



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, January 24, 2022
7:00 p.m., Virtual Meeting

MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Receive January 10 EDA Minutes
 - B. Approve January 10 City Council Minutes
 - C. Approve 2022 Police Department Training List
 - D. Approve Exempt Permit for NWTF West Metro Struttin' Zone Gambling Activities
 - E. Receive December American Legion Gambling Report
 - F. Receive December Fire Relief Association Gambling Report
 - G. Receive December Fire Department Report
 - H. Receive 2021 Quarter 4 Investment Report
 - I. Receive 2021 Quarter 4 Donation Report
 - J. Receive December Hockey Association Gambling Report
6. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
7. **Special Business**
 - A. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
 - A. Approve 2022 Alley Project Plans and Specs – Lee Gustafson, WSB & Associates (Resolution)
 - B. Approve 2022 Fee Schedule (Resolution)
 - C. Approve Request for Proposal for City Solid Waste Collection Services
 - D. Declare Surplus Equipment (Resolution)
 - E. Approve Fire Department Equipment Purchases
 - F. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Commissioners Needed
14. **Adjournment**

The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 10, 2022**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, January 10, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

Members present: Teresa Aho, Deanna Burke, Harold E. Johnson, Sherry Murdock, Duane Poppe, Larry Stelmach, and Alicia Vickerman.

Members absent: None.

Staff present: Executive Director Riley Grams and City Attorney Mary Tietjen.

2. ELECTION OF EDA OFFICERS

Grams requested the EDA elect officers for 2022.

Stelmach suggested Commissioner Vickerman consider serving as the Treasurer.

Johnson stated he would like to also be considered as the Treasurer.

Poppe recommended Commissioner Johnson move forward as the Treasurer and that if a change was needed this year that Commissioner Vickerman be considered.

A motion was made by Vickerman, seconded by Aho, to elect Duane Poppe as the EDA President, Larry Stelmach as Vice President, Harold E. Johnson as the Treasurer, Teresa Aho as the Assistant Treasurer, Riley Grams as the Executive Director, and Katrina Jones as the Secretary for 2022. A roll call vote was taken. The motion carried 7-0.

3. APPROVAL OF AGENDA

A motion was made by Stelmach, seconded by Murdock, to approve the Agenda as presented. A roll call vote was taken. The motion carried 7-0.

4. APPROVAL OF MINUTES – DECEMBER 13, 2021

A motion was made by Vickerman, seconded by Johnson, to approve the minutes of December 13, 2021, as presented. A roll call vote was taken. The motion carried 7-0.

5. MATTERS FROM THE FLOOR – None

6. PUBLIC HEARINGS – None
7. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable. A roll call vote was taken. The motion carried 7-0.

8. OLD BUSINESS – None
9. NEW BUSINESS

A. DISCUSS EDA GOALS FOR 2022

Grams stated the EDA should consider a working list of goals and/or projects that the EDA believes should be considered in 2022. A list of goals that staff has maintained throughout the last 12+ months was reviewed with the EDA. He requested the EDA discuss these ideas and provide staff with direction for the coming year.

Stelmach suggested the EDA consider holding a round table discussion with developers in the coming year. He recommended a video be considered in order to better advertise the City of Osseo. He stated he appreciated the strides the City was making to become more business friendly for the community.

Johnson recommended the townhouse property be further investigated by staff and that a follow up be provided to the EDA.

Murdock stated at this point, the City Council and EDA had done everything in its power to fulfill what they thought was the spirit of the townhomes. However, it takes all three parties in agreement to change the original paperwork which would include Hennepin County, the EDA and City Council. It was her understanding that the County was not in favor of amending the paperwork even though the City Council and EDA would support the change. She believed the original intent was that the dollars began as a grant and over time became a loan. She thanked the City for their efforts and for investigating this matter further for the sake of the residents.

City Attorney Tietjen advised her office was going to do a little bit more digging when time allowed. She indicated she would be following up with the closers to see if there was anything in the paperwork. She agreed that without receiving agreement from the County, a change could not occur.

Stelmach requested staff bring this project back to the EDA for a final read out at a future meeting.

Johnson commented that all of the developers doing large scale projects were already looking to 2024. He noted he has spoken to three developers that were interested in building locally, but funding and grant opportunities were out as far as 2024.

B. APPROVE EHLERS 2022 WRITTEN MUNICIPAL ADVISOR CLIENT DISCLOSURE

Grams explained Ehlers is registered as a Municipal Advisor and therefore required by the Municipal Securities Rulemaking Board (MSRB) to provide various disclosures including potential conflicts of interest, scope of services, compensation and other disclosures detailing our obligations and responsibilities to municipal or obligated person clients. These disclosures must be provided to the City prior to or upon Ehlers engaging in any municipal advisory activity. To comply with this requirement, Rebecca Kurtz has asked the Economic Development Authority to approve the Municipal Client Disclosure Agreement.

Grams reported this annual Disclosure Agreement allows Ehlers to provide uninterrupted municipal advisor advice through December 31, 2022. Under this disclosure and at no charge, Ehlers can answer the City's municipal advisory questions, analyze refunding opportunities, and provide preliminary debt issuance planning advice. If any preliminary debt issuance planning advice the City requests results in a debt issuance, Ehlers will then provide a separate scope of service and fee disclosure for that specific project.

A motion was made by Vickerman, seconded by Stelmach, to approve the 2022 Municipal Advisory Client Disclosure Agreement with Ehlers & Associates. A roll call vote was taken. The motion carried 7-0.

10. REPORTS OR COMMENTS: Executive Director, President, Members

City Attorney Tietjen wished everyone a Happy New Year.

11. ADJOURNMENT

A motion was made by Johnson, seconded by Stelmach, to adjourn at 6:29 p.m. A roll call vote was taken. The motion carried 7-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
January 10, 2022**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:02 p.m. on Monday, January 10, 2022. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, City Attorney Mary Tietjen, Former Duluth City Councilmember Joel Sipress, and City Resident Dave Garibaldi.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Stelmach, seconded by Hultstrom, to accept the Agenda as presented. A roll call vote was taken. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive EDA Minutes of December 13, 2021
- B. Approve Council Minutes of December 13, 2021
- C. Receive Planning Commission Minutes of December 20, 2021
- D. Approve Ehlers Disclosure Rate Schedule for 2022
- E. Accept IRS Mileage Rate of 58.5 Cents for Business Miles Driven
- F. Receive November Lions Club Gambling Report
- G. Receive November Hockey Association Gambling Report
- H. Receive December Building Report
- I. Receive December American Legion Gambling Report
- J. Approve Osseo/Maple Grove American Legion Riders Gateway Sign Fee Waiver
- K. Consider Statutory Tort Limits for City's Liability Coverage in 2022
- L. Approve Hire of Part-Time Officer Daniel Misgen

A motion was made by Johnson, seconded by Stelmach, to approve the Consent Agenda.

Hultstrom stated on Item 5C it should be noted she was in attendance at the Planning Commission meeting. Grams reported he would make a change to this set of meeting minutes.

A roll call vote was taken. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None

7. SPECIAL BUSINESS

A. SUPPORT A RESPECTFUL WORKPLACE

Poppe read the respectful workplace Resolution in full for the record and recommended approval.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2022-1, Supporting a Respectful Workplace. A roll call vote was taken. The motion carried 5-0.

B. ACCEPT DONATIONS

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Harold E. Johnson	\$750	Beautification
Gerald and Georgie Kiffmeyer	\$50	Fire

Staff recommended the Council accept the donations.

A motion was made by Stelmach, seconded by Vickerman, to adopt Resolution No. 2022-2, accepting a donation from Harold E. Johnson and Gerald and Georgie Kiffmeyer. A roll call vote was taken. The motion carried 5-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS

A. APPROVE AGREEMENT WITH ELEMENT TECHNOLOGIES FOR CITY IT SERVICES (Resolution)

Grams stated the City first partnered with Element Technologies beginning in October of 2017. Since then, Element has provided technology support and IT services to the City under the same contract. It was noted staff was approached by Scott Sonderby, Operations Manager for Element, earlier this year asking for the City to enter into an updated agreement for these same services. The old contract format was no longer supported by Element, and they began to move all their clients over to their new contracts in 2021. Other than increased service costs, the base contract with Element has remained the same without any changes in pricing.

Grams commented after discussions with the Council Risk Management Committee (Councilmembers Stelmach and Johnson), we have decided that the Essential Care contract would best serve our needs now and moving forward. The Essential Care contract is an unlimited remote support model. Staff calls or emails the support center and a ticket is created and processed remotely. If onsite visits are needed, they will be billed at \$150/hr. Almost all our IT related issues can be handled remotely. This contract includes monitoring and updating all desktop and laptop devices, managing our local area network, managing both the physical and virtual servers, Mimecast security software, LogMeIn software, and Crowdstrike software, as well as Microsoft Office licensing.

Grams explained the monthly cost of the new contract is \$3,531. This is an increase of \$601 per month. The contract is automatically re-upped each year with a 3% cost increase per year. This amount has been budgeted for in the 2022 draft budget. The Council Risk Management Committee has participated in meetings with Element to discuss these proposed changes, and has recommended approval of the contract to the Council. The Council considered the first draft of the agreement back on December 13, 2021. At that meeting, the Council opted to table action on this item to allow for some additional time to re-negotiate a few aspects of the agreement. Staff and the Risk Management Committee, along with City Attorney Mary Tietjen, re-negotiated several sections of the agreement.

Grams indicated Section 5 was updated to reflect a 12-month period to not knowingly hire the services of a past employee from Element, which was originally 18 months. Section 10(b) was updated to state that Element would be responsible for any damages the City incurred as a result of Element's negligence while working for the City. And Section 21 was updated to require Element to maintain insurance that meets State requirements. Element has agreed to these updates and agrees to enter into this contract.

A motion was made by Johnson, seconded by Stelmach, to adopt Resolution No. 2022-3, approving updated IT services contact with Element Technologies.

Stelmach discussed the 12-month clause noting the 18-month was quite long. He commended staff for their efforts to negotiate this down.

Vickerman thanked staff and the Risk Management Committee for looking into the concerns that were raised back in December.

Hultstrom concurred.

A roll call vote was taken. The motion carried 5-0.

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF JANUARY 10, 2022

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, elected EDA officers, discussed goals for 2022 and approved the Ehlers 2022 written municipal advisory client disclosure.

A motion was made by Stelmach, seconded by Johnson, to Confirm the EDA Actions of January 10, 2022. A roll call vote was taken. The motion carried 5-0.

B. APPROVE FIRST READING AND ADOPTION OF ORDINANCE AMENDMENT TO REZONE TO HIGHWAY COMMERCIAL NORTH

Amerman stated the multi-tenant commercial building located 257 5th Avenue SE (PID 1811921310098) is located on what are Lots 8 and 9 of Block 4, Sipe's Addition. This building has stood since at least 1986, the earliest date the City has official verification of. Despite their common commercial purpose, Lots 8 and 9 were given different zoning classification at the adoption of the current zoning code in 1994. Lot 8 was designated R-1 Residential, and Lot 9 was designated Highway Commercial. This effectively split the building in half, though this difference in zoning was never enforced nor has it appeared to have much consequence. City records are unclear, but it appears that at some point shortly after the adoption of the zoning code, the lots were combined into a single parcel; however, the underlying zoning differences were never resolved. As a result, the City now has a single parcel, underneath a single commercial building, split down the middle by two different zoning districts. Recognizing that the parcel is, and has been for decades, Commercial, the City is now looking to bring the zoning classification of Lot 8 in line with its actual use. It was noted the City Attorney has recommended that the City pursue this course of action.

Stelmach explained he supported the proposed rezoning.

Vickerman commented she supported the rezoning as well.

A motion was made by Johnson, seconded by Hultstrom, to Approve the First Reading and Final Adoption of Ordinance No. 2022-01, and waive the Second Reading. A roll call vote was taken. The motion carried 5-0.

C. APPROVE CONDITIONAL USE PERMIT APPLICATION FOR 431 3RD STREET SE

Amerman stated Amy Haarstad is a board-certified veterinarian specializing in the diagnosis and treatment of allergy, skin, and ear conditions in animals. After years in general veterinary practice, Dr. Haarstad opened a veterinary dermatology practice in the fall of 2017. The practice is now growing and seeking expanded space and has identified a suite of the building located at 257 5th Ave SE as an ideal location. This property is owned by Wiley Enterprises, which also houses A to G Music, American Family Insurance, and others. To the west of the property is American Legion Post 172, to the south is Sipe Brothers-Marathon, and to the north and east are residential neighborhoods. The city has previously granted two other Conditional Use Permits for veterinary practices, both located along Central Avenue in the Central Business District (CBD). Veterinary practices are also considered conditional uses in the CBD. Staff commented further on the request and noted the Planning Commission recommended approval with conditions.

Stelmach stated he had an opportunity to speak with Dr. Amy Haarstad earlier today. He loved that Dr. Haarstad had chosen Osseo for her business. He indicated he would be supporting the proposed request.

Dr. Amy Haarstad, the applicant, thanked the Council for their time and consideration. She explained her business has been growing over the past four years. She noted she was a traveling dermatologist at this time and indicated she was looking forward to having a space for her business. She reported she grew up in the area and was looking forward to moving her business into the Osseo community.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2022-4, approving the Conditional Use Permit request for the property at 431 3rd Street SE with conditions of approval. A roll call vote was taken. The motion carried 5-0.

D. APPROVE SUPPORTING THE MINNESOTA HEALTH PLAN AND FEDERAL MEDICARE FOR ALL ACT

Hultstrom explained she and Councilmember Johnson asked to have this item on the agenda for Council consideration. She reported the proposed Resolution would show Council support for the Minnesota Health Plan and Federal Medicare for All Act. She indicated the current healthcare system was broken and needed to be addressed. She believed healthcare was a right that should be for all people, justly and equally. She discussed her recent venture through the healthcare system. She explained former Duluth City Councilmember Joel Sipress had a presentation to the Council and was available to answer any questions the Council may have. She indicated the Council may choose to motion to pass the Resolution which supports the Minnesota Health Plan and Federal Medicare for All Act.

Johnson provided the Council with background information on his healthcare, noting he was covered by Medicare while also having separate coverage through Humana and for prescription drugs. He reported his medical, dental and prescription drug costs for the previous year totaled \$9,138. He indicated he could afford to make these payments but anticipated most seniors could not. He commented further on items that were covered and not covered by Medicare.

Dave Garibaldi, 12 6th Street NE, stated local governments cannot afford to keep raising property taxes to support wasteful, inefficient and poorly performing programs. He noted Osseo was stuck with funding just such a program when it purchases commercial health insurance for City employees. He reported as a retired public employee he knows how important it was to provide good health insurance for all workers. However, health care financing system in Minnesota and the United States was an abysmal failure. He stated the program was hemorrhaging cash into the pockets of profiteers. He indicated this system costs too much, provides too little and leaves too many out. He urged the City Council to vote in favor of a Resolution that supports the Minnesota Health Plan and Medicare for all. He discussed what the City spent on healthcare in the previous year and commented on how the proposed health care changes would benefit Osseo. He explained the City would benefit from not having to shop for dental and health insurance each year. He stated the United States was still the only developed nation without universal healthcare. He explained this was a huge disadvantage during the pandemic. He noted two-thirds of all healthcare spending was already being funded by the government and stated Minnesota has 250,000 uninsured residents. According to a survey from November 2020, more than half of Minnesota residents experienced a healthcare affordability burden in the last year and there was strong support for

government led healthcare solutions. He reported 45% of Minnesota residents delay or forego healthcare due to costs. He discussed how drug companies spend more money on marketing than on research and development, but need their exorbitant profits to fund innovation. He explained the current healthcare system was a mess but the good news was it didn't have to be this way. He discussed how healthcare policy experts have been working to find a way to provide everyone with high quality, comprehensive, affordable care. He commented further on the best options for moving forward which included Medicare for All and the Minnesota Health Plan and described how these programs would be funded. He thanked the Council for considering approving a Resolution of Support for Minnesota Health Plan and the Federal Medicare for All Act.

Joel Sipress introduced himself to the Council and noted he just finished his second term on the Duluth City Council. He reported he chose not to run for reelection last year. He commented in December he was the co-sponsor of a Resolution similar to the one being considered by the Council this evening. He thanked Councilmember Hultstrom and Councilmember Johnson for sharing their personal health journeys with the public. He discussed his personal story with the healthcare system noting his son was diagnosed with Type I Diabetes that requires constant medical attention. He reported this led him to have an intimate relationship with the healthcare system. He discussed how double digit increases to healthcare were impacting municipalities each and every year. He estimated the State of Minnesota would be spending 19% on healthcare within 10 years. He reported this was not sustainable for the State or local governments. He encouraged the Council to look out for the best interest of the residents by offering their support to the Resolution of Support for the Minnesota Health Plan and Federal Medicare for All Act.

Johnson reported the City's workers' comp expenses would also go down if a universal healthcare plan were adopted because these expenses types of expenditures would now be covered by the State. Mr. Garibaldi reported this was the case.

Further discussion ensued regarding the benefits of a universal healthcare plan versus the current healthcare system.

Hultstrom commented during COVID the country learned how difficult it was for people to lose their healthcare in the middle of a pandemic. She discussed how difficult the market was right now for employees and noted small business owners were not able to compete if they could not offer great healthcare plans.

Johnson thanked Mr. Sipress and Mr. Garibaldi for all of their work on this initiative.

Stelmach stated he understood the healthcare system needed a ton of work, but noted he had not looked through enough of the information and hyperlinks in order to offer his support this evening. He explained he would have to research both sides of this issue before he would be able to vote on this item. He was of the opinion government may not be the solution, but could be part of a solution.

Vickerman indicated she has done her best to get through everything. She stated she understood Councilmember Stelmach's point and from where she was at she could support the proposed Resolution because it was acknowledging the brokenness of the current healthcare system.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2022-5, Supporting the Minnesota Health Plan and Federal Medicare for All Act. A roll call vote was taken. The motion carried 3-2 (Stelmach and Mayor Poppe opposed).

E. APPROVE 2022 OFFICIAL COUNCIL APPOINTMENTS

Grams stated each year the City Council should discuss the various appointments to Council committees and other boards. It was noted staff recently sent an email to the full Council asking for Council preferences to the committees and boards, and included a short description for each. Councilmembers were encouraged to respond by email with their preferences. The City Council should consider appointments, discuss them, and motion to appoint Council members to the various boards, committees and other appointments via the Resolution. The Council appointments for 2021 were as follows:

Council Appointments

Acting Mayor	Larry Stelmach
Alternate Acting Mayor	Juliana Hultstrom
Economic Development Authority	Harold E. Johnson, Duane Poppe, Larry Stelmach & Alicia Vickerman
Fire Relief Association	Duane Poppe
Historical Preservation Commission	Harold E. Johnson
Shingle Creek & West Mississippi Watershed Management Commissions	Harold E. Johnson
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Juliana Hultstrom & Alicia Vickerman
Budget & Finance Committee	Harold E. Johnson & Duane Poppe
Human Resources Committee	Duane Poppe & Larry Stelmach
Intergovernmental Relations Comm.	Juliana Hultstrom & Alicia Vickerman
Parks & Recreation Committee	Larry Stelmach & Alicia Vickerman
Public Safety Advisory Committee	Juliana Hultstrom & Larry Stelmach
Risk Management Committee	Harold E. Johnson & Larry Stelmach

Stelmach stated he was interested in serving as the Acting Mayor again in 2022, along with serving on the EDA. He suggested Councilmember Hultstrom be appointed to serve on the HR Committee. He indicated he would be willing to continue serve on the Risk Management Committee, as well as the Parks and Recreation and PSAC Committees.

Hultstrom thanked Councilmember Stelmach for supporting her serving on the HR Committee. She indicated she has done a lot of work to learn in this area. She asked that she be allowed to remain on the PSAC Committee. She noted she would be willing to serve on the Risk Management Committee, along with the Intergovernmental and Arts Committees.

Vickerman stated she supported these recommendations. She indicated she would be willing to continue serving on the Parks and Recreation Committee, along with the Arts & Communications Committee. She noted she was interested in serving on the PSAC

Committee, but understood the spots may be filled at this time. She indicated she also serves on the Metro Blue Line Committee, which goes along with the Intergovernmental Committee.

Johnson explained he would like to withdraw from the Risk Management Committee for health reasons. He noted he would remain on the Budget and Finance Committee. He noted he could remain on the EDA and Watershed District because the meetings were being conducted virtually.

Poppe stated he would like to see Stelmach remain on the HR Committee and indicated he would step down from this committee. He explained he would be interested in serving on the Budget and Finance Committee along with the Risk Management Committee.

Stelmach commented he would be interested in serving with the Mayor on the Risk Management Committee and asked if Councilmember Vickerman would be interested in serving on the HR Committee.

Vickerman stated she would be willing to serve on the HR Committee. She reported she would like to remain on the EDA.

Johnson asked if the Historical Preservation Committee would be continuing. Grams explained he reached out to the current members and understood they did not want to meet during the pandemic. He reported this group was sort of in limbo and staff would be reaching out to them to reengage in 2022.

Johnson commented he would be willing to continue serving with the Historical Preservation Committee.

Further discussion ensued regarding the Risk Management Committee appointments.

Hultstrom indicated she was interested in serving on the Risk Management Committee.

Stelmach commented he liked to play to individuals strengths and reported he and the Mayor have institutional knowledge in this area. Grams stated at this time there were three people interested in serving on the Risk Management Committee. City Attorney Tietjen reported one option would be for someone to make a motion identifying who they would like to see on the Risk Management Committee.

A motion was made by Stelmach, seconded by Poppe, to adopt Resolution No. 2022-6, appointing City Councilmembers to the various committee positions as discussed with Councilmember Stelmach and Mayor Poppe serving on the Risk Management Committee.

Johnson indicated he served on the Risk Management Committee last year with Stelmach and noted it was difficult finding time to meet. He anticipated that Councilmember Hultstrom would be more available for these committee meetings.

Stelmach stated he was able to make the meetings and reiterated that his day job was managing risk and contacts. He explained he was trying to play to his strengths and add value to this committee.

Vickerman asked what the concern was when Councilmember Stelmach agreed to shift away from HR and into Risk Management. She questioned if the City needed crossover on those two committees. Grams indicated the City does not need crossover on these two committees.

Stelmach indicated he did serve on these two committees last year, but noted this was not necessary.

Vickerman stated some concessions have been made, so in fairness she would like to move forward with the motion as stated.

A roll call vote was taken. The motion carried 5-0.

F. APPROVE 2022 CITIZEN APPOINTMENTS

Grams stated citizen appointments are made each year to various commissions and committees. Announcements have been made at prior Council meetings and included in Council packets. The Press and social media have been used to reach interested volunteers, also. It was noted staff had Letters of Interest for these appointments and a Resolution that indicates where appointments are needed. He thanked all of the volunteers for their interest in serving the City of Osseo. Letters of Interest were received from:

Kara Wolf for Parks & Recreation Commission
Dori Trossen for Parks & Recreation Commission
Chris Carrigan for Planning Commission
Ashlee Mueller for Planning Commission
Gan Ram for Planning Commission
Tom Hartkopf for Public Safety Advisory Committee
Nate Berg for Public Safety Advisory Committee

Grams reported two appointments have to be made to each Commission/Committee.

Stelmach suggested the Planning Commission appointments be the two volunteers that live in the City. He indicated this would mean Chris Carrigan and Ashlee Mueller would be appointed to the Planning Commission.

Johnson reported Gan Ram was a very qualified individual and should be kept on file. He indicated Gan Ram could serve on the Planning Commission as a non-voting member. Grams reported City Code requires 75% of the Planning Commission members to be residents of the City.

Stelmach recommended the Council not proceed with appointing non-voting members at this time. He reported he would like to see the Osseo residents appointed first to the City's Commissions and Committees.

Vickerman concurred.

A motion was made by Stelmach, seconded by Vickerman, to adopt Resolution No. 2022-7, appointing citizens to the various commissions and committees as discussed. A roll call vote was taken. The motion carried 5-0.

G. APPROVE 2022 CITY APPOINTMENTS AND DESIGNATIONS

Grams stated each year the City Council approves a Resolution that lists the City's appointments and designations. This includes consultant and other appointments, various designations, electronic funds transfers and all other financial designations. The 2022 City appointments and designations are recommended as follows:

Consultant Appointments

Assessor – Hennepin County
Attorneys – Mary D. Tietjen (Kennedy & Graven) for Civil Services and Paul Baertschi (Tallen & Baertschi) for Prosecution Services
Auditor – BerganKDV
Bond Counsel – Briggs & Morgan
Building Official – Metro West Inspection Services
Depositories – Premier Bank Osseo, Edward Jones, Institutional CD's Inc./ICD Securities, Inc., and Multi-Bank Securities, Inc.(MBS)
Electrical Inspector – Sloth Inspections, Inc.
Engineer – WSB
Financial Advisor – Ehlers
Financial Management Consultant – Gary Groen
Insurance Provider – City Country Agency/League of Minnesota Cities Insurance
Trust IT Services – Element Technologies
Secretarial Services - Minute Maker Secretarial, Inc.
Personnel Benefit Advisor – National Benefit Consultants
Rental Inspector – Vacant

Other Appointments

Assistant Weed Inspector – Mike Smith
Data Practices Compliance Officer – Katrina Jones
Data Practices Responsible Authority – Riley Grams
Fire Relief Association – Riley Grams
Northwest Community Television Board of Directors – Riley Grams
Northwest Suburbs Cable Communications Commission – Riley Grams
Northwest Suburbs Cable Coordinators Committee – Karen Broden
Sewer Inspector – Nick Waldbillig
Zoning Administrator – Joe Amerman

Other Designations

Official Newspaper -- The Press

Electronic Funds Transfers delegated to City Accountant

Payroll Deductions and Benefits:
Premier Bank - direct deposit of wages

Federal, State, and Social Security/Medicare withholding Public Employees Retirement Association
Minnesota State Retirement System deferred compensation & health care savings plan
Public Employee Insurance Providers
Aflac – supplemental disability provider
SunLife Financial – long term and short term disability provider
Further – health savings account
ICMA – RC – deferred compensation

Other:

Premier Bank Cardmember Services – credit cards and checking account
Minnesota Department of Revenue – sales tax
CardX – credit card merchant services
Tradewind Properties – property management
Pitney Bowes - postage

A motion was made by Stelmach, seconded by Johnson, to adopt Resolution No. 2022-8, approving 2022 City appointments and designations. A roll call vote was taken. The motion carried 5-0.

H. SUMMARY OF CLOSED SESSION ON DECEMBER 13, 2021

Stelmach reported the City Council conducted a closed session meeting to review the performance of the City Administrator during the last Council meeting on December 13, 2021. Under the Minnesota Open Meeting Law, after a public body meets in a closed session to evaluate the performance of an employee, the body is required to summarize the conclusions at its next open meeting. Therefore, the Council Human Resources Committee shall provide a short summary of the closed session meeting from December 13.

I. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 5-0.

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS

Vickerman explained she appreciated the fact the City was meeting remotely. She understood the school district would be moving to remote learning for several weeks due to the number of staff members that were out sick.

Vickerman commented the Blue Line meeting was being pushed back for the month of January to allow for extra data collection.

Hultstrom welcomed part-time Officer Daniel Misgen to the Police Department.

Hultstrom thanked all of the new and returning Committee and Commission members.

Johnson discussed his health conditions noting he has given up driving and was meeting with various doctors once a week in order to get to the bottom of his health concerns.

Stelmach welcomed Officer Misgen to the Police Department and thanked Dr. Amy Haarstad for bringing her business to the City.

Stelmach wished everyone a healthy and prosperous 2022.

13. ANNOUNCEMENTS

Poppe stated City Hall would be closed on Monday, January 17 for Martin Luther King, Jr. Day.

Poppe encouraged residents that were interested in volunteering to contact City Hall for more information regarding the open commission seats.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 9:01 p.m. A roll call vote was taken. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial



City of Osseo City Council Meeting Item

Agenda Item: Pre-approved Police Training List

Meeting Date: January 24, 2022
Prepared by: Shane Mikkelsen, Chief of Police

Attachments: List of Police Training Types

Policy Consideration:

Approve the attached list of 2022 types of police training.

Background:

In agreement with the City Council, the attached list includes 2022 types of police training for pre-approval.

Budget or Other Considerations:

The training budget has been set for the police department for 2022 at \$20,000.

City Goals Met By This Action:

The training will continue to give staff the necessary tools to do their jobs effectively and efficiently.

Options:

The City Council may choose to:

1. Approve the 2022 list of types of training in the police department;
2. Approve the 2022 list of types of training in the police department with noted changes/as amended;
3. Deny approving the 2022 list of types of training in the police department;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option (1) Approve the 2022 list of training types in the police department.



Shane Mikkelson
Police Chief

Osseo Police Department

415 Central Avenue, Osseo, MN 55369-1195



Office 763-424-5444
Fax 763-424-4616
Emergency 911
Dispatcher 952-258-5321

To the Osseo City Council,

The list below consists of the types of trainings that the Police Department most commonly attends. I would like to submit the following list to you for pre-approval so I may assign these types of trainings to the officers within the department.

- Leadership Development
- Law Enforcement Bike Patrol Training
- Interview and Interrogation Training
- Firearms Training
- Use of Force Training
- Implicit Bias/Cultural Diversity Training
- Crises Intervention and Mental Health
- Conflict Management and Mediation
- Active Shooter
- Traffic Enforcement/Investigations
- Emergency Vehicle Operation
- Pursuit Intervention Technique
- Crime Prevention
- Identity Theft
- Elder Abuse
- Report Writing
- Investigative development
- Emergency Medical Responder
- Less lethal/Taser
- Field reporting/traffic enforcement
- Crime scene management
- Mobile Field Force

MINNESOTA LAWFUL GAMBLING

LG220 Application for Exempt Permit11/17
Page 1 of 2

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: NWTF West Metro Struttin' ZoneX-35503

Previous Gambling Permit Number: X-35503

Minnesota Tax ID Number, if any: 58-2300388

Federal Employer ID Number (FEIN), if any: _____

Mailing Address: 12378 94th Ave N

City: Maple Grove State: MN Zip: 55369 County: Hennepin

Name of Chief Executive Officer (CEO): Robert Winge

CEO Daytime Phone: 612-396-2210 CEO Email: winge@comcast.net

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal

☐ Religious

☐ Veterans

☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted
(for raffles, list the site where the drawing will take place): Osseo American Legion

Physical Address (do not use P.O. box): 260 Fourth Ave South East

Check one:

☒ City: Osseo Zip: 55369 County: Hennepin

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): 3-24-2022

Check each type of gambling activity that your organization will conduct:

☐ Bingo

☐ Paddlewheels

☐ Pull-Tabs

☐ Tipboards

☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

11/17
Page 2 of 2

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

COUNTY APPROVAL for a gambling premises located in a township

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Robert Winge Date: 1-7-22
(Signature must be CEO's signature; designee may not sign)

Print Name: Robert Winge

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer

Osseo Lions Club Gambling Report

to

City of Osseo

Report for the month/year of Dec-21

Check as appropriate:

XXXXXX paddle wheelXXXXXX pull tabs raffle other (specify) LG100A

Gross Receipts 649,674.02 LG100A-10A

Prizes Paid 573,466.82 LG100A-10B

Net Receipts 76,207.20 LG100A-10C

Expenses - Total 42,486.06 Total Itemized

Expenses itemized:

<u>Pulltabs</u>	<u>5,686.50</u>
<u>Compensation</u>	<u>7,398.57</u>
<u>Accounting Services</u>	<u>5,530.60</u>
<u>Rent</u>	<u>7,779.88</u>
<u>Electronic pull-tab provider fees</u>	<u>14,958.08</u>
<u>Electronic linked bingo provider fees</u>	<u>174.51</u>
<u>Supplies Bank charges etc</u>	<u>849.47</u>
<u>Cash Short/Over</u>	<u>108.45</u>
Profits \$ <u>33,721.14</u> G1A Line 24	<u>42,486.06</u>

Lawful Purpose Expenditures

<u>MN Department of Revenue - Wagering Tax</u>	<u>\$ 30,121.00</u>
<u>Wells Catering - Lunch w/Santa Catering</u>	<u>640.35</u>
<u>Ed Columbus - Lunch w/Santa</u>	<u>94.44</u>
<u>Robin Kaehler - Lunch w/Santa</u>	<u>207.91</u>
<u>MN Lions Childhood Cancer Foundatio</u>	<u>1,000.00</u>
<u>LCIF</u>	<u>1,000.00</u>
<u>MD5M Lions Kidsight Foundation</u>	<u>1,000.00</u>
<u>Project New Hope</u>	<u>1,000.00</u>
<u>Special Olympics</u>	<u>1,000.00</u>
<u>True Friends</u>	<u>1,000.00</u>
<u>Confidence Learning Center</u>	<u>1,000.00</u>
<u>OSD #279 - Early Childhood Education Program</u>	<u>850.00</u>
<u>Osseo Band Boosters</u>	<u>500.00</u>
<u>OSD #279 - OHS Robotics</u>	<u>500.00</u>
<u>Maple Grove Robotics Booster Club</u>	<u>250.00</u>
<u>Yellow Tree Theatre - Osseo Secondary Transition Center</u>	<u>2,000.00</u>
<u>Tree House</u>	<u>1,500.00</u>
<u>Midwest Special Services</u>	<u>500.00</u>
<u>Grove Area Percussion Gala Night</u>	<u>500.00</u>
<u>Total Contributions</u>	<u>\$ 44,663.70</u>

Signed



Attach additional information if necessary.

*This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.



Osseo Fire Department Relief Association
 Charitable Gambling Operations
 Minnesota Lawful Gambling License # 01851
 415 Central Ave
 Osseo, MN 55369

Osseo Fire Department Relief Association Charitable Gambling Report to the City of Osseo

1. Report for the month of **December 2021**

2. For the conduct of the following types of lawful gambling (as checked):

Pull-Tabs	53 deals
Paddlewheel	71 deals
Electronic Pull-Tabs	30 occasions
Electronic Linked Bingo	30 occasions

3. Receipts

Gross Receipts (G1 11A)	\$413,131.47	
Prizes (G1 11B)	- \$362,795.15	
Net Receipts	\$50,336.32	→ \$50,336.32

4. Expenses

Wagering Tax (tax on Schedule C)	\$18,321.34	
Rent (G1A 18)	\$5,388.50	
Gambling Product Costs (G1A 12)	\$3,077.91	
Electronic Pull-Tab Costs (G1A 19-20)	\$8,029.24	
Compensation & Payroll (G1A 13)	\$7,710.18	
Other (G1A 14-17, 21-23)		
(accounting, supplies, etc.)	+ \$1,576.69	
Total Expenses	\$44,103.86	→ - \$44,103.86

5. Profit **\$6,232.46**

6. Distribution of Profits (Lawful Purpose Expenditures):

City of Osseo (Various FD Projects)	\$53,318.98
City of Osseo (Hydrant Testing & Painting)	\$14,320.00
City of Osseo (Fire Apparatus)	+ \$41,611.66
Total Donations	\$109,250.64

-- Dave Jorgenson, Gambling Manager



Osseo Fire Department

Monthly Activity Report – December 2021

Incident Responses

Fire	2
Wire Down	1
Assist	1
EMS	27
Cardiac Arrest	2
Unconscious	6
Heart	10
Stroke	1
Head Injury	2
Fall	2
Lift Assist	3
Assist	1
Mutual Aid	5
Maple Grove	2
Brooklyn Park	2
Corcoran	1
Total	34

Training

- Pumping and Hose Deployments
- Station Work Drill

Activities & Other

- Minidazzle
- Hennepin County Fire Chiefs Association Meeting

City of Osseo
Summary of Investment Transactions
1/1/21-12/31/21

5 H

CITY	FDIC	Firm	Type	Investment	Interest	1/1/2021	TRANSACTIONS		Month End	
Maturity	No.			Date	Rate	Invested	Purchases	Redemptions	Invested	
Date						Amount			Amount	
02/22/21		EJ	CD	08/21/19	1.80%	242,000.00		242,000.00	-	Capital One, NA, McLean VA
08/23/21		EJ	CD	08/21/19	1.90%	70,000.00		70,000.00	-	Sallie Mae, Salt Lake City
09/28/21	3511	MBS	CD	09/28/16	1.70%	249,000.00		249,000.00	-	Wells Fargo, NA, souix Falls, SD
10/12/21	57803	ICD	CD	10/08/19	1.80%	100,000.00		100,000.00	-	Ally Bank, Sandy UT
10/25/21	27314	MBS	CD	10/26/15	2.30%	148,000.00		148,000.00	-	Synchrony Bank
07/05/22	5649	ICD	CD	07/05/18	3.15%	250,000.00			250,000.00	DISCOVER BANK GREENWOOD
07/25/22	7213	EJ	CD	07/24/18	3.15%	245,000.00			245,000.00	CITIBANK NATL ASSN SIOUX FALLS
10/24/22	27314	MBS	CD	10/26/15	2.40%	100,000.00			100,000.00	Synchrony Bank
11/30/22	33686	ICD	CD	11/18/20	0.20%	250,000.00	-		250,000.00	Bank Hapoalim, NY
02/28/23	58177	ICD	CD	02/22/18	2.80%	176,000.00			176,000.00	Sallie Mae Bank Murray UT
07/18/23	33124	EJ	CD	07/18/18	3.30%	245,000.00			245,000.00	GOLDMAN SACHS BK USA NEW YORK
07/27/23	2285	EJ	CD	07/27/18	3.10%	180,000.00			180,000.00	GENOA BKG CO OHIO
12/28/23		MBS	CD	12/28/18	3.55%	245,000.00			245,000.00	BANK OF BARODA
01/10/24		EJ	CD	01/10/19	3.35%	245,000.00			245,000.00	MORGAN STANLEY SALT LAKE CITY UTAH
01/10/24		EJ	CD	01/10/19	3.35%	245,000.00			245,000.00	MORGAN STANLEY PUR NY
06/18/24	34781	ICD	CD	12/07/20	0.25%	99,000.00	-		99,000.00	Trans Alliance Bank, Ogden, Utah
09/17/24		MBS	CD	09/28/21	0.65%		249,048.78		249,048.78	State Bank of India, NY, NY
10/15/24	35141	ICD	CD	10/08/21	0.65%		116,000.00		116,000.00	BMW Bank of NA
12/09/21	58979	ICD	CD	12/02/21	0.95%		250,000.00		250,000.00	Bank United, Miami
11/15/24		MBS	CD	11/15/21	0.75%		165,000.00		165,000.00	Medallion Bank, Salt Lake City, Utah
12/10/25		MBS	CD	12/10/21	1.00%		249,000.00		249,000.00	Live Oak Banking Co.
08/06/26	20099	ICD	CD	11/03/20	0.75%	150,000.00	-		150,000.00	Texas Exchange Bank, Crowley, Texas
05/25/27	20099	ICD	CD	11/17/20	0.80%	100,000.00	-		100,000.00	Texas Exchange Bank, Crowley, Texas
TOTAL						\$ 3,339,000.00	\$ 1,029,048.78	\$ 809,000.00	\$ 3,559,048.78	

Premier Bank	Money Market Account	December 31	\$ 3,642,036.18
Edward Jones	Money Market Account	December 31	\$ 72,077.46
Edward Jones	Money Market Account	December 31	\$ 1,144,443.00
Other Money Market	Money Market Account	December 31	\$ 7,248.52

City of Osseo EDA
Summary of Investments
1/1/21 - 12/31/2021

Maturity Date	**Firm	Type	Investment Date	Interest Rate	Balance 1/1/2021	Purchase	Redeem
					Invested Amount		
2/22/2021	EJ	CD	8/21/2019	1.80%	95,000.00		95000
4/12/2021	EJ	CD	6/22/2018	2.00%	243,368.42		243,368.42
8/23/2021	EJ	CD	8/23/2019	1.90%	140,000.00		140,000.00
8/22/2022	EJ	CD	8/21/2019	1.90%	160,000.00		
					638,368.42	0.00	478,368.42

**EJ - Edward Jones

BEAUTIFICATION DONATIONS

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
4/10/2021	\$ 20.00		Allen or Arlene	DONATION TO SENIOR PROGRAM
4/14/2021	\$ 5,000.00		Rudolph Priebe	DONATION TO SR. REC. PROGRAM
3/16/2021	\$ 150.00		509 4th Avenue NE	WATER TOWER FUND
TOTALS:	\$ 5,170.00			
2/10/2021	\$ 750.00		Harold Johnson	BEAUTIFICATION DONATION
2/10/2021	\$ 100.00		Ron Roden	BEAUTIFICATION DONATION
3/16/2021	\$ 750.00		Harold Johnson	BEAUTIFICATION DONATION
4/8/2021	\$ 750.00		Harold Johnson	DONATION
4/21/2021	\$ 750.00		Harold Johnson	FLOWER FUND
5/25/2021	\$ 750.00		Harold Johnson	BEAUTIFICATION DONATION
5/25/2021	\$ 2,000.00		OMGHA, INC.	BEAUTIFICATION DONATION
6/23/2021	\$ 100.00		KENNEDY & GRAVEN	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		SHERRY MURDOCK	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		DEAN SELVIG	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		SARAH & DAVE KISE	BEAUTIFICATION DONATION
6/23/2021	\$ 195.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		JULIA HULSTROM	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		LOIS FROEBEL	BEAUTIFICATION DONATION
6/23/2021	\$ 15.00		GARY WALKER	BEAUTIFICATION DONATION
6/23/2021	\$ 20.00		DOROTHY KNUCKEY	BEAUTIFICATION DONATION
6/23/2021	\$ 50.00		TERI PORTINEN	BEAUTIFICATION DONATION
6/23/2021	\$ 750.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
6/23/2021	\$ 25.00		KENNY NELSON	BEAUTIFICATION DONATION
6/23/2021	\$ 100.00		RON RODEN	BEAUTIFICATION DONATION
6/23/2021	\$ 25.00		JUDY MIKOLICH	BEAUTIFICATION DONATION
6/23/2021	\$ 100.00		WSB & ASSOCIATES	BEAUTIFICATION DONATION
6/23/2021	\$ 20.00		RON RODEN	BEAUTIFICATION DONATION
7/20/2021	\$ 2,000.00		OSSEO LIONS	BEAUTIFICATION DONATION
7/2/2021	\$ 25.00		JOHN SCHLENK	BEAUTIFICATION DONATION
7/2/2021	\$ 10.00		HELENE ZAHLER	BEAUTIFICATION DONATION
7/2/2021	\$ 20.00		WALLACE MCDANIEL	BEAUTIFICATION DONATION
7/2/2021	\$ 10.00		STEVEN ROMO	BEAUTIFICATION DONATION
7/20/2021	\$ 750.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
7/29/2021	\$ 50.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
8/25/2021	\$ 750.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
9/22/2021	\$ 750.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
10/19/2021	\$ 751.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
11/23/2021	\$ 752.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
12/27/2021	\$ 753.00		HAROLD JOHNSON	BEAUTIFICATION DONATION
TOTALS:	\$ 14,121.00			

FIRE EQUIPMENT
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
2/10/2021	\$ 30,000.00		OFDRA	GEAR DONATION
8/16/2021	\$ 2,945.00		OFDRA	CENTERPOINT GRANT
TOTALS:	\$ 32,945.00	\$ -		

FIRE EQUIPMENT
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
2/10/2021	\$ 50.00		ELDON TESSMAN	DONATION
2/10/2021	\$ 300.00		DARREL HEALY	DONATION
2/10/2021	\$ 1,000.00		DUFFS LLC	DONATION
2/10/2021	\$ 225.00		14036 Pierce	DONATION
8/30/2021	\$ 500.00		NORMAN LERBS	DONATION
8/21/2021	\$ 4,914.00		OFDRA	PAGER DONATION 50/50 DNR
10/13/2021	\$ 200.00		HAROLD JOHNSON	DONATION
11/8/2021	\$ 50.00		ELDON TESSMAN	DONATION
12/8/2021	\$ 250.00		DOUG WALLGREN	DONATION
12/28/2021	\$ 4,914.00		MN DEPT REV	DNR 50/50 PAGERS
TOTALS:	\$ 12,403.00	\$ -		

POLICE
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
3/16/2021	\$ 1,000.00		DUFFS LLC	DONATION
6/2/2021	\$ 5,607.60		RUDOLP PRIEBE	DONATION
6/2/2021	\$ 570.00		OSSEO LIONS	DONATION
8/30/2021	\$ 500.00		NORMAN LERBS	
10/1/21	\$ 800.00		ANNONYMOUSE	DONATION
10/13/21	\$ 200.00		HAROLD JOHNSON	DONATION
TOTALS:	\$ 8,677.60	\$ -		

MOVIES & MUSIC IN THE PARK
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
4/8/2021	\$ 200.00		MASONIC LODGE	DONATION
4/8/2021	\$ 3,000.00		OMGHA, INC	DONATION
4/8/2021	\$ 2,000.00		OSSEO LIONS	DONATION
6/23/2021	\$ 2,000.00		OFDRA	DONATION
7/20/2021	\$ 5,000.00		OSSEO LIONS	MUSIC DONATION
7/2/2021	\$ 2,000.00		OSSEO LIONS	SIPES PLAYGROUND EQUIPMENT
TOTALS:	\$ 14,200.00			

MINIDAZZLE
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
NO DONATIONS/EXPENSES				

NIGHT TO UNITE
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
------	----------	---------	-------------	-------------

NO DONATIONS/EXPENSES

TOTALS:	\$	-	\$	-
---------	----	---	----	---

LIONS ROAR
DONATIONS & EXPENSES

YTD THRU December 31, 2021

DATE	DONATION	EXPENSE	NAME/VENDOR	DESCRIPTION
------	----------	---------	-------------	-------------

NO DONATIONS/EXPENSES

TOTALS:	\$	-	\$	-
---------	----	---	----	---

Osseo Maple Grove Hockey Association Gambling Report to City of Osseo

1. Report for the month of Dec-21

2. Check as appropriate:

 x pulltabs

 x tipboards

3. Gross receipts 333,682

4. Expenses - total 322,281

Expenses itemized:

Compensation	<u>8,089</u>
Prizes	<u>292,986</u>
Pull tab games/taxes	<u>5,301</u>
Supplies/misc/payroll proc./storage	<u>521</u>
Combined receipts	<u>14,340</u>
Cash long/short	<u>168</u>
Rent	<u>875</u>

5. Profits 11,401

6. Distribution of profits (itemized)

OMGHA \$ 100,000

Signed:

Craig Cheatham

This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

Resolution No. 2022-xx**RESOLUTION ACCEPTING DONATION TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donation would be of benefit to the citizens of Osseo; and

WHEREAS, the following has proposed this contribution to the City of Osseo and the donation be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Fire Relief Association	\$53,318.98	Fire Equipment
Osseo Fire Relief Association	\$14,320.00	Fire Equipment
Osseo Fire Relief Association	\$41,611.66	CIP Fire Equipment



Agenda Item: Items pertaining to the 2022 Alley Reconstruction Project

Meeting Date: January 24, 2022

Prepared By: Lee Gustafson, City Engineer

Attachments: Resolution, maps, and preliminary assessment roll

Policy Consideration:

Request to approve the following:

1. Adopt the attached resolution approving plans and specifications and authorizing the advertisement of bids.

Background:

On December 13, 2021, the City Council held the improvement hearing for this project and adopted a resolution ordering the improvements and the preparation of plans and specifications.

The 2022 Alley Reconstruction Project consists of alley improvements throughout the City as listed below. A map illustrating the various project areas is attached.

- The alley surrounded by 3rd Street SE, 4th Avenue SE, 2nd Street SE, and 5th Avenue SE
- The alley surrounded by 3rd Street SE, 5th Avenue SE, 2nd Street SE, and 6th Avenue SE
- The alley surrounded by 5th Street NW, 3rd Avenue NW, 6th Street NW, and 2nd Avenue NW
- The alley surrounded by 5th Street NW, 2nd Avenue NW, 6th Street NW, and 1st Avenue NW
- The alley surrounded by 1st Street NE, 5th Avenue NE, 2nd Street NE, and 6th Avenue NE
- The alley surrounded by 2nd Street NE, 1st Avenue NE, 3rd Street NE, and 3rd Avenue NE
- The alley surrounded by 2nd Street NE, 4th Avenue NE, 3rd Street NE, and 5th Avenue NE
- The alley surrounded by 3rd Street NE, Central Avenue, 4th Street NE, and 1st Avenue NE
- The alley surrounded by 4th Street NE, 4th Avenue NE, 93rd Avenue N (CR 30), and 5th Avenue NE

Alley improvements consist of replacing the existing bituminous or concrete pavement with concrete pavement, minor utility improvements, and driveway and sidewalk repair. For the alley behind Dean's Supermarket, some concrete panels are proposed to be replaced.

Surface Improvements

The proposed surface improvements, with the exception of the alley between Central Avenue and 1st Avenue NE, will consist of the removal of the existing bituminous surfaces and installation of a new 12-foot-wide concrete alley. Full depth removal of the existing pavement will allow the alley to be reconstructed with a 6-inch concrete pavement on top of a 5-inch section of a Class 5 gravel base over an acceptable, compacted subgrade. Since the alley between Central Avenue and 1st Avenue NE is generally in functional condition, proposed improvements include concrete panel replacement on approximately one-third of the alley length.

Utility Improvements

Sanitary sewer televising, and geotechnical evaluation was performed as a part of preparing the feasibility report to help calculate pavement design and recommended utility repairs. The metal culvert at the north end of the alley between 4th Avenue NE and 5th Avenue NE is proposed to be replaced with a concrete culvert.

Minor sanitary sewer improvements are proposed as part of this project, including casting adjustments and chimney seal improvements.

Right of Way

It is expected that the alley improvements can be completed within the existing right-of-way or easement area. Some right-of-way acquisition will likely be needed for the alleys shown in red on the attached map because right-of-way was not established when the alleys were originally constructed. Temporary easements or right of entry from property owners may also be needed for the alley improvements to improve driveway slopes and will be discussed with property owners prior to the start of construction.

Public Involvement

A neighborhood open house for the proposed improvements was conducted on November 4, 2021 and the improvement hearing was held on December 13, 2021. At both meetings, preliminary information was presented regarding the proposed improvements, funding, schedule, and impacts associated with the project. Comment cards were made available to attendees at the neighborhood open house and responses that were received prior to the meeting were included in the feasibility report.

Funding/Financing:

The total project cost is estimated at \$827,442.06 and includes all proposed alley and utility improvements as well as all engineering, legal, financing, and administrative costs. The project estimate is based on projected construction costs for 2022 and includes a 10% contingency and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. Right-of-way acquisition costs are not included as a part of this estimate.

Funding for the 2022 Alley Reconstruction Project will be through assessments to benefitting properties and City street and utility funds. Assessments will be levied to the benefitting properties as outlined in Minnesota Statute 429 and the City's assessment policy, which calls for 80% of the proposed alley improvements to be specially assessed. The remaining 20% of the alley improvements and 100% of the utility costs will be financed by the City.

The concrete panel replacements for the alley between 3rd Street NE and 4th Street NE (behind Dean's Supermarket) are considered maintenance repairs and will not be assessed. As such, 100% of the repair costs will be funded by the City.

The estimated assessment rates are shown in the attached preliminary assessment roll and range from \$4,600 to \$8,000 per parcel. As discussed previously, each alley project will be assessed as an individual project.

If Council approves the attached resolution, the next step for this project is to begin final design. A detailed schedule is included within the feasibility report and is as follows.

Bid Opening March 1, 2022

Assessment Hearing April 11, 2022

Begin Construction May 2022

Previous Action or Discussion:

On December 13, 2021 the City Council held the improvement hearing and adopted a resolution ordering the improvements for this project and the preparation of plans and specifications.

Budget or Other Considerations:

Project will be funded in accordance with the City's special assessment policy for alley reconstruction.

City Goals Met By This Action:

Maintaining city infrastructure.

Options:

The City Council may choose to:

1. Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2022 Alley Reconstruction Project;
2. Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2022 Alley Reconstruction Project with noted changes or as amended;
3. Deny the project;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose Option (1): Adopt the resolution approving the Plans & Specifications and Authorizing the Advertisement for bids for the 2022 Alley Reconstruction Project.

Next Step:

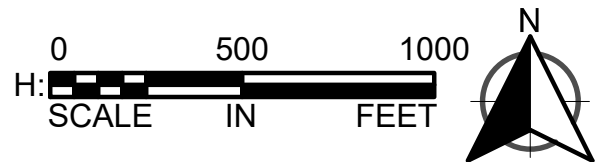
Advertise for bids.

K:\018014-000\Cadd\Exhibits\018014-000 Project Location Map Exhibit.dwg 7/8/2021 3:33:50 PM



LEGEND:

— PROJECT LOCATION



WSB PROJECT NO.:
018014-000



2022 ALLEY RECONSTRUCTION PROJECT
PROJECT LOCATION MAP
CITY OF OSSEO, MN

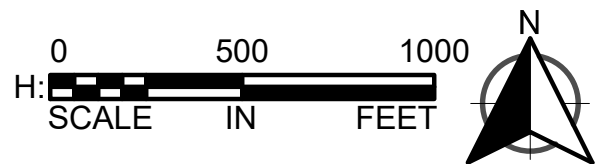


K:\018014-000\Cadd\Exhibits\018014-000 Project Location Map Exhibit.dwg 7/8/2021 3:33:50 PM



LEGEND:

-  PROJECT LOCATION
-  PARCELS W/ ROW CONSTRAINTS



WSB PROJECT NO.:
018014-000

2022 ALLEY RECONSTRUCTION PROJECT

RIGHT-OF-WAY MAP
CITY OF OSSEO, MN



OPINION OF PROBABLE COST

WSB Project: 2022 ALLEY RECONSTRUCTION PROJECT
Project Location: CITY OF OSSEO, MN

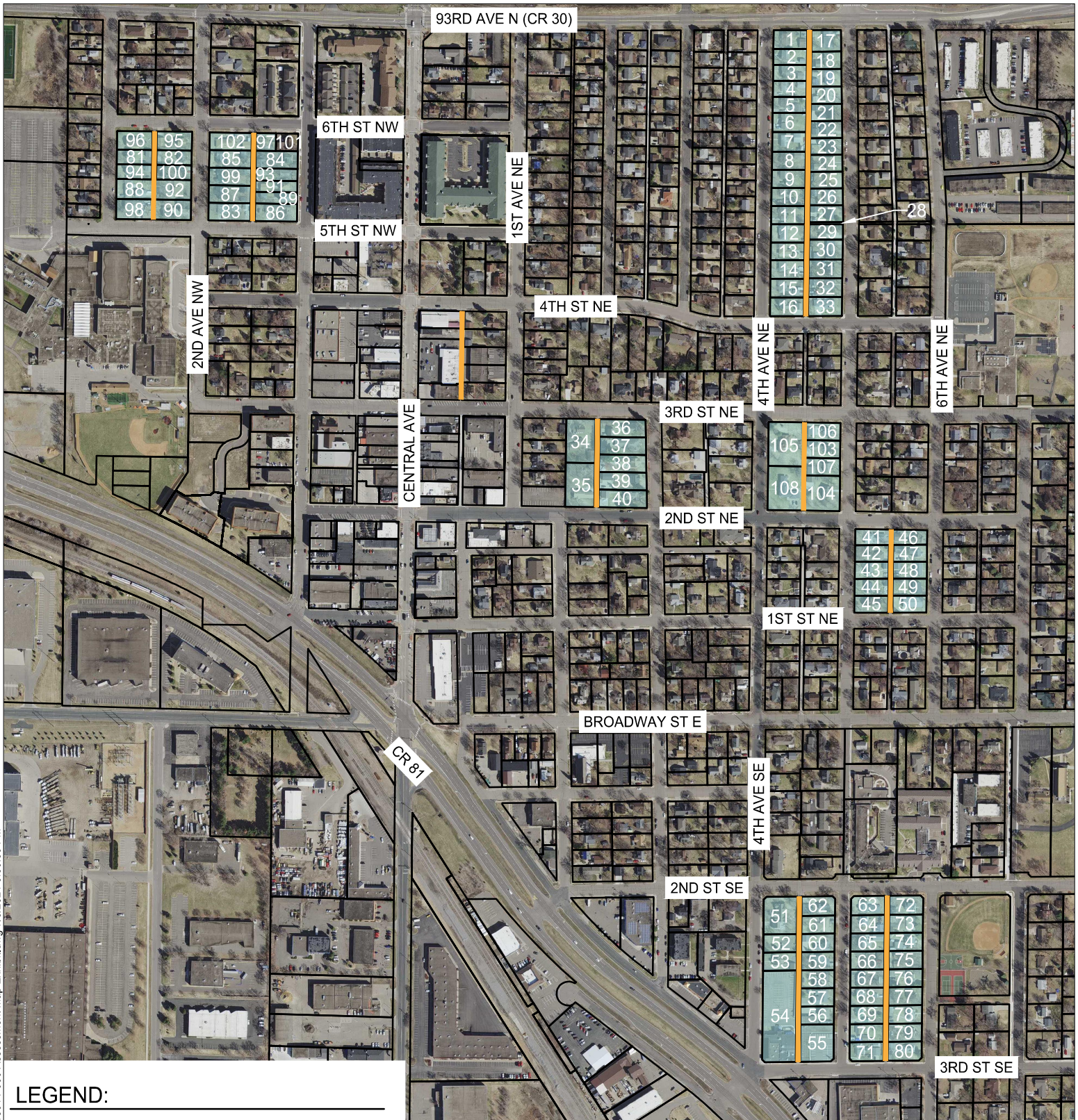
Design By: BPM
Checked By: NNP

WSB Project No: 018014-000

Date: 1/19/2022

Item No.	MnDOT Specification No.	Description	Unit	Estimated Total Quantity	Estimated Unit Price	Estimated Total Cost
A. ALLEY IMPROVEMENTS						
1	2021.501	MOBILIZATION	LS	1	\$ 26,700.00	\$ 26,700.00
2	2101.603	CLEARING AND GRUBBING	LS	1	\$ 116.50	\$ 116.50
3	2104.502	SALVAGE SIGN	EACH	5	\$ 150.00	\$ 750.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	1192	\$ 3.00	\$ 3,576.00
5	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	2402	\$ 2.00	\$ 4,804.00
6	2104.503	REMOVE CURB & GUTTER	L F	224	\$ 5.00	\$ 1,120.00
7	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	503	\$ 6.00	\$ 3,018.00
8	2104.504	REMOVE CONCRETE PAVEMENT	S Y	200	\$ 10.00	\$ 2,000.00
9	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	815	\$ 4.00	\$ 3,260.00
10	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	5757	\$ 4.00	\$ 23,028.00
11	2104.518	REMOVE CONCRETE WALK	S F	505	\$ 6.00	\$ 3,030.00
12	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	1	\$ 7,500.00	\$ 7,500.00
13	2104.618	SALVAGE PAVERS	S F	60	\$ 40.00	\$ 2,400.00
14	2104.618	REMOVE LANDSCAPE ROCK	S F	650	\$ 10.00	\$ 6,500.00
15	2106.507	EXCAVATION - COMMON (P)	C Y	1327	\$ 20.00	\$ 26,540.00
16	2106.507	EXCAVATION - SUBGRADE	C Y	67	\$ 20.00	\$ 1,340.00
17	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	67	\$ 21.00	\$ 1,407.00
18	2112.519	SUBGRADE PREPARATION	RDST	5.9	\$ 100.00	\$ 590.00
19	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	30	\$ 150.00	\$ 4,500.00
20	2123.610	UTILITY CREW	HOURL	15	\$ 150.00	\$ 2,250.00
21	2130.523	WATER	MGAL	85	\$ 40.00	\$ 3,400.00
22	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	771	\$ 15.00	\$ 11,565.00
23	2231.509	BITUMINOUS PATCHING MIXTURE (SPECIAL)	TON	16	\$ 85.00	\$ 1,360.00
24	2301.504	CONCRETE PAVEMENT 6"	S Y	5549	\$ 55.00	\$ 305,195.00
25	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C)4.0" THICK	S Y	896	\$ 71.00	\$ 63,616.00
26	2521.518	4" CONCRETE WALK	S F	1180	\$ 8.00	\$ 9,440.00
27	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	239	\$ 16.00	\$ 3,824.00
28	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	558	\$ 50.00	\$ 27,900.00
29	2540.618	INSTALL PAVERS	S F	60	\$ 40.00	\$ 2,400.00
30	2563.601	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00
31	2564.602	INSTALL SALVAGED SIGN	EACH	5	\$ 50.00	\$ 250.00
32	2572.503	CLEAN ROOT CUTTING	L F	40	\$ 10.00	\$ 400.00
33	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$ 10,000.00	\$ 10,000.00
34	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$ 150.00	\$ 1,200.00
35	2573.503	SILT FENCE; TYPE MS	L F	100	\$ 3.00	\$ 300.00
36	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	100	\$ 3.00	\$ 300.00
37	2574.507	COMMON TOPSOIL BORROW	C Y	76	\$ 40.00	\$ 3,040.00
38	2574.508	FERTILIZER TYPE 3	LB	35	\$ 2.00	\$ 70.00
39	2575.504	SODDING TYPE LAWN	S Y	546	\$ 7.00	\$ 3,822.00
40	2575.523	WATER	MGAL	85	\$ 40.00	\$ 3,400.00
41	2575.523	RAPID STABILIZATION METHOD 3	MGAL	2	\$ 1,200.00	\$ 2,400.00
CONSTRUCTION TOTAL						\$ 588,311.50
CONTINGENCY TOTAL (10%)						\$ 58,831.15
SUBTOTAL						\$ 647,142.65
INDIRECT COST TOTAL (25%)						\$ 161,785.66
TOTAL						\$ 808,928.31
B. DRAINAGE IMPROVEMENTS						
42	2104.502	REMOVE PIPE APRON	EACH	2	\$ 300.00	\$ 600.00
43	2104.502	REMOVE CASTING	EACH	2	\$ 300.00	\$ 600.00
44	2104.503	REMOVE SEWER PIPE (STORM)	L F	30	\$ 20.00	\$ 600.00
45	2501.502	12" RC PIPE APRON	EACH	2	\$ 500.00	\$ 1,000.00
46	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	30	\$ 50.00	\$ 1,500.00
47	2506.502	CASTING ASSEMBLY	EACH	2	\$ 550.00	\$ 1,100.00
CONSTRUCTION TOTAL						\$ 5,400.00
CONTINGENCY TOTAL (10%)						\$ 540.00
SUBTOTAL						\$ 5,940.00
INDIRECT COST TOTAL (25%)						\$ 1,485.00
TOTAL						\$ 7,425.00
C. SANITARY SEWER IMPROVEMENTS						
48	2104.602	REMOVE CASTING (SANITARY)	EACH	7	\$ 300.00	\$ 2,100.00
49	2506.602	CHIMNEY SEAL	EACH	7	\$ 300.00	\$ 2,100.00
50	2506.602	CASTING ASSEMBLY (SANITARY)	EACH	7	\$ 550.00	\$ 3,850.00
CONSTRUCTION TOTAL						\$ 8,050.00
CONTINGENCY TOTAL (10%)						\$ 805.00
SUBTOTAL						\$ 8,855.00
INDIRECT COST TOTAL (25%)						\$ 2,213.75
TOTAL						\$ 11,068.75
GRAND TOTAL						\$ 827,422.06

K:\018014-000\Cad\Exhibits\018014-000 Assessment Map Exhibit.dwg 7/8/2021 3:30:39 PM



WSB PROJECT NO.:
018014-000

2022 ALLEY RECONSTRUCTION PROJECT
ASSESSMENT MAP
CITY OF OSSEO, MN



CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
<i>Complete Reconstruction Residential Single-Family Per Unit Assessment:</i>	\$5,220.00
<i>Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:</i>	\$78.00

MAP ID	PID	FEE OWNER	FEE OWNER ADDRESS	CITY/STATE/ZIP	PROPERTY ADDRESS	USE DESCRIPTION	UNITS	UNIT ASSESSMENT RATE	FRONT FOOTAGE (LF)	FOOTAGE ASSESSMENT RATE	PROPOSED ASSESSMENT
1	1811921210003	DONALD A & LEAH M JOHNSON	640 4TH AVE N E	OSSEO MN 55369	640 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
2	1811921210004	J KLOBUCAR ETAL	1478 312TH LANE NE	CAMBRIDGE MN 55008	632 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
3	1811921210005	RICHARD L MCGLYNN ETAL	624 4TH AVE N E	OSSEO MN 55369	624 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
4	1811921210006	OLEG GRYSYNA	616 4TH AVE NE	OSSEO MN 55369	616 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
5	1811921210007	ZACHARY SMETANA	608 4TH AVE N E	OSSEO MN 55369	608 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
6	1811921210008	JAMES R SCHROEDER	7402 LAMBERT AVE NE	OTSEGO MN 55301	600 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
7	1811921210009	TODD JOHNSON	5225 E TWIN LAKE BLVD	BROOKLYN CENTER MN 55429	540 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
8	1811921210010	T A & J A BURKSTRAND	532 4TH AVE N E	OSSEO MN 55369	532 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
9	1811921210011	CASSANDRA LARSON	524 4TH AVE NE	OSSEO MN 55369	524 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
10	1811921210012	TIMOTHY R GORHAM	516 4TH AVE N E	OSSEO MN 55369	516 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
11	1811921210013	R C TAYLOR & N J TAYLOR	508 4TH AVE N E	OSSEO MN 55369	508 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
12	1811921210064	HALEY J KUBISTA	432 4TH AVE N E	OSSEO MN 55369	432 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
13	1811921210063	K ROBINSON & K ROBINSON	424 4TH AVE N E	OSSEO MN 55369	424 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
14	1811921210062	MARK A BLASKOWSKI	416 4TH AVE N E	OSSEO MN 55369	416 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
15	1811921210061	MARK R JOHNSON	408 4TH AVE N E	OSSEO MN 55369	408 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
16	1811921210060	T B HOOD & E M HOOD	400 4TH AVE N E	OSSEO MN 55369	400 4TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
17	1811921210014	MATTHEW T & NAOMI J WILLS	641 5TH AVE N E	OSSEO MN 55369	641 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
18	1811921210015	D HASBARGEN & MIKOLAI TRES	633 5TH AVE N E	OSSEO MN 55369	633 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
19	1811921210016	P J STANTON & C A STANTON	625 5TH AVE N E	OSSEO MN 55369	625 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
20	1811921210017	T W KNAPP & P A KNAPP	617 5TH AVE N E	OSSEO MN 55369	617 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
21	1811921210018	MARK STEVEN KRIEG	609 5TH AVE N E	OSSEO MN 55369	609 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
22	1811921210019	RESI SFR SUB LLC, C/O HAVENBROOK HOMES	3505 KOGER BLVD STE 400	DULUTH GA 30096	601 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
23	1811921210020	M COCHRAN DOMBEN & T DOMBEN	533 5TH AVE NE	OSSEO MN 55369	533 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
24	1811921210021	D J SCHACK & B L SCHACK	525 5TH AVE N E	OSSEO MN 55369	525 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
25	1811921210022	LAINE S & NANCY GEBHARDT	517 5TH AVE N E	OSSEO MN 55369	517 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
26	1811921210023	KRISTI KOTHADE	509 5TH AVE NE	OSSEO MN 55369	509 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
27	1811921210024	A J OLIVER & M M OLIVER	501 5TH AVE N E	OSSEO MN 55369	501 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
28	1811921210036	CITY OF OSSEO	415 CENTRAL AVENUE	OSSEO, MN 55369	88 ADDRESS UNASSIGNED	VACANT LAND - RESIDENTIAL					
29	1811921210055	CATHERINE M SOBRASKE	429 5TH AVE N E	OSSEO MN 55369	429 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
30	1811921210056	M MUELLER & A MUELLER	423 5TH AVE N E	OSSEO MN 55369	423 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
31	1811921210057	M F & M D LANGSTON TRUSTEES	417 5TH AVE N E	OSSEO MN 55369	417 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
32	1811921210058	LENNY FROLOV REV TRUST	9102 OLIVE LA N	MAPLE GROVE MN 55311	407 5TH AVE N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
33	1811921210059	MILO E DAHN & MARY K DWINELL	417 4TH ST N E	OSSEO MN 55369	417 4TH ST N E	RESIDENTIAL	1	\$5,220.00			\$5,220.00
TOTAL - PRELIMINARY PROJECT ASSESSMENT.											\$167,040.00

CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$7,010.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$74.00

[illegible]

CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$5,140.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$82.00

[illegible]

<p align="center">CITY OF OSSEO 2022 ALLEY RECONSTRUCTION PROJECT PRELIMINARY ASSESSMENT ROLL</p>									
---	--	--	--	--	--	--	--	--	--

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$6,040.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$80.00

[illegible]

**CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL**

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$5,560.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$81.00

[illegible]

**CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL**

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$5,050.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$74.00

[illegible]

CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL

Date: 11/15/2021
WSB Project No.: 018014-000

	<u>Rate</u>
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$4,590.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$73.00

[illegible]

CITY OF OSSEO
2022 ALLEY RECONSTRUCTION PROJECT
PRELIMINARY ASSESSMENT ROLL

Date: 11/15/2021
WSB Project No.: 018014-000

	Rate
Complete Reconstruction Residential Single-Family Per Unit Assessment:	\$8,050.00
Complete Reconstruction Institutional/Commercial/Industrial/Multi-Family Front Foot Assessment:	\$105.00

[illegible]

Resolution No. 2022-xx

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE
ADVERTISEMENT FOR BIDS FOR THE 2022 ALLEY RECONSTRUCTION PROJECT**

WHEREAS, pursuant to motion passed by the City Council on April 12, 2021, the City Engineer was directed to prepare a Feasibility Report for the 2022 Alley Reconstruction Project, and

WHEREAS, such feasibility report was received and approved by the City Council at the November 22, 2021, Council meeting, and

WHEREAS, pursuant to City Council authorization on December 13, 2021, the City Engineer has prepared plans and specifications for the 2022 Alley Reconstruction Project and has presented such plans and specifications to the council for approval.

NOW, THEREFORE BE IT RESOLVED, by the City Council of Osseo, Minnesota:

1. The plans and specifications, copies of which are on file at City Hall, are hereby accepted upon recommendation of the City Engineer.
2. The City Clerk shall prepare and cause to be inserted in the official paper and in Finance and Commerce an advertisement for bids for the making of such improvements under such approved plans and specs. The advertisement shall specify the work to be done and shall state that bids will be received on-line through QuestCDN vBid™ until Tuesday, March 1, 2022, at 1:00 PM Central Standard Time. Immediately following expiration of the time for receiving bids, representatives of the City of Osseo will publicly view bids at an online bid opening meeting. Information for participating in this bid viewing meeting will be contained in the bid advertisement. No bids will be considered unless sealed and filed as set forth in the instructions to bidders in compliance with the requirements of electronic bidding and accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the clerk for 5% of the amount of such bid.

2022 Fee Schedule

CITY OF OSSEO FEE SCHEDULE

AMENDED

Phone 763-425-2624
effective 1/25/2022

Administration	Fee	Fee Notes
Address Label List	\$25	
Audio Tape Copy	\$25	
Audit Book Copy	\$25	
Brick Paver - Large	\$100	
Small	\$50	
CD Copy	\$25	
City Code (Ordinances) Photocopy	\$25	
Community Center Rental		
Weekdays, per room	\$30	Osseo residents & businesses, up to four hours
Weekdays, per room	\$75	non-residents & businesses, up to four hours
Weekends, must rent both rooms	\$90	Osseo residents & businesses, up to six hours
Weekends, must rent both rooms	\$200	non-residents & businesses, up to six hours
	50% off	tax exempt non-profit organizations, must be registered
Copies - single-sided black & white - up to 10	free	or, up to 6 double-sided, or 2 color or oversized
11-100	\$0.25	each
Copies over 100	**	**actual cost (staff time @ \$20/hr)
Double-sided black & white	\$0.40	each, for more than 6
Color or pictures	\$1.00	each, for more than 2
Electronic Data up to 20 minutes	free	
Electronic Data over 20 minutes	**	**actual cost (staff time @ \$20/hr)
Digital Photo/DVD/VHS Copy	\$25	each photo or tape
Franchise Fees Electric		2% per month
Gas		2% per month
Gateway Sign Message Application	\$100	per slide, per week
Garbage/Recycling/Yard Waste Collection	per contract	residential only
Late Fees	10%	per month
Mailing Costs of Copies/Reports	at cost	
NSF Check	\$30	
Notary Services	N/C	
Special Assessment Search	\$20	per PID
Special Events		
Permit Application Fee	\$50	non-refundable
Special Services (see hourly rates for each dept)		**actual cost for staff time / deposit refundable, if not used
Staff Time - Administration		
City Staff -- Professional	\$75/hour	
City Staff -- Administrative Support	\$50/hour	

Building - Commercial	Fee	Fee Notes
Building Permit Fee	valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Building Without Permit	double fee	double cost of permit fee amount
Demolition - Commercial or Industrial	\$251	+ \$5,000 deposit (includes state surcharge)
Electrical		See Exhibit A
Fire Alarm Systems	valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Mechanical	valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Moved Building	valuation	2003 Fee Schedule *
Plumbing	valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Building - Residential	Fee	Fee Notes
Accessory Structure (<= 200 sq ft)	\$50	zoning permit + anchoring inspection
Accessory Structure (> 200 sq ft)	valuation	2003 Fee Schedule *
Backflow Preventer - Irrigation	\$51	includes state surcharge

2022 Fee Schedule

Building Permit Fee	valuation	2003 Fee Schedule *
Building - Residential (continued)	Fee	Fee Notes
Plan Review		65% plan review fee
Building Without Permit	double fee	double cost of permit
Demolition (Garage or Shed)	\$76	+ \$1,000 deposit (includes state surcharge)
Demolition (House)	\$151	+ \$1,000 deposit (includes state surcharge)
Electrical		See Exhibit A
Fence (<= 6 ft)	\$25	zoning permit
Fence (> 6 ft)	valuation	2003 Fee Schedule *
Fireplace Construction	valuation	2003 Fee Schedule *
Fireplace Insert	\$101	includes state surcharge
Moved House In	valuation	2003 Fee Schedule *
Mechanical - (per unit cost) Furnace, A/C, etc.	\$76	includes state surcharge; needs separate electrical permit
Mechanical - Ductwork, Gas Piping	\$76	includes state surcharge
Alterations, Miscellaneous		
Plumbing (1-5 fixtures)	\$76	includes state surcharge
Each Additional	\$5	
Replace Windows	\$76	includes state surcharge
Re-roof	\$101	includes state surcharge
Re-side	\$101	includes state surcharge; needs separate electrical permit
Re-side Stucco	\$126	includes state surcharge
Underground Tank Removal	\$101	includes state surcharge
Water Heater	\$76	includes state surcharge
Water Softener	\$51	includes state surcharge
<i>All other fees not covered by this fee schedule minimum \$50 or valuation, whichever is greater</i>		

Business Licenses	Fee	Fee Notes
Amusement Machines	\$15	per machine per year
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
License Fee	\$15	per location per year
Liquor		
Consumption & Display	\$300	state fee may also apply, annual renewal on March 31
Consumption & Display one day	\$50	
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial) *valid CUP for property also needed
Off Sale		
Beer 3.2 Off Sale	\$50	annual renewal on July 1
Brew Pub Off Sale	\$200	state fee may also apply, annual renewal on July 1
Brewer Off Sale	\$200	state fee may also apply, annual renewal on July 1
Intoxicating Off Sale	\$240	annual renewal on July 1
Microdistillery Off Sale	\$200	annual renewal on July 1
Wine Temporary Off Sale	\$50/day	
On Sale		
Beer 3.2 On Sale	\$300	annual renewal on July 1
Beer 3.2 On Sale Temporary	\$50/day	
Brew Pub On Sale	\$600	state fee may also apply, annual renewal on July 1
Brewer Temporary On Sale	\$50/day	
Brewer Taproom	\$600	state fee may also apply, annual renewal on July 1
Club	depends on membership	annual renewal on July 1
Culinary Class Limited	\$300	annual renewal on July 1
Intoxicating On Sale	\$6,000	annual renewal on July 1
Microdistillery Cocktail Room	\$600	state fee may also apply, annual renewal on July 1
Microdistillery Temporary On Sale	\$50/day	
Sunday On Sale	\$200	annual renewal on July 1
Temporary Intoxicating On Sale	\$50/day	
Wine On Sale	\$650	annual renewal on July 1
Pawnbrokers License	\$250	initial fee

2022 Fee Schedule

Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
License Fee	\$12,000	annual fee
Business Licenses (continued)		
	Fee	Fee Notes
Peddlers Permits		
Registration	\$15	criminal background check
Solicitors	registration only	per calendar year
Peddlers & Transient Merchant License (in	\$15	1 day
	\$25	7 days
	\$50	30 days
	\$150	365 days
Sexually-Oriented Business License	\$5,000	annual fee
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
Tobacco License	\$250	annual renewal on July 1
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)

	Fee	Fee Notes
Parks		
Bandshell Use in Boerboom Park	N/C	Osseo residents and businesses, up to one hour
	\$30	Osseo residents and businesses, one to four hours
	\$50	non-residents & businesses, up to four hours
	50% off	tax exempt non-profit organizations, must be registered
Picnic Shelter Use in Sipe Park	\$30	Osseo residents and businesses, up to four hours
	\$50	non-residents & businesses, up to four hours
	\$25	per additional garbage can requested
	50% off	tax exempt non-profit organizations, must be registered
Sipe Park Ballfield Use	N/C	must register with Public Works at 763-425-5741

	Fee	Fee Notes
Planning & Zoning		
Appeal Administrative Decision ***	\$150	
Comprehensive Plan Copy	\$25	
Comprehensive Plan Amendment ***	\$500	
Conditional Use Permits ***	\$500	
Conditional Use Permit Amendment **	\$250	
Recording of Documents by City	\$75 + recording costs	recording costs established by Hennepin County; vary by document number & type
Grading/Fill/Excavation Permit		
< = 50 cubic yards	\$50	
51-100 cubic yards	\$100	
Above 100 cubic yards	\$200	
Above 1,000 cubic yards	\$500	Council approval needed if not part of development approval
Grading Permit Review	\$100	
Minor Subdivision or Lot Combination ***	\$500	

2022 Fee Schedule

Planning & Zoning <i>(continued)</i>	Fee	Fee Notes
Park Dedication Fees		
Residential	\$500	per unit or acre, whichever is greatest (acreage rounded up to next whole acre)
Commercial/Industrial	\$500	per building, acre, or 10,000 SF floor area, whichever is greatest (acreage rounded up to next whole acre & SF rounded up to next higher 10,000 SF)
Planned Unit Development ***	\$1,000	
Planned Unit Development Amendment	\$250	
Plat Review	\$500	
Rezoning Application ***	\$500	
Site or Building Plan Review ***	\$500	
Vacation of Property***	\$500	
Variances ***	\$500	
Zoning Verification Letter	\$20	

*** Denotes developer and/or third party responsibility for City accrued expenses - staff & legal time, printing, mailing, etc.

Public Safety	Fee	Fee Notes
Administrative Fine Ordinance Violations		
Code 70.31-Traffic	\$60	
Code 71.01(A)-Parking	\$20	
Code 71.01(B)-Parking	\$20	
Code 71.01(C)-Parking	\$20	
Code 71.02(A)-Parking	\$20	
Code 71.03(A)-Parking	\$20	
Code 71.04-Parking	\$20	
Code 71.06-Parking	\$20	
Code 71.07(A)-Parking	\$20	
Code 71.07(B)-Parking	\$20	
Code 93.16(F)-Criminal	\$40	
Code 93.16(H)-Criminal	\$40	
Code 93.18(F)-Criminal	\$40	
Code 93.18(T)-Criminal	\$40	
Code 93.19(B)(1)-Criminal	\$40	
Code 93.20(A)-Criminal	\$40	
Code 94.31(A)-Criminal	\$40	
Code 94.31(B)-Criminal	\$40	
Code 94.45-Criminal	\$40	
CD Copy	\$25	
Copies - Single-sided	\$0.25	
Doubled-sided	\$0.40	
Oversized	\$1	
Color or Pictures	\$1	
Digital Photo/DVD/VHS Copy	\$25	each photo or tape
Dog, Dangerous Dog License	\$50	annual registration fee
Dog Impound Fees (1st Pickup-Calendar Year)	\$50	+ boarding fees
2nd Pickup	\$75	+ boarding fees
3rd Pickup or more	\$100	+ boarding fees
		<i>fees are doubled if dangerous dog is unlicensed</i>
Fingerprinting	\$25	per card (Osseo residents & businesses free)
Fire False Alarm (1st in Calendar Year)	N/C	
2nd	N/C	
3rd or more	\$200	
Fire Safety Inspections (commercial)		
Initial Safety Inspection & 1st Follow-up	N/C	
2nd	\$100	each
3rd	\$150	each
4th or more	\$200	each

2022 Fee Schedule

School (Public) Initial Insp & 2 Follow-ups	\$0.01	per building SF
Public Safety (continued)	Fee	Fee Notes
3rd or more	\$0.01	per building SF
School (Charter) Initial Insp & 2 Follow-ups	\$100	each
3rd or more	\$50	each
Commercial Hood Cleaning	\$50	annual permit
Golf (Motorized) Cart	\$25	
Liquor Administrative Penalty - 1st Violation	\$500	within 3 year period
2nd Violation	\$1,000	within 3 year period
3rd or more Violations	\$2,000	within 3 year period
Police False Alarm - 1st, 2nd, 3rd	\$0	no charge
4th-10th	\$50	each
11th-15th	\$100	each
16th or more	\$150	each
Seized/Impounded Property Fees	\$20	per day
Seized Vehicle/Forfeiture Administrative Fee	\$500	
2nd	\$750	within 2 year period
3rd or more	\$1,000	within 2 year period
Minors	\$50	+ referral to dependency counseling; if no fine, community service
Providers & Other Individuals	\$50	
Staff Time/Police Services Time		1.5 times top officer pay + benefits per hour per officer
Towing		actual cost incurred by towing agency
Vehicle Impound Release Fee	\$10	

Public Works	Fee	Fee Notes
Boulevard Feature Permit	\$25	one-time fee due at issuance of new permit
Equipment Charge	\$63	bucket truck per 1/2 hour (minimum charge 1/2 hr)
	\$50	dump truck per 1/2 hour (minimum charge 1/2 hr)
	\$75	pay loader per 1/2 hour (minimum charge 1/2 hr)
	\$38	skid loader per 1/2 hour (minimum charge 1/2 hr)
Re-inspection	\$50	
Right-of-Way Permit	\$75	administration & inspection
Aerial (per 100 linear feet)	\$15	
Directional Bore (per 100 feet)	\$100	+ \$5,000 bond, cashier's check, or letter of credit req'd
Hole in Boulevard	\$75	+ \$5,000 bond, cashier's check, or letter of credit req'd
Street Excavation (per hole)	\$100	+ \$10,000 bond, cashier's check, or letter of credit req'd
Trench (per 100 linear feet)	\$100	+ \$5,000 bond, cashier's check, or letter of credit req'd
ROW Obstruction (no excavation)	N/C	day 1
Days 2-7	\$15	per day
Days 8+	\$30	per day
Staff Time - Public Works Director	\$75	per hour
Maintenance	\$50	per hour
Small Cell Wireless Facility Rent	\$175/yr	\$150/year rent + \$25/year maintenance fee

2022 Fee Schedule

Public Works (continued)	Fee	Fee Notes
Small Cell Wireless Electricity (<=100 watts)	\$73	per node/year; per State Statute
Small Cell Wireless Electricity (>100 watts)	\$182	per node/year; per State Statute
Work without Required Permit	double fee	double cost of permit fee amount

Rental Housing Licensing (Annual)	Fee	Fee Notes
Initial Fee for Single Family, Double Bungalow, Triplex, Townhome, Condo	\$150	per unit
Annual Re-inspection Fees		
1-2 inspections	\$150	
3 inspections	\$200	
4 inspections	\$300	
5 inspections	\$500	
6+ inspections	\$1,000	
Small Apartments (2-9 units)	\$225	
Large Apartments (10+ units)	\$25	per unit
Apartment Re-inspection Fee	\$100	per inspection
1-15 Days Late Fee for All Licenses	50%	of license fee
16+ Days Late Fee for All Licenses	100%	of license fee
Point of Conversion Fee	\$750	

Signs	Fee	Fee Notes
Class A & B Signs**	\$75 + \$0.50/sq ft	** may require building inspector approval + plan review per 2003 Fee Schedule
Class C "Dynamic, Temporary" Signs	\$50	7 day period; 3-year maximum

Utility Fees	Fee	Fee Notes
Delinquent Bills - County Certification	\$30+	admin fee per PID + interest
Overdue/Unpaid Bills		cost + 10% per quarter
Private Hydrants		
Flushing	\$40	per hydrant
Sewer Usage Charge (quarterly)	\$53.31 \$55.44+	base of \$55.44 + \$10.26 \$10.67/1000 gallons above 15,000
Snow Removal	\$60+	\$60 per hour/\$120 minimum
Storm Water Charge (quarterly)	\$38.10 \$40.86	per Residential Equivalency Factor
Temporary Hydrant Meters		
Construction (per month)	\$50	
Construction (Deposit)	\$1,000	
Damaged Hydrant		at cost
Damaged Water Main		at cost
Water Usage Charge (quarterly)		
RESIDENTIAL flat rate minimum		*includes 8,000 gallons for single family dwellings
up to 1" meter (includes 8,000 gal for SFD)	\$20.95 \$21.84	*
1.5" meter (includes 8,000 gal for SFD)	\$31.43 \$32.76	*
2" meter (includes 8,000 gal for SFD)	\$41.90 \$43.68	*
3" meter (includes 8,000 gal for SFD)	\$104.75 \$109.2	*
4" meter or larger (includes 8,000 gal for SFD)	\$419 \$436.81	*
RESIDENTIAL Tier 1 (8,001-16,000 gal)	\$4.19 \$4.37	per 1,000 gallons
Tier 2 (16,001-24,000 gal)	\$5.24 \$5.46	per 1,000 gallons
Tier 3 (over 24,000 gal)	\$6.55 \$6.83	per 1,000 gallons
MULTI FAMILY all usage	\$4.45 \$4.64	per 1,000 gallons
COMMERCIAL Tier 1 (up to 50,000 gal)	\$4.19 \$4.37	per 1,000 gallons
Tier 2 (50,001-100,000 gal)	\$4.82 \$5.02	per 1,000 gallons
Tier 3 (100,001-125,000 gal)	\$5.54 \$5.78	per 1,000 gallons
Tier 4 (over 125,000 gal)	\$6.37 \$6.64	per 1,000 gallons
IRRIGATION all usage	\$6.55 \$6.83	per 1,000 gallons
BULK WATER SALES all usage	\$6.55 \$6.83	per 1,000 gallons
Utility Customer List	\$25	

2022 Fee Schedule

Utility Trunk Charges	Fee	Fee Notes
Inflow & Infiltration Violation	\$500	per quarter
Sanitary Sewer Non-Compliance	\$100	per month
Sewer Access Charge (SAC)		
MCES (Met Council)	\$2,485	per unit
City Residential	\$475	per residential unit
City Commercial/Industrial	\$2,100	per MCES SAC unit
Sewer Connection Permits		
Permit/Inspection Fee Residential	\$50	
Permit/Inspection Fee Commercial/Ind		2% of contract value
Disconnect/Shut-off	\$50	
Excavation	\$100	+ \$10,000 bond, cashier's check, or letter of credit
Re-connect after Shutoff	\$100	
Repair	\$75	
Storm Water Permit		
Permit/Inspection Fee		2% of contract value
Excavation	\$100	+ \$10,000 bond, cashier's check, or letter of credit
Repair	\$75	
Water Access Charge (WAC)		
Residential	\$1,260	per unit
Commercial & Industrial	\$5,600	per connection
Churches	\$2,800	
Parks	\$700	
Water Connection Permits		
Permit/Inspection Fee Residential	\$50	
Permit/Inspection Fee Commercial/ Industrial		2% of contract value
Disconnect/Shut-off	\$50	
New Water Line/upgrade 1"	\$25	
New Water Line/upgrade over 1"	\$35	
New Water Line/upgrade 6"	\$200	
Repair	\$75	
Hydrant Use		same as water usage charge (see Utility Fees)
Re-connect after Shutoff	\$100	
Water Meter		10% over cost



City of Osseo City Council Meeting Item

Agenda Item: Approve Request for Proposal for City Solid Waste Collection Services

Meeting Date: January 24, 2022

Prepared by: Riley Grams, City Administrator

Attachments: Draft RFP for City Solid Waste Collection Services

Policy Consideration:

Consider approving the attached draft RFP for City solid waste collection services.

Background:

The existing contract with Randy's Sanitation for City solid waste collection services is set to expire April 30, 2022. As these, and other, contracts are set to expire, the City has gone out for RFPs to collect proposals for services. The Council Risk Management Committee, along with City Attorney Mary Tietjen, reviewed the attached draft RFP.

One question that routinely comes up when we review garbage collection services is whether City Staff should assist the garbage contractor with collection of delinquent bills through property assessments. Osseo appears to be one of very few cities who currently offer this option. It gives the contractor piece of mind knowing that they will be paid, one way or another, for their services. However, this option does require some Staff time. Should the City be involved with helping the Contractor collect delinquent garbage bills through assessing properties? Here is an excerpt from the RFP on that item:

Delinquent Accounts. The Contractor shall be responsible for collection of customer accounts. The Contractor shall make reasonable efforts to collect payments past due. Phone calls and other communications about such bad debt shall be carefully logged and documented by the Contractor. Delinquent accounts shall be defined as those residents who have not paid and are over three months past due. The Contractor may impose their own reasonable administrative service fee of delinquent accounts over three months past due provided that adequate written notice has first been provided to the resident with copies retained in the Contractor's files. All such written notice of delinquent accounts shall be sent both to the owner of the property and, if rental property, to the tenant and/or refuse account holder.

The Contractor may request bad debt collection support from the City for delinquent accounts over three months past due. The City shall establish its own procedures for processing and administration of such request from the Contractor to collect bad debt via the City's powers available for collection of special service fees.

The Council should consider and approve a draft RFP for solid waste collection services on Monday night, so that we can maintain the following schedule:

January 24: RFP approved by Council action

January 25: RFP posted

March 18: Last day to receive RFPs at City Hall

March 21-25: Staff and Risk Management Committee review proposals, selects top candidate

April 11: Council approves new contract

April 25: Fall back date for Council to approve new contract

May 1: New contract goes into effect

City Goals Met By This Action:

Promote a healthy and high-quality standard of living

Options:

The City Council may choose to:

1. Approve the RFP for City Solid Waste Collection Services as presented;
2. Approve the RFP for City Solid Waste Collection Services, with noted changes/as amended;
3. Deny approval of the RFP for City Solid Waste Collection Services;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the RFP for City Solid Waste Collection Services as presented.

Next Step:

If the RFP is approved, Staff will finalize the document and submit it for publication and posting.



City of Osseo

415 Central Ave
Osseo, MN 55369-1195
P 763.425.2624 F 763.425.1111
www.DiscoverOsseo.com

Request for Proposals

**REFUSE, RECYCLING, YARD WASTE & ORGANIC
WASTE COLLECTION SERVICES**

**City of Osseo
415 Central Avenue
Osseo, MN 55369
www.DiscoverOsseo.com**

**Effective
May 1, 2022, to April 30, 2027**

TABLE OF CONTENTS

Introduction	4
General Description of Service.....	4
Term of Contract.....	5
Definition of Terms	5
Refuse Collection Service	8
Recyclable Collection Service.....	9
Yard Waste Collection Service	9
Organic Waste Collection Service	10
Spring Clean-Up Day	11
Service Schedule	11
Contractor Collection Equipment & Personnel	12
Contractor Collection Personnel	13
Contractor Customer Service	14
Emergency or Disaster Services	15
Reporting Requirements	15
Payments, Penalties & Billing for Services.....	16
Liability Insurance	16
Worker's Compensation Insurance	17
Performance of Contract	17
Indemnification	17
Termination.....	18
Financial Guarantee	18
Non-Discriminatory Practices	18

Successors & Assigns	18
Whole Contract.....	18
Dispute Resolution.....	18
Public Information & Education.....	18
Attachment A – Charges for Additional Items	19
Attachment B – Statement of Contractor Qualifications	20
Attachment C – Proposal Form	23
Proposal Content Checklist.....	25
Signature Page.....	26
Notice of RFP	27

REQUEST FOR PROPOSAL**REFUSE, RECYCLING, YARD WASTE & ORGANIC WASTE COLLECTION SERVICES**

The City of Osseo is requesting proposals for the City's refuse, recyclable materials, yard waste, and organic waste collection services. Any questions regarding the proposal should be directed to Public Works Director Nick Waldbillig at (763) 238-8640 or nwaldbillig@ci.osseo.mn.us.

Request for Proposals must be submitted to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369, no later than 11:00 a.m., March 18, 2022.

INTRODUCTION

This Request for Proposal (RFP) defines the service standards, specifications, and proposal requirements of an organized collection system of refuse, recycling, yard waste, and organic waste for the City of Osseo, County of Hennepin, Minnesota. The City seeks to enter a contract with a company that has the resources and ability to provide collection services for the City. All solid waste management activities in Osseo must be consistent with Hennepin County's solid waste management plans and specifications.

The City encourages Proposers to submit their best proposal possible. The requirements within this RFP may be altered by Proposers if proposals explicitly describe the change, rationale, and price implications. The services shall begin on or as close to May 1, 2022, as possible, and terminate at the will of the City on or by April 30, 2027.

The RFP does not obligate the City to accept a proposal. The City reserves the right to cancel this solicitation if it is in the City's best interest. The City reserves the right to reject any or all proposals or parts of proposals, or to accept part or all the proposals based on consideration other than the lowest cost.

All collection services are from dwelling units as described elsewhere in this document at both curbside and alley locations.

The total number of residential dwelling units as of January 1, 2022, is approximately 650.

A. GENERAL DESCRIPTION OF SERVICE

1. The Contractor shall supply all equipment, labor, containers, and materials necessary to complete collection, hauling, and disposal of all refuse/garbage/rubbish, recyclable materials, yard waste, and organics from all residential properties consisting of three or fewer dwelling units.
2. Refuse: All refuse shall be collected from City dwelling units and all City-owned sites including but not limited to City Hall, Fire Station, Community Center, Police Department, Public Works Department, City parks, and City receptacles along the Central Business District. The City requests new, or like new, containers for refuse purposes.
3. Recyclable Materials: Separate collection of all recyclable materials shall be collected as part of the weekly or biweekly pick-up. The City requires that recyclable materials be in containers provided by the Contractor for such recycling collection. The City requests new, or like new, containers for recycling purposes. Single sort recycling is the preferred method.

4. Yard Waste: Separate collection of leaves and grass clipping materials and other yard waste shall be collected as part of the weekly pick-up. The City requires that yard waste be bagged separately from other household refuse material in compostable bags, or in a privately-owned and labeled container or Contractor provided container for such purpose.
5. Organic Waste: Includes collection of organic materials, including all food, food-soiled paper, certified compostable products, and other compostable household items as identified by the Hennepin County Organics Recycling Guide.

B. TERMS OF CONTRACT

1. The City is seeking a proposal for contract that is five (5) years in duration, commencing May 1, 2022.
2. The City and Contractor may agree to extend the term of Contract for an unspecified period of time beyond the original termination date, upon such terms and conditions as the parties shall mutually agree.
3. The City may terminate the Contract on 30 days written notice to Contractor for any reason as deemed by the City. The City reserves the unqualified right to make such determination.
4. The Contract shall terminate, and neither party nor the officers of the City shall be liable for further performance after the termination, if the Contract becomes invalid due to any present or future law other than an ordinance of the City.

C. DEFINITION OF TERMS

1. City. Means the City of Osseo, Minnesota.
2. Collection Service. Collection Service is the process in collection and transportation of refuse, recyclables, yard waste, and organics in the City at residential dwelling units and Community Wastes within the corporate limits of the City and the transportation to a sanitary landfill, transfer station, or other Hennepin County designated facility.
3. Community Wastes. The refuse, recycling, yard waste, and organics of the City of Osseo. This means City-owned sites including, but not limited to City Hall, City Parks, City receptacles in the Central Business District, Community Center, Fire Station, Police Department, Public Works Department and any other City owned property.
4. Contract. The legal agreement executed between the City and the Contractor. The Contract shall include, but not be limited to, this RFP document, RFP addenda, the successful proposal, and any written clarifications or modifications that would become part of the final Contract.
5. Contractor. The party or parties contracting to perform the work to be done under these specifications or to the legal representative of such party or parties. Contractor is the same thing as the Proposer.

6. Day-Certain Collection. Day-Certain Collection is a City approved plan for regular collection service by an established day-certain schedule. This schedule requires that a route shall be collected on the same day of each week and is based on a five (5) day, Monday through Friday, work week. The only exceptions to the "day-certain" plan shall be during those weeks in which legal holidays, recognized in this Contract, occur, or are observed. The preferred day in Osseo is Tuesday.
7. Dwelling Unit. A residential dwelling unit is a detached dwelling with a kitchen in buildings up to three units per structure. For the purposes of this document, duplexes and triplexes shall be included as dwelling units.
8. Disposal. Any Municipal Solid Waste (MSW) managed under this Contract must be in accordance with State Statutes 473.848 and 115A.471.
9. Electronic Waste. Defined in Minnesota Statutes and covers such items as television and computer monitors, computers, computer peripheral devices/printers/modems, fax machines, DVD players, video cassette records, other video playing devices, other small appliances with an electric cord, etc.
10. Garbage. Waste materials that cannot be recycled or composted, and include materials such as animal waste, diapers, ashes, and other loose materials.
11. Hazardous/Toxic Waste. Hazardous and/or toxic waste includes materials as defined by the U.S. Environmental Protection Agency (U.S. EPA) and the Minnesota Pollution Control Agency (MPCA), such as liquid paint, motor oils, batteries, poisons, pesticides, herbicides, acids, caustics, pathological wastes, radioactive materials, flammable or explosive materials, and similar harmful chemicals and wastes. Hazardous/toxic wastes require special handling and shall be disposed of in a manner as specified by Minnesota Statutes and Hennepin County ordinances and policies to protect the environment and ensure health and safety of the public and collection crew.
12. Major Appliances. Household appliances including items such as refrigerators, freezers, ranges and stoves, dishwashers, clothes washers and dryers, water heaters, trash compactors, conventional and microwave ovens, garbage disposals, residential furnaces, air conditioners and dehumidifiers.
13. Organics. Waste resulting from the handling, processing, storage, preparation, serving, and consumption of food or other food related materials. Includes collection of organic materials, including all food, food-soiled paper, certified compostable products, and other compostable household items as identified by the Hennepin County Organics Recycling Guide.
14. Prohibited Waste. Waste materials that are prohibited from disposal in with mixed trash or that may be hazardous, toxic, or otherwise harmful to the environment, collection crew safety, or resource recovery system as defined by State Statutes and/or County policies. Such prohibited waste items shall be itemized and explicitly excluded from the definition of regular trash collection service in the proposed Contract.

15. Recyclables. Recyclables are reusable or reprocessable materials approved and agreed to by the parties hereto. Recyclables may include such items as newsprint, corrugated and ledger paper, magazines, catalogues, junk mail, phone books, plastic containers with a neck, glass, tin cans, aluminum, and other metal goods. Recyclables specifically exclude refuse and organics.
16. Refuse. Refuse is putrescible and non-putrescible solid waste from residences including garbage and rubbish and specifically excluding compost, recyclables, organics, and toxic and hazardous waste. Refuse further excludes industrial, commercial, agricultural, and construction garbage or rubbish and wastes.
17. Rubbish. Rubbish is inorganic solid waste, including ashes, consisting of combustible and noncombustible waste, such as wood, bedding, crockery, and other non-reusable waste. Rubbish also includes non-recyclable types of glass, cardboard, and metal cans.
18. Special Collection. Special on-call collection services as requested by residents to the Contractor for extra collection of bulky items. Bulky items include large, bulky household items that do not require special processing. May include items such as carpeting and padding, mattresses, chairs, couches, tables, wheels/rims/tires, windows/doors, and plumbing fixtures such as sinks, toilets, etc.
19. Surcharge to City. The Contractor is also responsible for collecting and remitting a surcharge to the City within 20 days of the date of collection in each billing cycle per resident. This surcharge is for administration and the costs associated with annual City Clean-Up efforts. This surcharge shall be based on ten percent (10%) of the total cost of both refuse and recycling charges (excluding taxes). The City reserves the right to adjust this surcharge amount for administration/clean-up upon written notice to the Contractor at any time.
20. Unacceptable Waste. Unacceptable waste is non-hazardous waste that the landfill or disposal facility, under its policies, will not permit to be deposited in its facility.
21. Value-Added Service. A value-added service is a proposed service that is directly responsive to the base requirements in this RFP, but goes beyond the minimum specified services such that there is an added value to residents or the City in implementation/management/administration of the proposed Contract.
22. Walk-up Service. Service option offered by the Contractor to any customer for an extra fee payable directly to the Contractor. In subscribing to this service, the household chooses not to move collection service to the curb/alley for collection, but rather places it in such a way that the Contractor collects it from another area of the property (outside a building, unless a waiver is signed).
23. Yard Waste. All organic plant material that can be composted including leaves, grass clippings, soft garden waste, and brush and branches up to three (3) inches in diameter and four (4) feet in length provided they are bundled with twine or other compostable material. Yard waste also includes Christmas trees but does not include wreaths or other materials containing metal, ornaments, etc.

24. Yard Waste Collection. This collection means the taking and receipt of all yard waste accumulated in compostable bags or containers at all dwelling units in the City. Yard waste shall be kept unmixed from other types of refuse or recycling. Collection shall also include documenting each load of material and transportation to an approved yard waste site.

D. REFUSE COLLECTION SERVICE

1. Description.

a. Refuse Collection Service shall include the collection of all household refuse contained within the cart from dwelling units in the City. This also includes all Community Waste.

b. Refuse collection service shall not include the collection of: bulky items; electronic waste; hazardous/toxic wastes; major appliances; prohibited waste; recyclables; unacceptable waste; yard waste; problem materials such as batteries, tires, construction material, motor oils, and paint in liquid form; white goods and CRT's; yard waste, limbs, brush, and other such items; animal waste and solid waste materials resulting from industrial, commercial, and agricultural operations, and from community activities; earthen fill, boulders, rock, and other materials normally handled in construction operations; solids or dissolved material in domestic sewage or other significant pollutants in waste water effluent; dissolved materials in irrigation return flows, or other common water pollutants.

2. Containers. Refuse collection shall be from one (1) approved refuse container per dwelling unit. Each dwelling unit shall be supplied a standardized wheeled cart at the expense of the Contractor. Residents shall have the option of a 90-95 gallon container, 60-65 gallon container, or 30-35 gallon container. Carts shall be received, assembled, distributed, warehoused, and maintained by Contractor.

The Contractor shall take reasonable care to prevent damage to residential carts during collection. The Contractor shall repair or provide sanitized replacements for carts. Requests for either replacement or repair of existing carts shall be handled within five business days after the request is received. Residents have the option of requesting an additional cart(s) for an additional fee(s).

Upon stopping service, there shall be no charge to the residents to remove a container (without replacement) from a property at any time during the Contract. There shall be no cost to change refuse container sizes.

3. Location. Dwelling units shall have, as required by City ordinance, their cart located at the boulevard (but not in the street) adjoining the curb for street collection on or before 7:00 a.m. on the designated day of collection. For alley collection, the cart shall be placed on one side of the alley only.
4. Frequency. Each dwelling unit shall have its refuse collected a minimum of once per week. The preferred collection day is Tuesday, but another day could be considered. Collection shall be on the same day of the week throughout the term of any Contract.

E. RECYCLABLE COLLECTION SERVICE

1. Description. Recyclable Collection Service shall include the collection of all recyclables using a Single Sort system from all Residential Dwelling Units in the City of Osseo. This includes all Community Waste/recycling.
2. Containers. Residents shall be provided one 60-65 gallon container. They shall have the option of switching to a smaller or larger container or adding an additional container at no additional cost throughout the term of the Contract. Residents shall be at the highest capacity container for recycling prior to adding an additional recycling container. Upon stopping service, there shall be no charge to remove a container (without replacement) from a property at any time during the Contract.
3. Location. Dwelling units shall have, as required by City ordinance, their cart located at the boulevard (but not in the street) adjoining the curb for street collection on or before 7:00 a.m. on the designated day of collection. For alley collection, the cart shall be placed on one side of the alley only.
4. Frequency. Recyclable Collection Service shall be provided for each Residential Dwelling Unit on a day-certain basis at a minimum of biweekly. The preferred collection day is Tuesday, but another day could be considered. Collection shall be on the same day of the week throughout the term of any contract.

The Contractor shall assure that all recyclable materials collected in the City are not landfilled or incinerated.

5. Education. The Contractor shall provide at its cost a container lid for the recycling container that describes what items can be recycled. The Contractor is responsible to advise the customers as to the proper preparation of materials through educational tags and other means. The Contractor shall provide at its cost during the month prior to the start of the program a mailing to all residents describing the program. The Contractor shall provide at its cost a packet of information to all residents receiving a recycling cart, describing the program, and including a collection schedule calendar.

The City and the Contractor shall work together to provide educational material on City website, in City newsletters, or other means of providing data.

F. YARD WASTE COLLECTION SERVICE

1. Description. Yard Waste Collection Service shall include the collection of all yard waste from all Residential Dwelling Units in the City of Osseo. All households that participate in yard waste collection shall use containers or compostable bags or other City authorized containers. The Contractor shall not mix other types of waste or refuse or inorganic materials with the yard waste or take any action to make the yard waste unacceptable at a licensed yard waste facility satisfactory to the City and Contractor.

This includes all Community Waste/yard waste. The Contractor shall provide all necessary 30-yard roll-off containers at no charge to the City between April 1 and November 30 (weather permitting) at the Public Works building at 800 Broadway Street East for use by

City employees to dispose of yard waste from City property (Community Waste), or at any other City designated area as directed by the Public Services Director.

2. Containers. Residents shall have the option to use either compostable bags or provide a container (not to exceed 95 gallons) for which the Contractor provided Yard Waste stickers can be applied. Small cuttings and branches shall be in manageable bundles per Contractor direction. There shall be no additional cost to add additional containers throughout the term of the Contract.
3. Location. Dwelling units shall have, as required by City ordinance, their cart or containers or bags located at the boulevard (but not in the street) adjoining the curb for street collection on or before 7:00 a.m. on the designated day of collection. For alley collection, the cart shall be placed on one side of the alley only.
4. Frequency. Yard Waste Collection Service shall be provided for each Residential Dwelling Unit on a day-certain basis a minimum of weekly between April 1 and November 30 (weather permitting). The preferred collection day is Tuesday, but another day could be considered. Collection shall be on the same day of the week throughout the term of any Contract.
5. Separate Christmas Tree Collection. The Contractor shall separately collect Christmas trees during the final January collection date and the first February collection date of each year. The cost of this separate collection shall be included in the Contractor's proposed base yard waste collection fee. The Contractor shall instruct residents to set out "clean" Christmas trees only. Residents may not wrap Christmas trees in plastic bags and shall remove all ornaments, tinsel, and other foreign debris. Clean Christmas trees may then be set out next to the trash cart, but only during the designated period. If a Christmas tree is set out and is not sufficiently clean, Contractor may leave the tree behind provided an education tag is attached to the tree with specific instructions about why it was left behind and how the resident can still recycle the tree (i.e., remove the contaminants, where to go, etc.).

The Contractor shall be responsible for the safe, legal, and environmentally sound conveyance of all Christmas tree collected under this Contract. The Contractor shall convey the Christmas trees to a lawfully approved compost or Christmas tree processing site and shall assume all liability and responsibility for materials deposited. The Contractor shall not mix other types of trash or inorganic materials with the Christmas tree or take any action to make the Christmas tree material unacceptable to the operators of the compost/processing site.

6. Education. The Contractor shall provide at its cost a packet of information to all residents outlining yard waste procedures and acceptable or unacceptable items for yard waste collection.

The City and the Contractor shall work together to provide educational material on City website, in City newsletters, or other means of providing data.

G. ORGANIC WASTE COLLECTION SERVICE

1. Description.

- a. Organic Waste Collection Service shall include the collection of all organic waste from all Residential Dwelling Units in the City of Osseo, as well as all City owned properties. Organics includes all food, food-spoiled paper, certified compostable products, and other compostable household items, all as identified by the Hennepin County Organics Recycling Guide.
 - b. Contractor must identify their proposed organic materials composting facility or transfer station to be utilized. If organic waste is being collected on the same truck as another material, the Contractor needs to provide detailed information on how the tonnages will be determined and how weight reporting and documentation will occur. If organics are co-collected with another material, the Contractor's expenses must be tracked separately.
2. Containers. The Contractor should recommend the type and size of carts or containers or bags that residents would use inside and/or outside the house for organic waste. The Contractor will propose how organics will be collected. The Contractor should recommend how cart or container ownership should occur.
3. Location. The Contractor should recommend where any carts or containers or bags be placed on the designated day of collection. Alley organics collection must coordinate with refuse, recycling, and yard waste collection to avoid any confusion. Carts or containers shall not be placed in the street.
4. Frequency. The Contractor should recommend the frequency for organics collection. Organics collection shall be provided on a day-certain basis. The preferred collection day is Tuesday, but another day could be considered. Collection shall be on the same day of the week throughout the term of any contract.
5. Education. The Contractor shall provide at its cost any materials describing the program or advertising proper preparation of materials through educational tags or other means. The Contractor shall also provide at its cost a collection schedule calendar annually to residents. All educational materials must follow Hennepin County's list of acceptable materials and use County terminology and images.

H. SPRING CLEAN-UP DAY

1. Description. The Contractor shall facilitate one special collection Clean-Up Day on a Saturday in the spring of each year for residents. Residents shall abide by the list of acceptable and unacceptable materials. Residents may be required to pay nominal charges for disposal of certain items as listed on Attachment A. The City shall pay for the disposal costs associated with Clean-Up Day. The Contractor shall guarantee several rear-load trucks and/or roll off containers parked at Public Works to take materials that are acceptable. The City reserves the right to involve other vendors to collect selected items.
2. Location. Residential Dwelling units, unless additional service has been requested by the resident, shall bring acceptable materials to Clean-Up Day.

I. SERVICE SCHEDULE

1. Hours. The Contractor shall perform all Refuse, Recyclable, Yard Waste, and Organics Waste Collection Services between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday, except when an emergency exists, at which time the Contractor shall notify the City of such emergency. The Contractor may perform collection services on Saturday when a holiday falls on a weekday.
2. Collection Days. The Contractor shall provide Day-Certain Collection. Unless otherwise agreed to by the parties, Collection Services shall be Monday through Friday.
 - a. The Contractor may request a change in the day of pickup by requesting such change in writing to the City at least thirty (30) days from the proposed date the requested change is to take affect. A change shall be effective only upon authorization from the City and 30-day notice to the resident.
 - b. The Contractor shall bear all costs involved in notifying residents of approved schedule changes.
3. Holidays. The Contractor shall observe the following legal holidays on which their offices and operations shall be closed. The legal holidays are:
 - a. New Year's Day (January 1)
 - b. Memorial Day
 - c. Independence Day (July 4)
 - d. Labor Day
 - e. Thanksgiving Day
 - f. Christmas Day (December 25)

When holidays fall on a weekday or Sunday, the collection for each day of that week after the holiday shall be made one (1) day later.
4. Street Improvements. The City, County, and State reserve the right to improve any street, alley, or sidewalk which may prevent the Contractor from traveling its accustomed route or routes for collection within reason. No additional compensation shall be made for interference. The Contractor shall be responsible for contacting City Public Services Director prior to each construction season to determine areas of conflict and possible alternate routes or solutions. The Contractor shall work with the City to maintain regular or modified service during any street reconstruction project.

J. CONTRACTOR COLLECTION EQUIPMENT & PERSONNEL

1. Cart Rollout Plan. Contractor shall prepare a comprehensive cart/container rollout plan and schedule for initial distribution.
2. Licenses and Permits. All collection vehicles used in performance of the Contract shall be duly licensed and inspected by the State of Minnesota and shall operate within the weight allowed by Minnesota statutes. The Contractor shall obtain all pertinent licenses from the City, County and State.
3. Vehicle and Equipment Requirements. The Contractor is invited to present as part of its proposal the use of alternative fuel and other environmental (green) vehicle and

equipment options. All vehicles shall be maintained in proper working order, prevent leaky seals and hydraulics, and be as clean and free from odors as possible. All vehicles shall be clearly identified on both sides with Contractor's name on both sides of the vehicle.

Each collection vehicle shall be equipped with the following:

- a. Two-way communications device.
- b. First aid kit.
- c. An approved Dry Chemical Fire Extinguisher.
- d. Warning flashers.
- e. Warning alarms to indicate movement in reverse.
- f. Sign on the rear of the vehicle which states "This Vehicle Makes Frequent Stops" or similar language.
- g. A broom and shovel for cleaning up spills.

The location of all vehicles used by the Contractor in the performance of any Contract that are kept within the confines of the City overnight shall be approved in advance by the City.

4. Clean and Sanitary Condition. The Contractor shall make all collections with vehicles so constructed that their contents shall not leak, blow away, or spill therefrom. Such vehicles shall be kept clean and as free from all offensive odors as possible and shall not be allowed to stand in any street, alley, or other place longer than is reasonably necessary for collections. All vehicles and equipment used in the performance of this Agreement shall be maintained in good operating condition and in a clean, sanitary condition. Generally, this shall mean washed and painted regularly.

K. CONTRACTOR COLLECTION PERSONNEL

1. Required Personnel. The Contractor shall provide necessary personnel and equipment to fulfill the requirements and specifications of the services described in this RFP. Contractor shall include the cost for providing a supervisor and customer service representatives to address all problems as they arise, interface directly with customers, and have direct communication with City staff, the Contractor customer service staff, and route drivers. The supervisor shall meet or communicate with City staff as necessary. This supervisor shall have a separate vehicle with contact information clearly printed on the vehicle. The supervisor shall also be involved in scheduled meetings with the City as City needs dictate.
2. Spills. The Contractor shall report all hydraulic fluid spills and leaks to the City immediately. If the Public Works office is closed, spills shall be reported to the Fire Department (911). Contractor is responsible to clean up spills. Reporting to the City all spills and leaks does not replace the state requirement to report spills to the Minnesota Duty Officer. The Contractor is responsible to clean up all incidental spillage caused by the Contractor during pick up. Care shall be taken by the Contractor before, during and after waste and recycling service pick up.

3. Customer Service. Contractor personnel shall be trained both in program operations and in customer service and ensure that all personnel maintain a positive attitude with the public and in the workplace and shall:
 - a. Conduct themselves at all times in a courteous manner and use no abusive or foul language.
 - b. Perform their duties in accordance with all existing laws and ordinances and future amendments thereto of the Federal, State of Minnesota, and local governing boards.
 - c. Be clean and presentable in appearance, as so far as possible.
 - d. Wear a uniform and employee identification badge or name tag.
 - e. Drive in a safe and considerate manner.
 - f. Manage containers in a careful manner, by picking them up, emptying their contents into the collection vehicle, and placing – not throwing or sliding – the container back to its designated location to avoid spillage and littering or damage to the container.
 - g. Monitor for any spillage and be responsible for cleaning up any litter or breakage.
 - h. Avoid damage to property.
4. Unauthorized Activity. The Contractor employees shall not collect or scavenge through recycling or other materials in any manner that interferes with the contracted services. The Contractor shall immediately report to the City any instances of suspected scavenging or unauthorized removal of recyclable materials from any collection containers.
5. Protecting Utilities. The Contractor shall be obligated to protect all public and private utilities whether occupying streets, alleys, or public or private property. If such utilities are damaged by reason of the Contractor operations, under the executed Contract, Contractor shall repair or replace same promptly.
6. Damage to Property. The Contractor shall take all necessary precautions to protect public and private property. Except for reasonable wear and tear, the Contractor shall repair or replace any private or public property, including, but not limited to sod, mailboxes, or recycling bins, which are damaged by the Contractor.

Such property damage shall be addressed for repair or replacement, at no charge to the property owner, within forty-eight (48) hours with property of the same or equivalent value at the time of the damage. If the Contractor fails to address the repair or replacement damaged property within forty-eight (48) hours, the City may, but shall not be obligated to, repair or replace such damaged property, and the Contractor shall fully reimburse the City for any of its reasonably incurred expenses. The Contractor shall reimburse the City for any such expenses within ten (10) days of receipt of the City's invoice.

The Contractor shall notify the City of any trees or limbs that are low hanging and may hinder their operations. The Contractor shall be responsible for damage to any trees and limbs not reported to the City.

L. CONTRACTOR CUSTOMER SERVICE

1. Basic Service Requirements. The Contractor shall provide management procedures for handling inquiries and complaints and procedures. The Contractor shall provide system capability and/or procedures to ensure timely accessibility of information by City. The

Contractor shall indicate if the system is used company-wide or for select jurisdictions (listing which jurisdictions).

2. Staffing. The Contractor shall provide full time oversight of the City's collection and shall administer its obligations to provide quality service to customers of City. The Contractor shall maintain an office equipped with telephones, computers with email, and be staffed with sufficient personnel to effectively handle complaints, inquiries, and/or receive instructions. The office shall be staffed from 8:00 a.m. to 4:00 p.m. at a minimum, Monday through Friday, except for the legal holidays as specified previously. All phone calls shall be answered by a live person during office hours with overflow calls going into a voicemail answering system. A voicemail system or answering service shall be operative during all non-office hours. Customer service staff shall be accessible via email during office hours and the system shall receive email during non-office hours for review and response during office hours.
3. Responding to Customer Calls. The Contractor shall receive customer service inquiries, complaints, special needs, special pickups, and other issues by phone or email, and record them in an electronic database for means of tracking, recording, mapping, and reporting for quality control/quality assurance purposes.

The customer service program shall be set up to maximize the number of calls being handled by a live person and minimize the calls into voicemail. The Contractor shall address all voicemail and email correspondence with a return call or email to the City customer promptly.

- M. EMERGENCY OR DISASTER SERVICES. The Contractor shall provide upon request of the City any additional collections (materials or times) requested and reasonably necessary during a declared emergency in the City. The cost of this service shall be mutually negotiated between the Contractor and City. The Contractor shall have a Contractor Business Continuity Plan or similar plan to ensure delivery of collection service to City customers.

N. REPORTING REQUIREMENTS

1. The Contractor shall create, collect, and maintain all records required by the federal, state, and local governments regarding waste management services, and other records as specified below:
 - a. Monthly and yearly net amounts (in tons) for solid waste, recycling, yard waste, organics, appliances, bulk items, and electronics collected. Reports should be broken down by commodity and weight (in tons).
 - b. Annual reports to the City shall be due by January 20th of each calendar year for solid waste and other materials and items collected by the Contractor during the preceding calendar year.
 - c. The Contractor shall provide the City with an annual report of activities, feedback, suggested improvements, and other opportunities for the remaining years of the current Contract.

O. PAYMENTS, PENALTIES & BILLING FOR SERVICES

1. Contractor Billing to Resident. During the period of any Contract, the Contractor shall bill directly to customers for collection services performed by the Contractor during an agreed upon specified amount of time at agreed upon rates.
2. Delinquent Accounts. The Contractor shall be responsible for collection of customer accounts. The Contractor shall make reasonable efforts to collect payments past due. Phone calls and other communications about such bad debt shall be carefully logged and documented by the Contractor. Delinquent accounts shall be defined as those residents who have not paid and are over three months past due. The Contractor may impose their own reasonable administrative service fee of delinquent accounts over three months past due provided that adequate written notice has first been provided to the resident with copies retained in the Contractor's files. All such written notice of delinquent accounts shall be sent both to the owner of the property and, if rental property, to the tenant and/or refuse account holder.

The Contractor may request bad debt collection support from the City for delinquent accounts over three months past due. The City shall establish its own procedures for processing and administration of such request from the Contractor to collect bad debt via the City's powers available for collection of special service fees.

3. Monthly Refuse Rate shall mean the monthly per home rate charged by the Contractor for costs attributable to refuse collection services plus City surcharge.
4. Monthly Recycling Rate shall mean the monthly per home rate charged by the Contractor for recyclable collection service plus City surcharge.
5. Monthly Yard Waste Rate shall mean the monthly per home rate charged by the Contractor for costs attributable to transporting yard waste to a compost site. This includes yard waste rate spread out as year-round rate.
6. Monthly Organics Waste Rate shall mean the monthly per home rate charged by the Contractor for costs attributable to organics collection service, plus City surcharge.
7. Contractor Responsibility. The Contractor shall be responsible for collecting and remitting all state and county taxes. The Contractor shall be responsible for payment of all disposal facility tipping fees.
8. Surcharge to City. The Contractor shall be responsible for collecting and remitting a surcharge to the City within 20 days of the date of collection in each billing cycle per resident. This surcharge is for administration and the costs associated with annual City Clean-Up efforts. This surcharge shall be based on ten percent (10%) of the total cost of refuse, recycling, and organics charges (excluding taxes). The City reserves the right to adjust this surcharge amount for administration/clean-up upon written notice to the Contractor at any time.

P. COMMERCIAL GENERAL LIABILITY AND AUTOMOBILE LIABILITY INSURANCE. The Contractor shall, at all times during the term of this Contract, procure and maintain commercial general liability (CGL) insurance and shall also procure and maintain fleet/auto/truck liability ("Auto Liability")

insurance on every vehicle used to perform services under this agreement. This insurance shall cover claims for bodily injuries, wrongful death, and property damage occurring because of the Contractor's performance of their duties under this contract. The CGL policy shall include the following minimum limits: Two Million and 00/100ths (\$2,000,000.00 per occurrence; \$4,000,000 annual aggregate; \$2,000,000 annual aggregate for Products/Completed Operations coverage. The CGL policy must include the following coverages: Premises and Operations Bodily Injury Property Damage; Personal and Advertising Injury; Blanket Contractual Liability; and Products and Completed Operations Liability. The Auto Liability policy shall include the following minimum limits: \$2,000,000 per occurrence Combined Single Limit for Bodily Injury and Property Damage. The Auto Liability policy coverage must include: Owned, Hired, and Non-owned Automobile. Such insurance as required by this section shall not limit the amount of coverage afforded within any policy period. The City shall be named as an additional insured on all such policies of insurance. Certificates of Insurance for all such coverage, together with payment of the premiums thereon, shall be delivered to the City before the commencement date of the term of this agreement, and Certificates of Insurance for all renewal policies, together with proof of payment of the premiums thereon, shall be delivered to the City at least thirty (30) days before the expiration date of the policy then in force.

Q. WORKER'S COMPENSATION INSURANCE. The Contractor shall always during the term of this Contract maintain, at the Contractors' expense, as required by the laws of the State of Minnesota relating to Worker's Compensation Insurance, Worker's Compensation Insurance policies, and shall defend and indemnify the City against all liability from any cause that may arise by reasons of injury of any employee of any Contractor who may be injured while performing work under the provisions of this agreement. Certificates of Insurance from the insurance companies shall be provided to the City prior to the commencement of this agreement, and at least ten (10) days prior to all subsequent renewals.

R. PERFORMANCE OF CONTRACT

1. Supply Necessary Items. The Contractor shall supply all labor, material, and equipment necessary for the carrying out of this Contract.
2. No Claims. The Contractor agrees to pay all persons doing work or furnishing skill, tools, machinery, or materials or insurance premiums or equipment or supplies and all just claims for such work, material, equipment, insurance, and supplies in and about the performance of this Contract.
3. Indemnification. The Contractor further agrees to take all precautions to protect the public against injury and to defend and indemnify the City against all damages and claims of damages that may arise by reason of any negligence of Contractor, agents, or employees while engaged in the performance of this Contract, and shall defend and indemnify the City against all claims, liens, expenses, and claims for liens, for work, tools, machinery, materials, or insurance premiums or equipment or supplies, and against all loss by reason of the failure of the Contractor in any respect to fully perform all obligations of this Contract.

S. INDEMNIFICATION. The Contractor shall defend and indemnify the City, its officers, agents, representatives and/or employees against all claims, damages, losses, costs, or expenses, including reasonable attorney fees, which may be asserted against the City or for which it may be

held liable, to the extent resulting from the negligence or willful misconduct of the Contractor, its employees, agents, representatives, or subcontractors, in the performance of the Contract.

- T. TERMINATION. The City shall have the right to terminate any Contract in the event of breach thereof by the Contractor, and continuing breach shall not be deemed to be waived because it was not followed by prompt termination.
- U. FINANCIAL GUARANTEE. Any Contract shall not be in effect until the Contractor has provided a cashier's check, certified check, performance bond, or other financial guarantee acceptable to the City Attorney in an amount equal to \$10,000. Said financial guarantee shall secure the faithful performance of any Contract by said Contractor. The Contract shall be subject to termination by the City at any time said financial guarantee does not remain in full force.
- V. NON-DISCRIMINATORY PRACTICES. The provisions of Minn. Stat. Section 181.59 which relates to civil rights and discrimination shall be a part of this Contract as if fully set forth herein.
- W. SUCCESSORS & ASSIGNS. The Contractor binds itself jointly and severally, his successors, executors, administrators, and assigns to the City in respect to all covenants of a Contract, except that the Contractor shall not assign or transfer any part of its interest in a Contract, or sublet as a whole, nor shall the Contractor assign any monies due, or to become due, without the City's written consent.
- X. WHOLE CONTRACT
1. Any Contract embodies the entire RFP and all attachments and addendum as part of the Contract between the parties including all prior understandings may not be modified except in writing signed by all parties.
 2. No assignment or subletting of this Contract shall be permitted without the express written consent of the City. The Contractor shall be held responsible for full and faithful performance of this Contract.
- Y. DISPUTE RESOLUTION. The parties agree to first attempt to resolve any disputes between them informally before resorting to legal action. If the parties are unable to informally resolve a dispute, they may avail themselves of any available legal remedy.
- Z. PUBLIC INFORMATION & EDUCATION. The City publishes a newsletter quarterly that is mailed to all residents and businesses. Periodically the newsletter contains recycling, yard waste, and organics waste information. The City website also provides recycling, yard waste, and organics waste details such as a list of acceptable and unacceptable materials as well as proper procedures and instructions. Contractor shall provide examples of public education tools that can be utilized by the City. All public information distributed to the residents shall be first approved by the City. Contractor is responsible to inform the customers as to materials that are prohibited or unacceptable for collection by distributing educational tags or other means.

ATTACHMENT A

CHARGES FOR ADDITIONAL ITEMS

<u>Item</u>	<u>Charge per item</u>
Air compressor	_____
Air conditioners	_____
Appliances (washers, dryers, stoves, dishwashers, hot water heaters, softeners, etc.)	_____
Auto car seat (single)	_____
Auto car seat (bench)	_____
Bathtub	_____
Carpet and/or pad	_____
Cement Laundry Tub	_____
Chair (recliner style)	_____
Couch	_____
Freezer	_____
Hide-a-bed	_____
Lawnmower (drained)	_____
Mattress or box spring	_____
Refrigerator	_____
Snow blower (drained)	_____
Tires - car (off rim)	_____
Tires - truck (off rim)	_____
Toilet	_____
Other	_____

Additional items and service rates to be negotiated between Contractor and resident.

ATTACHMENT B

STATEMENT OF CONTRACTOR QUALIFICATIONS

Instructions: Please attach additional pages as may be necessary to properly respond to each of the following questions.

1. General Contact Information

Name of Company Proposing: _____

Address: _____

Telephone: _____

Name of contact person: _____

Type of organization (e.g., corporation, joint venture, partnership, individual): _____

References: Please provide on separate pages collection references (provide municipality, capacity [number of households per day], contract structure between the organization and the municipality(ies) or public agency being serviced, type and frequency of service provided, number of years with contracts for each, etc.).

2. Business Information

Within the past five (5) years, has the Company submitting this proposal failed to complete a contract?

Yes____ No____

If so, state name of parties to the contract, the date of the contract and the reason for noncompletion. If a bond was posted, state the contact information for the bond company.

Within the past five (5) years has the Company submitting this proposal or any facility or property owned or operated by this Company failed to perform any of its contract obligations with any municipality, county, or other public entity? Yes____ No____

If so, state the nature of the failure.

With what other lines of business are you or your company directly or indirectly affiliated?

Describe the nature of your current business:

State the length of time you have been in business under your present name:

Within the last five (5) years, has the Company submitting this Proposal, or any facility or property owned or operated by your Company, ever been the subject of administrative or judicial action for alleged violation of the conditions of a permit issued by a governmental entity; or alleged violations of environmental, zoning, or public health laws or regulations? If so, state the details and disposition.

Has the Company submitting this proposal or any of its subsidiaries been a party to any lawsuits within the last five (5) years that may affect its ability to perform the obligations described in the Proposal? If so, list these lawsuits:

List names and business address of all individuals financially associated with the Company that is submitting this Proposal:

3. Automated Collection Equipment

If awarded this Contract, will your Company be able to provide refuse collection service by the Contract start date? Yes____ No____

If not, will you be able to provide automated collection at some time in the future? Yes____ No____

If yes, please explain your proposed schedule for implementing automated collection:

What percent of your collection truck fleet is equipped with automatic collection devices? ____percent

4. Impacts on Roads

Please describe your plans for reducing impacts on roads and streets and means to comply with road weight restrictions:

5. Pollution Reduction and Environmentally Sustainable Initiatives

Please describe your plans for pollution reduction and environmentally sustainable initiatives:

6. Public Education and Service to Residents

Does your Company use “education tags” that are left by your collection crews at the time material is left behind? Yes____ No____

If yes, please attach an example of one such education tag from another community. Please describe other directly relevant public education efforts you have used successfully in the past:

If awarded the Contract, please describe your plans for additional public education efforts:

7. Public Service at Community Events

Please describe your past experience with providing refuse and/or recycling services at other community events (e.g., fairs, parades, etc.):

If awarded the Contract, please describe your plans for servicing these community events:

8. Bi-Weekly Yard Waste Pick-up Option

Please describe how much (if any) a bi-weekly yard waste pick-up option would save the average resident versus the standard weekly pick-up as described in this RFP:

The undersigned hereby authorizes and requests any person, firm, or corporation to furnish any information requested by the City of Osseo in verification of the recitals comprising this Statement of Contractor Qualifications.

Signature of person duly authorized to sign submittal on behalf of the proposer:

Authorized Signature

Date

ATTACHMENT C

PROPOSAL FORM

Five (5) Year Contract Proposal

Please submit monthly refuse, recycling, and yard waste collection rates below and indicate the monthly rates for the 30-35 gallon container, 60-65 gallon container, and the 90-95 gallon container.

Please outline each monthly rate proposal for the years as follows:

Year 1 (May 1, 2022, to April 30, 2023)

Year 2 (May 1, 2023, to April 30, 2024)

Year 3 (May 1, 2024, to April 30, 2025)

Year 4 (May 1, 2025, to April 30, 2026)

Year 5 (May 1, 2026, to April 30, 2027)

Monthly Refuse Rate per Household (includes 10% City surcharge)

	Year 1	Year 2	Year 3	Year 4	Year 5
30 gallon _____	_____	_____	_____	_____	_____
60 gallon _____	_____	_____	_____	_____	_____
90 gallon _____	_____	_____	_____	_____	_____

Monthly Recycling Rate per Household (includes 10% City surcharge)

	Year 1	Year 2	Year 3	Year 4	Year 5
30 gallon _____	_____	_____	_____	_____	_____
60 gallon _____	_____	_____	_____	_____	_____
90 gallon _____	_____	_____	_____	_____	_____

Monthly Yard Waste Rate per Household (includes yard waste rate spread out as year round rate)

	Year 1	Year 2	Year 3	Year 4	Year 5
30 gallon _____	_____	_____	_____	_____	_____
60 gallon _____	_____	_____	_____	_____	_____
90 gallon _____	_____	_____	_____	_____	_____

Monthly **Organics Waste** Rate per Household (includes 10% City surcharge)

	Year 1	Year 2	Year 3	Year 4	Year 5
30 gallon _____	_____	_____	_____	_____	_____
60 gallon _____	_____	_____	_____	_____	_____
90 gallon _____	_____	_____	_____	_____	_____

PROPOSAL CONTENT CHECKLIST

Please submit these completed documents by the due date:

1. **Attachment A Charges for Additional Items.**
2. **Attachment B Statement of Contractor Qualifications.**
3. **Attachment C Proposal Form.**
4. **Signature Page.**

Any Proposal must be submitted in a 9" x 12" or larger envelope with the OFFICIAL PROPOSAL form attached. Proposers must include fifteen (15) bound printed copies, one (1) unbound printed copy, and one electronic copy of the Proposal on a compact disk (CD) inside the sealed envelope.

Only the company names of Contractors submitting proposals will be made public. All proposal documents shall be held as confidential until the Osseo City Council awards a new contract and authorizes Staff to execute the new contract.

Please submit proposal using this OFFICIAL PROPOSAL form as cover for the proposal.

OFFICIAL PROPOSAL

CITY OF OSSEO REFUSE, RECYCLING, AND YARD WASTE REQUEST FOR PROPOSAL

DUE DATE: Friday, March 18, 2022, no later than 11:00 a.m.

PROPOSALS WILL **ONLY** BE ACCEPTED AT:

**OSSEO CITY HALL
415 CENTRAL AVENUE
OSSEO MN 55369**

PROPOSAL SUBMITTED BY:

Firm name: _____

Mailing address: _____

City/State/Zip: _____

Official contact and phone number: _____

RECEIPT OF PROPOSAL

Received: _____
Date Time By Whom

SIGNATURE PAGE

Dated _____, 2022.

Signature

By _____
Title _____

State of _____)
) SS
County of _____)

_____ (Name) being duly sworn, deposes and says that he/she is the
 _____ (Title) of _____ (Name of Company) and that
 the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 2022.

Notary Public

My Commission expires (notary stamp):

CITY OF OSSEO
REQUEST FOR PROPOSAL
FOR REFUSE, RECYCLING, YARD WASTE & ORGANICS WASTE COLLECTION SERVICES

Notice is hereby given that the City of Osseo will be accepting proposals for a municipal refuse, recycling, yard waste, and organics waste collection contract for all residential properties located within the City.

Specifications and other information necessary to submit a proposal may be obtained at Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or by writing to the same address. The Request for Proposal is available on the City's website www.DiscoverOsseo.com.

Each proposal shall be delivered to Osseo City Hall no later than 11 a.m. on Friday, March 18, 2022.



City of Osseo City Council Meeting Item

Agenda Item: Make the seized 2001 Ford Explorer and 2008 Mercury Mariner Surplus property

Meeting Date: January 24, 2022

Prepared by: Shane Mikkelsen, Chief of Police

Attachments: Resolution

Policy Consideration:

Make the seized 2001 Ford Explorer 1FMZU73E01ZA18678 and 2008 Mercury Mariner 4M2CU81148KJ09191 surplus property to be sold at auction.

Background:

The vehicles were seized during DWI arrests. Both have been certified by our City Attorney and we have the titles. Both vehicles will be auctioned.

Budget or Other Considerations:

The proceeds from both vehicles after auction will be placed into the police departments seizure fund.

City Goals Met By This Action:

Develop teamwork among the City's leadership team.

Options:

The City Council may choose to:

1. Approve making the 2001 Ford Explorer and the 2008 Mercury Mariner surplus property to be auctioned;
2. Deny making the 2001 Ford Explorer and the 2008 Mercury Mariner surplus property;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1. Approve making the 2001 Ford Explorer and the 2008 Mercury Mariner surplus property to be auctioned.

Resolution No. 2022-xx

**RESOLUTION DECLARING CITY PROPERTY AS SURPLUS
AND AUTHORIZING ITS SALE**

WHEREAS, the City Council of Osseo, Minnesota, has considered whether it should declare City owned property as surplus and has evaluated potential municipal uses for the property identified below; and

WHEREAS, the property is identified as follows:

2001 Ford Explorer 1FMZU73E01ZA18678
2008 Mercury Mariner 4M2CU81148KJ09191

and appears to have no future municipal purpose for the City;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the identified property described as:

2001 Ford Explorer 1FMZU73E01ZA18678
2008 Mercury Mariner 4M2CU81148KJ09191

is declared surplus property and its disposal is authorized by sale to the highest bidder.



City of Osseo City Council Meeting Item

Agenda Item: Purchases from OFDRA Charitable Gambling Donations

Meeting Date: January 24, 2022

Prepared by: Mike Phenow, Fire Chief

Attachments: Quote from Uline
Quote from MacQueen Emergency
Quote from Jefferson Fire & Safety
Quote from Amazon
Quote from Viking Automatic Sprinkler
Quote from B&B Commercial Coating

Policy Consideration:

Consider approving the proposed uses of three donations from the Osseo Fire Department Relief Association (OFDRA) Charitable Gambling Fund.

Background:

The OFDRA recently made the following three donations to the City:

Purpose	Fund	Amount
Various Projects	Fire Equipment Donation Fund (120)	\$53,318.98
Hydrant Testing & Painting	Fire Equipment Donation Fund (120)	\$14,320.00
Future Fire Truck Purchase	CIP Equipment Fund (110)	\$41,611.66
Total		\$109,250.64

We propose to use these funds as outlined below.

Various Projects

Throughout the past year, the department members have identified a number of projects that would help the department further its mission of being staffed, trained, and equipped to protect the life and property of the residents, businesses, and visitors of Osseo. These items have all been evaluated, discussed, researched, and priced from various vendors.

Item	Total
OSHA Station Upgrades	\$1,545.00
<i>Eye-wash station, OSHA-compliant cabinet for storage of flammable liquids, first-aid cabinet, compliant SDS (Safety Data Sheet) storage; For better occupational safety and OSHA compliance</i>	

Item	Total
Multi-Gas Monitors, Charging & Calibration Station <i>4 multi-gas monitors, automated calibration system, 4-port charger, calibration gas cylinder stand, calibration gas cylinder; For monitoring flammable, toxic, or hypoxic environments at gas leaks, carbon-monoxide incidents, hazardous materials incidents, and structure fires</i>	\$7,420.54
Extrication Tools <i>Battery-powered extrication tools to be carried on the Engine; includes cutter, spreader, ram, extension pipe, batteries, and chargers; For rapid and effective extrication of entrapped victims at automobile accidents</i>	\$29,963.04
Fire Hose <i>Twelve 50' lengths of 1-3/4" yellow attack hose and two 8' ponies to accommodate a triple lay for a cross-lay bed on each of the Engine and Tanker – with an extra pre-laid stack for each; To replace aging hose and distinguish 150' triple lays from flat lays of other lengths</i>	\$2,390.40
Bunker Gear Funds <i>Later this year, we hope to receive a grant from MN-OSHA for \$10,000 in matching funds to go towards bunker gear. These funds would provide the matching funds to complete the project. If we were to not receive the grant from MN-OSHA, we would still use these funds to make a subset of the planned purchase, either seeking other sources of funding, or deferring the remainder of the purchase.</i>	\$12,000.00
Total	\$53,318.98

Hydrant Testing and Painting

The City of Osseo has 118 fire hydrants. They are tested for basic functionality annually when the Public Works Department flushes and drains them. They are due to be tested for static pressure, residual pressure, and flow rate, per NFPA standards. Additionally, most of them are in need of being sanded and painted. We have received a quote of \$4,320 from Viking Automatic Sprinkler to test 20 strategically-selected hydrants, which will provide us with the pressure and flow data for those hydrants and the hydrants between the ones being directly tested.

We have received a quote for \$125 per hydrant from B&B Commercial Coating to sandblast and repaint hydrants. The remaining \$10,000 of this donation covers the painting of 80 hydrants. We will conduct a survey of the hydrants to determine their condition and exactly how many are in need of painting. Once we get a final number, we'll return with a final proposal for getting the remaining hydrants painted.

Future Fire Truck Purchase

The next fire truck on our replacement schedule is Tanker 11. The current apparatus was purchased in 2004. As budgeted for in the Equipment CIP, we plan to replace that truck in 2025. The \$41,611.66 donation by the OFDRA is intended to be placed in the CIP to help supplement the City of Osseo's contribution to the cost of that truck.

Previous Action or Discussion:

In a separate item at this meeting, the council was presented with three donations from the OFDRA Charitable Gambling Fund. This proposal is contingent on the acceptance of those donations.

Budget or Other Considerations:

We are proposing to spend the donated funds as outlined above. There is no impact to either the department's operating budget in the general fund or to the capital improvement plan funds.

City Goals Met By This Action:

Ensure City's continued financial stability

Continue to give Staff the necessary tools to do their jobs effectively and efficiently

Options:

The City Council may choose to:

1. Approve the proposed purchases;
2. Approve the proposed purchases with noted changes/as amended;
3. Deny the proposed purchases;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council approves the proposed purchases.



SHIPPING SUPPLY SPECIALISTS

QUOTATION

PHONE 1-800-295-5510 WEB uline.com FAX 1-800-295-5571

TO:

OSSEO CITY OF
415 CENTRAL AVE STE 1
OSSEO MN 55369-1195

ATTN: DAVID JORGENSEN

CUST# 10590362

Date 11/16/21

Valid Until _____

M1-037063

No. _____

Salesman KELBY TEER

Terms NET 30

FOB Pt ORIGIN

Delivery BEST WAY

Page 1 of 1

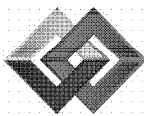
Quantity	Description		Price	Unit
1 EACH	H-1565M-Y	STANDARD FLAMMABLE STORAGE CABINET - MANUAL DOORS, YELLOW, 60 GALLON	1,000.00	EA
1 EACH	H-5457	WALL MOUNT EYEWASH STATION - PLASTIC	209.00	EA
1 EACH	H-5951	ULINE FIRST AID CABINETS - 3 SHELF	63.00	EA
1 EACH	S-15383	SDS COMPLIANCE CENTER	73.00	EA

Any comments on Uline and/or our pricing are greatly appreciated.
Kindly fax your comments to 1-800-295-5571.

2102

KELBY TEER

By _____



MACQUEEN
EQUIPMENT



MACQUEEN
EMERGENCY

MacQueen Emergency
14607 Felton Court Suite 109
Apple Valley, MN 55124
800-832-6417

Ship To: Osseo Fire Department
415 Central Ave
Osseo, MN
ATTN: Mike Phenow 55369

Invoice To: OSSEO FIRE DEPARTMENT
415 CENTRAL AVE
OSSEO MN 55369

Branch 08 - MN PPE		
Date 11/03/2021	Time 10:06:22 (O)	Page 1
Account No OSSEO004	Phone No 7633913555	Est No 02 000227
Ship Via		Purchase Order MIKE PHENOW
Tax ID No		
		Salesperson 272 / 276

ESTIMATE EXPIRY DATE: 11/30/2021

PARTS ESTIMATE - NOT AN INVOICE

Part#	Description	U	Qty	Price	Amount
-------	-------------	---	-----	-------	--------

**CUSTOM HOSE STENCILING AND NUMBERING AVAILABLE UPON
REQUEST AT \$N/C**

***THIS ESTIMATE DOES NOT INCLUDE THE COST OF FREIGHT
AND/OR THE ADDED COST OF LIFT GATE SERVICES- MAX FREIGHT
CHARGES FOR SHIPPING ONLY IS \$350.00***

FS17X50Y15N	FS 1.75X50 YLW		12	184.25	2211.00
Snap-Tite PONN SUPREME Attack Hose, Polyester Double Jacket - EPDM Rubber Liner with Rubber Backing. 1 1/2" NH Threaded Aluminum Couplings, 1 3/4" Dia. X 50ft Section, Yellow in Color w/ No Stripe, Made in USA and NFPA 1961 Certified. 10 Year Manufacture Warranty					
FS17X8Y15N	FS 1.75X8 YLW		2	89.70	179.40
Snap-Tite PONN SUPREME Attack Hose, Polyester Double Jacket - EPDM Rubber Liner with Rubber Backing. 1 1/2" NH Threaded Aluminum Couplings, 1 3/4" Dia. X 8ft Section, Yellow in Color w/ No Stripe, Made in USA and NFPA 1961 Certified. 10 Year Manufacture Warranty *Custom Length Hose, Material Non-Returnable*					

Subtotal: 2390.40

Tax: .00

TOTAL: 2390.40

Authorization: _____



Quote PDF

Jefferson Fire & Safety, Inc
7620 Donna Drive,
Middleton, WI 53562
1-800-697-3473
www.jeffersonfire.com



QUOTE DETAILS

Quote #:
1

Date:
Nov 15th, 2021

Sales Rep:
Tim Gerrits
800-697-3473
tim@jeffersonfire.com

CUSTOMER DETAILS

Osseo Fire Department

CUSTOMER ADDRESS

Billing Address:
415 Central Ave
Osseo, MN 55369

Shipping Address:
415 Central Ave
Osseo, MN 55369

PURCHASE ORDER

Mike

SHIPPING OPTION

BEST WAY

SHIPPING INSTRUCTION

ORDER DETAILS

QTY.	U/M	ITEM #	Dropship	Vendor Part #	TAX	UNIT PRICE	TOTAL
1	Each	HOL 159.000.063	No	-	0	\$8717.28	\$8717.28
Holmatro Pentheon PCU50 iCutter							
1	Each	HOL 159.000.064	No	-	0	\$9003.66	\$9003.66
Holmatro Pentheon PSP40 Spreader							
1	Each	HOL 159.000.062	No	-	0	\$7260.9	\$7260.9
Holmatro Pentheon PTR50 Telescopic Ram							
1	Each	HOL 151.000.804	No	-	0	\$671.22	\$671.22
Holmatro Pentheon TRE03 Extension Pipe for Ram							
6	Each	HOL 151.000.583	No	-	0	\$484.44	\$2906.64
Holmatro PBPA287 Battery							
3	Each	HOL 151.000.742	No	-	0	\$384.78	\$1154.34
Holmatro PBCH2 Battery Charger, 115 VAC							
3	Each	HOL 151.000.499	No	-	0	\$75	\$225

Holmatro POTC1 On Tool Charging Cord

2	Each	HOL 151.000.503	No	-	0	\$12	\$24
Holmatro Pentheon DCPC1 Daisy Chain Power Cord							

SUBTOTAL:	\$ 29,963.04
TAX:	\$ 0.00
TOTAL:	\$ 29,963.04

**Mike, pay invoices how you want.**

Make payments through wire, check, or ACH online.

Subtotal (8 items): **\$7,420.54**[Proceed to checkout](#)

Shopping Cart

Price

**MSA 10048280 Calibration Gas Bottle, 1.45% CH₄, 15% O₂, 60 PPM CO, 20 PPM H₂S, 34 L****\$355.00**

Business Price ▾

In Stock

Shipped from: [Industrial Safety Products](#)Gift options not available. [Learn more](#)

Qty: 1 ▾

[Delete](#)[Save for later](#)[Compare with similar items](#)**MSA 10178557 ALTAIR 4XR Multigas Detector - (LEL, O₂, H₂S, CO-H₂), Color:****\$799.00**

In Stock

Shipped from: [Salus Safety & Industrial Supply](#)Gift options not available. [Learn more](#)

Qty: 4 ▾

[Delete](#)[Save for later](#)[Compare with similar items](#)**MSA Charger Used with Altair 44X Multi-Gas Detector and Galaxy Gx2 Automated Test****\$345.59**

Usually ships within 1 to 3 weeks.

Shipped from: [A2Z Industrial Distributor, Inc.](#)Gift options not available. [Learn more](#)

Qty: 1 ▾

[Delete](#)[Save for later](#)**MSA Calibration Gas Cylinder Stand, 24" Dia.****\$949.00**

Only 4 left in stock - order soon.

Shipped from: [Salus Safety & Industrial Supply](#)Gift options not available. [Learn more](#)

Qty: 1 ▾

[Delete](#)[Save for later](#)**MSA 10128690 Galaxy GX2 Automated Test System, Altair 4/Altair 4X, 4 Valve****\$2,574.95**

Usually ships within 3 to 5 weeks.

Shipped from: [Safeware](#)Gift options not available. [Learn more](#)

Qty: 1 ▾

[Delete](#)[Save for later](#)**Sponsored Products related to items in your cart**[MOUNTON 25FT PVC...](#)

★★★★★ 286

\$89.99[See all buying options](#)[Lockout Tagout Locks,...](#)

★★★★★ 105

\$52.98[See all buying options](#)[SDS Display Rack - Set...](#)

★★★★★ 141

\$54.97[See all buying options](#)[BW Technologies XT...](#)

★★★★★ 22

\$1,300.00[See all buying options](#)Subtotal (8 items): **\$7,420.54**

Your Items

[Saved for later \(4 items\)](#)

[Buy it again](#)



Original Tough Hook | Heavy Duty, Multipurpose Gear Ha...

\$17.49

[Quantity Price](#) ▾

In Stock

Eligible for FREE Shipping
& **FREE Returns** ▾

Color: Black

Size: Pack of 1

[Move to cart](#)

[Delete](#)

[Move to Wish List](#)

[Compare with similar items](#)



Gryeer Extra Large Microfiber Waffle Weave Drying Towel,...

Currently unavailable.

[Delete](#)

[Move to Wish List](#)



Jonard Tools CC-2721 High Durability Steel Cable Caddy...

\$38.95

In Stock

Eligible for FREE Shipping
& **FREE Returns** ▾

Style: Cable Caddy (Standard)

[Move to cart](#)

[Delete](#)

[Move to Wish List](#)

[Compare with similar items](#)



1/4 Inch by 300 Feet Black Double Braid Polyester Rope

\$69.95

Only 6 left in stock - order soon.

Shipped from: [Blue Ox Rope](#)

[Move to cart](#)

[Delete](#)

[Move to Wish List](#)

The price and availability of items at Amazon.com are subject to change. The Cart is a temporary place to store a list of your items and reflects each item's most recent price. [Learn more](#)
Do you have a gift card or promotional code? We'll ask you to enter your claim code when it's time to pay.

Customers who shopped for MSA 10048280 Calibration Gas Bottle, 1.45% CH₄,... also shopped for:



MSA 10089321...

★★★★★ 29

5 offers from \$25.59

[See all buying options](#)



MSA 10110489 Altair 4X...

★★★★★ 1

\$1,860.00

[Add to Cart](#)



MSA .25 LPM Model RP...

★★★★★ 16

4 offers from \$236.00

[See all buying options](#)

Have an idea to help us improve? [Send feedback](#) ›

Get to Know Us

Careers
Blog
About Amazon
Sustainability
Press Center
Investor Relations
Amazon Devices

Let Us Help You

Help
Shipping Rates & Policies
Business FAQ
Contact Us

Work with Amazon

Sell on Amazon Business
Fulfillment By Amazon
Advertise on Amazon
Sell Services on Amazon
Amazon Global Selling

Business Solutions

Amazon Business app
Amazon Business Solutions
Purchasing Systems
Amazon Business Card
Pay by Invoice
Purchasing Line
Amazon Business Blog

Business Settings

Add people
Billing & shipping
Manage your Budgets (Blanket PO)
Buying Policies & Approvals
Certifications
Manage Suppliers
System integrations

Buy For Your Business

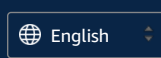
Buy wholesale
Today's Deals
Buy Again
PPE for Work



Scan the QR code to download the new Amazon Business app



business
↪



Alexa
Actionable
Analytics
for the
Web

Amazon
Marketing
Services
Self-
service
Advertising
Solutions

Amazon
Payments
Login and
Pay
with
Amazon

Amazon
Web
Services
Scalable
Cloud
Computing
Services

Mechanical
Turk
On-demand
Scalable
Workforce

Buy for
Others
Kindle
eBook
Bulk
Buying
Solution

[Conditions of Use](#) [Privacy Notice](#) [Interest-Based Ads](#) © 1996-2021, Amazon.com, Inc. or its affiliates



PROPOSAL

PROPOSAL SUBMITTED TO City of Osseo	PHONE (XXX) XXX - XXXX	DATE November 9, 2021
STREET	FAX () -	DATE OF PLANS Na
CITY, STATE, ZIP CODE ,	JOB NAME Osseo Hydrant Flow Testing	ARCHITECT Na
ATTENTION Mike Phenow	JOB LOCATION Osseo	BID NUMBER R210170

WE HEREBY SUBMIT SPECIFICATIONS & ESTIMATES FOR:

Perform test to record flow rate and pressures on 20 fire hydrants.

Water to be flowed during normal working hours, water discharge to be through hose monster / diverter to mitigate disruption of ground / landscaping. No allowances are included for restoration of surfaces.

Testing to be performed at temperatures above 40 degrees to prevent ice / slip hazards.

INCLUSIONS:

- 💧 DESIGN
- 💧 MATERIAL & FABRICATION
- 💧 INSTALLATION
- 💧 PERMIT

EXCLUSIONS:

- 💧 PAINTING & PATCHING
- 💧 ELECTRICAL WIRING & CONDUIT
- 💧 FIRE PUMP
- 💧 UNDERGROUND PIPE / WATER SUPPLY

WE PROPOSE HEREBY TO FURNISH MATERIAL AND LABOR - COMPLETE IN ACCORDANCE WITH THE ABOVE SPECIFICATION, FOR THE SUM OF:

Four Thousand Three Hundred Twenty & No/100 DOLLARS
(\$4,320.00)

PAYMENT TO BE MADE MONTHLY AS THE WORK PROGRESSES TO THE VALUE OF 100 (%) PERCENT OF ALL WORK COMPLETE AND MATERIAL ON JOB SITE. THE ENTIRE AMOUNT OF CONTRACT TO BE PAID WITHIN 30 DAYS AFTER COMPLETION.

NOTE: THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 30 DAYS.

AUTHORIZED SIGNATURE _____

Rich Poole, Service Manager

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES AND SPECIFICATIONS AND THE TERMS AND CONDITIONS FOUND OF THE FINAL PAGE OF THIS PROPOSAL ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

PLEASE PRINT NAME _____

DATE OF ACCEPTANCE ____/____/____

TITLE _____

CUSTOMER SIGNATURE _____

TERMS AND CONDITIONS

The Proposal, together with these Terms and Conditions, constitute the entire agreement ("Agreement") of the parties.

1. This Agreement is for work performed on this Proposal only. If Customer wants Viking Automatic Sprinkler Co. ("Company") to make any additional repairs, alterations or replacements as a result of the work performed, the Company will do so for additional compensation to be agreed upon in writing by the parties.
2. The Company does not know and does not represent whether the current fire protection system on the property of Customer ("Property") was originally designed and installed in such a way that the system will perform as originally intended or is suitable and sufficient for its intended purpose given the way in which the Property has been or will be used. In other words, the Property has been or may be used in ways such that the configuration of partition walls, the location of and types of materials (including the presence of hazardous materials) and other conditions of the Property's use are such that the fire protection system is inadequate, insufficient or unsuitable for the Property. The Company is NOT responsible for any damages due to: (1) incompatibility of materials within a CPVC piping system, or, (2) corrosion or deterioration of piping due to Customer's water supply, atmospheric conditions, soil quality, or any other condition at Customer's facility that adversely affects the integrity of the fire protection system. THIS AGREEMENT IS NOT A GUARANTEE OR WARRANTY THAT THE SYSTEM WILL IN ALL CASES (A) PROVIDE THE LEVEL OF PROTECTION FOR WHICH IT WAS ORIGINALLY INTENDED, (B) IS FREE OF ALL DEFECTS AND DEFICIENCIES, (C) AND IS IN COMPLIANCE WITH ALL APPLICABLE CODES. Customer agrees that it has not retained Company to make these assessments unless otherwise specifically indicated.
3. The Company will be permitted, at all reasonable times, to enter the Property to conduct the work as outlined in this Agreement.
4. **TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS COMPANY AND ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANY, SUBSIDIARIES AND AFFILIATES, (HEREINAFTER REFERRED TO AS "INDEMNIFIED PARTIES") FROM AND AGAINST ANY AND ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES"), ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY UNDER THIS AGREEMENT (WHETHER ARISING DURING OR FOLLOWING THE PERFORMANCE OF THE WORK). THE FOREGOING OBLIGATIONS TO DEFEND, INDEMNIFY AND HOLD HARMLESS SHALL BE ENFORCEABLE REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY THE NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION, STANDARD OR RULE OR OTHER FAULT OF ANY OF THE "INDEMNIFIED PARTIES", IT BEING THE EXPRESS INTENT OF CUSTOMER TO DEFEND INDEMNIFY AND HOLD HARMLESS THE "INDEMNIFIED PARTIES" FROM THE CONSEQUENCES OF THE "INDEMNIFIED PARTIES" OWN NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION, STANDARD OR RULE OR OTHER FAULT. SHOULD THE "DAMAGES" ASSERTED AGAINST THE "INDEMNIFIED PARTIES" ARISE OUT OF THE SOLE NEGLIGENCE OF THE "INDEMNIFIED PARTIES" CUSTOMER'S INDEMNIFICATION OBLIGATIONS HEREUNDER SHALL BE ONLY FOR THE AMOUNT OF THE "DAMAGES" THAT EXCEEDS THE LESSER OF \$5,000 OR THE CONTRACT AMOUNT. CUSTOMER FURTHER AGREES TO INDEMNIFY THE "INDEMNIFIED PARTIES" FOR THEIR LEGAL FEES, COSTS AND DISBURSEMENTS PAID OR INCURRED TO ENFORCE THE PROVISIONS OF THIS PARAGRAPH AND TO OBTAIN, MAINTAIN AND PAY FOR SUCH INSURANCE COVERAGE AND ENDORSEMENTS, INCLUDING COMPLETED OPERATIONS COVERAGE, AS WILL INSURE THE PROVISIONS OF THIS PARAGRAPH, AND UPON REQUEST, SHALL PROVIDE COMPANY WITH EVIDENCE THEREOF.**
5. **IT IS UNDERSTOOD AND AGREED BY CUSTOMER THAT COMPANY IS NOT AN INSURER, THAT CUSTOMER SHALL OBTAIN THE TYPE AND AMOUNT OF INSURANCE COVERAGE WHICH IT DETERMINES NECESSARY, AND THAT THE AMOUNTS PAYABLE TO THE COMPANY HEREUNDER ARE BASED UPON THE VALUE OF THE SERVICES RENDERED AND ARE UNRELATED TO THE VALUE OF CUSTOMER'S PROPERTY, THE PROPERTY OF OTHERS LOCATED ON CUSTOMER'S PREMISES, OR ANY POTENTIAL LIABILITY OR DAMAGE TO CUSTOMER ARISING OUT OF THE WORK PERFORMED BY COMPANY. CUSTOMER ACCORDINGLY AGREES THAT THE LIABILITY OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, PARENT COMPANIES, SUBSIDIARIES, AFFILIATES AND AGENTS ARISING OUT OF OR IN ANY WAY RELATING TO OR CONNECTED WITH THE WORK PERFORMED BY THE COMPANY SHALL BE LIMITED TO THE LESSER OF \$5,000 OR THE PRICE OF THE WORK PERFORMED BY THE COMPANY. THIS LIMITATION OF LIABILITY SHALL APPLY TO ALL CLAIMS, DEMANDS, LOSSES, EXPENSES OR LIABILITIES OF ANY KIND, INCLUDING ATTORNEY'S FEES, (HEREINAFTER REFERRED TO AS "DAMAGES"), SUSTAINED BY CUSTOMER OR ANY OTHER PARTY CLAIMING BY OR THROUGH CUSTOMER, AND SHALL APPLY REGARDLESS OF WHETHER SUCH "DAMAGES" ARE ACTUALLY OR ALLEGEDLY CAUSED BY THE NEGLIGENCE, PRODUCT LIABILITY, BREACH OF CONTRACT, BREACH OF WARRANTY, BREACH OR VIOLATION OF A STATUTE, ORDINANCE, GOVERNMENTAL REGULATION STANDARD OR RULE OR OTHER FAULT OF COMPANY, ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, PARENT COMPANIES, SUBSIDIARIES AND AFFILIATES.**
6. **CUSTOMER AGREES TO REQUIRE ITS INSURANCE POLICIES TO BE ENDORSED SO AS TO WAIVE ALL RIGHTS OF SUBROGATION AGAINST COMPANY.**
7. While the Company will make every reasonable effort to prevent the discharge of water into or onto areas of landscaping, decorative pavement, etc., it is the Customer's responsibility to provide sufficient and readily accessible means to accept the full flow of water that may be required by tests as determined by the Proposal.
8. This Agreement may not be assigned by Customer without the written consent of the Company.
9. Neither party shall be liable to the other for indirect, incidental, consequential or punitive damages arising out of the work.
10. If payment for work provided in this Agreement is not received by the Company within 30 days from Customer's receipt of an invoice for the work, Customer shall pay interest at the rate of 3% per annum on all past due sums, together with all costs of collection, including attorney's fees.
11. This Agreement constitutes the entire agreement of the parties. If any provision hereof shall be invalid, the remaining provisions shall survive and be enforceable against the parties. The law of the state where the work is performed will govern. This Agreement supersedes all prior agreements. This Agreement may be modified only by a written instrument signed by both parties.

B & B Commercial Coating LLC

11276 Duffield Avenue NW
Maple Lake MN 55358

Estimate

Name / Address
City of Osseo 415 Central Avenue Ste 2 Osseo, MN 55369

Date	Estimate #
11/18/2021	1541

			Project
			Hydrants 2022
Description	Qty	Rate	Total
Sandblast and recoat fire Hydrant (Non-Enclosed)	118	125.00	14,750.00
Labeling available at additional cost Light fixtures not included in base price Service includes application of high quality industrial coatings			
Signature			
Phone # 320-282-1410	Fax # 320-262-7005	Web Site www.BBcoat.com	Total \$14,750.00

City of Osseo
CASH BALANCE SUMMARY FOR COUNCIL

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$1,386,226.28	\$15,353.64	\$72,579.89	\$0.00	\$0.00	\$0.00	\$1,329,000.03	101 GENERAL FUND
\$324,645.07	\$0.00	\$1,124.93	\$0.00	\$0.00	\$0.00	\$323,520.14	110 CIP EQUIPMENT
\$11,888.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,888.06	115 POLICE DONATIONS/EXPENSES
\$17,278.47	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,278.47	116 POLICE FORFIETURE FUND
\$5,271.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,271.43	120 FIRE DONATIONS/EXPENSES
\$984,607.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$984,607.00	130 PAVEMENT MANAGEMENT
\$227,018.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$227,018.99	135 CIP FACILITIES
-\$6,856.60	\$16,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,143.40	150 COMP PLAN GRANT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	200 INSPECTIONS (INACTIVE)
\$1,064.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,064.92	204 TROLLEY
\$131,507.94	\$2,380.00	\$34.95	\$0.00	\$0.00	\$0.00	\$133,852.99	205 PARK DEDICATION
\$131,668.55	\$0.00	\$36,000.00	\$0.00	\$0.00	\$0.00	\$95,668.55	230 COVID19 AID
\$37,106.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$37,106.81	240 CABLE GRANTS
\$10,411.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,411.76	241 CheC - Healthy Comm Grant
\$1,839.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,839.50	242 HENN CO TREE GRANT
-\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$593.75	243 HENN CO CORRIDOR PLANNING
-\$726.49	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$726.49	244 TWINS GRANT
-\$4,157.78	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$4,157.78	250 COMMUNITY FUND
\$349.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$349.82	252 FIREARMS SAFETY
\$11,635.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,635.45	253 MUSIC/MOVIES IN THE PARK
\$1,973.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,973.12	254 MINIDAZZLE
\$4,234.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,234.69	257 FARMERS MARKET
\$11,628.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,628.16	260 HERITAGE PRESERVATION
\$114,780.23	\$0.00	\$35,550.00	\$0.00	\$0.00	\$0.00	\$79,230.23	301 2014A Street/Utility (500,000)
\$221,630.56	\$0.00	\$169,525.00	\$0.00	\$0.00	\$0.00	\$52,105.56	305 BONDS 2015 STR IMPROVE
\$244,440.98	\$0.00	\$91,331.25	\$0.00	\$0.00	\$0.00	\$153,109.73	306 BONDS 2016 STR IMPROVE (19349)
\$228,160.16	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$228,160.16	307 BONDS 2016 STR IMPROVE (19421)
\$106,028.69	\$0.00	\$60,200.00	\$0.00	\$0.00	\$0.00	\$45,828.69	308 BONDS 2017 STR IMPROVE (19644)
\$99,826.99	\$0.00	\$55,781.88	\$0.00	\$0.00	\$0.00	\$44,045.11	309 BONDS 2018 STR IMPROVE
\$98,854.69	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$98,854.69	310 BONDS 2018 ALLEY IMPROVE
-\$1,212.38	\$0.00	\$46,412.50	\$0.00	\$0.00	\$0.00	-\$47,624.88	311 BONDS 2019 STR IMPROVE
\$14,720.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,720.60	312 BONDS 2019 ALLEY IMPROVE
\$144,622.77	\$0.00	\$53,075.00	\$0.00	\$0.00	\$0.00	\$91,547.77	313 BOND 2020 STREET PROJECT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	325 BONDS 2003C REFUNDING (12358)
\$301,538.54	\$0.00	\$281,225.00	\$0.00	\$0.00	\$0.00	\$20,313.54	365 BONDS 2009 CENTRAL AVE (17720-
\$81,420.28	\$0.00	\$32,737.50	\$0.00	\$0.00	\$0.00	\$48,682.78	371 BONDS 2012A STR IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	375 BONDS 2007A JEFFERSON HWY
\$193,674.87	\$0.00	\$193,230.00	\$0.00	\$0.00	\$0.00	\$444.87	380 BONDS 2010A REFUNDING

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
-\$169,012.50	\$0.00	\$172,868.75	\$0.00	\$0.00	\$0.00	-\$341,881.25	385 BONDS 2011A TIF
\$122,206.27	\$0.00	\$66,912.50	\$0.00	\$0.00	\$0.00	\$55,293.77	395 BONDS 2014A POLICE ADDITION
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	404 2017 STREET IMPROVE (19349)
\$64,190.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$64,190.34	405 2018 STREET IMPROVEMENT
\$11,896.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,896.17	406 2018 ALLEY IMPROVEMENT
\$38,362.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$38,362.84	407 2019 STREET IMPROVEMENT
-\$135.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$135.38	408 2019 ALLEY IMPROVEMENT
-\$186,947.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$186,947.44	409 2020 STREET IMPROVEMENT
-\$50,267.45	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$50,267.45	410 2021 ALLEY PROJECT
-\$48,473.75	\$0.00	\$389.84	\$0.00	\$0.00	\$0.00	-\$48,863.59	412 2022 Alley Project
\$1,863,601.90	\$51,239.69	\$54,567.05	\$0.00	\$0.00	\$0.00	\$1,860,274.54	601 WATER FUND
\$1,931,316.51	\$996.07	\$364,232.05	\$0.00	\$0.00	\$0.00	\$1,568,080.53	602 SEWER FUND
\$723,448.79	\$758.09	\$34,984.01	\$0.00	\$0.00	\$0.00	\$689,222.87	604 STORM WATER FUND
\$9,436,694.68	\$86,727.49	\$1,822,762.10	\$0.00	\$0.00	\$0.00	\$7,700,660.07	

City of Osseo

Payments

01/20/22 3:17 PM

Page 1

Current Period: JANUARY 2022

Payments Batch 1-24-22 AP

\$201,339.20

Refer	0 EFTPS	Ck# 002491E 1/19/2022	
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	1/14/22 PAYROLL FIT/FICA WITHHOLDING	\$5,123.70
Invoice 12363166	1/14/2022		
Cash Payment	G 101-21703 FICA WITHHOLDING	1/14/22 PAYROLL FIT/FICA WITHHOLDING	\$5,931.88
Invoice 12363166	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$11,055.58
Refer	0 EFTPS	Ck# 002492E 1/19/2022	
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	1/14/22 PAYROLL FIT/FICA SUPPLEMENTAL WITHHOLDING	\$8,461.54
Invoice 65671034	1/14/2022		
Cash Payment	G 101-21703 FICA WITHHOLDING	1/14/22 PAYROLL FIT/FICA SUPPLEMENTAL WITHHOLDING	\$5,884.60
Invoice 65671034	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$14,346.14
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002493E 1/19/2022	
Cash Payment	G 101-21705 DEFFERED COMP	1/14/22 PAYROLL DCP CONTRIBUTIONS	\$1,050.00
Invoice 964714177	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$1,050.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002494E 1/19/2022	
Cash Payment	G 101-21712 HCSP	1/14/22 PAYROLL HCSP CONTRIBUTION	\$424.16
Invoice 964724714	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$424.16
Refer	0 FURTHER - FORMERLY SELECTAC	Ck# 002495E 1/19/2022	
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI	1/14/22 PAYROLL H.S.A. CONTRIBUTION	\$1,154.85
Invoice 01/14/22	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$1,154.85
Refer	0 ICMA RETIREMENT CORPORATIO	Ck# 002496E 1/19/2022	
Cash Payment	G 101-21705 DEFFERED COMP	1/14/22 PAYROLL DFC CONTRIBUTIONS	\$400.00
Invoice 675459	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$400.00
Refer	0 MN DEPT OF REVENUE	Ck# 002497E 1/19/2022	
Cash Payment	G 101-21702 STATE WITHHOLDING	1/14/22 PAYROLL SIT WITHHOLDING	\$2,547.60
Invoice 0-775-174-816	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$2,547.60
Refer	0 MN DEPT OF REVENUE	Ck# 002498E 1/19/2022	
Cash Payment	G 101-21702 STATE WITHHOLDING	1/14/22 PAYROLL SIT SUPPLEMENTAL WITHHOLDING	\$2,403.85
Invoice 0-012-368-544	1/14/2022		
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$2,403.85
Refer	0 PEIP	Ck# 002499E 1/19/2022	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	JAN 2022 MED/DENTAL PREMIUMS PD	\$5,816.63
Invoice 1150610	1/10/2022		
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	JAN 2022 MED/DENTAL PREMIUMS ADMIN	\$1,867.24
Invoice 1150610	1/10/2022		

City of Osseo

Payments

01/20/22 3:17 PM

Page 2

Current Period: JANUARY 2022

Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	JAN 2022 MED/DENTAL PREMIUMS PW	\$2,510.32
Invoice	1150610	1/10/2022	
Cash Payment	G 101-21706 MEDICAL/DENTAL/LIFE/LT	JAN 2022 MED/DENTAL PREMIUMS EE	\$1,346.12
Invoice	1150610	1/10/2022	
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	JAN 2022 MED/DENTAL PREMIUMS P/Z	\$635.80
Invoice	1150610	1/10/2022	
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	JAN 2022 MED/DENTAL PREMIUMS ADMIN RETRO	\$1,093.60
Invoice	1150610	1/10/2022	
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$13,269.71
Refer	0 PEIP	Ck# 002500E 1/19/2022	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	FEB 2022 MED/DENTAL PREMIUMS PD	\$5,816.63
Invoice	1158358	1/10/2022	
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	FEB 2022 MED/DENTAL PREMIUMS ADMIN	\$1,231.44
Invoice	1158358	1/10/2022	
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	FEB 2022 MED/DENTAL PREMIUMS PW	\$2,510.32
Invoice	1158358	1/10/2022	
Cash Payment	G 101-21706 MEDICAL/DENTAL/LIFE/LT	FEB 2022 MED/DENTAL PREMIUMS EE	\$1,346.12
Invoice	1158358	1/10/2022	
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	FEB 2022 MED/DENTAL PREMIUMS P/Z	\$635.80
Invoice	1158358	1/10/2022	
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	FEB 2022 MED/DENTAL PREMIUMS RETRO ADMIN	-\$635.80
Invoice	1158358	1/10/2022	
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$10,904.51
Refer	0 PERA	Ck# 002501E 1/19/2022	
Cash Payment	G 101-21704 PERA	1/14/22 PAYROLL PERA CONTRIBUTIONS	\$11,295.16
Invoice	636234	1/14/2022	
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$11,295.16
Refer	0 PREMIER BANK	Ck# 002502E 1/19/2022	
Cash Payment	E 101-41110-255 DUES/MEMBERSHIP	11/05 - 12/07/21 CC 2022 MCFOA MEMBERSHIP S CISEWSKI	\$46.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41110-201 OFFICE OPERATIONS	11/05 - 12/07/21 CC WIRLESS MOUSE K JONES	\$53.75
Invoice	12/26/21	12/26/2021	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	11/05 - 12/07/21 CC ANYTIME FITNESS GYM	\$32.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	11/05 - 12/07/21 CC ANYTIME FITNESS GYM	\$32.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 115-41900-255 DUES/MEMBERSHIP	11/05 - 12/07/21 CC ANYTIME FITNESS GYM	\$32.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-260 EDUCATION/MEETING	11/05 - 12/07/21 CC STORM TRAINING N ENGLUND	\$943.95
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-255 DUES/MEMBERSHIP	11/05 - 12/07/21 CC ANYTIME FITNESS GYM	\$32.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-310 OTHER PROFESSIONA	11/05 - 12/07/21 CC MN DVS 2021 FORD EXPLORER REG.	\$0.35
Invoice	12/26/21	12/26/2021	

City of Osseo

Payments

01/20/22 3:17 PM

Page 3

Current Period: JANUARY 2022

Cash Payment	E 101-41900-310 OTHER PROFESSIONA	11/05 - 12/07/21 CC MN DVS 2021 FORD EXPLORER REG.	\$14.25
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	11/05 - 12/07/21 CC SQUAD CAR WASHES	\$27.50
Invoice	12/26/21	12/26/2021	
Cash Payment	E 115-41900-211 OPERATIONS	11/05 - 12/07/21 CC POLICE WEEK CAPITOL FLAG	\$300.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41515-309 SOFTWARE	11/05 - 12/07/21 CC MICROSOFT M365 LICENSES	\$181.50
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41110-211 OPERATIONS	11/05 - 12/07/21 CC ADOBE LICENSES	\$127.88
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-213 OFFICER EQUIPMENT	11/05 - 12/07/21 CC BUSINESS CARDS LAMERS & ENGLUND	\$81.71
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-211 OPERATIONS	11/05 - 12/07/21 CC USPS PD PACKAGE MAILING	\$14.59
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41900-201 OFFICE OPERATIONS	11/05 - 12/07/21 CC PD DESK CALENDARS	\$27.71
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42350-215 CENTRAL AVENUE BE	11/05 - 12/07/21 CC VOLUNTEER REFRESHMENTS	\$60.29
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42350-215 CENTRAL AVENUE BE	11/05 - 12/07/21 CC VOLUNTEER TREATS	\$32.79
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-211 OPERATIONS	11/05 - 12/07/21 CC WINDSHEILD WASHER FLUID	\$70.84
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-211 OPERATIONS	11/05 - 12/07/21 CC AMAZON PRIME	\$13.97
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41920-309 SOFTWARE	11/05 - 12/07/21 CC FD DROPBOX FILE SHARING	\$11.99
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-41920-309 SOFTWARE	11/05 - 12/07/21 CC FD ZOOM VIDEO CONFERENCING	\$16.11
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	11/05 - 12/07/21 CC PW BRACKET FENDER	\$110.22
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-211 OPERATIONS	11/05 - 12/07/21 CC PW BRUSH DISPOSAL 1ST LOAD	\$90.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-211 OPERATIONS	11/05 - 12/07/21 CC PW BRUSH DISPOSAL 2ND LOAD	\$90.00
Invoice	12/26/21	12/26/2021	
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	11/05 - 12/07/21 CC BATTERY ISOLATOR FOR TANKER TRUCK	\$44.34
Invoice	12/26/21	12/26/2021	
Transaction Date	1/19/2022	PREMIER CHECKIN 10100	Total \$2,487.74
Refer	0 REVTRAK	Ck# 002503E 1/20/2022	
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	MERCHANT FEE	\$49.95
Invoice	DEC 2021	12/31/2021	

City of Osseo

Payments

01/20/22 3:17 PM

Page 4

Current Period: JANUARY 2022

Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$49.95
Refer	0	ABDO FINANCIAL SOLUTIONS, LL	-		
Cash Payment	E 101-41550-301	ACCOUNTING/AUDITIN	DEC 2021 PAYROLL & FS CONSULTING		\$762.25
Invoice	452541	12/31/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$762.25
Refer	0	ACTION RADIO & COMMUNICATIO	-		
Cash Payment	E 101-41900-218	UNIFORMS/GEAR	A LAMERS UNIFORM/GEAR		\$149.00
Invoice	I16429	1/3/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$149.00
Refer	0	AMAZON CAPITAL SERVICES, INC	-		
Cash Payment	E 101-41920-211	OPERATIONS	FD STORAGE BIN LABELS		\$20.40
Invoice	IC69-6GD9-X64Q	12/5/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$20.40
Refer	0	AMAZON CAPITAL SERVICES, INC	-		
Cash Payment	E 101-41920-211	OPERATIONS	FD FLOOR DRY BINS & SCOOPS		\$161.12
Invoice	1XNF-9VFK-W1C	12/5/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$161.12
Refer	0	BELSON OUTDOORS, LLC	-		
Cash Payment	E 130-42000-530	STREETSCAPE PROJE	4 PRECAST CONCRETE PLANTERS DELIVERED		\$2,441.86
Invoice	197543	12/14/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$2,441.86
Refer	0	BROADWAY AWARDS INC	-		
Cash Payment	E 101-41900-213	OFFICER EQUIPMENT	PD NAME PLATES		\$42.00
Invoice	50132	12/17/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$42.00
Refer	0	BUSINESS WATCH INTERNATIONA	-		
Cash Payment	E 101-41900-314	PAWN TRANSACTION	ANNUAL FEE RAPID REPORTING SYSTEM TWIN CITY PAWN		\$250.00
Invoice	36843	1/1/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$250.00
Refer	0	CANON FINANCIAL SERVICES, INC	-		
Cash Payment	E 101-41110-410	LEASES/RENTALS	11/1/21 - 1/31/22 QTRLY ADMIN COPIER BILLING		\$346.92
Invoice	27933607	1/12/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN	10100	Total	\$346.92
Refer	0	CENTERPOINT ENERGY	-		
Cash Payment	E 101-42350-390	NATURAL GAS SERVIC	NOV 2021 GAS SERVICE SIPE PARK BLDG		\$61.74
Invoice	12/7/21	12/7/2021			
Cash Payment	E 101-41700-390	NATURAL GAS SERVIC	NOV 2021 GAS SERVICE CITY HALL		\$697.92
Invoice	12/7/21	12/7/2021			
Cash Payment	E 101-41800-390	NATURAL GAS SERVIC	NOV 2021 GAS SERVICE COMM CTR		\$153.20
Invoice	12/7/21	12/7/2021			
Cash Payment	E 602-49400-390	NATURAL GAS SERVIC	NOV 2021 GAS SERVICE LIFT STATION		\$39.57
Invoice	12/7/21	12/7/2021			

City of Osseo

Payments

01/20/22 3:17 PM

Page 5

Current Period: JANUARY 2022

Cash Payment	E 101-42000-390 NATURAL GAS SERVIC	NOV 2021 GAS SERVICE PUBLIC WORKS		\$399.36
Invoice	12/7/21	12/7/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,351.79
Refer	0	CENTERPOINT ENERGY	-	
Cash Payment	E 101-42350-390 NATURAL GAS SERVIC	DEC 2021 GAS SVC SIPE PARK BLDG		\$86.71
Invoice	1-6-22	1/6/2022		
Cash Payment	E 101-41700-390 NATURAL GAS SERVIC	DEC 2021 GAS SVC CITY HALL		\$1,017.36
Invoice	1-6-22	1/6/2022		
Cash Payment	E 101-41800-390 NATURAL GAS SERVIC	DEC 2021 GAS SVC COMM CTR		\$223.32
Invoice	1-6-22	1/6/2022		
Cash Payment	E 602-49400-390 NATURAL GAS SERVIC	DEC 2021 GAS SVC LIFT STATION		\$97.76
Invoice	1-6-22	1/6/2022		
Cash Payment	E 101-42000-390 NATURAL GAS SERVIC	DEC 2021 GAS SVC PUBLIC WORKS		\$647.23
Invoice	1-6-22	1/6/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$2,072.38
Refer	0	CENTURYLINK- PHOENIX	-	
Cash Payment	E 602-49400-321 TELECOMMUNICATION	DEC 2021 & JAN 2022 LIFT STATION		\$230.36
Invoice	1/6/22	1/6/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$230.36
Refer	0	CINTAS FIRST AID & SAFETY	-	
Cash Payment	E 101-42000-211 OPERATIONS	1/4/22 PW FIRST AID SUPPLIES		\$74.33
Invoice	8405494202	1/7/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$74.33
Refer	0	CUTTER SALES, INC.	-	
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW HYDRAULIC FITTINGS		\$39.98
Invoice	147874	1/3/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$39.98
Refer	0	DANKO EMERGENCY EQUIPMENT	-	
Cash Payment	E 101-41920-211 OPERATIONS	FD TOUGH HOOK GEAR HANGERS		\$368.54
Invoice	121110	1/6/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$368.54
Refer	0	EHLERS & ASSOCIATES, INC	-	
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	2021 UTILITY RATE STUDY UPDATE		\$425.00
Invoice	89426	1/10/2022		
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	2021 UTILITY RATE STUDY UPDATE		\$425.00
Invoice	89426	1/10/2022		
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	2021 UTILITY RATE STUDY UPDATE		\$425.00
Invoice	89426	1/10/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,275.00
Refer	0	ELEMENT TECHNOLOGIES LLC	-	
Cash Payment	E 101-41515-302 IT SERVICE	JAN 2022 MONTHLY IT SVC		\$3,565.89
Invoice	SLA56106	1/1/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$3,565.89
Refer	0	ELEMENT TECHNOLOGIES LLC	-	

City of Osseo

Payments

01/20/22 3:17 PM

Page 6

Current Period: JANUARY 2022

Cash Payment	E 101-41515-309 SOFTWARE	ORDER 9504: COMPUTERS & SOFTWARE, WATCHGUARDS, KEYBOARDS, APC BACKUP UPS	\$14,110.36
Invoice IVC55785	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$14,110.36
Refer	0 ELEMENT TECHNOLOGIES LLC	-	
Cash Payment	E 101-41515-302 IT SERVICE	INSTALL NEW WATCHGUARD WIRELESS ACCESS POINTS	\$1,875.00
Invoice IVC55840	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$1,875.00
Refer	0 ELEMENT TECHNOLOGIES LLC	-	
Cash Payment	E 101-41515-302 IT SERVICE	ARCTIC WOLD & KB4 IMPLEMENTATION	\$625.00
Invoice IVC55967	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$625.00
Refer	0 ELEMENT TECHNOLOGIES LLC	-	
Cash Payment	E 101-41515-302 IT SERVICE	NEW DESKTOP & LAPTOP	\$750.00
Invoice IVC55841	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$750.00
Refer	0 EMERGENCY APPARATUS MAINT.	-	
Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAI	FD T11 REPAIRS	\$358.38
Invoice 120431	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$358.38
Refer	0 EMERGENCY APPARATUS MAINT.	-	
Cash Payment	E 101-41920-217 VEHICLE REPAIRS/MAI	FD E11 REPAIRS	\$358.97
Invoice 121376	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$358.97
Refer	0 FERGUSON WATERWORKS #2518	-	
Cash Payment	G 601-11101 INFRASTRUCTURE	REPAIR COUPLINGS FOR MG WATER METER CHANGE	\$862.09
Invoice 487775	12/10/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$862.09
Refer	0 FERGUSON WATERWORKS #2518	-	
Cash Payment	E 601-49400-211 OPERATIONS	CURB STOP KEY	\$117.14
Invoice 487553	12/15/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$117.14
Refer	0 FINKEN WATER	-	
Cash Payment	E 101-41920-211 OPERATIONS	1/11/22 FD 6 CASES BOTTLED WATER DELIVERY	\$54.75
Invoice 92905TL	1/11/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$54.75
Refer	0 FIRE INSTRUCTION RESCUE EDU	-	
Cash Payment	E 101-41920-260 EDUCATION/MEETING	FD HAZMAT REFRESHER TRAINING	\$500.00
Invoice 5354	1/6/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$500.00
Refer	0 GOPHER STATE ONE CALL, INC.	-	

City of Osseo

Payments

01/20/22 3:17 PM

Page 7

Current Period: JANUARY 2022

Cash Payment	E 601-49400-310 OTHER PROFESSIONA	2022 ANNUAL FACILITY OPERATOR FEE		\$25.00
Invoice	2000658	1/31/2021		
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	2022 ANNUAL FACILITY OPERATOR FEE		\$25.00
Invoice	2000658	1/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$50.00
Refer	0 HEIDT, HUGH	-		
Cash Payment	E 101-41110-311 RENTAL INSPECTION	Q42021 RENTAL INSPECTION SERVICES		\$915.00
Invoice	Q42021	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$915.00
Refer	0 HENN CO PUBLIC WORKS	-		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	OCT 2021 PW FUEL CHARGES		\$301.05
Invoice	1000176271	12/7/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$301.05
Refer	0 HENN CO PUBLIC WORKS	-		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	DEC 2021 PW FUEL CHARGES		\$1,159.91
Invoice	1000177787	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,159.91
Refer	0 HENN CO SHERIFF	-		
Cash Payment	E 101-41900-316 INCARCERATION SERV	12/12 - 12/14/21 BOOKING FEE		\$150.00
Invoice	1000177054	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$150.00
Refer	0 INNOVATIVE OFFICE SUPPLY	-		
Cash Payment	E 101-41110-211 OPERATIONS	ADMIN OFFICE SUPPLIES, FOLDERS, MOUSES, CALENDAR		\$96.16
Invoice	IN3623988	1/13/2021		
Cash Payment	E 101-42000-211 OPERATIONS	ADMIN OFFICE SUPPLIES, FOLDERS, MOUSES, CALENDAR		\$18.30
Invoice	IN3623988	1/13/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$114.46
Refer	0 INNOVATIVE OFFICE SUPPLY	-		
Cash Payment	E 101-41110-211 OPERATIONS	ADMIN COPY PAPER		\$37.00
Invoice	IN3628765	1/18/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$37.00
Refer	0 LAMERS, ADRIANNE	-		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	PD UNIFORM ALLOWANCE HAT/GLOVES		\$155.22
Invoice	1/5/22	1/5/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$155.22
Refer	0 LITTLE FALLS MACHINE, INC.	-		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW PLOW FITTINGS		\$15.38
Invoice	362617	12/15/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$15.38
Refer	0 METRO ALARM & LOCK	-		
Cash Payment	E 101-41700-222 BUILDING REPAIR/MAI	12/13/21 SERVICE/TRIP CHARGE PHONE LINES DOWN		\$200.00
Invoice	77284	12/15/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$200.00

City of Osseo

Payments

01/20/22 3:17 PM

Page 8

Current Period: JANUARY 2022

Refer	0	<u>METRO CITIES</u>	-		
Cash Payment	E 101-41000-255 DUES/MEMBERSHIP	2022 METRO CITIES MEMBERSHIP DUES		\$1,258.00	
Invoice	961	1/3/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,258.00	
Refer	0	<u>METRO SALES INC</u>	-		
Cash Payment	E 101-42000-211 OPERATIONS	PW COPIER Q122 LEASE & Q421 USAGE		\$82.91	
Invoice	INV1952143	12/21/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$82.91	
Refer	0	<u>METRO SALES INC</u>	-		
Cash Payment	E 101-41900-410 LEASES/RENTALS	PD COPIER 12/17 - 1/16/22 LEASE CHARGE		\$73.04	
Invoice	INV1949995	12/17/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$73.04	
Refer	0	<u>METROPOLITAN COUNCIL</u>	-		
Cash Payment	E 602-49400-386 SANITARY SEWER SE	FEB 2022 WASTER WATER SERVICES		\$15,500.25	
Invoice	1134829	1/6/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$15,500.25	
Refer	0	<u>MINNESOTA EQUIPMENT INC</u>	-		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	JD CUTTING EDGES - PW		\$292.69	
Invoice	P63787	12/15/2021			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$292.69	
Refer	0	<u>MN STATE FIRE CHIEFS ASSN</u>	-		
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	ASST. CHIEF DERICK HAUG 2022 MEMBERSHIP DUES		\$60.00	
Invoice	JAN 2022	1/1/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$60.00	
Refer	0	<u>MN STATE FIRE CHIEFS ASSN</u>	-		
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	CHIEF MIKE PHENOW 2022 MEMBERSHIP DUES		\$100.00	
Invoice	1/1/2022	1/1/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$100.00	
Refer	0	<u>MN STATE FIRE DEPT ASSN</u>	-		
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	2022 MSFDA MEMBERSHIP DUES		\$175.00	
Invoice	2022	1/1/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$175.00	
Refer	0	<u>MN STATE FIRE DEPT ASSN</u>	-		
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	2022 MSFDA FIREFIGHTER NEWS SUBSCRIPTION		\$147.00	
Invoice	122	1/5/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$147.00	
Refer	0	<u>MINUTE MAKER SECRETARIAL</u>	-		
Cash Payment	E 101-41000-307 RECORDING SERVICE	JAN 10 22 CITY COUNCIL MEETING MINUTES		\$254.00	
Invoice	M1421	1/15/2022			
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$254.00	
Refer	0	<u>MODERN MARKETING</u>	-		

City of Osseo

Payments

01/20/22 3:17 PM

Page 9

Current Period: JANUARY 2022

Cash Payment	E 115-41900-211 OPERATIONS	PROMOTIONAL PD SHIELD SHAPED CLEANING CLOTHS		\$543.22
Invoice	MMI144240	1/13/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$543.22
Refer	0 MURPHY, MARQUASIA	-		
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	REFUND COMMUNITY CENTER DEPOSIT 1/8/22		\$190.00
Invoice	1/8/22	1/8/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$190.00
Refer	0 NAPA-COTTENS OSSEO	-		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW SUPPLIES & BROOM		\$31.82
Invoice	166668	12/9/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$31.82
Refer	0 NAPA-COTTENS OSSEO	-		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW SUPPLY 5.5IN LED BAR SIN (105)		\$49.12
Invoice	166902	12/10/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$49.12
Refer	0 NAPA-COTTENS OSSEO	-		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PLOW TRUCK SUPPLIES		\$107.88
Invoice	174453	1/3/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$107.88
Refer	0 NAPA-COTTENS OSSEO	-		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	PW SHOP SUPPLY S.5 DEF		\$52.08
Invoice	174951	1/4/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$52.08
Refer	0 OMNISITE	-		
Cash Payment	E 602-49400-201 OFFICE OPERATIONS	2022 LIFT STATION WIRELESS MONITORING		\$276.00
Invoice	82154	1/1/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$276.00
Refer	0 OVERHEAD DOOR CO	-		
Cash Payment	E 101-42000-222 BUILDING REPAIR/MAI	11/10/21 PUBLIC WORKS GARAGE DOOR SERVICE		\$328.00
Invoice	124011	11/16/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$328.00
Refer	0 SATELLITE SHELTERS, INC.	-		
Cash Payment	E 101-42350-211 OPERATIONS	ICE RINK WARMING HOUSE RENTAL		\$1,460.00
Invoice	INV534259	12/15/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,460.00
Refer	0 SIPE BROS. INC.	-		
Cash Payment	E 101-41920-216 FUEL - VEHICLE/EQUIP	DEC 2021 FUEL CHARGES FD & PW		\$214.61
Invoice	12/31/21 STMT	12/31/2021		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	DEC 2021 FUEL CHARGES FD & PW		\$725.58
Invoice	12/31/21 STMT	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$940.19
Refer	0 STREICHERS INC	-		

City of Osseo

Payments

01/20/22 3:17 PM

Page 10

Current Period: JANUARY 2022

Cash Payment	E 101-41900-218 UNIFORMS/GEAR	H STARRY UNIFORM BEANIE		\$14.99
Invoice	I1541123	12/20/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$14.99
Refer	0 <u>STREICHERS INC</u>	-		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	A LAMERS UNIFORM/GEAR		\$209.97
Invoice	I1543702	1/3/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$209.97
Refer	0 <u>TEGRETE CORPORATION</u>	-		
Cash Payment	E 101-41700-317 CLEANING SERVICE	FEB 2022 CLEANING SERVICES CITY HALL		\$738.00
Invoice	99448	1/15/2022		
Cash Payment	E 101-41800-317 CLEANING SERVICE	FEB 2022 CLEANING SERVICES COMM CTR		\$245.00
Invoice	99448	1/15/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$983.00
Refer	0 <u>THOMSON REUTERS-WEST</u>	-		
Cash Payment	E 101-41900-255 DUES/MEMBERSHIP	JAN 2022 INFORMATION SERVICES		\$113.40
Invoice	845660368	1/1/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$113.40
Refer	0 <u>TROPHIES BY LINDA</u>	-		
Cash Payment	E 101-41920-211 OPERATIONS	FD PAR BOARDS & HOLDERS		\$372.00
Invoice	46311	1/14/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$372.00
Refer	0 <u>TROPHIES BY LINDA</u>	-		
Cash Payment	E 101-41920-211 OPERATIONS	FD LOCKER NAME PLATES T DOMKEN R GROSS		\$24.30
Invoice	46253	12/17/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$24.30
Refer	0 <u>TYLER TECHNOLOGIES, INC.</u>	-		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	12/28/21 R SARGENT INCODE CRM, CIS, ICD		\$390.00
Invoice	025-363770	12/31/2021		
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	12/28/21 R SARGENT INCODE CRM, CIS, ICD		\$390.00
Invoice	025-363770	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$780.00
Refer	0 <u>TWIN CITY WATER CLINIC INC.</u>	-		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	DEC 2021 WATER SAMPLES		\$60.00
Invoice	17079	1/8/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$60.00
Refer	0 <u>VERIZON WIRELESS</u>	-		
Cash Payment	E 101-42000-321 TELECOMMUNICATION	DEC 2021 CELL PHONE USAGE PW		\$243.73
Invoice	9896311336	1/1/2022		
Cash Payment	E 101-41900-321 TELECOMMUNICATION	DEC 2021 CELL PHONE USAGE PD		\$590.95
Invoice	9896311336	1/1/2022		
Cash Payment	E 204-42390-352 TROLLEY OPERATION	DEC 2021 CELL PHONE USAGE TROLLEY		\$34.63
Invoice	9896311336	1/1/2022		
Cash Payment	E 101-41110-321 TELECOMMUNICATION	DEC 2021 CELL PHONE USAGE ADMIN		\$115.35
Invoice	9896311336	1/1/2022		

City of Osseo

Payments

01/20/22 3:17 PM

Page 11

Current Period: JANUARY 2022

Cash Payment	E 601-49400-321 TELECOMMUNICATION	DEC 2021 CELL PHONE USAGE WATER METER PROJ		\$40.03
Invoice	9896311336	1/1/2022		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$1,024.69
Refer	0 WSB & ASSOCIATES INC	-		
Cash Payment	E 604-49400-303 ENGINEERING SERVIC	NOV 2021 ENGINEERING SVCS RETAINER MS4		\$785.00
Invoice	11/30/21	11/30/2021		
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	NOV 2021 ENGINEERING SVCS RETAINER SEWER		\$787.50
Invoice	11/30/21	11/30/2021		
Cash Payment	E 412-42000-303 ENGINEERING SERVIC	NOV 2021 ENGINEERING SVCS 2022 ALLEY PROJ		\$11,108.00
Invoice	11/30/21	11/30/2021		
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	NOV 2021 ENGINEERING SVCS 2021 CENTRAL AVE PROJ		\$15,297.75
Invoice	11/30/21	11/30/2021		
Cash Payment	E 604-49400-303 ENGINEERING SERVIC	NOV 2021 ENGINEERING SVCS MS4		\$1,010.25
Invoice	11/30/21	11/30/2021		
Cash Payment	G 602-11101 INFRASTRUCTURE	NOV 2021 ENGINEERING SVCS LIFT STATION UST REMOVAL		\$689.50
Invoice	11/30/21	11/30/2021		
Cash Payment	G 602-11101 INFRASTRUCTURE	NOV 2021 ENGINEERING SVCS LIFT STATION IMPROVEMENTS		\$15,505.50
Invoice	11/30/21	11/30/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$45,183.50
Refer	0 WSB & ASSOCIATES INC	-		
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	DEC 2021 ENGINEERING SVCS RETAINER		\$750.00
Invoice	12/31/21	12/31/2021		
Cash Payment	E 412-42000-303 ENGINEERING SERVIC	DEC 2021 ENGINEERING SVCS 2022 ALLEY PROJ		\$4,738.75
Invoice	12/31/21	12/31/2021		
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	DEC 2021 ENGINEERING SVCS 2021 CENTRAL AVE PROJ		\$825.50
Invoice	12/31/21	12/31/2021		
Cash Payment	E 604-49400-303 ENGINEERING SERVIC	DEC 2021 ENGINEERING SVCS MS4		\$473.25
Invoice	12/31/21	12/31/2021		
Cash Payment	G 602-11101 INFRASTRUCTURE	DEC 2021 ENGINEERING SVCS LIFT STATION UST REMOVAL		\$4,184.50
Invoice	12/31/21	12/31/2021		
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	DEC 2021 ENGINEERING SVCS PLANNING/ZONING		\$164.00
Invoice	12/31/21	12/31/2021		
Cash Payment	G 602-11101 INFRASTRUCTURE	DEC 2021 ENGINEERING SVCS		\$1,810.50
Invoice	12/31/21	12/31/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$12,946.50
Refer	0 XCEL ENERGY	-		
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	17 4TH ST NE RENTA DEC 2021 ELEC SVC		\$416.82
Invoice	760952637	12/21/2021		
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total	\$416.82
Refer	0 XCEL ENERGY	-		

City of Osseo

Payments

01/20/22 3:17 PM

Page 12

Current Period: JANUARY 2022

Cash Payment	E 101-41700-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC CITY HALL	\$948.72
Invoice	759736376	12/13/2021	
Cash Payment	E 101-41800-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC COMM CTR	\$208.26
Invoice	759736376	12/13/2021	
Cash Payment	E 101-41900-402 EMERGENCY PREPAR	NOV 2021 ELEC SVC CIVIL DEFENSE	\$9.73
Invoice	759736376	12/13/2021	
Cash Payment	E 101-42000-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC PUBLIC WORKS	\$323.29
Invoice	759736376	12/13/2021	
Cash Payment	E 101-42000-226 TRAFFIC SIGNALS/STR	NOV 2021 ELEC SVC STREET & TRAFFIC LIGHTS	\$2,133.96
Invoice	759736376	12/13/2021	
Cash Payment	E 101-42350-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC PARKS	\$315.57
Invoice	759736376	12/13/2021	
Cash Payment	E 601-49400-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC WELL HOUSE	\$34.48
Invoice	759736376	12/13/2021	
Cash Payment	E 602-49400-380 ELECTRIC SERVICE	NOV 2021 ELEC SVC LIFT STATIONS	\$438.80
Invoice	759736376	12/13/2021	
Cash Payment	E 101-42350-212 GATEWAY SIGN OPER	NOV 2021 ELEC SVC GATEWAY SIGN	\$200.72
Invoice	759736376	12/13/2021	
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$4,613.53
Refer	0 XCEL ENERGY	-	
Cash Payment	E 101-41700-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC CITY HALL	\$1,126.28
Invoice	763163987	1/11/2022	
Cash Payment	E 101-41800-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC COMM CTR	\$247.23
Invoice	763163987	1/11/2022	
Cash Payment	E 101-41900-402 EMERGENCY PREPAR	DEC 2021 ELECTRIC SVC CIVIL DEFENSE	\$11.16
Invoice	763163987	1/11/2022	
Cash Payment	E 101-42000-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC PUBLIC WORKS	\$402.49
Invoice	763163987	1/11/2022	
Cash Payment	E 101-42000-226 TRAFFIC SIGNALS/STR	DEC 2021 ELECTRIC SVC STREET & TRAFFIC LIGHTS	\$2,275.00
Invoice	763163987	1/11/2022	
Cash Payment	E 101-42350-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC PARKS	\$512.68
Invoice	763163987	1/11/2022	
Cash Payment	E 601-49400-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC WELL HOUSE	\$34.55
Invoice	763163987	1/11/2022	
Cash Payment	E 602-49400-380 ELECTRIC SERVICE	DEC 2021 ELECTRIC SVC LIFT STATIONS	\$605.71
Invoice	763163987	1/11/2022	
Cash Payment	E 101-42350-212 GATEWAY SIGN OPER	DEC 2021 ELECTRIC SVC GATEWAY SIGN	\$209.42
Invoice	763163987	1/11/2022	
Transaction Date	1/20/2022	PREMIER CHECKIN 10100	Total \$5,424.52

City of Osseo
Payments

01/20/22 3:17 PM
Page 13

Current Period: JANUARY 2022

Fund Summary

	10100 PREMIER CHECKING	
101 GENERAL FUND		\$119,048.98
115 POLICE DONATIONS/EXPENSES		\$939.22
130 PAVEMENT MANAGEMENT		\$19,315.11
204 TROLLEY		\$34.63
205 PARK DEDICATION		\$416.82
412 2022 Alley Project		\$15,846.75
601 WATER FUND		\$2,038.24
602 SEWER FUND		\$41,005.95
604 STORM WATER FUND		\$2,693.50
		<hr/>
		\$201,339.20

Pre-Written Checks	\$71,389.25
Checks to be Generated by the Computer	\$129,949.95
	<hr/>
Total	\$201,339.20

Commission Members Needed in 2022

Are you interested in finding out more about city government? Osseo is seeking interested people to serve on local boards and commissions. These positions are available:

- Historical Preservation Committee

The City values leadership from service minded individuals. Citizens interested in filling these appointments are asked to submit a letter or statement of interest containing name, address, telephone number, email address, and any other pertinent background information. For more information, please go to DiscoverOsseo.com/departments/city-council/boards-and-commissions.

Please send your letter of interest to City Clerk, 415 Central Avenue, Osseo, MN 55369. For more information, please call 763-425-2624.