



# Osseo City Council Meeting

## AGENDA

REGULAR MEETING  
Monday, August 22, 2022  
7:00 p.m., Council Chambers

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MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

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1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Receive August 8 EDA Minutes
  - B. Approve August 8 Council Minutes
  - C. Approve Promotion of Firefighter Luke Churchill to Lieutenant 13
  - D. Approve Termination of Firefighter Nic Martinson
  - E. Approve Community Center Rental Fee Waiver for Lions Halloween Event October 29
  - F. Approve Gateway Sign Fee Waiver for American Legion Riders Chili Event October 29
  - G. Receive July Fire Department Gambling Report
  - H. Receive July Fire Department Activity Report
  - I. Receive July Lions Club Gambling Report
  - J. Receive July Hockey Association Gambling Report
6. **Matters from the Floor**

Members of the public can submit comments online at [www.DiscoverOsseo.com/virtual-meeting](http://www.DiscoverOsseo.com/virtual-meeting)
7. **Special Business**
  - A. North Hennepin Community College Foundation City Golf Classic Trophy Presentation – Dr. Rolando Garcia, President NHCC
  - B. Approve Special Event Permit for Duffy's Lions Roar Party
  - C. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
  - A. Approve Police Lieutenant Position Description
  - B. Approve Posting for Full-Time Police Officer Position
  - C. Approve Lease Extension for Hennepin County Library Branch
  - D. Approve Tobacco License for Osseo Smokes & Vapes, LLC
  - E. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Movies and Music in the Park  
Delinquents Car Club and Union Speed & Style Event  
Osseo Lions Roar

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*The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.*

Farmers Market  
City Hall Closed September 5 (Labor Day)

**14. Adjournment**

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
August 8, 2022**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, August 8, 2022.

Members present: Teresa Aho, Deanna Burke, Harold E. Johnson, Ashlee Mueller, Kenny Nelson, and Duane Poppe.

Members absent: Larry Stelmach.

Staff present: Executive Director Riley Grams, Community Management Coordinator Joe Amerman and City Attorney Mary Tietjen.

2. APPROVAL OF AGENDA

**A motion was made by Mueller, seconded by Aho, to approve the Agenda as presented. The motion carried 6-0.**

3. APPROVAL OF MINUTES – JULY 11, 2022

**A motion was made by Mueller, seconded by Aho, to approve the minutes of July 11, 2022, as presented. The motion carried 6-0.**

4. MATTERS FROM THE FLOOR – None

5. PUBLIC HEARINGS – None

6. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

**A motion was made by Johnson, seconded by Aho, to approve the Accounts Payable.**

Nelson stated he did not receive any information regarding the TIF payments. Grams reported he sent an email several weeks ago (July 25) asking for EDA feedback on the first half TIF payments. He explained the TIF payments had to be made by August 1.

**The motion carried 6-0.**

7. OLD BUSINESS – None

8. NEW BUSINESS

A. DISCUSS 2022 SMALL BUSINESS SATURDAY EVENT

Amerman stated following the 2021 Small Business Saturday event there was a general consensus that the City would benefit from reconsidering the role it would play in supporting and organizing the 2022 Small Business Saturday event. In the time since, that sentiment was also been expressed by the EDA at the April 11, 2022, meeting, and by some of the local business owners that staff have spoken to. Of particular concern is the City's role in leading planning for the day versus taking a more 'hands off' approach and simply supporting the efforts of City businesses. More specifically, concerns involved the Staff time dedicated to a business event, perceptions the City was favoring some businesses over others, and whether City planning efforts handicapped the business community's ability to create an event tailored to their needs. Staff reviewed the changes that would be made to the plans from 2021. These steps are designed to support and promote the local business community, while avoiding placing the City in any position where it may be, fairly or unfairly, accused or perceived to be favoring some businesses over others. If any local business owners want to go further, whether through a street closure application or otherwise, Staff would be more than willing to work with them and supporting their efforts to craft their own day.

Nelson stated it was his impression the EDA was not going to discuss Small Business Saturday again, but rather this event would be managed in the same manner as the car show. He asked if the \$100 for free advertising would come out of the EDA's budget. Amerman explained staff brought this item forward because there was miscommunication on the event last year and Staff was trying to be clear for this year. He indicated the gateway sign advertisement expense does not come out of a budget, but rather there was a waiver granted, so no fee was incurred.

Nelson commented he had no problem with this event going forward, but recommended it not be back for further discussion. He expressed concern with the number of businesses that could be benefiting from free gateway sign advertising. Amerman explained this would be an issue that was reviewed and approved by the Council.

Aho stated it was her understanding the advertising on the gateway sign would be on an opt in basis. She indicated no businesses would be excluded from participating in Small Business Saturday.

Johnson explained the Council may have to further discuss the topic of free advertising at a future worksession meeting.

Nelson questioned if the gateway sign belonged to the Council or the EDA.

Johnson reported the gateway sign was located on City property and therefore was City property. Grams reviewed the revenues that have been generated from the gateway sign over the past four years.

Aho stated she appreciated that the EDA would be pulling back from this event and thanked the City for considering offering free advertising on the gateway sign.

9. REPORTS OR COMMENTS: Executive Director, President, Members

Nelson encouraged residents to get out and vote in the Primary Election on Tuesday, August 9, 2022.

Aho welcomed Mila's Royal Bistro to the City of Osseo.

Mueller thanked the Police and Fire Departments for putting on a tremendous Night to Unite event for the community.

10. ADJOURNMENT

**A motion was made by Johnson, seconded by Aho, to adjourn at 6:29 p.m. The motion carried 6-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
August 8, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, August 8, 2022.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Alicia Vickerman and Mayor Duane Poppe.

Members absent: Councilmember Larry Stelmach.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, and City Attorney Mary Tietjen.

Others present: Janel Bitzan, Bergan KDV, and Ryan Miles, Ehlers & Associates.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. The motion carried 4-0.**

5. CONSENT AGENDA

- A. Approve July 25 Work Session Minutes
- B. Approve July 25 Council Minutes
- C. Approve Hire of Firefighters Cindy Stearns and Dylan Kamp
- D. Set Council Work Session for August 23, 2022 at 6:00 PM
- E. Approve Exempt Permit for Fur, Fin and Feather Gambling Activities
- F. Approve Exempt Permit for Northeast-Winslow Lewis Lodge #125 Gambling Activities

**A motion was made by Johnson, seconded by Vickerman, to approve the Consent Agenda. The motion carried 4-0.**

6. MATTERS FROM THE FLOOR

Colleen Klobacar, 632 4<sup>th</sup> Avenue NE, expressed concern regarding her alley. She understood WSB was working to fix the problem, but noted the alley was three inches

higher than her garage. She reported her mom wrote a letter to the City stating she did not believe it was fair to pay \$5,000 for an alley improvement that made her property worse. She indicated what they have done so far has not worked and noted she does not want a holding pond in her backyard either.

Hultstrom reported the Councilmembers have pictures of Ms. Klobacar's property and explained a special meeting would be held on August 23, 2022, at 6:00 p.m. with WSB to discuss this matter. She invited Ms. Klobacar to attend this meeting.

Johnson indicated there was an awful lot of concrete that was installed near the rear of the lot. Ms. Klobacar stated this was done by the contractor. She commented further on how water was now draining into her garage instead of the alleyway.

7. SPECIAL BUSINESS

A. RECEIVE FISCAL YEAR 2021 AUDIT REPORT – Janel Bitzan, Bergan KDV

Janel Bitzan, Bergan KDV, reviewed the 2021 audit with the Council. She reported the City received an unmodified or clean opinion on the audit and discussed the reports that were included within the audit. She discussed the General Fund revenues and expenditures along with the City's utility funds. She commended the City on its strong financial position and asked for comments or questions.

Johnson requested further information regarding the CIP transfers that occurred last year. Grams explained \$625,870 was transferred in 2021.

Hultstrom asked how much funding the City received in Local Government Aid (LGA) last year. Grams stated the City received \$649,929 in LGA funding.

Hultstrom commented it appears the City would be receiving \$26,000 less in LGA in 2023. Grams reported this was the case and noted Staff would have to plan accordingly.

Johnson expressed concern with the fact the audit did not have information on how the 38% fund balance was calculated. He questioned how the retirement payout was made to former City Clerk Larson. Grams described how the payment was made in 2021 and was budgeted for in 2022.

Johnson questioned if the City put \$5,000 into the Fire Department retirement fund. He stated he did not see this going into the fund. Grams explained this was an expenditure for 2022 and 2023.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF AUGUST 8, 2022

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable and received an update on the Small Business Saturday event.

**A motion was made by Vickerman, seconded by Johnson, to Confirm the EDA Actions of August 8, 2022. The motion carried 4-0.**

B. APPROVE EHLERS INVESTMENT MANAGEMENT SERVICES FOR CITY INVESTMENTS

Ryan Miles, Ehlers & Associates, requested the Council consider adopting an investment management services agreement for the City's investments. He explained this would engage Ehlers to manage the City's bond proceeds and other investments. He introduced the investment team working at Ehlers noting his team members were SEC registered and had over 175 clients. He commented further on the financial services that could be provided by Ehlers and asked for comments or questions from the Council.

Johnson asked why these bonds were being issued so far in advance. He questioned what the cost would be for Ehlers services. Mr. Miles explained the bonds were issued in advance to take advantage of the interest rates at this time, with the understanding interest rates would continue to rise. He commented further on the flat monthly advisory fee that would be charged to the City.

Johnson indicated the City would be getting another advisor and overseer of the City's investments if this agreement were approved. Grams reported Staff met with the Finance Committee last week to discuss this agreement and explained the committee members and Staff supported the agreement moving forward for Council consideration.

Further discussion ensued regarding how funding can be wired to the City when expenditures occur for improvement projects.

Vickerman asked how overages or extra funds would be managed. Mr. Miles stated any overages would be reinvested by Ehlers.

City Attorney Tietjen commented on the blank line that was included in the contract on Page 19. Mr. Miles stated Minnesota should be written into the blank line.

Johnson asked if Financial Consultant Groen supported the recommendation from Staff. Mr. Groen reported he fully supported the recommendation.

**A motion was made by Johnson, seconded by Vickerman, to adopt Resolution No. 2022-48, approval to Open an Investment Account with Pershing and Engage Ehlers as Investment Advisor. The motion carried 4-0.**

C. APPROVE 2022 IT UPGRADES

Grams commented the Risk Management Committee (Mayor Poppe and Councilmember Stelmach) and Staff met with the City's IT consultant, Element



Technologies, on July 29, 2022, to discuss the proposed 2022 technology upgrades. Element proposed upgrades for the City. The Risk Management Committee has recommended that these proposals be forwarded to the Council for consideration, and recommends their approval. The total cost of the 2022 IT upgrades will be paid out of the City's Cable Fund. It was noted the Cable Fund has a balance of \$70,070.

Johnson asked how long IT items were lasting at City Hall. Grams reported every computer was being replaced every five or six years. He explained servers are replaced every 10 years.

Hultstrom questioned when IT upgrades would be considered for the Council. Grams stated this would occur in 2023.

**A motion was made by Vickerman, seconded by Hultstrom, to approve the proposals for the 2022 IT Upgrades. The motion carried 4-0.**

**D. DISCUSS THC REGULATION OPTIONS/MORATORIUM ORDINANCE**

Grams stated new legislation passed that allows retailers to sell legalized THC products in the State. Beginning on July 1, 2022, Minnesota retailers may sell certain products containing delta-9 THC. After the new legislation was enacted, Staff met with City Attorney Mary Tietjen to discuss regulation options available to the City and the City Council should consider these options and direct staff accordingly. Options available to the Council were reviewed in detail. The City Council also has the option to establish a temporary moratorium on the sale of THC products to allow the City and Staff additional time to research options and provide information to the Council for consideration. Attorney Tietjen's office has drafted a moratorium ordinance should the Council want to consider that route at this time. The Council may choose to complete the first reading, waive the second reading, and adopt the moratorium immediately. Attorney Tietjen provided a memo that outlines in more detail the options available to the Council regarding THC product sales.

Attorney Tietjen explained there would be risks with banning sales altogether due to the fact THC was now a legal product. She stated this topic would have to be studied more if the Council wanted a full ban. She commented she has been part of a working group that was discussing this topic and noted most cities were leaning towards a licensing process, similar to tobacco sales. She reported the Council could also opt to not regulate the sale of THC.

Hultstrom reported the League of Minnesota Cities subcommittees were discussing this matter. She commented on an email the Council received from resident Tim Pasci noting he was against the sale of THC in Osseo. She understood Staff has been discussing this matter with Police Chief Mikkelsen. She supported the sale of THC being considered through a licensing process, similar to alcohol and tobacco licenses.

Vickerman stated her initial thought was to do nothing at this time because the State still has some things to work through. However, after having a discussion with Police Chief Mikkelsen she supported the City putting a moratorium in place in order for the City to get an Ordinance and permitting process in place. Attorney Tietjen explained if the Council were to put a moratorium in place it could be repealed at any time.

Vickerman inquired if there was any interest from local businesses to sell THC.

Hultstrom stated she had a conversation with a local business owner that was interested in selling THC products. She supported the City having controlled oversight over the sale of THC, given the fact the products were now legal. She requested staff speak to staff members from the City of Coon Rapids because THC products were already being sold in that community.

Further discussion ensued regarding the types of THC products that could be sold in the community.

Vickerman stated if a moratorium were considered by the Council what would be the next steps for the City. City Attorney Tietjen explained moratorium would give staff time to gather more information, study the issue, to provide the Council with more options, and allow staff time to draft a licensing Ordinance.

Johnson indicated cities surrounding Osseo were putting moratoriums in place and he believed the Osseo City Council should also take this action.

Hultstrom asked if staff was aware of any businesses in Osseo that were already selling THC products. Grams stated he was not aware of any.

Johnson explained he supported a moratorium being put in place given the fact there were still issues the State had to address. City Attorney Tietjen reiterated that if a moratorium was put in place for the next year, the Council could repeal the moratorium at any time once a plan from the City was put in place.

**A motion was made by Johnson, seconded by Poppe, to recommend an interim Ordinance be adopted that would put a moratorium on the sale of cannabis products in the City of Osseo, authorizing studies regarding such products and waiving the Second Reading of this Ordinance.**

Vickerman asked if this moratorium had to be 12 months. Grams explained the moratorium would only be in place for the time it takes staff to conduct research and to put an Ordinance/licensing process in place. He stated staff would be working on this item right away and would not be waiting to address this matter.

**The motion carried 4-0.**

City Attorney Tietjen explained the City could contact local businesses or send letters to make them aware of the fact staff would be studying this issue.

E. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 4-0.**

11. ADMINISTRATOR REPORT

Grams thanked the Police and Fire Departments for putting on a great Night to Unite event last Tuesday.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom welcomed Firefighters Cindy Stearns and Dylan Kamp to the Fire Department.

Hultstrom commended the Police Department for working so diligently to keep the peace within Sipes Park on July 25, 2022.

Hultstrom explained she would be attending a League of Minnesota Cities Data Practices Committee meeting next week and discussions would center around the sale of THC.

Johnson thanked everyone who attended the Night to Unite event and stated he appreciated all of the volunteers that made this event possible.

13. ANNOUNCEMENTS

Poppe encouraged the public to attend Music and Movies in the Park on Tuesday, August 9, 2022, at 7:00 p.m. where the Dirty Shorts Band will be playing and Encanto will be screened at dusk.

Poppe explained the farmers market would run each Tuesday through September from 3:00 p.m. to 7:00 p.m.

14. ADJOURNMENT

**A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 8:31 p.m. The motion carried 4-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*



## City of Osseo City Council Meeting Item

**Agenda Item:** Approve Promotion of Firefighter Luke Churchill to Lieutenant 13

**Meeting Date:** August 22, 2022

**Prepared by:** Mike Phenow, Fire Chief

**Attachments:** None

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**Policy Consideration:**

Consider approving the promotion of Firefighter Luke Churchill to Lieutenant 13 for the Osseo Fire Department.

**Background:**

The Lieutenant 13 position became vacated when Mike Cogswell was promoted to Captain 11 on June 13, 2022, following a prior vacancy at that position. The position was posted internally from July 12 through July 25, 2022. All qualified and interested candidates were encouraged to apply for the position. Applications were received from three firefighters on the department. Chief Mike Phenow, Assistant Chief Derick Haug, Captain 11 Mike Cogswell, and Captain 12 Billy Evans reviewed the applications and interviewed the candidates.

The candidates were asked a series of 30 questions across ten categories in an attempt to thoroughly and fairly gauge their knowledge, experience, ability, and vision pertaining to fireground operations, emergency scenes, equipment, training, commitment, leadership, management, policies, administration, and general considerations. Firefighter Churchill scored the highest and demonstrated himself to be qualified for the position. Firefighter Churchill was unanimously recommended for the position by the interview committee.

**Previous Action or Discussion:**

At the April 25, 2022, meeting, the Council accepted the resignation of Captain 11 Jesse Phenow. At the June 13, 2022, meeting, the Council approved the promotion of Mike Cogswell from Lieutenant 13 to Captain 11.

**City Goals Met By This Action:**

Develop team work among the City's leadership team

Recruit high quality Staff, continue to train Staff, and work to promote Staff retention

**Options:**

The City Council may choose to:

1. Approve the promotion of Luke Churchill to Lieutenant 13, effective Tuesday, August 23, 2022;
2. Approve the promotion of Luke Churchill to Lieutenant 13, with noted changes/as amended;
3. Deny the promotion of Luke Churchill to Lieutenant 13;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the promotion of Luke Churchill to Lieutenant 13.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Termination of Firefighter Nic Martinson

**Meeting Date:** August 22, 2022

**Prepared by:** Mike Phenow, Fire Chief

**Attachments:** None

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**Policy Consideration:**

Consider approving the termination of firefighter Nic Martinson.

**Previous Action or Discussion:**

Nic Martinson was hired as a firefighter on October 14, 2019 and placed on administrative leave in November 2021.

Since April of this year, Chief Phenow has been unable to contact him and recommends terminating his employment with the City.

**Options:**

The City Council may choose to:

1. Approve the termination of Firefighter Nic Martinson;
2. Table action on this item for more information

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the termination of Firefighter Nic Martinson.



*We may also be using the Park/Weather Permitting*  
**APPLICATION FOR USE & RENTAL OF THE OSSEO COMMUNITY CENTER**

Information provided to the City of Osseo may be considered public data pursuant to data practices law and the City will comply with all applicable laws if the information is subject to a data request.

Applicant/Contact Person: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone # (Day and Evening): \_\_\_\_\_

Organization/Business if different from Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Room(s) Desired: \_\_\_\_\_

Room A \_\_\_\_\_

Room B \_\_\_\_\_

Both \_\_\_\_\_

Use: ☐ Weekday☒ Weekend

Date(s) of: \_\_\_\_\_

Time of Use: \_\_\_\_\_

From: \_\_\_\_\_

am/pm \_\_\_\_\_

to: \_\_\_\_\_

3 \_\_\_\_\_

am/pm \_\_\_\_\_

Total Number of Hours Community Center will be used (include set-up &amp; take-down): \_\_\_\_\_

Purpose of Meeting/Event: \_\_\_\_\_

Number of Participants: \_\_\_\_\_

Fee charged or donations solicited from participants? Yes \_\_\_\_\_

No ☒

If so, how much: \_\_\_\_\_

Will food or refreshments be served? \_\_\_\_\_

Yes ☒

No \_\_\_\_\_

What type: \_\_\_\_\_

Will alcohol be served? \_\_\_\_\_

Yes \_\_\_\_\_

No ☒

What type: \_\_\_\_\_

Caterer's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone#: \_\_\_\_\_

**I HAVE READ AND AGREE TO THE CONDITIONS OF THE ATTACHED CONTRACT. I UNDERSTAND THAT THE CITY OF OSSEO MAY CANCEL ANY RESERVED MEETING OR EVENT.**

Date: 8-3-22

MARK Weidenbach Lions Halloween Event  
 Name of individual, organization, group, or Approved Caterer Chair

Email: 4weids@gmail.com

Mark Weidenbach  
 Signature of applicant

This application approved/rejected by: \_\_\_\_\_

Date \_\_\_\_\_

By \_\_\_\_\_

Rental &amp; event fees for event received on: \_\_\_\_\_

Date \_\_\_\_\_

Amount \_\_\_\_\_

Check# \_\_\_\_\_

Damage and cleanup deposit received on: \_\_\_\_\_

Date \_\_\_\_\_

Amount \_\_\_\_\_

Check# \_\_\_\_\_

Caterer's permit verification received on: \_\_\_\_\_

Date \_\_\_\_\_

Amount \_\_\_\_\_

Deposit(s) returned to applicant on: \_\_\_\_\_

Date \_\_\_\_\_

Amount \_\_\_\_\_

Check # \_\_\_\_\_

**Please return this application to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369**

# CITY OF OSSEO COMMUNITY CENTER



APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):

☒ Rental Fee Waiver      ☐ Weekly Use      ☐ Bi-Weekly Use

Applications for fee waivers and regular weekly or bi-weekly meetings must be reviewed by the City Council. Fee waivers cover rental fees only; the applicant is still required to provide a rental deposit. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at [cityhall@ci.osseo.mn.us](mailto:cityhall@ci.osseo.mn.us).

Name of Applicant:	MARK Weidenbach      Osseo Lions Club		
Address:	32 3rd AVE NE      OSSEO		
Name of Contact Person: (if different than applicant)			
Contact Phone: (daytime)	763-337-2684	Email address:	yweids@gmail
Special Consideration Requested	Rental Fee Waiver	Weekly/Bi-Weekly Use/Event	
Description of event or purpose for which City facilities will be used:	HALLOWEEN EVENT - LIONS		
Desired date(s)/days of month	10/29/22		
Desired time(s)	9 am to 3		
<b>COMMUNITY BENEFITS</b>			
How many Osseo residents will benefit from your event? How will they benefit?	500 to 800 kids and Adults, 1000 possible		
<b>NEED:</b>			
Why is it necessary to hold this event at a City facility?	It is a community event.		
Explain why paying the fee would be a hardship.			
Are you willing to provide commensurate services in lieu of the rental fee? If so, what type?			
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.			
Signature:	Mark Weidenbach		
Date of application:	8-3-22		
<b>STAFF USE ONLY</b>			
City Council Review:		Approved:	





Fee: \_\_\_\_\_  
 Receipt/Check #: \_\_\_\_\_

### City of Osseo

415 Central Avenue  
 Osseo, MN 55369-1195  
 P 763.425.2624 F 763.425.1111  
[www.DiscoverOsseo.com](http://www.DiscoverOsseo.com)

## Gateway Sign Message Application

The information provided on this form may be considered public data pursuant to data practices law and the City will comply with all applicable laws if the information is subject to a data request.

<b>Business or Event Name</b> American Legion Riders		<b>Contact Person</b> Joel Kiefer	
<b>Business or Event Address</b> 260 4 <sup>th</sup> Ave SE Osseo, MN		<b>Phone Number</b> 651-373-2753	
<b>Email</b> Kraj8684@yahoo.com		<b>Number of Slides Requested:</b> A fee of \$100 per slide/week must be included with every message application.	
<b>Message Requested:</b> The City may edit any messages being displayed in any manner deemed necessary (e.g., clarity, length, etc.) Brevity & a maximum of ~50-60 characters recommended.		AMERICAN LEGION RIDERS CHILE 4 CHARITY MUSIC ? PRIZES	
<b>Graphics Requested?</b> <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, circle one:) Custom graphics for display the following week should be submitted to jameran@ci.osseo.mn.us and kboden@ci.osseo.mn.us by the deadline. For optimum display, full screen graphics should be 630 x 1260 pixels.		<b>Stock Image</b> <input type="checkbox"/> <b>Graphic to be Provided</b> <input checked="" type="checkbox"/> JPG or BMP format only	
<b>Message Scheduling</b> Messages will be programmed once per week. <b>Applications must be received by 7:30 am on Thursday</b> for messages to be displayed the following week. Monday mid-day – Monday mid-day is the standard schedule. However, shorter display periods within that time frame are also allowed.			
<b>Specify Start Date/Time, if not Monday mid-day</b> 10/24/2022		<b>Specify End Date/Time, if not Monday mid-day</b> 10/30/2022	
By signing below, I signify that I understand that City staff will be solely responsible for reviewing applications in accordance with the Gateway Sign Policy. Any decision made by City staff under this Policy may be appealed to the City Council upon written notice of the applicant's intent to appeal. Written notice must be provided to the City Administrator within 10 days of the time upon which the administrative decision being appealed is made. The applicant must pay any fee prescribed for administrative appeals in the City's official fee schedule before any appeal will be heard.			
<b>Applicant Signature:</b> 		<b>Date:</b> 8/8/2022	
<b>Administrative Approval</b>	<b>Fee</b>	<b>Date</b>	



Chili

# OSSEO GATEWAY SIGN



## APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A GATEWAY**

**SIGN APPLICATION** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at

[nabts@ci.osseo.mn.us](mailto:nabts@ci.osseo.mn.us) AND [kbroden@ci.osseo.mn.us](mailto:kbroden@ci.osseo.mn.us)

Name of Applicant:	Joel Kiefer (Director, American Legion Riders)		
Address:	260 4th Ave SE		
Name of Contact Person: (if different than applicant)			
Contact Phone: (daytime)	651-373-2753	Email address:	knaj8684@yahoo.com
Description of event or purpose for which Gateway Sign message will be used:	Promote our Chili Event on Oct. 29th 2022		
Desired date(s)	Specify on Gateway Sign Application & attach application to this request		
<b>COMMUNITY BENEFITS</b>			
How will the Osseo business community benefit from your event?	All proceeds from fundraiser are utilized for Veterans of the Osseo Community.		
<b>NEED:</b>			
Why is it necessary to promote this event using the Gateway Sign?	More visibility raises more funds		
Explain why paying the fee would be a hardship.	We are a non-profit organization.		
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?	N/A		
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.			
Signature:			
Date of application:	8/8/2022		
<b>STAFF USE ONLY</b>			
Est. total value of waiver (\$):		City Council Review date:	Approved date:



omelets

Fee: \_\_\_\_\_  
Receipt/Check #: \_\_\_\_\_

## City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

www.DiscoverOsseo.com

### Gateway Sign Message Application

The information provided on this form may be considered public data pursuant to data practices law and the City will comply with all applicable laws if the information is subject to a data request.

**Business or Event Name**

AMERICAN LEGION RIDERS

**Contact Person**

JOEL KIEFER

**Business or Event Address**

260 4TH AVE SE

Osseo, MN

**Phone Number**

651-373-2753

**Email**

KNAJ8684Q@YAHOO.COM

**Number of Slides Requested:**

A fee of \$100 per slide/week must be included with every message application.

**Message Requested:**

The City may edit any messages being displayed in any manner deemed necessary (e.g., clarity, length, etc.) Brevity & a maximum of ~50-60 characters recommended.

AMERICAN LEGION  
RIDER'S OMELET  
BREAKFAST

**Graphics Requested?**

No

Yes (if yes, circle one:)

Custom graphics for display the following week should be submitted to jamerma@ci.osseo.mn.us and kboden@ci.osseo.mn.us by the deadline. For optimum display, full screen graphics should be 630 x 1260 pixels.

~~Stock Image~~

Graphic to be Provided

JPG or BMP format only

**Message Scheduling**

Messages will be programmed once per week. Applications must be received by 7:30 am on Thursday for messages to be displayed the following week. Monday mid-day - Monday mid-day is the standard schedule. However, shorter display periods within that time frame are also allowed. *See Attached Schedule*

**Specify Start Date/Time, if not Monday mid-day****Specify End Date/Time, if not Monday mid-day**

By signing below, I signify that I understand that City staff will be solely responsible for reviewing applications in accordance with the Gateway Sign Policy. Any decision made by City staff under this Policy may be appealed to the City Council upon written notice of the applicant's intent to appeal. Written notice must be provided to the City Administrator within 10 days of the time upon which the administrative decision being appealed is made. The applicant must pay any fee prescribed for administrative appeals in the City's official fee schedule before any appeal will be heard.

Applicant  
Signature:

Date:

8/8/2022

Administrative  
Approval

Fee

Date

omelet

# OSSEO GATEWAY SIGN



## APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A GATEWAY**

**SIGN APPLICATION** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at

nabby@ci.osseo.mn.us **AND** karon@ci.osseo.mn.us

Name of Applicant:	JOEL KIEFER (DIRECTOR, AMERICAN LEGION RIDERS)				
Address:	260 4TH AVE SE				
Name of Contact Person: (if different than applicant)					
Contact Phone: (daytime)	651-373-2753	Email address:	KNA08684@YAHOO.COM		
Description of event or purpose for which Gateway Sign message will be used:	PROMOTE OUR OMELET BREAKFAST EVERY MONTH Sept - April				
Desired date(s)	Specify on Gateway Sign Application & attach application to this request				
<b>COMMUNITY BENEFITS</b>					
How will the Osseo business community benefit from your event?	ALL PROCEEDS FROM OUR FUNDRAISERS GO DIRECTLY BACK INTO THE COMMUNITY				
<b>NEED:</b>					
Why is it necessary to promote this event using the Gateway Sign?	MORE VISIBILITY RAISES MORE FUNDS FOR OUR COMMUNITY				
Explain why paying the fee would be a hardship.	WE ARE A NON-PROFIT ORGANIZATION.				
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?	N/A				
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.					
Signature:					
Date of application:	8/8/2022				
<b>STAFF USE ONLY</b>					
Est. total value of waiver (\$):		City Council Review date:		Approved date:	



**Osseo Fire Department Relief Association**  
 Charitable Gambling Operations  
 Minnesota Lawful Gambling License # 01851  
 415 Central Ave  
 Osseo, MN 55369

## Osseo Fire Department Relief Association Charitable Gambling Report to the City of Osseo

1. Report for the month of **July 2022**
2. For the conduct of the following types of lawful gambling (as checked):

Pull-Tabs	52 deals
Paddlewheel	68 deals
Electronic Pull-Tabs	31 occasions
Electronic Linked Bingo	31 occasions

3. Receipts

Gross Receipts (G1 11A)	\$423,058.77		
Prizes (G1 11B)	- \$361,963.03		
Net Receipts .....	\$61,095.74	→	<b>\$61,095.74</b>

4. Expenses

Wagering Tax (tax on Schedule C)	\$19,943.17		
Rent (G1A 18)	\$5,951.93		
Gambling Product Costs (G1A 12)	\$3,184.27		
Electronic Pull-Tab Costs (G1A 19-20)	\$9,252.51		
Compensation & Payroll (G1A 13)	\$8,048.45		
Other (G1A 14-17,21-23)			
(accounting, supplies, etc.)	+ \$838.66		
Total Expenses .....	\$47,218.99	→	<b>- \$47,218.99</b>

5. Profit ..... **\$13,876.75**

6. Distribution of Profits (Lawful Purpose Expenditures):

City of Osseo (Fire Department Tools)	+ \$1,000.00		
Total Donations .....	\$1,000.00		

-- Dave Jorgenson, Gambling Manager



## Osseo Fire Department Monthly Activity Report - July 2022

### Incident Responses

<b>Fire</b>	<b>4</b>
Gas Odor .....	2
Assist .....	1
Fire Priority 3 .....	1
<b>EMS</b>	<b>19</b>
Cardiac Arrest .....	3
Unconscious .....	1
Heart .....	9
Stroke .....	1
Head Injury .....	2
Diabetic .....	1
Pain .....	1
Lift Assist .....	1
<b>Mutual Aid</b>	<b>8</b>
Brooklyn Park .....	6
Brooklyn Center .....	1
Maple Grove .....	1
<b>Total .....</b>	<b>31</b>

### Training

- Highway Scene Safety
- Mayday / Rapid-Intervention Team

### Activities & Other

- Visit Saint Vincent de Paul summer field day

## Osseo Lions Club Gambling Report

51

to  
City of Osseo

Report for the month/year of Jul-22

Check as appropriate:

XXXXXX paddle wheel

XXXXXX pull tabs

         raffle

         other (specify) LG100A

Gross Receipts 631,106.81 LG100A-10A

Prizes Paid 553,470.51 LG100A-10B

Net Receipts 77,636.30 LG100A-10C

Expenses - Total 39,544.89 Total Itemized

Expenses itemized:

Pulltabs	5,371.65
Compensation	9,894.38
Accounting Services	430.60
Rent	7,574.91
Electronic pull-tab provider fees	14,706.06
Electronic linked bingo provider fees	82.06
Supplies Bank charges etc	1,510.14
Cash Short (Over)	(24.91)
Profits \$ 38,091.41 G1A Line 24	39,544.89

Lawful Purpose Expenditures

MN Department of Revenue - Wagering Tax	\$ 30,757.00
Osseo School District #279 Foundation	2,000.00
OSD #279 - OSH Boys Volleyball	750.00
Osseo Girls Soccer Booster Club	750.00
Total Contributions	\$ 34,257.00

Signed



Attach additional information if necessary.

\*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

**Osseo Maple Grove Hockey Association Gambling Report**  
**to**  
**City of Osseo**

1. Report for the month of Jul-22

2. Check as appropriate:

  x   pulltabs  
  x   tipboards

3. Gross receipts \$ 336,447

4. Expenses - total 325,885

Expenses itemized:

Compensation	<u>7,045</u>
Prizes	<u>299,244</u>
Pull tab games/taxes	<u>5,092</u>
Supplies/misc/payroll proc./storage	<u>1,135</u>
Combined receipts	<u>12,186</u>
Cash long/short	<u>308</u>
Rent	<u>875</u>

5. Profits \$ 10,562

6. Distribution of profits (itemized)

OMGHA \$100,000

Signed:

*Craig Cheatham*

This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.



## City of Osseo City Council Meeting Item

---

**Agenda Item:** North Hennepin Community College Foundation City Golf Classic Trophy  
Presentation – Dr. Rolando Garcia, President NHCC

**Meeting Date:** August 22, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** None

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North Hennepin Community College President Dr. Rolando Garcia will be on hand to present the City of Osseo with the prestigious City Golf Classic Trophy for winning the recent North Hennepin Community College Foundation Golf Classic City Award.





City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

## Special Event Permit Application

A Special Event Permit is required if one or more of the following apply to your event:

- 200 or more individuals will be in attendance
- Temporary Alcohol License required
- Admission or fees will be charged or donations requested while using City property
- Special services will be required (road closure, traffic control, security, exclusive use of City property, etc. A deposit will be required for the estimated cost of providing Special Services.)

**INSTRUCTIONS:** Fill out this form completely, sign it, and include all required attachments. If additional space is needed, attach additional sheets. Submit to the City of Osseo 30 days prior to the date of the event.

### 1. EVENT INFORMATION

Name of Event Osseo Lions Roar Purpose of Event Town celebration  
 Description of Event Duffy's will be hosting an event in the restaurant and parking lot on September 9<sup>th</sup> and 10<sup>th</sup>.  
 Days/Date(s) of Event 9/9/22 - 9/10/22 Start Time 11am End Time 12:00am  
 Estimated Setup Start Time 8:00am Estimated Take Down Finish Time 1:00am  
 Location address 337 Central Ave Osseo, MN 55369  
 Property Owner Name Martin Duffy  
 Owner Phone (763) 425-0310 Email duffysbargrill337@gmail.com  
 Estimated # of Attendees 400-500/Day Admission Fee/Donation Requested \$ N/A

### 2. APPLICANT INFORMATION

Name Joshua Duffy Title General Manager  
 Address 22599 128<sup>th</sup> Ave N Rogers, MN 55374  
 Daytime Phone (763) 425-0310 Cell (952) 994-0198  
 Email duffysbargrill337@gmail.com  
 Affiliation/Organization Duffy's Bar and Grill

Are you an authorized applicant for this organization?

☒ Yes ☐ No

Will this person have authority to cancel or modify event plans?

☒ Yes ☐ No

Will this person be present at the event and in charge of the event at all times? ☒ Yes ☐ No

If no, provide contact information for person who will be the responsible party on the day of this event:

Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell \_\_\_\_\_

Email \_\_\_\_\_

### 3. REQUEST FOR SPECIAL SERVICES

We are requesting the following services to be provided by the City. There will be a charge for these services and a deposit/escrow payment will be required for the estimated cost at least 10 days before the event.

- |   |  |
|---|--|
| <input type="checkbox"/> Street closures (traffic cones, barricades)  | <input type="checkbox"/> Additional street cleaning                                      |
| <input type="checkbox"/> Traffic control  | <input type="checkbox"/> Garbage/recycle bins  |
| <input type="checkbox"/> Police services requiring special arrangements   | <input type="checkbox"/> Special signage (e.g., temporary no parking signs)              |
| <input type="checkbox"/> Stationing emergency vehicles at or in the immediate vicinity                                  | <input type="checkbox"/> Exclusive use of city building(s), equipment, or other property |
| <input type="checkbox"/> Exclusive use of city streets or right-of-way for event, as staging area, or for event parking |  |

Describe any services, city personnel, city equipment, and city property which you are requesting the city to provide, including the estimate of number and type needed and the basis on which the estimate is made.

*We should not need any special services listed above.*

**If special services are needed, an indemnification agreement is required.** The special event holder shall agree to defend, indemnify, and hold the City, its officials, employees, and agents harmless from any claims that arise in whole or in part out of the Special Event, except any claims arising solely out of the negligent acts or omissions of the City, its officials, employees, and agents. **Please complete the release and indemnification agreement and attach to this application. A Special Service deposit amount will be estimated by City staff.**

### 4. SITE PLAN

Attach sketch(es) or site plan(s) showing the location of the following as applicable:

- |  |  |
|--|--|
| <i>N/A</i> <input type="checkbox"/> Route (beginning/end, direction of travel, traffic control points) | <input checked="" type="checkbox"/> Food concession area (cooking, serving, consumption, cleaning) |
| <i>N/A</i> <input type="checkbox"/> Ticketing/registration/entry location(s)                           | <input checked="" type="checkbox"/> Alcoholic beverage concession area                             |
| <input checked="" type="checkbox"/> Entertainment or stage locations(s)                                | <i>N/A</i> <input type="checkbox"/> Other concession areas   |
| <input checked="" type="checkbox"/> List of event activities and locations                             | <input checked="" type="checkbox"/> Size and location of any tents or structures                   |
| <input checked="" type="checkbox"/> Portable toilet facilities   | <input checked="" type="checkbox"/> Trash/recycling receptacle area                                |
| <input checked="" type="checkbox"/> Fencing locations  | <input checked="" type="checkbox"/> First aid facilities   |
| <input checked="" type="checkbox"/> Parking areas for participants/spectators                          | <input checked="" type="checkbox"/> ADA accessibility considerations                               |
| <input checked="" type="checkbox"/> Sign locations   | <input checked="" type="checkbox"/> Evacuation routes  |
| <input checked="" type="checkbox"/> Speaker (sound amplification) locations                            | <input checked="" type="checkbox"/> Other important aspects of your event                          |

## 5. ENTERTAINMENT

Describe entertainment plans. If there will be music, sound amplification, or any other noise impact, please describe including the intended hours.

During the event there will be background music playing outside. From 8pm - midnight both nights, we will have Karaoke at a louder noise level

## 6. ACTIVITIES

List all activities to take place at the special event. Be sure to indicate locations on your site plan(s).

We will have outdoor food and beverage service and Karaoke at night. Food service will be 11am - 10pm  
Outdoor Beverage service will be 11am - midnight

## 7. SANITATION/POTABLE WATER

Describe the toilet and hand washing facilities present on site (type, number and location) as well as temporary/portable facilities to be provided. Describe the source of potable (drinking) water.

We will have two portable toilettes with hand sanitizer in them.

## 8. PARKING AND TRAFFIC CONTROL

Describe the location and number of parking spaces available. Describe arrangements that have been made for traffic control. Be sure to indicate locations on your site plan(s).

Parking will be available behind the building and in the street.

## 9. EMERGENCY/MEDICAL SERVICES

Describe measures that will be taken to ensure emergency vehicle access (police, fire, ambulance) to the event area.

We will have an area open by the back entrance so emergency personnel can access the event



## 10. SECURITY/CROWD MANAGEMENT

Describe your proposed procedures and staffing for the event operations, crowd control, inclement weather and emergency evacuation plans.

Duffy's will provide full staff including security that will be responsible for crowd control, ID'ing customers and monitoring consumption.

## 11. TRASH/RECYCLING, EVENT CLEAN UP

Describe how many, location, and what type of trash/recycling containers to be provided. What provisions have been made for clean-up of the site and surrounding area after the event?

We will have garbage and recycling containers throughout the event. Our staff will be in charge of cleanup after the event.

Name of trash/recycling hauler Curbside waste

Will you make use of Hennepin County's Free Portable Recycling Unit Loan Program? ☐ Yes ☒ No

## 12. LIGHTING

Describe any temporary or permanent lighting that will be added for the event, which may need to be inspected by Togle Electrical Inspection, with an electrical permit issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.

We will have small temporary light attached to the tents. All lighting will be low voltage.

## 13. TEMPORARY STRUCTURES OR CONSTRUCTION

Describe any tents, enclosures, stages, platforms, scaffolding, riser, bleachers, fences, and any other type of temporary structure or construction for the event. The property owner will be responsible and must obtain any building or electrical permits that may be required for such construction.

The tents will be supplied by Metro Tent, they will cover the food, beverage, and music areas. The tent will be 20' x 40'.

## 14. ADVERTISING AND PROMOTION

Describe how this event will be advertised and promoted. Describe any signs (size, type, location). All signs must comply with City Code (Section 153.090 - 153.099) including a permit, if required. Please provide any ad and flyer copies.

We will advertise in local Ad magazines and on social media.

## 15. NOISE

Describe expected type, duration, and timing of any noise sources. Describe measures to be taken to ensure compliance with the city nuisance ordinances regarding noise ([Chapter 93](#)).

The Karaoke will be from 8pm to midnight both Friday and Saturday night. It will finish by midnight as agreed upon by Duffys and the music company

## 16. FIREWORKS OR PYROTECHNICS

Will any fireworks or pyrotechnics be used at the event? ☐ Yes ☒ No

If yes, describe in detail. Fire Department approval will be required and a permit/license is required 15 days prior to the event, per City Code ([Section 114.04](#)).

**Please attach a copy of the permit/license. In addition, as a condition of granting of a permit for fireworks or pyrotechnics, the company hired to perform the pyrotechnics shall provide the City a public liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. Please attach the certificate of insurance to this application.**

## 17. FOOD AND BEVERAGES

Will alcoholic beverages be served?

☒ Yes ☐ No

Will alcoholic beverages be consumed outside the licensed establishment?

☐ Yes ☒ No

Will alcoholic beverage be consumed upon public lands, streets, or parks?

☐ Yes ☒ No

If yes, describe the type of beverages, alcohol allowed area, security measures to be taken, and the status of the liquor license. Council approval will be required ([Chapter 113](#)). As a condition of allowing the consumption of alcohol outside of the building, the liquor license holder shall provide the City a liquor liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence to include the alcohol allowed area. **Please attach the certificate of insurance to this application.**

We will have beer and liquor served from 2 Bar Stations in the Parking lot

Will food and/or non-alcoholic beverages be served? ☒ Yes ☐ No

If yes, describe what will be served and any plans for cooking food in the event area, including fuel source to be used. Generators or other portable power supply units may need to be inspected by Togle Electrical Inspection, and an electrical permit must be issued by the City of Osseo. It is the applicant's responsibility to arrange for an inspection, if required.

We will prepare all of the food in the Duffy's Kitchen and bring it out to steam tables in the Duffy's Parking lot

Has a license been obtained from the Hennepin County Department of Health and Environment? (Please attach) ☐ Yes ☒ No

Waiting for Hennepin County to return correspondence for the Special Event licence

## 18. OTHER CONCESSIONS

Describe what vendors or concessionaires you will allow at the event, and how you intend to regulate and monitor their activities.

There will not be any vendors at the event

## 19. GAMBLING

Will there be any gambling (raffles, pull-tabs, bingo, etc.) at the event? ☒ Yes ☐ No

If yes, a lawful gambling permit will be required as provided by state law. Describe the gambling activity and the status of gambling permit.

We will have our normal Pull tab booths open. They are licensed by the State and have all permits through their Charities

## 20. WORKERS COMPENSATION COMPLIANCE

In accordance with Minnesota Statutes all applicants for license and permits to operate a business in Minnesota must submit acceptable evidence of compliance with Workers' Compensation Insurance requirements. **Please complete the certificate of compliance and attach to this application.**

## 21. INSURANCE

As a condition of the granting of a permit for special event conducted on public property or public streets or public parking lots, the permit holder shall provide the City a public liability insurance policy naming the City as an additional insured entity with limits of not less than one million dollars per occurrence. If alcoholic beverages are to be sold or distributed the policy must also include an endorsement for liquor liability.

A certificate of insurance naming the City as additional insured entity with limits of not less than one million dollars per occurrence is required from any company conducting the fireworks or pyrotechnics. **Please attach the certificate(s) of insurance to this application.**

## 22. THE MINNESOTA DATA PRACTICES ACT

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not to the public. We are requesting this data to determine your eligibility for a permit from the City of Osseo. Providing the data may disclose information that could cause your application to be denied. You are not legally required to provide the data; however, refusing to supply the data may cause your permit to not be processed. Your residence address and telephone number will be considered public data unless you request this information to be private and provide an alternative address and telephone number. **Please sign below to indicate that you have read this notice:**

Signature

Date

☐ I request that my residence address and telephone number be considered private data. My alternative address and telephone number are as follows:

Address

Telephone



## 23. ACKNOWLEDGEMENT/SIGNATURE

The signature of the legal owner of the event location or the owner's official representative is required and authorizes the designee of the City of Osseo and other entities/agencies to enter the property to perform inspections to establish and ensure compliance with all permit conditions. Entry may be without prior notice.

Property Owner Signature Martin J. Duffy Printed Name Martin J. Duffy Date 8/3/22

I hereby acknowledge that I have read this application and that all information is true and correct to the best of my knowledge. I hereby agree that the special event will be conducted in accordance with the Osseo City Code and the laws of Hennepin County and the State of Minnesota. I further understand that failure to comply with the conditions of my Special Event Permit, including the payment of required fees, deposits, and reimbursements, or conducting the event in a way that creates a threat to the health, safety, or welfare of any individual or the general public may result in the immediate cancellation of the Special Event Permit and other penalties.

Applicant Signature Duffy Printed Name Joshua Duffy Date 8/3/22

### Checklist/attachments

- ☒ Application form, signed
- ☒ Sketch/site plan attached
- ☒ Workers Comp Certificate attached
- ☒ Certificate(s) of Insurance
  - ☐ Public land N/A
  - ☒ Liquor
  - ☐ Fireworks N/A
- ☒ Release and Indemnification Agreement
- ☒ Estimated Deposit \$ \_\_\_\_\_ (see next page) N/A

### Other Permits/Licenses/Application, as applicable

- ☐ Building Permit N/A
- ☐ Electrical Permit N/A
- ☒ Sign Permit N/A
- ☒ Liquor License
- ☐ Lawful Gambling Permit N/A
- ☒ Hennepin County Dept. of Health (food)
- ☐ Community Center Application N/A
- ☐ Band Shell Application N/A
- ☐ Sipe Park Application N/A

### City of Osseo use only:

This application/request received: Date 8/4/2022 By KJ  
This application approved/rejected by: Date \_\_\_\_\_ By \_\_\_\_\_  
Permit fees for event received on: Date 8/4/2022 Amount \$50 Receipt# Duffy's LLC  
Special Services deposit received on: Date \_\_\_\_\_ Amount \_\_\_\_\_ Receipt# \_\_\_\_\_  
Remaining deposit (if any) returned to applicant on: Date \_\_\_\_\_ Amount \_\_\_\_\_ Receipt# \_\_\_\_\_  
Administrative Comments & Fees— reviewed by R. Gruns Date 8/8/22

No comments

Police Department Comments & Fees — reviewed by [Signature] Date 8-9-22

ALCOK

Fire Department Comments & Fees — reviewed by [Signature] Date 8/11/22

No comments

Public Works Comments & Fees — reviewed by [Signature] Date 8/14/22

No comments

**City of Osseo use only:**

City Council action required ☐ Yes ☐ No Date \_\_\_\_\_

Special Event Permit Fees			
Permit Application Fee		\$50	non-refundable
Special Services (hourly rates for staff time)			deposit refundable, if not used
Staff Time	<b>Staff Type</b>		
City Staff – Professional	<i>Pro</i>	\$75/hour	
City Staff -- Administrative Support	<i>Admin</i>	\$50/hour	
City Staff -- Public Works Director	<i>PWD</i>	\$75/hour	
City Staff -- Public Works Maintenance	<i>PWM</i>	\$50/hour	
Police Services	<i>PS</i>	per contract	per current Police services contract

**Special Service Deposit Calculations**

Task	# of Staff	Staff Type	Hours (Round to 0.25)	Rate	Total
				<b>Deposit Total</b>	



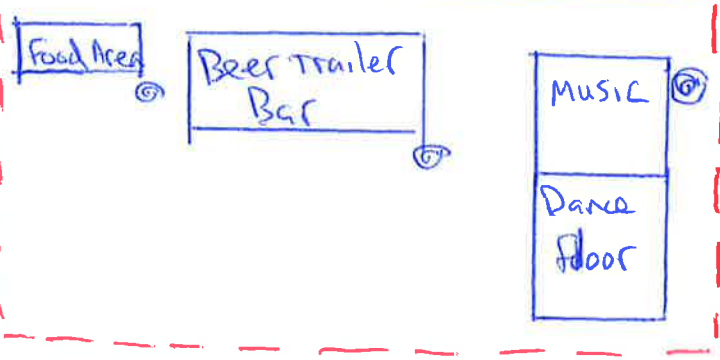
Portable  
Toilets

Temporary Fencing

Outdoor  
Entrance

-- Tent 20' x 40'

G = Garbage



Temporary Fencing

Duffy's Bar and Grill

Main  
Entrance

Central Ave



City of Osseo  
415 Central Avenue  
Osseo, MN 55369-1195  
P 763.425.2624 F 763.425.1111

License No. 2022-2

License fee \$6,000

PURSUANT TO APPLICATION and payment of fee, an

## ON SALE INTOXICATING LIQUOR

LICENSE IS HEREBY GRANTED to

Duffy's Bar & Grill for the term of July 1, 2022, to July 1, 2023, TO SELL INTOXICATING LIQUOR as defined by law AT RETAIL ONLY FOR CONSUMPTION ON AND OFF THE PREMISES described as

337 Central Avenue as provided by state and municipal laws in the City of Osseo in Hennepin County and State of Minnesota, subject, however, to the laws of the United States, the laws of the State of Minnesota, and the regulations and ordinances of said City of Osseo, relating to the sale and distribution of intoxicating liquors, hereby made a part thereof, and subject to revocation according to law for violation thereof.

This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY of the City of Osseo and the seal thereof this 24<sup>th</sup> day of May, 2022.

Attest:

City Clerk

Mayor

(Seal)

# State of Minnesota



# County of Hennepin

Human Services and Public Health Department  
1011 First Street South Suite 215  
Hopkins, MN 55343  
Phone: 612-543-5200 Fax: 952-351-5222

Owner Name:

DUFF'S LLC

Regulated Est:

DUFFY'S BAR & GRILL  
337 CENTRAL AVE  
OSSEO, MN 55369

Est ID: 464  
Issued: 01/27/2022

Permit #	Description	Location
823	Food High Small Facility Primary	FFR - KITCHEN
824	Food Medium Small Menu Additional	FOS - BAR

Permits to operate and annual fee permits are **NOT TRANSFERABLE**.  
Those references above are valid **ONLY** for this owner. DUFF'S LLC  
Permits become **VOID** on change of ownership. New owners must apply for new Permit(s) prior to beginning operations.

VALID FROM February 1, 2022 TO January 31, 2023

THIS FORM MUST BE DISPLAYED CONSPICUOUSLY ON THE PREMISES.

APPROVED BY:

A handwritten signature in dark ink, appearing to read "David Johnson".



City of Osseo  
415 Central Avenue  
Osseo, MN 55369-1195  
P 763.425.2624 F 763.425.1111

License No. 2022-6

License fee \$200

PURSUANT TO APPLICATION and payment of fee, a

### **SUNDAY ON SALE INTOXICATING LIQUOR**

LICENSE IS HEREBY GRANTED to

Duffy's Bar & Grill for the term of July 1, 2022, to July 1, 2023, TO SELL INTOXICATING LIQUOR ON SUNDAYS as defined by law AT RETAIL ONLY FOR CONSUMPTION ON AND OFF THE PREMISES described as

337 Central Avenue as provided by state and municipal laws in the City of Osseo in Hennepin County and State of Minnesota, subject, however, to the laws of the United States, the laws of the State of Minnesota, and the regulations and ordinances of said City of Osseo, relating to the sale and distribution of intoxicating liquors, hereby made a part thereof, and subject to revocation according to law for violation thereof.

This license is non-transferable except by consent of the authority issuing the same.

WITNESS THE GOVERNING BODY of the City of Osseo and the seal thereof this 24<sup>th</sup> day of May, 2022.

Attest:

City Clerk

Mayor

(Seal)



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/17/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Christensen Group 9855 West 78th Street, Ste 100  Eden Prairie MN 55344	<b>CONTACT NAME:</b> Matthew Razidlo <b>PHONE (A/C, No, Ext):</b> (952) 653-1000 <b>E-MAIL ADDRESS:</b> mrazidlo@christensengroup.com <b>FAX (A/C, No):</b> (952) 653-1100
<b>INSURED</b> Duffs LLC, DBA: Duffy's Bar & Grill 337 Central Ave  Osseo MN 55369	<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Society Ins a Mutual Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>
	<b>NAIC #</b> 15261

**COVERAGES****CERTIFICATE NUMBER:** 22-23 Liability**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BP21022802	08/01/2022	08/01/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 GL Enhancement \$ INCLUDED
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BP21022802	08/01/2022	08/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> DED <input checked="" type="checkbox"/> RETENTION \$ 0			UM21022805	08/01/2022	08/01/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ PER STATUTE <input checked="" type="checkbox"/> OTH-ER <input type="checkbox"/>
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	WC21022804	08/01/2022	08/01/2023	E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
A	Liquor Liability			LL21022803	08/01/2022	08/01/2023	Each Common Cause \$1,000,000 Aggregate \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

RE: Lions Roar - September 9th and 10th, 2022.

City of Osseo is included as an Additional Insured under the General Liability and Liquor Liability when required by written contract. Parking lots are covered.

**CERTIFICATE HOLDER****CANCELLATION**City of Osseo  
415 Central Avenue

Osseo

MN 55369

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**Resolution No. 2022-xx****RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Norman Lerbs, Darin Lerbs, & Corey Lerbs	\$500	Police
Norman Lerbs, Darin Lerbs, & Corey Lerbs	\$500	Fire
Osseo Fire Relief Association	\$1,000	Fire Equipment



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Police Lieutenant Position Description

**Meeting Date:** August 22, 2022  
**Prepared by:** Shane Mikkelsen, Chief of Police

**Attachments:** Position Description

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**Policy Consideration:**

Consider approving the position description of Police Lieutenant.

**Background:**

Staffing amongst police departments has become a problem. We have watched as policing has taken its share of very public hits, causing a breakdown of trust between the public and policing. That breakdown has a side effect on public perception and confidence in policing itself. It has caused a vacuum of sorts, with staffing taking the biggest hit.

I have watched hundreds of police officers leave their careers to work in other professions. Many leave with medical issues, and others still here question their career choices. These losses within the profession have now caused agencies to have many vacancies, causing agencies to do whatever they can to recruit and retain police officers. We have also watched as this breakdown has caused good people to choose to work in other career fields.

In comes the issues of 2022 in the police department. We have lost four officers in the last year to other agencies. In 2022 we lost two officers, one in February and one in June. We had to have an officer hiring process. We had 12 applications, and six people showed up for the interviews. We have hired two officers, but they will not be ready to be on their own until November of this year. Then recently, we lost another officer to a medical issue.

Our department has also been working with part-time officers to fill the schedule for many years. With the current issues within policing, we are struggling to fill vacation time with part-time officers. With the staffing issues in other departments, it is hard to get officers that work in other departments to commit to working here. It is challenging to find non-current officers to work part-time since there are so many full-time openings and a lack of candidates. We have in the past relied on retired officers working part-time, but now when an officer retires, they are leaving the policing field.

This has caused us to be short-staffed with little or no help filling any time off. I have advised all officers that short-term vacations are denied, long-term vacations are not guaranteed, and I need to know any time off requested through the end of the year. At our current staffing levels, we have had many hours of overtime this summer.

After much discussion, creating a Lieutenant position within the police department would help the most with the least amount of budget impact. The first step is creating a job description for the position. Attached to this agenda item is a job description. The position would be salaried to help with short-term schedule fills and meet the department's demands. This position would help with administrative tasks and supervising officers within the department.

**Previous Action or Discussion:**

Four options were proposed that included changes to adding enough officers to make our department full-time. I brought these recommendations to the Public Safety Advisory Committee in March 2022 to discuss the issue of staffing. The committee felt the most prudent course would be to add a Lieutenant to the police department. This also has been discussed with the HR committee.

**Budget or Other Considerations:**

The position description would not have any effect on the current budget. I would ask that this position be discussed during the 2023 budget talks.

**City Goals Met By This Action:**

Recruit high-quality staff, continue to train staff and work to promote staff retention

**Options:**

The City Council may choose to:

1. Approve the Police Lieutenant position description;
2. Approve the Police Lieutenant position description with noted changes/as amended;
3. Deny the Police Lieutenant position description;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the Police Lieutenant position description.

**Next Step:**

Have discussions on adding this position to the 2023 budget.





**City of Osseo**

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

## Police Lieutenant

<b>Position Title:</b>	Police Lieutenant
<b>Department:</b>	Police
<b>Supervisor's Title:</b>	Chief of Police
<b>Pay Grade:</b>	13
<b>F.L.S.A. Status:</b>	Exempt
<b>Work Status:</b>	Full Time

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### General Definition of Work:

The Lieutenant is responsible for maintaining order, enforcing the laws, and protecting life and property. This position will assist in investigating criminal offenses, accidents, or other police-related problems. This is a designated supervisory position responsible for advanced levels of investigative and technical law enforcement work and serving as an assistant to the Chief of Police and City Administrator. At times work is performed while other management is not on duty.

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### Qualification Requirements:

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.*

---

### Essential Functions:

- Provides leadership to department officers and support staff.
- Directs and leads subordinates in enforcing laws and ordinances.
- Assumes command of the department in the absence of the Police Chief.
- Effectively utilizes available resources by assigning personnel and monitoring their work to ensure proper performance of police functions; assigns work activities and projects; monitors workflow; coordinates work schedules for officers and part-time officers to ensure coverage.
- Participates in employee development and any discipline proves; assists the Police Chief with performance reviews; reviews and evaluates work products, methods, and procedures.
- Coordinates equipment and technology maintenance and purchases; assists with estimates and bids.
- Interprets policies and procedures for application.
- Meets with staff to identify and resolve problems.
- Assigns and evaluates specialty duties.
- Coordinates and supervises field training.
- Participates in department budget development.
- Researches, develops and manages department grant applications.
- Maintains and participates in the development of department policies.

- Assists in the planning, training, and implementing of the City's Emergency Operations Plan.
  - Work closely with police support staff to provide guidance, training, and any other assistance that may assist them in performing their duties.
  - Provides patrol duties, responds to calls for service and other emergencies, and performs other police officer tasks as needed.
  - Attends Council and other meetings as needed.
  - Will be a certified backup T.A.C. for the department.
- 

#### **Knowledge, Skills, and Abilities:**

Comprehensive knowledge of the rules and regulations of the department; thorough knowledge of approved principles, practices, and procedures of police work; thorough knowledge of pertinent Federal and State laws and municipal ordinances; thorough knowledge of the geography of the City and the location of important buildings; ability to command the respect of the officers and to assign, direct, and supervise their work; ability to deal with the public courteously and firmly and to establish and maintain satisfactory public relations; ability to analyze complex police problems and situations and to adopt quick, effective, and reasonable courses of action; skill in the use of firearms and the operation of a motor vehicle; ability to maintain and establish working relationships with associates and the public.

---

#### **Education and Experience:**

The job requires a two-year Associate's degree and eight or more years of police officer experience, including one year as a law enforcement supervisor. The job requires the ability to be licensed under the M.N. P.O.S.T. selections standards. A valid driver's license is required. Candidates must pass a background check and appropriate physical and mental screening. Candidates must maintain job-related licenses, certifications, and memberships.

---

#### **Special Requirements:**

Microsoft Office suite: Word, Excel, Outlook, PowerPoint; desktop publishing

Peace Officer License MN

DMT Operator

First Responder

MN Driver's License

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#### **Physical Requirements:**

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force, and occasional exertion of over 100 pounds of force; work regularly requires sitting, speaking or hearing, using hands to finger, handle or feel and lifting, frequently requires standing, walking, reaching with hands and arms and repetitive motions and occasionally requires climbing or balancing, stooping, kneeling, crouching or crawling, tasting or smelling and pushing or pulling; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving minor defects and/or small parts, use of measuring devices, operating machines, operating motor vehicles or equipment, and observing general surroundings and activities.

---

**Environmental Conditions:**

This work frequently requires exposure to outdoor weather conditions and exposure to vibration and occasionally requires exposure to wet, humid conditions (non-weather), working near moving mechanical parts, working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, working with explosives and exposure to blood-borne pathogens which may require specialized personal protective equipment; work is generally in a moderately noisy location (e.g., business office, light traffic).

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*Last Updated: August 9, 2022*



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Posting Full-time Police Officer Position

**Meeting Date:** August 22, 2022

**Prepared by:** Shane Mikkelsen, Chief of Police

**Attachments:** None

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**Policy Consideration:**

Consider posting for a Full-Time Police Officer position.

**Background:**

This position would fall under the Full-Time Police Officer job description and backfill for the promotion to a Lieutenant within the agency. This position would be covered by the Law Enforcement Labor Services Local #182 contract.

**Previous Action or Discussion:**

This position is approved each year in the annual budgeting process.

**City Goals Met By This Action:**

Recruit high-quality staff, continue to train staff and work to promote staff retention.

**Options:**

The City Council may choose to:

1. Approve posting for the Full-Time Police Officer position;
2. Approve posting for the Full-Time Police Officer position with noted changes/as amended;
3. Deny posting for the Full-Time Police Officer position;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve posting for the Full-Time Police Officer position.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Approve Lease Extension for Hennepin County Library Branch

**Meeting Date:** August 22, 2022

**Prepared by:** Riley Grams, City Administrator

**Attachments:** Lease Agreement with Attached Addendum

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**Policy Consideration:**

Consider approving a lease extension for the Hennepin County Library branch located inside Osseo City Hall.

**Background:**

The current lease agreement between the City of Osseo and the Hennepin County Library system to house a branch inside of Osseo City Hall is set to expire on December 31, 2022. Hennepin County Staff and Osseo Staff have discussed a lease extension for a term of 5 years beginning on January 1, 2023 and ending on December 31, 2027. The lease itself remains unchanged. Attached to the lease is an addendum that extends the lease for a term of 5 additional years.

The Osseo Library branch has been a great resource for residents and visitors for years, dating back to 2002. Beginning in 2017, the County began paying the City \$1,000 annually to cover the costs of utility (electric, gas and water) services for the space.

The Risk Management Committee consulted on the most recent lease extension and have agreed to the terms and directed Staff to bring the lease extension to the City Council for consideration.

**Options:**

The City Council may choose to:

1. Approve the lease extension with Hennepin County Library for a term ending December 31, 2027;
2. Approve the lease extension with Hennepin County Library for a term ending December 31, 2027, with noted/added additions;
3. Deny approval of the lease extension;
4. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the lease extension with Hennepin County Library for a term ending December 31, 2027.

Contract No. A177973**LEASE AGREEMENT**

THIS LEASE AGREEMENT Made and entered into by and between the CITY OF OSSEO, a municipal corporation, hereinafter referred to as "LANDLORD" and the COUNTY OF HENNEPIN, a political subdivision of the State of Minnesota, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, LANDLORD and COUNTY entered into a certain Lease Agreement bearing Contract No. A020722 dated November 12, 2002 for the leasing of library space in the Osseo Municipal Building, located at 415 Central Avenue, Osseo, Minnesota; and

WHEREAS, the Lease Agreement was extended by exercise of an option to renew for the period December 1, 2007 through November 30, 2012, and by First Amendment to Lease Agreement dated October 11, 2012 for the period December 1, 2012 through November 30, 2017; and

WHEREAS, LANDLORD and COUNTY desire to replace said Lease Agreement with a new Lease with certain modified terms;

IN CONSIDERATION of the covenants by and between the parties, IT IS HEREBY AGREED AS FOLLOWS:

I. PREMISES

LANDLORD does hereby lease to COUNTY, and COUNTY does hereby take from LANDLORD the Leased Premises, which are situated as hereinafter described:

Approximately One Thousand Three Hundred Eighty (1,380) square feet on the first floor in the building known as the Osseo Municipal Building ("Building"), located at 415 Central Avenue, Osseo, Minnesota, all as depicted and set forth in Exhibit A, attached hereto and made a part of this Lease by reference, for COUNTY'S sole and exclusive use as a County Branch Library, together with the non-exclusive use in common with others entitled to use same: parking lot area and use of all other common areas such as restrooms, drinking fountains, stairways, corridors, elevators, sidewalks, walkways, entryways, and such other common areas, facilities and improvements designated for common use and benefit.

II. TERM

- A. The term of this Lease shall be for a period of five years and one month. The commencement date shall be December 1, 2017, with a termination date of December 31, 2022.
- B. Termination of Prior Leases: This Lease shall cancel and supersede all prior Lease Agreements and Amendments between LANDLORD and COUNTY upon occurrence of both the following:
  - 1. Execution by all parties of this Lease;
  - 2. COUNTY'S occupancy and possession of the Leased Premises.

III. CANCELLATION

COUNTY or LANDLORD may cancel this Lease with 180 days advanced written notice to the other party.

#### IV. RENT

No rent shall be charged for COUNTY'S use of the Leased Premises; in consideration COUNTY shall provide the community with the services of a County Branch Library as described in Section I, above. COUNTY shall be responsible for the cost of any building improvements or modifications requested by COUNTY and approved by LANDLORD. LANDLORD shall not unreasonably withhold or delay its approval.

COUNTY shall pay to LANDLORD utilities in lieu of monthly rent for the duration of this Lease. COUNTY will be billed annually (calendar year) by LANDLORD for utility payments based on square footage of overall leased space. COUNTY shall pay billed utilities within 30 days. Utilities shall include the following: gas, electrical, water, bathroom/kitchen supplies, and janitorial cleaning service.

#### V. OPTION TO RENEW

Upon 180 days' written notice to LANDLORD prior to the expiration of the last year of the current term of this Lease, COUNTY may request renewal of the Lease for an additional five year period, provided COUNTY is not in default necessitating legal action by LANDLORD. LANDLORD must approve any request by COUNTY to renew the Lease. The renewal period shall operate under the same terms and conditions as this Lease.

#### VI. LANDLORD'S RESPONSIBILITIES

A. LANDLORD's responsibilities, the costs for which will be proportionately passed through to COUNTY based upon 1,380 square feet and will be billed annually to COUNTY after the end of each year of the Lease will be the following:

1. Provide the Leased Premises with utilities including gas, electricity, water, sewer, trash, and recycling services.
2. Furnish custodial or janitorial services necessary to ensure the efficient upkeep of the Leased Premises; such services shall include, but not be limited to, wall, floor and window cleaning, shampooing or steam-cleaning the carpeting as needed, necessary dusting, vacuuming, furnishing of restroom consumables and janitorial supplies, emptying of wastebaskets, disposing of trash and garbage, and bathroom/kitchen supplies.

B. LANDLORD's responsibilities, the costs of which LANDLORD will bear, include but are not limited to the following:

1. Provide the replacement of broken glass including plate glass, replacement of fluorescent tubes, incandescent bulbs, fixtures, starters and ballasts;
2. Provide municipal water for drinking, as well as lavatory, and toilet purposes;
3. Maintain LANDLORD'S heating, ventilating, and air conditioning equipment, toilet facilities, any sprinkling system, and other LANDLORD'S equipment, machinery or system that is or may be installed in good repair and modify or replace when necessary;
4. Furnish heating, ventilating, and air conditioning to provide a temperature condition for comfortable occupancy of the Leased Premises;
5. If provided now or in the future, elevator service in common with others and maintain the elevator(s) in good and sound condition;
6. Maintain the interior common areas of the Building in good and useable condition and in thorough repair, including, but not limited to, floors, walls, ceilings, corridors, stairs, railings, windows, and any appurtenances to any of the foregoing items and to any items not mentioned. Maintain in good repair and replace when necessary all carpeting in the Leased Premises;

7. Maintain grounds, landscaping, driveways, walkways and parking lots adjacent to the Building, keeping driveways, walkways, and parking lots reasonably free of snow, ice, or debris.
8. Promptly make all necessary repairs and perform reasonable preventive maintenance to keep all of LANDLORD'S equipment, systems and the building components comprising the Leased Premises, exclusive of COUNTY'S equipment, furniture or fixtures, in good and useable condition, and to provide COUNTY, upon request, with records of the maintenance performed.
9. Maintain the exterior of the Building in a good and useable condition and in thorough repair and make all structural repairs or necessary modifications or replacements thereto including, but not limited to, the roof, walls, foundation, drains, downspouts, gutters and appurtenances thereto, sewers and waste pipes or facilities on or leaving the Building, and those portions of all utility lines supplying the Building which are located outside the Building, unless such utility lines are maintained or repaired by utility companies;
10. Make any repairs necessitated by the acts of God, the elements, water seepage, or other causes, whether similar or dissimilar, which are not under COUNTY'S control, provided that COUNTY shall make good faith efforts to prevent waste, damage, or injury to the Leased Premises; provided further that LANDLORD shall not be required to make any such repairs, modifications, or replacements which become necessary or desirable by reason of the negligence of COUNTY, its agents, or employees.
11. Make any repairs or changes which may be necessary to make the Leased Premises comply with applicable laws, ordinances, orders or regulations of any Federal, State, County, or Municipal authority now or hereafter in effect, except when the changes are necessitated by COUNTY'S specialized use of the Leased Premises. During or after work of any kind by LANDLORD in the leased areas, LANDLORD shall not leave such areas unattended, or, if left unattended, shall make certain that such areas are locked and secured. Should such repairs or changes exceed \$10,000.00 in cost, LANDLORD shall have the option of either making such repairs or changes or terminating this Lease, upon 180 days' written notice to COUNTY, without further liability to COUNTY.

C. If LANDLORD fails to make any of the aforesaid repairs or changes or perform any other covenant herein required to be performed by LANDLORD, then:

1. COUNTY may, but shall not be obligated to, have such repairs or changes made or defaults cured at the expense of LANDLORD, if the repairs or changes were obligations of LANDLORD as previously defined in this section. COUNTY must give written notice to Landlord before making such repairs or changes.
2. If COUNTY must make repairs due to an emergency, it is not required to give LANDLORD advanced written notice.

D. LANDLORD agrees that COUNTY shall have the sole right to determine its hours of operation which may include reasonable evening hours and that LANDLORD, upon receipt of notice of such hourly schedule of operation, agrees to provide the services required in "Landlord's Responsibilities" herein.

## VII. ASBESTOS-CONTAINING BUILDING MATERIALS

LANDLORD agrees either to:

A. Warrant and represent that the Building of which the Leased Premises are a part is entirely free of asbestos and asbestos-containing materials. If, at any time during the initial term of this Lease or any renewal term, friable asbestos or asbestos-containing materials are found in a disturbed state within or a part of the Building, COUNTY shall have the option to cancel this Lease by giving at least thirty (30) days' written notice to LANDLORD of its intention to so terminate;

or



B. Conduct an inspection/survey of the Building of which the premises are a part for asbestos and asbestos-containing materials, as defined in the Asbestos Hazard Emergency Response Act of 1986 (AHERA) and promulgated in the final rules and regulations of the Environmental Protection Agency 40 C.F.R., Part 763, and subsequent amendments. The inspection/survey shall comply with the procedures detailed in 40 C.F.R., Part 763. The survey/assessment shall be conducted by an accredited inspector utilizing accredited laboratories as defined in 40 C.F.R., Part 763. LANDLORD's qualified inspector shall assess and classify all asbestos-containing building materials (ACBM) and suspected asbestos-containing building materials. The assessment shall conform to the procedures and requirements of AHERA 40 C.F.R., Part 763.88. The assessment shall consider but not be limited to: the amount of material; its location; its accessibility; whether it is friable or not; its asbestos content; its physical condition; its potential for disturbance and/or damage; influence of vibration; the potential for air erosion and transmission and any preventative measures necessary to elimination of further damage. The assessment shall classify all ACBM or suspected ACBM into one of the seven AHERA 40 C.F.R., Part 763.88, categories and provide the reasons underlying such decisions.

If asbestos or asbestos-containing building materials are identified in the Building of which the Leased Premises are a part, LANDLORD shall develop a written asbestos management plan for the Building consistent with 40 C.F.R., 763.90-.94. Prior to occupancy, LANDLORD shall provide a copy of the assessment/study and written management plan to COUNTY. If, at any time during the initial term of this Lease or any renewal term, LANDLORD fails to comply with the management plan, COUNTY shall have the option to cancel this Lease by giving at least thirty (30) days' written notice to LANDLORD of its intention to so terminate.

LANDLORD shall indemnify, defend, and hold the COUNTY harmless from and against any and all claims made by any employee, invitee, or licensee related to or arising out of or in any way connected with asbestos and/or asbestos-containing materials which are found within or a part of the Building and any costs related to any such claims.

#### VIII. COUNTY'S RESPONSIBILITIES

A. COUNTY agrees to permit LANDLORD, its officers, agents, employees, and contractors to enter the Leased Premises occupied by it at all reasonable times to view or show the Leased Premises to parties wishing to purchase, lease, or make repairs, alterations, or improvements to the Leased Premises or parts thereof, and insert such tools, appliances, or other materials they may deem necessary for the purpose of making repairs, alterations, and improvements; provided that LANDLORD gives at least two (2) business days' written notice to COUNTY prior to the making of any repairs, alterations, or improvements, or prior to the insertion of any tools, appliances, or other material. LANDLORD may enter the Leased Premises at any time, without notice, to address emergencies.

B. COUNTY will not permit any mechanic's, laborer's, or materialmen's liens to stand against the Leased Premises for any labor or material furnished to or for the benefit of COUNTY, or claimed to have been so furnished in connection with any work performed or claimed to have been performed in, on, or about the Leased Premises, provided, however, that COUNTY shall be given a period of forty-five (45) days after written notice from LANDLORD to remove any such liens. Their existence prior to the expiration of the forty-five (45) day period shall not constitute a breach of any of the provisions of this Lease.

If the COUNTY fails to remove liens as required under this section it shall be liable to the LANDLORD for all costs incurred in removing such liens, including reasonable attorney's fees and costs.

#### IX. COUNTY'S RIGHT TO REMOVE PERSONAL PROPERTY

COUNTY shall have the privilege at any time on or before vacating the Leased Premises of removing any and all of its personal property, equipment, trade fixtures, drapes, and furnishings, and COUNTY shall repair any damage thereby caused.

X. SURRENDER OF PREMISES

Upon the expiration or termination of this Lease, COUNTY shall, at its expense, remove COUNTY'S goods and effects and those of all persons under COUNTY'S control and quit and deliver up the Leased Premises to LANDLORD peaceably and quietly in as good order and condition as the same were in on the Commencement Date. COUNTY is not obligated to remove any of LANDLORD approved alterations, additions, or improvements to the Leased Premises. Any County property left in the Leased Premises thirty (30) days after such expiration or termination may be disposed of by LANDLORD, as LANDLORD deems expedient.

XI. COMPLIANCE WITH ORDINANCES, RULES AND REGULATIONS: NUISANCE

A. COUNTY agrees not to occupy, use, or permit any portion of the Leased Premises to be occupied or used for any business or purpose which is unlawful, disreputable, or deemed to be a fire hazardous or permit anything to be done which would in any way increase the rate of fire insurance coverage on the Building or its contents.

B. COUNTY agrees to comply with all laws, ordinances, and regulations of Federal, State, Municipal, and local government agencies insofar as they apply to COUNTY'S occupancy of the Leased Premises, provided, however, that LANDLORD is responsible for all physical modifications to the Building to conform to laws, ordinances, and regulations as set forth in section VI, "Landlord's Responsibilities." COUNTY shall comply with the reasonable rules adopted by LANDLORD for the safety, care, and cleanliness of the Leased Premises and Building and for the preservation of good order therein, provided that the rules are submitted to COUNTY in writing and do not conflict with the provisions of this Lease.

XII. INDEPENDENT CONTRACTOR

This Agreement does not create or establish the relationship of a joint venture or partnership between the parties nor does it designate LANDLORD as the agent, representative or employee of COUNTY for any purpose or in any manner whatsoever. LANDLORD is an independent contractor under this Lease. Any and all personnel of LANDLORD or other persons, while engaged in the performance of any activity under this Lease, shall have no employment relationship with COUNTY, and any and all claims that may or might arise under the workers' compensation act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment, including, without limitation, claims of discrimination against LANDLORD, its officers, agents, contractors, or employees shall in no way be the responsibility of COUNTY, and LANDLORD shall defend, indemnify, and hold COUNTY, its officers, agents, and employees harmless from any and all such claims, regardless of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from COUNTY, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, workers' compensation, unemployment compensation, disability, severance pay, and P.E.R.A.

XIII. ASSIGNMENT BY LANDLORD

LANDLORD shall have the right to transfer and assign all of its rights, interest, and obligations hereunder and in the Building and the property referred to herein, provided, however, that the transfer or assignment shall be subject to the provisions of this Lease, whereupon COUNTY shall continue to comply with the provisions of this Lease.

XIV. EMINENT DOMAIN

During the term of this Lease, if a part of the Leased Premises is taken for public use under right of eminent domain, and, if the remainder, in the opinion of COUNTY, is not suitable for its purpose, COUNTY, at its option, may cancel this Lease. In the event of a partial or an entire taking, nothing herein shall prejudice the rights of COUNTY to recover compensation from the condemning authority for any loss or damage including removal or relocation expenses caused by such condemnation. The loss, damage, removal, or relocation expense shall be

exclusive of any award made to LANDLORD as a result of the condemnation. The terms "condemnation" and "eminent domain" shall include purchase by a public or quasi-public entity in lieu of a formal acquisition.

#### XV. RESTORATION AND REPAIR (FIRE/OTHER CASUALTIES)

If the Leased Premises are damaged by fire, elements or any other casualty, but not to such an extent as to render the same unfit for occupancy, LANDLORD shall promptly repair and restore the damaged property, or parts of the Building. If the Leased Premises are so damaged by fire, the elements or any other casualty as to render them unfit for occupancy, but in such a state they can reasonably be expected to be restored within ninety days (90) of the happening of the damage and LANDLORD elects, in writing, within twenty-five (25) days from the occurrence of the damage that the Leased Premises should be repaired or restored, the same shall be repaired with due diligence by LANDLORD, at its cost and expense. If the Leased Premises are in such a state they cannot reasonably be expected to be restored within ninety (90) days of the happening or injury, but LANDLORD decides that the Leased Premises should be repaired or restored, this Lease may be continued only at the agreement of both parties. In either of the latter two cases, if the election to restore is not made as aforesaid, then this Lease shall cease and terminate. LANDLORD shall not be responsible to COUNTY for damage to or destruction of COUNTY'S furniture, furnishings, equipment, or other personal property in, on or about the Leased Premises as a result of the fire or other casualty, unless caused by the negligent or willful acts of LANDLORD, its agents, or employees.

#### XVI. HOLDING OVER

No holding over by COUNTY after the term of this Lease shall operate to extend the term. In the event of any unauthorized holding over, COUNTY shall indemnify LANDLORD against all claims for damages by any other tenant to whom LANDLORD may have leased all or any part of the Leased Premises covered hereby. Any holding over with the consent of LANDLORD, in writing, shall thereafter constitute this Lease a lease from month to month.

#### XVII. DEFAULT BY COUNTY

A. COUNTY may be deemed to be in default if COUNTY fails to perform any of its obligations of this Lease. Before finding COUNTY in default, LANDLORD must give COUNTY written notice of any default and 30 days to cure the default. If COUNTY defaults, the LANDLORD may exercise any of the following remedies at law or in equity:

1. LANDLORD may terminate this Lease and by legal process repossess the Leased Premises and be entitled to recover damages, which may include (i) the cost of recovering the Leased Premises; and (ii) any other sum of money as may be determined fair and equitable under the circumstances by the court having jurisdiction over the matter, including reasonable attorney's fees.
2. If a default can be cured by the expenditure of money, LANDLORD may cure the default, charge the reasonable cost thereof to COUNTY and COUNTY shall pay the same within thirty (30) days of written demand, together with interest thereon at the maximum rate allowed by law. Thereafter, COUNTY shall have no further obligation to cure the default.

B. In any such legal proceeding instituted by LANDLORD under the provisions of this Lease, COUNTY shall not be deemed to have admitted defaults as claimed by LANDLORD, despite LANDLORD's written notice to the contrary and reserves all of its legal defenses in law or equity and the right to interpose counterclaims which may have arisen in its favor.

#### XVII. LANDLORD INDEMNIFICATION AND INSURANCE

A. LANDLORD agrees to defend, indemnify, and hold harmless COUNTY its officials, officers, agents, volunteers, and employees from any liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the LANDLORD, a contractor, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for

whose acts and/or omissions they may be liable in the performance of the services required by this Lease, and against all loss by reason of the failure of the LANDLORD to perform fully, in any respect, all obligations under this Lease.

B. LANDLORD agrees for the term of the Lease to have and keep in force Commercial General Liability insurance either under a purchased insurance program or self-insurance program. The per occurrence and aggregate limits must not be less than \$1,000,000. LANDLORD also agrees for the term of the Lease to have and keep in force All Risk Buildings and Contents insurance with a waiver of subrogation clause B.

C. Prior to the effective date of this Lease and any renewal terms, LANDLORD will furnish COUNTY with Certificates of Insurance as stated above. All Certificates shall provide that the insurance company shall give thirty (30) days' written notice to COUNTY of cancellation, non-renewal, or any material change in the policy. LANDLORD further agrees to furnish annually to COUNTY an acknowledgment that the policies remain in effect.

#### XVIII. COUNTY INDEMNIFICATION AND INSURANCE

A. COUNTY agrees to defend, indemnify, and hold harmless LANDLORD its officials, officers, agents, volunteers, and employees from any liability; claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from any act or omission of the COUNTY a contractor, a subcontractor, anyone directly or indirectly employed by them, and/or anyone for whose acts and/or omissions they may be liable in the performance of the services required by this Lease, and against all loss by reason of the failure of the COUNTY to perform fully, in any respect, all obligations under this Lease.

B. COUNTY agrees for the term of the Lease to have and keep in force Commercial General Liability Insurance either under a purchased insurance program or self-insurance program. The per occurrence and aggregate limits must not be less than \$1,000,000. COUNTY agrees for the term of the Lease that it will have and keep in force All Risk Buildings and Contents insurance coverage with a waiver of subrogation clause.

C. Prior to the effective date of this Lease and any renewal terms, COUNTY must furnish to LANDLORD the Certificates of Insurance or Statement of Self Insurance as stated above. All Certificates shall provide that the insurance company must give thirty (30) days' written notice to LANDLORD of cancellation, non-renewal, or any material change in the policy. COUNTY agrees to furnish annually to LANDLORD an acknowledgment that the policies remain in effect.

#### XIX. NOTICES

Any notice or demand, which may or must be given or made by a party hereto, under the terms of this Lease or any statute or ordinance, shall be in writing and shall be sent registered or certified mail to the other party addressed as follows:

TO LANDLORD:

City of Osseo  
City Hall  
415 Central Avenue  
Osseo, Minnesota, 55369

TO COUNTY:

Manager, Leasing & Land Management  
Transit & Community Works Department  
417 North 5th Street, Suite 320  
Minneapolis, MN 55401-1362

Either party may designate a different addressee at any time by giving written notice thereof as above provided. Any notice delivered by hand shall be deemed received upon actual delivery.

XX. COUNTY'S RIGHT TO CURE LANDLORD DEFAULT

If LANDLORD shall fail to pay the principal, interest or installment of either on any contract for deed or on any mortgage paramount to this Lease, or any installment of taxes, charges, easements, water, or other charges affecting the premises, within ten (10) days after due, or shall fail promptly to remove any other lien or charge which could jeopardize the COUNTY'S right to possession as hereby granted, COUNTY may, at its sole discretion, immediately terminate this Lease or pay the items in question. Any such payment shall entitle COUNTY to be reimbursed by LANDLORD for the same.

XXI. QUIET ENJOYMENT

LANDLORD covenants that it has the right to lease the Leased Premises, will warrant and defend the title thereto, and will indemnify against any damage and expense which COUNTY may suffer by reason of any lien, encumbrance, restriction, or defect in LANDLORD'S title to or the description herein of the Leased Premises. LANDLORD further warrants and covenants that the Leased Premises may be used for the purposes herein contemplated throughout the term of this Lease and any extension hereof and COUNTY shall quietly enjoy the premises for the full term herein granted and for all extensions herein provided.

XXII. SIGNS

LANDLORD, at its expense, shall provide a sign on the Building exterior of the Leased Premises. COUNTY shall not erect, nor permit to be erected on the Leased Premises, any signs nor lighted decorations of any kind or nature without the prior written consent of LANDLORD, which consent shall not be unreasonably withheld or delayed.

XXIII. ASSIGNMENT OR SUBLEASE BY COUNTY

COUNTY shall not assign or in any manner transfer this Lease or any interest therein or sublet the Leased Premises or any part or parts thereof, or permit occupancy by anyone without the prior written consent of LANDLORD. Consent by LANDLORD to one or more assignments of this Lease or to one or more sublettings of the Leased Premises shall not operate as a waiver of LANDLORD's rights under this clause. No assignment shall release COUNTY of any of its obligations under this Lease nor be construed or taken as a waiver of any of LANDLORD's rights hereunder. LANDLORD shall have the right to terminate this Lease in the event of COUNTY'S failure to comply with terms of this section.

XXIV. EQUAL EMPLOYMENT POLICY

In accordance with Hennepin COUNTY'S policies against discrimination, no person shall be excluded from full employment rights or participation in or the benefits of any program, service or activity on the grounds of race, color, creed, religion, age, sex, disability, marital status, sexual orientation, public assistance status, or national origin; and no person who is protected by applicable Federal or State laws against discrimination shall be otherwise subjected to discrimination.

XXV. PAPER RECYCLING

COUNTY encourages LANDLORD to develop and implement an office paper and newsprint recycling program.

XXVI. WAIVER OF COVENANTS

Failure of LANDLORD or COUNTY to insist, in any one or more instances, upon strict performance of any term, covenant, or condition of this Lease or to exercise any option herein contained shall not be construed as a waiver or a relinquishment for the future enforcement of the term, covenant, condition, or option, but the same shall continue and remain in full force and effect. The receipt by LANDLORD of rents with knowledge of a breach in any of the terms, covenants, or conditions of this Lease to be kept and performed by COUNTY shall not be deemed a waiver of the breach, and

LANDLORD or COUNTY shall not be deemed to have waived any provision of this Lease until expressed in writing and signed by LANDLORD or COUNTY.

XXVII. MISCELLANEOUS

A. This Lease shall be binding upon and inure to the benefit of LANDLORD, its successors, and assigns and shall be binding upon and inure to the benefit of COUNTY, and to the extent assignment may be approved by LANDLORD hereunder, COUNTY'S successors or assigns.

B. If any term or provision of this Lease, with the exception of those terms or provisions which pertain to the quiet enjoyment and occupancy of the premises by COUNTY for the intended business purpose, is deemed invalid or unenforceable by any recognized tribunal, including a certified mediator, arbitrator, or court of competent jurisdiction, the remainder of this Lease shall be valid and enforceable to the extent permitted by law.

C. The captions in this Lease are for convenience only and are not part of this Lease.

D. This Lease is declared to be a Minnesota contract, and all of the terms hereof shall be construed according to the laws of the State of Minnesota.

LANDLORD, having signed this Lease Agreement, and the Hennepin County Administrator having duly approved this Lease Agreement on the 24<sup>th</sup> day of December, 2017, and pursuant to such approval, the proper County officials having signed this Lease Agreement, the parties hereto agree to be bound by the provisions set forth herein.

**ATTEST:**

By: [Signature]  
Deputy Clerk of the County Board  
Date: 1-4-18

**APPROVED AS TO FORM:**

[Signature]  
Assistant County Attorney  
Date: 12-18-17

**APPROVED AS TO EXECUTION:**

By: [Signature]  
Assistant County Attorney  
Date: 12-18-17

**COUNTY OF HENNEPIN**

By: [Signature]  
County Administrator  
Date: 1-4-18

By: [Signature]  
Chair of its County Board  
Date: 1-4-18

By: [Signature]  
Assistant County Administrator,  
Public Works  
Date: 12/21/17

**RECOMMENDED FOR APPROVAL**

By: [Signature]  
Director,  
Community Works  
Date: 12/12/17

**CITY OF OSSEO**

By: [Signature]  
Mayor  
And: [Signature]  
City Clerk

The City is organized pursuant to Plan A ☒ Plan B ☐ Charter ☐

OCT-09-2002

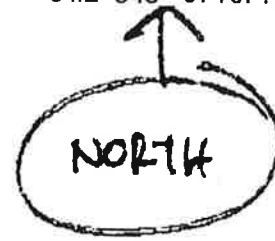
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EXHIBIT A



#2

Proposed

Library Area

1180 sq

115 sq

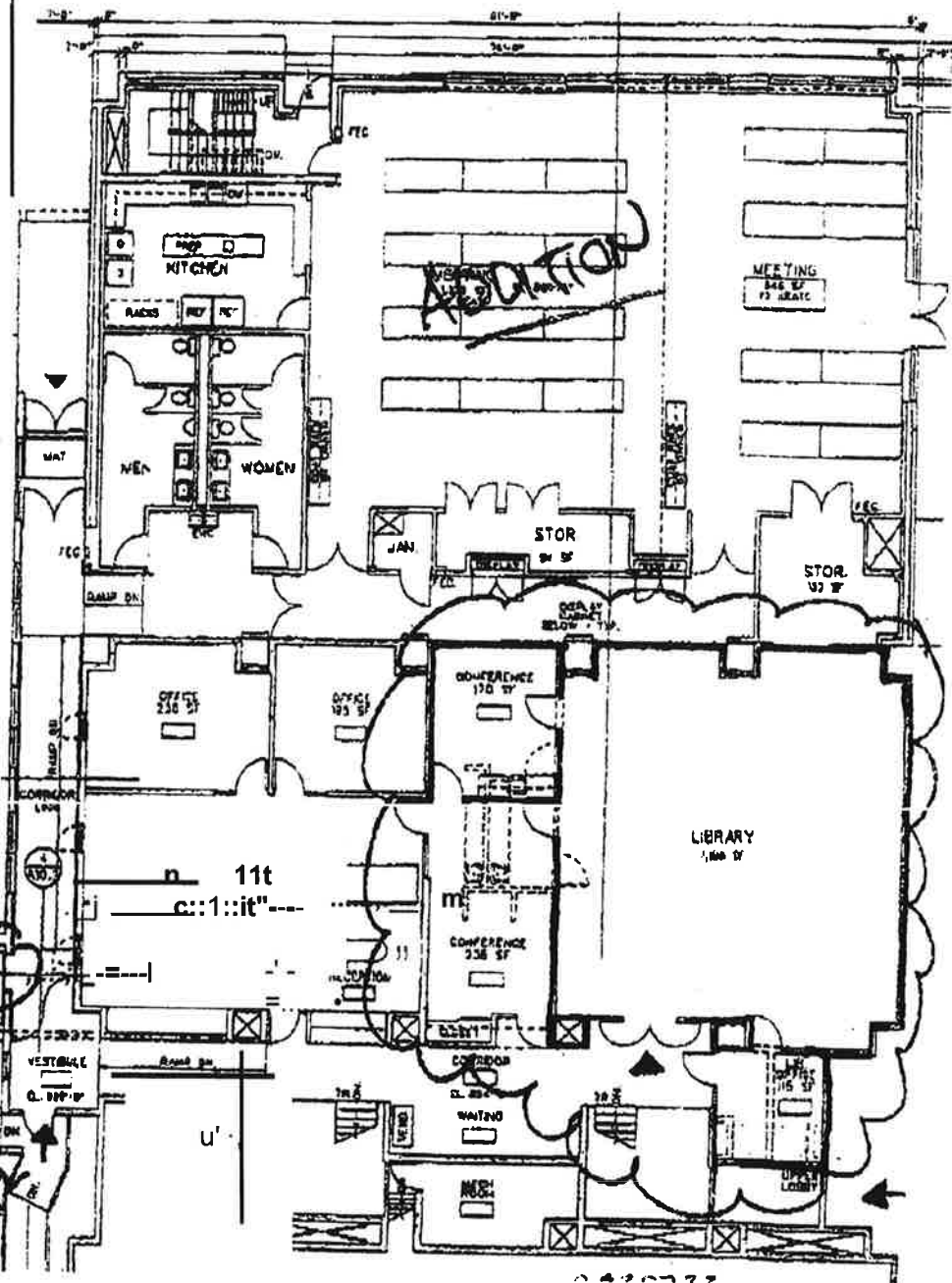
170/2

1380 sq

OFFICE/  
WORK  
SHARED  
CONF./  
LUNCH

CITY OF  
OSSEO  
3/13/01

NEW  
ELEVATOR





## **FIRST AMENDMENT TO LEASE AGREEMENT NO. A177973**

THIS AGREEMENT, made and entered into by and between the CITY OF OSSEO, a municipal corporation, hereinafter referred to as "LANDLORD", and the COUNTY OF HENNEPIN, a public body corporate and politic under the laws of the State of Minnesota, hereinafter referred to as "COUNTY".

### **W I T N E S S E T H:**

WHEREAS, LANDLORD and COUNTY entered into a certain Lease Agreement bearing Contract No. A177973 dated January 4, 2018, for the leasing of library space in the Osseo Municipal Building, located at 415 Central Avenue, Osseo, Minnesota; and

WHEREAS, LANDLORD and COUNTY desire to amend the Lease in certain particulars;

NOW, THEREFORE, the parties mutually agree as follows:

A. Clause II "TERM" of the Lease is hereby amended by adding the following to the end thereof:

The Term of the Lease shall be extended for a period of Five (5) years commencing on January 1, 2023 and terminating on December 31, 2027.

B. Clause XIX "NOTICES" of the Lease is hereby amended by updating the following:

TO COUNTY:           Manager, Land Management Division  
                              Facility Services  
                              300 6<sup>th</sup> St. S., Suite A22  
                              Minneapolis, MN 55487

The effective date of this First Amendment to Lease Agreement No. A177973 is January 1, 2023.

Except as hereinabove amended, the terms, conditions and provisions of Lease Agreement No. A177973, dated January 4, 2018, shall remain in full force and effect.

LANDLORD, having signed this First Amendment, and the Hennepin County Administrator having duly approved this First Amendment, and pursuant to such approval the proper County officials having signed this First Amendment, the parties hereto agree to be bound by the provisions herein set forth.

**Reviewed by County Attorney's Office:**

By: \_\_\_\_\_  
Sr. Assistant County Attorney

Date: \_\_\_\_\_

**COUNTY OF HENNEPIN**

By: \_\_\_\_\_  
County Administrator

Date: \_\_\_\_\_

**Reviewed by:**

**LEASE NO. A177973**

**LANDLORD**

**City of Osseo**

By: \_\_\_\_\_

Title: Mayor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: City Clerk

Date: \_\_\_\_\_



## City of Osseo City Council Meeting Item

**Agenda Item:** Tobacco License for Osseo Smokes & Vapes, LLC

**Meeting Date:** August 25, 2022

**Prepared by:** Katrina Jones, City Clerk

**Attachments:** None

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**Background:**

Ayman Ross Hajji has submitted a new application for a tobacco license to open Osseo Smokes & Vapes, LLC., at the property located at 124 County Road 81 N. A pro-rated amount of \$229.17 for eleven months has been received for the remainder of the July 1, 2022 – July 1, 2023, license period. The background investigation fee was received, and the investigation was completed by the Police Department.

The Council should allow for public comment to consider approval of the tobacco license.

**City Goals Met By This Action:**

Ensure City's continued financial stability.

Maintain as low a tax rate as possible.

**Options:**

The City Council may choose to:

- 1) Approve the tobacco license for Osseo Smokes & Vapes, LLC., with prorated fees for eleven months;
- 2) Deny the tobacco license for Osseo Smokes & Vapes, LLC.;
- 3) Table for additional information.

**Recommendation/Action Requested:**

Staff recommends the City Council chose option 1) Approve the tobacco license for Osseo Smokes & Vapes, LLC., with prorated fees for eleven months.



Osseo, MN

# 10 E Pending Expense Approval Report

By Vendor Name  
APPKT00047

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Abdo Financial Solutions, LLC</b>					
Abdo Financial Solutions, LLC	460747	July 2022 FS Consulting, Staff Augmt, Reporting	Accounting/Auditing	101-41550-301	7,751.25
<b>Vendor Abdo Financial Solutions, LLC Total:</b>					<b>7,751.25</b>
<b>Vendor: Aflac</b>					
Aflac	461929	Aug 2022 Premiums	Misc Deductions/Benefits	101-21710	234.42
<b>Vendor Aflac Total:</b>					<b>234.42</b>
<b>Vendor: Allied Medical Training</b>					
Allied Medical Training	2712	Self-Paced EMR Course C. Stearns	Fire Training - Reimbursable	101-41920-261	875.00
Allied Medical Training	2715	Self-Paced EMR Course D. Kamp	Fire Training - Reimbursable	101-41920-261	875.00
<b>Vendor Allied Medical Training Total:</b>					<b>1,750.00</b>
<b>Vendor: American Bootleg</b>					
American Bootleg	Lion Bruce Neumann	2022 Lions Roar entertainmen	Lions Roar	250-36241	800.00
<b>Vendor American Bootleg Total:</b>					<b>800.00</b>
<b>Vendor: Batteries + Bulbs</b>					
Batteries + Bulbs	P53901200	PD Battery for Speed Sign	Operations	101-41900-211	103.49
<b>Vendor Batteries + Bulbs Total:</b>					<b>103.49</b>
<b>Vendor: Berglund, Baumgartner, Kimball &amp; Glaser, LLC</b>					
Berglund, Baumgartner, Kimb	Aug 5, 2022	July 2022 Legal Prosecution Services	Legal Service - Prosecution	101-41500-306	1,200.00
<b>Vendor Berglund, Baumgartner, Kimball &amp; Glaser, LLC Total:</b>					<b>1,200.00</b>
<b>Vendor: Braton, Erleen</b>					
Braton, Erleen	8/16/22	Refund Community Center Deposit	Community Center Deposits	101-22001	250.00
<b>Vendor Braton, Erleen Total:</b>					<b>250.00</b>
<b>Vendor: Brian Mack</b>					
Brian Mack	Lion Bruce Neuman	2022 Lions Roar Entertainmen	Lions Roar	250-36241	400.00
<b>Vendor Brian Mack Total:</b>					<b>400.00</b>
<b>Vendor: Centerpoint Energy</b>					
Centerpoint Energy	8/8/2022	July 2022 Natural Gas Service	Natural Gas Service	101-41700-390	82.81
Centerpoint Energy	8/8/2022	July 2022 Natural Gas Service	Natural Gas Service	101-41800-390	18.18
Centerpoint Energy	8/8/2022	July 2022 Natural Gas Service	Natural Gas Service	101-42000-390	32.13
Centerpoint Energy	8/8/2022	July 2022 Natural Gas Service	Natural Gas Service	101-42350-390	23.31
Centerpoint Energy	Jul 22, 2022	Final bill 17 4rh St NE	Rental Property Expenses	205-42350-801	1.00
Centerpoint Energy	8/8/2022	July 2022 Natural Gas Service	Natural Gas Service	602-49400-390	17.14
<b>Vendor Centerpoint Energy Total:</b>					<b>174.57</b>
<b>Vendor: CenturyLink</b>					
CenturyLink	Aug. 6, 2022	July 2022 Lift Station Service	Telecommunications	602-49400-321	116.44
<b>Vendor CenturyLink Total:</b>					<b>116.44</b>
<b>Vendor: Cintas Corp.</b>					
Cintas Corp.	4127596052	8/8/2022 City Hall Mat Servic	Operations	101-41700-211	17.26
Cintas Corp.	4119439957	5/16/22 PD Mat Service	Operations	101-41900-211	6.24
Cintas Corp.	4127595981	8/8/2022 PD Mat Service	Operations	101-41900-211	6.41
Cintas Corp.	4119576810	5/17/22 Public Works Mat Service	Operations	101-42000-211	12.06
Cintas Corp.	4125012743	7/12/22 Public Works Mat Service	Operations	101-42000-211	12.39
<b>Vendor Cintas Corp. Total:</b>					<b>54.36</b>

# Pending Expense Approval Report

Packet: APPKT00047

Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: City Of Maple Grove</b>					
City Of Maple Grove	21362	June 2022 11,918 Gal. Water Usage	Purchased Water	601-49400-385	22,429.68
<b>Vendor City Of Maple Grove Total:</b>					<b>22,429.68</b>
<b>Vendor: Columbus, Ed</b>					
Columbus, Ed	20220714	Rekey, new keys lift stations; Fire & CH door fix	Building Repair/Maintenance	101-41700-222	175.00
Columbus, Ed	20220805	Ice Cream treats for Night to Unite	Night To Unite	101-41900-404	450.00
Columbus, Ed	20220804	Replace Pump House Door, frame, paint, lock	Building Repair/Maintenance	101-42350-222	1,383.58
<b>Vendor Columbus, Ed Total:</b>					<b>2,008.58</b>
<b>Vendor: Comcast Business</b>					
Comcast Business	152858337	6/16 - 9/14/22 Trunk lines	Telecommunications	101-41700-321	1,024.81
<b>Vendor Comcast Business Total:</b>					<b>1,024.81</b>
<b>Vendor: Comfort Solutions Heating &amp; Cooling</b>					
Comfort Solutions Heating &	11392	A/C service/repair 417 1st Ave NE rental	Rental Property Expenses	205-42350-801	449.95
<b>Vendor Comfort Solutions Heating &amp; Cooling Total:</b>					<b>449.95</b>
<b>Vendor: ECM Publishers Inc</b>					
ECM Publishers Inc	906298	Ad 1247765 2021 Annual Disclosure	Printing/Publishing Service	101-41110-351	322.78
<b>Vendor ECM Publishers Inc Total:</b>					<b>322.78</b>
<b>Vendor: Eftps - Fit And Fica</b>					
Eftps - Fit And Fica	INV0000089	Federal Tax	Federal Withholding	101-21701	5,387.78
Eftps - Fit And Fica	INV0000089	Social Security	Fica Withholding	101-21703	4,060.08
Eftps - Fit And Fica	INV0000089	Medicare	Fica Withholding	101-21703	1,671.90
<b>Vendor Eftps - Fit And Fica Total:</b>					<b>11,119.76</b>
<b>Vendor: Element Technologies LLC</b>					
Element Technologies LLC	SLA59950	August 2022 IT Service monthly billing	It Service	101-41515-302	4,260.30
Element Technologies LLC	IVC58586	Install Absolute software on PD mobile computers	It Service	101-41900-302	337.50
<b>Vendor Element Technologies LLC Total:</b>					<b>4,597.80</b>
<b>Vendor: Emergency Apparatus Maint. Inc</b>					
Emergency Apparatus Maint. I	122676	Repair/Service Engine 11 RH Door Latch	Vehicle Repairs/Maintenance	101-41920-217	754.26
<b>Vendor Emergency Apparatus Maint. Inc Total:</b>					<b>754.26</b>
<b>Vendor: Fairs Garden Center</b>					
Fairs Garden Center	12354	Mulch/chips for Gateway sign landscaping	Central Avenue Beautification	101-42350-215	384.00
Fairs Garden Center	12358	Central Ave tree replacement	Central Avenue Beautification	101-42350-215	159.94
<b>Vendor Fairs Garden Center Total:</b>					<b>543.94</b>
<b>Vendor: Finken Water Solutions</b>					
Finken Water Solutions	1325049	Aug 2022 Water softener rental 417 1st Ave NE	State Sales Tax	101-21550	2.63
Finken Water Solutions	1325047	Aug 2022 Admin water cooler rental	Operations	101-41700-211	13.00
Finken Water Solutions	1325048	Aug 2022 PD Water cooler rental	Operations	101-41900-211	8.00
Finken Water Solutions	25648TL	FD bottled water	Operations	101-41920-211	47.95
Finken Water Solutions	1325049	Aug 2022 Water softener rental 417 1st Ave NE	Rental Property Expenses	205-42350-801	34.95
<b>Vendor Finken Water Solutions Total:</b>					<b>106.53</b>
<b>Vendor: Fire Instruction Rescue Educat</b>					
Fire Instruction Rescue Educat	5672	FD EVOC Driving Hands on Skills training 8/4	Fire Training - Reimburseable	101-41920-261	600.00
<b>Vendor Fire Instruction Rescue Educat Total:</b>					<b>600.00</b>

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Foremost Promotions</b>					
Foremost Promotions	704597	PD Promotional items	Operations	115-41900-211	1,103.74
<b>Vendor Foremost Promotions Total:</b>					<b>1,103.74</b>
<b>Vendor: Further</b>					
Further	INV0000078	Employee HSA	Employee H.S.A Contribution	101-21711	1,131.93
Further	16185072	August 2022 H.S.A. Participant fee	Other Professional Services	101-41110-310	40.00
<b>Vendor Further Total:</b>					<b>1,171.93</b>
<b>Vendor: Henn Co Assessor</b>					
Henn Co Assessor	1000189363	8/1/2021 - 7/31/2022 Contract Svcs 2022 Assessme	Assessing Service	101-41110-308	32,000.00
<b>Vendor Henn Co Assessor Total:</b>					<b>32,000.00</b>
<b>Vendor: Henn Co Info Tech</b>					
Henn Co Info Tech	1000189723	July 2022 Radio Lease & Fleet fees	Radio Communications	101-41900-220	1,467.39
Henn Co Info Tech	1000189722	July 2022 FD Radio Lease & Fleet fees	Operations	101-41920-211	716.18
<b>Vendor Henn Co Info Tech Total:</b>					<b>2,183.57</b>
<b>Vendor: Hennepin County Public Works</b>					
Hennepin County Public Work	1000190544	July 2022 fuel charges	Fuel - Vehicle/Equipment	101-42000-216	85.49
<b>Vendor Hennepin County Public Works Total:</b>					<b>85.49</b>
<b>Vendor: Hennepin County Sheriff</b>					
Hennepin County Sheriff	1000189825	July 2022 Booking fees	Incarceration Services	101-41900-316	415.29
<b>Vendor Hennepin County Sheriff Total:</b>					<b>415.29</b>
<b>Vendor: Icma Retirement Corporation</b>					
Icma Retirement Corporation	INV0000077	DFC - ICMA	Deffered Comp	101-21705	400.00
<b>Vendor Icma Retirement Corporation Total:</b>					<b>400.00</b>
<b>Vendor: Jimmy's Johnnys</b>					
Jimmy's Johnnys	MP207254	July 2022 Boerboom Park Porta Potty rental	Operations	101-42350-211	76.00
Jimmy's Johnnys	MP207255	July 2022 Sipe Park Porta Potty rental	Operations	101-42350-211	104.00
<b>Vendor Jimmy's Johnnys Total:</b>					<b>180.00</b>
<b>Vendor: K2 Sound And Light</b>					
K2 Sound And Light	Lion Bruce Neumann	2022 Lions Roar Entertainmen	Lions Roar	250-36241	1,800.00
<b>Vendor K2 Sound And Light Total:</b>					<b>1,800.00</b>
<b>Vendor: Killmer Electric, Inc</b>					
Killmer Electric, Inc	J002087	2021 Central Ave Street Proj. electrical service	Street Improvement	130-42000-529	38,218.21
<b>Vendor Killmer Electric, Inc Total:</b>					<b>38,218.21</b>
<b>Vendor: Kloster, Melissa</b>					
Kloster, Melissa	15	July 2022 Senior Strength instruction	Programming	101-42300-312	350.00
<b>Vendor Kloster, Melissa Total:</b>					<b>350.00</b>
<b>Vendor: LittleBox Advisors, LLC</b>					
LittleBox Advisors, LLC	2021246	Marketing consult 50% BDI grant create content	Other Professional Services	101-41650-310	2,550.00
<b>Vendor LittleBox Advisors, LLC Total:</b>					<b>2,550.00</b>
<b>Vendor: Lynde Greenhouse &amp; Nursery</b>					
Lynde Greenhouse & Nursery	C-100105	2021 Central Ave Street Project landscaping/plants	Central Avenue Beautification	101-42350-215	8,838.00
<b>Vendor Lynde Greenhouse &amp; Nursery Total:</b>					<b>8,838.00</b>
<b>Vendor: Menards - Brooklyn Park</b>					
Menards - Brooklyn Park	49519	PW shop supplies	Operations	101-42000-211	213.09
Menards - Brooklyn Park	49026	Hose/watering supplies for demo area of park	Operations	101-42350-211	114.89
Menards - Brooklyn Park	48096	Tanker Truck hose repair part	Equip Repair/ Maintenance	101-42350-221	12.99

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Menards - Brooklyn Park	48470	PW hose repair parts	Equip Repair/ Maintenance	101-42350-221	25.20
<b>Vendor Menards - Brooklyn Park Total:</b>					<b>366.17</b>
<b>Vendor: Metro Alarm &amp; Lock</b>					
Metro Alarm & Lock	78965	6/21/22 Service/Labor/Parts Card Readers City Hall	Building Repair/Maintenance	101-41700-222	1,209.14
Metro Alarm & Lock	79094	Service/Labor/supplies interface IT room	Building Repair/Maintenance	101-41700-222	494.38
Metro Alarm & Lock	79095	Service/Labor/Parts interface Fire Dept & SW doors	Building Repair/Maintenance	101-41700-222	813.81
<b>Vendor Metro Alarm &amp; Lock Total:</b>					<b>2,517.33</b>
<b>Vendor: Metro Sales Inc</b>					
Metro Sales Inc	INV2092041	PD copier contract lease charg	Leases/Rentals	101-41900-410	78.88
Metro Sales Inc	INV2092930	PD copier contract base rate 3Q22	Leases/Rentals	101-41900-410	37.63
<b>Vendor Metro Sales Inc Total:</b>					<b>116.51</b>
<b>Vendor: Metro West Inspection Services, Inc.</b>					
Metro West Inspection Serv	3368	July 2022 Building inspection services	Building Inspections Payable	101-20222	2,795.95
<b>Vendor Metro West Inspection Services, Inc. Total:</b>					<b>2,795.95</b>
<b>Vendor: Metropolitan Council/Env Ser</b>					
Metropolitan Council/Env Ser	1143820	Sept 2022 Waste Water Services	Sanitary Sewer Service	602-49400-386	15,500.25
<b>Vendor Metropolitan Council/Env Ser Total:</b>					<b>15,500.25</b>
<b>Vendor: Minnesota Life Ins Com</b>					
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Medical/Dental/Life/Ltd	101-21706	120.90
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Medical/Dental/Life/Ltd	101-21706	-41.00
Minnesota Life Ins Com	395378	July 2022 Life Insurance Premiums	Medical/Dental/Life/Ltd	101-21706	120.90
Minnesota Life Ins Com	520359	August 2022 Life Insurance Premiums	Medical/Dental/Life/Ltd	101-21706	120.90
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25
Minnesota Life Ins Com	395378	July 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25
Minnesota Life Ins Com	520359	August 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41110-130	18.25
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Ins Com	395378	July 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Ins Com	520359	August 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41650-130	5.00
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	35.00
Minnesota Life Ins Com	395378	July 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	35.00
Minnesota Life Ins Com	520359	August 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	35.00
Minnesota Life Ins Com	385009	June 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Minnesota Life Ins Com	395378	July 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
Minnesota Life Ins Com	520359	August 2022 Life Insurance Premiums	Med/Den/Life/Ltd/Std Insura	101-42000-130	15.00
<b>Vendor Minnesota Life Ins Com Total:</b>					<b>541.45</b>
<b>Vendor: Minute Maker Secretarial</b>					
Minute Maker Secretarial	M1540	8/8/22 City Council meeting minutes	Recording Services	101-41000-307	190.50
<b>Vendor Minute Maker Secretarial Total:</b>					<b>190.50</b>

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: Mn Dept Of Public Safety</b>					
Mn Dept Of Public Safety	Plate No 169UHP	VIN 2D4GP44L85R389685 2005 Dodge trans, title fee	Equipment	116-41900-570	25.00
<b>Vendor Mn Dept Of Public Safety Total:</b>					<b>25.00</b>
<b>Vendor: Mn Dept Of Revenue</b>					
Mn Dept Of Revenue	468.934-048	2Q22 Sales and Use Tax	State Sales Tax	101-21550	1,215.88
Mn Dept Of Revenue	INV0000090	State Tax	State Withholding	101-21702	2,527.25
<b>Vendor Mn Dept Of Revenue Total:</b>					<b>3,743.13</b>
<b>Vendor: MN PEIP</b>					
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Medical/Dental/Life/Ltd	101-21706	1,543.41
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Med/Den/Life/Ltd/Std Insura	101-41110-130	1,271.60
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Med/Den/Life/Ltd/Std Insura	101-41650-130	635.80
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	4,566.50
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Med/Den/Life/Ltd/Std Insura	101-41900-130	7,902.59
MN PEIP	1214989	Sept 2022 Med/Dental Premiums	Med/Den/Life/Ltd/Std Insura	101-42000-130	2,510.32
<b>Vendor MN PEIP Total:</b>					<b>18,430.22</b>
<b>Vendor: Msrs Dfc/Hcsp</b>					
Msrs Dfc/Hcsp	INV0000082	DFC-MSRS (Empower)	Deffered Comp	101-21705	375.00
Msrs Dfc/Hcsp	INV0000083	Employee HSA	Hcsp	101-21712	525.63
<b>Vendor Msrs Dfc/Hcsp Total:</b>					<b>900.63</b>
<b>Vendor: NAPA - Cottens Osseo</b>					
NAPA - Cottens Osseo	247560	BP168-N license plate lights squad 121	Vehicle Repairs/Maintenance	101-41900-217	2.95
NAPA - Cottens Osseo	257273	PD squad oil filter supplies	Vehicle Repairs/Maintenance	101-41900-217	29.13
NAPA - Cottens Osseo	258916	PD 2021 Ford Interceptor brake parts	Vehicle Repairs/Maintenance	101-41900-217	313.09
NAPA - Cottens Osseo	2589984	PD Squad brake fluid	Vehicle Repairs/Maintenance	101-41900-217	9.38
NAPA - Cottens Osseo	249370	786103 toggle 20A brass	Equip Repair/ Maintenance	101-42350-221	6.38
NAPA - Cottens Osseo	253385	PW nitrile dispos gloves	Operations	602-49400-211	72.98
<b>Vendor NAPA - Cottens Osseo Total:</b>					<b>433.91</b>
<b>Vendor: Northwestern Power Equipment Co., Inc.</b>					
Northwestern Power Equipme	210540DJ	PW parts to rebuild pressure stations	Equip Repair/ Maintenance	601-49400-221	9,055.25
<b>Vendor Northwestern Power Equipment Co., Inc. Total:</b>					<b>9,055.25</b>
<b>Vendor: Pera</b>					
Pera	INV0000088	PERA	Pera	101-21704	3,981.66
Pera	INV0000088	PEPFF	Pera	101-21704	7,916.44
<b>Vendor Pera Total:</b>					<b>11,898.10</b>
<b>Vendor: Premier Bank</b>					
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Operations	101-41110-211	127.88
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Operations	101-41110-211	127.88
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-41110-260	107.51
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-41110-260	154.80
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-41110-260	26.86
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Software	101-41515-309	189.75
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Software	101-41515-309	189.75
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Cell/Travel/Ins/Dfc Allowance	101-41900-135	2.99
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Cell/Travel/Ins/Dfc Allowance	101-41900-135	2.99



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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Office Operations	101-41900-201	64.16
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Office Operations	101-41900-201	5.86
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Office Operations	101-41900-201	69.69
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Operations	101-41900-211	80.04
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Officer Equipment	101-41900-213	59.93
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Vehicle Repairs/Maintenance	101-41900-217	66.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Vehicle Repairs/Maintenance	101-41900-217	-5.50
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges Mikkelson	Vehicle Repairs/Maintenance	101-41900-217	38.50
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	101-41900-255	139.95
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	101-41900-255	90.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	101-41900-255	1.94
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Dues/Membership	101-41900-255	161.18
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Dues/Membership	101-41900-255	136.52
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Education/Meetings/Travel	101-41900-260	-1,050.00
Premier Bank	June 6/06/22 Statement	Credit Card charges	Education/Meetings/Travel	101-41900-260	84.01
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-41900-260	21.50
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Night To Unite	101-41900-404	450.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Night To Unite	101-41900-404	72.95
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	101-41920-255	16.11
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	101-41920-255	17.94
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Software	101-41920-309	11.99
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Software	101-41920-309	45.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Software	101-41920-309	-4.40
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Software	101-41920-309	11.99
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Software	101-41920-309	53.75
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Software	101-41920-309	167.61
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Software	101-41920-309	16.11
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Operations	101-42000-211	20.34
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Uniforms/Gear	101-42000-218	76.80
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Uniforms/Gear	101-42000-218	199.98
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Uniforms/Gear	101-42000-218	179.99
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Street Maintenance/Signage	101-42000-224	312.62
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Street Maintenance/Signage	101-42000-224	124.64
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Street Maintenance/Signage	101-42000-224	340.12
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Street Maintenance/Signage	101-42000-224	75.17
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Street Maintenance/Signage	101-42000-224	1,317.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-42000-260	0.97
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Education/Meetings/Travel	101-42000-260	45.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Operations	101-42350-211	104.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Operations	101-42350-211	78.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Operations	101-42350-211	224.95
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Central Avenue Beautification	101-42350-215	63.30
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Central Avenue Beautification	101-42350-215	13.70
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Equip Repair/ Maintenance	101-42350-221	104.00

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Equip Repair/ Maintenance	101-42350-221	452.95
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	115-41900-255	32.00
Premier Bank	July 7/07/22 Statement	6/7 - 7/6/22 Credit card usage	Dues/Membership	115-41900-255	32.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Dues/Membership	115-41900-255	32.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Dues/Membership	115-41900-255	32.00
Premier Bank	June 6/06/22 Statement	5/5 - 6/6/22 Credit Card charges	Operations	602-49400-211	19.70
Vendor Premier Bank Total:					5,634.47
Vendor: Reinders					
Reinders	3089409-00	Fertilizer & weed killer	Operations	101-42350-211	880.42
Vendor Reinders Total:					880.42
Vendor: Republic Services					
Republic Services	894-005856653	Admin Shredding Service	Office Operations	101-41110-201	15.00
Vendor Republic Services Total:					15.00
Vendor: Rough House Rox					
Rough House Rox	Lion Bruce Neumann	2022 Lions Roar Entertainmen	Lions Roar	250-36241	1,000.00
Vendor Rough House Rox Total:					1,000.00
Vendor: Schroeder, NaDean					
Schroeder, NaDean	8/13/22	Refund Sipe Park Deposit 8/13/22	Community Center Deposits	101-22001	250.00
Vendor Schroeder, NaDean Total:					250.00
Vendor: Streicher's Inc.					
Streicher's Inc.	I1578603	Officer Matt Beyer Uniform Shirt/Pants	Uniforms/Gear	101-41900-218	214.97
Streicher's Inc.	I1578730	Officer Matt Beyer nameplate	Uniforms/Gear	101-41900-218	11.99
Streicher's Inc.	I1581220	Officer Todd Kintzi Pants	Uniforms/Gear	101-41900-218	74.99
Vendor Streicher's Inc. Total:					301.95
Vendor: Swank Motion Pictures Inc					
Swank Motion Pictures Inc	RG 3223868	DVD Encanto 8/9/22 Movie in the Park	Operations	253-42400-211	495.00
Swank Motion Pictures Inc	RG 3228405	DVD Peter Rabbit 2 The Runaway 8/16/22 MMIP	Operations	253-42400-211	495.00
Vendor Swank Motion Pictures Inc Total:					990.00
Vendor: Tegrete Corporation					
Tegrete Corporation	102390	Sept 2022 Cleaning Service	Cleaning Service	101-41700-317	738.00
Tegrete Corporation	102390	Sept 2022 Cleaning Service	Cleaning Service	101-41800-317	245.00
Vendor Tegrete Corporation Total:					983.00
Vendor: The Sota Shop					
The Sota Shop	2126	Embroidery logo/name PW shirts	Uniforms/Gear	101-42000-218	132.00
Vendor The Sota Shop Total:					132.00
Vendor: Thomson Reuters - West					
Thomson Reuters - West	846804195	Aug 2022 Online/Software subscription charges	Dues/Membership	101-41900-255	121.34
Vendor Thomson Reuters - West Total:					121.34
Vendor: Toll Gas & Welding Supply					
Toll Gas & Welding Supply	40159661	PW Q Industrial cyls	Operations	101-42000-211	12.03
Vendor Toll Gas & Welding Supply Total:					12.03
Vendor: Tyler Technologies, Inc.					
Tyler Technologies, Inc.	25-390052	Incode Annual SaaS fees year 2 (8/1/21 - 7/31/22)	Other Professional Services	601-49400-310	9,681.50
Tyler Technologies, Inc.	25-390052	Incode Annual SaaS fees year 2 (8/1/21 - 7/31/22)	Other Professional Services	602-49400-310	9,681.50
Vendor Tyler Technologies, Inc. Total:					19,363.00

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Vendor Name	Payable Number	Description (Item)	Account Name	Account Number	Amount
<b>Vendor: United States Treasury</b>					
United States Treasury	2017A Form 8038-T	EIN 41-6005442 Form 8038-T Series 2017A payment	Interest Earned	308-36210	72.46
<b>Vendor United States Treasury Total:</b>					<b>72.46</b>
<b>Vendor: Verizon Wireless</b>					
Verizon Wireless	9912431920	7/2 - 8/1 Cell phone usage	Telecommunications	101-41110-321	65.43
Verizon Wireless	9912431920	7/2 - 8/1 Cell phone usage	Telecommunications	101-41900-321	771.16
Verizon Wireless	9912431920	7/2 - 8/1 Cell phone usage	Telecommunications	101-42000-321	293.93
Verizon Wireless	9912431920	7/2 - 8/1 Cell phone usage	Trolley Operations	204-42390-352	79.92
Verizon Wireless	9912431920	7/2 - 8/1 Cell phone usage	Telecommunications	601-49400-321	40.07
<b>Vendor Verizon Wireless Total:</b>					<b>1,250.51</b>
<b>Vendor: Walters Recycling &amp; Refuse, Inc.</b>					
Walters Recycling & Refuse, Inc	6290664	2Q22 & 3Q22 Trash/recycling svc 25 4th St NE	Rental Property Expenses	205-42350-801	146.79
<b>Vendor Walters Recycling &amp; Refuse, Inc. Total:</b>					<b>146.79</b>
<b>Vendor: WEX Bank</b>					
WEX Bank	82950963	July 2022 PD fuel charges	Fuel - Vehicle/Equipment	101-41900-216	1,472.26
<b>Vendor WEX Bank Total:</b>					<b>1,472.26</b>
<b>Vendor: Xcel Energy</b>					
Xcel Energy	791722079	July 2022 Electric service	Electric Service	101-41700-380	1,654.43
Xcel Energy	791722079	July 2022 Electricity service	Electric Service	101-41800-380	363.17
Xcel Energy	791722079	July 2022 Electricity service	Emergency Preparedness	101-41900-402	11.18
Xcel Energy	791722079	July 2022 Electricity service	Traffic Signals/Street Lights	101-42000-226	2,276.08
Xcel Energy	791722079	July 2022 Electricity service	Electric Service	101-42000-380	510.78
Xcel Energy	791722079	July 2022 Electric Service	Gateway Sign Operations	101-42350-212	357.67
Xcel Energy	791722079	July 2022 Electricity service	Electric Service	101-42350-380	294.12
Xcel Energy	791722079	July 2022 Electricity service	Electric Service	601-49400-380	85.85
Xcel Energy	791722079	July 2022 Electricity service	Electric Service	602-49400-380	665.69
<b>Vendor Xcel Energy Total:</b>					<b>6,218.97</b>
<b>Grand Total:</b>					<b>251,447.45</b>

## Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	138,831.38
115 - POLICE DONATIONS/EXPENSES	1,231.74
116 - POLICE FORFIETURE FUND	25.00
130 - PAVEMENT MANAGEMENT	38,218.21
204 - TROLLEY	79.92
205 - PARK DEDICATION	632.69
250 - COMMUNITY FUND	4,000.00
253 - MUSIC/MOVIES IN THE PARK	990.00
308 - BONDS 2017 STR IMPROVE (19644)	72.46
601 - WATER FUND	41,292.35
602 - SEWER FUND	26,073.70
<b>Grand Total:</b>	<b>251,447.45</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-20222	Building Inspections Pay	2,795.95
101-21550	State Sales Tax	1,218.51
101-21701	Federal Withholding	5,387.78
101-21702	State Withholding	2,527.25
101-21703	Fica Withholding	5,731.98
101-21704	Pera	11,898.10
101-21705	Deffered Comp	775.00
101-21706	Medical/Dental/Life/Ltd	1,865.11
101-21710	Misc Deductions/Benefit	234.42
101-21711	Employee H.S.A Contrib	1,131.93
101-21712	Hcsp	525.63
101-22001	Community Center Depo	500.00
101-41000-307	Recording Services	190.50
101-41110-130	Med/Den/Life/Ltd/Std In	1,326.35
101-41110-201	Office Operations	15.00
101-41110-211	Operations	255.76
101-41110-260	Education/Meetings/Tra	289.17
101-41110-308	Assessing Service	32,000.00
101-41110-310	Other Professional Servi	40.00
101-41110-321	Telecommunications	65.43
101-41110-351	Printing/Publishing Servi	322.78
101-41500-306	Legal Service - Prosecuti	1,200.00
101-41515-302	It Service	4,260.30
101-41515-309	Software	379.50
101-41550-301	Accounting/Auditing	7,751.25
101-41650-130	Med/Den/Life/Ltd/Std In	650.80
101-41650-310	Other Professional Servi	2,550.00
101-41700-211	Operations	30.26
101-41700-222	Building Repair/Mainten	2,692.33
101-41700-317	Cleaning Service	738.00
101-41700-321	Telecommunications	1,024.81
101-41700-380	Electric Service	1,654.43
101-41700-390	Natural Gas Service	82.81
101-41800-317	Cleaning Service	245.00
101-41800-380	Electric Service	363.17
101-41800-390	Natural Gas Service	18.18
101-41900-130	Med/Den/Life/Ltd/Std In	12,574.09
101-41900-135	Cell/Travel/Ins/Dfc Allow	5.98
101-41900-201	Office Operations	139.71
101-41900-211	Operations	204.18
101-41900-213	Officer Equipment	59.93
101-41900-216	Fuel - Vehicle/Equipmen	1,472.26

**Account Summary**

Account Number	Account Name	Expense Amount
101-41900-217	Vehicle Repairs/Mainten	453.55
101-41900-218	Uniforms/Gear	301.95
101-41900-220	Radio Communications	1,467.39
101-41900-255	Dues/Membership	650.93
101-41900-260	Education/Meetings/Tra	-944.49
101-41900-302	It Service	337.50
101-41900-316	Incarceration Services	415.29
101-41900-321	Telecommunications	771.16
101-41900-402	Emergency Preparednes	11.18
101-41900-404	Night To Unite	972.95
101-41900-410	Leases/Rentals	116.51
101-41920-211	Operations	764.13
101-41920-217	Vehicle Repairs/Mainten	754.26
101-41920-255	Dues/Membership	34.05
101-41920-261	Fire Training - Reimburse	2,350.00
101-41920-309	Software	302.05
101-42000-130	Med/Den/Life/Ltd/Std In	2,555.32
101-42000-211	Operations	269.91
101-42000-216	Fuel - Vehicle/Equipmen	85.49
101-42000-218	Uniforms/Gear	588.77
101-42000-224	Street Maintenance/Sig	2,169.55
101-42000-226	Traffic Signals/Street Lig	2,276.08
101-42000-260	Education/Meetings/Tra	45.97
101-42000-321	Telecommunications	293.93
101-42000-380	Electric Service	510.78
101-42000-390	Natural Gas Service	32.13
101-42300-312	Programming	350.00
101-42350-211	Operations	1,582.26
101-42350-212	Gateway Sign Operation	357.67
101-42350-215	Central Avenue Beautific	9,458.94
101-42350-221	Equip Repair/ Maintena	601.52
101-42350-222	Building Repair/Mainten	1,383.58
101-42350-380	Electric Service	294.12
101-42350-390	Natural Gas Service	23.31
115-41900-211	Operations	1,103.74
115-41900-255	Dues/Membership	128.00
116-41900-570	Equipment	25.00
130-42000-529	Street Improvement	38,218.21
204-42390-352	Trolley Operations	79.92
205-42350-801	Rental Property Expense	632.69
250-36241	Lions Roar	4,000.00
253-42400-211	Operations	990.00
308-36210	Interest Earned	72.46
601-49400-221	Equip Repair/ Maintena	9,055.25
601-49400-310	Other Professional Servi	9,681.50
601-49400-321	Telecommunications	40.07
601-49400-380	Electric Service	85.85
601-49400-385	Purchased Water	22,429.68
602-49400-211	Operations	92.68
602-49400-310	Other Professional Servi	9,681.50
602-49400-321	Telecommunications	116.44
602-49400-380	Electric Service	665.69
602-49400-386	Sanitary Sewer Service	15,500.25
602-49400-390	Natural Gas Service	17.14
<b>Grand Total:</b>		<b>251,447.45</b>

Project Account Summary

Project Account Key	Expense Amount
**None**	251,447.45
Grand Total:	251,447.45

# Spark School of Music

13



# Sing 2



## Tuesday, August 23 at 7 pm & Dusk

Thankstoourdonors:

Osseo Lions

American Legion Post 172

Osseo Maple Grove Hockey Assn

Osseo Fire Relief Association

## *Music and Movie in the Park*

416 Central Avenue  
Osseo, MN 55369

Concession sales  
thanks to the Osseo Lions

Weather-related cancellations at 763-425-2624 or [www.DiscoverOsseo.com](http://www.DiscoverOsseo.com)





The Delinquents C.C. Proudly Present the 2022...

# Pinewood Derby and Car Show

\$15

car show entry  
pinewood entry

Aug 27th 3PM



JUSTIN  
Est. 1975

RACING FUN FOR ALL AGES!!

# UNION

SPEED & STYLE

340 Central Ave

Osseo, MN





# Osseo Lions Roar 2022 is coming soon!



Friday, Sept. 9 & Saturday, Sept. 10  
Downtown Osseo

- Biggest Parade of the Year in the NW Metro noon Saturday
- Lots of Food, Snacks, Soda, Beer & Wine
- Craft and Vendor Fair at Boerboom Park
- The Bean Bag Tournament is Back
- Activities & Jumpers in Leo's Adventureland
- NEW Sponsored Lion Riddle Scavenger at the Roar
- Live Music, Bingo, Games, and, MORE!

# OSSEO FARMERS MARKET



**AUGUST HOURS**  
**TUESDAYS 3 - 7 PM**

Central Avenue & 5<sup>th</sup> Street NE by Boerboom Veterans Park

[DiscoverOsseo.com](http://DiscoverOsseo.com)

City Hall will be closed  
for Labor Day on  
Monday, September 5



Open for classes held in the Community Center  
Senior Strength Class at 11 a.m.  
Yoga at 4:30 p.m.