

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
September 27, 2021**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, September 27, 2021.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelsen, Fire Chief Mike Phenow, and City Attorney Mary Tietjen.

Others present: Jeff Lunde, Hennepin County Commissioner – District 1, Larry & Jerilyn Clarke.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Vickerman, seconded by Hultstrom, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive September 13 EDA Minutes
- B. Approve September 13 Council Minutes
- C. Receive Fire Report
- D. Receive Hockey Association Gambling Report
- E. Approve Resignation of David Johnson
- F. Approve Resignation of Jacob Andersen

A motion was made by Johnson, seconded by Vickerman, to approve the Consent Agenda. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

- A. HENNEPIN COUNTY BUDGET PROCESS PRESENTATION – Jeff Lunde, District 1 Commissioner

Hennepin County Commissioner Jeff Lunde discussed the County's budget process with the City Council. He noted Hennepin County had a budget of \$2.5 billion of which two-thirds was directed from the State or Federal government for specific needs. He commented on how he would like the County's budget to align with City budgets without any overlap. He discussed how the County was working to allocate ARP funds and asked if Osseo had any needs at this time. He commented it was his understanding business improvements on main street, park improvements, and affordable housing were possible options. He reported Hennepin County would not be using ARP funds to buy down the tax levy for 2022. He described how some ARP funding would be invested in public safety and mental health throughout the County.

Vickerman discussed the shared chaplain services the City had with neighboring communities.

Grams thanked Commissioner Lunde for his presentation. He explained one other area the City of Osseo may benefit from would be having assistance with public infrastructure projects. Commissioner Lunde stated it made sense for taxpayers to complete shared projects to reduce the overall expense for public infrastructure projects.

Further discussion ensued regarding the traffic and transit needs along County Road 30.

Poppe thanked Commissioner Lunde for his attendance and presentation.

B. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Harold E. Johnson	\$750	Beautification

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Stelmach, to adopt Resolution No. 2021-56, accepting a donation from Harold E. Johnson. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE HIRE OF NICK ENGLUND AS FULL TIME POLICE OFFICER

Police Chief Shane Mikkelson stated with the resignation of Officer David Johnson, the department has an opening for a fulltime officer. He explained he did an internal posting for the job and Officer Englund was chosen to be promoted to fulltime. Officer Englund has been with the police department in a parttime capacity since 2010. Officer Englund has also been a fulltime officer for the Champlin and Minneapolis Police Departments

since 2004. He has taken a medical and psychological exam. He has shown that he is a good fit for the department and will make a great officer in the service of our citizens. Officer Englund's start date will be October 4, 2021.

Grams reported he ran this hire by the Council HR Committee and explained they supported Police Chief Mikkelson's recommendation.

A motion was made by Stelmach, seconded by Johnson, to approve the promotion of Officer Nick Englund as a fulltime Police Officer. The motion carried 5-0.

B. APPROVE FIRE DEPARTMENT PAGERS PURCHASE

Fire Chief Mike Phenow stated the Council accepted a donation of \$20,000 in June from the OFDRA for various repairs to the fire vehicles identified by Emergency Apparatus Maintenance, Inc. EAM has completed and invoiced most of the work and it has come to \$13,859.09. There is one outstanding item that will be under a couple hundred dollars. That leaves approximately \$6,000 in funds from that donation.

At a previous Council meeting on September 13, the Council approved the purchase of pagers using funds from a DNR grant (\$4,914) and a matching OFDRA donation (\$4,914). Together, these cover \$9,828. Quotes from Baycom to replace the entire fleet of 30 pagers with 5-year maintenance plans and 1 programming cradle and software amount to \$15,460. After the grant and pager donation, there would be \$5,632 left to cover.

A motion was made by Hultstrom, seconded by Stelmach, to approve the purchase of the fire department pagers equipment. The motion carried 5-0.

C. APPROVE PURCHASE AGREEMENT FOR 16 5TH STREET NE (Resolution)

Grams stated the City has a long range planning goal of expanding Boerboom Park from a half block city park to a full block park. Over the past seven years, the City has purchased residential properties on the eastern half of the block as they have become available. To date, the City has purchased and owns three of the four residential properties on this block (17 4th Street NE, 25 4th Street NE, and 417 1st Avenue NE). The final property, owned by Dorothy Clarke, has become available and the City Council recently directed staff to negotiate a purchase agreement with the sellers. The City commissioned an appraisal of the property, and the appraised value was determined to be \$145,000.

Grams reported working with the Council Risk Management Committee (Councilmembers Johnson and Stelmach), and staff negotiated a final agreed upon purchase amount of \$154,000. The cost of purchasing the property will come out of the Parks CIP fund. The City had budgeted \$250,000 for this property purchase, so we are well within budget. City Attorney Mary Tietjen's office assisted in drafting the purchase agreement. The Council should consider the purchase agreement and consider adopting a resolution which authorizes City staff to move forward processing the property purchase on behalf of the City. Staff and the City Attorney's office will work with the seller to schedule the closing date and handle the closing documents.

Vickerman questioned what year the home was built. Larry Clark, 15021 Waco Street in Ramsey, reported the home was built in 1900. He stated he was happy with the purchase price and questioned when the City would complete a walk through. Grams reported Public Works Director Nick Waldbillig would be conducting the walk through and noted the City would be purchasing the home "as is."

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2021-57, approving the purchase of 16 5th Street NE and approving the Purchase Agreement. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams thanked Officer David Johnson for his years of service to Osseo. He wished him well with the City of Dayton.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom reported she received a lot of good feedback from the State Bonding Tour. She explained she attended a League of Minnesota Cities HR and Data Practices Policy Committee meeting on September 14. Hultstrom stated Osseo has agreed to participate in the Domestic Violence Purple Light Initiative where purple lights will be displayed in Boerboom Park during the month of October. She wished Officer Johnson and Officer Andersen the best.

Johnson reported Home Health Minnesota was providing homeowners in need with assistance. He stated Hennepin County was also launching a home preservation program for those struggling or in need.

Vickerman indicated she attended the Blue Line Extension Management Committee meeting last week. She commented on the community engagement that has occurred for this group and encouraged residents to view the Blue Line website to visualize the plans for this project. She thanked Officers Johnson and Andersen for their service to the City. Vickerman thanked the Clarke family stating the sale of this home would help the City in reaching its goal of an expanded park.

Stelmach thanked the Clarke family as well. He thanked Officers Johnson and Andersen for their service to the community and welcomed Officer Englund to the Police Department in a fulltime capacity.

13. ANNOUNCEMENTS

Poppe encouraged residents to attend the last farmers market on Tuesday, September 28, from 3:00 to 6:30 p.m.

14. ADJOURNMENT

A motion was made by Vickerman, seconded by Hultstrom, to adjourn the City Council meeting at 7:44 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial