

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
March 14, 2022**

1. CALL TO ORDER

Acting Mayor Stelmach called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, March 14, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, and Alicia Vickerman.

Members absent: Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, and City Attorney Mary Tietjen.

Others present: Hennepin County Commissioner Jeff Lunde.

3. PLEDGE OF ALLEGIANCE

Stelmach led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Stelmach asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Johnson, to accept the Agenda as presented. A roll call vote was taken. The motion carried 4-0.

5. CONSENT AGENDA

- A. Approve February 28 Work Session Minutes
- B. Approve February 28 City Council Minutes
- C. Accept Resignation from EDA Member Sherry Murdock
- D. Receive February American Legion Gambling Report
- E. Receive February Lions Club Gambling Report
- F. Receive February Building Report
- G. Approve Osseo Football Booster Club Gateway Sign Fee Waiver
- H. Approve MCMA Annual Conference for City Administrator Riley Grams

Hultstrom requested a change to the February 28 City Council minutes noting the spelling for State Representative Bahner should be corrected. City Attorney Tietjen requested that she not be shown as present at the February 28 Work Session meeting.

A motion was made by Johnson, seconded by Hultstrom, to approve the Consent Agenda as amended. A roll call vote was taken. The motion carried 4-0.

6. MATTERS FROM THE FLOOR - None

7. SPECIAL BUSINESS

A. HENNEPIN COUNTY DISTRICT 1 2021 SUMMARY

Hennepin County Commissioner Lunde invited everyone watching to attend the library reopening at the Osseo Library. He discussed how the County navigated through the COVID-19 pandemic in 2021 and provided vaccinations to residents. He commented on the ARP funds the County received from the federal government and described how these dollars had been allocated for COVID relief, noting the main focus had been on those struggling with housing.

Commissioner Lunde discussed the driveway meetings he held in 2021 and noted he would be holding similar style meetings this summer and the focus would be on public safety. He encouraged residents who were interested in hosting a driveway meeting to contact his office to get this scheduled.

Commissioner Lunde described the organics recycling program the County would be pursuing noting an anerobic digester was being purchased. He explained the County's landfills were in need of having waste removed from them, and noted organics totaled 30% of the matter disposed of by residents.

Vickerman questioned how organics would be separated for haulers. Hennepin County Commissioner Lunde anticipated a "blue bag" would be used, similar to what was already being offered by Randy's.

Hultstrom thanked the County for coming through with masks.

B. ACCEPT DONATIONS

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Lions Club	\$3,000	Music and Movies in the Park

Staff recommended the Council accept the donation.

A motion was made by Johnson, seconded by Hultstrom, to adopt Resolution No. 2022-17, accepting a donation from the Osseo Lions Club. A roll call vote was taken. The motion carried 4-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF MARCH 14, 2022

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, receive a 2021 update from Hennepin County District 1 Commissioner Jeff Lunde and received various EDA updates.

A motion was made by Johnson, seconded by Vickerman, to Confirm the EDA Actions of March 14, 2022. A roll call vote was taken. The motion carried 4-0.

B. ORDER ASSESSMENT HEARING FOR 2022 ALLEY PROJECT

Lee Gustafson, WSB & Associates, reviewed the alleyways included within the 2022 Alley Reconstruction Project. The proposed surface improvements, with the exception of the alley between Central Avenue and 1st Avenue NE, will consist of the removal of the existing bituminous surface and installation of a new 12-foot-wide concrete alley. Full depth removal of the existing pavement will allow the alley to be reconstructed with a 6-inch concrete pavement on top of a 5-inch section of a Class 5 gravel base over an acceptable, compacted subgrade. Since the alley between Central Avenue and 1st Avenue NE is generally in functional condition, proposed improvements include concrete panel replacement on approximately one-third of the alley length.

Mr. Gustafson explained the proposed utility improvements will consist of casting adjustments, chimney seal improvements, and replacement of the metal culvert at the north end of the alley between 4th Avenue NE and 5th Avenue NE.

Mr. Gustafson commented it is expected that most of the alley improvements can be completed within the existing right-of-way or easement area. Some right-of-way acquisition will be needed for the alleys shown in red on the map because right-of-way was not established when the alleys were originally constructed. Temporary easements or right of entry from property owners may also be needed for the alley improvements to improve driveway slopes and will be discussed with property owners prior to the start of construction. He commented further on the bidding process, noting the number of bids that were received and recommended the Council hold an assessment hearing and adopt the Resolutions.

Johnson questioned if the rise in fuel prices would impact the bid prices. Mr. Gustafson reported the bid prices were the bids received and the City would not be charged additional fuel charges outside the contract amount.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution 2022-18, Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessments for the 2022 Alley Reconstruction Project. A roll call vote was taken. The motion carried 4-0.

A motion was made by Vickerman, seconded by Johnson, to adopt Resolution 2022-19, Scheduling the Assessment Hearing on Proposed Assessments for the 2022 Alley Reconstruction Project. A roll call vote was taken. The motion carried 4-0.

C. APPROVE 2022 YOUTH SPORTS PROGRAMMING

Amerman commented that for several years the City has partnered with Revolutionary Sports to provide recreational programming to youth in Osseo. After a reduced COVID year in 2020, 2021 saw a large increase in participation with much of the feedback looking forward to returning in 2022. While most of what is proposed is similar to what was approved for 2021, there are a few important changes to the format and cost of the 2022 schedule.

Amerman explained in a change from the 5-week sessions of past years, the 2022 sessions will be 4-weeks long. This is part of an effort by Revolutionary Sports to standardize their schedule across their metro partners. This allows them to move coaches from city to city as needed, covering staff shortages, and ensuring that there is minimal disruption in the scheduled programming. As in past years, the first of three sessions will begin mid-May, though with the shortened schedule the third will end in late August.

Amerman reported in 2021, Revolutionary Sports charged the City \$42.50 per participant to provide summer programming. The City, responsible for collecting registrations and registration fees, decided to charge participants a split rate based on their residency status. Osseo residents paid \$39.50 per registration, and non-residents were charged \$52.50. In 2022 the per participant cost to the city has risen to \$47.20. This did not come as a complete surprise, as Revolutionary Sports was only able to offer \$42.50 in 2021 as a good faith holdover from what they offered in 2020 before COVID safety measures led to cancelling summer sessions.

Amerman stated as a result, the Parks and Recreation Committee is recommending that the City maintain the split pricing but increase prices on each to match the increase in what the City is paying. They have also recommended that the City charge an additional \$2.00 per registration to help defray the increased costs of administering a program that saw a large increase in registrations in 2021. The new costs would be \$46.50 for residents and \$59.50 for non-residents, which would still place Osseo among the most affordable options in the metro area. The increased registration fees would allow the city to continue breaking even on youth summer sports, with revenue roughly matching expenditures.

Amerman commented an important note, for several years the City has handled marketing, registration fee collection, changes, and refunds, along with field maintenance and equipment storage. Revolutionary Sports does offer these services, but the City has always kept them in-house in order to keep costs as low as possible. This, combined with guidance that youth sports are not intended to be revenue generators for the City, has meant that Osseo has always charged what is essentially an absolute minimum for youth sports.

Vickerman reported the rates were still a great deal for residents and non-residents. She understood that costs were on the rise over the past two years and noted she supported the proposed increases and programming through Revolutionary Sports.

Johnson requested further information regarding the number of children that have registered for sports in the past. Amerman reviewed the numbers from 2021 with the Council.

A motion was made by Vickerman, seconded by Johnson, to approve the proposed schedule and fees for the 2022 Youth Sports Programming. A roll call vote was taken. The motion carried 4-0.

D. APPROVE RESOLUTION REESTABLISHING PRECINCT AND POLLING PLACE

Grams stated redistricting is the process of redrawing the boundaries of election districts to ensure that the people of each district are equally represented. Redistricting is done in the United States after the completion of Congressional reapportionment, which decides how many seats each state has in the 435 member House of Representatives. Reapportionment happens following the Decennial Census.

Grams commented in Minnesota, the state legislature has constitutional responsibility for redistricting Minnesota's Congressional districts, as well as Minnesota Senate and House districts, and Metropolitan Council districts. Local governments are responsible for redistricting other election districts; county boards are responsible for redistricting county commissioner districts, city councils for redistricting city wards, and school boards for redistricting board member district. In addition, cities and townships will establish (or reestablish) their precinct boundaries as part of the redistricting process.

Grams reported congressional and legislative districts (both MN House and Senate) statewide change, at least to some degree. County commissioner districts and school board member districts also may need to be adjusted due to changes in population. For Osseo, the boundaries remain the same, with only one precinct, however, while Osseo has been a part of Minnesota House District 34B (with Maple Grove), the new legislative district will be District 38B (with Brooklyn Park).

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2022-20, reestablishing precinct and polling place. A roll call vote was taken. The motion carried 4-0.

E. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 4-0.

11. ADMINISTRATOR REPORT

Grams reported the Osseo Library would be reopening Tuesday, March 15 and would be open Tuesday, Wednesday and Thursday 9:00 a.m. to 5:00 p.m.

Grams explained registrations would be open tomorrow for the summer youth programs and Staff expected another banner year for this program. He thanked Staff for all of their efforts on this.

12. COUNCIL AND ATTORNEY REPORTS

Vickerman reported long time Osseo resident Mickey Boser passed away in late December.

Hultstrom thanked Sherry Murdock for her service on the EDA and wished her all the best in the future.

Johnson commented on the great work Mickey Boser did on behalf of the community and stated he would be sorely missed.

Stelmach sent his condolences to the Mickey Boser family.

13. ANNOUNCEMENTS

Stelmach stated the City was in need of volunteers to serve as Commissioners. Those interested should visit the City's website or contact City Hall for further information.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 7:53 p.m. A roll call vote was taken. The motion carried 3-1 (Vickerman opposed).

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial