Garibaldi, 12 6<sup>th</sup> Street NE, requested further information regarding the greenspace on this site. She stated she was concerned with where children in this building would play. She asked if there was enough underground parking for all of the building's tenants.

Mr. Hall explained his other urban buildings in the metro area do not have children. He reported the intent was not to provide a lot of greenspace, but rather to create more density in order for the tenants to support the local businesses. He indicated all units would have balconies and the building would also have a rooftop deck. He stated the building would have an onsite property manager that would address concerns on the site. He indicated there would be a fee for the heated underground parking and noted there would also be surface spaces for tenants, who opted not to pay for the underground parking.

Ms. Garibaldi encouraged the developer to consider adding visitor parking for the building to ensure parking from this development does not spill onto adjacent properties.

Bev McGinty, 12 6<sup>th</sup> Street NE, asked how many underground parking spaces there would be. Mr. Hall stated there would be 90 underground parking spaces.

Becky Weidenbach, 32 Third Avenue NE, encouraged the Council to table action on this project because the neighbors were not thrilled with this project. She discussed how traffic along Central Avenue would be impacted if this project were approved. She suggested more homes be considered versus more multi-family housing.

Mr. Ruzicka expressed concern with the fact the underground parking garage only had one entrance and exit point. He believed this would be a concern.

Ms. Ruzicka stated as a point of reference, there were 77 units in the Realife Cooperative and most people have one vehicle. She explained there were 87 underground parking spaces. She noted the underground spaces came with a fee and not all spaces were full. She indicated the remainder of the residents that lived within Realife parked on the surface lot. She expressed concern with the fact the proposed development would have 103 units and did not have nearly enough onsite parking.

Bill Trombley, 12 6<sup>th</sup> Street NE, commented on the commercial tenants that were located within Realife. He thanked the Council for their foresight to have these uses located within the cooperative building. He discussed how these commercial uses were meeting the needs of the community. He noted if the proposed building were constructed, long-term businesses in the City would be lost. He recommended the number of units be reconsidered in order to ensure the site was properly parked.

Mr. Sweeney explained the site would have 47 outdoor parking spaces and 109 underground parking spaces.

Johnson encouraged the developer to not charge for the surface parking spaces because this may encourage tenants to park on City streets.

Zach Morris, 616 Central Avenue, discussed the businesses that were located on 6<sup>th</sup> Street that would be lost. He noted he owned the car dealership that was being purchased. He believed this block was an eyesore and was in dire need of redevelopment. He commented on how Staff has been working to enhance this block for years.

Grams encouraged Mr. Morris to keep his comments pertinent to the proposed site plan.

Mr. Morris stated with him being one of the businesses proposed for purchase, he was ready to go and fully supported the proposed apartment complex moving forward.

Ginny Conwell, 12 6<sup>th</sup> Street NE, commented she did not object to the proposed building because this block has been an eyesore for a while. She indicated she was uncomfortable with the proposed density and mass of the proposed building. She feared how the proposed streetscape and landscaping would impact traffic and sight lines.

City resident (name not given), 12 6<sup>th</sup> Street NE, asked if there were sufficient utilities in place to provide electricity, water and sewer to the proposed building. Mr. Hall reported there was adequate capacity for all utilities.

Tom Cheney, 12 6<sup>th</sup> Street NE, stated he has lived in Realife Cooperative for the past four years. He questioned if the proposed building would have electric charging stations for electric vehicles. Mr. Hall explained the site would have six level-two chargers with 24-foot cords. He indicated the building would have the capacity to add more charging stations over time. He discussed how dense compact buildings were the number one way to fight climate change because they promote walkability.

Chris Rains, 624 Central Avenue, discussed the businesses that were on the block, noting Ameriprise, the insurance agent and himself would be staying in Osseo. He explained the Osseo Vacuum was looking for a new location as well.

Mr. Reziska expressed concern with how the trash on the site would be managed.

Char Mead, 12 6<sup>th</sup> Street NE, commented her biggest concern was the surprise of this project. She indicated she was concerned with safety, parking and the amount of traffic this project would generate. She understood this block was in need of redevelopment, but wanted to be sure this was the right project for this block and that it had enough parking. In addition, she did not want to see 6<sup>th</sup> Street adversely impacted.

Johnson stated one of the things that had to be considered for this project was the cost to purchase the land. He believed Hall Sweeney was a reputable company and they were proposing to construct a high quality building in Osseo. He anticipated the

proposed number of units would assist the developer in making the project profitable. He stated he appreciated the fact this developer would not be constructing the building and then turning around and selling it to another company for management. Rather, Hall Sweeney would have their own onsite property managers. He believed this development would be a good neighbor and he supported this project moving forward.

Poppe closed the meeting for public comment.

Stelmach discussed the comments that were brought forward from the public. He questioned what trash pickup would look like for this multi-family building. Mr. Sweeney anticipated trash would be picked up once or twice a week. He explained the building would have trash chutes and the trash would be collected underground. He indicated the management team would roll the trash out once or twice a week for pickup.

Johnson recommended the trash be picked up in the parking lot and not on the street. Mr. Sweeney stated he would take this into consideration.

Stelmach thanked all of the residents who came forward and spoke at this meeting. He stated he appreciated the cooperative efforts from the developer. He indicated he appreciated the fact that the majority of the existing businesses were looking to stay in Osseo.

Vickerman indicated the Realife Cooperative building was a huge asset to the community. She explained the Council was looking to do something similar with the proposed development. She reported the proposed building would greatly enhance this block. She stated she appreciated how forward thinking this development was. She asked if this meeting had provided the neighbors the right platform to voice their concerns.

The neighbors thanked the Council for allowing them to speak at this meeting.

Poppe reported a lot of the concerns that were raised were very similar to the comments that were brought forward when 5 Central was considered. He stated he believed 5 Central was a tremendous asset to the community. He appreciated the fact this property would have onsite management from Hall Sweeney as this would assist with addressing any concerns occurring on the property. He discussed how the businesses in Osseo were thriving due to the density in the community. He indicated people were moving to livable and walkable communities. He thanked all of the residents that came forward and stated their concerns had been heard.

Mr. Ruzicka asked if the City knew if the County would be expanding 93<sup>rd</sup> at any time in the future.

Poppe stated this may be in the long-range plans, but this would not impact the property boundaries. Grams explained staff has spoken with the County regarding 93<sup>rd</sup> and reported a trail would be considered along this roadway in the future in order to serve the future light rail station.

**A motion was made by Hultstrom, seconded by Stelmach, to adopt Resolution No. 2022-57, approving the Site and Building Plan Application for a Multi-Family Residential Development at 600 Central Avenue, subject to the conditions:**

- 1. The improvements shall match the site plan submitted for approval by the City Council;**
- 2. Any necessary payment for SAC charges must be made prior to issuance of any building permits;**
- 3. The applicant shall obtain all necessary building and sign permits and pay all fees related to the proposed improvements;**
- 4. Weeds and other vegetation shall be maintained at all times in accordance with Chapter 93.38 of the City Code;**
- 5. All trash shall be stored within a properly screened enclosure.**
- 6. The applicant shall revised the landscape plan to increase the amount of vegetation on the eastern berm for parking lot screening purposes.**
- 7. The applicant shall provide updated information regarding the amount of bicycle parking provided on site; both outside and within the parking garage and shall comply with the ordinance standards.**
- 8. The applicant shall provide detailed information about the parking stall sizing and how circulation will occur within the surface lot and parking ramp. Turning radii for large and small passenger vehicles should be examined.**
- 9. The applicant shall revised their utility plans to comply with the City Engineer comments and City regulations.**
- 10. The site plan will be valid for one year following the date of approval unless work begins toward completion within one year or the approval is renewed for a period of one year by the City Council.**

Johnson asked if the comments brought forward this evening should be further considered. Mr. Sweeney stated he has been taking notes and explained all of the comments would be taken into consideration. He reported it was his goal to be a good neighbor.

**The motion carried 5-0.**

- B. ACCEPT QUOTES AND APPROVE CONTRACT FOR TOPSOIL AND SOD REPLACEMENT FOR 2020 STREET PROJECT – Alyson Fauske, WSB & Associates**

Alyson Fauske, WSB & Associates, stated the locations where topsoil and sod is proposed to be replaced has been determined by staff. As was discussed at the August 23, 2022, work session a different topsoil mix (a boulevard mix) was specified. The quote package requires the contractor to submit documentation to the construction observer verifying that the topsoil import meets the specifications. On September 16, 2022, the quote package was emailed to eight contractors and was posted on Quest CDN to garner as many quotes as possible. Due to the scope of the work and to get the work completed yet this fall, quotes were due at 3 pm on September 23, 2022, therefore quote information was not available at the time that the packet was published. Staff provided the Council with an update on the number and range of quotes received and reviewed an updated Resolution that includes the information on the lowest quote. It was noted the quote package includes watering for 30 days. She commented on the options available to the Council which would be to accept the

quotes and award the contract, or to reject the quotes extending the 30 day maintenance into the spring of 2023 in order to receive more competitive bids.

Stelmach asked if November was a proper time to lay sod. Ms. Fauske explained she had some experience with late season sod and noted this depends greatly on air temperature.

Morgan Dawley, WSB & Associates, indicated he represented three different cities and have faced similar challenges with sod. He stated sometimes there was a risk with laying late sod that a hard freeze could put the sod at risk. However, typically the sod comes back without concerns. He explained if the project were rebid, the cold weather condition should be taken into consideration. He commented further on the growing months for sod and stated the City could be at risk of having to replace the sod again in the spring if it was installed in mid-November and there was a hard freeze.

Johnson stated the City only received two bids for this project. He explained he supported the City bidding this project again in the spring in order to receive more competitive, reasonable bids.

Poppe questioned if it would be best to bid the project in the spring, but have the sod installed in September of 2023 in order to avoid a potential drought. Ms. Fauske stated this could be considered along with resident expectations.

Vickerman feared the City would be overpaying if the project were rushed this fall. However, she was also concerned about waiting until next fall to install the sod because residents were already upset with the situation. For this reason, she was leaning towards completing the work next spring.

Stelmach asked when sod could be installed in the spring of 2023. Ms. Fauske suggested a performance date be set for June 30, 2023 for the sod installation.

Hultstrom inquired if the City had considered putting topsoil and seeding this fall. Ms. Fauske stated it was her recollection that the City moved away from seeding because seed failed in a past project.

Hultstrom believed there was a safety condition that had to be addressed she did not support pushing this project off till the spring or fall of 2023. Mr. Dawley discussed how seeding and overseeding can provided good results, but does take more time to fully establish.

Vickerman stated she did not want the City to have to do this project again.

Johnson anticipated contractors were not looking for work at this time. He explained he supported rebidding this project in the spring in order to receive better bids.

Stelmach asked if the City could provide the water for the sod watering. Ms. Fauske discussed how the quote would be reduced if the City were to provide water for the sod.

Stelmach questioned if the sod watering was solely the responsibility of the contractor. Ms. Fauske reported it would be the contractors responsibility for the first 30 days and after that point, the homeowners were to assume this responsibility.

Hultstrom commented she was not in favor of waiting until next spring to complete a project that was discussed in July.

Vickerman discussed how the residents in the project area want this work done.

Johnson stated he understood this to be the fact but noted the project came in \$12,000 higher than anticipated. He questioned where the City would get the funds to cover the expense of this project. Grams indicated the overage would come from the Street CIP Fund.

Johnson commented he did not support moving forward with this project given the high expense.

Poppe stated he supported pushing this project to the spring of 2023 in order to receive more favorable quotes.

Stelmach concurred stating it would be better to wait until next spring.

**A motion was made by Vickerman, seconded by Johnson, to adopt Resolution No. 2022-58, Rejecting the Quotes for the Topsoil and Sod Replacement for the 2020 Street Project and Directing Staff to Rebid the Project in the Spring of 2023. The motion carried 4-1 (Hultstrom opposed).**

C. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.**

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS

Hultstrom explained she finished her service with the League of Minnesota Cities on the Legislative Policy Human Resources and Data Practices Committee on September 13, 2022.

Johnson stated he appreciated all of the residents that came forward to speak this evening and he thanked the Mayor and Councilmembers for allowing them to voice their concerns.

Vickerman reported Rosh Hashanah began on Sunday.

Stelmach thanked all of the residents who attended the meeting and offered the Council comments. Stelmach stated he was looking forward to the upcoming Halloween event on Main Street.

13. ANNOUNCEMENTS

Poppe reported the last day for the farmers market would be on Tuesday, September 27 from 3:00 p.m. to 6:30 p.m.

Poppe encouraged residents to take advantage of the Osseo Trolley which was available Monday through Thursday from 9:00 a.m. to 2:30 p.m.

Poppe invited the public to attend the 2022 Osseo Candidate Forum which would be held on Wednesday, October 12, 2022, at 6:30 p.m. at City Hall in the Council Chambers.

14. ADJOURNMENT

**A motion was made by Vickerman, seconded by Hultstrom, to adjourn the City Council meeting at 9:29 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

**OSSEO PARKS & RECREATION COMMITTEE MINUTES  
REGULAR MEETING  
October 4, 2022**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, October 4, 2022.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Kerstin Schulz, Larry Stelmach, Dori Trossen, Alicia Vickerman and Kara Wolf.

Absent: None

Others present: Community Management Coordinator Joe Amerman, Harold Johnson

3. APPROVE AGENDA

**A motion was made by Vickerman, seconded by Bonn, to approve the meeting's agenda. The motion passed 7-0.**

4. APPROVE MINUTES

**A motion was made by Mueller, seconded by Vickerman, to approve the February 8, 2022, meeting minutes as presented. The motion passed 7-0.**

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments.

Harold Johnson, 12 6<sup>th</sup> Street NE-#106, thanked the Parks and Recreation Committee members for volunteering on behalf of the community. He asked that the members consider volunteering to serve on the 150<sup>th</sup> Anniversary Subcommittee, noting the event would be held in 2025. He explained volunteers were needed to assist with gathering the history of the community in order to create a publication for the anniversary celebration.

6. SPECIAL BUSINESS

There was no special business.

7. OLD BUSINESS

A. REVIEW OF OSSEO SUMMER YOUTH RECREATION 2022

Amerman stated at the December 2021 meeting of the Osseo Parks and Recreation Committee meeting the Committee decided to once again partner with Revolutionary Sports to provide youth sports options for children ages 2-12. This year saw 338 individual class registrations, up from 221 in 2019, a 53% increase. The total number of children registering increased only a slight amount from 180 in 2019, to 183 in 2022. Both numbers

in 2022 are lower than what the city saw in 2021, though this was not unexpected. In 2021 the suspicion was that numbers might be slightly inflated from a combination of comparatively low registration rates and a post-covid 'bump' in participation. In 2022, rates were raised and are now closer to the metro average, though still at the very most affordable end. The effect of a continuing recovery from the pandemic emergency is going to be take longer to confirm and it is likely that it will take several more years to draw any certain conclusions with real confidence. It is worth noting that while unique participant numbers returned to something close to 2019, the number of sessions each participant signed up for actually increased. This suggests that those parents that do register their children with Osseo sports are satisfied with the decision.

Amerman explained in 2022, Osseo Parks and Recreation set a per program rate of \$46.50 for residents, and \$59.50 for non-residents, to participate in Youth Sports. The city then pays Revolutionary Sports \$47.50 per child, which is a flat cost to the city regardless of what rate the city charges. This is a \$7.00 increase to both residents and non-residents over the previous two years. This increase was necessary due to the increased fee that Revolutionary Sports charges the city of Osseo for each participant. He commented further on the summer youth recreation numbers and requested feedback from the Committee.

Stelmach asked if RevSports was covering their costs for the youth programming. Amerman explained the costs they suggest assure that their costs are covered.

Vickerman questioned if staff received any feedback regarding the slight price increase. Amerman reported he did not receive any communication or complaints regarding the price increase. He stated even with the increased rates, the residents in Osseo were receiving an affordable option for summer youth programming.

Mueller explained her family participated and added on multiple sessions this year. She reported the coaches were excellent and she enjoyed sharing information regarding these programs with her friends and family.

Schulz suggested an end of the year survey be sent out to the families that participated this summer in order to gain feedback for next year.

Trossen suggested the City advertise RevSports at Lions Roar and other community events to make the public more aware of the summer programming. Amerman indicated he could bring this up to RevSports.

Vickerman asked if RevSports would consider offering winter or fall sports. Amerman explained fall options had been considered by the City but this runs into school activities and the numbers would be down.

Vickerman stated she would like staff to explore basketball options for youth programming.

Stelmach commented skating lessons could also be considered because the City could have an outdoor rink. Amerman stated he would have speak with Public Works Director Waldbillig regarding this matter.

Wolf reported she participated in the youth sports this summer with her daughter and she believed the programming was very well run.

B. REVIEW MUSIC AND MOVIES IN THE PARK 2022

Amerman stated the 2022 Music and Movies in the Park event series began on June 14th with a performance by the always popular The Teddy Bear Band and concluded on August 23rd with a night of music put on by the Spark School. August 30th was set aside as a rain date, though it was not used. We did have once cancellation, as The Raptor Center found the unusually high heat and humidity on July 19th posed a health risk to the birds. Unfortunately, we were not able to arrange a rescheduled evening with The Raptor Center. This year our Tuesday events seemed to narrowly dodge an unusually high number of weather events, including Led Penny finishing their performance in between the rain drops. Throughout the series Ed Columbus of the Osseo Lions served as Master of Ceremonies and oversaw the set-up of our sunset movies. A movie attendant hired by the Public Works Department to manage set-up and tear down of the movie screening equipment did an excellent job this year, and Public Works Director Nick Waldbillig has recommended that they be hired again in 2023. Staff commented further on the music and movies in the park programming, noting the City benefited from generous donors in 2022.

Schulz thanked Committee Member Bonn and Ed Columbus for all of their assistance with these events.

Mueller discussed how the weather can play a role in how much people are eating at the music/movie events. She requested further comment on the feedback staff received from the food truck vendors. Amerman stated some vendors were doing better than others at the Music and the Movies in the Park events.

Bonn reported the heat and rain could be impacting the food truck vendors. She indicated the Yellow Tree Theater was seeing the same thing with the food trucks that were attending their events. She anticipated many residents were eating at home where it was cool prior to coming to the music/movie event. She suggested the City not do the food trucks in the future, noting the City was selling ice cream and popcorn at the events. She indicated the City could forego food trucks for one year and see what kind of feedback is received from the residents.

Schulz stated in years past the food trucks were very happy with the turnouts at these events. She suggested the City look at the price point for the food trucks and consider advertising the food trucks more. Amerman commented on how it was growing increasingly difficult to bring food trucks in given how competitive the market was with local breweries.

Trossen suggested the City considering finding other ways to entertain the children at the events during down time.

Wolf supported staff's recommendation to move the Teddy Bear Band to later in the summer.

8. NEW BUSINESS – None

10. STAFF & COMMITTEE MEMBER REPORTS

Amerman commented the City was beginning to think about the City's 150<sup>th</sup> Anniversary Celebration. He stated a group of residents met to discuss how to gather and prepare for this event. He reviewed a potential timeline for the opening of the expanded Boerboom Park in time for the 150<sup>th</sup> Anniversary Celebration.

The Committee thanked Committee Member Bonn for all of her efforts this summer at the Music and Movies in the Park events.

Mueller thanked Councilmember Johnson for bringing up the 150<sup>th</sup> Anniversary Celebration and stated she would be interested in volunteering.

11. ADJOURNMENT

**A motion was made Vickerman, seconded by Mueller, to adjourn the meeting at 6:45 p.m. The motion passed 7-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921220093	8/18/2022 (missed on previous report)	22109	\$ 12,488	Dennis Regan	525 2nd Ave NE	BL	tear off and rebuild deck		\$ 236.00	\$ 153.40	\$ 6.00	\$395.40
1311922140109	9/6/2022	22119	\$ 17,000	Bell Tower Osseo LLC (Arrow Companies)	101 Broadway St W	MEC	1 VAV box, relocate t-states, change out existing PRV for new RR fixtures, in-line fans for IT rooms		\$ 295.00	\$ 191.75	\$ 8.50	\$495.25
1311922110031	9/6/2022	22120	\$ 26,858	Amy Milnar	332 2nd Ave NW	BL	13 windows w/i existing openings		\$ 75.00	\$ 1.00		\$76.00
1811921210007	9/7/2022	22121	\$ 4,800	Zachary Smetana	608 4th Ave NE	BL	reroof		\$ 100.00	\$ 1.00		\$101.00
1811921340006	9/7/2022	22122	\$ 2,000	Sipe Brothers	408 3rd St SE	PL	replace 1 Re assembly and 1 1/2" Re assembly		\$ 73.75	\$ 47.94	\$ 1.00	\$122.69
1811921220138	9/8/2022	22123	\$ 2,000	James Kilmer	333 1st Ave NE	PL	water heater		\$ 75.00	\$ 1.00		\$76.00
n/a	9/7/2022	22124	\$ -	Lions Roar Festival	317 Central Ave	EL	wire festival		\$ 90.00	\$ 1.00		\$91.00
1811921220007	9/8/2022	22125	\$ 1,500	Jenny Miller	508 1st Ave NE	PL	water heater		\$ 75.00	\$ 1.00		\$76.00
1811921240051	9/12/2022	22126	\$ 2,470	Adam Biegert	108 6th Ave NE	BL	egress window		\$ 88.50	\$ 1.50		\$90.00
1811921220098	9/12/2022	22127	\$ 1,500	Cynthia Beck	425 2nd Ave NE	PL	gas water heater		\$ 75.00	\$ 1.00		\$76.00
1811921340031	9/15/2022	22128	\$ 7,500	Jennifer Camacho	333 7th Ave SE	U	sewer lining		\$ 75.00	\$ -		\$75.00
1811921310051	9/15/2022	22129	\$ 4,500	Troy Stalcar	233 7th Ave SE	BL	replace sink and faucet		\$ 75.00	\$ 1.00		\$76.00
1811921310024	9/19/2022	22130	\$ 16,802	Osseo Acq LLC	525 2nd Street SE	BLC	Fire Alarm		\$ 295.00	\$ 8.50	\$ 191.75	\$495.25
1311922140011	9/19/2022	22131	\$ -	Ann Kray	309 1st Ave NW	EL	outlets in island		\$ 45.00	\$ 1.00		\$46.00
1311922110025	9/19/2022	22132	\$ -	Mark Pietari	408 2nd Ave NW	EL	xcel saver's switch		\$ 45.00	\$ 1.00		\$46.00
1811921210011	9/19/2022	22133	\$ -	Cassandra Larson	524 4th Ave NE	EL	xcel saver's switch		\$ 45.00	\$ 1.00		\$46.00
1811921310051	9/20/2022	22134	\$ 85,000	Troy Stalcar	233 7th Ave SE	BL	Remodel- kitchen/living area, wall removal		\$ 944.25	\$ 42.50	\$ 613.76	\$1,600.51
1811921240011	9/22/2022	22135	\$ 6,000	Daniel Nickel	101 5th Ave NE	BL	kitchen remodel		\$ 132.75	\$ 3.00	\$ 86.29	\$222.04
1811921210076	9/22/2022	22136	\$ 157,748	6th St Apts LLC	624 North Oaks Dr	BLC	commercial reroof		\$ 1,404.75	\$ 79.00		\$1,483.75
1811921210074	9/22/2022	22137	\$ 150,655	6th St Apts LLC	625 North Oaks Dr	BLC	commercial reroof		\$1,362.75	\$ 75.50		\$1,438.25
1311922110122	9/26/2022	22138	\$ 15,000	Steeple Pointe	625 Central Avenue	BLC	water heater		\$ 265.50	\$ 7.50		\$273.00

## September 2022 - City of Osseo

[illegible]



## City of Osseo City Council Meeting Item

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**Agenda Item:** Cancel October 31 Council Work Session

**Meeting Date:** October 10, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

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**Policy Consideration:**

Consider cancelling the October 31, 2022 Council work session meeting.

**Background:**

Because the October 31 Council work session falls on Halloween night, staff recommends cancelling the meeting.

**Options:**

The City Council may choose to:

1. Approve cancelling the October 31, 2022 work session;
2. Deny cancelling the October 31, 2022 work session;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve cancelling the October 31, 2022 work session.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Set Council Work Session for November 7

**Meeting Date:** October 10, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

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**Policy Consideration:**

Considering setting a special Council work session for Monday, November 7, 2022.

**Background:**

Councilmembers Johnson and Hultstrom have called for a special work session meeting on Monday, November 7, 2022 to discuss the 2022 alley project.

**Options:**

The City Council may choose to:

1. Approve setting a special Council work session for November 7;
2. Deny setting a special Council work session for November 7;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve setting a special Council work session for November 7.



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

## Special Event Permit Application

A Special Event Permit is required if one or more of the following apply to your event:

- 200 or more individuals will be in attendance
- Temporary Alcohol License required
- Admission or fees will be charged or donations requested while using City property
- Special services will be required (road closure, traffic control, security, exclusive use of City property, etc. A deposit will be required for the estimated cost of providing Special Services.)

**INSTRUCTIONS:** Fill out this form completely, sign it, and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City of Osseo 30 days prior to the date of the event.

### 1. EVENT INFORMATION

Name of Event Kathina Robe Offering ceremony Purpose of Event Buddhist ceremony

Description of Event Buddhist group come to offer Kathina robe to the monks. This ceremony is very important and we do once a year after buddhist lent period.

Days/Date(s) of Event October 23, 2022 Start Time 9.00 a.m. End Time 12:30 p.m.

Estimated Setup Start Time 8:00 a.m. Estimated Take Down Finish Time 1:00 p.m.

Location Address Minnesota Meditation Center 224 1st Ave NW, Osseo, MN 55369

Property Owner Name Phra Sirichai Junjaryart

Owner Phone 763-318-5711 Email ven.sirichai@gmail.com

Estimated # of Attendees 80 Admission Fee/Donation Requested \$ 0

### 2. APPLICANT INFORMATION

Name Patcharee Meelon Title Staff

Address 224 1st Ave NW, Osseo, MN 55369

Daytime Phone 763-321-9826 Cell 763-321-9826

Email patuio@yahoo.com

Affiliation/Organization Minnesota Meditation Center

Are you an authorized applicant for this organization?

☒ Yes ☐ No

Will this person have authority to cancel or modify event plans?

☒ Yes ☐ No

Will this person be present at the event and in charge of the event at all times? ☒ Yes ☐ No

If no, provide contact information for person who will be the responsible party on the day of this event:

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

### 3. REQUEST FOR SPECIAL SERVICES

We are requesting the following services to be provided by the City. There will be a charge for these services and a deposit/escrow payment will be required for the estimated cost at least 10 days before the event.

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Street closures (traffic cones, barricades)  | <input type="checkbox"/> Additional street cleaning                                      |
| <input type="checkbox"/> Traffic control   | <input type="checkbox"/> Garbage/recycle bins  |
| <input checked="" type="checkbox"/> Police services requiring special arrangements   | <input checked="" type="checkbox"/> Special signage (e.g., temporary no parking signs)   |
| <input type="checkbox"/> Stationing emergency vehicles at or in the immediate vicinity   | <input type="checkbox"/> Exclusive use of city building(s), equipment, or other property |
| <input checked="" type="checkbox"/> Exclusive use of city streets or right-of-way for event, as staging area, or for event parking |  |

Describe any services, city personnel, city equipment, and city property which you are requesting the city to provide, including the estimate of number and type needed and the basis on which the estimate is made.

I would like to close 3rd street NW at 9:00 A.M. to 12:30 P.M. for prepare area to take group photo.

***If special services are needed, an indemnification agreement is required. The special event holder shall agree to defend, indemnify, and hold the City, its officials, employees, and agents harmless from any claims that arise in whole or in part out of the Special Event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees, and agents. Please complete the release and indemnification agreement and attach to this application. A Special Service deposit amount will be estimated by City staff.***

### 4. SITE PLAN

Attach sketch(es) or site plan(s) showing the location of the following as applicable:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Route (beginning/end, direction of travel, traffic control points) | <input type="checkbox"/> Food concession areas (cooking, serving, consumption, cleaning) |
| <input type="checkbox"/> Ticketing/registration/entry locations  | <input type="checkbox"/> Alcoholic beverage concession areas                             |
| <input type="checkbox"/> Entertainment or stage locations  | <input type="checkbox"/> Other concession areas  |
| <input checked="" type="checkbox"/> List of event activities and locations                             | <input checked="" type="checkbox"/> Size and location of any tents or structures         |
| <input type="checkbox"/> Portable toilet facilities  | <input type="checkbox"/> Trash/recycling receptacle areas                                |
| <input type="checkbox"/> Fencing locations   | <input type="checkbox"/> First aid facilities  |
| <input checked="" type="checkbox"/> Parking areas for participants/spectators                          | <input type="checkbox"/> ADA accessibility considerations                                |
| <input type="checkbox"/> Sign locations  | <input type="checkbox"/> Evacuation routes   |
| <input checked="" type="checkbox"/> Speaker (sound amplification) locations                            | <input type="checkbox"/> Other important aspects of your event                           |

## 5. ENTERTAINMENT

Describe entertainment plans. If there will be music, sound amplification, or any other noise impact, please describe including the intended hours.

7:40 -9:00 a.m. we will open music outside.

11:30-11:40 a.m. we will announce to member for take group photo.

11:40 a.m.-1:00 p.m. we will open the music and speaker.

## 6. ACTIVITIES

List all activities to take place at the special event. Be sure to indicate locations on your site plan(s).

8:00 a.m. Register

11:30 a.m. Group picture

11:40 a.m. Alms offering ceremony

## 7. SANITATION/POTABLE WATER

Describe the toilet and hand washing facilities present on site (type, number, and location) as well as temporary/portable facilities to be provided. Describe the source of potable (drinking) water.

Register : 2 portable auto sanitizer

In building : 5 Portable sanitizer

Restroom: auto foam soap ,2 portable sanitizer

Water: water bottles

## 8. PARKING AND TRAFFIC CONTROL

Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control. Be sure to indicate locations on your site plan(s).

We will use paking lot of Premier bank.(I contact the owner).

## 9. EMERGENCY/MEDICAL SERVICES

Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

Use the south door near main hall.

## 10. SECURITY/CROWD MANAGEMENT

Describe your proposed procedures and staffing for the event operations, crowd control, inclement weather and emergency evacuation plans.

Use three door for exit anytime, and emphasize all staffs keep key with them ready to open the door anytime.

## 11. TRASH/RECYCLING, EVENT CLEAN UP

Describe how many, location, and what type of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

We prepare trash can and clean up after event finish.

Name of trash/recycling hauler \_\_\_\_\_

Will you make use of Hennepin County's Free Portable Recycling Unit Loan Program? ☒ Yes ☐ No

## 12. LIGHTING

Describe any temporary or permanent lighting that will be added for the event, which may need to be inspected by Tokle Electrical Inspection, with an electrical permit issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.

N/A

## 13. TEMPORARY STRUCTURES OR CONSTRUCTION

Describe any tents, enclosures, stages, platforms, scaffolding, riser, bleachers, fences, and any other type of temporary structure or construction for the event. The property owner will be responsible and must obtain any building or electrical permits that may be required for such construction.

4 tents and a big sign at our parking lot .

## 14. ADVERTISING AND PROMOTION

Describe how this event will be advertised and promoted. Describe any signs (size, type, location). All signs must comply with City Code (*Section 153.090 - 153.099*) including a permit, if required. Please provide any ad and flyer copies.

We promote event by member suggestion and facebook.

## 15. NOISE

Describe expected type, duration, and timing of any noise sources. Describe measures to be taken to ensure compliance with the city nuisance ordinances regarding noise ([Chapter 93](#)).

Music and speaker at 8:30-9:00 a.m. ,11:30 a.m.-1:00 p.m.

## 16. FIREWORKS OR PYROTECHNICS

Will any fireworks or pyrotechnics be used at the event? ☐ Yes ☒ No

*If yes, describe in detail. Fire Department approval will be required and a permit/license is required 15 days prior to the event, per City Code ([Section 114.04](#)).*

***Please attach a copy of the permit/license. In addition, as a condition of granting of a permit for fireworks or pyrotechnics, the company hired to perform the pyrotechnics shall provide the City a public liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. Please attach the certificate of insurance to this application.***

## 17. FOOD AND BEVERAGES

Will alcoholic beverages be served?

☐ Yes ☒ No

Will alcoholic beverages be consumed outside the licensed establishment?

☐ Yes ☒ No

Will alcoholic beverages be consumed upon public lands, streets, or parks?

☐ Yes ☒ No

*If yes, describe the type of beverages, alcohol allowed area, security measures to be taken, and the status of the liquor license. Council approval will be required ([Chapter 113](#)). As a condition of allowing the consumption of alcohol outside of the building, the liquor license holder shall provide the City a liquor liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence to include the alcohol allowed area. Please attach the certificate of insurance to this application.*

Will food and/or non-alcoholic beverages be served? ☒ Yes ☐ No

*If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used. Generators or other portable power supply units may need to be inspected by Togle Electrical Inspection, and an electrical permit must be issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.*

We offer snacks ,tea and coffee.

\*No cooking Food\*

Has a license been obtained from the Hennepin County Department of Health and Environment? (Please attach) ☐ Yes ☐ No

## 18. OTHER CONCESSIONS

Describe what vendors or concessionaires you will allow at the event, and how you intend to regulate and monitor their activities.

No.

## 19. GAMBLING

Will there be any gambling (raffles, pull-tabs, bingo, etc.) at the event? ☐ Yes ☒ No

*If yes, a lawful gambling permit will be required as provided by state law. Describe the gambling activity and the status of gambling permit.*

## 20. WORKERS COMPENSATION COMPLIANCE

*In accordance with Minnesota Statutes all applicants for licenses and permits to operate a business in Minnesota must submit acceptable evidence of compliance with Workers' Compensation Insurance requirements. Please complete the certificate of compliance and attach to this application.*

## 21. INSURANCE

*As a condition of the granting of a permit for special event conducted on public property or public streets or public parking lots, the permit holder shall provide the City with a copy of a Certificate of Liability Insurance naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. If alcoholic beverages are to be sold or distributed the policy must also include an endorsement for liquor liability.*

## 22. THE MINNESOTA DATA PRACTICES ACT

*The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a permit from the City of Osseo. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data; however, refusing to supply the data may cause your permit to not be processed. Your residence address and telephone number will be considered public data unless you request this information to be private and provide an alternative address and telephone number. Please sign below to indicate that you have read this notice:*

*Sirichai Jangyart*

September 26, 2022

Signature

Date

☒ I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:

224 1st Ave NW, Osseo, MN 55369

763-318-5711

Address

Telephone

### 23. ACKNOWLEDGEMENT/SIGNATURE

The signature of the legal owner of the event location or the owner's official representative is required and authorizes the designee of the City of Osseo and other entities/agencies to enter the property to perform inspections to establish and ensure compliance will all permit conditions. Entry may be without prior notice.

Sirichai Junjaryat. Phra Sirichai Junjaryat September 26, 2022  
Property Owner Signature Printed Name Date

I hereby acknowledge that I have read this application and that all information is true and correct to the best of my knowledge. I hereby agree that the special event will be conducted in accordance with the Osseo City Code and the laws of Hennepin County and the State of Minnesota. I further understand that failure to comply with the conditions of my Special Event Permit, including the payment of required fees, deposits, and reimbursements, or conducting the event in a way that creates a threat to the health, safety, or welfare of any individual or the general public may result in the immediate cancellation of the Special Event Permit and other penalties.

PL Patcharee Meelon September 26, 2022  
Applicant Signature Printed Name Date

#### Checklist/attachments

- ☒ Application form, signed
- ☐ Sketch/site plan attached
- ☐ Workers Comp Certificate attached
- ☐ Certificate(s) of Insurance
  - ☐ Public land
  - ☐ Liquor
  - ☐ Fireworks
- ☐ Release and Indemnification Agreement
- ☐ Estimated Deposit \$ \_\_\_\_\_ (see next page)

#### Other Permits/Licenses/Application, as applicable

- ☐ Building Permit
- ☐ Electrical Permit
- ☐ Sign Permit
- ☐ Liquor License
- ☐ Lawful Gambling Permit
- ☐ Hennepin County Dept. of Health (food)
- ☐ Community Center Application
- ☐ Band Shell Application
- ☐ Sipe Park Application

#### City of Osseo use only:

This application/request received: Date 9.30.22 By JA

This application approved/rejected by: Date \_\_\_\_\_ By \_\_\_\_\_

Application fee for event received on: Date 9.30.22 Amount \$50 Receipt# 174303

Special Services deposit received on: Date \_\_\_\_\_ Amount \_\_\_\_\_ Receipt# \_\_\_\_\_

Remaining deposit (if any) returned to applicant on: Date \_\_\_\_\_ Amount \_\_\_\_\_ Receipt# \_\_\_\_\_

Administrative Comments & Fees — reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Police Department Comments & Fees — reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Fire Department Comments & Fees — reviewed by \_\_\_\_\_ Date \_\_\_\_\_

Public Works Comments & Fees — reviewed by \_\_\_\_\_ Date \_\_\_\_\_

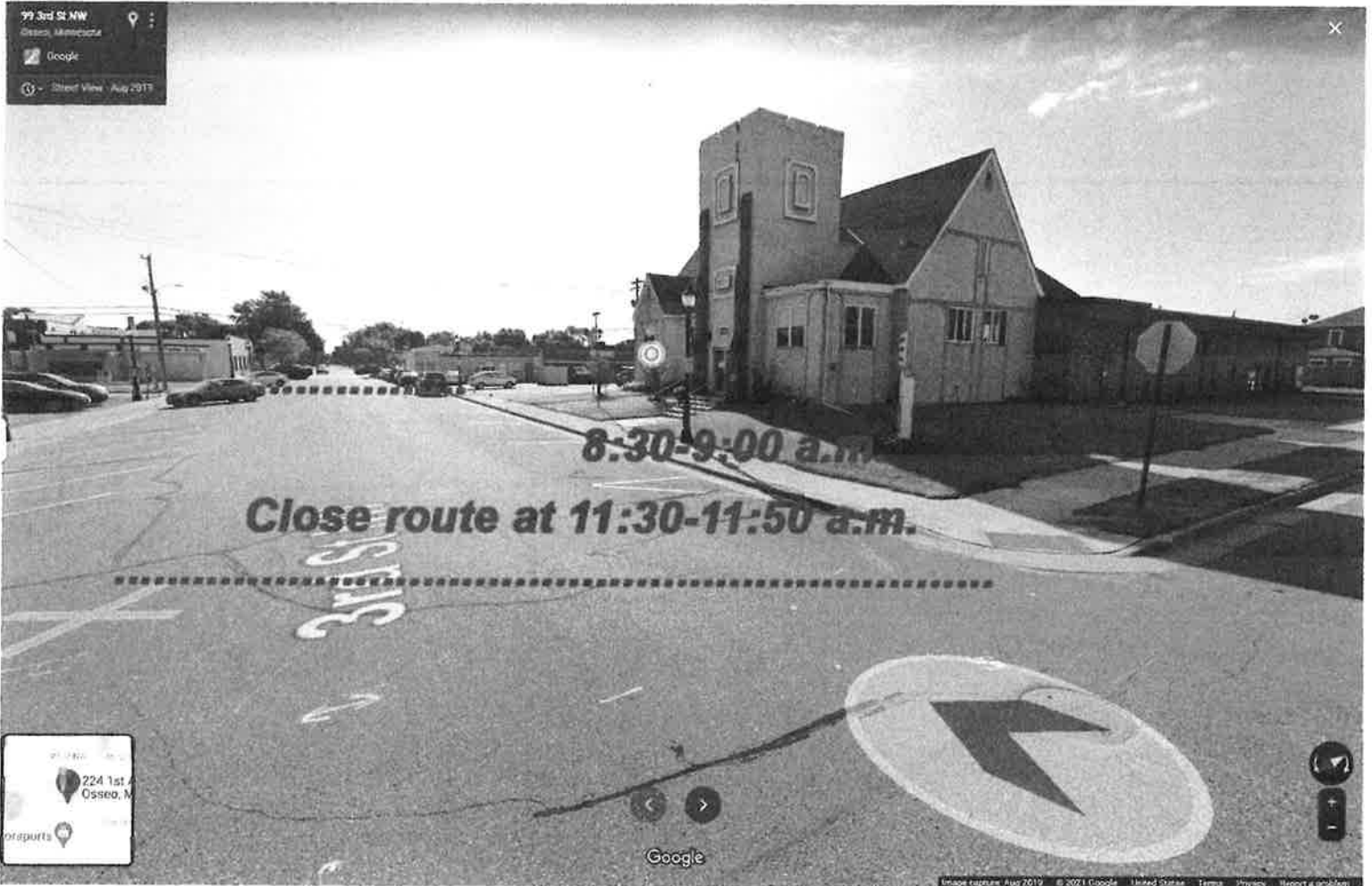
**City of Osseo use only:**

<b>Special Event Permit Fees</b>			
Permit Application Fee		\$50	non-refundable
Special Services (hourly rates for staff time)			deposit refundable, if not used
Staff Time	<b>Staff Type</b>	<b>Rate</b>	
City Staff -- Professional	<i>Pro</i>	\$75/hour	
City Staff -- Administrative Support	<i>Admin</i>	\$50/hour	
City Staff -- Public Works Director	<i>PWD</i>	\$75/hour	
City Staff -- Public Works Maintenance	<i>PWM</i>	\$50/hour	
Police Services	<i>PS</i>	per contract	per current Police services contract

**Special Service Deposit Calculations**

Task	Staff Type	# of Staff	Hours / Staff (Round to 0.25)	Rate	Deposit Amount
				<b>Deposit Total</b>	

79 3rd St NW  
Osseo, Minnesota  
Google  
Street View Aug 2017





# กฐินบูชาธรรมพระมงคลเทพมุนี “เพื่อสร้างอาคารจอดรถ”

วันอาทิตย์ที่ 23 ตุลาคม พ.ศ.2565

ณ วัดพระธรรมกายมินเนโซตา สหรัฐอเมริกา



The Kathina for Constructing Parking Garage  
to Pay Homage to Phramongkolthepmuni  
(Sodh Chandasaro)

Sunday, October 23, 2022

at Minnesota Meditation Center

224 1st Ave NW., Osseo, MN 55369 USA

## กำหนดการ / Schedule

08:30 AM ลงทะเบียน / Registration

08:45 AM รั้วขบวนเจ้าภาพอัญเชิญผ้ากฐินา

/ Form Kathina Procession

09:00 AM ปฏิบัติธรรม / Meditation Session

09:40 AM พิธีทอดกฐิน / Kathina Robe Offering Ceremony

10:00 AM พิธีถวายคิลานเภสัช / Medicine Offering Ceremony

พิธีถวายจตุปัจจัยไทยธรรม / Necessities Offering Ceremony

พิธีถวายภัตตาหารเป็นสังฆทาน / Food Offering Ceremony

11:00 AM ประธานสงฆ์ให้โอวาท / ให้พร

Presiding Monk give the sermon,  
Monks give the blessing

11:15 AM ถ่ายภาพประวัติศาสตร์ / Group Picture

11:30 AM พิธีตักบาตร / Alms Offering Ceremony

12:00 PM เสร็จพิธี / End of Ceremony

(กรุณาสวมชุดขาวมาร่วมพิธี เพื่อรักษาวัฒนธรรมชาวพุทธอันดีงาม)

Please preserve Buddhist tradition  
by dressing in white attire for the ceremony.



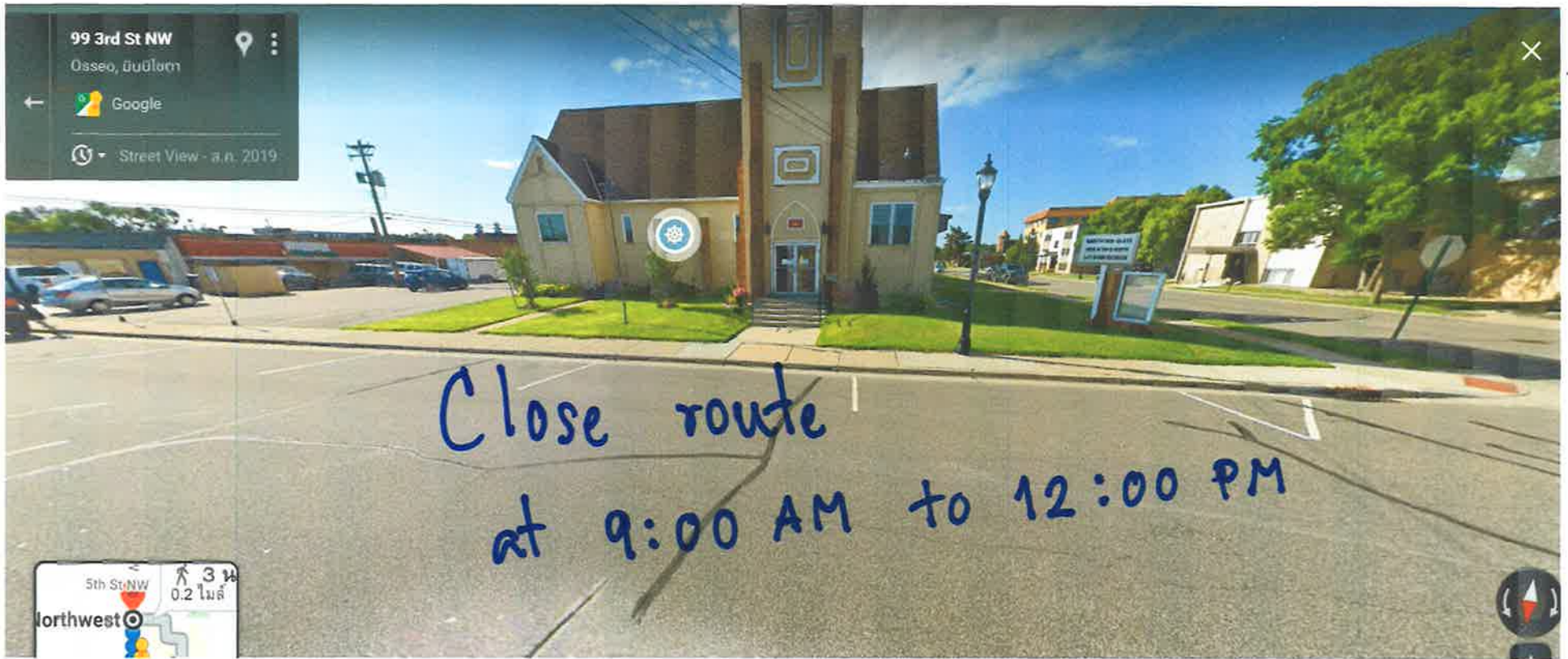
Contact for more information

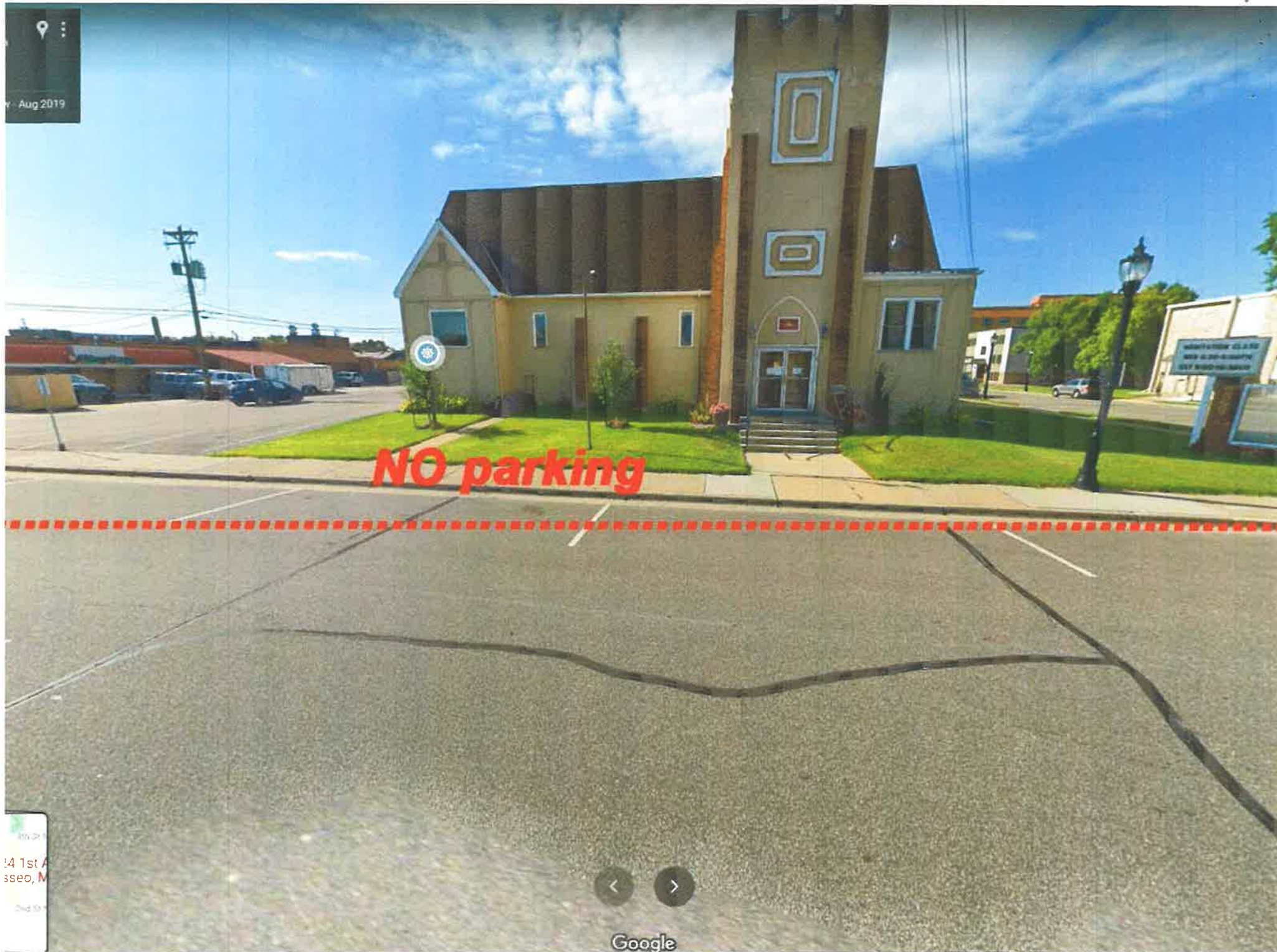
Tel. +1 (763)321-9826 , (763)318-5711



ติดต่อสอบถามเพิ่มเติม

โทรศัพท์ 092-925-5698





14 1st A  
sseo, M



Google



## City of Osseo City Council Meeting Item

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**Agenda Item:** Confirm EDA Actions of October 10, 2022

**Meeting Date:** October 10, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

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The EDA took the following actions at their regular meeting on October 10, 2022:

- 1) Approved a Resolution creating TIF District 2-11 and approving the associated TIF plan for the Hall Sweeney development
- 2) Approved EDA accounts payable

**Options:**

The City Council may choose to:

1. Approve the EDA actions of October 10, 2022;
2. Deny the EDA actions of October 10, 2022;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the EDA actions of October 10, 2022.



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Internal Posting for Police Lieutenant Position

**Meeting Date:** October 6, 2022

**Prepared by:** Shane Mikkelsen, Chief of Police

**Attachments:** None

**Policy Consideration:**

Consider posting for a Lieutenant position internally until Friday, October 14, 2022.

**Background:**

This position is an addition to the police department. The Council approved the position description at the August 22, 2022, meeting. This position should begin around February 1, 2023.

**Previous Action or Discussion:**

This position was discussed at the Public Safety Meetings and prior Council meetings. We want to start the process now, so we have a candidate solidified to fill that position before needing to purchase equipment.

**Budget or Other Considerations:**

This is a salaried position that is in the 2023 budget.

**City Goals Met By This Action:**

Recruit high-quality staff, continue to train staff and work to promote staff retention.

**Options:**

The City Council may choose to:

1. Approve internal posting of Lieutenant position;
2. Approve internal posting of Lieutenant position with noted changes/as amended;
3. Deny internal posting of Lieutenant position;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve internal posting of Lieutenant position.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Purchase of Public Works Grapple Bucket Attachment

**Meeting Date:** October 10, 2022

**Prepared by:** Nick Waldbillig, Public Works Director

**Attachments:** Grapple Price List & Pictures

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**Policy Consideration:**

Consider approving the purchase of a V50 Grapple Bucket Attachment for the bobcat.

**Background:**

The purchase of the V50 Grapple Bucket will allow us to safely load materials like brush, logs, concrete debris, and other objects that can be difficult to move. The public works department regularly trims large boulevard trees to provide clear sightlines at intersections, clearance for street sweeping, and snow removal operations. This process is very time consuming and requires tree limbs and brush to be loaded by hand, the Grapple Bucket will speed up the process and eliminate the need to cut material into smaller pieces.

**Previous Action or Discussion:**

This purchase has been a part of the CIP budget discussions

**Budget or Other Considerations:**

This purchase was moved from the 2021 CIP Budget to be purchased in the 2022 CIP Budget. Purchase of the V50 Grapple Bucket will be purchased using funds out of the Streets CIP.

**City Goals Met By This Action:**

Goal #5. Continue to give Staff the necessary tools to do their jobs effectively and efficiently

**Options:**

The City Council may choose to:

1. Approve purchase of Public Works Grapple Bucket Attachment;
2. Approve purchase of Public Works Grapple Bucket Attachment with noted changes;
3. Deny purchase of Public Works Grapple Bucket Attachment;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve purchase of Public Works Grapple Bucket Attachment.

**Next Step:**

Purchase V50 Grapple Bucket from Lano Equipment, Anoka.

## V50 SCRAP GRAPPLE

Available widths 60", 66", 72" & 78"

Solid bottom grapple for scooping and hauling loose and bulky debris.



1. 1/2" VERTICAL BRACES INSIDE BUCKET

2. NITROSTEEL® CYLINDER RODS & TEFLON® COATED BUSHINGS ON ALL PIVOTS

3. 3/4" x 6" WELD-ON EDGE

4. STANDARD WITH CYLINDER GUARDS

36.9"  
JAW  
OPENING

2-CYL  
INDEPENDENT  
GRAPPLE

< 2400 LB  
LOADER  
OPERATING CAP.

### ADDITIONAL EDGE OPTIONS

MODEL	LIST	BOLT-ON (INSTALLED)		SERRATED (INSTALLED)	
		ITEM	LIST	ITEM	LIST
SBG60	\$5,400	BEV60A	\$420	SBEV60A	\$770
SBG66	\$5,480	BEV66A	\$435	SBEV66A	\$835
SBG72	\$5,615	BEV72A	\$495	SBEV72A	\$920
SBG78	\$5,730	BEV78A	\$535	SBEV78A	\$1,000

Price includes cylinders, cylinder guards, fittings, couplers and Eaton® hoses.

	MODEL	SBG60	SBG66	SBG72	SBG78
Overall Width (Inches)		61.5	67.5	73.5	79.5
Height: Overall / Bucket (Inches)		27.3 / 20.8			
Overall Depth (Inches)		35.5			
Structural Wear Bars Under Bucket (1/2" x 4")		2	2	2	3
Cylinder Bore / Stroke (Inches)		2.0 / 8.375			
Cylinder Pins / Hinge Pins Dia (In)		1.25 / 1.563			
Grapple Jaw Opening (Inches)		36.9			
Approximate Weight (Pounds)		895	930	965	1015
Recommended Loader Capacity		Less than 2400 pounds			

## V60 SCRAP GRAPPLE

Available widths 72", 78", 84" & 90"

The toughest solid bottom grapple for scooping and hauling loose and bulky debris.



1. EXTRA BRACE PLATE & 1/2" VERTICAL BRACES INSIDE BUCKET FOR ADDED STRENGTH

2. NITROSTEEL® CYLINDER RODS & TEFLON® COATED BUSHINGS ON ALL PIVOTS

3. 3/4" x 6" WELD-ON EDGE

4. STANDARD WITH CYLINDER GUARDS

38.8"  
JAW  
OPENING

2-CYL  
INDEPENDENT  
GRAPPLE

> 2400 LB  
LOADER  
OPERATING CAP.

### ADDITIONAL EDGE OPTIONS

MODEL	LIST	BOLT-ON (INSTALLED)		SERRATED (INSTALLED)	
		ITEM	LIST	ITEM	LIST
ISG72	\$6,350	BEV72A	\$495	SBEV72A	\$920
ISG78	\$6,565	BEV78A	\$535	SBEV78A	\$1,000
ISG84	\$6,790	BEV84A	\$570	SBEV84A	\$1,050
ISG90	\$7,165	BEV90A	\$595	SBEV90A	\$1,125

Price includes cylinders, cylinder guards, fittings, couplers and Eaton® hoses.

	MODEL	ISG72	ISG78	ISG84	ISG90
Overall Width (Inches)		73.5	79.5	85.5	91.5
Height: Overall / Bucket (Inches)		29.0 / 22.5			
Overall Depth (Inches)		35.5			
Structural Wear Bars Under Bucket (1/2" x 4")		4	5	5	5
Cylinder Bore / Stroke (Inches)		2.0 / 8.375			
Cylinder Pins / Hinge Pins Dia (In)		1.25 / 1.563			
Grapple Jaw Opening (Inches)		38.8			
Approximate Weight (Pounds)		1080	1130	1170	1210
Recommended Loader Capacity		Greater than 2400 pounds			



3021 W 133rd St • Shakopee, MN 55379 • 952-445-6310  
6140 Hwy 10 NW • Anoka, MN 55303 • 763-323-1720  
23580 Hwy 55 • Loretto, MN 55357 • 763-479-8200  
www.lanoequip.com • www.lanoeq.com • www.lanogardengear.com

## QUOTE - DO NOT PAY

Quote: 02-156405  
Date: 10/4/2022

PO: GRAPPLES  
CustId: CITYOSSEO

Cust Email: ap@ci.osseo.mn.us  
Phone: (763) 425-5741  
Salesperson: JohnM  
User: JohnM

Bill To:

CITY OF OSSEO  
415 CENTRAL AVENUE  
OSSEO, MN 55369

Ship To:

CITY OF OSSEO

Item	Type	Description	Qty	Tax	Price	Discount	Net Price
215049 / NEW	UN	Virnig GRAPPLE-ISG72 Yr: 2021 <b>S/N: 201648</b> ATT - VIRNIG 72" V60 SCRAP GRAPPLE	1.0000		\$5,195.00		\$5,195.00
213512 / NEW	UN	Virnig GRAPPLE-SBG72 Yr: 2021 <b>S/N: 191786</b> ATT - VIRNIG 72" V50 SCRAP GRAPPLE	1.0000		\$4,595.00		\$4,595.00
Remark	RE	QUOTE IS GOOD FOR IN-STOCK UNITS					
Total:							\$9,790.00

Totals					Sub Total:	\$9,790.00
					Total Tax:	\$0.00
					Invoice Total:	\$9,790.00

Signature: \_\_\_\_\_

Quote is Valid for 30 days, programs and discounts subject to change without notice



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Agreement with BerganKDV for Auditing Services

**Meeting Date:** October 10, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** Draft Agreement with BerganKDV

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**Policy Consideration:**

Consider approving a new 5-year extended agreement with BerganKDV for annual financial auditing services.

**Background:**

The City has partnered with BerganKDV for a number of years for annual auditing services. We have a very good working relationship with BerganKDV and they know our staff, financial systems, and auditing requirements very well. The current agreement is set to expire at the end of this fiscal year auditing year.

After discussing with the Council Budget and Finance Committee (Mayor Poppe and Councilmember Johnson), staff is recommending that the City enter into a new 5-year agreement extension with BerganKDV for annual auditing services. This will allow the City to continue working with a very reputable firm in the world of public financial auditing.

The attached draft agreement calls for annual auditing services for years ending 2022 through 2026. The annual fee amounts are:

Year ending December 31, 2022 - \$27,325

Year ending December 31, 2023 - \$28,400

Year ending December 31, 2024 - \$29,555

Year ending December 31, 2025 - \$30,735

Year ending December 31, 2026 - \$31,965

**City Goals Met By This Action:**

Ensure the City's continued financial stability

**Options:**

The City Council may choose to:

1. Approve the attached agreement with BerganKDV for annual auditing services;

2. Approve the attached agreement with BerganKDV for annual auditing services, with noted changes/as amended;
3. Deny approving the attached agreement;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the attached agreement with BerganKDV for annual auditing services.



August 30, 2022

Mr. Riley Grams, City Administrator  
City of Osseo  
415 Central Avenue  
Osseo, MN 55369

Dear Mr. Grams,

Thank you for the invitation to continue our audit relationship with the City of Osseo. We hope the following fee structure meets the City's needs for the next five years.

The fees below include the financial statement audit and drafting the financial statements.

Year Ending December 31, 2022 - \$27,325  
Year Ending December 31, 2023 - \$28,400  
Year Ending December 31, 2024 - \$29,555  
Year Ending December 31, 2025 - \$30,735  
Year Ending December 31, 2026 - \$31,965

Single audits if necessary will be \$3,000-\$5,000 per program.

Additional assistance related to GASB 87 if needed, will be negotiated and billed separately.

If these terms are satisfactory, please sign and return this letter. We appreciate the relationship we've had with the City of Osseo over the past years and look forward to serving you in the future

Sincerely,

Janel Bitzan, CPA

The City of Osseo commits to a five-year renewal of audit services with BerganKDV at the terms above.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Cedar Falls**

602 Main Street  
Suite 100  
P.O. Box 489  
Cedar Falls, IA  
50613-0026  
T 319.268.1715  
F 319.268.1720

**Cedar Rapids**

2720 1st Avenue NE  
Suite 300  
P.O. Box 10200  
Cedar Rapids, IA  
52402-0200  
T 319.294.8000  
F 319.294.9003

**Coralville**

2530 Corridor Way  
Suite 301  
P.O. Box 5267  
Coralville, IA  
52241-0267  
T 319.248.0367  
F 319.248.0582

**Des Moines**

9207 Northpark Drive  
Johnston, IA  
50131-2933  
T 515.727.5700  
F 515.727.5800

**Minneapolis**

3800 American Blvd W  
Suite 1000  
Bloomington, MN  
55431-4420  
T 952.563.6800  
F 952.563.6801

**St. Cloud**

220 Park Avenue S  
P.O. Box 1304  
St. Cloud, MN  
56302-3713  
T 320.251.7010  
F 320.251.1784

**Waterloo**

100 East Park Avenue  
Suite 300  
P.O. Box 2100  
Waterloo, IA  
50704-2100  
T 319.234.6885  
F 319.234.6287

bergankdv.com



Osseo, MN

# Pending Expense Approval Report

By Vendor Name

APPKT00063

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: ABM Equipment, LLC</b>					
ABM Equipment, LLC	172033-IN	Versalift Bucket Truck annual inspection/service	Vehicle Repairs/Maintenance	101-42000-217	1,762.21
<b>Vendor ABM Equipment, LLC Total:</b>					<b>1,762.21</b>
<b>Vendor: Advanced Irrigation Inc</b>					
Advanced Irrigation Inc	55645091322	Irrigation service and repairs - Central Ave	Central Avenue Beautification	101-42350-215	2,954.00
<b>Vendor Advanced Irrigation Inc Total:</b>					<b>2,954.00</b>
<b>Vendor: Aspen Mills Inc</b>					
Aspen Mills Inc	300888	OFD D. Kamp pants/boots	Uniforms/Gear	101-41920-218	176.94
<b>Vendor Aspen Mills Inc Total:</b>					<b>176.94</b>
<b>Vendor: Bob &amp; Carl's Auto Body, Inc.</b>					
Bob & Carl's Auto Body, Inc.	26715	2021 Ford Police squad front end repair	Vehicle Repairs/Maintenance	101-41900-217	315.80
Bob & Carl's Auto Body, Inc.	27132	2021 Ford Police squad re-install damaged deflecto	Vehicle Repairs/Maintenance	101-41920-217	83.20
<b>Vendor Bob &amp; Carl's Auto Body, Inc. Total:</b>					<b>399.00</b>
<b>Vendor: Bonita Roeder</b>					
Bonita Roeder	8901-14450	Reimbursement for dog fence repair - alley project	Street Improvement	412-42000-529	138.71
<b>Vendor Bonita Roeder Total:</b>					<b>138.71</b>
<b>Vendor: Cintas Corp.</b>					
Cintas Corp.	4133081732	10/3/22 City Hall Mat Service	Operations	101-41700-211	17.26
Cintas Corp.	4133081754	10/3/22 PD Mat Service	Leases/Rentals	101-41900-410	6.41
<b>Vendor Cintas Corp. Total:</b>					<b>23.67</b>
<b>Vendor: Comcast</b>					
Comcast	Sep 24, 2022	Oct 2022 City Hall service	Telecommunications	101-41700-321	376.74
Comcast	Sep 27, 2022	Oct 2022 City Hall service	Telecommunications	101-41700-321	20.01
Comcast	9/24/22	Oct 2022 Public Works service	Telecommunications	101-42000-321	183.03
<b>Vendor Comcast Total:</b>					<b>579.78</b>
<b>Vendor: Concrete Idea Inc.</b>					
Concrete Idea Inc.	Sept 20 WSB letter	Pay Voucher 2 - 2022 Alley Project	Street Improvement	412-42000-529	255,012.68
<b>Vendor Concrete Idea Inc. Total:</b>					<b>255,012.68</b>
<b>Vendor: Created By Me Photography, LLC</b>					
Created By Me Photography, L	2323	Police Dept headshot portrait	Office Operations	101-41900-201	50.00
<b>Vendor Created By Me Photography, LLC Total:</b>					<b>50.00</b>
<b>Vendor: Eftps - Fit And Fica</b>					
Eftps - Fit And Fica	INV0000129	Federal Tax	Federal Withholding	101-21701	4,626.38
Eftps - Fit And Fica	INV0000129	Social Security	Fica Withholding	101-21703	3,817.58
Eftps - Fit And Fica	INV0000129	Medicare	Fica Withholding	101-21703	1,531.06
<b>Vendor Eftps - Fit And Fica Total:</b>					<b>9,975.02</b>
<b>Vendor: Ehlers &amp; Associates, Inc</b>					
Ehlers & Associates, Inc	91823	Arbitrage Report ending 6/29/22 - GO Bonds 2017A	Other Professional Services	308-47250-310	1,750.00
<b>Vendor Ehlers &amp; Associates, Inc Total:</b>					<b>1,750.00</b>
<b>Vendor: Fairs Garden Center</b>					
Fairs Garden Center	12380	PW - Sand for Lions Roar	Operations	101-42350-211	17.00
<b>Vendor Fairs Garden Center Total:</b>					<b>17.00</b>

**Pending Expense Approval Report**
**Packet: APPKT00063**

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Finken Water Solutions</b>					
Finken Water Solutions	1334085	Oct 2022 417 1st Ave NE water softener rental	State Sales Tax	101-21550	2.63
Finken Water Solutions	1334083	Oct 2022 Admin water cooler rental	Operations	101-41700-211	13.00
Finken Water Solutions	24923TL	9/15/22 Admin bottled water delivery	Operations	101-41700-211	5.45
Finken Water Solutions	1334084	Oct 2022 PD water cooler rental	Operations	101-41900-211	8.00
Finken Water Solutions	24924TL	9/15/22 PD bottled water delivery	Operations	101-41900-211	39.45
Finken Water Solutions	5505302	OFD bottled water	Operations	101-41920-211	54.00
Finken Water Solutions	1334085	Oct 2022 417 1st Ave NE water softener rental	Rental Property Expenses	205-42350-801	34.95
<b>Vendor Finken Water Solutions Total:</b>					<b>157.48</b>
<b>Vendor: Fire Instruction Rescue Educat</b>					
Fire Instruction Rescue Educat	5763	OFD Accountability Fire Ground Mgmt training 9/29	Fire Training - Reimbursable	101-41920-261	550.00
<b>Vendor Fire Instruction Rescue Educat Total:</b>					<b>550.00</b>
<b>Vendor: Further</b>					
Further	INV0000119	Employee HSA	Employee H.S.A Contribution	101-21711	950.93
<b>Vendor Further Total:</b>					<b>950.93</b>
<b>Vendor: Gary A Groen, CPA</b>					
Gary A Groen, CPA	9/30/22	August 2022 Financial consulting service	Accounting/Auditing	101-41550-301	684.00
Gary A Groen, CPA	9/30/22	August 2022 Financial consulting service	Accounting/Auditing	601-49400-301	427.50
Gary A Groen, CPA	9/30/22	August 2022 Financial consulting service	Accounting/Auditing	602-49400-301	427.50
Gary A Groen, CPA	9/30/22	August 2022 Financial consulting service	Accounting/Auditing	604-49400-301	171.00
<b>Vendor Gary A Groen, CPA Total:</b>					<b>1,710.00</b>
<b>Vendor: Gopher State One Call Inc</b>					
Gopher State One Call Inc	2090662	August 2022 Utility locate service	Other Professional Services	601-49400-310	22.95
Gopher State One Call Inc	2090662	August 2022 Utility locate service	Other Professional Services	602-49400-310	22.95
<b>Vendor Gopher State One Call Inc Total:</b>					<b>45.90</b>
<b>Vendor: Grainger</b>					
Grainger	845649680	PW graffiti paint remover/gloves	Operations	602-49400-211	291.60
<b>Vendor Grainger Total:</b>					<b>291.60</b>
<b>Vendor: Hennepin County Information Technology</b>					
Hennepin County Information	1000191336	Jan 2022 CIT Services PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191338	Feb 2022 CIT Service Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191340	March 2022 CIT Services Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191342	April 2022 CIT Service Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191344	May 2022 CIT Service Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191346	June 2022 CIT Service Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191348	July 2022 CIT Services Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
Hennepin County Information	1000191350	August 2022 CIT Services Charges PINS, SILS, CALS	Assessing Service	101-41110-308	29.00
<b>Vendor Hennepin County Information Technology Total:</b>					<b>232.00</b>

# Pending Expense Approval Report

Packet: APPKT00063

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Hennepin County Public Works</b>					
Hennepin County Public Work	1000192124	August 2022 PW fuel charges	Fuel - Vehicle/Equipment	101-42000-216	131.12
<b>Vendor Hennepin County Public Works Total:</b>					<b>131.12</b>
<b>Vendor: Hillyard/Minneapolis</b>					
Hillyard/Minneapolis	604880053	City Hall paper towels, bath tissue, trash liners	Operations	101-41700-211	575.88
<b>Vendor Hillyard/Minneapolis Total:</b>					<b>575.88</b>
<b>Vendor: Icma Retirement Corporation</b>					
Icma Retirement Corporation	INV0000118	DFC - ICMA	Deffered Comp	101-21705	300.00
<b>Vendor Icma Retirement Corporation Total:</b>					<b>300.00</b>
<b>Vendor: Jimmy's Johnnys</b>					
Jimmy's Johnnys	MP211261	Boerboom Park porta potty rental 8/26 - 9/22	Operations	101-42350-211	88.00
<b>Vendor Jimmy's Johnnys Total:</b>					<b>88.00</b>
<b>Vendor: Kennedy &amp; Graven, Chartered</b>					
Kennedy & Graven, Chartered	169918	August 2022 Legal Services - Civil	Operations	101-41500-211	65.63
Kennedy & Graven, Chartered	169918	August 2022 Legal Services - Civil	Legal Service - Civil	101-41500-304	3,513.64
<b>Vendor Kennedy &amp; Graven, Chartered Total:</b>					<b>3,579.27</b>
<b>Vendor: Kloster, Melissa</b>					
Kloster, Melissa	17	September Senior Strength class instruction	Programming	101-42300-312	450.00
<b>Vendor Kloster, Melissa Total:</b>					<b>450.00</b>
<b>Vendor: Law Enforcement Labor Services</b>					
Law Enforcement Labor Servic	October 2022	October 2022 PD Union Dues	Union Dues	101-21708	390.00
<b>Vendor Law Enforcement Labor Services Total:</b>					<b>390.00</b>
<b>Vendor: MacQueen Emergency</b>					
MacQueen Emergency	PO6818	OFD T. Domben gear repair bunker pants	Uniforms/Gear	101-41920-218	16.00
<b>Vendor MacQueen Emergency Total:</b>					<b>16.00</b>
<b>Vendor: Metro Sales Inc</b>					
Metro Sales Inc	INV2131022	Oct 2022 PD copier lease charge	Leases/Rentals	101-41900-410	78.88
Metro Sales Inc	INV2130316	PW copier lease 3Q22 and usage 6/24 - 9/23/22	Operations	101-42000-211	88.44
<b>Vendor Metro Sales Inc Total:</b>					<b>167.32</b>
<b>Vendor: Metro West Inspection Services, Inc.</b>					
Metro West Inspection Servic	3443	September 2022 Building Inspection Services	Building Inspections Payable	101-20222	12,972.04
<b>Vendor Metro West Inspection Services, Inc. Total:</b>					<b>12,972.04</b>
<b>Vendor: Minnesota Bureau of Criminal Apprehension</b>					
Minnesota Bureau of Criminal	718186	CJDN Access Fee July 1, 2022 - June 30, 2023	Radio Communications	101-41900-220	600.00
<b>Vendor Minnesota Bureau of Criminal Apprehension Total:</b>					<b>600.00</b>
<b>Vendor: Minnesota Chiefs of Police Association</b>					
Minnesota Chiefs of Police As	13417	PD Critical Issues Series webinar registrations	Education/Meetings/Travel	101-41900-260	600.00
<b>Vendor Minnesota Chiefs of Police Association Total:</b>					<b>600.00</b>
<b>Vendor: Minnesota Equipment Inc</b>					
Minnesota Equipment Inc	P82950	Repair on JD mower	Equip Repair/ Maintenance	101-42350-221	24.38
<b>Vendor Minnesota Equipment Inc Total:</b>					<b>24.38</b>
<b>Vendor: Minute Maker Secretarial</b>					
Minute Maker Secretarial	M1569	9/12 CC; 9/19 Planning; 9/26 CC & WS mtg minutes	Recording Services	101-41000-307	307.00
Minute Maker Secretarial	M1569	9/12 CC; 9/19 Planning; 9/26 CC & WS mtg minutes	Recording Services	101-41000-307	263.50

# Pending Expense Approval Report

Packet: APPKT00063

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Minute Maker Secretarial	M1569	9/12 CC; 9/19 Planning; 9/26 CC & WS mtg minutes	Recording Services	101-41650-307	190.50
Vendor Minute Maker Secretarial Total:					761.00
Vendor: Mn Dept Of Labor/Industry					
Mn Dept Of Labor/Industry	ALR0138308X	ELV-07632 Elevator Annual Operator License	Operations	101-41700-211	100.00
Vendor Mn Dept Of Labor/Industry Total:					100.00
Vendor: Mn Dept Of Revenue					
Mn Dept Of Revenue	INV0000130	State Tax	State Withholding	101-21702	2,366.09
Vendor Mn Dept Of Revenue Total:					2,366.09
Vendor: MN Fire Service Certification Board					
MN Fire Service Certification	10505	OFD FAO Recert Dahl & Gross, 472 Haz/FFII Lundgren	Fire Training - Reimburseable	101-41920-261	100.00
Vendor MN Fire Service Certification Board Total:					100.00
Vendor: Msrs Dfc/Hcsp					
Msrs Dfc/Hcsp	INV0000123	DFC-MSRS (Empower)	Deffered Comp	101-21705	375.00
Msrs Dfc/Hcsp	INV0000124	Employee HSA	Hcsp	101-21712	518.33
Vendor Msrs Dfc/Hcsp Total:					893.33
Vendor: NAPA - Cottens Osseo					
NAPA - Cottens Osseo	268698	OFD truck cleaning supplies - Lions Roar	Vehicle Repairs/Maintenance	101-41920-217	35.65
NAPA - Cottens Osseo	273290	2 Bucket truck batteries	Vehicle Repairs/Maintenance	101-42000-217	291.70
NAPA - Cottens Osseo	276498	PW truck oil filters	Vehicle Repairs/Maintenance	101-42350-217	18.00
Vendor NAPA - Cottens Osseo Total:					345.35
Vendor: Pera					
Pera	INV0000128	PERA	Pera	101-21704	3,966.42
Pera	INV0000128	PEPFF	Pera	101-21704	7,012.04
Vendor Pera Total:					10,978.46
Vendor: Prime Advertising & Design					
Prime Advertising & Design	82752	Oct 2022 monthly website hosting	Software	101-41515-309	100.00
Vendor Prime Advertising & Design Total:					100.00
Vendor: Sipe Bros. Inc.					
Sipe Bros. Inc.	9/30/22 STMT	Fuel Purchases	Fuel - Vehicle/Equipment	101-41920-216	126.89
Sipe Bros. Inc.	9/30/22 STMT	Fuel Purchases	Fuel - Vehicle/Equipment	101-42000-216	237.66
Vendor Sipe Bros. Inc. Total:					364.55
Vendor: Sloth Inspections Inc					
Sloth Inspections Inc	9/30/22	Sept 2022 Electrical Inspection Services	Electrical Inspections Payable	101-20221	1,115.20
Vendor Sloth Inspections Inc Total:					1,115.20
Vendor: Streicher's Inc.					
Streicher's Inc.	I1590840	PD Officer C Malmon ID patches	Uniforms/Gear	101-41900-218	25.99
Vendor Streicher's Inc. Total:					25.99
Vendor: Togle Inspections, Inc.					
Togle Inspections, Inc.	9/30/22	Sept 2022 Electrical Inspection Services	Electrical Inspections Payable	101-20221	139.20
Vendor Togle Inspections, Inc. Total:					139.20
Vendor: Toll Gas & Welding Supply					
Toll Gas & Welding Supply	40161218	PW Q Industrial Cyls	Operations	101-42000-211	12.03
Vendor Toll Gas & Welding Supply Total:					12.03
Vendor: WEX Bank					
WEX Bank	8360371	PD fuel purchases 8/8 - 9/7/2	Fuel - Vehicle/Equipment	101-41900-216	1,580.89
Vendor WEX Bank Total:					1,580.89
Vendor: WSB & Associates Inc					
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	101-41650-303	15.50

Pending Expense Approval Report

Packet: APPKT00063

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	101-41650-303	100.50
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Other Professional Services	101-41920-310	490.50
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	130-42000-303	819.50
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	130-42000-303	750.00
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Other Professional Services	205-42350-310	1,404.75
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	409-42000-303	2,164.00
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	412-42000-303	8,381.50
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	412-42000-303	7,439.50
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Infrastructure	602-11101	725.00
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Infrastructure	602-11101	2,409.00
WSB & Associates Inc	8/31/22	August 2022 Engineering Services	Engineering Service	604-49400-303	1,621.46
Vendor WSB & Associates Inc Total:					26,321.21
<b>Vendor: Ziegler Inc</b>					
Ziegler Inc	SI000228757	Troubleshoot Generator after lightening strike	Building Repair/Maintenance	101-41700-222	4,330.25
Vendor Ziegler Inc Total:					4,330.25
Grand Total:					346,204.48

## Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	62,189.93
130 - PAVEMENT MANAGEMENT	1,569.50
205 - PARK DEDICATION	1,439.70
308 - BONDS 2017 STR IMPROVE (19644)	1,750.00
409 - 2020 STREET IMPROVEMENT	2,164.00
412 - 2022-23 Alley & Street Projects	270,972.39
601 - WATER FUND	450.45
602 - SEWER FUND	3,876.05
604 - STORM WATER FUND	1,792.46
<b>Grand Total:</b>	<b>346,204.48</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-20221	Electrical Inspections Pa	1,254.40
101-20222	Building Inspections Pay	12,972.04
101-21550	State Sales Tax	2.63
101-21701	Federal Withholding	4,626.38
101-21702	State Withholding	2,366.09
101-21703	Fica Withholding	5,348.64
101-21704	Pera	10,978.46
101-21705	Deffered Comp	675.00
101-21708	Union Dues	390.00
101-21711	Employee H.S.A Contrib	950.93
101-21712	Hcsp	518.33
101-41000-307	Recording Services	570.50
101-41110-308	Assessing Service	232.00
101-41500-211	Operations	65.63
101-41500-304	Legal Service - Civil	3,513.64
101-41515-309	Software	100.00
101-41550-301	Accounting/Auditing	684.00
101-41650-303	Engineering Service	116.00
101-41650-307	Recording Services	190.50
101-41700-211	Operations	711.59
101-41700-222	Building Repair/Mainten	4,330.25
101-41700-321	Telecommunications	396.75
101-41900-201	Office Operations	50.00
101-41900-211	Operations	47.45
101-41900-216	Fuel - Vehicle/Equipmen	1,580.89
101-41900-217	Vehicle Repairs/Mainten	315.80
101-41900-218	Uniforms/Gear	25.99
101-41900-220	Radio Communications	600.00
101-41900-260	Education/Meetings/Tra	600.00
101-41900-410	Leases/Rentals	85.29
101-41920-211	Operations	54.00
101-41920-216	Fuel - Vehicle/Equipmen	126.89
101-41920-217	Vehicle Repairs/Mainten	118.85
101-41920-218	Uniforms/Gear	192.94
101-41920-261	Fire Training - Reimburse	650.00
101-41920-310	Other Professional Servi	490.50
101-42000-211	Operations	100.47
101-42000-216	Fuel - Vehicle/Equipmen	368.78
101-42000-217	Vehicle Repairs/Mainten	2,053.91
101-42000-321	Telecommunications	183.03
101-42300-312	Programming	450.00
101-42350-211	Operations	105.00
101-42350-215	Central Avenue Beautific	2,954.00
101-42350-217	Vehicle Repairs/Mainten	18.00

**Account Summary**

Account Number	Account Name	Expense Amount
101-42350-221	Equip Repair/ Maintena	24.38
130-42000-303	Engineering Service	1,569.50
205-42350-310	Other Professional Servi	1,404.75
205-42350-801	Rental Property Expense	34.95
308-47250-310	Other Professional Servi	1,750.00
409-42000-303	Engineering Service	2,164.00
412-42000-303	Engineering Service	15,821.00
412-42000-529	Street Improvement	255,151.39
601-49400-301	Accounting/Auditing	427.50
601-49400-310	Other Professional Servi	22.95
602-11101	Infrastructure	3,134.00
602-49400-211	Operations	291.60
602-49400-301	Accounting/Auditing	427.50
602-49400-310	Other Professional Servi	22.95
604-49400-301	Accounting/Auditing	171.00
604-49400-303	Engineering Service	1,621.46
<b>Grand Total:</b>		<b>346,204.48</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	346,204.48
<b>Grand Total:</b>	<b>346,204.48</b>

*LWV BPOMG, a chapter of the League of Women Voters (LWV Minn.)  
representing Brooklyn Park, Brooklyn Center, Osseo, Maple Grove present*

# 2022 OSSEO CANDIDATE FORUM

Mayor and City Council

**Wednesday, October 12  
at 6:30 pm.**

Osseo City Hall Council Chambers  
415 Central Avenue, Osseo, Minnesota

**You can email questions you would like  
presented to the candidates to**

**[lwvbpomg@lwvmn.org](mailto:lwvbpomg@lwvmn.org)**



# OFDRA Steak Fry

Fri, Oct 14th | 6:00 - 8:00 pm

Osseo American Legion

\$12: Steak, Fish, or Shrimp



# OSSEO LIONS

## HALLOWEEN COMES BACK TO OSSEO

## Oct 29th

Boerboom Veterans Park in downtown Osseo  
FREE Activities, Trick'or'Treat Tour & More!



[www.osseolions.org](http://www.osseolions.org)

The Boo Tour starts promptly at 11 am in front of the Osseo Fire Station and will go up and down Central Avenue to participating businesses, then back to Boerboom Park. If bad weather is bad, it will be in the Community Center.



**Wear costumes and join in Carnival Games and fun!**

This year the Lions are having a gift drive for Crescent Cove, a children's respite and hospice care center in Brooklyn Center. Cash donations and gift cards for Target, Doordash, Grubhub, and local restaurants in Brooklyn Center or Crystal will go to the child's parents. No food items, please, due to limited space at Crescent Cove.

ANNUAL WINTER WARM-UP

# Coat DRIVE

**HARBOR LIGHT CENTER**

**TO BENEFIT THE SALVATION  
ARMY**

ANY QUESTIONS - PLEASE CALL

**763-219-7134**

**ALL DONATIONS ARE GREATLY  
APPRECIATED. THANK YOU IN  
ADVANCE!**

**TIME FRAME**

**OCTOBER 1ST TO  
NOVEMBER 30TH**

**DROP OFF YOUR NEW OR GENTLY USED COATS!**

(Police Department Lobby)

