

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
January 11, 2021**

1. ROLL CALL

President Poppe called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, January 11, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

Members present: Teresa Aho, Deanna Burke, Sherry Murdock, Duane Poppe, Larry Stelmach, and Alicia Vickerman.

Members absent: Harold E. Johnson.

Staff present: Executive Director Riley Grams and City Attorney Mary Tietjen.

Others present: None.

2. ELECTION OF EDA OFFICERS

Executive Director Riley Grams requested the EDA elect officers for 2021.

Stelmach supported Harold E. Johnson serving as the Treasurer and suggested Teresa Aho serving as the Assistant Treasurer. He recommended the President of the EDA remain Duane Poppe and noted he would be interested in serving as the Vice President.

Aho supported Stelmach's recommendations and explained she would be willing to serve the EDA as the Assistant Treasurer.

Murdock supported Stelmach's recommendations as well.

A motion was made by Murdock, seconded by Burke, to elect Duane Poppe as President of the EDA. A roll call vote was taken. The motion carried 6-0.

A motion was made by Murdock, seconded by Burke, to elect Larry Stelmach as Vice President of the EDA. A roll call vote was taken. The motion carried 6-0.

A motion was made by Murdock, seconded by Burke, to elect Harold E. Johnson as Treasurer of the EDA. A roll call vote was taken. The motion carried 6-0.

A motion was made by Murdock, seconded by Burke, to elect Teresa Aho as Assistant Treasurer of the EDA. A roll call vote was taken. The motion carried 6-0.

A motion was made by Murdock, seconded by Burke, to elect Riley Grams as Executive Director of the EDA. A roll call vote was taken. The motion carried 6-0.

A motion was made by Murdock, seconded by Burke, to elect LeAnn Larson as Secretary of the EDA. A roll call vote was taken. The motion carried 6-0.

3. APPROVAL OF AGENDA

A motion was made by Murdock, seconded by Aho, to approve the Agenda as presented. A roll call vote was taken. The motion carried 6-0.

4. APPROVAL OF MINUTES – DECEMBER 14, 2020

A motion was made by Murdock, seconded by Burke, to approve the minutes of December 14, 2020, as presented. A roll call vote was taken. The motion carried 6-0.

5. MATTERS FROM THE FLOOR – None.

6. PUBLIC HEARINGS – None.

7. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

A motion was made by Burke, seconded by Vickerman, to approve the Accounts Payable. A roll call vote was taken. The motion carried 6-0.

8. OLD BUSINESS – None.

9. NEW BUSINESS

A. DISCUSS 2021 EDA PROJECTS AND/OR GOALS

Grams stated the EDA should consider a working list of goals and/or projects that the Authority believes could be considered in 2021. Staff reviewed a running list of topics. He requested the EDA discuss these possible ideas and provide additional direction to staff.

Stelmach commented he liked the idea of the Chamber of Commerce attending a future meeting to better understand how the EDA can maximize its membership. Grams stated he was looking forward to this, as well.

Aho questioned if the Chamber was holding Zoom meetings at this time. Grams reported the Chamber typically holds weekly or bi-weekly meetings. He explained staff would be speaking with EDA members to see who would be available to attend future meetings and noted more information would be coming to the EDA in the future.

Aho stated she supported the City hosting future events with local business owners again when this is allowed. Grams hoped the City would be able to do this again in 2021.

Poppe stated potential redevelopment projects should be a goal for 2021. He explained projects like this assist with increasing the City's tax base.

Murdock requested staff provide the EDA with a list of projects currently underway and what percentage these were in relation to completion.

10. REPORTS OR COMMENTS: Executive Director, President, Members

Grams commented he was hopeful that 2021 would be a better year than 2020. He welcomed Alicia Vickerman to the EDA and stated he was looking forward to working with her.

City Attorney Mary Tietjen welcomed Alicia Vickerman to the EDA.

Burke stated she was looking forward to a new year and welcomed Alicia Vickerman to the EDA.

Aho and Murdock welcomed Alicia Vickerman to the EDA.

Vickerman thanked the EDA for the warm welcome. She stated she was excited to work with this group.

Stelmach explained he was happy to see local bars and restaurants open again for some service.

Poppe and Stelmach welcomed Alicia Vickerman to the EDA.

11. ADJOURNMENT

A motion was made by Murdock, seconded by Aho, to adjourn at 6:28 p.m. A roll call vote was taken. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial