



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, March 8, 2021
7:00 p.m., Virtual Meeting

MAYOR: DUANE POPPE | COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, LARRY STELMACH, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve Council Minutes of February 22
 - B. Approve Council Work Session Minutes of February 22
 - C. Receive February Building Report
6. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
7. **Special Business**
 - A. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
 - A. Reconsider On Sale Liquor License Fees for 2020/2021
10. **New Business**
 - A. Consider On Sale Liquor License Fees for 2021/2022
 - B. Discuss Late Fees for Utility Billing
 - C. Discuss Partnership for Quiet Zone Assessment Study
 - D. Support Minnesota Brownfields Grant Application (Resolution)
 - E. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**
14. **Adjournment**

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
February 22, 2021**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:03 p.m. on Monday, February 22, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Community Management Coordinator Joe Amerman, and City Attorney Mary Tietjen.

Others present.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Vickerman, to accept the Agenda as presented. A roll call vote was taken. The motion carried 5-0.

5. CONSENT AGENDA

- A. Approve Council Minutes of February 8
- B. Receive EDA Minutes of February 8
- C. Receive January Fire Report
- D. Receive January American Legion Gambling Report
- E. Receive January Lions Club Gambling Report
- F. Receive January Hockey Association Gambling Report

A motion was made by Johnson, seconded by Hultstrom, to approve the Consent Agenda. A roll call vote was taken. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

- A. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Duffy's Bar & Grill	\$1,000	Police Department
Lowe's Home Improvement	Weber grill	Police Department

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2021-14 accepting donations from Duffy's Bar & Grill and Lowe's Home Improvement. A roll call vote was taken. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE MUSIC/MOVIES IN THE PARK FOR SUMMER SEASON

Community Management Coordinator Joe Amerman stated the impact of the COVID virus resulted in a limited set of events in Boerboom Park. While allowing for any updated COVID guidance from the Department of Health, the 2021 Music and Movies in the Park calendar of events is an effort to return to the kind of programming the city would like to provide in a more usual year.

Amerman explained including June 15 and August 31, which are the first and last nights of the calendar, there are 12 nights open for scheduling performances. At this time, ten of those nights are tentatively reserved for performers who have confirmed their availability, one night set aside as a rain date (August 31), and a night reserved for the 2021 Night to Unite (August 3). The nine performers include the return of groups such as the Classic Big Band, Teddy Bear Band, Led Penny, the Dirty Shorts Brass Band, and Sparks Studio, and one Beatles tribute band. Yellow Tree Theatre and the University of Minnesota's Raptor Center will also take part.

Amerman reported there are restrictions when Disney, Pixar, and Marvel films can be screened. While new films from those production companies tend to be the most popular, COVID has disrupted the usual timelines they follow before becoming available to events like Movies in the Park. The Parks and Recreation Committee has recommended showing a movie every scheduled Tuesday night of summer music programming.

Amerman commented the Committee recommends hosting food trucks, also. The process should be like last year. Under current ordinances, food truck vendors would be required to get a Transient Merchant license for the day of sales, and they must also be licensed by Hennepin County. The Committee recommends that the Council once again require a refundable deposit for food trucks and waive any local fees.

Amerman stated Dee Bonn has volunteered to help with set up for the performances, assist attendees, and deliver payment to the performers at the end of the evening. Ed

Columbus has volunteered to return to help with movie screenings and function as event MC for musical entertainment. Based on the experience working with movie attendants in 2020, staff recommends once again hiring movie attendants to assist with movie screening, including set up and tear down. Staff anticipated the expenses for the movies and music in the park would be covered by donations to the City.

Vickerman stated the Parks and Recreation Committee was excited to offer outdoor events again this summer and was planning for better attendance.

A motion was made by Johnson, seconded by Vickerman, to approve the proposed schedule and authorize the City to enter into agreements with selected performers, for a not-to-exceed cost of \$11,500 and waive Transient Merchant fees for food trucks but require a \$50 refundable deposit. A roll call vote was taken. The motion carried 5-0.

B. CONSIDER RE-ROOF AT CITY PROPERTY (17 4TH STREET NE)

Grams stated the Council discussed this matter at the work session prior to this meeting and directed staff to stop renting the property at 17 4th Street NE due to the cost of repairs at this property. Staff recommended the Council deny the re-roof of this property.

A motion was made by Stelmach, seconded by Vickerman, to deny the re-roof of City-owned property at 17 4th Street NE with Year-Round Builders for \$10,350. A roll call vote was taken. The motion carried 5-0.

C. APPROVE LAPTOP PURCHASE FOR CITY ADMINISTRATOR

Grams commented the current laptop computer used by the City Administrator was purchased back in 2015. The laptop is due to be replaced per the City's IT replacement schedule. Element, the city's contracted IT provider, submitted a quote for a new laptop computer, which includes all necessary components and software packages needed. There are two prices included, the first does not include a 3-year accidental damage warranty, and the second price does include that warranty (for \$89.96). The quote also includes Element's standard 3 hour set up cost, but Grams notes that this is a simple set up and the actual cost should come in lower (around 1 hour time). The cost of this purchase is budgeted for in the Cable Fund and is included in the on-going IT replacement schedule.

Stelmach thanked staff for discussing the State bid option.

A motion was made by Hultstrom, seconded by Johnson, to approve the purchase of the laptop computer with the 3-year additional warranty for \$2,831.18. A roll call vote was taken. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams updated the Council on the water meter project. He explained notices would be sent to resident's mid-March with installations beginning around April 1. He estimated it would take approximately three months to have all the water meters in the City replaced.

12. COUNCIL AND ATTORNEY REPORTS

City Attorney Tietjen updated the Council on the discussions that were occurring at the State legislature regarding open meeting laws.

Hultstrom encouraged the City Council to take a moment to consider the 500,000 lives that had been lost to COVID-19.

Vickerman reported she attended a Metro Blue Line Extension Corridor Management Committee meeting. She explained this group discussed installing a sidewalk or trail from Central Avenue in Osseo to West Broadway to connect the City to a future station.

Johnson explained the Housing for All Breakfast would be held via Zoom on Friday, February 26, from 8:00 to 9:30 a.m. He invited residents of Osseo and the City Council to attend this virtual meeting. Johnson stated he was appointed as the Vice Chair of the West Mississippi Watershed District. Johnson commented on a grant program being offered through the SBA via its website. He encouraged small businesses in Osseo that needed assistance to look into this grant opportunity.

13. ANNOUNCEMENTS – None.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Vickerman, to adjourn the City Council meeting at 7:32 p.m. A roll call vote was taken. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
February 22, 2021**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, February 22, 2021. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Larry Stelmach, Alicia Vickerman, and Mayor Duane Poppe.

Members absent: None.

Staff present: City Administrator Riley Grams and Public Works Director Nick Waldbillig.

Others present: None.

3. AGENDA

Council agreed to discuss the work session items.

4. DISCUSSION ITEMS

A. CITY-OWNED RENTAL PROPERTY REVIEW

City Administrator Riley Grams provided the Council with an annual review of the City's rental properties (three single family homes) located behind Boerboom Park in downtown Osseo. This information is an annual update for 2020 and provided to consider some needed repairs at one of the homes. Staff reviewed several spreadsheets showing the projected 2020 income/expenses, alongside the actual 2020 income/expenses. It was noted two properties exceeded expectations while the third property (17 4th Street NE) fell short of expectations (mainly due to not having a renter in the property for a few months in 2020).

Grams explained income includes the monthly rent the City received from the property while it is rented. This amount is determined by staff and uses a recommended amount (based on the home size, its amenities, the condition of the home, and the general rental market for the local area) from Tradewind Property Management Company (which we use to help advertise the vacant properties and facilitate payments). After Tradewind monthly commissions and year-end fees, you will see the final income for each property. Expenses for each property include utilities (averaged by quarter), Randy's sanitation for garbage, water softener rental (if needed), annual rental inspection fee (note that the Council declined rental inspections in 2020 due to COVID), estimated property maintenance (for a wide range of misc. repairs and upgrades), and

annual property taxes. The result is the net income (income minus expenses) for each of the three rental properties.

Grams reported there are Public Works allocations (hourly rates) deducted for the three properties for the year (based on who performed the work using their hourly rate). The result is the total income for all three properties combined for 2020 (\$26,886.77).

Grams indicated the income and expenses go into and come out of the City's Park Dedication Fund. When the City first began renting these properties, the Park Dedication Fund had a balance of \$64,908.00 (towards the end of 2015). The Fund has now grown to \$239,006.31 due to the renting of these properties. Staff provided the Council with a quick history on the balance of that fund for the past five years.

Grams commented one area of concern is the 17 4th Street NE property. For years, the City has been band-aiding the roof with various patches and quick fixes to prolong its life, knowing that the property would be demolished at some point soon to make way for the Boerboom Park expansion. The property has had leaking issues from the roof, where several additions have been added on over the years. When you do that, it affects the roof pitches/valleys and ultimately you see some water leaking issues, which is what we are seeing at this property. Water has dripped into the attic and dampened the insulation, causing some mold issues. The water has then begun to leak into the home from the ceiling, eventually staining sheetrock and delaminating the textured ceiling. The fix here is to replace the roof with proper ice and water underlayment.

Grams explained Public Works Director Nick Waldbillig reached out to three local roofing contractors to get quotes on a basic roof replacement that may fix the leaking issues. The estimates range from \$16,126 down to \$10,350. In February while doing some rounds of the rental properties, Public Works staff noticed that the plumbing was frozen due to the sustained cold temps. Public Works worked to thaw the frozen pipes but could not get the water flowing. Public Works investigated further, and Nick provided the following information:

We have had issues in the past, so we decided to investigate further since the house is currently vacant. After tearing up 2 layers of linoleum, 3 layers of plywood and finding some rough patch work, it is obvious we were not the first to make an attempt at a repair. The plumbing disappears into an exterior wall that had a quarter inch of frost on it leading us to the problem. We relocated the plumbing so it would no longer go through the wall but straight up through the flooring. We also wrapped a new heat tape around the plumbing in the crawl space hoping to eliminate any future issues.

Waldbillig reported further work likely needs to be done to the plumbing beyond what Public Works accomplished while the home has been vacant. He recommended some other upgrades to the property to keep it in good rental condition. This includes a new water heater (\$1,500) and improving the plumbing and insulation (\$1,500). This is in addition to the new roof (\$10,350). Some other optional work includes: Central A/C (\$3,000 – all renters complain about no air conditioning in the home) and pest control (seal up foundation and monthly monitoring for \$2,500).

Needed repairs:	\$13,350
Optional repairs:	\$ 5,500

Grams stated this begs the question, should the City move forward with these repairs. The City made approximately \$6,500 in 2020 on this property. Spending about \$13,350 to \$18,850 means it would take more than two years to make that income back to cover those costs (for just this property). If the City is intending to demolish these homes soon to expand Boerboom Park, is it worth making these repairs to this property?

Grams reported staff also obtained a quick quote to demo a single-family home. Nick worked with a local contractor, reviewed the properties in question, and was given a ballpark of \$25,000 per home to demo (which includes house tear down and haul away, foundation removal and back fill, driveway removal, sewer and water capped at right-of-way, and three inches of new black dirt and seed on the lot). Another consideration is needed permits for abatement of asbestos and any other hazardous materials. In homes of this age, asbestos is prominent and would need to be removed carefully before the home is torn down. Hennepin County provides grants for this type of abatement, and Community Management Coordinator Joe Amerman has connected with Hennepin County staff about that possibility. Pre-abatement work includes a Phase 1 ESA report (approximately \$3,200) and an asbestos and lead survey (approximately \$7,000). Joe suggests that all this work would be covered by Hennepin County grants.

Grams stated it was his understanding that the City would be able to secure similar grants from Hennepin County for each of the homes when that time comes. A good ballpark number for the demo and removal of the homes is \$25,000 for each property. There is some thought that perhaps we might be able to get a better number if all the properties were demolished at the same time (noting that we would save in mobilization costs and save on headaches for adjacent neighbors by doing all of the work in a short amount of time rather than home-by-home as needed).

Grams commented if the Council ultimately decides to move forward with the plan to re-roof the property located at 17 4th Street NE, this item will be on the regular Council agenda for Monday night. The Council can formally approve and decline that work based on the discussion during the work session.

Vickerman questioned if any of the homes could be moved. Grams stated this was considered in the past and explained this option could be offered as an option again when the City begins to make plans for the park.

Stelmach asked if this house would pass inspection as it sits today. Public Works Director Nick Waldbillig stated he believed the home would pass inspection. He commented further on the repairs he was proposing to make to the home.

Grams questioned what the Council wanted to do regarding the property at 17 4th Street NE.

Stelmach supported the City renting the homes that were profitable and not renting the home that needed repairs.

Hultstrom inquired if any of the plumbing in the 17 4th Street NE house could be salvaged to assist with building a new park facility with restrooms in the future. Waldbillig reported it would be better to have new plumbing for the future park restroom facility.

Vickerman asked if the home at 17 4th Street NE was comfortable to live in or was it an inefficient space that should not be further rented. She stated she was leaning towards not renting this home going forward.

Poppe questioned how much the new water meters cost. Waldbillig estimated each water meter cost \$300.

Hultstrom supported the City cutting this property from the rental program due the large number of repairs that were required.

Poppe agreed this property had lived past its useful life.

Johnson concurred no further City dollars should be spent on this rental property. He noted the City would be saving \$3,000 a year in property taxes once the house was removed and once the property was dedicated as park land no taxes would be paid.

Grams questioned if staff should look to demolishing this property this spring or wait until the other homes were ready for demolition.

Stelmach supported the property being demolished sooner rather than later. He anticipated this property could be used for parking this summer.

Vickerman agreed with this recommendation but suggested the property be turned into green space.

Johnson supported the home being demolished and that it be turned into green space. Waldbillig commented this may be a good cold weather project and demolition could commence sooner rather than later.

Grams explained the police and fire departments both wanted to hold training in this home prior to it being demolished. He made the Council aware that the home may have hazardous materials that may need to be abated and explained staff would be applying for grants with Hennepin County to assist with these expenses.

5. ADJOURNMENT

The Work Session adjourned at 6:38 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921320098	2/1/2021	2021-11	\$ 27,851	Lynde's Restaurant & Catering	209 Co Rd 81	ME	replace 2 RTUs+install 2.5 ton cooling; replace coils for 2 RTUs adjacent bldg	\$0	\$ 445.25	\$ 14.00	\$ -	\$ 459.25
VOID		2021-12	\$ -					\$0	\$ -	\$ -	\$ -	\$ -
1811921230149	2/1/2021	2021-13	\$ 10,849	Sharon Jones	225 4th Ave NE	BL	replace 6 windows	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921310060	2/4/2021	2021-14	\$ 1,000	Darlene Sweeney	241 6th Ave SE	PL	replace tub, drain rough-in valve, faucet fixtures	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921220002	2/5/2021	2021-15	\$ 4,970	Kiyomi Johnson	608 1st Ave NE	ME	furnace	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921220065	2/9/2021	2021-16	\$ 200	Sarita Nelson	509 3rd Ave NE	PL	water heater	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921220008	2/16/2021	2021-17	\$ 7,600	David Steele	516 1st Ave NE	ME	furnace & A/C	\$0	\$ 150.00	\$ 2.00	\$ -	\$ 152.00
1311922140109	2/16/2021	2021-18	\$ 110,000	Bell Tower	101 Broadway St W, Ste 101		tenant remodel of office space; walls, doors, floors	\$0	\$ 1,116.75	\$ 55.00	\$ 725.89	\$ 1,897.64
1811921220104	2/17/2021	2021-19	\$ 6,000	Cody Robeck	308 4th St NE	ME	furnace	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921230140	2/22/2021	2021-20	\$ 6,300	Perry Chalmers	217 3rd Ave NE	ME	furnace	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921230140	2/22/2021	2021-21	\$ -	Perry Chalmers	217 3rd Ave NE	ME	electrical for furnace	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
									\$ 2,207.00	\$ 78.00	\$ 725.89	\$ 3,010.89

Resolution No. 2021-xx**RESOLUTION ACCEPTING DONATIONS TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donations would be of benefit to the citizens of Osseo; and

WHEREAS, the following have proposed these contributions to the City of Osseo and the donations be used for the specific purpose as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Harold & Gayle Johnson	\$750	Beautification

Also attached is a sheet outlining the results of a survey conducted by a neighboring city clerk two weeks ago inquiring about how on sale license fees were handled in their cities for current or past year and/or will be handled in the upcoming license period (if known). As you see, annual license periods can vary from city to city. Of the metro

cities responding to this survey, there is a variety of ways to establish temporary fees (discounted/prorated, rebated, and waived).

Does the Council wish to impose any portion of remaining fees for this current license year for on sale licenses?

[This information relates to Item 10.A. for this meeting, also.]

Budget or Other Considerations:

License fees impact the budget.

Options:

The City Council may choose to:

1. Consider billing for the remaining license period for on sale liquor licenses (the remaining 75 percent unpaid);
2. Consider a reduced fee (less than 75 percent) for the remaining license period;
3. Consider no additional fee for the remaining license period;
4. Consider other options not outlined;
5. Table action for more information.

Recommendation/Action Requested:

Staff will prepare a resolution (to be adopted at the next Council meeting) based on Council direction, if need be.

Resolution No. 2020-32

**RESOLUTION GRANTING TEMPORARY RELIEF FOR
ON SALE LIQUOR LICENSE BUSINESSES**

WHEREAS, the COVID-19 pandemic has prompted safety concerns about social distancing for many businesses; and

WHEREAS, these pandemic concerns prompted Governor Walz to issue Executive Order 20-04 ordering the closure of bars, restaurants, and other places of public accommodations as of March 17, 2020; and

WHEREAS, this Executive Order 20-04 has not been modified or lifted to allow for reopening of bars and restaurants; and

WHEREAS, the City Council and City staff suggest a temporary relief measure to offset the lack of use of the on-sale liquor licenses; and

WHEREAS, Section 113.09 (E)(1)(d) of the City Code authorizes a pro rata refund of license fees when a licensee ceases to carry on the licensed business under the license; and

WHEREAS, the City Council also has general authority to decide to not collect or waive certain fees under the current pandemic circumstances.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, as follows:

1. On-sale licensees must pay 25% of the applicable license fee to the City no later than July 1, 2020. This payment will cover the first six months of the 2020-2021 license year (July 1, 2020 – December 31, 2020).
2. In November 2020, the City Council will evaluate the pandemic circumstances and the impact on licensees and make a determination about the remaining amount to be billed to licensees for the second half of the 2020-2021 license year (January 1, 2021 – June 30, 2021).
3. The City will invoice licensees for the second half of the license year consistent with the Council's determination.
4. The City reduction in fees does not apply to any charges or fees which may be imposed by the state.
5. This temporary measure for on-sale liquor license fees does not affect the City's Fee Schedule.

Adopted by the Osseo City Council this 26th day of May, 2020.

The motion for the adoption of the foregoing resolution was made by Councilmember Stelmach, seconded by Councilmember Schulz, and upon vote being duly taken thereon, the following voted in favor thereof: Harold E. Johnson, Duane Poppe, Mark Schulz, and Larry Stelmach,

and the following voted against the same: none,

and the following was absent: Juliana Hultstrom,

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS.
CITY OF OSSEO)

We, the undersigned, being the duly qualified Mayor and Clerk of the City of Osseo, Hennepin County, Minnesota, a Minnesota municipal corporation, hereby certify that the above and foregoing Resolution No. 2020-32 is a true and correct copy of the Resolution as adopted by the City Council the 26th day of May, 2020.



Duane E. Poppe, Mayor



LeAnn Larson, City Clerk

feedback from other cities regarding prorated liquor license fees

Albertville: Adopted a resolution for 2021-2022 liquor licensing period to waive fees for on-sale.
Arden Hills: Waived half of the on-sale fee for 2021 renewals.
Blaine: 20% rebate last year; nothing being considered for upcoming renewals.
Crystal: (starting July 1, 2020) reduced fees two months.
Eden Prairie: Has not rebated/discounted any liquor license fees.
Hopkins: Allowed half payment in May and other half in November for 2020.
Maple Grove: Prorated reduction by 45 days for current year July 1 to June 30, 2021; may consider additional 82 days proration on upcoming fees or rebate.
New Brighton: Refunded all on-sale fees for 2020 and offered quarterly payments for 2021.
New Hope: Refunded 14-weeks of on-sale fees in 2020; charged full amount for 2021; also refunded 10 weeks of fees to bowling, secondhand dealer, tattoo and therapeutic massage licenses.
Osseo: Charged 25% of the total fee for license year July 1 – June 30, 2021.
Plymouth: Refunded on-sale intoxicating, wine/3.2%, and brewery classifications the balance of 50% of 2020 fees; gave two months of refunds in April and May, so deducted that from half of the license fee and issued rebate checks. Offered a 4-part installment plan for payments in 2021.
Woodbury: Licensing period is April 1 – March 31. Refunded on-sale establishments 3 months of their annual fee in two phases. In November, Council rebated on-sale businesses who were in good standing an amount prorated to equal 4 months of their annual liquor license fee (November 18, 2020 through March 31, 2021). Also allowed submission of prorated fee by July 1, 2021 (so no payment due at time of renewal).



City of Osseo City Council Meeting Item

Agenda Item: On Sale Liquor License Fees for Upcoming Renewals

Meeting Date: March 8, 2021

Prepared by: LeAnn Larson, City Clerk

Attachments: 2021 Fee Schedule (for Business Licenses)

SEE INFORMATION IN ITEM 9.A. THAT RELATES TO THIS DISCUSSION.

Policy Consideration:

Should on sale liquor license fees be prorated for the upcoming 2021-2022 license year?

Background:

Liquor licenses are due for renewal soon (the license period is July 1, 2021, to June 30, 2022). Renewal applications are typically sent out in late March or early April. Given ongoing pandemic concerns, does the Council want to discuss fees for on sale liquor license fees at this time for the upcoming license period? For the 2020-2021 license period, on sale license fees were reduced to 25 percent of the normal fee.

As noted in the information in Item 9.A., there have been several methods other metro cities have used in relation to how/if on sale liquor fees were impacted (in current period) and/or will be collected (in future period). There is no urgency for this discussion; however, if a decision were to be made sooner rather than later, it could impact fee collection during the renewal process.

Budget or Other Considerations:

Any reduction in license fees would affect the budget.

Options:

The City Council may choose to:

1. Consider temporary on sale liquor license fees for the upcoming 2021-2022 license period;
2. Collect regular license fees as outlined above and rebate a portion later;
3. Collect regular license fees as outlined;
4. Consider other options not outlined;
5. Table action for more information.

Recommendation/Action Requested:

Depending on Council action, staff may need to prepare a resolution (to be adopted at the next Council meeting).

2021 Fee Schedule

Business Licenses	Fee	Fee Notes
Amusement Machines	\$15	per machine per year
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
License Fee	\$15	per location per year
Liquor		
Consumption & Display	\$300	state fee may also apply, annual renewal on March 31
Consumption & Display one day	\$50	
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial) *valid CUP for property also needed
Off Sale		
Beer 3.2 Off Sale	\$50	annual renewal on July 1
Brew Pub Off Sale	\$200	state fee may also apply, annual renewal on July 1
Brewer Off Sale	\$200	state fee may also apply, annual renewal on July 1
Intoxicating Off Sale	\$240	annual renewal on July 1
Microdistillery Off Sale	\$200	annual renewal on July 1
Wine Temporary Off Sale	\$50/day	
On Sale		
Beer 3.2 On Sale	\$300	annual renewal on July 1
Beer 3.2 On Sale Temporary	\$50/day	
Brew Pub On Sale	\$600	state fee may also apply, annual renewal on July 1
Brewer Temporary On Sale	\$50/day	
Brewer Taproom	\$600	state fee may also apply, annual renewal on July 1
Club	depends on membership	annual renewal on July 1
Culinary Class Limited	\$300	annual renewal on July 1
Intoxicating On Sale	\$6,000	annual renewal on July 1
Business Licenses (continued)	Fee	Fee Notes
Microdistillery Cocktail Room	\$600	state fee may also apply, annual renewal on July 1
Microdistillery Temporary On Sale	\$50/day	
Sunday On Sale	\$200	annual renewal on July 1
Temporary Intoxicating On Sale	\$50/day	
Wine On Sale	\$650	annual renewal on July 1
Pawnbrokers License	\$250	initial fee
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
License Fee	\$12,000	annual fee
Peddlers Permits		
Registration	\$15	criminal background check
Solicitors	registration only	per calendar year
Peddlers & Transient Merchant	\$15	1 day
	\$25	7 days
	\$50	30 days
	\$150	365 days
Sexually-Oriented Business License	\$5,000	annual fee
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)
Tobacco License	\$250	annual renewal on July 1
Investigation Fee	\$300/\$500	\$300 individual; \$500 partnership/corporation (initial)



City of Osseo City Council Meeting Item

Agenda Item: Waive Utility Late Fees

Meeting Date: March 8, 2021

Prepared by: Riley Grams, City Administrator

Attachments: Excerpt from Minutes of April 13, 2020, Council meeting

Policy Consideration:

Consider either reinstating or continuing to waive utility late penalty fees for residents and businesses.

Background:

At the April 13, 2020, Council meeting, the Council opted to waive utility late fees to assist everyone during the pandemic. A motion was made and approved to waive utility late penalty fees for the first and second quarters of 2020, and direct staff to review this with the Council after the second quarter. (Minutes from that meeting are attached.) Late fees were waived throughout 2020.

First quarter utility bills will be going out early in April. Does the Council want to reinstate the ten percent (10%) utility late penalty fee or continue to waive late penalty fees?

Budget or Other Considerations:

Any reduction in penalty fees would affect the budget.

Options:

1. Reinstate the ten percent utility late fee penalty with first quarter billing in April 2021;
2. Approve waiver of utility late penalty fees for quarters _____ in 2021;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council discuss the item and direct Staff accordingly.

commented Ford decided to retool their cars which led to the canceling and delay of orders. He discussed how his officers liked the consistency provided by having all Ford vehicles and stated he was not interested in changing to a Chevy or Dodge model.

A motion was made by Hultstrom, seconded by Schulz, to approve the purchase of a 2021 Ford Explorer, computer, printer, and inter office mount. A roll call vote was taken. The motion carried 5-0.

D. APPROVE CLOSED POINT OF DISTRIBUTION FOR POLICE DEPARTMENT

Police Chief Mikkelson stated the Minnesota and Hennepin County Departments of Health offer what is called a Closed POD or Point of Distribution for government employees to keep the government operating during a time where vaccinations are needed. This would allow all employees of the City of Osseo and their families to be given a vaccine at City Hall instead of waiting at a public distribution site. This allows government employees to keep working to serve the public interests quicker and with more confidence than if they had to wait in line at a public distribution site. He commented further on the benefits of the closed point of distribution and recommend approval.

Johnson asked who would administer the medication. Police Chief Mikkelson stated this would depend on the type of medication. He stated pills or vaccines could be self-administered. He reported if a vaccine needed to be administered by a health professional the Minnesota Department of Health would likely dispense those vaccines.

Johnson questioned if this was a new program. Police Chief Mikkelson reported this program has been in existence for some time.

A motion was made by Hultstrom, seconded by Stelmach, to approve the agreement with the Minnesota Department of Health and the Hennepin County Department of Health for a closed point of distribution. A roll call vote was taken. The motion carried 5-0.



E. CONSIDER WAIVER OF UTILITY LATE FEES DUE TO COVID-19

Grams explained many cities have been looking for ways to help residents and business owners who may be struggling right now due to the COVID-19 crisis. One example might be to have the Council considering waiving late fee penalties on quarterly utility billings.

Grams stated first quarter utility billings are set to be mailed the week of April 13. The Council may choose to waive the late fees if property owners have not paid their utility fees on time. They would still be responsible for paying for actual utility charges, however. Historically, late utility penalties range from around \$3,000 to \$6,000 each quarter. Staff reviewed the recent history breakdown of paid utility late penalty fees for 2019 and the first part of 2020. If approved, this would result in a reduction of revenue to the utility funds. If the Council wants to waive late utility penalty fees, the Council should direct which 2020 quarters should be waived.

Poppe proposed waiving the late fees for 2020 and having the City tack on late fees if the utilities were to be certified with the County at the end of the year. Grams did not recommend the Council waive the late fees now only to tack them on later.

Schulz questioned what the City charged for late fees. Grams explained the City charged 10% per quarter until the fees are certified to the tax rolls.

Johnson supported the City waiving the late penalties for 2020. He questioned if the City's Water Fund could support a loss in penalty revenues and perhaps an increase in delinquencies. Grams stated the City typically had \$5,000 in delinquencies each quarter and noted the Water Fund could support a \$20,000 loss in revenues for 2020. He commented this amount may be more given the current crisis. He stated the Council did not have to approve the waiver of late penalty fees, but noted it was an option available to the Council to help its residents.

Johnson stated he supported the City waiving the penalty fees and recommended this item be reviewed after the first quarter payments were made by residents to better understand the impact.

A motion was made by Johnson, seconded by Stelmach, to approve waiver of utility late penalty fees for the first and second quarters of 2020 and direct staff to review this with the Council after the second quarter.

Schulz suggested the penalties be waived for the first, second and third quarters of 2020.

Johnson stated he would like the motion to remain as is because this would allow the Council to review the impact of the waiver prior to certification of unpaid bills.

Hultstrom supported the motion as presented.

A roll call vote was taken. The motion carried 5-0.

F. APPROVE APPOINTMENTS TO WATERSHED COMMISSIONS (Resolution)

Grams explained staff received letters of interest from Harold Johnson, John Roach, and James Kelly prior to the deadline of March 31, 2020. He thanked these volunteers for their interest in serving the City. He requested the Council make an appointment to the City's watershed commissions.

Hultstrom suggested Councilmember Johnson and John Roach serve as representatives for the Shingle Creek and West Mississippi Watershed organizations with James Kelly serving as an alternate.

Johnson suggested John Roach serve as the appointee for the Shingle Creek Watershed District and that he (Johnson) serve as the appointee for the West Mississippi Watershed District. He suggested Mr. Roach serve as his alternate and he would serve as Mr. Roach's alternate. He indicated he was uncertain that Mr. Kelly would be an asset to these commissions.



City of Osseo City Council Meeting Item

Agenda Item: Discuss Partnership for Quiet Zone Assessment Study

Meeting Date: March 8, 2021

Prepared by: Riley Grams, City Administrator

Attachments: None

Policy Consideration:

Considering directing the City Administrator to enter into a cost sharing agreement with the City of Maple Grove to fund a Quiet Zone Assessment Study.

Background:

The City has continued to field multiple complaints from residents regarding loud train horns, particularly during the overnight hours at two of Osseo's BNSF railroad crossings. Recently, I connected with the City of Maple Grove to discuss partnering together to determine the process for establishing a quiet zone. The City has received some feedback from other communities who have gone through this process already, and while the expected overall cost is quite high, the first step would be to conduct a study to determine if a Quiet Zone is feasible, and if it is, what improvements are needed at each crossing to provide continued safety.

We have also included the City of Dayton since the BNSF rail line goes through our three cities. This leads to a broader "system" approach where we could potentially team with our neighboring cities to conduct a quiet zone assessment of our respective crossings that have the potential of impacting not only our own residents, but also residents in our neighboring cities.

In the end, we reached a tentative agreement at a Staff level. Maple Grove is willing take the lead on the study, and has been working with their engineering consultant, SRF, to formulate an initial plan. Maple Grove asked SRF to expand their originally requested letter proposal to conduct a Quiet Zone Assessment for all of the crossings of the BNSF rail line within the Cities of Maple Grove, Dayton, and Osseo. Currently, there are a total of 10 crossings of the BSNF rain line in our three cities. There are two in Dayton, another two in Osseo, and six in Maple Grove.

Maple Grove proposes a cost-sharing agreement, where the City of Maple Grove would contribute \$16,000 of the total \$22,000 fee for the study, and the remaining \$6,000 (or \$3,000 for each) would be split between the Cities of Dayton and Osseo. Maple Grove offers to lead this effort from a contract administration standpoint with SRF, and then the three cities could then work together to prepare any cost-sharing agreement, as needed, for the creation of the Quiet Zone and future crossing improvements, if feasible. By entering into this study agreement, the City of Osseo IS NOT required to go any further into the creation of a Quiet Zone or improvements at crossings. That will be determined at a future date after the results of the study are known.

The City of Maple Grove will be moving forward with an assessment of their six crossings regardless of whether or not either the Cities of Dayton and/or Osseo do not decide to participate. I think this is a good opportunity to partner

with our neighboring cities and get a full study completed that would save us some money. The expected outcome of the Quiet Zone Assessment is more than just an answer to the question of “could there be a quiet zone?” The study will summarize the existing conditions at each crossing, identify the minimum crossing improvements needed at each crossing to obtain a quiet zone, provide planning-level costs of the proposed improvements, and layout the next steps to get the quiet zone approved. At the completion of the study, each city can decide whether or not they would like proceed with the next steps towards the establishment of a quiet zone. By agreeing to participate in this Quiet Zone Assessment, none of the three cities are committed to making any of the identified improvements.

One question that was raised was whether or not the City would take on any additional liability if there were to be an accident or death at one of our crossings in a Quiet Zone. I had some discussion with Maple Grove on this question, and we agree that we do not think there would be any additional liability for the City if an accident or death occurred at the crossing if a Quiet Zone were in place. The crossing would still have the necessary safety measures in place (likely some combination of flashing lights, arms that lower, etc) as there normally would be. Additionally, the train would still blast their horn if there was an indication of a potential accident to occur while going through a crossing. The Quiet Zone would not end or eliminate any of those things. Additionally, this study would tell us what upgrades would be needed in place of standard train horns if a Quiet Zone were established, thus likely increasing crossing safety.

While we have not budgeted for the \$3,000 cost to participate in this study, we do have contingency funds available for these types of budget items. To date, we have not spent any of the \$20,000 in contingency funds in the 2021 budget. I would propose the cost of this study come from contingency funds. Personally, I think this is a good idea. It’s a minimal cost to the City to determine what the next steps would be and what total all-in cost would be. I think this would, at the very least, signal to those residents that continue to complain about the train horns that the City is looking into it to see if this is a feasible option or not.

Options:

The City Council may choose to:

1. Approve the participation in the Quiet Zone Assessment Study at a cost of \$3,000;
2. Deny participation in the Quiet Zone Assessment Study;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the participation in the Quiet Zone Assessment Study at a cost of \$3,000.



Osseo City Council Meeting Item

Agenda Item: Resolution Supporting an Application to Brownfield Gap Financing Program

Meeting Date: March 8, 2021

Prepared by: Joe Amerman, Community Management Coordinator

Attachments: Draft Resolution

Policy Consideration:

Consider a resolution supporting an application for the Minnesota Brownfields' Brownfield Gap Financing Program (BGFP).

Background:

At the February 22nd Work Session of the Osseo City Council, the Council directed City Staff to begin preparations for the removal of the city-owned residence at 17 4th St NE. The removal of this residence is a prerequisite of the planned expansion of Boerboom Veterans Park.

The first step in demolition is conducting a Phase 1 Environmental Site Assessment (ESA), as well as a Regulated Building Materials Survey. The ESA and Survey identify and clarify suspected environmental concerns, providing contractors with the information they need to properly calculate the costs of demolition.

To pay for the ESA and Survey, the city is applying for funding from the non-profit Minnesota Brownfields. Minnesota Brownfields provides grants of \$15,000 or less for ESA's and Surveys through their Brownfield Gap Financing Program (BGFP). \$15,000 would cover the cost of ESA's and Surveys for 17 4th St NE and the other two city-owned properties on the block. On behalf of the City, WSB is currently beginning an application to the BGFP, however this application requires a resolution of support from the Osseo City Council.

Options:

The City Council may choose to:

1. Approve the resolution;
2. Approve the resolution with changes; or
3. Deny the resolution

Recommendation/Action Requested:

Staff recommends the City Council approve the resolution.

Next Steps:

If the resolution is approved, the application will be submitted by the end of this week. Based on the experience of WSB, the timeline for the demolition project at 17 4th St NE would be as follows:

Grant Approval: 1-2 weeks

ESA and Survey Inspection and Report: 3 weeks

Bid Package Prep and Bidding: 4-6 weeks

Demolition: 3-4 weeks

Resolution No. 2021-XX

**RESOLUTION SUPPORTING AN APPLICATION TO THE MINNESOTA BROWNFIELDS'
BROWNFIELD GAP FINANCING PROGRAM FOR 17 4th ST NE, 25 4th ST NE, AND 417 1ST AVE NE**

WHEREAS, the Osseo City Council has directed staff to prepare for the removal of the single-family residence located at 17 4th St NE in advance of the expansion of Boerboom Park; and

WHEREAS, this residence is vacant and owned by the City of Osseo; and

WHEREAS, removal of this residence requires a Phase 1 Environmental Site Assessment and Regulated Building Materials Survey; and

WHEREAS, this Phase 1 Environmental Site Assessment and Regulated Building Materials Survey qualifies for the Minnesota Brownfields' Brownfield Gap Financing Program as funded by the Hennepin County Environmental Response Fund; and

WHEREAS, the Minnesota Brownfields' Brownfield Gap Financing Program will include funding for Phase 1 Environmental Site Assessments and Regulated Building Materials Surveys for the city-owned residences located at 417 1st Ave NE, and 25 4th St NE.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, County of Hennepin, State of Minnesota that the Council supports an application to the Minnesota Brownfields' Brownfield Gap Financing Program.

Adopted by the Osseo City Council this ____ day of _____, 2021.

The motion for the adoption of the foregoing resolution was made by, seconded by, and upon vote being duly taken thereon, the following voted in favor thereof:

and the following voted against the same: ,

and the following was absent: ,

whereupon said resolution was declared duly passed and adopted.

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) SS.
CITY OF OSSEO)

We, the undersigned, being the duly qualified Mayor and Clerk of the City of Osseo, Hennepin County, Minnesota, a Minnesota municipal corporation, hereby certify that the above and

foregoing Resolution No. 2021-XX is a true and correct copy of the Resolution as adopted by the City Council the ____ day of _____, 2021.

Duane E. Poppe, Mayor

LeAnn Larson, City Clerk

City Of Osseo
CASH BALANCE SUMMARY FOR COUNCIL

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$1,330,426.43	\$17,564.31	\$314,491.39	\$0.00	-\$128,635.73	\$0.00	\$904,863.62	101 GENERAL FUND
\$287,321.24	\$30,000.00	\$45,996.60	\$0.00	\$0.00	\$0.00	\$271,324.64	110 CIP EQUIPMENT
\$13,940.96	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00	\$13,840.96	115 POLICE DONATIONS/EXPENSES
\$11,940.89	\$0.00	\$180.00	\$0.00	\$0.00	\$0.00	\$11,760.89	116 POLICE FORFIETURE FUND
\$1,987.63	\$1,575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,562.63	120 FIRE DONATIONS/EXPENSES
\$1,334,450.28	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,334,450.28	130 PAVEMENT MANAGEMENT
\$163,642.86	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$163,642.86	135 CIP FACILITIES
-\$6,856.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,856.60	150 COMP PLAN GRANT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	200 INSPECTIONS (INACTIVE)
\$1,582.06	\$0.00	\$106.16	\$0.00	\$0.00	\$0.00	\$1,475.90	204 TROLLEY
\$240,875.48	\$0.00	\$1,545.57	\$0.00	\$0.00	\$0.00	\$239,329.91	205 PARK DEDICATION
-\$17,938.83	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$17,938.83	230 COVID19 AID
\$19,764.06	\$6,719.63	\$0.00	\$0.00	\$0.00	\$0.00	\$26,483.69	240 CABLE GRANTS
\$10,411.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,411.76	241 CheC - Healthy Comm Grant
-\$1,604.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$1,604.30	242 HENN CO TREE GRANT
-\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$593.75	243 HENN CO CORRIDOR PLANNING
\$1,933.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,933.15	244 TWINS GRANT
\$1,603.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,603.37	250 COMMUNITY FUND
\$344.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$344.55	252 FIREARMS SAFETY
\$9,090.94	\$0.00	\$364.00	\$0.00	-\$424.11	\$0.00	\$8,302.83	253 MUSIC/MOVIES IN THE PARK
\$2,051.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,051.88	254 MINIDAZZLE
\$4,158.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,158.53	257 FARMERS MARKET
\$10,072.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,072.13	260 HERITAGE PRESERVATION
\$110,389.18	\$0.00	\$35,787.50	\$0.00	\$0.00	\$0.00	\$74,601.68	301 2014A Street/Utility (500,000)
\$232,666.08	\$0.00	\$171,125.00	\$0.00	\$0.00	\$0.00	\$61,541.08	305 BONDS 2015 STR IMPROVE
\$263,027.53	\$0.00	\$92,131.25	\$0.00	\$0.00	\$0.00	\$170,896.28	306 BONDS 2016 STR IMPROVE (19349)
\$184,330.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$184,330.74	307 BONDS 2016 STR IMPROVE (19421)
\$128,850.23	\$0.00	\$60,650.00	\$0.00	\$0.00	\$0.00	\$68,200.23	308 BONDS 2017 STR IMPROVE (19644)
\$123,535.95	\$0.00	\$56,299.38	\$0.00	\$0.00	\$0.00	\$67,236.57	309 BONDS 2018 STR IMPROVE
\$53,237.90	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$53,237.90	310 BONDS 2018 ALLEY IMPROVE
\$19,117.72	\$4,472.38	\$46,672.50	\$0.00	\$0.00	\$0.00	-\$23,082.40	311 BONDS 2019 STR IMPROVE
\$14,518.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,518.40	312 BONDS 2019 ALLEY IMPROVE
\$100,818.00	\$0.00	\$45,124.55	\$0.00	\$0.00	\$0.00	\$55,693.45	313 BOND 2020 STREET PROJECT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	325 BONDS 2003C REFUNDING (12358)
\$276,803.70	\$3,048.57	\$274,825.00	\$0.00	\$0.00	\$0.00	\$5,027.27	365 BONDS 2009 CENTRAL AVE (17720-
\$85,015.03	\$0.00	\$33,075.00	\$0.00	\$0.00	\$0.00	\$51,940.03	371 BONDS 2012A STR IMPROVE
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	375 BONDS 2007A JEFFERSON HWY
\$203,845.22	\$0.00	\$191,282.50	\$0.00	\$0.00	\$0.00	\$12,562.72	380 BONDS 2010A REFUNDING

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$0.00	\$0.00	\$166,143.75	\$0.00	\$0.00	\$0.00	-\$166,143.75	385 BONDS 2011A TIF
\$121,502.70	\$0.00	\$67,312.50	\$0.00	\$0.00	\$0.00	\$54,190.20	395 BONDS 2014A POLICE ADDITION
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	404 2017 STREET IMPROVE (19349)
\$103,413.34	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103,413.34	405 2018 STREET IMPROVEMENT
\$11,714.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,714.52	406 2018 ALLEY IMPROVEMENT
\$79,428.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,428.17	407 2019 STREET IMPROVEMENT
-\$135.38	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$135.38	408 2019 ALLEY IMPROVEMENT
-\$57,427.27	\$0.00	\$9,326.32	\$0.00	\$0.00	\$0.00	-\$66,753.59	409 2020 STREET IMPROVEMENT
-\$41,398.65	\$0.00	\$8,868.80	\$0.00	\$0.00	\$0.00	-\$50,267.45	410 2021 ALLEY PROJECT
\$2,016,623.30	\$86,879.54	\$43,989.26	\$0.00	-\$18,927.04	\$0.00	\$2,040,586.54	601 WATER FUND
\$3,129,354.26	\$102,968.30	\$41,207.03	\$0.00	-\$18,926.92	\$0.00	\$3,172,188.61	602 SEWER FUND
\$629,800.14	\$36,036.06	\$1,747.08	\$0.00	-\$5,020.79	\$0.00	\$659,068.33	604 STORM WATER FUND
\$11,207,635.53	\$289,263.79	\$1,708,351.14	\$0.00	-\$171,934.59	\$0.00	\$9,616,613.59	

City Of Osseo

Payments

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Current Period: MARCH 2021

Payments Batch 03-08-21 AP				\$221,767.17	
Refer	0 A-1 OUTDOOR POWER INC				
Cash Payment	E 101-41920-221 EQUIP REPAIR/ MAINT	INSPECT/DISPOSE OF INOPERABLE ECHO CHAINSAW			\$44.50
Invoice 482972	2/23/2021				
Cash Payment	E 101-41920-211 OPERATIONS	FD FUEL, BAR & CHAIN OIL FOR POWER TOOLS			\$47.94
Invoice 482973	2/23/2021				
Cash Payment	E 101-41920-221 EQUIP REPAIR/ MAINT	REPAIR CIRCULAR SAW FROM ENG. 11			\$81.62
Invoice 482971	2/23/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$174.06
Refer	0 AFLAC			Ck# 002255E 3/2/2021	
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	FEB 2021 PREMIUMS			\$240.54
Invoice 585314	2/23/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$240.54
Refer	0 ALEX AIR APPARATUS, INC.				
Cash Payment	E 101-41920-221 EQUIP REPAIR/ MAINT	ANNUAL SERVICE & AIR QUALITY TEST ON BREATHING AIR COMPRESSOR			\$880.40
Invoice 3784	2/17/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$880.40
Refer	0 ASTECH CORP				
Cash Payment	G 405-20610 RETAINAGE PAYABLE	VOUCHER 4 & FINAL CLOSE-OUT 2018 STREET & ALLEY RECONSTRUCTION PROJECT			\$35,774.60
Invoice R-010698-000	2/24/2021				
Cash Payment	G 407-20610 RETAINAGE PAYABLE	VOUCHER NO. 3 & FINAL CLOSE-OUT 2019 STREET & ALLEY RECONSTRUCTION PROJECT			\$42,331.10
Invoice R-012568-000	2/24/2021				
Cash Payment	E 405-42000-529 STREET IMPROVEMEN	VOUCHER 4 & FINAL CLOSE-OUT 2018 STREET & ALLEY RECONSTRUCTION PROJECT			\$5,041.10
Invoice R-010698-000	2/24/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$83,146.80
Refer	0 BROWNELLS INC				
Cash Payment	E 115-41900-570 EQUIPMENT	PD GUN CLEANING SUPPLIES			\$121.18
Invoice 20639106	2/22/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$121.18
Refer	0 CINTAS - UNIFORMS AND RUGS				
Cash Payment	E 101-41700-211 OPERATIONS	2/18/21 MAT SVC CITY HALL			\$19.20
Invoice 4076320927	2/18/2021				
Cash Payment	E 101-42000-211 OPERATIONS	2/18/21 MAT SVC PW			\$12.06
Invoice 4076320976	2/18/2021				
Cash Payment	E 101-41900-211 OPERATIONS	2/18/21 MAT SVC PD			\$6.24
Invoice 4076321007	2/18/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total	\$37.50
Refer	0 COMCAST - CALIFORNIA				

City Of Osseo

Payments

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Current Period: MARCH 2021

Cash Payment	E 101-42000-321 TELECOMMUNICATION PW SERVICE MARCH 2021					\$182.94
Invoice	2/24/21	2/24/2021				
Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN	10100	Total	\$182.94
Refer	0 COMCAST BUSINESS					
Cash Payment	E 101-41700-321 TELECOMMUNICATION TRUNK LINES 11/15/20 TO 2/14/21					\$1,385.39
Invoice	117143394	2/15/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$1,385.39
Refer	0 COVERALL					
Cash Payment	E 101-41700-317 CLEANING SERVICE MARCH 2021 CLEANING SERVICE					\$743.00
Invoice	1590006286	3/1/2021				
Cash Payment	E 101-41800-317 CLEANING SERVICE MARCH 2021 CLEANING SERVICE					\$226.00
Invoice	1590006286	3/1/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$969.00
Refer	0 CURRENT, BRENDAN					
Cash Payment	E 101-41900-218 UNIFORMS/GEAR DUTY BOOTS REIMBURSEMENT					\$157.90
Invoice	02-18-21	2/22/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$157.90
Refer	0 ECM PUBLISHING					
Cash Payment	E 130-42000-351 PRINTING/PUBLISHING CENTRAL AVE RECONSTRUCTION PROJECT					\$478.44
Invoice	821908	2/25/2021				
Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN	10100	Total	\$478.44
Refer	0 EFTPS	Ck# 002256E 3/2/2021				
Cash Payment	G 101-21701 FEDERAL WITHHOLDING 2/12/21 PAYROLL FIT/FICA WITHHOLDING					\$4,145.68
Invoice	71860949	2/11/2021				
Cash Payment	G 101-21703 FICA WITHHOLDING 2/12/21 PAYROLL FIT/FICA WITHHOLDING					\$4,629.70
Invoice	71860949	2/11/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$8,775.38
Refer	0 EFTPS	Ck# 002257E 3/2/2021				
Cash Payment	G 101-21701 FEDERAL WITHHOLDING 2/16/21 SUPPLEMENTAL PAYROLL FIT/FICA WITHHOLDING KINTZI					\$327.94
Invoice	63150188	2/12/2021				
Cash Payment	G 101-21703 FICA WITHHOLDING 2/16/21 SUPPLEMENTAL PAYROLL FIT/FICA WITHHOLDING KINTZI					\$83.06
Invoice	63150188	2/12/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$411.00
Refer	0 EFTPS	Ck# 002258E 3/2/2021				
Cash Payment	G 101-21701 FEDERAL WITHHOLDING 2/26/21 PAYROLL FIT/FICA WITHHOLDING					\$4,318.18
Invoice	30828658	2/25/2021				
Cash Payment	G 101-21703 FICA WITHHOLDING 2/26/21 PAYROLL FIT/FICA WITHHOLDING					\$4,591.80
Invoice	30828658	2/25/2021				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$8,909.98
Refer	0 EHLERS & ASSOCIATES, INC					
Cash Payment	E 365-47250-310 OTHER PROFESSIONA 2016B GO BOND ARBITRAGE REPORTING SVCS					\$3,750.00
Invoice	83419	5/11/2020				
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total	\$3,750.00

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Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002259E 3/2/2021		
Cash Payment	G 101-21705 DEFFERED COMP	1/4/21 PAYROLL DCP CONTRIBUTIONS		\$0.00
Invoice 888572171	2/10/2021			
Cash Payment	G 101-21712 HCSP	1/4/21 PAYROLL DCP CONTRIBUTIONS		\$0.00
Invoice 888572171	2/10/2021			
Cash Payment	G 101-21705 DEFFERED COMP	1/4/21 PAYROLL DCP CONTRIBUTIONS		\$300.00
Invoice 888572171	2/10/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$300.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002260E 3/2/2021		
Cash Payment	G 101-21705 DEFFERED COMP	1/29/21 PAYROLL DCP CONTRIBUTIONS		\$300.00
Invoice 888573838	2/10/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$300.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002261E 3/2/2021		
Cash Payment	G 101-21705 DEFFERED COMP	2/12/21 PAYROLL DCP CONTRIBUTIONS		\$150.00
Invoice 888640197	2/11/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$150.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002262E 3/2/2021		
Cash Payment	G 101-21712 HCSP	2/12/21 PAYROLL HCSP CONTRIBUTIONS		\$253.00
Invoice 888640916	2/11/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$253.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002263E 3/2/2021		
Cash Payment	G 101-21705 DEFFERED COMP	2/16/21 SUPPLEMENTAL PAYROLL DFC CONTRIBUTION		\$150.00
Invoice 888942900	2/12/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$150.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002264E 3/2/2021		
Cash Payment	G 101-21705 DEFFERED COMP	2/26/21 PAYROLL DCP CONTRIBUTIONS		\$300.00
Invoice 891959843	2/25/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$300.00
Refer	0 EMPOWER- MSRS DFC/HCSP	Ck# 002265E 3/2/2021		
Cash Payment	G 101-21712 HCSP	2/26/21 PAYROLL HCSP CONTRIBUTIONS		\$347.22
Invoice 891960302	2/25/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$347.22
Refer	0 FINANCE & COMMERCE INC	-		
Cash Payment	E 130-42000-351 PRINTING/PUBLISHING	2021 CENTRAL AVE RECONSTRUCTION		\$217.13
Invoice 744977606	2/24/2021			
Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN 10100	Total \$217.13
Refer	0 FINKEN WATER	-		
Cash Payment	E 101-41110-211 OPERATIONS	2/23/21 WATER DELIVERY ADMIN		\$7.95
Invoice 32896TK	2/23/2021			
Cash Payment	E 101-41900-211 OPERATIONS	2/23/21 WATER DELIVERY PD		\$39.75
Invoice 32936TK	2/23/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$47.70
Refer	0 FURTHER - FORMERLY SELECTAC	-		

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Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	1/1/21 - 2/28/21 H.S.A. PARTICIPANT FEE		\$65.00
Invoice	15599443	2/10/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$65.00
Refer	0 FURTHER - FORMERLY SELECTAC Ck# 002266E 3/2/2021			
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRIB	2/12/21 PAYROLL H.S.A. CONTRIBUTION		\$1,263.84
Invoice	2/11/21	2/11/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$1,263.84
Refer	0 FURTHER - FORMERLY SELECTAC Ck# 002267E 3/2/2021			
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRIB	2/12/21 PAYROLL HSA CONTRIBUTION KINTZI		\$125.00
Invoice	FEB 12 21	2/12/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$125.00
Refer	0 FURTHER - FORMERLY SELECTAC Ck# 002268E 3/2/2021			
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRIB	2/26/21 PAYROLL HAS CONTRIBUTION		\$1,388.84
Invoice	2/25/21	2/25/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$1,388.84
Refer	0 GOPHER STATE ONE CALL, INC.			
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	FEB 2021 UTILITY LOCATE SVC		\$6.08
Invoice	1020660	2/28/2021		
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	FEB 2021 UTILITY LOCATE SVC		\$6.07
Invoice	1020660	2/28/2021		
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	FEB 2021 UTILITY LOCATE SVC CORRECTION		-\$1.35
Invoice	1020660	2/28/2021		
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	FEB 2021 UTILITY LOCATE SVC CORRECTION		-\$1.35
Invoice	1020660	2/28/2021		
Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN 10100	Total \$9.45
Refer	0 GROEN, GARY A.			
Cash Payment	E 101-41550-301 ACCOUNTING/AUDITIN	FEB 2021 FINANCIAL CONSULTING SVC		\$1,140.00
Invoice	3-3-21	3/3/2021		
Cash Payment	E 601-49400-301 ACCOUNTING/AUDITIN	FEB 2021 FINANCIAL CONSULTING SVC		\$712.50
Invoice	3-3-21	3/3/2021		
Cash Payment	E 602-49400-301 ACCOUNTING/AUDITIN	FEB 2021 FINANCIAL CONSULTING SVC		\$712.50
Invoice	3-3-21	3/3/2021		
Cash Payment	E 604-49400-301 ACCOUNTING/AUDITIN	FEB 2021 FINANCIAL CONSULTING SVC		\$285.00
Invoice	3-3-21	3/3/2021		
Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN 10100	Total \$2,850.00
Refer	0 HENN CO CORRECTIONS			
Cash Payment	E 101-41900-316 INCARCERATION SERV	BOOKING FEES 1/11 - 1/31/21		\$783.00
Invoice	1000159019	2/16/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$783.00
Refer	0 HENN CO FIRE CHIEFS ASSN			
Cash Payment	E 101-41920-261 FIRE TRAINING - REIM	GORDON GRAHAM VIRTUAL FIRE TRAINING SERIES		\$100.00
Invoice	21-020	2/19/2021		
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN 10100	Total \$100.00

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Refer	0 HOLIDAY COMMERCIAL	-			
Cash Payment	E 101-41900-216 FUEL - VEHICLE/EQUIP	1/23 - 2/21/21 PD FUEL			\$703.93
Invoice	2/21/21	2/21/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$703.93
Refer	0 ICMA RETIREMENT CORPORATIO	Ck# 002269E 3/2/2021			
Cash Payment	G 101-21705 DEFFERED COMP	2/12/21 PAYROLL DFC CONTRIBUTIONS			\$325.00
Invoice	486110	2/11/2021			
Cash Payment	E 101-41110-135 CELL/TRAVEL/INS/DFC	2/12/21 PAYROLL DFC CONTRIBUTIONS			\$75.00
Invoice	486110	2/11/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$400.00
Refer	0 ICMA RETIREMENT CORPORATIO	Ck# 002270E 3/2/2021			
Cash Payment	G 101-21705 DEFFERED COMP	2/26/21 PAYROLL DFC CONTRIBUTIONS			\$325.00
Invoice	494722	2/25/2021			
Cash Payment	E 101-41110-135 CELL/TRAVEL/INS/DFC	2/26/21 PAYROLL DFC CONTRIBUTIONS			\$75.00
Invoice	494722	2/25/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$400.00
Refer	0 INNOVATIVE OFFICE SUPPLY	-			
Cash Payment	E 101-41110-211 OPERATIONS	ADMIN OFFICE SUPPLIES			\$50.63
Invoice	IN3271740	2/23/2021			
Cash Payment	E 101-41900-201 OFFICE OPERATIONS	PD OFFICE SUPPLIES & COPY PAPER			\$54.61
Invoice	IN3276218	2/26/2021			
Cash Payment	E 101-41110-211 OPERATIONS	FINANCE OFFICE PLANNER			\$13.30
Invoice	IN329681	2/22/2021			
Cash Payment	E 101-41110-211 OPERATIONS	FINANCE OFFICE SUPPLIES			\$116.63
Invoice	IN3267471	2/18/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$235.17
Refer	0 METRO SALES INC	-			
Cash Payment	E 101-41900-410 LEASES/RENTALS	PD COPIER RENTAL AND USAGE			\$170.06
Invoice	INV1758903	2/16/2021			
Cash Payment	E 101-41900-410 LEASES/RENTALS	PD COPIER LEASE CHARGE 2/17 - 3/16/21			\$73.04
Invoice	INV1759993	2/17/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$243.10
Refer	0 METRO WEST INSPECTION SERVI	-			
Cash Payment	G 101-20222 BUILDING INSPECTIONS P	FEBRUARY 2021 BUILDING INSPECTIONS			\$684.61
Invoice	2749	2/24/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$684.61
Refer	0 MINUTE MAKER SECRETARIAL	-			
Cash Payment	E 101-41000-307 RECORDING SERVICE	2/22/21 WORK SESSION AND CITY COUNCIL MINUTES			\$187.00
Invoice	M1238	3/1/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$187.00
Refer	0 MN DEPT OF REVENUE	Ck# 002271E 3/2/2021			
Cash Payment	G 101-21702 STATE WITHHOLDING	2/12/21 PAYROLL SIT WITHHOLDING			\$1,928.71
Invoice	0-053-263-136	2/11/2021			
Transaction Date	3/2/2021	Due 4/1/2021	PREMIER CHECKIN	10100	Total \$1,928.71
Refer	0 MN DEPT OF REVENUE	Ck# 002272E 3/2/2021			

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Cash Payment	G 101-21702 STATE WITHHOLDING	2/16/21 SUPPLEMENTAL PAYROLL SIT WITHHOLDING KINTZI	\$135.72
Invoice 0-131-922-720	2/12/2021		
Transaction Date	3/2/2021	Due 4/1/2021 PREMIER CHECKIN 10100	Total \$135.72
Refer	0 MN DEPT OF REVENUE	Ck# 002273E 3/2/2021	
Cash Payment	G 101-21702 STATE WITHHOLDING	2/26/21 PAYROLL SIT WITHHOLDING	\$2,035.94
Invoice 0-428-459-808	2/25/2021		
Transaction Date	3/2/2021	Due 4/1/2021 PREMIER CHECKIN 10100	Total \$2,035.94
Refer	0 NAPA-COTTENS OSSEO		
Cash Payment	E 101-42000-217 VEHICLE REPAIRS/MAINT	PW VEHICLE MAINT SUPPLIES	\$38.88
Invoice 51135	2/25/2021		
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PW LOADER PLOW MARKERS	\$16.49
Invoice 47839	2/16/2021		
Transaction Date	3/2/2021	Due 4/1/2021 PREMIER CHECKIN 10100	Total \$55.37
Refer	0 PAUL BAERTSCHI P.A.		
Cash Payment	E 101-41500-306 LEGAL SERVICE - PRO	FEB 2021 PROSECUTION SVCS	\$1,200.00
Invoice 3/1/21	3/1/2021		
Cash Payment	E 101-41500-211 OPERATIONS	FEB 2021 PROSECUTION SVCS EXPENSES	\$37.09
Invoice 3/1/21	3/1/2021		
Transaction Date	3/4/2021	Due 4/3/2021 PREMIER CHECKIN 10100	Total \$1,237.09
Refer	0 PEIP	Ck# 002278E 3/3/2021	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 MEDICAL/DENTAL INSURANCE PREMIUM	\$7,278.54
Invoice 1056635	2/12/2021		
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 MEDICAL/DENTAL INSURANCE PREMIUM	\$1,173.92
Invoice 1056635	2/12/2021		
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 MEDICAL/DENTAL INSURANCE PREMIUM	\$2,510.32
Invoice 1056635	2/12/2021		
Cash Payment	G 101-21706 MEDICAL/DENTAL/LIFE/LTD	MARCH 2021 MEDICAL/DENTAL INSURANCE PREMIUM	\$883.10
Invoice 1056635	2/12/2021		
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 MEDICAL/DENTAL INSURANCE PREMIUM	\$586.96
Invoice 1056635	2/12/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$12,432.84
Refer	0 PERA	Ck# 002274E 3/3/2021	
Cash Payment	G 101-21704 PERA	2/12/21 PAYROLL PERA CONTRIBUTIONS	\$9,835.16
Invoice SOMPER000592	2/11/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$9,835.16
Refer	0 PERA	Ck# 002275E 3/3/2021	
Cash Payment	G 101-21704 PERA	2/16/21 SUPPLEMENTAL PAYROLL PERA CONTRIBUTION KINTZI	\$904.50
Invoice SOMPER000592	2/12/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$904.50
Refer	0 PERA	Ck# 002276E 3/3/2021	

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Cash Payment	G 101-21704 PERA	2/26/21 PAYROLL PERA CONTRIBUTION	\$9,700.25
Invoice	SOMPER000594	2/25/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$9,700.25
Refer	0 PHENOW, JESSE		
Cash Payment	E 101-41920-221 EQUIP REPAIR/ MAINT	REIMBURSE EQUIPMENT REPAIR FOR A-1 OUTDOOR POWER	\$115.53
Invoice	2-22-21	2/22/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$115.53
Refer	0 PITNEY BOWES - POSTAGE	Ck# 002277E 3/3/2021	
Cash Payment	E 101-41110-322 POSTAL/DELIVERY SE	POSTAGE PURCHASE POWER ACCT 8000909005942227	\$61.58
Invoice	03-01-21	3/1/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$61.58
Refer	0 PITNEY BOWES- SUPPLIES		
Cash Payment	E 101-41110-410 LEASES/RENTALS	4Q2020 LEASE	\$197.19
Invoice	16812331	1/14/2021	
Cash Payment	E 101-41110-211 OPERATIONS	EZ SEAL	\$24.22
Invoice	16812331	1/14/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$221.41
Refer	0 PRIME ADVERTISING & DESIGN IN		
Cash Payment	E 101-41515-309 SOFTWARE	MONTHLY WE	\$100.00
Invoice			
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	OSSEO SPRING NEWSLETTER GENERAL	\$1,523.93
Invoice	75902	2/15/2021	
Cash Payment	E 602-49400-211 OPERATIONS	WEBSITE MAINTENANCE - CARDX UTILITY BILLING PAYMENT LINK	\$120.00
Invoice	76070	2/24/2021	
Cash Payment	E 101-42301-312 PROGRAMMING	OSSEO SPRING NEWSLETTER SENIOR REC	\$234.45
Invoice	75902	2/15/2021	
Cash Payment	E 101-42300-312 PROGRAMMING	OSSEO SPRING NEWSLETTER ADULT REC	\$117.23
Invoice	75902	2/15/2021	
Cash Payment	E 101-41110-911 2020 COVID-19 EMERG	OSSEO SPRING NEWSLETTER VIRTUAL MTG	\$117.23
Invoice	75902	2/15/2021	
Cash Payment	E 130-42000-351 PRINTING/PUBLISHING	OSSEO SPRING NEWSLETTER CENTRAL AVE RECONSTRUCTION	\$234.45
Invoice	75902	2/15/2021	
Cash Payment	E 604-49400-351 PRINTING/PUBLISHING	OSSEO SPRING NEWSLETTER SANITARY SEWER	\$351.68
Invoice	75902	2/15/2021	
Cash Payment	E 204-42390-352 TROLLEY OPERATION	OSSEO SPRING NEWSLETTER TROLLEY	\$58.60
Invoice	75902	2/15/2021	
Cash Payment	E 250-42350-211 OPERATIONS	OSSEO SPRING NEWSLETTER LIBRARY	\$234.45
Invoice	75902	2/15/2021	
Cash Payment	E 601-49400-351 PRINTING/PUBLISHING	OSSEO SPRING NEWSLETTER WATER METER PROJ	\$234.45
Invoice	75902	2/15/2021	
Cash Payment	E 250-42350-211 OPERATIONS	OSSEO SPRING NEWSLETTER COMM EVENTS	\$586.13
Invoice	75902	2/15/2021	

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Cash Payment	E 257-42400-211 OPERATIONS	OSSEO SPRING NEWSLETTER FARMERS MKT	\$58.60
Invoice 75902	2/15/2021		
Transaction Date	3/2/2021	Due 4/1/2021 PREMIER CHECKIN 10100	Total \$3,971.20
Refer	0 QUALITY FLOW SYSTEMS, INC.	-	
Cash Payment	E 602-49400-211 OPERATIONS	FLYGT 3152 LIFT STATION PUMP RENTAL	\$450.00
Invoice 40506	2/26/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$450.00
Refer	0 SCHINDLER ELEVATOR CORP	-	
Cash Payment	E 101-41700-222 BUILDING REPAIR/MAI	2021 ELEVATOR MAINTENANCE CITY HALL	\$842.64
Invoice 8105568052	3/1/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$842.64
Refer	0 SIPE BROS. INC.	-	
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	2/17/21 FUEL PURCHASE PW 6133	\$24.67
Invoice 2/17/21	2/28/2021		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	2/12/21 FUEL PURCHASE PW 4970	\$11.99
Invoice 2/12/21	2/28/2021		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	2/2/21 FUEL PURCHASE PW 2602	\$42.75
Invoice 2/2/21	2/28/2021		
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	2/9/21 PW FUEL PURCHASE 4182	\$58.51
Invoice 2/9/21	2/28/2021		
Transaction Date	3/4/2021	Due 4/3/2021 PREMIER CHECKIN 10100	Total \$137.92
Refer	0 STREICHERS INC	-	
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	UNIFORM D JOHNSON GEAR	\$197.58
Invoice I147254	1/4/2021		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	GEAR OFFICER H STARRY	\$201.97
Invoice I1461708	10/29/2020		
Cash Payment	E 110-41900-520 CAPITAL OUTLAY	MFF S MIKKELSON GAS MASK & HOLSTER	\$738.00
Invoice I1472406	12/21/2020		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	UNIFORM GEAR D. JOHNSON	\$260.93
Invoice I1480618	1/28/2021		
Cash Payment	E 110-41900-520 CAPITAL OUTLAY	MFF S MIKKELSON GEAR	\$30.00
Invoice I1458268	10/13/2020		
Cash Payment	E 101-41900-401 POLICE RESERVE PRO	NAMEPLATE ESTRADA	\$11.99
Invoice I1480467	1/28/2021		
Cash Payment	E 101-41900-401 POLICE RESERVE PRO	RESERVE UNIFORM ESTRADA	\$154.97
Invoice I1480390	1/27/2021		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	BATTERY STICK UNIFORM M. SMITH	\$19.99
Invoice I1485755	2/22/2021		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	BELT D. JOHNSON	\$56.99
Invoice I1480685	1/28/2021		
Cash Payment	E 101-41900-218 UNIFORMS/GEAR	HOLSTER D. JOHNSON	\$134.99
Invoice I1480709	1/28/2021		
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$1,807.41
Refer	0 SUN LIFE FINANCIAL	-	
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 LTD/STD PREMIUMS	\$396.52
Invoice 03-01-21	3/1/2021		

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Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 LTD/STD PREMIUMS	\$81.30
Invoice	03-01-21	3/1/2021	
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 LTD/STD PREMIUMS	\$21.84
Invoice	03-01-21	3/1/2021	
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST	MARCH 2021 LTD/STD PREMIUMS	\$71.25
Invoice	03-01-21	3/1/2021	
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	MARCH 2021 LTD/STD PREMIUMS	\$64.47
Invoice	03-01-21	3/1/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$635.38
Refer	0 US BANK - PW COPIER LEASE		
Cash Payment	E 101-42000-211 OPERATIONS	PW COPIER LEASE FEB 2021	\$74.42
Invoice	436092399	2/12/2021	
Transaction Date	3/3/2021	Due 4/2/2021 PREMIER CHECKIN 10100	Total \$74.42
Refer	0 WSB & ASSOCIATES INC		
Cash Payment	E 604-49400-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS MONTHLY	\$750.00
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 601-49400-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS WATER METER PROJ	\$1,245.75
Invoice	1/1/21	1/31/2021	
Cash Payment	E 601-49400-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS WATER PROJECT	\$2,424.00
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS RETAINER	\$750.00
Invoice	1/1/21	1/31/2021	
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS PLANNING & ZONING	\$489.75
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 409-42000-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS 2020 STREET PROJECT	\$1,366.50
Invoice	1/1/21	1/31/2021	
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS 2020 SANITARY LINING AND REPAIR PROJECT	\$1,758.00
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS 2021 CENTRAL AVE PROJECT	\$6,507.75
Invoice	1/1/21	1/31/2021	
Cash Payment	E 409-42000-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS 2020 STREET RECONSTRUCTION PROJ	\$3,974.50
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 604-49400-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS MS4 PROJECT	\$718.75
Invoice	1/1/21	1/31/2021	
Cash Payment	E 242-41650-211 OPERATIONS	DEC 2020 ENGINEERING SVCS TREE STUDY	\$1,233.00
Invoice	R-015019-444-12	1/14/2021	
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS SANITARY LINE & REPAIR PROJECT	\$6,051.00
Invoice	1/1/21	1/31/2021	
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS PLANNING & ZONING	\$137.00
Invoice	1/1/21	1/31/2021	

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Cash Payment	E 130-42000-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS 2021	\$5,611.50
		CENTRAL AVE RECONSTRUCTION PROJ	

Cash Payment	E 409-42000-303 ENGINEERING SERVIC	JAN 2021 ENGINEERING SVCS LIFT STATION IMPROVEMENTS	\$13,001.50
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Cash Payment	E 409-42000-303 ENGINEERING SERVIC	DEC 2020 ENGINEERING SVCS LIFT STATIONS 1,2, & 3 & SCADA SYSTEM IMPROVEMENTS	\$6,630.00
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Transaction Date	3/4/2021	Due 4/3/2021	PREMIER CHECKIN	10100	Total	\$52,649.00
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Cash Payment	E 205-42350-801 RENTAL PROPERTY EX 17 4TH ST NE 1/21 - 2/22/21 SERVICE	\$510.60
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Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN	10100	Total	\$510.60
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Cash Payment	E 101-42300-312 PROGRAMMING	18 YOGA CLASSES SEPT 2020 - FEB 2021	\$900.00
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Transaction Date	3/3/2021	Due 4/2/2021	PREMIER CHECKIN	10100	Total	\$900.00
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101 GENERAL FUND	\$76,704.96
110 CIP EQUIPMENT	\$768.00
115 POLICE DONATIONS/EXPENSES	\$121.18
130 PAVEMENT MANAGEMENT	\$13,799.27
204 TROLLEY	\$58.60
205 PARK DEDICATION	\$510.60
242 HENN CO TREE GRANT	\$1,233.00
250 COMMUNITY FUND	\$820.58
257 FARMERS MARKET	\$58.60
365 BONDS 2009 CENTRAL AVE (17720-	\$3,750.00
405 2018 STREET IMPROVEMENT	\$40,815.70
407 2019 STREET IMPROVEMENT	\$42,331.10
409 2020 STREET IMPROVEMENT	\$24,972.50
601 WATER FUND	\$4,621.43
602 SEWER FUND	\$9,096.22
604 STORM WATER FUND	\$2,105.43
	<hr/>
	\$221,767.17

Pre-Written Checks	\$60,749.50
Checks to be Generated by the Computer	\$161,017.67
Total	<u>\$221,767.17</u>

City Of Osseo

Payments

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Current Period: FEBRUARY 2021

Payments Batch 02-22-21 AFLAC ACH \$1,082.43

Refer 0 -

Invoice

Transaction Date	2/22/2021	Due 3/24/2021	PREMIER CHECKIN 10100	Total
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Refer 0 AFLAC Ck# 002251E 2/22/2021

Cash Payment G 101-21710 MISC DEDUCTIONS/BENEF OCT 2020 PREMIUM \$240.54

Invoice 795620

Transaction Date	2/22/2021	Due 3/24/2021	PREMIER CHECKIN 10100	Total	\$240.54
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Refer 0 AFLAC Ck# 002252E 2/22/2021

Cash Payment G 101-21710 MISC DEDUCTIONS/BENEF NOV 2020 PREMIUM \$240.54

Invoice 251852 12/1/2021

Transaction Date	2/22/2021	Due 3/24/2021	PREMIER CHECKIN 10100	Total	\$240.54
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Refer 0 AFLAC Ck# 002253E 2/22/2021

Cash Payment G 101-21710 MISC DEDUCTIONS/BENEF DEC 2020 PREMIUMS \$360.81

Invoice 665713 1/1/2021

Transaction Date	2/22/2021	Due 3/24/2021	PREMIER CHECKIN 10100	Total	\$360.81
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Refer 0 AFLAC Ck# 002254E 2/22/2021

Cash Payment G 101-21710 MISC DEDUCTIONS/BENEF JAN 2021 PREMIUMS \$240.54

Invoice 383350 2/1/2021

Transaction Date	2/22/2021	Due 3/24/2021	PREMIER CHECKIN 10100	Total	\$240.54
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Fund Summary

10100 PREMIER CHECKING

101 GENERAL FUND	\$1,082.43
	<u>\$1,082.43</u>

Pre-Written Checks	\$1,082.43
Checks to be Generated by the Computer	\$0.00
Total	<u>\$1,082.43</u>