

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
January 24, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, January 24, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: Councilmember Harold E. Johnson.

Staff present: City Administrator Riley Grams, Lee Gustafson (WSB & Associates), Fire Chief Mike Phenow, and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. A roll call vote was taken. The motion carried 4-0.

5. CONSENT AGENDA

- A. Receive January 10 EDA Minutes
- B. Approve January 10 City Council Minutes
- C. Approve 2022 Police Department Training List
- D. Approve Exempt Permit for NWTF West Metro Struttin' Zone Gambling Activities
- E. Receive December American Legion Gambling Report
- F. Receive December Fire Relief Association Gambling Report
- G. Receive December Fire Department Report
- H. Receive 2021 Quarter 4 Investment Report
- I. Receive 2021 Quarter 4 Donation Report
- J. Receive December Hockey Association Gambling Report

Hultstrom requested a change to Page 26 of Item 5I, asking that staff correct the spelling of her name.

A motion was made by Hultstrom, seconded by Stelmach, to approve the Consent Agenda as amended. A roll call vote was taken. The motion carried 4-0.

6. MATTERS FROM THE FLOOR

Grams reported the Council received a comment from Kenny Nelson at 509 Third Avenue NE stating he wrote to thank the City Council for offering their support to the Minnesota Health Plan and Federal Medicare for All Act.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Fire Relief Association	\$53,318.98	Fire Equipment
Osseo Fire Relief Association	\$14,320.00	Fire Equipment
Osseo Fire Relief Association	\$41,611.66	CIP Fire Equipment

Staff recommended the Council accept the donations.

A motion was made by Stelmach, seconded by Vickerman, to adopt Resolution No. 2022-9, accepting a donation from the Osseo Fire Relief Association. A roll call vote was taken. The motion carried 4-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. APPROVE 2022 ALLEY PROJECT PLANS AND SPECS

Lee Gustafson, WSB & Associates, stated on December 13, 2021, the City Council held the improvement hearing for this project and adopted a resolution ordering the improvements and the preparation of plans and specifications. The 2022 Alley Reconstruction Project consists of alley improvements throughout the City as listed below. A map illustrating the various project areas was reviewed with the Council. It was noted alley improvements consist of replacing the existing bituminous or concrete pavement with concrete pavement, minor utility improvements, and driveway and sidewalk repair. For the alley behind Dean's Supermarket, some concrete panels are proposed to be replaced. Staff commented further on the proposed improvements and recommended approval of the project plans and specs.

Stelmach asked if there would be a 4" or a 5" aggregate gravel base on the alleys. Mr. Gustafson reported there would be a 5" aggregate gravel base.

Vickerman questioned what utility improvements would be included in this project. Mr. Gustafson explained casting adjustments and chimney seal improvements would be completed.

Hultstrom inquired if this project could be bid in February versus waiting until March 1, 2022. Mr. Gustafson anticipated the project would be bid on March 1, 2022. He noted this would be plenty early for the 2022 construction season.

A motion was made by Stelmach, seconded by Hultstrom, to adopt Resolution No. 2022-10, Approving Plans and Specifications and Authorizing the Advertisement for Bids for the 2022 Alley Reconstruction Project. A roll call vote was taken. The motion carried 4-0.

B. APPROVE 2022 FEE SCHEDULE (Resolution)

Grams requested the Council approve the updated 2022 Fee Schedule.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2022-11, approving the updated 2022 Fee Schedule. A roll call vote was taken. The motion carried 4-0.

C. APPROVE REQUEST FOR PROPOSAL FOR CITY SOLID WASTE COLLECTION SERVICES

Grams stated the existing contract with Randy's Sanitation for City solid waste collection services is set to expire April 30, 2022. As these, and other, contracts are set to expire, the City has gone out for RFPs to collect proposals for services. It was noted the Council Risk Management Committee, along with City Attorney Mary Tietjen, reviewed the draft RFP. One question that routinely comes up when garbage collection services are reviewed, is whether Staff should assist the garbage contractor with collection of delinquent bills through property assessments. Osseo appears to be one of very few cities who currently offer this option. It gives the contractor piece of mind knowing that they will be paid, one way or another, for their services.

Stelmach stated he appreciated staff's efforts to assist with garbage bill collection. He commented how solid waste services help keep the city's neighborhoods neat and clean. He explained he supported the City continuing to help with delinquent bills. He questioned if there was any language in the existing RFP that would exclude there being more than one service provider. City Attorney Tietjen reported there was language within City Code that addressed the fact the City would have a single contractor for this service.

Stelmach indicated he was an advocate for looking at both options (single hauler versus multiple haulers) in the future in order to keep the solid waste contract competitive. City Attorney Tietjen indicated this would be something the Council could consider at a future meeting. Grams explained City Code Section 50.07D states a single hauler must be used for solid waste collection.

Hultstrom believed it was beneficial for the City to stick with one hauler. She indicated this led to better pricing, was better for the City's roadways and then the City didn't have garbage cans out every day of the week.

Vickerman indicated she was interested to see what other providers have in terms of weekly recycling pick up. She questioned if there were different providers, would residents then have to shop for solid waste services. City Attorney Tietjen noted the City has had specific City Code language in place for quite some time requiring a single refuse hauler. She noted moving to numerous haulers would be a shift in the City's policy.

Stelmach understood doing an ordinance change would take time. He requested the Council discuss a potential change for some point in the future. He clarified for the Council that the current refuse hauler can provide an extra recycling bin for residents noting this assists with reducing the amount of waste being hauled out of the City.

Vickerman thanked Stelmach for this information and encouraged staff to get this information to the residents of Osseo.

A motion was made by Hultstrom, seconded by Vickerman, to approve the RPF for City Solid Waste Collection Services as discussed. A roll call vote was taken. The motion carried 4-0.

D. DECLARE SURPLUS EQUIPMENT

Grams requested the Council Make the seized 2001 Ford Explorer and 2008 Mercury Mariner surplus property to be sold at auction. He stated the vehicles were seized during DWI arrests. Both have been certified by our City Attorney and we have the titles. Both vehicles will be auctioned. The proceeds from both vehicles after auction will be placed into the police departments seizure fund.

A motion was made by Vickerman, seconded by Hultstrom, to adopt Resolution No. 2022-12, making the 2001 Ford Explorer and the 2008 Mercury Mariner surplus property to be sold at auction. A roll call vote was taken. The motion carried 4-0.

E. APPROVE FIRE DEPARTMENT EQUIPMENT PURCHASES

Fire Chief Phenow stated the OFDRA recently made three donations to the City that total \$109,250.64. Throughout the past year, the department members have identified a number of projects that would help the department further its mission of being staffed, trained, and equipped to protect the life and property of the residents, businesses, and visitors of Osseo. These items have all been evaluated, discussed, researched, and priced from various vendors. Staff commented further on how the department would like to allocate these funds to be used to purchase multi-gas monitors, extrication tools, fire hose, for fire hydrant repair and for bunker gear projects.

Stelmach thanked the OFDRA for their generosity to the Osseo Fire Department. He appreciated how hard this group works on behalf of the community. He thanked Fire Chief Phenow for presenting the Council with quotes for each of the items being

purchased. He asked if tax and freight were included in the quotes. Fire Chief Phenow stated most of the quotes did not include freight which meant there would be an additional expense for the items requested.

Stelmach asked if these items had to be approved this evening or could this matter be delayed to the February 14, 2022 City Council meeting. Fire Chief Phenow stated the purchase could wait two more weeks to allow for the freight information to be included.

Hultstrom commented sometimes the shipping cannot be calculated until items are purchased.

Stelmach reported requests can be made from the manufacturers for the freight costs.

Fire Chief Phenow asked that the Council approve the purchases with some wiggle room. He indicated the prices were not totally set in stone and freight would have to be added.

Vickerman stated she was comfortable with the purchases moving forward.

Poppe agreed noting a limit could be set to the total that was donated.

A motion was made by Hultstrom, seconded by Vickerman, to approve the proposed purchases for the Osseo Fire Department.

Stelmach stated he was supportive of the proposed purchases. He asked that when the freight and shipping bills come in that they be noted appropriately. Grams explained because these purchases would be covered by donations, the invoices would be coded against this fund. He reported the invoices would have the shipping information listed.

A roll call vote was taken. The motion carried 4-0.

F. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Stelmach, seconded by Vickerman, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 4-0.

11. ADMINISTRATOR REPORT

Grams thanked the OFDRA for their generous donation to the City noting these funds are used to purchase equipment for the Osseo Fire Department.

Grams stated the Hennepin County Library in Osseo would be reopening in mid to late February. He anticipated the library would be open Tuesday, Wednesday and Thursday from 9:00 a.m. to 5:00 p.m.

12. COUNCIL AND ATTORNEY REPORTS

Vickerman wished Councilmember Johnson a speedy recover.

Hultstrom noted she has spoken with Councilmember Johnson and his family and understood he has been hospitalized with a lung infection. She wished Councilmember Johnson well in his recovery. Hultstrom indicated she would be stepping down from the Northwest Hennepin League of Municipalities. She explained this group meets on the second Wednesday of each month at 6:30 p.m. in Loretto. Hultstrom reported she has been asked by Senator Jen McEwen to speak at the Capitol for a non-partisan event on Wednesday, January 26, 2022. She stated Osseo has received both state and federal attention for passing the healthcare resolution.

Stelmach wished Councilmember Johnson all the best in his recovery. He encouraged residents to take a moment to keep the fire hydrants in their neighborhood free and clear of snow.

Poppe thanked the OFDRA for their generous donation to the City. He wished Councilmember Johnson a speedy recovery.

13. ANNOUNCEMENTS

Poppe stated the City was seeking volunteers for the Historical Preservation Committee. Those interested in serving were encouraged to contact City Hall for additional information.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 8:13 p.m. A roll call vote was taken. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial