



**COMMITTEE MEETING**  
**6:00 p.m., April 6, 2021**

## **Parks and Recreation Committee**

- 1. Call To Order**
- 2. Roll Call**
- 3. Welcome New Committee Members**
- 4. Approve Agenda** (Unanimous additions required)
- 5. Approve Minutes** (Unanimous approval required)
  - A. June 1, 2021
- 6. Public Comments**
- 7. Special Business**
- 8. Old Business**
  - A. Review of Osseo Summer Youth Recreation 2021
  - B. Review Music and Movies in the Park 2021
- 9. New Business**
  - A. Discuss Sipes Park Equipment
  - B. Update on Boerboom Park Expansion
- 10. Staff & Committee Member Reports**
- 11. Adjourn**
  - Next Meeting: December 7, 2021

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**COMMITTEE MEMBERS:** Councilmember Larry Stelmach, Councilmember Alicia Vickerman, Dee Bonn, Dori Trossen, Ashlee Thostenson, Kara Wolf, Chair Kerstin Schulz

**STAFF LIASON:** Community Management Coordinator Joe Amerman



**OSSEO PARKS & RECREATION COMMITTEE MINUTES**  
**REGULAR MEETING**  
**June 1, 2021**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, June 1, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Present: Committee members Dee Bonn, Kerstin Schulz, Larry Stelmach, Ashlee Thostenson, Alicia Vickerman.

Absent: Committee members Orlando Ponce and Brittney Quant

Others present: Community Management Coordinator Joe Amerman

3. APPROVE AGENDA

**A motion was made by Vickerman, seconded by Bonn, to approve the meeting's agenda. A roll call vote was taken. The motion passed 5-0.**

4. APPROVE MINUTES

**A motion was made by Vickerman, seconded by Thostenson, to approve the February 4, 2021, meeting minutes as presented. A roll call vote was taken. The motion passed 5-0.**

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. OLD BUSINESS – None

8. NEW BUSINESS

A. YELLOW TREE THEATRE PERFORMANCE SERIES

Amerman stated late last March, Yellow Tree Theatre approached the city with a plan to put on a series of six performances at Boerboom Park over the course of the Summer. These would be scheduled for June 10, June 24, July 8, July 22, as well as August 12 and 24. (The final performance was previously scheduled as part of the Music and Movies in the Park program.) Approval of the bandshell use for this series was put before the City Council for approval at their meeting on April 26. During this meeting, the Council chose to table the item and tasked Staff and the Parks and Recreation Committee with finding additional



ways to support the series. Following the April meeting, Yellow Tree informed the city they were interested in partnering with Omni Brewing to provide refreshments at the June 10 performance. The special event permit, and temporary liquor license for this event was approved at the May 24 City Council meeting, along with the bandshell use permit, bandshell use fee waiver, gateway sign use permit, and gateway sign fee waiver for the remainder of the series. Staff commented further on the four events being planned by Yellow Tree, how they would be promoted by the City and requested feedback from the Committee.

Bonn asked what type of performances would be conducted. Amerman reported the performances would be musical in nature. He noted the band that would be performing on June 10<sup>th</sup> was called Mississippi.

Bonn questioned suggested Omni Brewing be present at each Yellow Tree performance. Amerman stated this was being considered tentatively.

Bonn suggested the Lions provide food at these events.

Schulz noted the Lions had provided food tents for the antique car show and craft fair.

Bonn stated another option would be to invite in a local restaurant to provide food or beer.

Thostenson reported there was a gentleman that came with ice cream on a bicycle at Night to Unite. She suggested this gentleman be invited to participate in the Yellow Tree events, along with the hot dog vendor.

Vickerman suggested boards be placed along Highway 81 for these events. She stated she liked all of the other ideas.

Bonn stated other food trucks could be brought in as well to provide visitors with a nice dinner prior to the Yellow Tree musical events.

Schulz recommended local business owners be encouraged to post a flyer about the Yellow Tree events.

Stelmach suggested the Yellow Tree events be posted on the City's website sooner rather than later.

Thostenson recommended Facebook events also be created for each Yellow Tree performance.

Bonn recommended Yellow Tree promote these events on their website as well.

Further discussion ensued regarding parking for the Yellow Tree performances.

Thostenson suggested the Lions be contacted to provide chairs and tables for the events.

Stelmach recommended these chairs be put on hard surfaces so as not to wreck the grass.



9. UPCOMING EVENTS

Amerman stated the Yellow Tree Theater would be hosting special event with Omni Brewing on Thursday, June 10<sup>th</sup> at Boerboom Park at 7:00 p.m.

Amerman reported Music and Movies in the Park would hold its first even on Tuesday, June 15<sup>th</sup>. The full schedule of events was reviewed with the Committee. The Committee encouraged staff to have food trucks lined up for each Music and Movie in the Park event.

Amerman explained the Osseo Farmer's Market would begin on Tuesday, July 13<sup>th</sup>.

10. STAFF & COMMITTEE MEMBER REPORTS

Amerman stated the next Parks and Recreation meeting would be held on Tuesday, October 5<sup>th</sup>.

Amerman discussed the youth sports programming noting the City had 299 sign ups this summer.

Bonn reported the Osseo strength class has 30 members and was working out mask free. She noted she had 15 people attending the yoga class.

Thostenson explained her 2½ year old son was participating in the t-ball program and was having a great time. She thanked the coaches for their great work with the children and thanked the City for offering this programming.

Vickerman concurred the sports programming was great and her children were having a wonderful time this summer.

Schulz encouraged older children in Osseo to consider signing up for summer programming.

Schulz thanked all of the residents and visitors that attended the car show and craft fair.

11. ADJOURNMENT

**A motion was made Thostenson, seconded by Vickerman, to adjourn the meeting at 6:34 p.m. A roll call vote was taken. The motion passed 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*





## Osseo Parks and Recreation Committee Meeting Item

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**Agenda Item:** Update on 2021 Osseo Youth Sports

**Meeting Date:** October 5, 2021

**Prepared by:** Joe Amerman, Community Management Coordinator

**Attachments:**

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**Policy Consideration:**

The Parks and Recreation Committee should review information on the 2021 summer youth sports classes held at Sipe Park.

**Background:**

At the December 2020 meeting of the Osseo Parks and Recreation Committee meeting the Committee decided to once again partner with Revolutionary Sports to provide youth sports options for children ages 2-12.

This year saw 392 individual class registrations, up from 221 in 2019, a 77% increase. The total number of children registering increased from 180 in 2019 to 232 in 2021, an increase of 29%. It's difficult to identify precisely why we saw such a large increase in participation, though in discussion with our partner RevSports, it is likely a combination of a post-covid bump and comparatively low registration fees relative to our metro neighbors.

While no survey was conducted, anecdotal feedback was overwhelmingly positive.

**Budget or Other Considerations:**

In 2021, Osseo Parks and Recreation set a per program rate of \$39.50 for residents, and \$52.50 for non-residents, to participate in Youth Sports. The city then pays Revolutionary Sports \$42.50 per child, which is flat cost to the city regardless of what rate the city charges. This makes Osseo one of the cheapest summer sports options in the area, as Revolutionary Sports reports their city clients charge roughly \$59 per child on average.

Within the next year the city will be changing its financial software to Tyler Technologies, which will include processing summer sports registrations and payments. This is expected to significantly reduce staff time and provide a more efficient registration experience for users.

**Recommendation/Action Requested:**

Staff asks that the Committee review this information and suggest any needed changes.

**Next Step:**

Planning for Summer 2021 activities will begin in late November, and staff anticipates bringing this before Committee at its December 2021 meeting.





## Osseo Parks and Recreation Committee Meeting Item

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**Agenda Item:** Review of 2021 Music and Movies in the Park Programming

**Meeting Date:** October 5, 2021

**Prepared by:** Joe Amerman, Community Management Coordinator

**Attachments:**

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**Policy Consideration:**

The Parks and Recreation Committee should review information on the 2021 Music and Movies in the Park events.

**Background:**

The 2021 Music and Movies in the Park event series began on June 15<sup>th</sup> with a performance by the Dirty Shorts Brass Band and concluded on August 24<sup>th</sup> with a night of music put on by the Yellow Tree Theatre. August 31<sup>st</sup> was set aside as a rain date, but fortunately this did not prove to be necessary.

Food trucks were present, with the exception of one date, from July 13<sup>th</sup> on. This coincided with the start of the Osseo Farmers Market, which food trucks found appealing because they were guaranteed some foot traffic starting at an earlier time of day.

Throughout the series Ed Columbus of the Osseo Lions served as Master of Ceremonies and oversaw the set-up of our sunset movies. Two movie attendants hired by the Public Works Department to manage set-up and tear down of the movie screening equipment did an excellent job this year, and Public Works Director Nick Waldbillig has recommended that they be hired again in 2022.

**Budget or Other Considerations:**

At the beginning of the 2021 season the Music and Movies in the Park fund maintained a balance of \$8,302.83. At the recommendation of the Committee city staff solicited additional donations to help fund the programming for 2021. The city received \$12,200 in donations, disbursed \$10,442.38 in payments for bands and movies (this includes licensing), and spent an additional \$532.91 paid as wages to movie attendants. No money was spent on food trucks. The end of season balance of the Music and Movies in the Park Fund is \$10,060.45.

**Options:**

The Committee may choose to:

1. Review the 2021 program information and suggest any needed changes.

**Next Step:**

The likely first date for the 2022 Music and Movies in the Park program would be Tuesday, June 14, which is the first Tuesday following the Osseo High School commencement. Discussions and preparations in advance of this programming will be brought to the Committee at its December 7, 2021, meeting.









## Osseo Parks and Recreation Committee Meeting Item

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**Agenda Item:** Discuss Sipe Park Playground Equipment

**Meeting Date:** October 5, 2021

**Prepared by:** Joe Amerman, Community Management Coordinator

**Attachments:** Sipe Park photos

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**Policy Consideration:**

The Parks and Recreation Committee should discuss the future of the playground at Sipe Park.

**Background:**

At the beginning of July 2021, the Osseo Lions made a \$2,000 donation towards replacing aging playground equipment at Sipe Park. The equipment in the park, as highlighted in the attached picture, have begun to show signs of wear and rust and according to available records is nearing the end of its

**Budget or Other Considerations:**

The financial cost of playgrounds is highly variable. It depends on the age range of the children expected to use the equipment, the overall size of the park, how much of the park is being replaced, etc. That noted, a common rule of thumb for playground costs is \$1,000 per every child the park can support at one time. In 2018 the City of Maple Grove conducted a metro wide study and has estimated that playground equipment for a neighborhood level park like Sipe Park costs roughly \$50,000.

Funding for playground equipment would likely be a combination of city funds, donations, and grants. There are a number of grants available for outdoor recreation purposes, such as the [MN DNR Outdoor Recreation Grant Program](#), willing to provide matching funds up to 50% of the total cost.

**Recommendation/Action Requested:**

Staff asks that the Committee discuss the future of the Sipe Park playground and direct staff accordingly.

**Next Step:**

If the Committee directs staff to investigate replacing the playground equipment the next step will involve contacting companies to obtain quotes. Based on that information, the city would likely then begin soliciting donations, and applying for grant funding.





## Osseo Parks and Recreation Committee Meeting Item

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**Agenda Item:** Boerboom Park Expansion Update

**Meeting Date:** October 5, 2021

**Prepared by:** Joe Amerman, Community Management Coordinator

**Attachments:** Aerial of 16 5<sup>th</sup> St NE

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**Background:**

At the September 27, 2021, meeting of the Osseo City Council, the Council approved a purchase agreement for the single-family home located at 16 5<sup>th</sup> St NE. The city will pay the owner \$154,000, and the closing documents are being developed by the City Attorney's office.

This home is the last of the four residences sharing a block with Boerboom Veterans Park to remain outside of the City's control. The city has already decided to vacate and begin the process of demolishing 17 4<sup>th</sup> St NE, but the other two residences will continue to be leased in the short term.

The scope of work of a Minnesota Brownfields grant approved earlier this spring to pay for asbestos and environmental site assessments at 17 4<sup>th</sup> St NE, 25 4<sup>th</sup> St NE, and 417 1<sup>st</sup> Ave NE is currently being modified to allow for its use to fund the same tests at the newly purchased residence.

**Next Step:**

Staff will continue to update the Parks and Recreation Committee regarding ongoing developments involving the residence, Boerboom Veterans Park, and expansion plans.





# Hennepin County Property Map

Date: 9/28/2021



PARCEL ID: 1811921220129

OWNER NAME: Dorothy M Clarke

PARCEL ADDRESS: 16 5th St N E, Osseo MN 55369

PARCEL AREA: 0.13 acres, 5,546 sq ft

A-T-B: Abstract

SALE PRICE:

SALE DATA:

SALE CODE:

ASSESSED 2020, PAYABLE 2021

PROPERTY TYPE: Residential

HOMESTEAD: Homestead

MARKET VALUE: \$155,000

TAX TOTAL: \$2,027.80

ASSESSED 2021, PAYABLE 2022

PROPERTY TYPE: Residential

HOMESTEAD: Homestead

MARKET VALUE: \$163,000

## Comments:

This data (i) is furnished 'AS IS' with no representation as to completeness or accuracy; (ii) is furnished with no warranty of any kind; and (iii) is not suitable for legal, engineering or surveying purposes. Hennepin County shall not be liable for any damage, injury or loss resulting from this data.

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