

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
June 14, 2021**

1. CALL TO ORDER

Acting Mayor Larry Stelmach called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, June 14, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, and Alicia Vickerman.

Members absent: Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelsen, and City Attorney Mary Tietjen.

Others present: None.

3. PLEDGE OF ALLEGIANCE

Stelmach led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Stelmach asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Johnson, to accept the Agenda as presented. A roll call vote was taken. The motion carried 4-0.

5. CONSENT AGENDA

- A. Approve City Council Minutes of May 24
- B. Approve Work Session Minutes of May 24
- C. Approve MCMA Conference Training for City Administrator Riley Grams
- D. Receive May Building Report
- E. Receive May American Legion Gambling Report
- F. Receive May Osseo Lions Club Gambling Report

Hultstrom reported a second (for a motion) was missing on the Accounts Payable portion, page 10, of the Council Minutes. It was noted the second was made by Councilmember Vickerman.

A motion was made by Hultstrom, seconded by Johnson, to approve the Consent Agenda as amended. A roll call vote was taken. The motion carried 4-0.

6. MATTERS FROM THE FLOOR

City Administrator Riley Grams stated staff received a comment from Kenny Nelson at 509 3rd Avenue NE stating the Planning Commission recently approved rules of order adopting the use of yes or no for votes versus aye or nay. Mr. Nelson recommended the City Council consider adopting the same rule.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Legion Auxiliary Unit 172	\$570	Police Equipment
Osseo Maple Grove American Legion	\$5,607.60	Police Equipment

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2021-34, accepting donations from the Osseo Legion Auxiliary Unit 172 and the Osseo Maple Grove American Legion. A roll call vote was taken. The motion carried 4-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE FEE SCHEDULE CHANGE FOR POLICE DEPARTMENT (Resolution)

Police Chief Shane Mikkelsen stated in 2020 the police department processed 41 fingerprint requests, and in 2021 there has been 54 fingerprint requests in the first half of the year. He reported he has heard that most places that require fingerprints need them to be inked, and the word has gotten out that the Osseo Police Department was the only place in this area that still does ink print cards.

Chief Mikkelsen explained he has already limited the time each week spent on fingerprints. He reported he allows appointments only on Tuesdays and Thursdays between 1 P.M. and 5 P.M. The department has been charging \$10 per card since at least 17 years with no change in the fee. He commented he now has more time spent performing the fingerprints, and the cost of these services has gone up. He indicated the department was paying higher wages, and the cost of supplies has also gone up. He stated he wanted to start charging \$25 per card for the fingerprint service to keep this service free for our Osseo residents. He estimated that 90% of the people getting cards done do not live in Osseo.

Johnson asked why all other communities were only offering electronic fingerprinting. Chief Mikkelsen stated this was a faster way to offer the service, but noted the

machines were extremely expensive. He indicated he could not justify spending \$15,000 on a fingerprinting machine at this time. He commented that some agencies still require ink fingerprints, which was a service not many departments still provide.

A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2021-35, amending City Fee Schedule for 2021 to charge \$25 for fingerprinting with the service remaining free for Osseo business owners and residents. A roll call vote was taken. The motion carried 4-0.

B. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Vickerman, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 4-0.

11. ADMINISTRATOR REPORT

Grams sent his heartfelt condolences on behalf of all City staff to Councilmember Harold Johnson for the passing of his wife.

12. COUNCIL AND ATTORNEY REPORTS

Councilmember Hultstrom extended her condolences to Councilmember Johnson and his entire family. She stated she was privileged to have been able to know Gayle Johnson. Hultstrom reported she attended a League of Minnesota Cities American Rescue Plan webinar on Friday from 10-11 a.m. She attended a Northwest Hennepin League of Municipalities meeting last Wednesday. Hultstrom commented she was chosen by the League of Minnesota Cities President Brad Wiersum to serve on the Nominating Committee to elect a board of directors for the LMC at the Annual Conference. She stated she was honored to serve in this capacity.

City Attorney Tietjen commented the League of Minnesota Cities Annual Conference would be held virtually next week. She extended her condolences to Councilmember Johnson.

Councilmember Vickerman sent her condolences to Councilmember Johnson. She reported the BLRTCMC met to discuss the Blue Line and explained federal grant dollars may be coming in for this project which would assist with moving the engineering of this project forward. Vickerman commented she attended the Yellow Tree event last Thursday and stated it was a huge success. She stated she would be attending the League of Minnesota Cities Conference next week.

Councilmember Johnson thanked the Councilmembers for their kind words. He thanked the North Memorial Hospice group for their assistance over the past weeks. He explained the funeral for his wife would be held on Friday with the reviewal on Thursday at Evans Norby Funeral Home.

Stelmach stated he was sorry to hear of the passing of Councilmember Johnson's wife Gayle.

13. ANNOUNCEMENTS

Stelmach stated Music and Movies in the Park events would be held on Tuesday, June 15, and Tuesday, June 22.

Stelmach reported the Heritage Preservation Commission was seeking a new member at this time. Those interested should contact City Hall for further information.

Stelmach explained the opening day for the Farmers Market would be Tuesday, July 13, from 3 p.m. to 7 p.m.

Stelmach indicated there would be an American Red Cross blood drive at the Community Center on Wednesday, July 14, from 1 p.m. to 7 p.m.

14. ADJOURNMENT

A motion was made by Johnson, seconded by Hultstrom, to adjourn the City Council meeting at 7:26 p.m. A roll call vote was taken. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial