



AGENDA – REGULAR MEETING
6:00 p.m., October 27, 2020

Public Safety Advisory Committee

- 1. CALL TO ORDER, CHAIR LARRY STELMACH**
- 2. ROLL CALL**
- 3. APPROVAL OF AGENDA**
- 4. APPROVAL OF MINUTES**
 - A. PSAC Minutes of June 17, 2020
- 5. DEPARTMENT UPDATES**
 - A. Fire Department, Chief Mike Phenow
 - Overall Department Summary
 - Staff Updates
 - Call Summary (YTD 2020)
 - Equipment Updates
 - Training Schedule Update
 - Daytime Responder Status
 - Update on OFDRA Bylaws
 - Grants
 - B. Police Department, Chief Shane Mikkelson
 - Staff Updates
 - Overall Department Summary
 - Call Summary (YTD 2020)
 - Equipment Updates
 - Squad Vehicle Updates
 - Mobile Field Command Group
- 6. REPORTS OR COMMENTS: Staff, Chair, & Commission Members**
- 7. ADJOURNMENT**

**OSSEO PUBLIC SAFETY ADVISORY COMMITTEE
MINUTES
June 17, 2020**

1. CALL TO ORDER

Chair Larry Stelmach called the Public Safety Advisory Committee to order at 6:00 p.m., Monday, June 17, 2020.

2. ROLL CALL

Members present: Nate Berg, Tom Hartkopf, Jason Hegerle, Dan Penny, and Councilmembers Juliana Hultstrom & Larry Stelmach.

Members absent: None.

Staff present: City Administrator Riley Grams, Fire Chief Mike Phenow Police, and Police Chief Shane Mikkelsen.

Others present: None.

3. APPROVAL OF AGENDA

A motion was made by Hultstrom, seconded by Berg, to approve the agenda as presented. A roll call vote was taken. The motion carried 6-0.

4. APPROVAL OF MINUTES – February 5, 2020

A motion was made by Berg, seconded by Penny, to approve the minutes of February 5 meeting. A roll call vote was taken. The motion carried 6-0.

5. DEPARTMENT UPDATES

A. **Fire Department** - Chief Mike Phenow

Overall Department Summary

Phenow stated quite a lot has happened in the short span since the last PSAC meeting. We have had to adapt to a global pandemic, social distancing, and social unrest. We have done our best to respond quickly and effectively to these new challenges, while still driving forward initiatives that predated these disruptions.

Staff Updates

Phenow stated with the onset of the COVID-19 pandemic corresponding with the kick-off of our yearly recruiting season, we did not get the hiring process started this spring. With our headcount numbers staying high and the impacts of the pandemic continuing for an unknown length of time, we have decided to not actively recruit at this time. We would still entertain applications from fully-certified applicants. From our 2019 recruiting class, all 7 are still active and progressing towards an October transition out of their probationary period. After a two-month interruption, academy has resumed for the 5 recruits going through classes. All have passed the Firefighter I and Firefighter II. They are currently taking Hazardous Materials Operations and are scheduled to have their live burn training at the end of this month. Graduation is scheduled for July 1. Emergency Medical Responder courses are still being scheduled, but will likely take place in later summer or early fall.

Call Summary

Phenow reviewed the summary of calls for 2020 YTD through June 12. It was noted call volumes have been down since the start of the COVID-19 pandemic. He added a section where I call out mutual aid calls and calls taken while on stand-by at a mutual aid partner station.

Equipment Updates

Phenow stated we have received the 10 sets of bunker gear ordered in January with funds from the CIP and from OFDRA donations. In March, we received a \$10,000 matching grant from OSHA with the matching funds provided by the OFDRA. With these funds, we ordered 6 additional sets of bunker gear. We have received the boots and are expecting the rest to ship this week. The annual testing and service of the breathing air compressor was conducted in February. The annual pump testing and apparatus testing and service was performed in March. The hydro-static testing of the breathing-air storage cylinders was completed in May. The hoses and ladders will be tested this Saturday, June 20, by FireCATT, with help from the OFD.

Training Schedule Update

Phenow stated after a normal start to the training year, in-person training stopped in mid-March with the restrictions due to COVID-19. As part the governor's executive orders, recertifications have been pushed back, so we are not at risk of having lapses. In the past three months, we have offered a range of online training opportunities for those interested and several people have taken advantage of them. These have been primarily free webinars or pre-recorded training sessions offered by tech schools, state agencies, or training companies throughout the state. In late May our first virtual department training was held, covering procedures and tactics for first-arriving firefighters on the first-arriving engine. We then assigned small groups that could pick a time to come to the station and work on those skills. We are starting to have discussions and make plans for what the next stage of our 2020 training will look like.

Daytime Responder Status

Phenow stated we have retained the same group of daytime responders that we had at the previous PSAC meeting and have not had any issues with daytime response.

OFD Procedures due to COVID-19

Phenow stated on March 13 Chief Mikkelson and he published a letter to the public regarding modifications to our response procedures considering COVID-19. In the following days, a series of emails were sent to members of the fire department, keeping them abreast of the rapidly-evolving situation and providing guidance. By March 21 a procedure document was circulated and acknowledged by all members. At the time, we were still working hard to acquire a range of Personal Protective Equipment (PPE) items to ensure adequate protection for a range of responses. We have since procured everything that we had set out to. With call volumes being low and few calls involving close encounters with infected patients, we have not yet needed to replenish our stock of PPE. Throughout the pandemic there have been conference calls with state and federal elected officials, the Department of Public Safety, North Memorial Health, Hennepin County Fire Chiefs Association, the North Fire Group of the HCFA, and the State Fire Marshal's Office. On a lighter note, we got creative with the constraints imposed by the pandemic and turned our Easter Egg Hunt into an Easter Egg delivery where we took requests from residents, planned a route, stuffed bags, and delivered bags filled with Easter Eggs and fire safety materials to 200 kids at 85 addresses in Osseo. As the special event drive-by trend took hold, we participated in a welcome-home parade for a cancer survivor, a going-away for a departing city staff member, and 12 birthday parades. On Saturday, April 25, we participated in

the state-wide homemade mask drive. We served as the drop-off location for homemade masks while the Police Department took care of the distribution to the area congregate care facilities. The community came together and donated 560 masks.

OFD Procedures due to Civil Unrest

Phenow stated in the days following the death of George Floyd, civil unrest gripped Minneapolis and Saint Paul resulting in over 1,500 buildings damaged and dozens burned to the ground. As the unrest persisted for days, curfews were put into place and the largest law enforcement response in the history of the state was amassed. As this played out, there were credible threats that the civil unrest could spill over into the suburbs. As a result, we developed Civil Unrest Procedures for the OFD. This was based on example procedures from other area fire departments as well as research from national sources. It was circulated to and acknowledged by all members. After the worst days of the civil unrest on Thursday, May 28, and Friday, May 29, and with credible threats of the violence spreading that weekend, on Saturday, May 30, we staffed the station with seven firefighters from 8:00 pm to 12:30 am. There were no incidents.

Proposed Changes to Response Percentage Policy

Phenow stated as the OFD continues to revisit and update procedures to ensure the most effective and efficient emergency response given the particulars of our city, our department, and our resources, one area that he would like to revisit is our response percentage policy (or “participation policy”). As our manual is currently written, a member chooses one of three availability schedules: daytime, nighttime, or nonstandard. Daytime means you are generally available weekdays, nighttime means you are generally available weeknights, and non-standard means you do not generally have a set schedule and so can be available to respond to calls any time. All three schedules assume weekend availability. These availability schedules then determine the percentage of calls you are required to respond to. Daytime and nighttime responders must respond to a minimum of 40% of calls in their availability schedule, while non-standard responders must respond to 30% of calls (because they don’t have any unavailable time periods). In addition to these response percentages, members are required to attend 66% of regularly-scheduled drills and 66% of regularly-scheduled meetings. All three numbers are measured quarterly (calls, drills, and meetings) must all be met to remain in good standing.

Phenow reported he is not proposing any changes to the drill or meeting numbers, but there are several issues with the current formulation of the call percentages. First, it can become quite burdensome to track and report on. People’s work or family schedules can change at any time and would need to be updated. Separating reporting based on when calls occurred becomes onerous. When calls are made during someone’s unavailable time, they still need to get credit and it still counts toward their percentage. Additionally, the fixed percentages are somewhat arbitrary and are not correlated to staffing levels. After discussion and review of different options, he proposes a change as follows. Firstly, we would simplify the system to eliminate the response periods. We would simply calculate everyone’s call response percentages against all the calls received in the given period. Secondly, we would propose a sliding percentage scale that is based on the number of current, active, certified responders on staff at the beginning of a quarter. This ties the response percentage to the number of responders while 1) ensuring an adequate response regardless of the number of active members, 2) putting the focus on recruiting and retaining firefighters, and 3) keeping the requirements attainable for all members. He proposed targeting an average of seven responders per call. He planned to draft an update of the policy manual to reflect these changes and bring it to the council later for approval.

Hultstrom questioned if meetings and training would also require a certain percentage of response. Phenow reported meetings and training would both have percentage requirements, along with response to calls.

Stelmach asked if the COVID-19 and Civil Unrest information would be brought to the Fire Department on a yearly basis. Phenow commented policies and procedures would be incorporated into training for OFD responders.

Update on OFDRA Bylaws

Phenow stated the OFDRA met with the City Council at a work session on May 26 to review the latest draft of the OFDRA bylaws. There was general agreement on the form and content of the document. There are two outstanding items for discussion: the disability benefit and the annual benefit level. He reported a work session was scheduled for July 27 to discuss these matters in further detail.

Stelmach thanked the Fire Department and the Police Department for their tremendous efforts in the community.

B. Police Department - Chief Shane Mikkelsen

Staff Updates

Mikkelsen stated the department added Reserve Davin Hegland to the reserve program.

Overall Department Summary

Mikkelsen stated the department was at full strength and was working regular hours. He reported his officers were working from March through the end of mid-June without taking any vacation time. He described the department efforts during the time of civil unrest and noted Osseo responded to a situation in Maple Grove. He explained his officers could now take vacation and comp time.

Call Summary (YTD 2020)

Mikkelsen reviewed the call summary through June of 2020. It was noted the City receives roughly 8,000 to 8,500 calls per year.

Squad Vehicle Updates

Mikkelsen stated the department has received the 2020 Ford Explorer that was ordered in August 2018. We have ordered the newest squad car which we should see delivery in October/November. We will be ordering one more squad car in August of this year to be taken custody in January 2021. We have also changed our graphics package on our squad cars.

Stelmach explained he liked the new graphics package on the new squad car.

Squad Camera Updates

Mikkelsen stated on June 8 the City Council authorized OPD to purchase a new squad/body camera system. We have purchased a Getac cloud-based system that includes 5 squad car cameras and 8 body cameras.

Discuss Body Camera Policy

Mikkelsen reviewed the proposed Body Camera Policy. He described how the videos would be categorized and stored. He discussed the log that was in place as a permanent record for those

that have viewed or downloaded the videos. He reported the department will need to discuss and then send the policy to the Council with PSAC recommendations.

Stelmach provided Mikkelson with several minor grammatical changes to the policy.

The Committee supported the Body Camera Policy being presented to the City Council.

Uncontrolled Intersections

Mikkelson reviewed a map of all the intersections in Osseo that have stop signs at the intersections. There are few intersections that are uncontrolled. Does the committee have suggestions about signing some of these intersections or leave them as is? He was pleased to report there have been few crashes in the City's residential areas. It was noted the major crashes that occur in Osseo occurred on County Road 81.

Hegerle expressed concern with the intersection of 2nd Street SE and 5th Avenue SE at the Villa Nursing Home. He noted this was a half controlled intersection and the visibility was difficult due to the number of cars parked in the street. Mikkelson commented there have not been any accidents at this intersection but noted more stop signs could be considered. Grams explained staff does work with property owners to keep sight lines clear. He indicated he could visit the uncontrolled intersections with Mikkelson and Waldbillig to determine if additional signage were necessary.

Berg commented on a concern he has where traffic was coming off County Road 81 into Osseo. He stated he has almost been t-boned several times. Mikkelson discussed how County Road 81 was going to be redesigned by Hennepin County. He reported the right-of-way in Osseo was difficult because some businesses were located within the right-of-way. He anticipated there would be a lot of conversation regarding which roads would continue to have access to County Road 81.

Grams reported he has had annual conversations with County officials regarding County Road 81. He indicated the County was slowly working its way north and over the last three or four years the conversations have revolved around funding. He has been told the project was three to five years out, but he anticipated that once the County received funding, the project would move forward.

Hultstrom commented on how access to County Road 81 differed on the north and south sides of the roadway.

Stelmach stated he received a comment from a resident asking how the OPD handles instances of code enforcement, chemical dependency, mental health, animal control, and poverty, and questioned if a social worker would be beneficial. Mikkelson reviewed the email from the public and responded his department was not overwhelmed by any one of these areas where a special person had to be brought in. He commented at this time the call volume within Osseo would not warrant the need for a full time social worker. He believed social workers were great people, who did great work, and explained Hennepin County was talking about pairing social workers with deputies. These teams of individuals would then help other agencies. He commented further on the numerous ways police officers responded to and helped the community, but stated officers were not trained therapists. He explained change could be coming to the department, but did not anticipate huge changes.

Hultstrom asked if the department would benefit from a volunteer animal control person. Mikkelson commented this would be a liability issue because someone could be bit. He indicated his department only took ten or fewer animal calls each year.

Stelmach stated he has heard concerns from the public that they feel they are bothering the police department calling 911 when they could post their concern on social media. Mikkelson encouraged the residents of Osseo to call 911 when they need the police. He stated when in doubt call it out. He explained it was much more difficult to follow up on an incident after the fact than to respond when it is occurring.

Penny asked if the OPD would be looking into excessive use of force. Mikkelson reported his staff was well informed on the event that occurred in Minneapolis. He stated he was a realist and he did not believe the State would be able to legislate its way out of these type of situations. He explained his department did not teach choke holds or the use of knees on necks. He commented this was not the way policing was done. He stated he had good officers in his department, and he reported the use of force in Osseo was minimal.

Stelmach thanked Mikkelson for his dedicated service to the community.

C. **Administration Department** - City Administrator Riley Grams

Review COVID-19 City Response

Grams stated when the COVID-19 pandemic hit the state and nation in early March, the City quickly acted to help mitigate any health concerns facing the City as a result. The City has an Emergency Management Preparedness Plan for such situations. This plan helps staff and other decision makers formulate responses and make quick decisions. The Emergency Management Team (consisting of the Police Chief, Fire Chief, Public Works Director, City Administrator, and Mayor) began to meet regularly and create plans and make decisions on behalf of the City. The key decisions were whether to close City Hall and the Community Center to the public, and then decide how to handle upcoming City events and programs. The focus of the Team's decisions was based on safety for employees and the public. The decisions were difficult and taken seriously. As the pandemic carried on into weeks and months, the Emergency Management Team transitioned into more of a recommendation body rather than a decision-making body.

The Team recently made a list of recommendations to the City Council, which included re-opening City Hall and the Community Center to the public beginning on June 15. This was approved by the Council. The Team will continue to meet regularly if the pandemic continues and will use up-to-date information to make any new recommendations to the Council moving forward. He personally thanked Chief Mikkelson, Chief Phenow, Public Works Director Waldbillig, and Mayor Poppe for their assistance during this health pandemic.

Hultstrom commended the City for its timely response to the pandemic and for declaring a peacetime emergency.

Review Local Emergency and Curfew City Response

Grams stated on top on the on-going COVID pandemic, our state and nation have experienced civil unrest and demonstrations because of the incident involving Minneapolis police officers and the death of George Floyd. The entire metro area experienced many peaceful protests, as well as some rioting and looting. As a result, many cities issued emergency curfew orders to allow local law enforcement the opportunity to protect their communities. Osseo quickly acted as the

Council met in an emergency Council meeting to declare a local emergency and enact citywide curfew orders for a total of five consecutive nights. The curfew orders followed those of our neighboring communities, Brooklyn Park and Maple Grove. The Police Department also scheduled an additional officer on duty during the evening and overnight hours as extra precaution. Overall, residents seemed to have followed the curfew orders, as the Police Department reported few individuals out during the curfew hours. There was one incident during in which a squad located a vehicle with no license plates driving around town. After attempting to stop that vehicle, it fled onto Highway 169 and the officer ended the pursuit at that time. There were no reports of damage to any buildings or businesses here in Osseo during this curfew order. The curfew order freed up the on-duty officers to respond to any issues that arose. From his perspective, he felt that Chief Mikkelson handled this emergency well. Grams was in direct and constant communication with Chief, and important pieces of information were quickly relayed to the City Council.

Discuss Updating the City's Emergency Management Plan

Grams stated one of the on-going tasks that Chief Mikkelson has taken is to update the Emergency Management Plan for the City. Chief reports that work was underway on updating that plan when the COVID-19 pandemic and the local civil unrest emergency situations hit. While Grams said he felt the response to those situations was appropriate and warranted, the Emergency Management Plan in general needs to be updated. Chief Mikkelson and Chief Phenow are tasked with the review and update of the Emergency Management Plan. The goal is to get a draft updated plan ready, bring it to a future Public Safety Advisory Committee meeting, and then bring it to the Council for final review and approval.

6. REPORTS OR COMMENTS

Grams thanked Chief Mikkelson and Chief Phenow for their great work on behalf of the community over the past two weeks.

Penny encouraged everyone to stay safe and healthy during the COVID-19 pandemic.

Berg stated he was proud to be part of Osseo.

Hegerle thanked the City Council, Police Department, and Fire Department for providing great leadership for Osseo.

Hartkopf stated the Police and Fire Chiefs have done an excellent job serving and protecting the community.

Stelmach explained he appreciated the strong leadership that has been demonstrated from Grams, Mikkelson, and Phenow over the past few months.

7. ADJOURNMENT

A motion was made by Hartkopf, seconded by Hultstrom, to adjourn the meeting at 7:41 p.m. A roll call vote was taken. The motion carried 6-0.

Respectfully submitted,
Heidi Guenther
Minute Maker Secretarial



Public Safety Advisory Committee Meeting Item

Agenda Item: Fire Department Updates

Meeting Date: October 27th, 2020

Prepared by: Mike Phenow, Fire Chief

Attachments: OFD Call Summary 2020 YTD

Department Summary

Despite a year full of uncertainty and adversity, the department continues to rise to meet those challenges and remain staffed, trained, and equipped to respond to the emergency needs of the city.

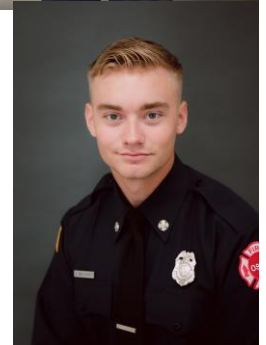
Staff Updates

Current Staff		Changes Jun '20 – Oct '20		Position Changes Jun '20 – Oct '20		
Officers	8	Hires	0	Person	Previous	New
Chief Officers	2	Resignations	0			
Captains	2	Net Change	--			
Lieutenants	4					
Firefighters	19	2020 Recruiting Funnel				
Probationary	0	Applied	0			
Recruit	0	Interviewed	0			
Total Current Staff	27	Passed Screening	0			
Target Staff	30	Approved by Council	0			

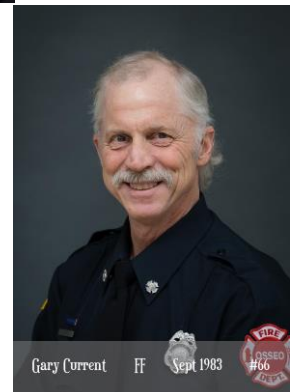
With staffing levels holding steady and the COVID-19 pandemic ongoing, we are not actively recruiting. Depending on how the next 6 months go, we would consider ramping up our recruiting efforts in the spring. We will continue to consider any applications from fully-certified applicants.



From our 2019 recruiting class of 7 new hires, 2 came with all of their certifications and 5 needed full training. Those 5 all graduated from the Elk River Fire Academy on July 1st with certifications in Firefighter I, Firefighter II, and Hazardous Materials Operations from the MFSCB (Minnesota Fire Service Certification Board). 4 of those 5 recruits graduated from class at Medics Training, Inc. in Coon Rapids on October 4th with certifications in EMR (Emergency Medical Responder) from the EMSRB (MN Emergency Medical Services Regulatory Board) and BLS (Basic Life Support – CPR & AED) from the American Heart Association. The 5th is in the final stages of independently pursuing a higher-level EMT (Emergency Medical Technician) certification. All 7 transitioned from probationary status to firefighter status on 10/14, the one-year anniversary of their hiring.



We recently received the resignation of long-time firefighter Gary Current, effective November 1st. Gary has served the department and the community admirably for a combined 37 years. He was hired as a firefighter in September of 1983. After serving for 13 years as a firefighter and in roles of increasing responsibility, he served as fire chief for over 12 years between 1996 and 2009. He retired from the department in August of 2011. After realizing how much he missed his time on the department, he was subsequently re-hired in August of 2012. During his second stint on the department, he also served on the Hennepin County Fire Investigations Team, eventually becoming a team lead and helping to investigate fires across Hennepin County. The department is eternally grateful for Gary's dedicated service.



2020 YTD Call Summary

See attached for a summary of calls for 2020 YTD through 10/21.

After call volumes having been down a little from typical levels from March through August, they have since risen in September and October.

Equipment Updates

In March, we received a \$10,000 matching grant from OSHA with the matching funds provided by the OFDRA. With these funds, we ordered 6 additional sets of bunker gear. We have taken delivery of all items, resolved sizing issues, submitted the project completion paperwork to OSHA, and received the funds.

The hoses and ladders were tested on June 20th by FireCATT, with help from the OFD. No significant issues were found.

All fire extinguishers for the Fire Department, Police Department, Public Works Department, and City Hall were inspected on September 23rd without issue.

Two surplus department vehicles were taken up to the Hiller Auction in Zimmerman on September 30th.

Training Schedule Update

At the onset of the COVID-19 pandemic and the resultant restrictions on in-person gatherings, we canceled 7 in-person drills from mid-March through mid-June. We did some department training over remote video in May and resumed modified in-person training starting in July. In-person drills have all been either hands-on outside or in the apparatus bays with the doors open, masks on, and limited in-person attendance with some members



attending over Zoom. The drills canceled in the spring have been rescheduled for later in the year and early next year, with some already having been made up.

Despite the challenges presented by the pandemic, we've been able to get everyone whose certifications were expiring this fall re-certified. This includes various firefighter certifications through the MFSCB, EMR certifications through the EMSRB, and CPR certifications through the AHA.

We've got a full training schedule through the end of the year and our Training Officer Billy Evans is working with our various training partners to get the 2021 schedule set.

Daytime Responder Status

We have retained the same group of daytime responders that we had at the previous PSAC meeting and have not had any issues with daytime response. With the retirement of Gary Current at the end of the month, we'll be down one reliable daytime responder. One of the newly-certified firefighters works from home a few days a week and can respond during the day. He is in a transition process into retirement, at which point he'll be available for daytime responses. The pandemic has also lead to some of us working from home, resulting in a higher daytime response.

Update on OFDRA Bylaws

After a productive Council Work Session on July 27th and a final round of edits, the new OFDRA bylaws were approved by OFDRA board and membership on August 13th, becoming effective the following day. The new bylaws also include an increased benefit level, which was ratified by the City Council on August 24th. This new benefit level will take effect for any retirements after January 1st, 2021.

Grants

For the state's FY21 (July 2020 – June 2021), we have been awarded \$5,400 in training funds from the MBFTE (Minnesota Board of Firefighter Training and Education). This is for reimbursement of any qualified department training. If we were to put anyone new through fire academy, that could be reimbursed out of a separate fund. Being the second year of the state's biennium, they expect that there will be leftover funds available for redistribution above and beyond the original award amount. They have given informal guidance (and this was true two years ago) that we are likely to get reimbursement for any qualifying training expenses that we submit during that time period.

We received word from the MN OSHA safety grant program that we can apply for that grant again, which we are in the process of doing.

The MN State Fire Marshal's Office has again opened up their grant program to fund the purchase of washers and dryers for turnout gear. We recently submitted an application for a gear dryer.

We plan to apply again soon for the CenterPoint Community Partnership Grant.

The MBFTE recently completed a pilot program and has begun to roll out statewide access to the TargetSolutions learning management solution. We have signed up for access and have begun to explore the platform. It will give us free access to core curriculum provided by the MBFTE to help meet core NFPA training requirements. This will be a welcome supplement to our existing training programs.

This summer, we began a project to design and build some simple mezzanine-like platforms to better utilize the space on the west wall and east rear wall of the fire station. Firefighter John Nyquist and his employer, Spantek Expanded Metal generously donated the labor and materials to make this project happen. The west platform is expected to be installed tomorrow, with the east platform expected in a few months.

The OFDRA charitable gambling account is again expecting to be able to donate \$30,000 at year-end for the capital improvement fund for the next fire truck purchase planned for 2025.

Relief Association & Community Events

The OFDRA (Osseo Fire Department Relief Association) recently purchased around \$1,000 worth of new public safety materials to be passed out at upcoming community events.

On Tuesday, October 6th, we teamed up with the Police Department to visit the one block party for the scaled-back Night to Unite.

On October 13th, retired firefighter Bruce Dahlheimer passed away. Bruce joined in December 1977 and retired in March 2001. He served in many roles, including Assistant Chief and then Chief from 1993 to 1996. On Monday, October 19th, current and retired members of the department paid their last respects with a

walk-through at his funeral at Saint Vincent de Paul Church and then transported him to the cemetery in the department's 1929 REO fire truck.

This past Saturday, October 24th, we participated in the Osseo Lions Club's annual Halloween Parade, passing out candy and fire safety materials.

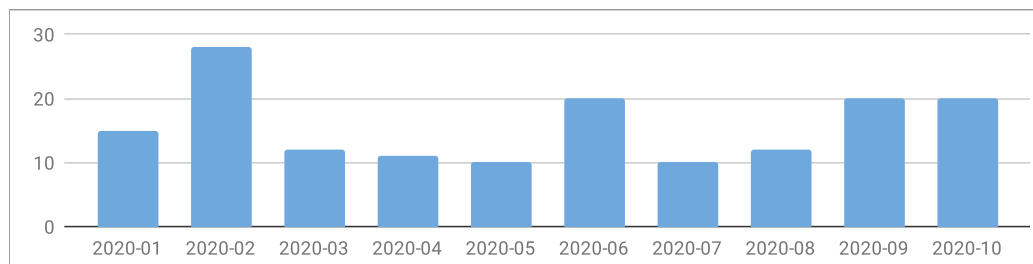
On Halloween night, we'll be sending a truck and crew to the Osseo United Methodist Church to participate in their socially-distanced Fall Candy Trail event.

We're currently working with the Police Department, city staff, and Lions club to plan a modified Minidazzle for Friday, December 4th.

The OFDRA's Calendar Committee is reaching out to local businesses to get ads placed on our annual fire safety calendar, which will get distributed to residents in December.

OFD Call Summary (2020 YTD, through 10/21/20)

COUNTA of Code		YYYY-MM										Grand Total
Category	Code	2020-01	2020-02	2020-03	2020-04	2020-05	2020-06	2020-07	2020-08	2020-09	2020-10	
EMS	HEART	5	7	4	1	2	4	3	3	2	3	34
	UNCON		7		1	3	4		1	1		17
	LIFTAST	2		1	1	1	1			6	3	15
	STROKE	1	1	2	1	1	3		1	2		12
	HEAD		1		1				1	1	2	6
	FALL		2						1	1	1	5
	DIABET		2				1		1		1	5
	DOA				1	1						2
	BREATH		1	1								2
	OB					1						1
	E1		1									1
	DOWN								1			1
EMS Total		8	22	8	6	9	13	3	9	13	10	101
Fire	ALMAPT	3	1		1				1	3	2	11
	GASO		2	1			1				3	7
	ASTFIR	1	1	1			1		1			5
	ALMSCH	2	1									3
	ALMCO	1			1							2
	ALMBUS			1						1		2
	WIRED						1					1
	WIREA										1	1
	SPILL						1					1
	PRACTI							1				1
	PI						1					1
	HAZMAT									1		1
	F1							1				1
	DRILL				1							1
	CAR									1		1
	BUS								1			1
	APPL							1				1
	ALMHSE							1				1
Fire Total		7	5	3	3		5	4	3	6	6	42
Mutual Aid	MA-HOUSE			1	1	1		3			1	7
	MA-APT						2					2
	MA-BUS									1		1
Mutual Aid Total				1	1	1	2	3		1	1	10
Stand-By	SB-PI		1									1
	SB-OD										1	1
	SB-LIFTAST				1							1
	SB-BREATH										1	1
	SB-ALLERG										1	1
Stand-By Total			1		1						3	5
Grand Total		15	28	12	11	10	20	10	12	20	20	158





Public Safety Advisory Committee Meeting Item

Agenda Item: PSAC meeting

Meeting Date: October 27th, 2020

Prepared by: Shane Mikkelsen, Chief of Police

Attachments: Call Summary, West Command Mobile Field Force Letter

Staff Updates:

There are no changes in staffing for this meeting. We are doing some backgrounds now to hire new part time staff.

Overall Department Summary:

Our department is fully functional, and all equipment is currently running smoothly. Covid-19 is still a concern along with the upcoming election. We do have some changes in our future with the introduction of Tip 411 in 2021. We also are looking into simunition training and less lethal shotgun capability.

Tip411- Is a downloadable application which will connect our residents to the Osseo Police Department. This app if allowed will give notifications we send out to our residents in real time. It will also allow tips from the public to be directly provided to the police department either anonymous or with a name attached from the app. It will also give our residents a crime map that will give even more information on what is going on in their neighborhood.

Suminitions- This is a way for officers to complete hands on training using guns that are made to fire paint rounds. This scenario-based training method will enhance the situational awareness, stress induced, real life moments that officers see on the streets.

Less Lethal- We have four old shotguns in our inventory which we would like to use as a less lethal option for officers to use. These shotguns would be repurposed to shoot less lethal bean bag rounds to stop threats to officers and citizens. The stumbling block to repurposing these shotguns in the past is that when you deploy less lethal an officer needs to have a lethal backup. Since we have added two officers in the last two years the times where our city has two officers working has increased to most of the time. Now that we have many calls being handled by two officers using less lethal has become a reality.

Call Summary

Attached is a call summary from June 2020 to October 21st, 2020.

Equipment Updates:

We are fully functional with our new squad camera system and body worn cameras. The system has received positive reviews from the officers.

Squad Vehicle updates:

We have finally put the squad that was order in 2018 into use in 2020. We also have two more squad cars on order, and they will be delivered in late 2020 or early 2021.

West Command Mobile Field Force

2020 has been a very interesting time in our history. We have been battling a Pandemic which has us all on our heels. Then in May of 2020 we suffered through several days of civil unrest. As a response to this civil unrest the Hennepin Chiefs Association has been trying to put the suburban resources together to defend the suburbs from the effects of Civil Unrest. I am asking that the Osseo Police Department be allowed to designate one officer to the Hennepin Chiefs West Command Mobile Field Force. This unit will be able to respond to Civil Unrest in the suburbs of Minneapolis. To use this mobile field force an agency has to participate in the group.

In the attached letter you will read the command structure, the basic layout of the teams, and the items they are still working on to put the team together. The whole team will be comprised of 250 police officers from suburban agencies and the Hennepin County Sheriffs Office. They will only respond to incidents of civil unrest when it is occurring in a suburban agency and they will only respond to participating agencies. I would like you to recommend that we should join this group when everything is in order and the amendment is finished and reviewed by our attorney.



All Coded Incidents

Date Range: 6/1/2020 to 10/21/2020

		2020					Year Total	Code Total
Moc Code	Code Description	Jun	Jul	Aug	Sep	Oct		
5001	Spot Check	3					3	3
5011	Roadway Debris	2	2		2	1	7	7
5012	Accident Assist	4	4	3	1	1	13	13
5013	Found Bicycle		1	1	1		3	3
9005V	Fail to Signal - Verbal Warning	5	9	5	4	8	31	31
9006	FAIL/OBEY SIGN/SIGNAL		1				1	1
9006C	Fail/ObeySign/Signal - Citation	2	3	4			9	9
9006V	Fail/Obey Sign/Signal - Verbal	5	9	14	8	10	46	46
9011V	Move Over Law - Verbal Warning				2		2	2
9013C	Reckless/Careless/Exibition - Citation				2		2	2
9014C	Speeding - Citation	2	3	11	4	1	21	21
9014V	Speeding - Verbal Warning	20	7	33	30	9	99	99
9015V	Pass in No Passing - Verbal Warning					2	2	2
9017V	Unsafe/Improper Lane Use - Verbal	16	14	26	12	9	77	77
9018V	Impeding/Obstructing Traffic - Verbal			2	1		3	3
9019V	Illegal Turn - Verbal Warning		2			1	3	3
9020C	Fail to Yield - Citation			1	1		2	2
9020V	Fail to Yield - Verbal Warning				2	2	4	4
9021V	Fail to Drive With Due		1		1		2	2
9024V	Wrong Way/One Way Street	1			1		2	2
9025C	Wireless Device - Use - citation	1	2	2	1	1	7	7
9025V	Wireless Device - Use - verbal			2	1		3	3
9040V	Follow Too Close - Verbal Warning		1	1			2	2
9048V	Fail to Dim/Lights Off/In Rain -	2		2	2	1	7	7
9079	EXPIRED TABS/REGISTRATION	2					2	2
9079C	Expired Tabs/Registation - Citation	8	15	16	10	4	53	53
9079V	Expired Tabs/Registration - Verbal	20	27	30	23	22	122	122
9079W	Expired Tabs/Registration - Written		4				4	4
9081	UNREASONABLE ACCEL				1		1	1
9081C	Unreasonable Accel - Citation	1					1	1
9081V	Unreasonable Accel - Verbal			1	1		2	2
9085C	Child Not In Carseat - Citation	1	2	1		1	5	5
9098V	ATV/RV/Snowmobile Viol - Verbal	1					1	1
9100	OTHER PARKING VIOL			2			2	2
9100C	Other Parking Violation - Citation	2		1			3	3
9100W	Other Parking Violation - Written	1					1	1
9202C	No Valid MN DL - Citation	5	6	6	6	5	28	28



All Coded Incidents

Date Range: 6/1/2020 to 10/21/2020

9202V	No Valid MN DL - Verbal Warning	1	4	2	4		11	11
9208	NO DL IN POSSESSION	1					1	1
9208C	No DL in Possession - Citation	1	1		3		5	5
9208V	No DL in Possession - Verbal		1				1	1
9211V	Fail to Correct DL - Verbal Warning					1	1	1
9212V	Expired DL - Verbal Warning	1					1	1
9220	DAS/DAR/DAC	1					1	1
9220C	DAS/DAR/DAC - Citation	28	15	19	15	12	89	89
9220V	DAS/DAR/DAC - Verbal Warning	1		1		2	4	4
9225C	No Seatbelt On - Citation	2	1	1			4	4
9225V	No Seatbelt On - Verbal Warning		2	1	2	2	7	7
9247V	All Other Equipment Violations -			4			4	4
9248C	Tinted Window - Citation			2		1	3	3
9248V	Tinted Window - Verbal Warning	5	7	5	5	1	23	23
9249	OBSTRUCTED VIEW/SUSPENDED	4	3	9	2	1	19	19
9250V	Cracked Windshield - Verbal		1	1			2	2
9251	HEAD/TAIL/BRAKE LIGHT	1	1	1			3	3
9251V	HEAD/TAIL/BRAKE LIGHT - Verbal	38	40	25	29	26	158	158
9252	NO PLATE/PLATE	1	1				2	2
9252C	No Plate/Platelight/Obstruct - Citation		1				1	1
9252V	No Plate/Platelight/Obstruct - Verbal	12	10	15	7	3	47	47
9253V	Loud Exhaust/Muffler - Verbal	1		1	1	1	4	4
9254	UNSAFE EQUIPMENT			2		1	3	3
9254V	Unsafe Equipment - Verbal Warning		1				1	1
9255C	Truck Insp Violation - Citation		4				4	4
9256V	Unsecured/Leaky Load - Verbal			1			1	1
9261	LITTERING	1					1	1
9262	Juvenile Offense			1			1	1
9270	VANDALISM/PROPERTY DAMAGE	6	2	2		4	14	14
9273C	No MV Insurance - Citation	11	8	12	7	4	42	42
9273V	No MV Insurance - Verbal Warning	1	1	1			3	3
9301	MISSING PERSON	1			1		2	2
9303	MISSING/LOST PROPERTY	1		1	1	1	4	4
9311	FOUND PERSON		1				1	1
9312	FOUND ANIMAL			1			1	1
9313	FOUND PROPERTY	2	3	7	3	1	16	16
9315	ABANDONED VEHICLE	1	3	5	2	1	12	12
9316	RECOVERED STOLEN PROPERTY			1			1	1
9400	OTHER ACCIDENTS			1	1		2	2
9480	PDMV & DEER		1				1	1



All Coded Incidents

Date Range: 6/1/2020 to 10/21/2020

9542	FALL	3	3	3	5	3	17	17
9600	Other Fire/Smoke		1		1		2	2
9602	Multiple Dwelling Fire		1				1	1
9603	Business/Commercial/Industrial Fire			1			1	1
9610	FIRE ALARM		1	1	2		4	4
9611	GAS LEAK/SMELL	2				2	4	4
9625	BUILDING INSPECTION	1		1			2	2
9720	SUDDEN DEATH					1	1	1
9730	OTHER MEDICAL	33	13	30	39	18	133	133
9732	Medical Alarm				3	1	4	4
9737	WELFARE CHECK - ADULT	9	7	3	4	6	29	29
9738	WELFARE CHECK - JUV	1			1		2	2
9740	MENTAL HEALTH ISSUE	3	2	4	3	1	13	13
9800	INFO REC'D	50	36	45	77	38	246	246
9801	VERBAL DOMESTIC	3	1	2		5	11	11
9804	CIVIL MATTER	1	4	6	2	1	14	14
9805	TRESPASSING WARNING GIVEN	3	1	1	2		7	7
9806	DISTURBANCE/FIGHT/LOUD	17	7	12	13	5	54	54
9807	EXPUNGED RECORD	1		1			2	2
9809	RECEIVE COURT ORDER/OFP		1	1			2	2
9810	SUSPICION	20	10	29	21	10	90	90
9811	OPEN DOOR/WINDOW	6	1	3	5	1	16	16
9819	FIREWORKS COMPL / WARN	2	2				4	4
9822	MISC. JUVENILE PROBLEM		3	1	2		6	6
9828	DRIVING/TRAFFIC COMPLAINT	9	4	4	6	5	28	28
9829	PARKING COMPL	4	1	2	5	1	13	13
9830	HOUSE/BUSINESS CHECKS	358	363	278	326	187	1512	1512
9832	RECORD CHECKS	9	20	10	9	8	56	56
9835	FIREARM PERMIT	6	1	2	3	1	13	13
9844	Solicitor Permit	3				1	4	4
9845	PARKING PERMIT	1	2				3	3
9850	OTHER ORD VIOL (JUNK CARS,	3	3		1		7	7
9850C	OTHER ORD VIOL (JUNK CARS,	2			1		3	3
9860	ANIMAL COMPLAINT/CHECK	6	3	3	2	2	16	16
9871	POLICE ESCORT/STAND-BY	1	1				2	2
9872	FUNERAL ESCORT	1		2			3	3
9875	FINGERPRINTS	8	6	2	8		24	24
9878	MOTORIST ASSIST/STALL	5			3	4	12	12
9879	UTILITY PROBLEM	5	2	2		2	11	11
9880	PUBLIC ASSIST	12	11	19	18	7	67	67



All Coded Incidents

Date Range: 6/1/2020 to 10/21/2020

9881	LOCKOUT	6	5	2	6	1	20	20
9882	BUSINESS ALARM	6	13	6	2	7	34	34
9883	CO2 ALARM			1			1	1
9884	HOME ALARM	3	1	1	5	2	12	12
9888	911 HANG-UP	2	5	1	1		9	9
9892	Drug Violation	1					1	1
9900	ASSIST OTHER DEPT	14	23	22	14	12	85	85
9901	WARRANT/ATTEMPT/ARREST	5	2		1	1	9	9
9907	Impound Release				1		1	1
9908	TRANSPORT	1		1			2	2
9912	ADMINISTRATIVE DUTIES		2	1			3	3
9916	VEHICLE FORFEITURE/IMPOUND			2	1		3	3
9969	Sex Offender/POR Info/Checks		1			2	3	3
D8500	DRUGS-SMALL AMOUNT	1					1	1
DA540	DRUGS-SM AMT IN MOT VEH-			1			1	1
DC500	DRUGS-DRUG PARAPH-POSSESS-	1			1		2	2
JFW01	TRAF-AC-GM-3RD DEG DWI-08 OR	2					2	2
M3001	JUVENILE-ALCOHOL OFFENDER-				1		1	1
M5313	JUVENILE-CURFEW	1		2			3	3
M5350	JUVENILE-RUNAWAY	2					2	2
TW099	THEFT-500 OR LESS MS-SELF			2			2	2
TW999	THEFT-500 OR LESS MS-OTHER-		1				1	1
U0490	THEFT-UNK LVL-BICYCLE-NO			1			1	1
U3280	THEFT-MS-SHOPLIFTING-UNK				1		1	1
V0110	THEFT-PARTS FROM MOTOR VEH-				1		1	1
VA070	VEH-MORE 2500-FE-USE-NO				1		1	1
Grand Total							3718	3718



P.O. Box 433482
Brooklyn Park, MN 55443-4200

2020 OFFICERS:

PRESIDENT

Michael Meehan, Chief
South Lake Minnetonka
Police Department

1st VICE-PRESIDENT

Stephanie Revering, Chief
Crystal Police Department

2nd VICE-PRESIDENT

Correy Farniok, Chief
Orono Police Department

PAST PRESIDENT

Matt Clark, Chief
U of M Police Department

Hennepin Chiefs,

The executive board met and selected the committee to oversee the West Command Mobile Field Force. The committee is comprised of two representatives from the Lakes Area Emergency Management Group, the South Emergency Management Group, and the North Emergency Management Group. The committee members are listed below:

Chair Mike Meehan, South Lake Minnetonka Police Department
Chief Enevoldsen, Brooklyn Park Police Department
Chief Gannon, Brooklyn Center Police Department
Chief Boerboom, Minnetonka Police Department
Chief Henthorne, Richfield Police Department
Chief Farniok, Orono Police Department
Captain Labatt, Hennepin County Sheriff's Office

A proposed command structure for the West Command Mobile Field Force is outlined below with direct command being delegated to an individual. Details are left to the oversight committee.

Arrangements for a virtual committee meeting are forthcoming.

Thanks to all who expressed interest!

