



# Osseo City Council Meeting

## AGENDA

REGULAR MEETING  
Monday, June 27, 2022  
7:00 p.m., Council Chambers

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MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

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1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
  - A. Receive June 13 EDA Minutes
  - B. Approve June 13 Council Minutes
  - C. Receive June 20 Planning Commission Minutes
  - D. Receive May Fire Activity Report
  - E. Receive May Hockey Association Gambling Report
  - F. Accept Resignation of Firefighter Tom Phenow
  - G. Approve Increase for IRS Mileage to 62.5 cents
  - H. Accept Resignation of Full-Time Police Officer Adrienne Lamers
  - I. Approve Hire of Part-Time Police Officer Adrienne Lamers
6. **Matters from the Floor**

Members of the public can submit comments online at [www.DiscoverOsseo.com/virtual-meeting](http://www.DiscoverOsseo.com/virtual-meeting)
7. **Special Business**
  - A. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
  - A. Approve Hire of Matthew Beyer as Full-Time Police Officer
  - B. Approve Appointment of Election Judges (Resolution)
  - C. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Movies & Music in the Park Series  
Osseo Trolley Service  
Farmer's Market  
City Hall Closed Monday, July 4
14. **Adjournment**

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
June 13, 2022**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, June 13, 2022.

Members present: Teresa Aho, Deanna Burke, Harold E. Johnson, Ashlee Mueller, Kenny Nelson, Duane Poppe, and Larry Stelmach.

Members absent: None.

Staff present: Shane Mikkelson and City Attorney Mary Tietjen.

2. OATH OF OFFICE – ASHLEE MUELLER AND KENNY NELSON

City Attorney Tietjen administered the Oath of Office to EDA Members Ashlee Mueller and Kenny Nelson. A round of applause was offered by all in attendance.

3. APPROVAL OF AGENDA

**A motion was made by Johnson, seconded by Aho, to approve the Agenda as presented. The motion carried 7-0.**

4. APPROVAL OF MINUTES – APRIL 11, 2022

**A motion was made by Johnson, seconded by Mueller, to approve the minutes of April 11, 2022, as presented. The motion carried 7-0.**

5. MATTERS FROM THE FLOOR – None

6. PUBLIC HEARINGS – None

7. ACCOUNTS PAYABLE

**A motion was made by Johnson, seconded by Aho, to approve the Accounts Payable. The motion carried 7-0.**

8. OLD BUSINESS – None

## 9. NEW BUSINESS

### A. ELEVATE BUSINESS HENNEPIN COUNTY PRESENTATION – Tashie George, Hennepin County

Tashie George, Hennepin County, stated entrepreneurs and business owners are re-imagining and re-building their businesses daily with Hennepin County's Elevate Business program. Elevate Business draws together experts, tools and programs intentionally designed to help new and established businesses gain their footing, plan for their next steps, and take their success to a new level. Through Elevate Business, Hennepin County is investing in a business support ecosystem that is shaping the region to become even stronger and resilient. More than 900 businesses in Hennepin County have worked with Elevate Business consultants since January 2021 for help with social media, marketing, web development, legal and financial guidance.

Ms. George explained that any Hennepin County business owner or resident who owns or is starting a business can access 25 hours of free consulting. Hennepin County has contracted with 23 professional business advisors and specialized consultants to offer free expert support to local businesses in a wide range of areas including:

- Planning and evaluation
- Financial
- Access to capital
- Legal
- Marketing

Ms. George reported in practice, this could look like help researching and writing a business plan, financial or legal guidance, accessing classes and cohort-style learning, or tapping into our network of community-based lenders. Elevate Business HC began as a response to the COVID-19 pandemic. Guided by a diverse Business Advisory Council convened by Hennepin County during the height of the pandemic, Hennepin County teamed up with the Minneapolis Regional Chamber to partner with trusted experts that could help businesses meet the challenges of the pandemic and civil unrest.

Ms. George indicated the initiative has since grown into an innovative model to help diverse businesses in Hennepin County not only recover from the impacts of the pandemic, but to grow and build for success long into the future. The business advisors and resources available through Elevate Business serve entrepreneurs at every level and represent the diversity of Hennepin County businesses. It is our goal to provide business resources that support all businessowners, with a focus on the economic empowerment of people of color, women, and other underserved business owners that have historically experienced disparities and were further disproportionately impacted by the pandemic.

Ms. George stated together, Hennepin County is creating a business support ecosystem that will help our region emerge from the pandemic with an even stronger, more inclusive, and resilient economy over the long-term. Potential future services were discussed. She commented further on the initiative, noting 900+ businesses have been served and asked for comments or questions from the EDA.

Stelmach asked if the County helps individual businesses write their business plans. Ms. George explained the County had different advisors that help with this work.

Stelmach questioned if the County would assist both for profit and non-profit businesses. Ms. George reported this was the case.

Johnson stated he appreciated how the County offered all five of these critical services to businesses that were startups or struggling. He inquired if this program was directed only to minorities. Ms. George reported in 2018 a program was piloted for minorities, but noted Elevate Business was for all.

Johnson encouraged Ms. George provided City staff with handouts regarding this program.

Poppe asked if Ms. George would be willing to speak at a seminar to local business owners regarding the services that were available. Ms. George stated she would be able to do this for Osseo business owners.

Mueller questioned how the advisors were found to assist the County with this initiative. Ms. George explained an RFP process was followed to assist with selecting the County's advisors.

Johnson inquired if business owners were able to utilize this Elevate Business and SCORE. Ms. George reported business owners were able to utilize both of these initiatives.

#### B. EDA PROJECT UPDATES

Mikkelson reported in May of 2021 the City received a \$20,000 grant from Hennepin County to fund a promotional effort for the 'Central Avenue Business Corridor'. This effort, conducted alongside LittleBox Social of Robbinsdale and CCX Media, would partner these two media companies with local businesses in an effort to increase the digital media presence of each business. It's important to note that this is being done at no cost to the businesses themselves. The actual products will consist of two major components:

- LittleBox, a social media company specializing in small- to medium-sized businesses, will work to increase each businesses' social media footprint and organize a larger, corridor wide marketing campaign.
- CCX will be working to create a brief promotional video for each business, which is to be owned by the business itself.

Mikkelson stated additionally CCX Media will be creating a slightly longer promotional video highlighting the 'Corridor' as a whole. Due to a concern that the promotional efforts could not ramp up in time to adequately boost the summer and fall shopping seasons (and a fear that the CCX wouldn't be able to film in time to capture the summer weather), it was decided to postpone the actual work till 2022. City staff can now report that those efforts have begun.

Mikkelson explained at the current time, CCX and LittleBox are reaching out to businesses, arranging meetings, and beginning the work as outlined in the grant, with Staff stepping in to provide support when needed. LittleBox is currently looking to unveil their first round of social media promotions at the end of June 2022, and CCX is targeting late summer to finish production of their videos. Staff is looking to come back to the EDA in early fall with a more detailed outline of the work that was done, and the product of CCX/LittleBox's efforts. Ideally those two organizations will also be able to send someone to a meeting to better answer any questions from the EDA.

Nelson asked if the EDA would be using the entire \$20,000 grant. Mikkelson stated he would look into this and would report back to the EDA.

10. REPORTS OR COMMENTS: Executive Director, President, Members

Nelson reviewed several slides with the EDA that he had on a civic infrastructure presentation.

Burke, Aho, Stelmach and Johnson welcomed Nelson and Mueller to the EDA.

Stelmach stated he supported a representative from Elevate Business meeting with local business owners.

Johnson encouraged the EDA members to view the recent Ehlers training regarding TIF financing.

11. ADJOURNMENT

**A motion was made by Mueller, seconded by Stelmach, to adjourn at 6:37 p.m. The motion carried 7-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
June 13, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, June 13, 2022.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman and Mayor Duane Poppe.

Staff present: Police Chief Shane Mikkelson and City Attorney Mary Tietjen.

Others present: Kenny Nelson, City Resident; Ed Columbus, City Resident; John Rundquist, Osseo Cross Country Head Coach.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

Poppe requested Item 10D be discussed after Item 10F.

**A motion was made by Stelmach, seconded by Hultstrom, to accept the Agenda as amended. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Approve May 23 Work Session Minutes
- B. Approve May 23 Council Minutes
- C. Receive April Hockey Association Gambling Report
- D. Receive May Building Report
- E. Receive May Fire Relief Association Gambling Report
- F. Receive May Lions Club Gambling Report
- G. Receive May American Legion Gambling Report
- H. Approve Exempt Permit for Knights of Columbus Council 9139 Gambling Activities
- I. Approve Promotion of Mike Cogswell to Captain 11
- J. Approve Hire of Elizabeth Dahlin for Movies in the Park Attendant

**A motion was made by Johnson, seconded by Vickerman, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

Kenny Nelson, 509 Third Avenue NE, stated at the last Council meeting a resident discussed sidewalks in the community that were in disrepair. He explained former City Planner Nancy Abts had an inventory on the City's sidewalk panels and in 2016 the City Council received a block grant in the amount of \$60,000 that was intended to improve community. These grant funds were used to replace sidewalks. He commented on the City's sidewalk nuisance Ordinance and how this was supposed to assist with addressing sidewalk disrepair. He discussed the additional properties that still needed to repair their sidewalks. He commented on the research he has done on the City's street repair programs and requested the Council reconsider lowering the residential speed limits to 20 or 25 miles per hour. He then educated the Council on semi-trucks noting they were approximately 80,000 pounds across five axles. He then discussed the weight of garbage trucks and school buses. He encouraged the City to consider posting signs if they want to keep semi-trucks off Fourth Avenue.

Stelmach stated prior to 2016 sidewalks were always the responsibility of the resident.

7. SPECIAL BUSINESS

A. APPROVE SPECIAL EVENT PERMIT FOR 2022 LIONS ROAR EVENT

Ed Columbus, City resident, stated he was back this year, ready to host the 2022 Osseo Lions Roar event and 5K race on September 9-10, 2022. The Lions Roar event and 5K race will feature many of the same events as in previous years. As a reminder, the City provides various services in support of these events. The City also provides free advertising of the events through the City's social media accounts, website, and Gateway Sign. The events also include noted street closures. He explained all City Department Heads have received the permits and be provided any necessary comments.

Stelmach thanked the Lions Club for hosting this event every year on behalf of the community.

Johnson stated the Lions Roar has been held in the community for the past 48 years and he appreciated how people continued to return to the community for this event.

John Rundquist, Osseo Cross Country Head Coach, discussed the Lions Roar 5K and encouraged the public to consider participating.

**A motion was made by Hultstrom, seconded by Stelmach, to approve the 2022 Osseo Lions Roar and 5K Race and waiver of fees for advertising and City services. The motion carried 5-0.**

B. APPROVE SPECIAL EVENT PERMIT FOR POLICE CATALYTIC CONVERTER CLINIC

Mikkelson requested the Council approve a special event permit for a police catalytic converter clinic. He stated the event would be held on Saturday, June 18 from 9:00 a.m.

to 12:00 p.m. at C & J Auto. He explained he was asking to shut down a small portion of City streets for this event.

**A motion was made by Stelmach, seconded by Vickerman, to approve the street closures and Special Event Permit for Police Catalytic Converter Clinic.**

Johnson asked if this was a first come/first served event. Mikkelson reported residents can show up for this event or they can register for the event on the City's website.

**The motion carried 5-0.**

C. APPROVE SPECIAL EVENT PERMIT FOR 2022 NIGHT TO UNITE EVENT

Mikkelson requested the Council approve a special event permit for the 2022 Night to Unite event which would be held on Tuesday, August 2 from 5:00 p.m. to 8:00 p.m. at Boerboom Park and on the City Hall campus. He noted there would be street closures on Central Avenue.

**A motion was made by Hultstrom, seconded by Johnson, to approve the Special Event Permit for 2022 Night to Unite Event. The motion carried 5-0.**

D. ACCEPT DONATIONS (Resolution)

Mikkelson stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Ronald and Nancy Roden	\$100	Beautification
Lorraine Boser (In Memory of Micky Boser)	\$650	Beautification

Staff recommended the Council accept the donations.

**A motion was made by Vickerman, seconded by Johnson, to adopt Resolution No. 2022-38, accepting a donation from Ronald and Nancy Roden and Lorraine Boser. The motion carried 5-0.**

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF JUNE 13, 2022

Mikkelson discussed the actions of the EDA. He noted the EDA approved accounts payable, received presentation about the Hennepin County Elevate Business program and received various EDA updates.

**A motion was made by Stelmach, seconded by Johnson, to Confirm the EDA Actions of June 13, 2022. The motion carried 5-0.**



B. APPROVE HIRE OF CHAD MALMON FOR FULL-TIME POLICE OFFICER

Mikkelson stated in February 2022, one full-time officer resigned. Several officers and the HR Committee then conducted a process to find a replacement. Chad Malmon is the recommended candidate to fill the Full-Time Police Officer position within the department. Chad has experience as a CSO with the Minneapolis Police Department and he has passed the interviews, background, psychological and physical portions of our process to be hired. It was noted Officer Malmon's first day will be June 28, 2022.

Hultstrom welcomed Officer Malmon to the City.

**A motion was made by Hultstrom, seconded by Stelmach, to approve the hiring of Chad Malmon as a Full-Time Police Officer.**

Vickerman welcomed Officer Malmon to the Police Department.

**The motion carried 5-0.**

C. APPROVE CHANGE ORDER FOR PARK HOME DEMO PROJECT – Alyson Fauske, WSB & Associates

Alyson Fauske, WSB & Associates, stated the master plan for Boerboom Park shows removal of the four, City-owned homes on the east side of the block and incorporation of the land into the park. During demolition it was discovered that the flooring in one area of the home was placed on a platform, and that the tile flooring underneath the platform contains asbestos. This area was checked during the inspection, however the asbestos was not discovered as only the subfloor over the platform was uncovered.

Ms. Fauske explained the contractor's proposed additional cost to the asbestos in this area is \$9,629 as shown in the change order proposal from Miller Trucking. If approved, the revised contract amount will be \$45,129 which is still less than the second lowest quote of \$72,580. This change order represents a 27% increase in the contract amount. The project completion date remains July 1, 2022.

Stelmach asked if each house would have a surprise, or if it was just this one. Ms. Fauske stated it was her understanding this was the only place asbestos would be found.

Johnson commented he didn't like change orders and additional costs, but in this case he understood this house had been remodeled several times which meant something could be missed.

**A motion was made by Johnson, seconded by Vickerman, to adopt Resolution No. 2022-39, approving Change Order No. 1 for the 2022 House Demolition Project. The motion carried 5-0.**

E. APPROVE ELECTION JUDGE AND HEAD JUDGE WAGE INCREASE

Mikkelson explained the City Council approved wages for 2022 for all staff including election judges back in December, however, it was discovered that the wages are under the state minimum requirements. The City of Osseo is classified as a large employer because gross revenues exceed \$500,000 or more and therefore needs to be at a minimum of \$10.33 hourly. Staff recommends increasing the election judge hourly rate to \$10.33 and the head judge hourly rate to \$11.33.

**A motion was made by Stelmach, seconded by Hultstrom, to approve the increased 2022 election judges hourly rates.**

Johnson hoped that the City would be able to fill these positions at the new rate.

**The motion carried 5-0.**

F. APPROVE ESTABLISHMENT OF ABSENTEE BALLOT BOARD

Mikkelson explained Minnesota Law requires that the governing body of each municipality establish an absentee ballot board to accept and reject absentee ballots. The absentee ballot board will consist of a sufficient number of election judges as provided in sections 204B.19 to 204B.22 or deputy clerks trained in the processing and counting of absentee ballots. Absentee voting begins June 24, 2022, for the state primary. The following staff are requested to be designated as deputy clerks to be members of absentee ballot board for the 2022 elections and will be trained accordingly: Karen Broden and Joe Amerman.

**A motion was made by Vickerman, seconded by Johnson, to adopt Resolution No. 2022-40, approving the Establishment of the Absentee Ballot Board for the 2022 Primary and General Elections. The motion carried 5-0.**

D. ADOPT RESOLUTION CALLING FOR THE SALE OF GENERAL OBLIGATION BONDS, SERIES 2022A – Rebecca Kurtz, Ehlers

Rebecca Kurtz, Ehlers & Associates, explained the proposed tax exempt bond issuance, Series 2022A, will finance various public improvements within the City of Osseo. She reported \$2,075,000 will be used for the 2023 Street Improvement Project, \$875,000 will be used for the 2022 Alley Improvement Project and \$740,000 will be used for the sewer lining project. She commented further on the proposed bond issuance and recommended the bonds be rated by Standard & Poor's. It was noted the City currently has an AA bond rating with Standard & Poor's.

Johnson requested further information regarding the premium pricing. Ms. Kurtz stated noted premium pricing allowed the underwriter to provide more funds than was needed to complete the proposed projects. She believed the City had received a premium bid in the past.

Johnson requested further information regarding arbitrage monitoring. Ms. Kurtz provided the Council with a detailed definition of arbitrage monitoring, which was compliance with federal debt issuance guidelines for tax exempt debt. She commented further on how the arbitrage team works on behalf of the City over the life of the bonds.

Johnson explained the 2021 audit was not yet completed and asked if this was a concern. Ms. Kurtz reported she would work with staff to obtain all the necessary documentation for the bond issuance.

Hultstrom asked if the \$2,075,000 for the 2023 Street Improvement Project was an estimate from the City Engineer. Ms. Kurtz stated this was the case.

Vickerman questioned if any of this work could be covered by a State bonding bill at some point in the future. Ms. Kurtz indicated in her experience, typically State bonding bills cover items that have not been funded.

Poppe explained State bonding was typically used for State infrastructure or regional improvements.

Johnson requested further comment on the interest rate expected for the bond issuance. Ms. Kurtz discussed the current interest rates for municipal bonds and estimated the interest rate for the City's bond issuance would be 3.53%.

**A motion was made by Stelmach, seconded by Vickerman, to adopt Resolution No. 2022-41, providing for the Sale of \$3,690,000 General Obligation Bonds, Series 2022A. The motion carried 5-0.**

G. APPROVE ACCOUNTS PAYABLE

Mikkelson reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.**

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS

Hultstrom welcomed Officer Malmon to the City of Osseo. She congratulated Captain Mike Cogswell on his promotion.

Hultstrom noted she would be attending the League of Minnesota Cities Conference in Duluth next week. She explained she was quite honored to have been appointed to the Nominating Committee for the fourth year in a row.

Johnson welcomed Officer Malmon to the Police Department and thanked Chief Mikkelson for stepping in for City Administrator Grams for this meeting.

Johnson invited the public to attend the first Music and Movies in the Park event which would be held on Tuesday, June 14.

Vickerman congratulated everyone who would be joining the City.

Vickerman indicated she was excited to be kicking off the summer with the Music and Movies in the Park tomorrow night.

Stelmach welcomed Officer Malmon to the City of Osseo and congratulated Firefighter Cogswell on his promotion to Captain 11.

13. ANNOUNCEMENTS

Poppe reviewed the Music and Movies in the Park schedule for the summer of 2022.

14. ADJOURNMENT

**A motion was made by Vickerman, seconded by Johnson, to adjourn the City Council meeting at 8:01 p.m. The motion carried 4-1 (Stelmach opposed).**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*

**OSSEO PLANNING COMMISSION MINUTES  
REGULAR MEETING  
June 20, 2022**

1. CALL TO ORDER

The regular meeting of the Osseo Planning Commission was called to order by Chair Mueller at 6:00 pm, Monday, June 20, 2022.

2. ROLL CALL

Present: Commission members Dee Bonn, Kenny Nelson, Michael Olkives, Kerstin Schulz, and Chair Ashlee Mueller

Absent: Commission members Deanna Burke and Chris Carrigan.

Others present: Community Management Coordinator Joe Amerman

3. APPROVAL OF AGENDA

**A motion was made by Bonn, seconded by Schulz, to approve the Agenda as presented. The motion carried 5-0.**

4. APPROVAL OF MINUTES

A. Approve April 18, 2022, Minutes

**A motion was made by Schulz, seconded by Olkives, to approve the April 18, 2022, minutes. The motion carried 5-0.**

5. PUBLIC COMMENTS

Chair Mueller advised this is the time for public comments for items that are not on the agenda for tonight's meeting. There were no comments from the public.

6. PUBLIC HEARINGS

A. District Regulation Change Application

Amerman stated Vinay Mehta, owner of 204 Central Ave, is applying to have 'Assembly Space' added as a use in the Central Business District. 'Assembly Space' being defined as a 'building used in part or in whole for the gathering together of persons for such purposes as deliberation, entertainment, amusement, or awaiting transport'. While this particular application is motivated by an empty 1,200 sq ft space at 204 Central that the applicant would like to use as a religious gathering space, approval of 'assembly space' as a use would allow for a broader range of potential gatherings. The intent of the Central Business District is to "accommodate central business type uses that include joint-use parking areas and business uses primarily oriented to the walking public". While 'Assembly Space' does not seem to be a good fit with that stated intent, there are number of uses listed as permitted or conditional uses which could be considered as precedents. These include:

- Public and semi-public facilities serving all or portions of the city, such as municipal offices, library, and post office.
- Essential service structures.
- Private institutions (e.g., convalescent housing, infirmaries, nurseries, and schools).

Amerman reported though this is the first instance of an owner-initiated change to the zoning ordinance, it must pass the same kind of informal tests that any city-initiated change would. Namely, does the proposed use fit with the character of the district. Will it create hardships for existing businesses and uses. To answer these the city often relies on guidance laid out in the city's 2040 Comp Plan, but on this particular use there is little relevant information contained there. If the Planning Commission does choose to recommend approval, it will have to make a further distinction, whether to recommend inclusion as a permitted use or a conditional use.

**A motion was made by Olkives, seconded by Bonn, to open the Public Hearing at 6:11 p.m. The motion carried 5-0.**

Vinay Mehta, 204 Central Avenue property owner, stated he was the applicant. He explained he was available for comments or questions from the Commission.

**A motion was made by Schulz, seconded by Bonn, to close the public hearing at 6:13 p.m. The motion carried 5-0.**

Olkives asked if this change would apply to the entire Central Business District. Amerman stated this would be the case, noting this would be a conditional use and would require review and approval from the Planning Commission and City Council.

Mueller questioned if this would impact the amount of taxes paid for properties that were changed to 'Assembly Space'. Amerman indicated he did reach out to the County Assessor's office and he had not received a response prior to the meeting. He anticipated there would be different tax implications if a commercial property were to be turned into a church.

Nelson inquired if an infirmary was a hospital. Amerman reported this was the case.

Nelson asked if an 'Assembly Space' CUP was granted to a multi-tenant building, could all of the spaces become churches. Amerman explained the conditional use would apply to everyone that occupies the property. He anticipated that not every space would be able to comply with the City's fire regulations and build codes in order to be considered a church.

Schulz questioned if City Hall was within the Central Business District. Amerman reported City Hall was considered a Public Institution and gatherings were allowed within the community room as a conditional use.

Schulz inquired why a decision was being made now when things have been different in the past. Amerman indicated these were unpermitted uses in the space. He stated there were uses that predate the adoption of the current zoning code. He indicated the 'Assembly Space' was not a use that was currently allowed in the Central Business District.

Nelson asked if the city approved a gathering space for the brewery. Amerman discussed the approvals the brewery received, which was for a brewery and restaurant and noted special events would require a special event permit.

**A motion was made by Nelson, seconded by Schulz, to recommend the City Council deny 'Assembly Space' as a permitted or conditional use in the Central Business District.**

Timothy Stone, architect for Vinay Mehta, commented even though there were separate tenants in this building, those other spaces would have to comply with fire separation and other building code requirements in order to be used as 'Assembly Space'. He reported the requested 'Assembly Space' was approximately 1,500 square feet in size. He stated he believed the proposed gathering space was an essential space for the current residents of Osseo.

Bonn asked if the gathering space was on the lower level of the building. Amerman stated this was the case. Mr. Mehta explained the gathering space was at the back of the building and would be entered from the alley.

Olkives questioned how many people would be using the 'Assembly Space' at any given time. Mr. Mehta stated up to 25 people could use the gathering space. He reported he had five parking spaces in the rear plus public parking with numerous spaces. Amerman added that if the space were used for a church all off-street parking requirements in City Code would have to be met.

Schulz clarified for the record that the matter being considered by the Commission this evening was a district regulation change and not a conditional use permit.

Bonn indicated this business was a restaurant and she did not understand why people could not gather in the space.

Olkives stated he was also confused and asked if there were any other permits that could be requested to allow gatherings. Amerman stated churches were a different type of activity than a restaurant and therefore had different city code requirements.

Olkives questioned if the Masonic Lodge was allowed. Amerman reported the Masonic Lodge and Meditation Center predates the current zoning code.

Olkives stated he was concerned with what could happen in the future if this were approved and how it could change the Central Business District. He anticipated this change does not align with the Central Business District.

Nelson indicated there were no other businesses requesting gathering space in the Central Business District. He viewed this request as someone wanting to put a church in the Central Business District. He believed the Central Business District should remain local restaurants and shops. He reported Osseo was a small community and over one-fourth of the properties in the City were already non-tax paying.

Mr. Stone reported the entire building would still be taxed because the owner who owns the building leases out the space.

Nelson commented if a conditional use permit were granted, the entire building could be sold and turned into a church. Mr. Stone explained the way the building sits, it would be non-conforming for a church, along with the on street parking. He indicated this property would not be feasible for a church.

Nelson stated it was still his opinion that this change would open a door that he believed should not be opened.

Schulz agreed with Commissioner Nelson that the Central Business District should remain local businesses and restaurants. She noted there were buildings within the Central Business District that were large enough they could be converted into churches. For this reason, she supported denial of the request.

Mueller questioned if any of the businesses within the Central Business District provided comments to staff regarding the proposed district regulation change. Amerman stated he received no comments.

Olkives asked if letters were sent to surrounding businesses. Amerman stated the City sent out 140 letters to businesses within the Central Business District. He indicated these letters were sent on June 9, 2022.

Olkives indicated whether the Commission supports or denies the request, it would still move onto the City Council. Amerman reported this was the case.

Mueller inquired if there was another way to go about addressing just this building versus the entire Central Business District. Amerman commented after having conversations with the City Attorney it was determined none of the other city codes address this use.

Nelson stated he has given this application a lot of thought and it was hard for him to not support the request. He believed that this request was not in the best interest of the City of Osseo.

Bonn questioned if the site was used as a gathering space and not a church would this be allowed. Mr. Mehta reported the people using the space were not a church, but rather referred to themselves as a life sanctuary.

Schulz commented she was not against what was being done in the building. She indicated her concerns were with changing the entire Central Business District. She clarified that the letters that were sent out were mailed to property owners and not necessarily to the businesses. Amerman stated this was correct, noting the property list was taken from Hennepin County.

Nelson discussed how the Supreme Court was moving on religious cases. He stated he would hate to have the City facing religious discrimination cases in the future and feared this may happen if the district regulation change were approved.

Mueller explained she agreed with many of the comments made by Commissioner Nelson and stated the Commission has to consider Osseo as a whole and not just a single business with this request. She indicated she wanted all of the businesses and restaurants in the Central Business District to remain in place.



Bonn asked if the gatherings could be held if Mr. Mehta were to get back into the restaurant business. Amerman reported this would be allowed noting the property was zoned for a restaurant, however he cautioned the Commission from end run the zoning rules.

Mr. Stone explained this was the reason Mr. Mehta reached out to the City and filled out an application for the district regulation change. He stated the request was straight forward and not disingenuous.

Nelson indicated he feared if this change were approved, anti-semitic or other prejudiced hate groups would then be able to gather in the Central Business District. He thought it better for the City to not move in this direction.

Mr. Mehta reported again that the space was not being used as a church, but rather as a life sanctuary. He indicated he does not determine what clothing they wear.

Olkives called the question.

**The motion carried 4-1 (Bonn opposed).**

7. REPORTS OR COMMENTS: Staff, Chair & Commission Members

Amerman reported youth sports were going well this summer along with the Movies and Music in the Park on Tuesdays.

Bonn explained The Yellow Tree Theater was also hosting events every other Thursday at Boerboom Park and invited the public to participate. She noted the first event would be held on Thursday, June 23.

Nelson stated at the last Planning Commission meeting a business wrote in and requested the City invest in a parking ramp. He noted he had discussions with staff on this and was told a parking ramp would cost \$100,000 per space.

8. ADJOURNMENT

**A motion was made by Schulz, seconded by Bonn, to adjourn the meeting at 7:01 pm.  
The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*



## Osseo Fire Department Monthly Activity Report - May 2022

### Incident Responses

<b>Fire</b>	<b>3</b>
Wire Arcing .....	1
Wire Down .....	1
Apartment Fire Alarm .....	1
<b>EMS</b>	<b>20</b>
Unconscious .....	5
Heart .....	5
Stroke .....	1
Head Injury .....	3
Broken Bones .....	1
Diabetic .....	2
Lift Assist .....	3
<b>Mutual Aid</b>	<b>4</b>
Brooklyn Park .....	3
Maple Grove .....	1
<b>Total .....</b>	<b>27</b>

### Training

- Emergency Medical Responder refresher training

### Activities & Other

- Table-top fire drill with Benedictine Living Community
- ISO PPC Fire Protection Rating class at Maple Grove Fire Department
- Installed new station upgrades to further OSHA compliance
- Hennepin County Fire Chiefs Association meeting
- Table-top fire drill with Osseo Gardens Assisted Living

# Osseo Maple Grove Hockey Association Gambling Report to City of Osseo

1. Report for the month of May-22

2. Check as appropriate:

    x     pulltabs

    x     tipboards

3. Gross receipts 296,988

4. Expenses - total 293,291

Expenses itemized:

Compensation 8,312

Prizes 261,332

Pull tab games/taxes 4,536

Supplies/misc/payroll proc./storage 424

Combined receipts 17,711

Cash long/short 101

Rent 875

5. Profits 3,697

6. Distribution of profits (itemized)

OMGHA \$100,000

Signed:

*Craig Cheaton*

This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.





## City of Osseo City Council Meeting Item

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**Agenda Item:** Accept Resignation of Firefighter Tom Phenow

**Meeting Date:** June 27, 2022

**Prepared by:** Mike Phenow, Fire Chief

**Attachments:** Resignation Letter

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**Policy Consideration:**

Consider accepting the resignation of firefighter Tom Phenow.

**Previous Action or Discussion:**

Tom Phenow was hired as a firefighter in July 2009. On June 7, 2022, he notified me of his intent to resign, effective July 1, 2022, because he and his family bought a new house outside of the response area.

A 4th-generation firefighter, Tom served admirably for over 12 years as a firefighter. In addition to his contributions as a fire and EMS responder, Tom served as the Chair of the Calendar Committee for many years. The Calendar served to raise funds for the OFDRA, bolster the public image of the fire department, and spread critical fire safety messages.

**Options:**

The City Council may choose to:

1. Accept the resignation of Firefighter Tom Phenow;
2. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Accept the resignation of Firefighter Tom Phenow

June 6, 2022

I Intend to resign from the Osseo Fire Department July 1<sup>st</sup> 2022 as I will be moving out of the call radius. It has been a fantastic 12 years serving the city of Osseo. I have made a lot of great memories and friend while on the department. I pray everyone stays safe on future calls and keeps training hard.

Tom Phenow



## City of Osseo City Council Meeting Item

---

**Agenda Item:** IRS Increases Mileage Rate for Remainder of 2022

**Meeting Date:** June 27, 2022

**Prepared by:** Katrina Jones, City Clerk

**Attachments:** None

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**Policy Consideration:**

Set mileage rate for the remainder of 2022 at \$0.625 per mile for operating a personal vehicle for City business.

**Background:**

The Internal Revenue Service announced on June 9, 2022, an increase in the optional standard mileage rate for the final 6 months of 2022. Taxpayers may use the optional standard mileage rates to calculate the deductible costs of operating an automobile for business and certain other purposes.

For the final 6 months of 2022, the standard mileage rate for business travel will be 62.5 cents per mile, up 4 cents from the rate effective at the start of the year, which is 58.5 cents. These new rates become effective July 1, 2022.

In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year.

**Budget or Other Considerations:**

Mileage reimbursement to employees for use of personal vehicle for city purposes is included in the budget under Registration/Training/Travel.

**City Goals Met By This Action:**

Continue to give staff the necessary tools to do their jobs effectively and efficiently.

**Options:**

The City Council may choose to:

1. Accept the IRS mileage rate of 62.5 cents for business miles driven for city purposes;
2. Accept a mileage rate of \_\_\_\_ cents for business miles driven for city purposes;
3. Table action on this item for more information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Accept the IRS mileage rate of 62.5 cents for business miles driven for city purposes.





# IRS increases mileage rate for remainder of 2022

IR-2022-124, June 9, 2022

WASHINGTON — The Internal Revenue Service today announced an increase in the optional standard mileage rate for the final 6 months of 2022. Taxpayers may use the optional standard mileage rates to calculate the deductible costs of operating an automobile for business and certain other purposes.

For the final 6 months of 2022, the standard mileage rate for business travel will be 62.5 cents per mile, up 4 cents from the rate effective at the start of the year. The new rate for deductible medical or moving expenses (available for active-duty members of the military) will be 22 cents for the remainder of 2022, up 4 cents from the rate effective at the start of 2022. These new rates become effective July 1, 2022. The IRS provided legal guidance on the new rates in [Announcement 2022-13](#) [PDF](#), issued today.

In recognition of recent gasoline price increases, the IRS made this special adjustment for the final months of 2022. The IRS normally updates the mileage rates once a year in the fall for the next calendar year. For travel from January 1 through June 30, 2022, taxpayers should use the rates set forth in [Notice 2022-03](#) [PDF](#).

"The IRS is adjusting the standard mileage rates to better reflect the recent increase in fuel prices," said IRS Commissioner Chuck Rettig. "We are aware a number of unusual factors have come into play involving fuel costs, and we are taking this special step to help taxpayers, businesses and others who use this rate."

While fuel costs are a significant factor in the mileage figure, other items enter into the calculation of mileage rates, such as depreciation and insurance and other fixed and variable costs.

The optional business standard mileage rate is used to compute the deductible costs of operating an automobile for business use in lieu of tracking actual costs. This rate is also used as a benchmark by the federal government and many businesses to reimburse their employees for mileage.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

The 14 cents per mile rate for charitable organizations remains unchanged as it is set by statute.

Midyear increases in the optional mileage rates are rare, the last time the IRS made such an increase was in 2011.

## Mileage Rate Changes

<b>Purpose</b>	<b>Rates 1/1 through 6/30/2022</b>	<b>Rates 7/1 through 12/31/2022</b>
Business	58.5	62.5
Medical/Moving	18	22
Charitable	14	14

*Page Last Reviewed or Updated: 13-Jun-2022*



## City of Osseo City Council Meeting Item

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**Agenda Item:** Accept Resignation of Full-Time Police Officer Adrienne Lamers

**Meeting Date:** June 27, 2022

**Prepared by:** Shane Mikkelson, Chief of Police

**Attachments:** Letter of resignation

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**Policy Consideration:**

Full-time Officer Lamers has submitted a letter of resignation.

**Background:**

Officer Lamers started with our department in August of 2021 and has accepted an offer from the Champlin Police Department. Her last day with the Osseo Police Department will be July 3, 2022.

**Budget or Other Considerations:**

This action will not affect the current budget.

**City Goals Met By This Action:**

Develop teamwork among the City's leadership team.

**Options:**

The City Council may choose to:

1. Accept the resignation of Full-Time Police Officer Lamers;
2. Deny the resignation of Full-Time Police Officer Lamers.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Accept the resignation of Full-Time Police Officer Lamers



Shane Mikkelson  
Police Chief

**Osseo Police Department**  
415 Central Avenue, Osseo, MN 55369-1195



Office 763-424-5444  
Fax 763-424-4616  
Emergency 911  
Dispatcher 763-525-6220

To Chief Mikkelson

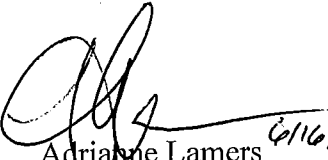
I respectfully submit my resignation as a full time Police Officer with the City of Osseo effective July 3<sup>rd</sup>, 2022.

I respectfully request to return to my original part time Police Officer position with the City of Osseo effective July 5<sup>th</sup>, 2022.

I am eternally grateful, and have sincerely loved, the opportunity to work for the Osseo Police Department in a full time status. It has been my pleasure to work with an amazing set of coworkers who have supported me and challenged me. It has also has been an incredible experience working for the citizens and leaders of this city, and is one I will not forget.

Thank you for your time, your consideration, your effort and your friendship.

Most Respectfully,

  
Adrienne Lamers  
Police Officer #6613



## City of Osseo City Council Meeting Item

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**Agenda Item:** Hire of Part-Time Police Officer Adrienne Lamers

**Meeting Date:** June 27, 2022

**Prepared by:** Shane Mikkelsen, Chief of Police

**Attachments:** None

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**Policy Consideration:**

Officer Lamers has applied to work part-time for the Osseo Police Department.

**Background:**

Officer Lamers has resigned from her full-time position with the police department but would like to stay with the Osseo Police Department part-time.

**Budget or Other Considerations:**

This hire will be covered under the part-time budget. This hire will bring our part-time staff to six.

**City Goals Met By This Action:**

Develop teamwork among the City's leadership team.

**Options:**

The City Council may choose to:

1. Approve the hire of Officer Lamers as a Part-Time Police Officer;
2. Deny the hiring of Officer Lamers as a Part-Time Police Officer.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the hire of Officer Lamers as a Part-Time Police Officer.

Resolution No. 2022-xx**RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Harold E. Johnson	\$750	Beautification



## City of Osseo City Council Meeting Item

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**Agenda Item:** Hire Matthew Beyer as Full-Time Police Officer

**Meeting Date:** June 27, 2022

**Prepared by:** Shane Mikkelsen, Chief of Police

**Attachments:** None

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**Policy Consideration:**

Hire Matthew Beyer to the position of Full-Time Police Officer.

**Background:**

In this packet you can see that Officer Lamers is leaving the department. Earlier this spring we had a hiring process and established a candidate list. Mathew Beyer was ranked second on the list to replace anyone that left the department. Matthew comes with experience from the Anoka County reserves. He has passed the interview process, medical exam, and psychological exam.

**Budget or Other Considerations:**

Matthew Beyer will be paid at the starting wage negotiated in the union contract.

**City Goals Met By This Action:**

Develop teamwork among the City's leadership team.

**Options:**

The City Council may choose to:

1. Approve the hiring of Matthew Beyer as Full-Time Police Officer;
2. Deny the hiring of Matthew Beyer as Full-Time Police Officer.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Approve the hire of Matthew Beyer as Full-Time Police Officer.

**Next Step:**

Matthew will begin employment on July 11, 2022.



## City of Osseo City Council Meeting Item

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**Agenda Item:** Election Judges

**Meeting Date:** June 27, 2022

**Prepared by:** Katrina Jones, City Clerk

**Attachments:** Resolution

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**Background:**

Election law states that election judges for cities shall be appointed at least 25 days before the election at which the election judges will serve.

**Discussion:**

With the State Primary on August 9, 2022, election judges that may serve at this election should be appointed. Election judges can also be part of the absentee ballot board that may be necessary for the processing of absentee ballots. City staff are appointed as alternates and assist with the absentee ballot board. If additional judges are needed, this resolution serves to appoint those people to fill any vacancies or to make substitutions even if not listed on this resolution.

**City Goals Met By This Action:**

Continue to give staff the necessary tools to do their jobs effectively and efficiently.  
Increase communication with citizens and encourage citizen engagement.

**Options:**

The City Council may choose to:

1. Adopt a resolution appointing election judges for the 2022 Primary and General Elections;
2. Table for additional information.

**Recommendation/Action Requested:**

Staff recommends the City Council choose option 1) Adopt a resolution appointing election judges for the 2022 Primary and General Elections.



**Resolution No. 2022-xx**

**RESOLUTION APPOINTING ELECTION JUDGES FOR  
THE 2022 PRIMARY AND GENERAL ELECTIONS**

WHEREAS, Minnesota Election Law 204B.21, subd. 2, states that election judges for precincts in a municipality shall be appointed by the governing body of the municipality and that the appointments shall be made at least 25 days before the election at which the election judges will serve; and

WHEREAS, said election judges may not be the spouse, parent or stepparent, child or stepchild, sibling or stepsibling, of any candidate or any judge in the same precinct; except that individuals that are related to each other as provided by law may serve as election judges in the same precinct provided that they serve on separate shifts that do not run concurrently; and

WHEREAS, said election judges may not be domiciled, either permanently or temporarily, with any candidate on the ballot at that election; and

WHEREAS, said election judges may not be a candidate in that election; and

WHEREAS, said election judges may also serve on an absentee ballot board;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that pursuant to Minnesota Election Law 204B.21, the following persons are appointed as possible election judges for the Primary Election to be held on August 9, 2022, and the General Election to be held November 8, 2022; and

BE IT FURTHER RESOLVED that additional election judges may be added as necessary to maintain the required minimum for party balance requirement and to fill vacancies or make substitutions as needed:

Joe Amerman	Kurt Kragness
Dee Bonn	Susan Mattson
Karen Broden	Jim Mikolai
Deanna Burke	Hannan Mohamed
Virginia Conwell	Michael Olkives
Patricia Dowdell	Ann Schneider
Mary Hartkopf	
Julie Kragness	



Osseo, MN

# Pending Expense Approval Report

By Vendor Name

APPKT00022

Payable Dates 06/15/2022 - 06/23/2022

Vendor Name	Payable Number	Description (Item)	Account Number	(None)	Amount
<b>Vendor: Advanced Irrigation Inc</b>					
Advanced Irrigation Inc	52813052522	IRRIGATION REPAIR SERVICE & PARTS	101-42350-211		1,096.00
<b>Vendor Advanced Irrigation Inc Total:</b>					<b>1,096.00</b>
<b>Vendor: AMY POPPE</b>					
AMY POPPE	6/11/22	REFUND 6/11/22 COMMUNITY CENTER DEPOSI	101-22001		130.00
<b>Vendor AMY POPPE Total:</b>					<b>130.00</b>
<b>Vendor: BMI</b>					
BMI	43098543	ANNUAL MUSIC LICENSE FEE 6/1/22 - 5/31/23	253-42400-211		391.00
<b>Vendor BMI Total:</b>					<b>391.00</b>
<b>Vendor: Centerpoint Energy</b>					
Centerpoint Energy	JUN 13, 2022	FINAL BILL 16 5TH ST NE ELEC. SVCS	205-42350-801		4.84
Centerpoint Energy	JUN 9 2022	17 4TH ST NE ELEC. SVC FINAL BILL	205-42350-801		4.82
<b>Vendor Centerpoint Energy Total:</b>					<b>9.66</b>
<b>Vendor: CenturyLink</b>					
CenturyLink	JUN 6 2022	JUNE 2022 LIFT STATION SVC	602-49400-321		113.98
<b>Vendor CenturyLink Total:</b>					<b>113.98</b>
<b>Vendor: Cintas Corp.</b>					
Cintas Corp.	4122170868	6/13/22 CITY HALL MAT SVC	101-41700-211		16.80
Cintas Corp.	4122170943	6/13/22 PD MAT SVC	101-41900-211		6.24
Cintas Corp.	4122293407	6/14/22 MAT SVC PUBLIC WORKS	101-42000-211		12.06
<b>Vendor Cintas Corp. Total:</b>					<b>35.10</b>
<b>Vendor: CITY OF DAYTON</b>					
CITY OF DAYTON	22-0000478	F. WALLGREN DATA PRACTICES TRAINING	101-41900-260		125.00
<b>Vendor CITY OF DAYTON Total:</b>					<b>125.00</b>
<b>Vendor: Citywide Towing</b>					
Citywide Towing	60119	CASE 22-4068 2004 VOLKSWAGEN TOUREG	116-41900-211		180.00
<b>Vendor Citywide Towing Total:</b>					<b>180.00</b>
<b>Vendor: Classic Big Band</b>					
Classic Big Band	3/7/22 Contract	June 28 Music & Movies performance	253-42400-211		1,700.00
<b>Vendor Classic Big Band Total:</b>					<b>1,700.00</b>
<b>Vendor: Comfort Solutions Heating &amp; Cooling</b>					
Comfort Solutions Heating &	10843	50% DUE REPLACE ROOF ECONOMIZER & 2 THERMOSTATS CH	101-41700-222		1,899.50
<b>Vendor Comfort Solutions Heating &amp; Cooling Total:</b>					<b>1,899.50</b>
<b>Vendor: Commercial Asphalt Co</b>					
Commercial Asphalt Co	220531	1.16 HOTMIX TONS ASPHALT	101-42000-224		81.32
<b>Vendor Commercial Asphalt Co Total:</b>					<b>81.32</b>
<b>Vendor: Daniel C Penny</b>					
Daniel C Penny	3/7/22 CONTRACT	7/12/22 MUSIC IN THE PARK PERFORMANCE	253-42400-211		750.00
<b>Vendor Daniel C Penny Total:</b>					<b>750.00</b>

**Pending Expense Approval Report**
**Packet: APPKT00022 Payable Dates: 06/15/2022 - 06/23/2022**

Vendor Name	Payable Number	Description (Item)	Account Number	(None)	Amount
<b>Vendor: ECM Publishers Inc</b>					
ECM Publishers Inc	896927	AD #1235111 JUNE 20 PH VINAY MEHTA AMEND.	101-41650-351		117.46
<b>Vendor ECM Publishers Inc Total:</b>					<b>117.46</b>
<b>Vendor: Element Technologies LLC</b>					
Element Technologies LLC	IVC57524 A	BALANCE DUE SHORT PAID INVOICE	101-41515-302		0.50
Element Technologies LLC	SLA58904	JUNE 2022 IT SERVICES	101-41515-302		4,206.78
<b>Vendor Element Technologies LLC Total:</b>					<b>4,207.28</b>
<b>Vendor: Frontline Public Safety Solutions</b>					
Frontline Public Safety Solutio	6-06-2022	FTO TRACKER - DAILY OBSERVATION REPORTS PD	101-41900-310		500.00
<b>Vendor Frontline Public Safety Solutions Total:</b>					<b>500.00</b>
<b>Vendor: Further</b>					
Further	16118265	JUNE 2022 H.S.A. PARTICIPANT FEE	101-41110-130		30.00
<b>Vendor Further Total:</b>					<b>30.00</b>
<b>Vendor: Graybar Electric Company, Inc.</b>					
Graybar Electric Company, Inc	9327181514	CITY HALL LIGHTING PART	101-41700-222		17.44
<b>Vendor Graybar Electric Company, Inc. Total:</b>					<b>17.44</b>
<b>Vendor: Henn Co Info Tech</b>					
Henn Co Info Tech	1000187012	MAY 2022 RADIO AND FLEET FEES PD	101-41900-220		1,556.79
Henn Co Info Tech	1000187011	MAY 2022 RADIO LEASE AND FLEET FEES FD	101-41920-216		716.18
<b>Vendor Henn Co Info Tech Total:</b>					<b>2,272.97</b>
<b>Vendor: Hennepin County Public Works</b>					
Hennepin County Public Work	1000187813	MAY 2022 PW FUEL CHARGES	101-42000-216		117.70
<b>Vendor Hennepin County Public Works Total:</b>					<b>117.70</b>
<b>Vendor: Hennepin County Sheriff</b>					
Hennepin County Sheriff	1000186969	MAY 2022 BOOKING FEES	101-41900-316		472.08
<b>Vendor Hennepin County Sheriff Total:</b>					<b>472.08</b>
<b>Vendor: Hillyard/Minneapolis</b>					
Hillyard/Minneapolis	604765147	CITY HALL PAPER TOWELS/TOILET TISSUE SUPPLIES	101-41700-211		520.04
<b>Vendor Hillyard/Minneapolis Total:</b>					<b>520.04</b>
<b>Vendor: Hollie Judge</b>					
Hollie Judge	6/18/22	REFUND COMMUNITY CENTER 6/18/22 DEPOSIT	101-22001		250.00
<b>Vendor Hollie Judge Total:</b>					<b>250.00</b>
<b>Vendor: Innovative Office Solutions</b>					
Innovative Office Solutions	IN3829937	ADMIN OFFICE LABELS, STAPLES, NOTES, PAPER SUNDRIE	101-41110-211		173.33
Innovative Office Solutions	IN3832676	90# INDEX PAPER ADMIN	101-41110-211		13.19
<b>Vendor Innovative Office Solutions Total:</b>					<b>186.52</b>
<b>Vendor: Jimmy's Johnnys</b>					
Jimmy's Johnnys	MP203384	MAY 2022 BOERBOOM PORTA POTTY RENTAL	101-42350-211		76.00
Jimmy's Johnnys	MP203385	MAY 2022 SIPE PORTA POTTY RENTAL	101-42350-211		104.00
<b>Vendor Jimmy's Johnnys Total:</b>					<b>180.00</b>
<b>Vendor: Juliana Hultstrom</b>					
Juliana Hultstrom	6/13/22	6/22 - 6/24/22 LMC ANNUAL CONF LODGING/TRVL EXPNS	101-41000-260		940.53
<b>Vendor Juliana Hultstrom Total:</b>					<b>940.53</b>

# Pending Expense Approval Report

Packet: APPKT00022 Payable Dates: 06/15/2022 - 06/23/2022

Vendor Name	Payable Number	Description (Item)	Account Number	(None)	Amount
<b>Vendor: Lynde Greenhouse &amp; Nursery</b>					
Lynde Greenhouse & Nursery	C-100042	PLANT ANNUALS IN 4 ROUND PLANTERS	101-42350-215		700.00
<b>Vendor Lynde Greenhouse &amp; Nursery Total:</b>					<b>700.00</b>
<b>Vendor: Menards - Brooklyn Park</b>					
Menards - Brooklyn Park	45704	YELLOW & WHITE STRIPING PAINT & SUPPLIES PW	101-42000-224		326.45
<b>Vendor Menards - Brooklyn Park Total:</b>					<b>326.45</b>
<b>Vendor: Metro Sales Inc</b>					
Metro Sales Inc	INV2054403	PD COPIER JUNE 2022 LEASE CHARGE	101-41900-410		78.88
<b>Vendor Metro Sales Inc Total:</b>					<b>78.88</b>
<b>Vendor: Midwest Compliance Inc</b>					
Midwest Compliance Inc	51351	MAY 2022 LAB & MRO DRUG TEST CHARGE	101-42000-310		38.00
<b>Vendor Midwest Compliance Inc Total:</b>					<b>38.00</b>
<b>Vendor: Minute Maker Secretarial</b>					
Minute Maker Secretarial	M1508	JUNE 13 CITY COUNCIL MEETING MINUTES	101-41000-307		154.00
<b>Vendor Minute Maker Secretarial Total:</b>					<b>154.00</b>
<b>Vendor: MN PEIP</b>					
MN PEIP	1204010	JULY 2022 MED/DEN PREMIUMS	101-21706		1,346.12
MN PEIP	1204010	JULY 2022 MED/DEN PREMIUMS	101-41110-130		1,271.60
MN PEIP	1204010	JULY 2022 MED/DEN PREMIUMS	101-41650-130		635.80
MN PEIP	1204010	JULY 2022 MED/DEN PREMIUMS	101-41900-130		5,816.63
MN PEIP	1204010	JULY 2022 MED/DEN PREMIUMS	101-42000-130		2,510.32
<b>Vendor MN PEIP Total:</b>					<b>11,580.47</b>
<b>Vendor: NAPA - Cottens Osseo</b>					
NAPA - Cottens Osseo	230783	PUSH MOWER SPARK PLUG/OIL CHANGE SUPPLIES	101-42000-211		12.97
NAPA - Cottens Osseo	232570	MOWER BATTERY	101-42350-221		46.35
<b>Vendor NAPA - Cottens Osseo Total:</b>					<b>59.32</b>
<b>Vendor: North Memorial Health Care</b>					
North Memorial Health Care	3B9-TS9-V9Q	EMR TRAINING TY DOMBEN & 1/2 DAY REFRESHER	101-41920-261		1,240.00
<b>Vendor North Memorial Health Care Total:</b>					<b>1,240.00</b>
<b>Vendor: Sipe Bros. Inc.</b>					
Sipe Bros. Inc.	6/16/22 STMT	FUEL CHARGES PUBLIC WORK	101-42000-216		469.75
<b>Vendor Sipe Bros. Inc. Total:</b>					<b>469.75</b>
<b>Vendor: ST PAUL STAMP WORKS INC</b>					
ST PAUL STAMP WORKS INC	IV00530401	SELF INKING STAMP CITY OF OSSEO	101-41110-201		29.68
<b>Vendor ST PAUL STAMP WORKS INC Total:</b>					<b>29.68</b>
<b>Vendor: StarTribune</b>					
StarTribune	100425281-05152022	ADS OSSEO CITYWIDE GARAGE SALE	250-42350-211		50.00
<b>Vendor StarTribune Total:</b>					<b>50.00</b>
<b>Vendor: Sun Life Assurance Co</b>					
Sun Life Assurance Co	7/1/22	JULY 2022 STD/LTD PREMIUM	101-21706		45.49
Sun Life Assurance Co	7/1/22	JULY 2022 STD/LTD PREMIUM	101-41110-130		184.23
Sun Life Assurance Co	7/1/22	JULY 2022 STD/LTD PREMIUM	101-41650-130		21.84
Sun Life Assurance Co	7/1/22	JULY 2022 STD/LTD PREMIUM	101-41900-130		368.84

# Pending Expense Approval Report

Packet: APPKT00022 Payable Dates: 06/15/2022 - 06/23/2022

Vendor Name	Payable Number	Description (Item)	Account Number	(None)	Amount
Sun Life Assurance Co	7/1/22	JULY 2022 STD/LTD PREMIUM	101-42000-130		71.25
Vendor Sun Life Assurance Co Total:					691.65
<b>Vendor: Swank Motion Pictures Inc</b>					
Swank Motion Pictures Inc	3197414	6/14/22 LUCA DVD	253-42400-211		495.00
Swank Motion Pictures Inc	3199910	6/21/22 JUNGLE CRUISE DVD	253-42400-211		495.00
Vendor Swank Motion Pictures Inc Total:					990.00
<b>Vendor: Taylor Electric Co. LLC</b>					
Taylor Electric Co. LLC	1835	REMOVE & REPLACE PED FLASHER HIT BY VEHICLE	101-42000-224		5,919.70
Vendor Taylor Electric Co. LLC Total:					5,919.70
<b>Vendor: Tegrete Corporation</b>					
Tegrete Corporation	101545	JULY 2022 CLEANING SERVICE	101-41700-317		738.00
Tegrete Corporation	101545	JULY 2022 CLEANING SERVICE	101-41800-317		245.00
Vendor Tegrete Corporation Total:					983.00
<b>Vendor: THE TESSMAN COMPAN</b>					
THE TESSMAN COMPAN	5357881-IN	SOIL/GRASS SEED FOR PARKS	101-42350-211		1,395.30
Vendor THE TESSMAN COMPAN Total:					1,395.30
<b>Vendor: Toll Gas &amp; Welding Supply</b>					
Toll Gas & Welding Supply	40156578	PW Q INDUSTRIAL CYLS	101-42000-211		12.03
Vendor Toll Gas & Welding Supply Total:					12.03
<b>Vendor: Tyler Technologies, Inc.</b>					
Tyler Technologies, Inc.	25-383773	5/31 - 6/2/22 G BULLIS PROD ASSIST PERSONNEL MGMT	601-49400-310		1,560.00
Tyler Technologies, Inc.	25-384277	AP, GEN LEDGER, PERSONNEL PAYROLL CONV 50%	601-49400-310		1,562.50
Tyler Technologies, Inc.	25-384326	6/6 - 6/10 G BULLIS ESS TIME & ATTDNCE/BUDGETING	601-49400-310		1,560.00
Tyler Technologies, Inc.	25-383773	5/31 - 6/2/22 G BULLIS PROD ASSIST PERSONNEL MGMT	602-49400-310		1,560.00
Tyler Technologies, Inc.	25-384277	AP, GEN LEDGER, PERSONNEL PAYROLL CONV 50%	602-49400-310		1,562.50
Tyler Technologies, Inc.	25-384326	6/6 - 6/10 G BULLIS ESS TIME & ATTDNCE/BUDGETING	602-49400-310		1,560.00
Vendor Tyler Technologies, Inc. Total:					9,365.00
<b>Vendor: U.S. BANK EQUIPMENT FINANCE</b>					
U.S. BANK EQUIPMENT FINAN	474983376	JUNE 2022 PW COPIER LEASE	101-42000-211		74.42
Vendor U.S. BANK EQUIPMENT FINANCE Total:					74.42
<b>Vendor: Verizon Wireless</b>					
Verizon Wireless	9907798507	5/2 - 6/1 CELL PHONE USAGE	101-41110-321		65.34
Verizon Wireless	9907798507	5/2 - 6/1 CELL PHONE USAGE	101-41900-321		591.47
Verizon Wireless	9907798507	5/2 - 6/1 CELL PHONE USAGE	101-42000-321		243.68
Verizon Wireless	9907798507	5/2 - 6/1 CELL PHONE USAGE	204-42390-352		34.48
Verizon Wireless	9907798507	5/2 - 6/1 CELL PHONE USAGE	601-49400-321		40.05
Vendor Verizon Wireless Total:					975.02
<b>Vendor: WEX Bank</b>					
WEX Bank	81387365	PD FUEL PURCHASES	101-41900-216		1,902.98
Vendor WEX Bank Total:					1,902.98
<b>Vendor: WSB &amp; Associates Inc</b>					
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	101-41650-303		86.00
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	101-41920-310		217.50
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	130-42000-303		62.00
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	130-42000-303		3,487.00
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	130-42000-303		3,558.50
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	412-42000-303		15,579.50
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	412-42000-303		2,734.00
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	602-11101		6,639.00
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	602-11101		2,350.50

Pending Expense Approval Report

Packet: APPKT00022 Payable Dates: 06/15/2022 - 06/23/2022

Vendor Name	Payable Number	Description (Item)	Account Number	(None)	Amount
WSB & Associates Inc	5/31/22	MAY 2022 ENGINEERING SVC	604-49400-303		888.00
Vendor WSB & Associates Inc Total:					35,602.00
Vendor: Xcel Energy					
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-41700-380		1,037.11
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-41800-380		227.66
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-41900-402		10.88
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-42000-226		2,223.74
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-42000-226		-43.46
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-42000-380		303.58
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-42350-212		286.98
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	101-42350-380		234.49
Xcel Energy	781938811	FINAL BILL 17 4TH ST NE ELEC SVC	205-42350-801		2.10
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	601-49400-380		40.00
Xcel Energy	783646510	MAY 2022 ELECTRIC SVC	602-49400-380		1,000.76
Vendor Xcel Energy Total:					5,323.84
Grand Total:					94,285.07

## Report Summary

## Fund Summary

Fund	Expense Amount
101 - GENERAL FUND	44,319.54
116 - POLICE FORFIETURE FUND	180.00
130 - PAVEMENT MANAGEMENT	7,107.50
204 - TROLLEY	34.48
205 - PARK DEDICATION	11.76
250 - COMMUNITY FUND	50.00
253 - MUSIC/MOVIES IN THE PARK	3,831.00
412 - 2022 Alley Project	18,313.50
601 - WATER FUND	4,762.55
602 - SEWER FUND	14,786.74
604 - STORM WATER FUND	888.00
<b>Grand Total:</b>	<b>94,285.07</b>

## Account Summary

Account Number	Account Name	Expense Amount
101-21706	Medical/Dental/Life/Ltd	1,391.61
101-22001	Community Center Depo	380.00
101-41000-260	Education/Meetings/Tra	940.53
101-41000-307	Recording Services	154.00
101-41110-130	Med/Den/Life/Ltd/Std In	1,485.83
101-41110-201	Office Operations	29.68
101-41110-211	Operations	186.52
101-41110-321	Telecommunications	65.34
101-41515-302	It Service	4,207.28
101-41650-130	Med/Den/Life/Ltd/Std In	657.64
101-41650-303	Engineering Service	86.00
101-41650-351	Printing/Publishing Servi	117.46
101-41700-211	Operations	536.84
101-41700-222	Building Repair/Mainten	1,916.94
101-41700-317	Cleaning Service	738.00
101-41700-380	Electric Service	1,037.11
101-41800-317	Cleaning Service	245.00
101-41800-380	Electric Service	227.66
101-41900-130	Med/Den/Life/Ltd/Std In	6,185.47
101-41900-211	Operations	6.24
101-41900-216	Fuel - Vehicle/Equipmen	1,902.98
101-41900-220	Radio Communications	1,556.79
101-41900-260	Education/Meetings/Tra	125.00
101-41900-310	Other Professional Servi	500.00
101-41900-316	Incarceration Services	472.08
101-41900-321	Telecommunications	591.47
101-41900-402	Emergency Preparednes	10.88
101-41900-410	Leases/Rentals	78.88
101-41920-216	Fuel - Vehicle/Equipmen	716.18
101-41920-261	Fire Training - Reimburse	1,240.00
101-41920-310	Other Professional Servi	217.50
101-42000-130	Med/Den/Life/Ltd/Std In	2,581.57
101-42000-211	Operations	111.48
101-42000-216	Fuel - Vehicle/Equipmen	587.45
101-42000-224	Street Maintenance/Sig	6,327.47
101-42000-226	Traffic Signals/Street Lig	2,180.28
101-42000-310	Other Professional Servi	38.00
101-42000-321	Telecommunications	243.68
101-42000-380	Electric Service	303.58
101-42350-211	Operations	2,671.30
101-42350-212	Gateway Sign Operation	286.98
101-42350-215	Central Avenue Beautific	700.00

**Account Summary**

Account Number	Account Name	Expense Amount
101-42350-221	Equip Repair/ Maintena	46.35
101-42350-380	Electric Service	234.49
116-41900-211	Operations	180.00
130-42000-303	Engineering Service	7,107.50
204-42390-352	Trolley Operations	34.48
205-42350-801	Rental Property Expense	11.76
250-42350-211	Operations	50.00
253-42400-211	Operations	3,831.00
412-42000-303	Engineering Service	18,313.50
601-49400-310	Other Professional Servi	4,682.50
601-49400-321	Telecommunications	40.05
601-49400-380	Electric Service	40.00
602-11101	Infrastructure	8,989.50
602-49400-310	Other Professional Servi	4,682.50
602-49400-321	Telecommunications	113.98
602-49400-380	Electric Service	1,000.76
604-49400-303	Engineering Service	888.00
<b>Grand Total:</b>		<b>94,285.07</b>

**Project Account Summary**

Project Account Key	Expense Amount
**None**	94,285.07
<b>Grand Total:</b>	<b>94,285.07</b>



# Classic Big Band

# Space Jam: A New Legacy



**Tuesday, June 28 at 7 pm & Dusk**  
*Music and Movie in the Park*

**Thanks to our donors:**

Osseo Lions

American Legion Post 172

Osseo Maple Grove Hockey Assn

Osseo Fire Dept Relief Association

Weather-related cancellations at 763-425-2624 or  
[www.DiscoverOsseo.com](http://www.DiscoverOsseo.com)

**Boerboom Park**

**416 Central Avenue**

**Osseo, MN 55369**

Concession sales thanks to the Osseo Lions



The Trolley is back for Osseo residents!

# CATCH A RIDE



## NEED A RIDE WITHIN OSSEO CITY LIMITS?

- ⇒ To an Osseo doctor or dentist appointment
- ⇒ To pick up groceries
- ⇒ To run to the post office
- ⇒ To a hair appointment
- ⇒ To visit a friend

**IT'S FREE**

(TIPPING ISN'T EVEN ALLOWED)

**MONDAY - THURSDAY**

**9:00 a.m. to 2:30 p.m.**



Call **763-257-3142** to schedule a ride

Sponsored by the City of Osseo, Evans-Nordby Funeral Home, Heinen Motor Sports  
and made possible by generous volunteer drivers



# OSSEO FARMERS MARKET OPENS JULY 12



**TUESDAYS THROUGH SEPTEMBER**  
**3 - 7 PM**

Central Avenue & 5<sup>th</sup> Street NE by Boerboom Veterans Park  
416 Central Avenue

[DiscoverOsseo.com](http://DiscoverOsseo.com)



*City Hall  
will be closed on  
Independence Day,  
Monday, July 4<sup>th</sup>*