

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
February 8, 2021**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, February 8, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

Members present: Teresa Aho, Deanna Burke, Harold E. Johnson, Sherry Murdock, Duane Poppe, Larry Stelmach, and Alicia Vickerman.

Members absent: None.

Staff present: Executive Director Riley Grams and City Attorney Mary Tietjen.

Others present: Greg Anzelc.

2. OATHS OF OFFICE – DUANE POPPE, HAROLD E. JOHNSON, ALICIA VICKERMAN

City Attorney Mary Tietjen administered the Oaths of Office to Duane Poppe, Harold E. Johnson, and Alicia Vickerman.

3. APPROVAL OF AGENDA

A motion was made by Stelmach, seconded by Murdock, to approve the Agenda as presented. A roll call vote was taken. The motion carried 7-0.

4. APPROVAL OF MINUTES – January 11, 2021

A motion was made by Murdock, seconded by Aho, to approve the minutes of January 11, 2021, as presented. A roll call vote was taken. The motion carried 7-0.

5. MATTERS FROM THE FLOOR – None.

6. PUBLIC HEARINGS – None.

7. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

A motion was made by Johnson, seconded by Murdock, to approve the Accounts Payable. A roll call vote was taken. The motion carried 7-0.

8. OLD BUSINESS – None.

9. NEW BUSINESS

A. I-94 WEST CHAMBER OF COMMERCE MEMBERSHIP UPDATE – Greg Anzelc, I-94 West Chamber of Commerce

Executive Director Riley Grams stated the Osseo EDA is now a member of the I-94 West Chamber of Commerce. Staff recently completed the application process, which was a goal set forth by the EDA for 2021. We last heard a presentation from the I-94 West Chamber of Commerce back in March 2020, before the COVID-19 pandemic hit. He invited new Chamber President Greg Anzelc for an update on how the Chamber is assisting businesses, especially during the ongoing pandemic, and how the Chamber can help the Osseo business community.

Greg Anzelc, I-94 West Chamber of Commerce, thanked the EDA for its time. He explained 2020 was a year full of change, and businesses along the I-94 corridor have struggled. He noted the Chamber represents 11 different communities. He reported the Chamber works to promote partnerships between business, government, and the community. He commented further on the mission, vision, and core values for the Chamber and reviewed those serving on the board of directors. He discussed how businesses were altering their business models due to COVID-19 and stated he was pleased to be welcomed back into these businesses in 2021. He encouraged the EDA to promote Lions Roar, the farmers market, along with movies and music in the park on the Chamber website. He reviewed the events the Chamber sponsors on a yearly basis and encouraged the EDA to get involved. He stated he looked forward to working with the EDA and meeting the needs of the local businesses.

Stelmach thanked Mr. Anzelc for his presentation. He asked how ribbon cutting ceremonies would look if the Chamber of Commerce was involved. Mr. Anzelc explained the Ambassador Committee would assist with scheduling this event, and would conduct a photo opportunity for online publicity purposes to show support for a new business.

Burke questioned if the EDA has a special username and password to access the members area of the website. Mr. Anzelc explained a username and password was sent to City Administrator Grams.

Burke requested this information be passed along to the EDA members.

Johnson inquired if ribbon cuttings were only conducted for businesses that are part of the Chamber. Mr. Anzelc reported this was the case, but noted in the spirit of promoting all businesses during COVID, ribbon cuttings would be available to all new businesses in Osseo.

Murdock asked what the difference was between the benefits for a City being a member and an individual business. Mr. Anzelc explained the offerings were identical for cities and businesses. He stated a city would work to promote local events, while a business would promote their business offerings.

Stelmach questioned how often the Chamber newsletters were printed. Mr. Anzelc reported the newsletter was sent out every Tuesday morning. He asked that any articles the Osseo EDA would like to include be sent to him by Friday for inclusion in the following Tuesday newsletter.

Poppe thanked Mr. Anzelc for his presentation and for attending the EDA meeting.

B. APPROVE EDA DEPOSITORIES (Resolution)

Grams explained for an Economic Development Authority, Minnesota Statutes Section 469.099 DEPOSITORIES; DEFAULT; COLLATERAL, Subd. 1 Named: bond, states the following:

Every two years an authority shall name national or state banks within the state as depositories. Before acting as a depository, a named bank shall give the authority a bond approved as to form and surety by the authority. The bond must be conditioned for the safekeeping and prompt repayment of deposits. The amount of bond must be at least equal to the maximum sums expected to be deposited at any one time.

Grams reported this is a housekeeping measure to adopt a resolution approving EDA investment depository for 2021-2022. He read the resolution in full for the record.

A motion was made by Stelmach, seconded by Murdock, to adopt EDA Resolution No. 2021-1 approving investment depositories for 2021-2022. A roll call vote was taken. The motion carried 7-0.

10. REPORTS OR COMMENTS: Executive Director, President, Members

Aho explained several businesses in Osseo would be hosting a Galentine's event on Saturday, February 13. She explained these businesses would be offering discounts, giveaways, or make and takes.

Johnson thanked staff for having the Chamber of Commerce provide the EDA with a presentation. It was his hope the EDA would be actively participating in Chamber meetings.

Stelmach stated he was pleased to see the Osseo bars and restaurants back open to business. He appreciated seeing the higher level of traffic in downtown Osseo.

11. ADJOURNMENT

A motion was made by Johnson, seconded by Aho, to adjourn at 6:41 p.m. A roll call vote was taken. The motion carried 7-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial