

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
February 22, 2021**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:03 p.m. on Monday, February 22, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. A roll call vote was taken. The motion carried 5-0.

5. CONSENT AGENDA

- A. Approve Council Minutes of February 8
- B. Receive EDA Minutes of February 8
- C. Receive January Fire Report
- D. Receive January American Legion Gambling Report
- E. Receive January Lions Club Gambling Report
- F. Receive January Hockey Association Gambling Report

A motion was made by Johnson, seconded by Hultstrom, to approve the Consent Agenda. A roll call vote was taken. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

- A. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Duffy's Bar & Grill	\$1,000	Police Department
Lowe's Home Improvement	Weber grill	Police Department

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2021-14, accepting donations from Duffy's Bar & Grill and Lowe's Home Improvement. A roll call vote was taken. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE MUSIC/MOVIES IN THE PARK FOR SUMMER SEASON

Community Management Coordinator Joe Amerman stated the impact of the COVID virus resulted in a limited set of events in Boerboom Park. While allowing for any updated COVID guidance from the Department of Health, the 2021 Music and Movies in the Park calendar of events is an effort to return to the kind of programming the city would like to provide in a more usual year.

Amerman explained including June 15 and August 31, which are the first and last nights of the calendar, there are 12 nights open for scheduling performances. At this time, ten of those nights are tentatively reserved for performers who have confirmed their availability, one night set aside as a rain date (August 31), and a night reserved for the 2021 Night to Unite (August 3). The nine performers include the return of groups such as the Classic Big Band, Teddy Bear Band, Led Penny, the Dirty Shorts Brass Band, and Sparks Studio, and one Beatles tribute band. Yellow Tree Theatre and the University of Minnesota's Raptor Center will also take part.

Amerman reported there are restrictions when Disney, Pixar, and Marvel films can be screened. While new films from those production companies tend to be the most popular, COVID has disrupted the usual timelines they follow before becoming available to events like Movies in the Park. The Parks and Recreation Committee has recommended showing a movie every scheduled Tuesday night of summer music programming.

Amerman commented the Committee recommends hosting food trucks, also. The process should be like last year. Under current ordinances, food truck vendors would be required to get a Transient Merchant license for the day of sales, and they must also be licensed by Hennepin County. The Committee recommends that the Council once again require a refundable deposit for food trucks and waive any local fees.

Amerman stated Dee Bonn has volunteered to help with set up for the performances, assist attendees, and deliver payment to the performers at the end of the evening. Ed

Columbus has volunteered to return to help with movie screenings and function as event MC for musical entertainment. Based on the experience working with movie attendants in 2020, staff recommends once again hiring movie attendants to assist with movie screening, including set up and tear down. Staff anticipated the expenses for the movies and music in the park would be covered by donations to the City.

Vickerman stated the Parks and Recreation Committee was excited to offer outdoor events again this summer and was planning for better attendance.

A motion was made by Johnson, seconded by Vickerman, to approve the proposed schedule and authorize the City to enter into agreements with selected performers, for a not-to-exceed cost of \$11,500 and waive Transient Merchant fees for food trucks but require a \$50 refundable deposit. A roll call vote was taken. The motion carried 5-0.

B. CONSIDER RE-ROOF AT CITY PROPERTY (17 4TH STREET NE)

Grams stated the Council discussed this matter at the work session prior to this meeting and directed staff to stop renting the property at 17 4th Street NE due to the cost of repairs at this property. Staff recommended the Council deny the re-roof of this property.

A motion was made by Stelmach, seconded by Vickerman, to deny the re-roof of City-owned property at 17 4th Street NE with Year-Round Builders for \$10,350. A roll call vote was taken. The motion carried 5-0.

C. APPROVE LAPTOP PURCHASE FOR CITY ADMINISTRATOR

Grams commented the current laptop computer used by the City Administrator was purchased back in 2015. The laptop is due to be replaced per the City's IT replacement schedule. Element, the city's contracted IT provider, submitted a quote for a new laptop computer, which includes all necessary components and software packages needed. There are two prices included, the first does not include a 3-year accidental damage warranty, and the second price does include that warranty (for \$89.96). The quote also includes Element's standard 3 hour set up cost, but Grams notes that this is a simple set up and the actual cost should come in lower (around 1 hour time). The cost of this purchase is budgeted for in the Cable Fund and is included in the on-going IT replacement schedule.

Stelmach thanked staff for discussing the State bid option.

A motion was made by Hultstrom, seconded by Johnson, to approve the purchase of the laptop computer with the 3-year additional warranty for \$2,831.18. A roll call vote was taken. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams updated the Council on the water meter project. He explained notices would be sent to resident's mid-March with installations beginning around April 1. He estimated it would take approximately three months to have all the water meters in the City replaced.

12. COUNCIL AND ATTORNEY REPORTS

City Attorney Tietjen updated the Council on the discussions that were occurring at the State legislature regarding open meeting laws.

Hultstrom encouraged the City Council to take a moment to consider the 500,000 lives that had been lost to COVID-19.

Vickerman reported she attended a Metro Blue Line Extension Corridor Management Committee meeting. She explained this group discussed installing a sidewalk or trail from Central Avenue in Osseo to West Broadway to connect the City to a future station.

Johnson explained the Housing for All Breakfast would be held via Zoom on Friday, February 26, from 8:00 to 9:30 a.m. He invited residents of Osseo and the City Council to attend this virtual meeting. Johnson stated he was appointed as the Vice Chair of the West Mississippi Watershed District. Johnson commented on a grant program being offered through the SBA via its website. He encouraged small businesses in Osseo that needed assistance to investigate this grant opportunity.

13. ANNOUNCEMENTS – None.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 7:32 p.m. A roll call vote was taken. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial