



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, February 14, 2022
7:00 p.m., Virtual Meeting

MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve January 24 Work Session Minutes
 - B. Approve January 24 City Council Minutes
 - C. Accept Resignation of Police Officer Nick Englund
 - D. Receive January Building Report
 - E. Receive January Lions Club Gambling Report
 - F. Receive January Fire Relief Association Gambling Report
 - G. Approve City Clerk Training Request
6. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
7. **Special Business**
 - A. Police Department Annual Report – Shane Mikkelsen, Police Chief
 - B. Fire Department Annual Report – Mike Phenow, Fire Chief
 - C. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
 - A. Approve EDA Actions of February 14, 2022
 - B. Approve Posting for Full Time Police Officer Position
 - C. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

City Hall Closed February 21 for Presidents Day
14. **Adjournment**

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
January 24, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, January 24, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: Councilmember Harold E. Johnson.

Staff present: City Administrator Riley Grams.

Others present: Anthony Sixta and Noah Roddy from Element Technologies.

3. AGENDA

Council agreed to discuss the work session items.

4. DISCUSSION ITEMS

A. EMAIL AND INTERNET SECURITY TRAINING – Element Technologies

Grams stated late last year, the Risk Management Committee asked that Staff coordinate an email and internet security training session with the Information Technology (IT) consultant, Element Technologies. Element provides this type of education and training to their clients as needed. Element's Security Team would provide training tailored towards phishing attacks, other prevalent threats, social engineering, and overall best practices to help mitigate the risk of exposure to malware, viruses, and other harmful attacks that would compromise the City's IT systems.

Anthony Sixta, Element Technologies representative, introduced himself to the Council. He reported the learning objectives for this training would be how to identify social engineering (phishing) attacks, authentication best practices, data handling best practices, causes of unintentional data exposure, how to recognize and report security incidents, how to identify and report missing security updates and the dangers of insecure networks. It was noted 95% of the cybersecurity breaches were caused by human error and 86% of these breaches were financially motivated. He noted security has to be everyone's responsibility.

Noah Roddy, Element Technologies representative, discussed how the City and Council can address authentication best practices. He encouraged Councilmembers to create

unique and complex passwords. He recommended the Council also consider using Last Pass for storing passwords securely.

Mr. Sixta commented on how to best store, transfer, archive and destroy sensitive data. He encouraged the Council to report security incidents that may occur on their systems and how to recognize missing security updates. Lastly, he discussed the dangers of operating on an insecure network. He described how the Council can access a trustworthy VPN.

Grams stated he was very thankful the City had a well-trained IT team on staff to assist with cyber-attacks and IT concerns.

5. ADJOURNMENT

The Work Session adjourned at 6:40 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
January 24, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, January 24, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: Councilmember Harold E. Johnson.

Staff present: City Administrator Riley Grams, Lee Gustafson (WSB & Associates), Fire Chief Mike Phenow, and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. A roll call vote was taken. The motion carried 4-0.

5. CONSENT AGENDA

- A. Receive January 10 EDA Minutes
- B. Approve January 10 City Council Minutes
- C. Approve 2022 Police Department Training List
- D. Approve Exempt Permit for NWTF West Metro Struttin' Zone Gambling Activities
- E. Receive December American Legion Gambling Report
- F. Receive December Fire Relief Association Gambling Report
- G. Receive December Fire Department Report
- H. Receive 2021 Quarter 4 Investment Report
- I. Receive 2021 Quarter 4 Donation Report
- J. Receive December Hockey Association Gambling Report

Hultstrom requested a change to Page 26 of Item 5I, asking that staff correct the spelling of her name.

A motion was made by Hultstrom, seconded by Stelmach, to approve the Consent Agenda as amended. A roll call vote was taken. The motion carried 4-0.

6. MATTERS FROM THE FLOOR

Grams reported the Council received a comment from Kenny Nelson at 509 Third Avenue NE stating he wrote to thank the City Council for offering their support to the Minnesota Health Plan and Federal Medicare for All Act.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Fire Relief Association	\$53,318.98	Fire Equipment
Osseo Fire Relief Association	\$14,320.00	Fire Equipment
Osseo Fire Relief Association	\$41,611.66	CIP Fire Equipment

Staff recommended the Council accept the donations.

A motion was made by Stelmach, seconded by Vickerman, to adopt Resolution No. 2022-9, accepting a donation from the Osseo Fire Relief Association. A roll call vote was taken. The motion carried 4-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. APPROVE 2022 ALLEY PROJECT PLANS AND SPECS

Lee Gustafson, WSB & Associates, stated on December 13, 2021, the City Council held the improvement hearing for this project and adopted a resolution ordering the improvements and the preparation of plans and specifications. The 2022 Alley Reconstruction Project consists of alley improvements throughout the City as listed below. A map illustrating the various project areas was reviewed with the Council. It was noted alley improvements consist of replacing the existing bituminous or concrete pavement with concrete pavement, minor utility improvements, and driveway and sidewalk repair. For the alley behind Dean's Supermarket, some concrete panels are proposed to be replaced. Staff commented further on the proposed improvements and recommended approval of the project plans and specs.

Stelmach asked if there would be a 4" or a 5" aggregate gravel base on the alleys. Mr. Gustafson reported there would be a 5" aggregate gravel base.

Vickerman questioned what utility improvements would be included in this project. Mr. Gustafson explained casting adjustments and chimney seal improvements would be completed.

Hultstrom inquired if this project could be bid in February versus waiting until March 1, 2022. Mr. Gustafson anticipated the project would be bid on March 1, 2022. He noted this would be plenty early for the 2022 construction season.

A motion was made by Stelmach, seconded by Hultstrom, to adopt Resolution No. 2022-10, Approving Plans and Specifications and Authorizing the Advertisement for Bids for the 2022 Alley Reconstruction Project. A roll call vote was taken. The motion carried 4-0.

B. APPROVE 2022 FEE SCHEDULE (Resolution)

Grams requested the Council approve the updated 2022 Fee Schedule.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2022-11, approving the updated 2022 Fee Schedule. A roll call vote was taken. The motion carried 4-0.

C. APPROVE REQUEST FOR PROPOSAL FOR CITY SOLID WASTE COLLECTION SERVICES

Grams stated the existing contract with Randy's Sanitation for City solid waste collection services is set to expire April 30, 2022. As these, and other, contracts are set to expire, the City has gone out for RFPs to collect proposals for services. It was noted the Council Risk Management Committee, along with City Attorney Mary Tietjen, reviewed the draft RFP. One question that routinely comes up when garbage collection services are reviewed, is whether Staff should assist the garbage contractor with collection of delinquent bills through property assessments. Osseo appears to be one of very few cities who currently offer this option. It gives the contractor piece of mind knowing that they will be paid, one way or another, for their services.

Stelmach stated he appreciated staff's efforts to assist with garbage bill collection. He commented how solid waste services help keep the city's neighborhoods neat and clean. He explained he supported the City continuing to help with delinquent bills. He questioned if there was any language in the existing RFP that would exclude there being more than one service provider. City Attorney Tietjen reported there was language within City Code that addressed the fact the City would have a single contractor for this service.

Stelmach indicated he was an advocate for looking at both options (single hauler versus multiple haulers) in the future in order to keep the solid waste contract competitive. City Attorney Tietjen indicated this would be something the Council could consider at a future meeting. Grams explained City Code Section 50.07D states a single hauler must be used for solid waste collection.

Hultstrom believed it was beneficial for the City to stick with one hauler. She indicated this led to better pricing, was better for the City's roadways and then the City didn't have garbage cans out every day of the week.

Vickerman indicated she was interested to see what other providers have in terms of weekly recycling pick up. She questioned if there were different providers, would residents then have to shop for solid waste services. City Attorney Tietjen noted the City has had specific City Code language in place for quite some time requiring a single refuse hauler. She noted moving to numerous haulers would be a shift in the City's policy.

Stelmach understood doing an ordinance change would take time. He requested the Council discuss a potential change for some point in the future. He clarified for the Council that the current refuse hauler can provide an extra recycling bin for residents noting this assists with reducing the amount of waste being hauled out of the City.

Vickerman thanked Stelmach for this information and encouraged staff to get this information to the residents of Osseo.

A motion was made by Hultstrom, seconded by Vickerman, to approve the RPF for City Solid Waste Collection Services as discussed. A roll call vote was taken. The motion carried 4-0.

D. DECLARE SURPLUS EQUIPMENT

Grams requested the Council Make the seized 2001 Ford Explorer and 2008 Mercury Mariner surplus property to be sold at auction. He stated the vehicles were seized during DWI arrests. Both have been certified by our City Attorney and we have the titles. Both vehicles will be auctioned. The proceeds from both vehicles after auction will be placed into the police departments seizure fund.

A motion was made by Vickerman, seconded by Hultstrom, to adopt Resolution No. 2022-12, making the 2001 Ford Explorer and the 2008 Mercury Mariner surplus property to be sold at auction. A roll call vote was taken. The motion carried 4-0.

E. APPROVE FIRE DEPARTMENT EQUIPMENT PURCHASES

Fire Chief Phenow stated the OFDRA recently made three donations to the City that total \$109,250.64. Throughout the past year, the department members have identified a number of projects that would help the department further its mission of being staffed, trained, and equipped to protect the life and property of the residents, businesses, and visitors of Osseo. These items have all been evaluated, discussed, researched, and priced from various vendors. Staff commented further on how the department would like to allocate these funds to be used to purchase multi-gas monitors, extrication tools, fire hose, for fire hydrant repair and for bunker gear projects.

Stelmach thanked the OFDRA for their generosity to the Osseo Fire Department. He appreciated how hard this group works on behalf of the community. He thanked Fire Chief Phenow for presenting the Council with quotes for each of the items being

purchased. He asked if tax and freight were included in the quotes. Fire Chief Phenow stated most of the quotes did not include freight which meant there would be an additional expense for the items requested.

Stelmach asked if these items had to be approved this evening or could this matter be delayed to the February 14, 2022 City Council meeting. Fire Chief Phenow stated the purchase could wait two more weeks to allow for the freight information to be included.

Hultstrom commented sometimes the shipping cannot be calculated until items are purchased.

Stelmach reported requests can be made from the manufacturers for the freight costs.

Fire Chief Phenow asked that the Council approve the purchases with some wiggle room. He indicated the prices were not totally set in stone and freight would have to be added.

Vickerman stated she was comfortable with the purchases moving forward.

Poppe agreed noting a limit could be set to the total that was donated.

A motion was made by Hultstrom, seconded by Vickerman, to approve the proposed purchases for the Osseo Fire Department.

Stelmach stated he was supportive of the proposed purchases. He asked that when the freight and shipping bills come in that they be noted appropriately. Grams explained because these purchases would be covered by donations, the invoices would be coded against this fund. He reported the invoices would have the shipping information listed.

A roll call vote was taken. The motion carried 4-0.

F. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Stelmach, seconded by Vickerman, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 4-0.

11. ADMINISTRATOR REPORT

Grams thanked the OFDRA for their generous donation to the City noting these funds are used to purchase equipment for the Osseo Fire Department.

Grams stated the Hennepin County Library in Osseo would be reopening in mid to late February. He anticipated the library would be open Tuesday, Wednesday and Thursday from 9:00 a.m. to 5:00 p.m.

12. COUNCIL AND ATTORNEY REPORTS

Vickerman wished Councilmember Johnson a speedy recover.

Hultstrom noted she has spoken with Councilmember Johnson and his family and understood he has been hospitalized with a lung infection. She wished Councilmember Johnson well in his recovery. Hultstrom indicated she would be stepping down from the Northwest Hennepin League of Municipalities. She explained this group meets on the second Wednesday of each month at 6:30 p.m. in Loretto. Hultstrom reported she has been asked by Senator Jen McEwen to speak at the Capitol for a non-partisan event on Wednesday, January 26, 2022. She stated Osseo has received both state and federal attention for passing the healthcare resolution.

Stelmach wished Councilmember Johnson all the best in his recovery. He encouraged residents to take a moment to keep the fire hydrants in their neighborhood free and clear of snow.

Poppe thanked the OFDRA for their generous donation to the City. He wished Councilmember Johnson a speedy recovery.

13. ANNOUNCEMENTS

Poppe stated the City was seeking volunteers for the Historical Preservation Committee. Those interested in serving were encouraged to contact City Hall for additional information.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 8:13 p.m. A roll call vote was taken. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial



City of Osseo City Council Meeting Item

Agenda Item: Resignation of Full Time Officer Nicholas Englund

Meeting Date: February 14, 2022
Prepared by: Shane Mikkelsen, Chief of Police

Attachments: Letter of Resignation

Policy Consideration:

Full-Time Officer Englund has submitted a letter of resignation.

Background:

Officer Englund started with our department in November 2021 and has accepted an offer from the Champlin Police Department. His last day with the Osseo Police Department will be Thursday, February 17, 2022.

Budget or Other Considerations:

This action will not affect the current budget.

City Goals Met By This Action:

Develop teamwork among the City's leadership team.

Options:

The City Council may choose to:

1. Approve the resignation of Full Time Officer Englund.
2. Deny the resignation of Full Time Officer Englund.

Recommendation/Action Requested:

Staff recommends the City Council choose option (1) Approve the resignation of Full Time Officer Englund.

Next Step:

Post for a Full Time police officer position.

3 February 2022

Chief Shane Mikkelson
Osseo Police Department
415 Central Ave
Osseo, MN 55369

Chief Mikkelson,

Please accept this as my notice of resignation as a full-time Osseo police officer effective Sunday February 20th 2022; with my last work shift being Thursday February 17th, 2022.

I always enjoyed working here part-time. But having been employed full-time has given me new perspective and an even greater sense of pride and respect for this department and the exceptional service its members provide to this community under your leadership. Thank you for giving me the opportunity to be part of your team. It is my hope to remain employed on a part-time basis and proudly wear the OPD uniform for many years to come.

Respectfully,



Officer Nick Englund
Badge #6615

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921240037	1/3/2022	2022-1	\$ 17,400	Kevin Meissner	225 7th Ave NE	ME	A/C and Furnace		\$ 150.00	\$ 2.00	\$ -	\$152.00
1811921240037	1/3/2022	2022-2	\$ -	Kevin Meissner	225 7th Ave NE	EL	A/C and Furnace		\$ 45.00	\$ 1.00	\$ -	\$46.00
1811921240047	1/3/2022	2022-3	\$ -	Stephanie Heinen	117 7th Ave NE	EL	Lights, microwave, dishwasher, kitchen outlets, A/C		\$ 90.00	\$ 1.00	\$ -	\$91.00
1811921220005	1/3/2022	2022-4	\$ 6,674	Samantha Entinger	632 1st Ave NE	BL	Window replacement		\$ 75.00	\$ 1.00	\$ -	\$76.00
1811921240047	1/5/2022	2022-5	\$ 5,000	Jason Heinen	117 7th Ave NE	PL	bathtub, toilet, lav, kitchen sink, dishwasher, icemaker		\$ 80.00	\$ 1.00	\$ -	\$81.00
1811921310009	1/5/2022	2022-6	\$ 10,400	Carol and Tim Crone	408 Broadway St E	BL	Window replacement		\$ 75.00	\$ 1.00	\$ -	\$76.00
na	1/13/2022	2022-7	\$ -	Centurylink	Jefferson Hwy and 93rd Ave N, 1st Ave NE	ROW	Cable		\$ 150.00	\$ -	\$ -	\$150.00
1811921310098	1/18/2022	2022-8	\$ 10,000	Wiley Enterprises	431 3rd St SE (257 5th Ave SE)	BLC	office space, new walls		\$ 191.75	\$ 5.00	\$ 124.64	\$321.39
1811921310012	1/19/2022	2022-9	\$ -	QT Holdings LLC	100 4th Ave SE	EL	Garage electrical		\$ 90.00	\$ 1.00	\$ -	\$91.00
1811921340031	1/24/2022	2022-10	\$ 1,450	Jennifer Camacho	333 7th Ave SE	PL	water heater		\$ 75.00	\$ 1.00	\$ -	\$76.00
1811921210012	1/24/2022	2022-11	\$ 1,450	Philip Winn	516 4th Ave NE	PL	water heater		\$ 75.00	\$ 1.00	\$ -	\$76.00
1811921310098	1/25/2022	2022-12	\$ -	RJ Wiley	431 3rd St SE (257 5th Ave SE)	PLC	finish 3 walls		\$ 90.00	\$ 1.00	\$ -	\$91.00
1811921210006	1/26/2022	2022-13	\$ 4,000	Oleg Grytsyna	616 4th Ave NE	BL	2 egress windows		\$ 103.25	\$ 2.00	\$ 67.11	\$172.36
1811921230061	1/27/2022	2022-14	\$ 30,000	Iten Garage LLC	226 Central Ave	BL	Awning		\$ 466.75	\$ 15.00	\$ -	\$481.75
1811921220027	1/27/2022	2022-15	\$ 2,400	Susan Mottinger	609 4th Ave NE	PL	water heater		\$ 75.00	\$ 1.00	\$ -	\$76.00
1311922140101	1/28/2022	2022-16	\$ 2,700	Five Sons/Two Daughters LLC	100 3rd St NW	PLC	commercial (apartment) water heater		\$ 88.50	\$ 1.50		\$90.00
			\$ 91,474					\$ -	\$ 1,920.25	\$ 35.50	\$ 191.75	\$ 2,147.50

RUDOLPH PRIEBE POST 172 GAMBLING REPORT TO CITY OF OSSEO

1. Report for the Month of January, 2022.

2. Check as appropriate:

☒ Paddlewheel

☒ Pulltabs

☐ Bingo

☐ Raffle

☐ Other (specify) _____

3. Gross Receipts: \$497,671 _____

4. Less prizes paid \$439,832 _____

5. Net Receipts \$57,839 _____

6. Expenses/Taxes—Total \$44,325 _____

Expenses Itemized:

Compensation \$11,510

Misc. (accounting, trash, clean, insurance) \$3,361

Cost of Games \$7,421

State Gambling Tax \$18,668

Federal Gambling Tax \$965

Meat Raffle Gift Certs \$2,400

7. Profit \$13,154

8. Distribution of Profits (Itemized):

Recognition of Military Service A-6 \$7.000
(MG Art Center, Disaster Relief)

Utility Bills A-16 \$2.295

Youth A-7 \$5,750
(Baseball, Softball, Disadvantage Youth)

Homelessness/Poverty/Disability A-2 \$7,500
(CEAP, Cross, Osseo 279 School Lunch)

Signed: 

Allen Lund

Gambling Manager

Attach additional information if necessary.

This completed form must be returned to the Osseo City Clerk's office monthly; as required by State law and City Ordinances for all licensed organizations.



Osseo Fire Department Relief Association
 Charitable Gambling Operations
 Minnesota Lawful Gambling License # 01851
 415 Central Ave
 Osseo, MN 55369

Osseo Fire Department Relief Association Charitable Gambling Report to the City of Osseo

1. Report for the month of **January 2022**

2. For the conduct of the following types of lawful gambling (as checked):

Pull-Tabs	53 deals
Paddlewheel	54 deals
Electronic Pull-Tabs	31 occasions
Electronic Linked Bingo	31 occasions

3. Receipts

Gross Receipts (G1 11A)	\$471,844.65	
Prizes (G1 11B)	- \$416,608.58	
Net Receipts	\$55,236.07	→ \$55,236.07

4. Expenses

Wagering Tax (tax on Schedule C)	\$18,436.46	
Rent (G1A 18)	\$5,128.62	
Gambling Product Costs (G1A 12)	\$2,894.31	
Electronic Pull-Tab Costs (G1A 19-20)	\$7,457.55	
Compensation & Payroll (G1A 13)	\$7,864.23	
Other (G1A 14-17,21-23)		
(accounting, supplies, etc.)	+ \$919.05	
Total Expenses	\$42,700.22	→ - \$42,700.22

5. Profit **\$12,535.85**

6. Distribution of Profits (Lawful Purpose Expenditures):

[none this month]

-- Dave Jorgenson, Gambling Manager



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

www.DiscoverOsseo.com

City of Osseo Employee/Elected Official Travel Request Form

This form shall be completed and submitted to the City Administrator for inclusion in the City Council agenda and shall be submitted on the Monday preceding the regularly scheduled City Council meeting the following week.

Date of Request: February 9, 2022

Employee or Elected Official Name: Katrina Jones

Employee Department (if this applies): Administration

Conference/Workshop/Seminar: Minnesota Municipal Clerks and Finance Officer Association (MCFOA), St. Cloud, MN

Dates: March 23-25, 2022

Estimated costs associated with the Conference/Workshop/Seminar for which you are /will be requesting reimbursement:

** Note: Please include supporting documentation showing actual costs (such as registration confirmation, hotel/motel confirmation, air fare or other travel costs confirmation)*

Registration Fee: \$275 before 2/22 or \$295 after

Hotel/Motel Costs: estimated \$140 (one night tentative)

Air Fare Costs: 0

Meal Costs: 0

Misc. Costs: (Mileage 49 miles) x (4-6 trips) @ \$0.585 = \$114.66-\$171.99

How will your attendance in this conference/workshop/seminar be a benefit to you professionally, or a benefit to the City of Osseo as a whole? This training for municipal clerks and finance officers allows for further professional development and networking opportunities amongst colleagues. Since working in a clerk role, beginning in 2020, I have not attended an in-person conference and look forward to the opportunity.

Employee/Official Signature: Katrina Jones Date: 2/9/2022

Administrator Signature: [Signature] Date: 2/10/22

Council Approval Date: January 14, 2022

Registration and Accommodations

Registration Information

Tuesday Pre-conference (*rates are in addition to the overall conference amounts regardless of registration date*)

- Half-day sessions (each): Member rate \$50, Non-Member rate \$75 (*no lunch included*)
- Full day Athenian Dialogue: Member rate \$90, Non-Member rate \$115 (*lunch included*)

Wednesday-Friday Conference

- **MCFOA Member Rate:** \$275 early bird until Feb. 22, 2022. \$295 regular rate postmarked/received after Feb. 22, 2022.
- **Non-Member Rate:** \$350 early bird until Feb. 22, 2022. \$370 regular rate postmarked/received after Feb. 22, 2022.
- **Retiree Rate:** \$195. Tickets to Wednesday evening banquet (\$45) must be purchased separately.
- Additional banquet tickets (one included in registration) can be purchased for \$45.

Registration closes March 8, 2022.

To qualify for member rate, individuals must be current, paid members of MCFOA. Contact Angie Storlie, MCFOA Administrative Assistant, to determine membership status at Lori Hensen at lhensen@mcfoa.org or 612-251-2473.

Any registrations received/postmarked after the registration deadline of March 8, 2022 will incur a \$25 late registration fee.

Invoices that are not paid within 45 day of the invoice date will incur a \$25 late payment processing fee.

Accommodations - Rates

The **Best Western Plus Kelly Inn** (320-253-0606) serves as the event headquarters, hosting most of the Conference events and holds the largest sleeping room block.

A block of rooms have been set aside. The special rate is available until the block is sold out.

- **Reserve a room** // call 320-253-0606 to book
 - You will need to enter the arrival and departure dates
- View [a map](#)

To receive the 2022 rate \$109 + tax rate for all room types, enter the dates you will stay and then click **UPDATE**.

Alternatively, call 1-320-253-0606. Ask for the discounted group rate for our group: MCFOA.

Alternative Accommodations:

The **Courtyard by Marriott** (320-654-1661), holding a smaller sleeping room block, is connected to the other conference venues via skyway. the 2022 rate is \$143 -\$145 per night plus tax.

- **Reserve a room** (\$143 USD -\$145 USD per night)

The **Grandstay** (320-251-5400), downtown St. Cloud offering spacious hotel suites. This is not connected to the conference venue. The 2022 rate is \$129-\$139 plus tax. *Please call hotel directly and ask for the **MCFOA Block**.*

The **Country Inn & Suites by Radisson** (St. Cloud East) (320-252-8282), situated off U.S. Hwy 10 offering guest rooms or suites. This is not connected to the conference venue. Rate for 2020 is \$95 plus tax.

The **Holiday Inn & Suite St. Cloud** (320-253-9000), situated off U.S. Hwy 15 and U.S. Hwy 23 offering guest rooms and suites. This is not connected to the conference venue. The **2021** rate is \$99 plus tax.

The **Quality Inn** (320-251-1500), situated at 4040 2nd St. S., Saint Cloud, offering guest rooms. This is not connected to the conference venue. The **2021** rate is \$79.00. Use code LMCFOA.

Please call the hotel directly and ask for the MCFOA room block. Reservations are on a first come first serve basis. Once the room block is sold out, you can still reserve a room just not at the block rate.

Each hotel provides overnight guests with a broad range of amenities including heated swimming pools, whirlpools, exercise areas and a variety of dining facilities.

Completing the St. Cloud site package is the state-of-the-art **River's Edge Convention Center** which will serve as the location for all exhibits and various Tuesday through Friday Conference events.

The sleeping room blocks for Conference attendees (Kelly Inn and Courtyard by Marriott) are being held until they are sold out. Reservations received after will be accepted on a "space available basis" and at prevailing rates. Make your overnight reservations via mail, fax, phone or e-mail.



City of Osseo City Council Meeting Item

Agenda Item: Police Department Review 2021

Meeting Date: February 14, 2022
Prepared by: Shane Mikkelsen, Chief of Police

Attachments: Calls for Service 2021

Policy Consideration:

Police Department review for the year 2021.

Background:

Staffing levels

In 2021 we lost two officers and hired two officers to make our full-time officer total seven. We have fluctuated between 5-7 part-time officers during the year.

Overall Call Data

The police department had 9,300 case numbers in 2021. That includes calls for service (911 calls), officer-initiated contacts, and office duties requiring a case number (background checks, firearm permit checks). Please see attached summary of call types.

Accomplishments

The police department was able to accomplish the following items in 2021:

1. We were able to weather the trials of Chauvin and Potter.
2. We started a Chaplain Program.
3. We purchased digital speed signs, which are moved all over the city for any speed issues.
4. We redesigned our entire policy manual, which had not been redone since 2010.
5. We were able to change Officers assigned to the West Hennepin Mobile Field Force.
6. We were able to hire two officers from internal candidates.
7. We trained, outfitted, and assimilated these officers into our department.

Challenges for 2022

We are now down one officer, and the challenge for any department is to hire officers. I am hoping to find an officer to replace Officer Englund. We currently see a deficient number of officer candidates applying for jobs. I also see that retention of our current staff is of the utmost importance. We will also have another trial of the other three officers charged in the Chauvin incident. We will also be reviewing our emergency management plan for an update.



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

		2021													Code Total
Moc Code	Code Description	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year Total	
5011	Roadway Debris			1	4		1			1		2	2	11	11
5012	Accident Assist	2	5	1	4	3	6	5	1	7	5	7	4	50	50
5013	Found Bicycle									3	2	2		7	7
5313	CURFEW JUVENILE - CJRS ONLY				2	1	1							4	4
9005	FAIL TO SIGNAL							1			1			2	2
9005C	Fail to Signal - Citation							1						1	1
9005V	Fail to Signal - Verbal Warning	10	5	8	7	10	11	2	4	2		5	2	66	66
9006C	Fail/ObeySign/Signal - Citation	3		3	2	4	4		2		2	3	2	25	25
9006V	Fail/Obey Sign/Signal - Verbal	8	8	9	9	11	12	16	12	30	7	13	11	146	146
9011	Move Over Law										1			1	1
9011C	Move Over Law - Citation			1										1	1
9011V	Move Over Law - Verbal Warning		1	1		1					1	1	4	9	9
9012	Open Bottle			1										1	1
9012V	Open Bottle - Verbal Warning											1		1	1
9013	RECKLESS/CARELESS/EXHIBITIO			1										1	1
9013V	Reckless/Careless/Exibition - Verbal				1					1				2	2
9014	SPEEDING			1					1					2	2
9014A	Speeding - Admin								1					1	1
9014C	Speeding - Citation		3	3	1	13	3		1	9	10	5	3	51	51
9014V	Speeding - Verbal Warning	4	3	8	22	70	31	18	27	25	32	26	18	284	284
9015V	Pass in No Passing - Verbal						1							1	1
9016	OVER CENTER/FOG LINE									1				1	1
9017V	Unsafe/Improper Lane Use - Verbal	10	16	11	23	18	27	10	6	9	7	9	9	155	155
9018V	Impeding/Obstructing Traffic -						1					1		2	2
9020C	Fail to Yield - Citation								2		1			3	3



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

9020V	Fail to Yield - Verbal Warning	2		1	1	2	1	1	2	1	1	1		13	13
9021V	Fail to Drive With Due	2				2								4	4
9024V	Wrong Way/One Way Street		1			4	1		1	1		2	5	15	15
9025C	Wireless Device - Use - citation	1	1			1				1				4	4
9025V	Wireless Device - Use - verbal	1	2			1	1		2	6	2	1	2	18	18
9040V	Follow Too Close - Verbal Warning								1					1	1
9048V	Fail to Dim/Lights Off/In Rain -	2	3				2		1	1		2	3	14	14
9078	REV/SUSP/IMP Plates						1							1	1
9078C	REV/SUSP/IMP Plates - Citation											2		2	2
9079	EXPIRED TABS/REGISTRATION					1					2			3	3
9079C	Expired Tabs/Registation - Citation	11	4	8	3	4	2	5	4	3	4	5	11	64	64
9079V	Expired Tabs/Registration - Verbal	29	10	15	19	26	25	6	16	17	8	11	19	201	201
9079W	Expired Tabs/Registration - Written				1							13	6	20	20
9081C	Unreasonable Accel - Citation						1							1	1
9081V	Unreasonable Accel - Verbal					1	1			3				5	5
9085C	Child Not In Carseat - Citation		1	1		1		1						4	4
9085V	Child Not in Carseat - Verbal					1		1		1				3	3
9100	OTHER PARKING VIOL											1		1	1
9100C	Other Parking Violation - Citation	7	1		3	2	1	2		3	2	1	5	27	27
9100W	Other Parking Violation - Written				1				1			1		3	3
9134V	No Parking Zone - Verbal Warning					1								1	1
9137C	Winter Parking Violation - Citation	7											15	22	22
9137V	Winter Parking Violation - Verbal	1											1	2	2
9137W	Winter Parking Violation - Written	32											1	33	33
9202	NO VALID MN DL				1								1	2	2
9202C	No Valid MN DL - Citation	3	3	5	2	2	5	8	4	6	6	4	4	52	52
9202V	No Valid MN DL - Verbal Warning			2		1	1	1	2	1		4	1	13	13
9208	NO DL IN POSSESSION				1					1		1		3	3



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

9208C	No DL in Possession - Citation	1		6		2	2	1		3	1		1	17	17
9208V	No DL in Possession - Verbal						1			1			1	3	3
9211V	Fail to Correct DL - Verbal Warning								1	3	1			5	5
9212	EXPIRED DL										1			1	1
9212V	Expired DL - Verbal Warning			1			2	1			1			5	5
9220C	DAS/DAR/DAC - Citation	12	9	16	12	23	17	13	20	17	11	14	11	175	175
9220V	DAS/DAR/DAC - Verbal Warning	1			2	2	1	2	3		5	5	4	25	25
9225C	No Seatbelt On - Citation									1	1			2	2
9225V	No Seatbelt On - Verbal Warning			1		1			1	10				13	13
9247	ALL OTHER EQUIPMENT										1			1	1
9248	TINTED WINDOW					1								1	1
9248C	Tinted Window - Citation	2		2		1						1		6	6
9248V	Tinted Window - Verbal Warning	7	3	2	2	2	1		1		2	2	1	23	23
9249	OBSTRUCTED			3	4	6	1			1			4	19	19
9250	CRACKED WINDSHIELD								1					1	1
9250V	Cracked Windshield - Verbal								1			1		2	2
9251	HEAD/TAIL/BRAKE LIGHT											1		1	1
9251V	HEAD/TAIL/BRAKE LIGHT - Verbal	52	21	38	30	30	13	16	31	32	36	27	38	364	364
9251W	HEAD/TAIL/BRAKE LIGHT -	1												1	1
9252	NO PLATE/PLATE											1		1	1
9252C	No Plate/Platelight/Obstruct -				2	1	1		1					5	5
9252V	No Plate/Platelight/Obstruct - Verbal	9	4	3	6	12	8		6	4	5	4	1	62	62
9253	LOUD EXHAUST/MUFFLER			1										1	1
9253C	Loud Exhaust/Muffler - Citation							1						1	1
9253V	Loud Exhaust/Muffler - Verbal										1	1		2	2
9254	UNSAFE EQUIPMENT										1			1	1
9256	UNSECURED/LEAKY LOAD					1	1							2	2
9256V	Unsecured/Leaky Load - Verbal				1									1	1



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

9261	LITTERING		2				3	1						6	6
9261V	Littering - Verbal Warning								2					2	2
9270	VANDALISM/PROPERTY	1					5	1	1	1			2	11	11
9273C	No MV Insurance - Citation	3		2	1	1	4	1	4	6	3	2		27	27
9273V	No MV Insurance - Verbal Warning	1		3	1			1	2	10	2	2	1	23	23
9303	MISSING/LOST PROPERTY			1		2				2	1	1		7	7
9311	FOUND PERSON								1					1	1
9313	FOUND PROPERTY	1	1	4	2	5	2	3	4	1	2			25	25
9315	ABANDONED VEHICLE			2			2	1	1		1		1	8	8
9316	RECOVERED STOLEN										1			1	1
9400	OTHER ACCIDENTS		1		4		3	1	1	2	6			18	18
9531	FALL/CUT					1		1					1	3	3
9537	ANIMAL BITE									1				1	1
9542	FALL	2	3	5	5	10	5	3	2	11	7	10	1	64	64
9600	Other Fire/Smoke				1		2	2	1					6	6
9610	FIRE ALARM		2		2		1	2	1		4			12	12
9611	GAS LEAK/SMELL		1		1		1			1	1	2		7	7
9720	SUDDEN DEATH	1		1	1				1	1		2	2	9	9
9730	OTHER MEDICAL	38	26	28	26	40	54	42	31	32	37	46	55	455	455
9732	Medical Alarm	1				1			3	2		3	1	11	11
9737	WELFARE CHECK - ADULT	9	7	13	7	9	6	5	5	8	9	8	11	97	97
9738	WELFARE CHECK - JUV				1		3			1	2	1		8	8
9740	MENTAL HEALTH ISSUE	2	1	2	4	5	1	7	7	6	1	1	3	40	40
9800	INFO REC'D	48	47	39	39	61	64	56	61	41	52	55	43	606	606
9801	VERBAL DOMESTIC	3	1	1	2	3		2	1		2	4	1	20	20
9804	CIVIL MATTER	2	2	5	2	5	2	8	2	4		3	2	37	37
9805	Trespass Warn/Order	1		1							1			3	3
9806	DISTURBANCE/FIGHT/LOUD	10	7	6	10	8	9	14	11	7	5	8	5	100	100



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

9807	EXPUNGED RECORD	1												1	1
9809	RECEIVE COURT ORDER/OFP		2			1	1	7	2	1				14	14
9810	SUSPICION	19	12	15	19	7	14	14	16	16	23	15	12	182	182
9811	OPEN DOOR/WINDOW	4	2	2	3	1		1	3	1	1	4		22	22
9817	BURNING COMPL							2						2	2
9819	FIREWORKS COMPL / WARN										1			1	1
9822	MISC. JUVENILE PROBLEM				1	2	1			2		1	2	9	9
9828	DRIVING/TRAFFIC COMPLAINT	5	3		4	6	2	7	7	6	4	5	4	53	53
9829	PARKING COMPL	5	1	3	4	7	3	9	6	9	2	1	11	61	61
9830	HOUSE/BUSINESS CHECKS	421	396	531	334	295	282	243	208	202	192	261	301	3666	3666
9832	RECORD CHECKS	12	15	20	17	10	14	19	8	12	5	7	9	148	148
9833	OTHER PERMITS				1		3				1			5	5
9835	FIREARM PERMIT	2	2	9	5	2	1	3	1	1	1	2	3	32	32
9841	ALCOHOL COMPLIANCE CHECK									6				6	6
9844	Solicitor Permit	8						1				2		11	11
9845	PARKING PERMIT		2						1	1			1	5	5
9850	OTHER ORD VIOL (JUNK CARS,					13		5		1	4	1	2	26	26
9850W	OTHER ORD VIOL (JUNK CARS,	4												4	4
9855	BURNING VIOLATION			1										1	1
9860	ANIMAL COMPLAINT/CHECK	7	2	4	3	4	5	2	8	4	3	5	5	52	52
9871	POLICE ESCORT/STAND-BY		1					1		1				3	3
9872	FUNERAL ESCORT				1	1		1	1	1		1		6	6
9875	FINGERPRINTS	7	13	15	5	14	10	15	7	5	6	5	5	107	107
9878	MOTORIST ASSIST/STALL	3	1	2		2	2	1		1	7	3	1	23	23
9879	UTILITY PROBLEM	2	1	3	1	3	2	1	1	3	1	6	2	26	26
9880	PUBLIC ASSIST	9	14	14	15	12	14	12	9	15	15	12	18	159	159
9881	LOCKOUT	7	2	4	6	10	5	3	8	6	7	3	4	65	65
9882	BUSINESS ALARM	10	16	6	17	8	7	13	6	5	11	7	10	116	116



All Coded Incidents

Date Range: 1/1/2021 to 12/31/2021

9884	HOME ALARM			2			3	2	4	1				12	12
9888	911 HANG-UP	2	2	4		5	6	1	5	5	6	4	3	43	43
9900	ASSIST OTHER DEPT	12	11	16	54	18	24	29	35	36	36	33	23	327	327
9901	WARRANT/ATTEMPT/ARREST	4	1	2	1	2	2	4	8	3	6	2	1	36	36
9903	COURT/CONSENT WARRANT						1							1	1
9906	TRAFFIC CONTROL / DIRECT												1	1	1
9907	Impound Release			1										1	1
9908	TRANSPORT		1		1									2	2
9911	DEPARTMENT DELIVERIES										1			1	1
9916	VEHICLE FORFEITURE/IMPOUND			2	3	1	1		3			2	3	15	15
9969	Sex Offender/POR Info/Checks				1				1					2	2
9981	DRILL/ALERT						1							1	1
9999	RIDE-ALONG					1								1	1
DA540	DRUGS-SM AMT IN MOT VEH-	1			1									2	2
DC500	DRUGS-DRUG PARAPH-		1		1									2	2
JEW01	TRAF-AC-GM-2ND DEG DWI-08						1							1	1
JFR01	TRAF-AC-GM-3RD DEG DWI-				1									1	1
M5313	JUVENILE-CURFEW									1				1	1
M5350	JUVENILE-RUNAWAY	1												1	1
TW049	THEFT-500 OR LESS MS-		1											1	1
Grand Total														8967	8967

Group A Offenses and Clearances by Classification

The data in this report is not real-time and is current as of 2/7/2022

Agency: Osseo Police Dept

Report Period: 1/1/2021 -
12/31/2021

Population: 2,775

ORI: MN0271600

Offense	Offense Code		Offenses Reported or Known	Crime Rate per 100,000	Cleared by Arrest	Cleared by Exceptional Means	Cleared Involving only Under 18 Years Old
Animal Cruelty	720	Total	0	0	0	0	0
Arson	200	Total	0	0	0	0	0
Assault Offenses							
Aggravated Assault	13A		0	0	0	0	0
Simple Assault	13B		1	36	0	0	0
Intimidation	13C		12	432	4	0	0
		Total	13	468	4	0	0
Bribery	510	Total	0	0	0	0	0
Burglary/Breaking & Entering	220	Total	1	36	0	0	0
Counterfeiting/Forgery	250	Total	5	180	2	0	0
Destruction/Damage/Vandalism of Property	290	Total	2	72	0	0	0
Drug/Narcotic Violations	35A	Total	22	792	14	0	0
Drug Equipment Violations	35B	Total	11	396	8	0	0
Embezzlement	270	Total	0	0	0	0	0
Extortion/Blackmail	210	Total	0	0	0	0	0
Fraud Offenses							
False Pretenses/Swindle/Confidence Game	26A		4	144	0	0	0
Credit Card/Automatic Teller Machine Fraud	26B		1	36	0	0	0
Impersonation	26C		0	0	0	0	0
Welfare Fraud	26D		0	0	0	0	0
Wire Fraud	26E		0	0	0	0	0
Identity Theft	26F		4	144	2	0	0
Hacking/Computer Invasion	26G		0	0	0	0	0
		Total	9	324	2	0	0
Gambling Offenses							
Betting/Wagering	39A		0	0	0	0	0
Operating/Promoting/Assisting Gambling	39B		0	0	0	0	0
Gambling Equipment Violations	39C		0	0	0	0	0
Sports Tampering	39D		0	0	0	0	0
		Total	0	0	0	0	0
Homicide Offenses							
Murder and Nonnegligent Manslaughter	09A		0	0	0	0	0
Negligent Manslaughter	09B		0	0	0	0	0
		Total	0	0	0	0	0
Human Trafficking Offenses							
Commercial Sex Acts	64A		0	0	0	0	0
Involuntary Servitude	64B		0	0	0	0	0
		Total	0	0	0	0	0
Kidnapping/Abduction	100	Total	0	0	0	0	0
Larceny - Theft Offenses							
Pocket-Picking	23A		1	36	0	0	0
Purse-Snatching	23B		0	0	0	0	0
Shoplifting	23C		9	324	1	0	0
Theft from Building	23D		2	72	0	0	0
Theft From Coin-Operated Machine or Device	23E		0	0	0	0	0
Theft from Motor Vehicle	23F		8	288	0	0	0
Theft of Motor Vehicle Parts or Accessories	23G		17	612	0	0	0

Offense	Offense Code	Offenses Reported or Known	Crime Rate per 100,000	Cleared by Arrest	Cleared by Exceptional Means	Cleared Involving only Under 18 Years Old
All Other Larceny	23H	25	900	0	0	0
Total		62	2234	1	0	0
Motor Vehicle Theft	240	Total	2	72	0	0
Pornography/Obscene Material	370	Total	0	0	0	0
Prostitution Offenses						
Prostitution	40A	0	0	0	0	0
Assisting or Promoting Prostitution	40B	0	0	0	0	0
Purchasing Prostitution	40C	0	0	0	0	0
Total		0	0	0	0	0
Robbery	120	Total	0	0	0	0
Sex Offenses						
Forcible Rape	11A	0	0	0	0	0
Forcible Sodomy	11B	0	0	0	0	0
Sexual Assault with an Object	11C	0	0	0	0	0
Forcible Fondling	11D	0	0	0	0	0
Total		0	0	0	0	0
Sex Offenses, Nonforcible						
Incest	36A	0	0	0	0	0
Statutory Rape	36B	0	0	0	0	0
Total		0	0	0	0	0
Stolen Property Offenses	280	Total	0	0	0	0
Weapon Law Violations	520	Total	3	108	2	0
Grand Total		130	4684	33	0	0



City of Osseo City Council Meeting Item

Agenda Item: Fire Department Annual Report

Meeting Date: February 14, 2022
Prepared by: Mike Phenow, Fire Chief

Attachments: OFD Call Summary 2021

Staffing Levels

Current Staff		Changes Jan '21 – Dec '21		Position Changes Jan '21 – Dec '21		
Officers	8	Hires	3	Person	Previous	New
Chief Officers	2	Resignations	5	Chad Boelke	Lieutenant 12	Firefighter
Captains	2	Net Change	-2	Blane Anderson	Firefighter	Lieutenant 12
Lieutenants	4			Breanna Duggan	Firefighter	Resigned
Firefighters	14	2021 Recruiting Funnel		John Hegstrand	Firefighter	Resigned
Probationary	1	Applied	8	Bryce Merrill	Firefighter	Resigned
Recruit	1	Interviewed	8	Sam Mulvaney	Firefighter	Resigned
Total Current Staff	24	Passed Screening	3	Ty Domben	Applicant	Recruit
Target Staff	30	Approved by Council	3	Ryan Gross	Applicant	Probationary
				Jacob Schumacher	Applicant	Probationary
				Jacob Schumacher	Probationary	Terminated

Given the challenges presented by COVID-19 pandemic, we did not actively recruit in 2020. We ramped up our recruiting efforts in the summer of 2021. After the application period closed in late summer, we had received 8 applications. We conducted interviews, background checks, physical ability tests, and occupational health screenings. This process reduced the field to 3 candidates, who were presented to the council for hire in late fall. One came with existing certifications, one is getting enrolled in initial classes now, and the third had circumstances change that resulted in him no longer meeting the response time requirements. We also had 4 resignations this year.

2021 Call Summary

See attached for a summary of calls for 2021.

Grants

In January, we received a donation of \$30,000 from the Osseo Fire Department Relief Association (OFDRA) to go toward the future purchase of fire trucks.

In June, we received a grant from the CenterPoint Community Safety Grant program for \$2,500 in matching funds for the purchase of 3 new Automated External Defibrillators (AEDs). This grant was matched by a \$2,945 donation from the OFDRA to provide the matching funds and complete the project.

In June, we received a donation from the OFDRA for \$20,000 to go towards some necessary repairs to our fire trucks.

In September, we received a grant from the MN DNR's Volunteer Fire Assistance Grant Program for \$4,914 in matching funds for the purchase of 21 new pagers. This grant was matched by a \$4,914 donation from the OFDRA. Additionally, the truck repairs came in \$6,000 under budget, allowing us to apply those funds to this project and replace the entire fleet of 30 pagers.

In August of 2020, we were notified that we were awarded \$5,400 for the Round 13 (FY21, 7/1/2020 – 6/30/2021) Minnesota Board of Firefighter Training and Education (MBFTE) training reimbursement program. We submitted training reimbursement requests for all training conducted in that period and, being the second year of the state biennial budget cycle, we received the full award amount of \$5,400 plus an additional \$9,264.19 in redistribution funds.

In August of 2021, we were notified that we were awarded \$3,640 for the Round 14 (FY22, 7/1/2021 – 6/30/2022) MBFTE training reimbursement program. By the end of 2021, we had already submitted reimbursement requests for the full award amount. Because it is the first year of the state's biennial budget cycle, there is no opportunity for redistribution funds at the end of this fiscal year. We have structured our training schedule to minimize the paid training sessions in the first half of 2022 and instead concentrate them in the back half of 2022 and the first half of 2023 to maximize our ability to get those training costs reimbursed through redistribution funds.

In October, we received \$16,918.52 from the State of Minnesota from the Fire State Aid program.

Throughout the year, the city received various donations to the fire department from various citizens and businesses totaling at least \$2,174.

In total, we were able to secure more than \$102,000 in additional, outside funding above and beyond the portion of our budget that is supported by tax proceeds.

COVID-19

The ongoing pandemic continued to present challenges in 2021. We continued to conduct our department meetings remotely from January through May (and again in January and February 2022). Some of our training at the beginning of both 2021 and 2022 has been conducted remotely.

Department Manual

Progress was made on drafting the overall structure, planned content, and some initial core documents of the proposed department manual. These documents should make their way through the Public Safety Advisory Committee and then to the City Council in the first part of this year.

Field Operations Guide

The first pieces of our new Field Operations Guides were put into place this year. These are binders kept in each truck that contain resources that are useful to have on scene at emergency incidents. Many more items are planned that we hope to add to these guides over time.

Station Improvements

We had two new, custom-built mezzanines installed at the station this year. Labor and materials were donated by firefighter John Nyquist, his employer Spantek Expanded Metal of Hopkins, and EL-HY-MEC of Maple Grove. In December, we purchased and installed new shelving and storage totes to help make the best possible use of the new space provided by these new mezzanines.

New Equipment

A range of new equipment was procured and put into service this year. In addition to the AEDs and pagers mentioned above, we added a number of items for safely operating at roadway incidents, including a stop/slow paddle, traffic control wands, road flares, and LED road flare discs. Additionally, we procured additional high-capacity batteries for our DeWalt hand tools as well as absorbent socks for absorbing, diking, and damming hazardous spills and bins and scoops for deploying oil dry at vehicle accidents.

Bunker Gear

Our two new recruits were sized for bunker gear in December. Due to supply chain issues, we're expecting this to arrive later this year.

Looking ahead to 2022

The ongoing pandemic continues to present challenges. Hopefully ~~2021~~ 2022 will see a wind-down of the pandemic and the opportunity to transition to more standard operations.

With 24 members, we need to continue to recruit, hire, and train new people. We'll be pursuing this throughout the year.

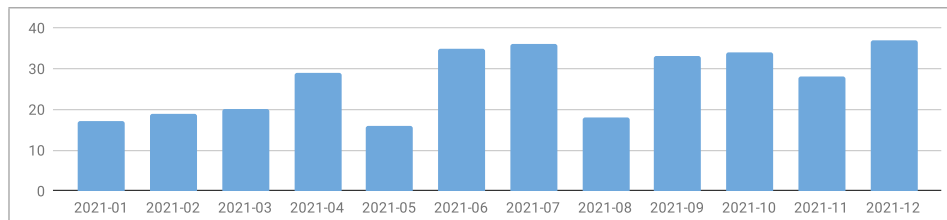
In 2022, we'd like to get the initial framework and foundational documents of our new Department Manual (policies, procedures, and guidelines) presented to the PSAC, recommended from the PSAC to the Council, and approved by the Council. After that, we hope to be able to continue to build out the Department Manual by creating additional policies, procedures, and guidelines.

We plan to build and expand on the Field Operations Guide that we introduced in 2021.

Finally, we hope to begin building a comprehensive financial model for the department in order to conduct broader analysis and strategic planning regarding the long-range needs of the department.

OFD Call Summary (2021)

COUNTA of Code		YYYY-MM												Grand Total
Category	Code	2021-01	2021-02	2021-03	2021-04	2021-05	2021-06	2021-07	2021-08	2021-09	2021-10	2021-11	2021-12	
EMS	HEART	2	6	7	7	4	3	5	3	5	3	3	11	59
	UNCONSCIOUS	7	1	3	5	2	2	5	2	2	3	2	6	40
	STROKE	2	2	1	1	2	2	1	1	2	3	1	1	19
	LIFT ASSIST	1	2					3	1	1	3	3	3	17
	INSULIN PROBLEM	1		1	2	1	1	2	2		1	1		12
	HEAD INJURY	1	1	1		1					2	1	2	9
	FALL		1		1	1				4		1	1	9
	CPR NEEDED						2		1	1		2	2	8
	PAIN	1			1				1		1			4
	CHOKING	1								1		2		4
	EMS/PRI 1							1					1	2
	BREATHING PROB				1								1	2
	DRUG OVERDOSE							1						1
	DIZZY/FAINT											1		1
	BROKEN BONES										1			1
	BIRTH OF BABY									1				1
EMS Total		16	13	13	18	11	10	18	11	17	17	17	28	189
Fire	ALM FIRE/APARTMT		1		1		2	2	1	1	2	2		12
	ASSIST/FIRE			1		1	1	3			2		2	10
	WIRE DOWN			1	1	1	1					2	1	7
	GAS ODOR		1		1		1			1	1	2		7
	ACCIDENT/PI		1		1		1	2		2				7
	PURGE/TEST					1	1			2	1		1	6
	ALM FIRE/BUSINESS	1						1		1	1			4
	WIRE ARCING							1			1	1		3
	ALM FIRE/HOUSE		1		1			1						3
	WASHDOWN								1			1		2
	VEHICLE FIRE							2						2
	SMOKE INDOORS				1						1			2
	FIRE/PRI 3			1						1				2
	ALM FIRE/SCHOOL		1						1					2
	SPILL							1						1
	PRACTICE BURN							1						1
	GRASS FIRE						1							1
	FIRE OUT REPORT							1						1
	FIRE INVESTIGATN					1								1
	ELECTRICAL FIRE										1			1
	DUMPSTER FIRE							1						1
	BUSINESS FIRE						1							1
	ALM CARBON MONOX							1						1
	ALM C/O MEDICAL								1					1
	ACCD UNK/INJURY										1			1
Fire Total		1	5	3	6	4	9	15	6	8	11	8	4	80
Mutual Aid	MA-HOUSE FIRE		1	2	3	1	7	1	1	4	4	1	5	30
	MA-GARAGE FIRE				1						1			2
	MA-APARTMENT FIRE			2										2
	MA-ALM FIRE/HOUSE						1			1				2
	MA-ELECTRICAL FIRE						1							1
Mutual Aid Total			1	4	4	1	9	1	1	5	5	1	5	37
Stand-By	SB-LIFT ASSIST						1	1				1		3
	SB-HEART						2			1				3
	SB-FALL						1				1			2
	SB-BLEEDING				1		1							2
	SB-VEHICLE FIRE							1						1
	SB-UNCONSCIOUS									1				1
	SB-STROKE											1		1
	SB-SEIZURE						1							1
	SB-DROWNING						1							1
Stand-By Total					1		7	2		3	1	2		16
Grand Total		17	19	20	29	16	35	36	18	33	34	28	37	322



Resolution No. 2022-xx

RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Harold E. Johnson	\$750	Beautification
Doug and Michealle Wallgren	\$250	Police
Todd and Dawn Tessman	\$25	Fire



City of Osseo City Council Meeting Item

Agenda Item: Confirm EDA Actions of February 14, 2022

Meeting Date: February 14, 2022

Prepared by: Riley Grams, City Administrator

Attachments: None

The EDA took the following actions at their regular meeting on February 14, 2022:

- 1) Heard a presentation on Creating Compact and Connected Communities
- 2) Approved EDA accounts payable

Options:

The City Council may choose to:

1. Approve the EDA actions of February 14, 2022;
2. Deny the EDA actions of February 14, 2022;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the EDA actions of February 14, 2022.



City of Osseo City Council Meeting Item

Agenda Item: Posting for Full Time Police Officer Position

Meeting Date: February 14, 2022
Prepared by: Shane Mikkelsen, Chief of Police

Attachments: None

Policy Consideration:

Consider posting for the Full Time Police Officer Position.

Background:

This position would fall under the Full Time Police Officer job description. This position would be covered by the Law Enforcement Labor Services Local #182 contract.

Previous Action or Discussion:

This position is approved each year in the annual budgeting process.

City Goals Met By This Action:

Recruit high-quality staff, train staff, and promote staff retention.

Options:

The City Council may choose to:

1. Approve posting for the Full Time Police Officer position;
2. Approve posting with noted changes/as amended;
3. Deny posting for the Full Time Police Officer position;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1. Approve posting for the Full Time Police Officer position.

CITY OF OSSEO
CASH BALANCE SUMMARY FOR COUNCIL

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Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$1,261,650.67	\$51,271.71	\$191,628.87	\$0.00	-\$69,743.76	\$0.00	\$1,051,549.75	101 GENERAL FUND
\$326,021.01	\$41,611.66	\$1,124.93	\$0.00	\$0.00	\$0.00	\$366,507.74	110 CIP EQUIPMENT
\$11,888.06	\$250.00	\$939.22	\$0.00	\$0.00	\$0.00	\$11,198.84	115 POLICE DONATIONS/EXPENSES
\$17,409.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,409.92	116 POLICE FORFIETURE FUND
\$5,271.43	\$67,688.98	\$0.00	\$0.00	\$0.00	\$0.00	\$72,960.41	120 FIRE DONATIONS/EXPENSES
\$1,105,183.69	\$0.00	\$19,315.11	\$0.00	\$0.00	\$0.00	\$1,085,868.58	130 PAVEMENT MANAGEMENT
\$229,258.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$229,258.21	135 CIP FACILITIES
-\$6,856.60	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,143.40	150 COMP PLAN GRANT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	200 INSPECTIONS (INACTIVE)
\$1,064.92	\$0.00	\$34.63	\$0.00	\$0.00	\$0.00	\$1,030.29	204 TROLLEY
\$133,194.18	\$2,380.00	\$451.77	\$0.00	-\$192.74	\$0.00	\$134,929.67	205 PARK DEDICATION
\$131,668.55	\$0.00	\$36,000.00	\$0.00	\$0.00	\$0.00	\$95,668.55	230 COVID19 AID
\$37,399.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,399.71	240 CABLE GRANTS
\$10,411.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,411.76	241 CheC - Healthy Comm Grant
\$1,839.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,839.50	242 HENN CO TREE GRANT
-\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$593.75	243 HENN CO CORRIDOR PLANNING
-\$726.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$726.49	244 TWINS GRANT
-\$4,157.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,157.78	250 COMMUNITY FUND
\$352.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$352.15	252 FIREARMS SAFETY
\$11,635.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,635.45	253 MUSIC/MOVIES IN THE PARK
\$1,973.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,973.12	254 MINIDAZZLE
\$4,234.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,234.69	257 FARMERS MARKET
\$11,709.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,709.55	260 HERITAGE PRESERVATION
\$115,400.49	\$0.00	\$35,550.00	\$0.00	\$0.00	\$0.00	\$79,850.49	301 2014A Street/Utility (500,000)
\$222,270.03	\$0.00	\$169,525.00	\$0.00	\$0.00	\$0.00	\$52,745.03	305 BONDS 2015 STR IMPROVE
\$245,650.36	\$946.70	\$91,331.25	\$0.00	\$0.00	\$0.00	\$155,265.81	306 BONDS 2016 STR IMPROVE (19349)
\$230,144.96	\$245.08	\$0.00	\$0.00	\$0.00	\$0.00	\$230,390.04	307 BONDS 2016 STR IMPROVE (19421)
\$119,674.34	\$153.17	\$60,200.00	\$0.00	\$0.00	\$0.00	\$59,627.51	308 BONDS 2017 STR IMPROVE (19644)
\$109,372.58	\$0.00	\$55,781.88	\$0.00	\$0.00	\$0.00	\$53,590.70	309 BONDS 2018 STR IMPROVE
\$95,444.04	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$95,444.04	310 BONDS 2018 ALLEY IMPROVE
-\$1,212.38	\$271.76	\$46,412.50	\$0.00	\$0.00	\$0.00	-\$47,353.12	311 BONDS 2019 STR IMPROVE
\$14,838.21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,838.21	312 BONDS 2019 ALLEY IMPROVE
\$174,609.81	\$0.00	\$53,075.00	\$0.00	\$0.00	\$0.00	\$121,534.81	313 BOND 2020 STREET PROJECT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	325 BONDS 2003C REFUNDING (12358)
\$302,926.72	\$2,730.48	\$281,225.00	\$0.00	\$0.00	\$0.00	\$24,432.20	365 BONDS 2009 CENTRAL AVE (17720-
\$81,801.29	\$0.00	\$32,737.50	\$0.00	\$0.00	\$0.00	\$49,063.79	371 BONDS 2012A STR IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	375 BONDS 2007A JEFFERSON HWY
\$194,165.83	\$342.59	\$193,230.00	\$0.00	\$0.00	\$0.00	\$1,278.42	380 BONDS 2010A REFUNDING

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$0.00	\$0.00	\$172,868.75	\$0.00	\$0.00	\$0.00	-\$172,868.75	385 BONDS 2011A TIF
\$122,715.89	\$0.00	\$66,912.50	\$0.00	\$0.00	\$0.00	\$55,803.39	395 BONDS 2014A POLICE ADDITION
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	404 2017 STREET IMPROVE (19349)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	405 2018 STREET IMPROVEMENT
\$0.00	\$2,604.36	\$0.00	\$0.00	\$0.00	\$0.00	\$2,604.36	406 2018 ALLEY IMPROVEMENT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	407 2019 STREET IMPROVEMENT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	408 2019 ALLEY IMPROVEMENT
-\$69,746.49	\$5,130.06	\$0.00	\$0.00	\$0.00	\$0.00	-\$64,616.43	409 2020 STREET IMPROVEMENT
-\$50,267.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$50,267.45	410 2021 ALLEY PROJECT
-\$44,978.75	\$0.00	\$16,236.59	\$0.00	\$0.00	\$0.00	-\$61,215.34	412 2022 Alley Project
\$1,868,073.15	\$57,085.04	\$56,591.73	\$0.00	-\$15,450.70	\$0.00	\$1,853,115.76	601 WATER FUND
\$1,793,223.15	\$5,627.93	\$405,238.00	\$0.00	-\$15,450.65	\$0.00	\$1,378,162.43	602 SEWER FUND
\$723,548.68	\$4,815.34	\$37,677.51	\$0.00	-\$2,515.02	\$0.00	\$688,171.49	604 STORM WATER FUND
\$9,537,486.41	\$259,154.86	\$2,024,087.74	\$0.00	-\$103,352.87	\$0.00	\$7,669,200.66	

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Payments

Current Period: FEBRUARY 2022

Payments Batch 2-14-22 AP

\$191,203.33

Refer	0 AFLAC	Ck# 002504E 2/9/2022		
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF JAN 2022 PREMIUMS			\$336.30
Invoice	807214 2/1/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$336.30
Refer	0 EFTPS	Ck# 002505E 2/9/2022		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING 1/28/22 PAYROLL FIT/FICA WITHHOLDING			\$4,878.60
Invoice	11084342 1/28/2022			
Cash Payment	G 101-21703 FICA WITHHOLDING 1/28/22 PAYROLL FIT/FICA WITHHOLDING			\$5,322.56
Invoice	11084342 1/28/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$10,201.16
Refer	0 EFTPS	Ck# 002506E 2/9/2022		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING AMENDED 3Q21 941X			\$378.57
Invoice	42062372 1/31/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$378.57
Refer	0 EFTPS	Ck# 002507E 2/9/2022		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING AMENDED 4Q21 941X			\$286.92
Invoice	24290567 1/31/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$286.92
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002508E 2/9/2022		
Cash Payment	G 101-21705 DEFERRED COMP 1/28/22 PAYROLL DCP CONTRIBUTIONS			\$1,075.00
Invoice	967687657 1/28/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$1,075.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002509E 2/9/2022		
Cash Payment	G 101-21712 HCSP 1/28/22 PAYROLL HCSP CONTRIBUTIONS			\$506.25
Invoice	967686887 1/28/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$506.25
Refer	0 FURTHER - FORMERLY SELECTAC	Ck# 002510E 2/9/2022		
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI 1/28/22 PAYROLL H.S.A. CONTRIBUTIONS			\$1,154.85
Invoice	1/28/22 1/28/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$1,154.85
Refer	0 ICMA RETIREMENT CORPORATIO	Ck# 002511E 2/9/2022		
Cash Payment	G 101-21705 DEFERRED COMP 1/28/22 PAYROLL DFC CONTRIBUTIONS			\$400.00
Invoice	682341 1/24/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$400.00
Refer	0 MN DEPT OF LABOR & INDUSTRY	Ck# 002512E 2/9/2022		
Cash Payment	G 101-20801 BUILDING PERMIT SURCH 4Q21 BLDG PERMIT STATE SURCHARGE			\$230.59
Invoice	746838 1/27/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$230.59
Refer	0 MN DEPT OF REVENUE	Ck# 002513E 2/9/2022		
Cash Payment	G 101-21702 STATE WITHHOLDING 1/28/22 PAYROLL SIT WITHHOLDING			\$2,410.20
Invoice	1-153-418-912 1/28/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$2,410.20
Refer	0 MN DEPT OF REVENUE	Ck# 002514E 2/9/2022		

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Payments

Current Period: FEBRUARY 2022

Cash Payment	G 101-21550 STATE SALES TAX	4Q21 SALES & USE TAX	\$2,203.00
Invoice	1-342-916-256	1/25/2022	
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total \$2,203.00
Refer	0 PERA	Ck# 002515E 2/9/2022	
Cash Payment	G 101-21704 PERA	1/28/22 PAYROLL PERA CONTRIBUTIONS	\$11,259.04
Invoice	637784	1/28/2022	
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total \$11,259.04
Refer	0 PREMIER BANK	Ck# 002516E 2/9/2022	
Cash Payment	E 101-41110-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE MN DEPT OF AG FARMERS MARKET	\$61.35
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41110-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE MN FARMERS MARKET ASSN	\$70.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41110-201 OFFICE OPERATIONS	DEC 2021 CC CHARGE RETIREMENT PARTY	\$26.64
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41900-260 EDUCATION/MEETING	DEC 2021 CC CHARGE A LAMERS FIREARMS TRNG	\$1,050.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE PD GYM MEMBERSHIP	\$32.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE PD GYM MEMBERSHIP	\$32.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE PD GYM MEMBERSHIP	\$32.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	DEC 2021 CC CHARGE PD GYM MEMBERSHIP	\$32.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	DEC 2021 CC CHARGE PD SQUAD WASHES	\$88.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41515-309 SOFTWARE	DEC 2021 CC CHARGE M365 LICENSES	\$198.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41110-201 OFFICE OPERATIONS	DEC 2021 CC CHARGE RETIREMENT FOOD	\$54.00
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41110-211 OPERATIONS	DEC 2021 CC CHARGE ADOBE LICENSES	\$127.88
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41900-211 OPERATIONS	DEC 2021 CC CHARGE PD EVIDENCE BAGS	\$192.28
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41900-211 OPERATIONS	DEC 2021 CC CHARGE PD PACKAGING SUPPLIES	\$38.47
Invoice	1-25-22	1/25/2022	
Cash Payment	R 115-31600 DONATIONS	DEC 2021 CC CHARGE PD GAUZE, MED KITS	\$671.75
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-42000-211 OPERATIONS	DEC 2021 CC CHARGE 1AMAZON PRIME	-\$13.97
Invoice	1-25-22	1/25/2022	

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Payments

Current Period: FEBRUARY 2022

Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	DEC 2021 CC CHARGE PW FUEL	\$50.01
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41920-309 SOFTWARE	DEC 2021 CC CHARGE FD FILE SHARING	\$11.99
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41920-309 SOFTWARE	DEC 2021 CC CHARGE FD VIDEO CONFERENCES	\$16.11
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-41920-211 OPERATIONS	DEC 2021 CC CHARGE FD MEAL FOR DAYTON STANDBY CREW	\$67.60
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	DEC 2021 CC CHARGE PW FITTINGS FOR PLOW	\$4.25
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	DEC 2021 CC CHARGE PW BRACKET FENDER	\$118.80
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-42000-211 OPERATIONS	DEC 2021 CC CHARGE PW CHARGE TO BE REIMBURSED	\$5.37
Invoice	1-25-22	1/25/2022	
Cash Payment	E 101-42000-211 OPERATIONS	DEC 2021 CC CHARGE PW DRILL DRIVERS	\$309.67
Invoice	1-25-22	1/25/2022	
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total \$3,308.20
Refer	0 SUN LIFE FINANCIAL	Ck# 002517E 2/9/2022	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	JAN 2022 LTD PREMIUMS	\$482.84
Invoice	696820	1/31/2022	
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	JAN 2022 LTD PREMIUMS	\$259.05
Invoice	696820	1/31/2022	
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	JAN 2022 LTD PREMIUMS	\$21.84
Invoice	696820	1/31/2022	
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	JAN 2022 LTD PREMIUMS	\$71.25
Invoice	696820	1/31/2022	
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	JAN 2022 LTD PREMIUMS	\$45.49
Invoice	696820	1/31/2022	
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total \$880.47
Refer	0 SUN LIFE FINANCIAL	Ck# 002518E 2/9/2022	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	FEB 2022 LTD/STD PREMIUMS	\$425.84
Invoice	696822	2/2/2022	
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	FEB 2022 LTD/STD PREMIUMS	\$153.73
Invoice	696822	2/2/2022	
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	FEB 2022 LTD/STD PREMIUMS	\$21.84
Invoice	696822	2/2/2022	
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	FEB 2022 LTD/STD PREMIUMS	\$71.25
Invoice	696822	2/2/2022	
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	FEB 2022 LTD/STD PREMIUMS	\$45.49
Invoice	696822	2/2/2022	
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total \$718.15
Refer	0 MIKKELSON, SHANE		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	REIMBURSE OVERPAYMENT OF 2021 PAYROLL FIT TAX	\$9.67
Invoice	Q421 941X	1/26/2022	

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Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$9.67
Refer	0 STARRY, HEATHER			
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	REIMBURSE OVERPAYMENT OF 2021 FIT PAYROLL TAX		\$5.02
Invoice Q4 2021 941X	1/26/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$5.02
Refer	0 SWENSON, GUY			
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	REIMBURSE OVERPYMENT OF 2021 FIT PAYROLL TAX		\$128.76
Invoice Q4-21 941X	1/26/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$128.76
Refer	0 ACTION RADIO & COMMUNICATIO			
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	H STARRY N-EAR 360 PRO LISTEN-ONLY		\$149.00
Invoice I16498	1/19/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$149.00
Refer	0 ADAMS PEST CONTROL INC			
Cash Payment	E 101-41700-211 OPERATIONS	1/20/22 PEST PREVENTION PLUS		\$133.37
Invoice 3421574	1/20/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$133.37
Refer	0 ASPEN MILLS INC			
Cash Payment	E 101-41920-218 UNIFORMS/GEAR	FD 3 10-YEAR SERVICE PINS		\$60.35
Invoice 285044	12/7/2021			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$60.35
Refer	0 CENTERPOINT ENERGY			
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	17 4TH ST NE GAS SVC		\$18.87
Invoice 1/3/22	1/3/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$18.87
Refer	0 CINTAS - UNIFORMS AND RUGS			
Cash Payment	E 101-41700-211 OPERATIONS	10/07/21 DELIVERY BALANCE DUE		\$1.92
Invoice 4098102911 A	10/7/2021			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$1.92
Refer	0 CINTAS - UNIFORMS AND RUGS			
Cash Payment	E 101-41900-211 OPERATIONS	12/30/21 PD MAT SVC		\$6.24
Invoice 4106256020	12/30/2021			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$6.24
Refer	0 CINTAS - UNIFORMS AND RUGS			
Cash Payment	E 101-42000-211 OPERATIONS	12/30/21 PW MAT SVC		\$12.06
Invoice 4106255945	12/30/2021			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$12.06
Refer	0 CINTAS - UNIFORMS AND RUGS			
Cash Payment	E 101-41700-211 OPERATIONS	1/24/22 CITY HALL MAT SVC		\$16.80
Invoice 4108572851	1/24/2022			
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$16.80
Refer	0 CINTAS - UNIFORMS AND RUGS			

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Cash Payment	E 101-41900-211 OPERATIONS	1/24/22 PD MAT SVC		\$6.24
Invoice	4108572865	1/24/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$6.24
Refer	0 CINTAS - UNIFORMS AND RUGS			
Cash Payment	E 101-42000-211 OPERATIONS	1/27/22 PW MAT SVC		\$12.06
Invoice	4108901006	1/27/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$12.06
Refer	0 COMCAST - CALIFORNIA			
Cash Payment	E 101-41700-321 TELECOMMUNICATION	FEB 2022 CITY HALL SVC		\$375.32
Invoice	1/24/22	1/24/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$375.32
Refer	0 COMCAST - CALIFORNIA			
Cash Payment	E 101-42000-211 OPERATIONS	FEB 2022 PW SERVICE		\$182.31
Invoice	JAN 24 2022	1/24/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$182.31
Refer	0 COMCAST - CALIFORNIA			
Cash Payment	E 101-41700-211 OPERATIONS	FEB 2022 CH SVC		\$20.01
Invoice	1/27/22	1/27/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$20.01
Refer	0 CUB SCOUT PACK 211			
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REFUND COMM CTR DAMAGE DEPOSIT		\$250.00
Invoice	1/22/22	1/22/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$250.00
Refer	0 CUTTER SALES, INC.			
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	1/2" AG FEMALE QD TO 8 FB PUBLIC WORKS		\$39.98
Invoice	155138	1/3/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$39.98
Refer	0 ECM PUBLISHING			
Cash Payment	E 101-41940-305 INSPECTION SERVICE	1/13 AD RENTAL HOUSING INSP SVC		\$305.00
Invoice	1196688	1/16/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$305.00
Refer	0 ECM PUBLISHING			
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	1/2022 AD ORDINANCE NO 2022-01		\$141.76
Invoice	872891	1/20/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$141.76
Refer	0 ECM PUBLISHING			
Cash Payment	E 101-41940-305 INSPECTION SERVICE	1/20/22 AD RENTAL HOUSING INSP SVC		\$285.00
Invoice	873229	1/23/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$285.00
Refer	0 EHLERS & ASSOCIATES, INC			
Cash Payment	E 101-41550-300 FINANCIAL SERVICES	2021 CONTINUING DISCLOSURE		\$4,075.00
Invoice	89615	1/19/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$4,075.00
Refer	0 EMERGENCY APPARATUS MAINT.			

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Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAINT.	ENGINE 11 ANNUAL SERVICE		\$1,977.92
Invoice	121770	1/19/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$1,977.92
Refer	0	EMERGENCY APPARATUS MAINT.		
Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAINT.	TANKER 11 ANNUAL SERVICE		\$3,166.09
Invoice	121774	1/19/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$3,166.09
Refer	0	EMERGENCY APPARATUS MAINT.		
Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAINT.	UTILITY 11 ANNUAL SERVICE		\$316.83
Invoice	121775	1/19/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$316.83
Refer	0	EMERGENCY APPARATUS MAINT.		
Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAINT.	RESCUE 11 ANNUAL SERVICE		\$2,423.85
Invoice	121772	1/24/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$2,423.85
Refer	0	FINKEN WATER		
Cash Payment	E 101-41700-211 OPERATIONS	1/25/22 ADMIN BOTTLE WATER DELIVERY		\$37.80
Invoice	93767TL	1/25/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$37.80
Refer	0	FINKEN WATER		
Cash Payment	E 101-41900-211 OPERATIONS	1/25/22 PD BOTTLE WATER DELIVERY		\$55.65
Invoice	92768TL	1/25/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$55.65
Refer	0	FINKEN WATER		
Cash Payment	E 101-41700-211 OPERATIONS	FEB 2022 ADMIN COOLER RENTAL		\$13.00
Invoice	1297758	2/1/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$13.00
Refer	0	FINKEN WATER		
Cash Payment	E 101-41900-211 OPERATIONS	FEB 2022 PD WATER COOLER RENTAL		\$8.00
Invoice	1297759	2/1/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$8.00
Refer	0	FINKEN WATER		
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	FEB 2022 417 1ST AVE NE SOFTENER RENTAL		\$34.95
Invoice	1298860	2/1/2022		
Cash Payment	G 101-21550 STATE SALES TAX	FEB 2022 417 1ST AVE NE SOFTENER RENTAL		\$2.63
Invoice	1298860	2/1/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$37.58
Refer	0	FURTHER - FORMERLY SELECTAC		
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	JAN 2022 H.S.A. PARTICIPANT FEE		\$32.50
Invoice	15952235	1/12/2022		
Transaction Date	2/9/2022	PREMIER CHECKIN	10100	Total \$32.50
Refer	0	FIRE INSTRUCTION RESCUE EDU		
Cash Payment	E 101-41920-260 EDUCATION/MEETING	FD OSHA RIGHT TO KNOW TRAINING		\$350.00
Invoice	5384	2/20/2022		

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Transaction Date	2/9/2022	PREMIER CHECKIN 10100	Total	\$350.00
Refer	0 EFTPS	Ck# 002519E 2/10/2022		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	2/11/22 PAYROLL FIT/FICA WITHHOLDING		\$4,661.58
Invoice	54088531 2/11/2022			
Cash Payment	G 101-21703 FICA WITHHOLDING	2/11/22 PAYROLL FIT/FICA WITHHOLDING		\$5,600.28
Invoice	54088531 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$10,261.86
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002520E 2/10/2022		
Cash Payment	G 101-21705 DEFERRED COMP	2/11/22 PAYROLL DCP CONTRIBUTIONS		\$1,125.00
Invoice	971337485 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,125.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002521E 2/10/2022		
Cash Payment	G 101-21712 HCSP	2/11/22 PAYROLL HCSP CONTRIBUTIONS		\$515.64
Invoice	971339278 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$515.64
Refer	0 FURTHER - FORMERLY SELECTAC	Ck# 002522E 2/10/2022		
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI	2/11/22 PAYROLL H.S.A. CONTRIBUTIONS		\$1,154.85
Invoice	2/11/22 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,154.85
Refer	0 ICMA RETIREMENT CORPORATIO	Ck# 002523E 2/10/2022		
Cash Payment	G 101-21705 DEFERRED COMP	2/11/22 PAYROLL DFC CONTRIBUTIONS		\$400.00
Invoice	691047 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$400.00
Refer	0 MN DEPT OF REVENUE	Ck# 002524E 2/10/2022		
Cash Payment	G 101-21702 STATE WITHHOLDING	2/11/22 PAYROLL SIT WITHHOLDING		\$2,362.58
Invoice	1-678-153-376 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$2,362.58
Refer	0 PERA	Ck# 002525E 2/10/2022		
Cash Payment	G 101-21704 PERA	2/11/22 PAYROLL PERA CONTRIBUTIONS		\$11,109.18
Invoice	639747 2/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$11,109.18
Refer	0 ELEMENT TECHNOLOGIES LLC			
Cash Payment	E 101-41515-302 IT SERVICE	FEB 2022 MONTHLY IT SVC		\$3,788.89
Invoice	SLA56663 2/1/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$3,788.89
Refer	0 ELEMENT TECHNOLOGIES LLC			
Cash Payment	E 101-41515-302 IT SERVICE	INSTALL NEW WATCHGUARD WIRELESS ACCESS POINTS		\$787.00
Invoice	IVC56336 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$787.00
Refer	0 ELEMENT TECHNOLOGIES LLC			
Cash Payment	E 101-41515-302 IT SERVICE	INSTALLATION OF NEW DESKTOPS/LAPTOPS		\$1,612.50
Invoice	IVC56337 1/31/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,612.50

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Refer	0	CITYWIDE SERVICE CORP - TOWI			
Cash Payment	E 101-41900-310	OTHER PROFESSIONA	1/26/22 IMPOUND CASE #22-483 TOYOTA		\$140.00
Invoice	56444	2/1/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$140.00
Refer	0	GOPHER STATE ONE CALL, INC.			
Cash Payment	E 601-49400-310	OTHER PROFESSIONA	JAN 2022 UTILITY LOCATES		\$5.40
Invoice	2010659	1/31/2021			
Cash Payment	E 602-49400-310	OTHER PROFESSIONA	JAN 2022 UTILITY LOCATES		\$5.40
Invoice	2010659	1/31/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$10.80
Refer	0	GROEN, GARY A.			
Cash Payment	E 101-41550-301	ACCOUNTING/AUDITIN	JAN 2022 FINANCIAL CONSULTING SVC		\$888.00
Invoice	1/31/22	1/31/2022			
Cash Payment	E 601-49400-301	ACCOUNTING/AUDITIN	JAN 2022 FINANCIAL CONSULTING SVC		\$555.00
Invoice	1/31/22	1/31/2022			
Cash Payment	E 602-49400-301	ACCOUNTING/AUDITIN	JAN 2022 FINANCIAL CONSULTING SVC		\$555.00
Invoice	1/31/22	1/31/2022			
Cash Payment	E 604-49400-301	ACCOUNTING/AUDITIN	JAN 2022 FINANCIAL CONSULTING SVC		\$222.00
Invoice	1/31/22	1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$2,220.00
Refer	0	HENN CO INFO TECH			
Cash Payment	E 101-41920-220	RADIO COMMUNICATI	NOV 2021 FD RADIO AND LEASE FEES		\$688.81
Invoice	1000175376	12/2/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$688.81
Refer	0	HENN CO INFO TECH			
Cash Payment	E 101-41920-220	RADIO COMMUNICATI	DEC 2021 FD RADIO AND LEASE FEES		\$688.81
Invoice	1000176703	12/30/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$688.81
Refer	0	HENN CO INFO TECH			
Cash Payment	E 101-41920-220	RADIO COMMUNICATI	JAN 2022 FD RADIO AND LEASE FEES		\$716.18
Invoice	1000178640	2/3/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$716.18
Refer	0	HENN CO PUBLIC WORKS			
Cash Payment	E 101-42000-216	FUEL - VEHICLE/EQUIP	NOV 2021 PW FUEL CHARGES		\$320.57
Invoice	1000176487	12/21/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$320.57
Refer	0	HENN CO INFO TECH			
Cash Payment	E 101-41900-220	RADIO COMMUNICATI	DEC 2021 PD RADIO AND LEASE FEES		\$1,520.74
Invoice	1000176704	12/30/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$1,520.74
Refer	0	CIRCLE K & HOLIDAY			
Cash Payment	E 101-41900-216	FUEL - VEHICLE/EQUIP	12/8/21 - 1/7/22 PD FUEL PURCHASES		\$2,960.80
Invoice	77522502	1/7/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$2,960.80
Refer	0	INNOVATIVE OFFICE SUPPLY			

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Cash Payment	E 601-49400-211 OPERATIONS	PERFED PAPER FOR UTILITY BILLING	\$35.37
Invoice	IN3641590 1/26/2022		
Cash Payment	E 602-49400-211 OPERATIONS	PERFED PAPER FOR UTILITY BILLING	\$35.37
Invoice	IN3641590 1/26/2022		
Cash Payment	E 604-49400-211 OPERATIONS	PERFED PAPER FOR UTILITY BILLING	\$35.37
Invoice	IN3641590 1/26/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$106.11
Refer	0 IACP - MEMBERSHIP		
Cash Payment	E 101-41900-255 DUES/MEMBERSHIP	2022 ACTIVE DUES S MIKKELSON	\$190.00
Invoice	204792 12/28/2021		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$190.00
Refer	0 KLOSTER, MELISSA		
Cash Payment	E 101-42300-312 PROGRAMMING	JAN 2021 STRENGTH CLASS INSTRUCTION	\$450.00
Invoice	9 1/31/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$450.00
Refer	0 LAMERS, ADRIANNE		
Cash Payment	E 101-41900-260 EDUCATION/MEETING	TRAINING TRAVEL EXP REIMBURSEMENT	\$67.20
Invoice	1/28/22 1/28/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$67.20
Refer	0 LAW ENFORCE LABOR SERVICE I		
Cash Payment	G 101-21708 UNION DUES	FEB 2022 POLICE UNION DUES	\$390.00
Invoice	2/1/22 2/1/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$390.00
Refer	0 LEAGUE OF MN CITIES		
Cash Payment	E 101-41900-260 EDUCATION/MEETING	8 PD PATROL MAGAZINE SUBSCRIPTIONS	\$720.00
Invoice	356103 1/2/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$720.00
Refer	0 LOFTUS, CHRISTINE		
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REIMBURSE COMM CENTER DEPOSIT 2/5/22	\$250.00
Invoice	2/5/22 2/5/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$250.00
Refer	0 LOGINOVA, ANATOLIY		
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REFUND COMM CENTER DEPOSIT 12-25-21	\$250.00
Invoice	12/25/21 2/25/2021		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$250.00
Refer	0 MACQUEEN EMERGENCY GROUP		
Cash Payment	E 101-41920-221 EQUIP REPAIR/ MAINT	FD ANNUAL SCBA FIT AND FLOW TESTING	\$1,990.00
Invoice	W00569 2/3/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$1,990.00
Refer	0 MACQUEEN EMERGENCY GROUP		
Cash Payment	E 120-41920-570 EQUIPMENT	FD MULTI-GAS MONITOR PARTS PARTIAL ORDER	\$367.00
Invoice	P01601 2/1/2022		
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$367.00
Refer	0 MAPLE GROVE, CITY OF		

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Cash Payment	E 601-49400-385 PURCHASED WATER	NOV 2021 WATER USAGE/7687 GALLONS		\$13,778.18
Invoice 21177	11/30/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$13,778.18
Refer	0 MAPLE GROVE, CITY OF			
Cash Payment	E 601-49400-385 PURCHASED WATER	DEC 2021 WATER USAGE/7261 GALLONS		\$13,014.62
Invoice 21200	12/31/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$13,014.62
Refer	0 MAPLE GROVE, CITY OF			
Cash Payment	E 601-49400-385 PURCHASED WATER	JANUARY 2022 WATER USAGE/6750 GALLONS		\$12,703.50
Invoice 21220	1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$12,703.50
Refer	0 MARTINI, JENNIFER			
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REFUND COMM CENTER DEPOSIT 2/7/22		\$250.00
Invoice 2/7/22	2/7/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$250.00
Refer	0 MENARDS-BROOKLYN PARK			
Cash Payment	E 101-41700-211 OPERATIONS	PW CLEANING SUPPLIES CITY HALL		\$109.54
Invoice 37633	1/10/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$109.54
Refer	0 MENARDS-BROOKLYN PARK			
Cash Payment	E 101-42000-211 OPERATIONS	PW CLEANING SUPPLIES		\$94.96
Invoice 38513	1/28/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$94.96
Refer	0 METRO SALES INC			
Cash Payment	E 101-41900-410 LEASES/RENTALS	1/17 - 2/16/22 PD COPIER LEASE		\$73.04
Invoice INV1966949	1/17/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$73.04
Refer	0 METRO WEST INSPECTION SERVI			
Cash Payment	G 101-20222 BUILDING INSPECTIONS P	JAN 2022 BUILDING INSPECTIONS		\$484.52
Invoice 3169	2/2/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$484.52
Refer	0 METROPOLITAN COUNCIL			
Cash Payment	E 602-49400-386 SANITARY SEWER SE	MARCH 2022 WASTE WATER SERVICES		\$15,500.25
Invoice 1135956	2/8/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$15,500.25
Refer	0 MILLER TRUCKING			
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	12/27/21 SNOW HAULING		\$2,175.00
Invoice 144976	12/30/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$2,175.00
Refer	0 MINGER CONSTRUCTION CO., INC			
Cash Payment	G 602-11101 INFRASTRUCTURE	PAYMENT NO. 5 LIFT STATION AND SCADA IMPROVEMENTS		\$4,275.00
Invoice WSB LTR 2/7/22	2/7/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$4,275.00

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Refer	0 MINNESOTA EQUIPMENT INC				
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	SNOW PLOW PARTS CUTTING EDGES/CURB RUNNER			\$4,988.72
Invoice P65773	1/27/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$4,988.72
Refer	0 MINUTEMAN PRESS-OSSEO				
Cash Payment	E 601-49400-322 POSTAL/DELIVERY SE	4Q21 UTILITY BILL MAILING/POSTAGE			\$131.80
Invoice 31508	1/31/2021				
Cash Payment	E 602-49400-322 POSTAL/DELIVERY SE	4Q21 UTILITY BILL MAILING/POSTAGE			\$131.79
Invoice 31508	1/31/2021				
Cash Payment	E 604-49400-322 POSTAL/DELIVERY SE	4Q21 UTILITY BILL MAILING/POSTAGE			\$131.79
Invoice 31508	1/31/2021				
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	4Q21 UTILITY BILL MAILING/POSTAGE			\$119.97
Invoice 31508	1/31/2021				
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	4Q21 UTILITY BILL MAILING/POSTAGE			\$119.95
Invoice 31508	1/31/2021				
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	4Q21 UTILITY BILL MAILING/POSTAGE			\$119.95
Invoice 31508	1/31/2021				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$755.25
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-41920-211 OPERATIONS	FD 6 BAGS OF FLOOR DRY			\$70.14
Invoice 165914	12/7/2021				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$70.14
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	PD SQUAD OIL CHANGE SUPPLIES			\$26.49
Invoice 184820	2/2/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$26.49
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-221 EQUIP REPAIR/ MAINT	PW BOBCAT FUEL CHANGE FILTER			\$14.63
Invoice 184237	1/31/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$14.63
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-221 EQUIP REPAIR/ MAINT	PW BOBCAT FUEL CHANGE & CLEANING SUPPLIES			\$70.70
Invoice 183995	1/31/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$70.70
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-211 OPERATIONS	PW PLOW REPAIR SUPPLIES			\$19.57
Invoice 183301	1/28/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$19.57
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	PD SQUAD HEADLIGHT/LOCK DEICER			\$35.69
Invoice 177324	1/11/2022				
Transaction Date	2/10/2022	PREMIER CHECKIN	10100	Total	\$35.69
Refer	0 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-211 OPERATIONS	PW SHOP SUPPLIES			\$49.98
Invoice 177407	1/11/2022				

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Current Period: FEBRUARY 2022

Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$49.98
Refer	0 NAPA-COTTENS OSSEO			
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW FORD PLOW LIGHTS		\$28.19
Invoice	181991 1/25/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$28.19
Refer	0 NORTHSTAR COMPANIES			
Cash Payment	E 230-43000-211 OPERATIONS	50 PW GAITERS FACE MASKS		\$299.50
Invoice	I-1660 2/1/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$299.50
Refer	0 NORTHSTAR COMPANIES			
Cash Payment	E 230-43000-211 OPERATIONS	30 PRO30 MASKS		\$179.70
Invoice	I-1417 10/23/2020			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$179.70
Refer	0 NORTHSTAR COMPANIES			
Cash Payment	E 230-43000-211 OPERATIONS	20 PRO24BSFA MASKS		\$119.80
Invoice	I-1395 9/18/2020			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$119.80
Refer	0 PAUL BAERTSCHI P.A.			
Cash Payment	E 101-41500-306 LEGAL SERVICE - PRO	JAN 2022 PROSECUTION LEGAL SVC		\$1,200.00
Invoice	1/31/22 1/31/2022			
Cash Payment	E 101-41500-211 OPERATIONS	JAN 2022 PROSECUTION LEGAL SVC		\$27.34
Invoice	1/31/22 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,227.34
Refer	0 PEIP			
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	MARCH 2022 MED/DENTAL PREMIUMS PD		\$5,816.63
Invoice	1168054 2/10/2022			
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	MARCH 2022 MED/DENTAL PREMIUMS ADMIN		\$1,271.60
Invoice	1168054 2/10/2022			
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	MARCH 2022 MED/DENTAL PREMIUMS PW		\$2,510.32
Invoice	1168054 2/10/2022			
Cash Payment	G 101-21706 MEDICAL/DENTAL/LIFE/LT	MARCH 2022 MED/DENTAL PREMIUMS EE		\$1,346.12
Invoice	1168054 2/10/2022			
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	MARCH 2022 MED/DENTAL PREMIUMS ADJ ADMIN		\$160.64
Invoice	1168054 2/10/2022			
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	MARCH 2022 MED/DENTAL PREMIUMS P/Z		\$635.80
Invoice	1168054 2/10/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$11,741.11
Refer	0 POMPS TIRE SERVICE, INC.			
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	PD FORD EXPLORER #66U TIRES		\$731.48
Invoice	700052256 1/24/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$731.48
Refer	0 PRIME ADVERTISING & DESIGN IN			
Cash Payment	E 101-41515-309 SOFTWARE	FEB 2022 MONTHLY WEBSITE HOSTING		\$100.00
Invoice	79971 2/11/2022			

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Current Period: FEBRUARY 2022

Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$100.00
Refer	0 PIRTEK PLYMOUTH			
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW PLOW TRUCK REPAIR		\$1,332.08
Invoice	PL-T00009343 1/23/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,332.08
Refer	0 QUALITY FLOW SYSTEMS, INC.			
Cash Payment	E 602-49400-211 OPERATIONS	DEC 2021 LIFT PUMP RENTAL		\$450.00
Invoice	42226 2/2/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$450.00
Refer	0 QUALITY FLOW SYSTEMS, INC.			
Cash Payment	E 602-49400-211 OPERATIONS	JAN 2022 LIFT PUMP RENTAL		\$450.00
Invoice	42379 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$450.00
Refer	0 RANDYS ENVIRONMENTAL SERVI			
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	Q122 25 4TH ST NE TRASH SVC - RENTAL		\$68.69
Invoice	2/1/22 2/1/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$68.69
Refer	0 RANDYS ENVIRONMENTAL SERVI			
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	1Q22 417 1ST AVE NE TRASH SVC RENTAL		\$68.69
Invoice	02/01/22 2/1/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$68.69
Refer	0 SATELLITE SHELTERS, INC.			
Cash Payment	E 101-42350-410 LEASES/RENTALS	WARMING HOUSE RENTAL JAN 2022		\$425.00
Invoice	INV540709 1/11/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$425.00
Refer	0 SEACHANGE PRINT INNOVATIONS			
Cash Payment	E 101-41000-211 OPERATIONS	MINUTE BOOK		\$264.38
Invoice	INV006992 1/25/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$264.38
Refer	0 SENATE DISTRICT 34 DFL			
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REFUND COMM CENTER DEPOSIT 3/7/20		\$250.00
Invoice	2/9/22 EMAIL 2/9/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$250.00
Refer	0 SIPE BROS. INC.			
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	JAN 2022 PW FUEL CHARGES		\$794.82
Invoice	1/31/22 STMT 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$794.82
Refer	0 SLOTH INSPECTIONS INC			
Cash Payment	G 101-20221 ELECTRICAL INSPECTION	JAN 2022 ELECTRICAL INSPECTION SVCS		\$180.00
Invoice	1/31/22 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$180.00
Refer	0 STREICHERS INC			
Cash Payment	E 101-41900-401 POLICE RESERVE PRO	PD UNIFORM - D MISGEN		\$114.98
Invoice	I1547572 1/21/2022			

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Current Period: FEBRUARY 2022

Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$114.98
Refer	0 STREICHERS INC	-		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	PD JACKET/ALTERATIONS A LAMERS		\$279.98
Invoice	I1547607 1/21/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$279.98
Refer	0 TOKLE INSPECTION INC	-		
Cash Payment	G 101-20221 ELECTRICAL INSPECTION	JAN 2022 INSPECTION SVCS		\$623.20
Invoice	1/31/22 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$623.20
Refer	0 TOLL GAS & WELDING SUPPLY	-		
Cash Payment	E 101-42000-211 OPERATIONS	PW INDUSTRIAL CYLS		\$12.03
Invoice	4014889 12/31/2021			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$12.03
Refer	0 TOLL GAS & WELDING SUPPLY	-		
Cash Payment	E 101-42000-211 OPERATIONS	PW INDUSTRIAL CYLS		\$12.03
Invoice	40150427 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$12.03
Refer	0 TWIN CITY WATER CLINIC INC.	-		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	JAN 2022 WATER SAMPLES		\$60.00
Invoice	17135 1/27/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$60.00
Refer	0 TYLER TECHNOLOGIES, INC.	-		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	1/13 - 1/21 LANCE JACKSON CONFIGURE		\$552.50
Invoice	025-366055 1/26/2022			
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	1/13 - 1/21 LANCE JACKSON CONFIGURE		\$552.50
Invoice	025-366055 1/26/2022			
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	1/13 - 1/21 LANCE JACKSON CONFIGURE		\$552.50
Invoice	025-366055 1/26/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,657.50
Refer	0 TYLER TECHNOLOGIES, INC.	-		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	1/27 - 1/31 LANCE JACKSON RACHEL SARGENT CONFIGURATION		\$455.00
Invoice	025-366882 1/31/2022			
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	1/27 - 1/31 LANCE JACKSON RACHEL SARGENT CONFIGURATION		\$455.00
Invoice	025-366882 1/31/2022			
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	1/27 - 1/31 LANCE JACKSON RACHEL SARGENT CONFIGURATION		\$455.00
Invoice	025-366882 1/31/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,365.00
Refer	0 ULINE SHIPPING SUPPLY	-		
Cash Payment	E 120-41920-570 EQUIPMENT	FD OSHA STATION UPGRADES		\$1,401.99
Invoice	144354940 1/27/2022			
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total	\$1,401.99
Refer	0 US TREASURY	-		

Payments

Current Period: FEBRUARY 2022

Cash Payment	E 101-41110-101 FULL TIME WAGES	FORM 4506 REQUEST FOR TAX RETURN 9/30/2018	\$43.00
Invoice	SHELLY	2/10/2022	
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$43.00
Refer	0 W L HALL CO		
Cash Payment	E 101-41800-221 EQUIP REPAIR/ MAINT	ANNUAL MAINTENANCE COMM CTR FOLDING DIVIDER	\$806.00
Invoice	9739	1/28/2022	
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$806.00
Refer	0 XCEL ENERGY		
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	17 4TH ST NE ELEC SVC RENTAL	\$459.88
Invoice	764955507	1/24/2022	
Transaction Date	2/10/2022	PREMIER CHECKIN 10100	Total \$459.88

Fund Summary

	10100 PREMIER CHECKING
101 GENERAL FUND	\$121,894.30
115 POLICE DONATIONS/EXPENSES	\$831.75
120 FIRE DONATIONS/EXPENSES	\$1,768.99
205 PARK DEDICATION	\$651.08
230 COVID19 AID	\$599.00
601 WATER FUND	\$41,411.34
602 SEWER FUND	\$22,530.26
604 STORM WATER FUND	\$1,516.61
	<u>\$191,203.33</u>

Pre-Written Checks	\$62,277.81
Checks to be Generated by the Computer	\$128,925.52
Total	<u>\$191,203.33</u>

On Monday,
February 21,
City Hall
will be closed for
Presidents' Day

