

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
May 10, 2021**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:02 p.m., Monday, May 10, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

Members present: Teresa Aho, Deanna Burke, Harold E. Johnson, Sherry Murdock, Duane Poppe, Larry Stelmach, and Alicia Vickerman.

Members absent: None.

Staff present: Executive Director Riley Grams and City Attorney Mary Tietjen.

Others present: None.

2. APPROVAL OF AGENDA

A motion was made by Stelmach, seconded by Aho, to approve the Agenda as presented. A roll call vote was taken. The motion carried 7-0.

3. APPROVAL OF MINUTES – APRIL 12, 2021

A motion was made by Johnson, seconded by Burke, to approve the minutes of April 12, 2021, as presented. A roll call vote was taken. The motion carried 7-0.

4. MATTERS FROM THE FLOOR – None.

5. PUBLIC HEARINGS – None.

6. ACCOUNTS PAYABLE

Executive Director Riley Grams presented the EDA Accounts Payable listing.

A motion was made by Johnson, seconded by Aho, to approve the Accounts Payable. A roll call vote was taken. The motion carried 7-0.

7. OLD BUSINESS – None.

8. NEW BUSINESS

A. DISCUSS ADDITIONAL BUSINESS ASSISTANCE PROGRAM

Grams stated staff has continued to research various business assistance programs in and around the Osseo/Hennepin County area to support the Osseo business community as we pull out of the COVID-19 pandemic.

Grams discussed various types of assistance programs that have been created, and explained the Federal American Rescue Plan (ARP), signed into law mid-March, provides \$350 billion in emergency funding for state, local, territorial, and tribal governments to respond to the COVID-19 pandemic and its economic effects. The purpose is to provide financial relief to governmental entities as they continue to respond to the pandemic, and this funding, unlike the 2020 federal Coronavirus Relief Fund (CRF), will be able to be used to address revenue losses. Funds will be distributed in two tranches, the first of which must be distributed no later than 60 days following enactment of the law. Metropolitan cities under 50,000 in population, considered “non-entitlement” units of local government, will receive payments from the state, with funds distributed by population. Rumors suggest that the funds will equal approximately \$100 per resident of non-entitlement cities. Staff will participate in a webinar on this topic scheduled for May 18. Staff commented further on how the City can provide further assistance to the business community and requested comment from the EDA members.

Johnson explained he compiled a list of businesses that would qualify for SBA assistance. He stated an email was sent to these businesses to highlight the SBA filing timelines. He reported he received feedback from one of the businesses thanking him for the information. He thanked staff for their efforts to keep the local businesses informed on the assistance that was available.

Murdock suggested the gateway sign be used for business assistance information. Grams commented this could be done to point local business owners to the City website for information regarding the business assistance programs that were available.

Johnson discussed a DEED assistance program that was available to tenants and landlords for unpaid rents. He noted applications for this program were due by June 1, 2021. He commented on an Ehlers webinar he attended last Thursday. He provided further comment on the cost of redeveloping housing sites in Osseo.

9. REPORTS OR COMMENTS: Executive Director, President, Members

City Attorney Mary Tietjen reported she would be talking with staff about the next steps with respect to winding down some of the COVID restrictions and remote meeting requirements. She explained she wanted to be prepared when the time comes to rescind the local emergencies and resume normal meetings.

Johnson commented on Thursday, May 13, Ehlers would be holding a seminar from 10:30 a.m. to 11:30 a.m.

Vickerman thanked staff and the EDA members for working so diligently to find and create new programs that would assist local Osseo businesses.

10. ADJOURNMENT

A motion was made by Johnson, seconded by Aho, to adjourn at 6:38 p.m. A roll call vote was taken. The motion carried 7-0.

Respectfully submitted,
Heidi Guenther
Minute Maker Secretarial