



Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, September 14, 2020
7:00 p.m., Virtual Meeting

MAYOR: DUANE POPPE COUNCILMEMBERS: JULIANA HULTSTROM, HAROLD E. JOHNSON, MARK SCHULZ, LARRY STELMACH

1. **Call to Order**
2. **Roll Call** [quorum is 3]
3. **Pledge of Allegiance**
4. **Approval of Agenda** [requires unanimous additions]
5. **Consent Agenda** [requires unanimous approval]
 - A. Approve Council Minutes of August 24
 - B. Approve Council Work Session Minutes of August 24
 - C. Receive July Hockey Association Gambling Report
 - D. Approve Council Work Session Minutes of August 31
 - E. Receive August Building Report
 - F. Approve Yellow Tree Theatre Bandshell Waiver Request
 - G. Approve Posting for Seasonal Public Works Winter Position
 - H. Receive July Legion Gambling Report
 - I. Receive August Fire Relief Gambling Reports
6. **Matters from the Floor**

Members of the public can submit comments online at www.DiscoverOsseo.com/virtual-meeting
7. **Special Business**
 - A. Update on 2020-2021 District 279 School Year – Cory McIntyre, Osseo School District Superintendent
 - B. Accept Donations (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
 - A. Approve EDA Actions of September 14, 2020
 - B. Approve First Reading of Ordinance for Special Assessments
 - C. Adopt Preliminary 2021 City Budget and Tax Levy (Resolutions)
 - D. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Announcements**

Farmers Market
Blood Drive
14. **Adjournment**

The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
August 24, 2020**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:05 p.m. on Monday, August 24, 2020. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Fire Chief Mike Phenow, Public Services Director Nick Waldbillig, City Clerk LeAnn Larson, and City Attorney Mary Tietjen.

Others present: None.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Johnson, seconded by Stelmach, to accept the Agenda as presented. A roll call vote was taken. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive EDA Minutes of August 10
- B. Approve Council Minutes of August 10
- C. Receive June and July Fire Relief Gambling Reports
- D. Receive July Lions Club Gambling Report

Johnson requested a change to the Council minutes (on page 16 of the packet) noting "would" should be changed to "could."

A motion was made by Johnson, seconded by Hultstrom, to approve the Consent Agenda as amended. A roll call vote was taken. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

- A. ACCEPT DONATIONS (Resolution)

City Administrator Riley Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Realife Cooperative	\$300	Beautification/Flower Fund
Harold E. & Gayle Johnson <i>(in memory of Michelle Iton)</i>	\$100	Beautification/Flower Fund

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Stelmach, to adopt Resolution No. 2020-47 accepting donations from Realife Cooperative and Harold E. & Gayle Johnson. A roll call vote was taken. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. ADOPT RESOLUTION RATIFYING OSSEO FIRE DEPARTMENT RELIEF ASSOCIATION BYLAWS

Fire Chief Mike Phenow stated the Board of Trustees of the Osseo Fire Department Relief Association (OFDRA) previously discussed these bylaws with the Council at work sessions on February 25, 2019; May 26, 2020; and July 27, 2020. An overall refresh of the bylaws was in order, based on the model bylaws published by the Minnesota Office of the State Auditor. These were reviewed, discussed, and updated several times between the committee, the board, the membership, City Staff, the City Attorney, and the City Council.

Chief Phenow reported throughout the process of reviewing the bylaws, reviewing the pension funding levels, and consulting with the investment advisor, it was determined that the OFDRA was eligible for an increase in the benefit level under the maximum benefit level calculation as specified in state statute. At the regular meeting of the membership of the OFDRA on 8/13/2020, the membership unanimously approved and adopted the proposed bylaws effective 8/14/2020 and the proposed benefit level effective 1/1/2021.

Johnson requested clarification on when the increase would go into effect. Chief Phenow described how the OFDRA pension was funded through investments returns and Fire State Aid. He explained the fund had to remain solvent well into the future to payout at the ratified benefit level.

Johnson questioned how long it has been since the City contributed to the pension fund. Chief Phenow estimated it had been five years since the City contributed. He explained based on the fund calculations the City would not be required to contribute to the fund until 2022.

Johnson requested further clarification regarding the term deferred interest. Chief Phenow explained the fire department was a defined benefit plan. He described how payouts were made to firefighters after a specific number of years of service.

Johnson questioned if the fund accounted for gains and losses. Chief Phenow explained there was a statement within the bylaws that deferred members bear the full risk after transfer, meaning they incur both gains and losses.

Johnson thanked Chief Phenow for all his work on the bylaws.

A motion was made by Hultstrom, seconded by Johnson, to adopt Resolution No. 2020-48 ratifying the Osseo Fire Department Relief Association Bylaws and Benefit Level. A roll call vote was taken. The motion carried 5-0.

B. APPROVE PURCHASE OF JET/VAC TRUCK

Public Works Director Nick Waldbillig stated the average life span of a Jet/Vac truck is 20 years before the equipment becomes problematic and requires repair and overhaul of the large components. The current model Jet/Vac truck was purchased new in 2002 and is showing signs of fatigue and needs mechanical repair to the water pump. By purchasing the new Jet/Vac truck from MacQueen Equipment the City will be getting the safest and most reliable piece of equipment on the market. A purchase from MacQueen Equipment also comes with local representation, a market leading customer, and mechanical support.

Waldbillig explained the new Jet/Vac truck will have a better vacuum system enabling workers to clean the city lift stations and avoid contacting this work out eliminating the expense. It will also have a stronger water pump with an adjustable flow rate that will allow high pressure or high volume when needed. This style of pump will give the opportunity to clean storm drains and catch basins with high water volume of water. Having an adjustable water pump will make the new truck more efficient allowing the public works staff to clean a greater amount of sanitary sewer line with less down time to fill the water supply tanks. The supply tanks will also be 1/3 larger than the previous truck, also creating less down time to refill. Public Works has spent a considerable amount of time designing the configuration of this truck for maximum efficiency and safety for the crews.

Waldbillig reported the City currently cleans one third of Osseo's sanitary sewer lines per year on a rotating schedule. With the new truck his goal is to do half of the sanitary sewer lines per year cutting down the amount of sewer backups and overtime call outs for staff. With an aging sanitary system and an abundance of mature boulevard trees, it is important that staff maintain these cleaning schedules.

Waldbillig commented the quotes from ABM Equipment and MacQueen Equipment have a roughly \$41,000 difference, the main reasons being how the trucks are outfitted and the \$10,000 difference in trade value. If the trucks were equipped equally, the difference would be closer to \$6,000. Each equipment supplier has a different approach to achieve the goals and needs desired by customers. Choosing MacQueen Equipment for this purchase is based on safety, reliability, simple operation, customer support, lasting value, and quality. MacQueen will build this truck specifically for the City of

Osseo and the desired needs instead of providing the city with a truck that was built for fleet sales. With the help from MacQueen the design of the truck has the smallest footprint for maneuverability and ease of operation, while maintaining the largest capacity of water and storage for waste materials. During the design and demonstration phases MacQueen consistently set themselves and the equipment above the competitors.

Stelmach stated he supported the City moving forward with the MacQueen quote.

Johnson agreed stating MacQueen was a highly qualified vendor. He requested further information regarding the types of trucks that were considered. Waldbillig discussed the truck brands and noted his recommendation was made based on the fact the Peterbilt would hold its value and had great visibility.

Johnson questioned where the truck would be serviced. Waldbillig explained the truck would be serviced in Minneapolis or Rogers.

Johnson asked how closely this purchase came into the budgeted estimate. Grams reported this purchase came in close to the amount that was bonded.

Johnson inquired how long it would take for the truck to be built for the City. Waldbillig indicated the truck would be completed sometime between March and May of 2021.

Grams thanked Waldbillig and his staff for their work on pursuing these bids. He reported this piece of equipment would assist the City with improving the health of its sanitary sewer infrastructure.

A motion was made by Johnson, seconded by Stelmach, to approve the purchase of a Jet/Vac Truck from MacQueen Equipment in the amount of \$407,991. A roll call vote was taken. The motion carried 5-0.

C. APPROVE ASSESSMENT POLICY AND DISCUSS ASSESSMENT ORDINANCE

Grams commented the City Council has discussed possible changes to the Assessment Policy and creating an ordinance for such at two previous work sessions (February 24 and July 27). The Council has generally agreed in discussions that allowing partial prepayment of assessments for a current year street and/or utility improvements project should be allowed. This option is in the current Assessment Policy and has been in practice by staff for two decades.

Grams reported staff suggests amending the current Policy to include "housekeeping" language (from the City Code) for alley assessments. The current Policy states: "the cost of street improvements, including curb and gutter, shall be assessed at 50% of the total project cost..." This Policy does not, however, include language for assessing costs for alley assessments. City Code 92.01(E) outlines: "When reconstruction of alleys is needed, the city shall be responsible for the reconstruction and shall assess the abutting property owners 80% of the total reconstruction costs and the city shall fund 20% of the total reconstruction cost." To provide clarity in the Assessment Policy, staff recommends that the language currently in City Code be added to the Policy about costs of alley improvements.

Grams stated the Council also has an option to consider an ordinance for authorizing partial prepayment of assessments. In the July 27 work session discussion, City Attorney Mary Tietjen noted that State Statute (429.061, subd. 3) says: "The Council may by ordinance authorize the partial prepayment of assessments, in such manner as the ordinance may provide, prior to certification of the assessment or the first installment thereof to the county auditor...". Although this language does not explicitly prohibit partial prepayments by policy instead of an ordinance, City Attorney Tietjen recommends that if the Council wants to continue to allow partial prepayments, they should adopt an ordinance authorizing this and including any terms/conditions upon which such prepayments would be allowed. Authorizing partial prepayments by Ordinance is allowed, but not required. Whether or not to do so is a policy decision for the City Council." The Council may choose to adopt an ordinance allowing for partial prepayments of special assessments. City Attorney Tietjen has offered to prepare an ordinance for assessments.

A motion was made by Hultstrom, seconded by Stelmach, to approve the proposed change to the Assessment Policy and direct staff to bring forward an Ordinance at a future meeting. A roll call vote was taken. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 5-0.

11. ADMINISTRATOR REPORT – None.

12. COUNCIL AND ATTORNEY REPORTS

Stelmach stated last Monday night there was a loud sound in town. He reported this noise was coming from the work being done on TH610.

13. ANNOUNCEMENTS

Poppe stated an American Red Cross Blood Drive will be held at the Community Center on Wednesday, September 16, from 1-7 p.m.

Poppe invited residents to visit the Osseo Farmers Market held every Tuesday from 3-7 p.m. at Boerboom Park.

Poppe reported the next Music and Movies in the Park event would be held on Tuesday, August 25, where Snake Discovery would have a presentation for the public at 7 p.m. and the movie Frozen II would be screened at dusk.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Johnson, to adjourn the City Council meeting at 7:46 p.m. A roll call vote was taken. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther

Minute Maker Secretarial

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
August 24, 2020**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:00 p.m. on Monday, August 24, 2020. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Members absent: None.

Staff present: City Administrator Riley Grams and Public Services Director Nick Waldbillig.

Others present: Lee Gustafson-WSB.

3. AGENDA

Council agreed to discuss the work session items.

4. DISCUSSION ITEMS

A. DISCUSS CITYWIDE SIDEWALK SNOW REMOVAL

City Administrator Riley Grams stated an Osseo resident requested that the City Council review Public Works staff taking on the task of all snow removal on all city sidewalks. The resident noted that the Council has made it a point more recently to improve safety around town by including sidewalks on each street project, and that the Council should consider a plan to remove snow on all sidewalks in order to preserve that safety. Staff spoke with Public Works Director Nick Waldbillig about this matter. He provided the Council with a breakdown on the proposed expenditures for this service. A conservative cost estimate would be a one-time cost of \$350,000 for equipment, plus annual costs of \$25,000 or more (for labor, sand/salt, turf restoration, etc.). This does not include any additional accepted liability risk relating to slips and falls.

Schulz stated he did not see a way for the City to complete this task in 2020.

Hultstrom questioned what it would cost to subcontract the sidewalk work. Waldbillig stated he could reach out to Wiley Properties or CR Properties to get a quote for the City. He indicated this was a pretty big task, especially for the properties along Central Avenue.

Schulz commented on the damage that has occurred to the sidewalks at Steeple Pointe by a contractor. He feared that if the City were to hire a contractor to clear the sidewalks, this may create more problems than it was worth. He indicated the City did not have the staff or equipment to complete this task, nor did he believe it would benefit the City to hire a contractor given the damage that could occur.

Johnson explained he did not believe a contractor would submit a bid for citywide sidewalk snow removal. He indicated one of his concerns would be where the snow from the sidewalks would be blown.

Stelmach agreed stating there would be a great deal of liability with this work.

Poppe stated the City did not have the staff or the resources to handle citywide sidewalk snow removal.

B. DISCUSS 2020 STREET PROJECT AND STEEPLE POINTE SIDEWALK PROJECT

Grams stated Councilmembers Harold Johnson and Juliana Hultstrom have expressed concerns with the 2020 street project and the plans for the Steele Pointe sidewalk replacement. He explained City Engineer Lee Gustafson would participate in this meeting.

Lee Gustafson, WSB, provided the Council with an update on the 2020 street project. He reported all the dead sod was replaced. He noted the sod must be warrantied for 30 days. He indicated the contractor does not have to water the sod every day or every other day. He stated if the City wanted to require the contractor to water the sod, this would have to be written into the contract. He discussed the work that would be done on retaining walls within the 2020 street project area. He noted three of the property owners would like their walls replaced and two do not. He indicated this work would be done at no cost to the City. He reported WSB has met with the property owner that has a catwalk and this has been removed. He indicated he met with Deanna Burke and Ms. Burke was pleased with how the property turned out.

Mr. Gustafson discussed the Steeple Pointe sidewalk project. He explained Astech Construction had a plan in place to remove and replace the sidewalks. However, Astech has since decided they do not want to complete this work. He reported WSB has contacted five or six other curb and gutter contractors to complete this work.

Mr. Gustafson commented on why the contractor was not always on site. He explained the contractor was working on more than one project at a time but noted the contractor was aware of the City's completion dates. He indicated final paving would occur yet this week for the 2020 street project. He reported punch list items would be addressed between staff and the contractor.

Stelmach explained he sent pictures to Grams regarding the sod. He indicated the sod was drawing back and separating, which was a concern to him. He requested this be investigated by staff. He thanked staff for working with the property owner regarding the catwalk.

Johnson commented he was pleased the final paving would be completed before school started. In addition, he thanked staff for addressing the sod concerns.

Hultstrom stated the residents within the project area were told in a letter that the sod would be watered by the contractor. She reported this letter was emailed to the City Council. She believed if residents were expected to water the sod, this should have been done to clarify things. She explained she was not happy with the condition of the sidewalks in front of Steeple Pointe. She questioned where the ball got dropped and asked why the Council was not told the contractor was not going to complete this work. She indicated she emailed Mr. Gustafson regarding this matter in June and was told not to email him personally. She stated the remaining male councilmembers have not had this same stipulation in place. She commented she was angry about this. She believed she deserved an apology and recommended Mr. Gustafson treat each of the councilmembers equally.

Mr. Gustafson commented his email clearly stated that Grams needs to be included on all emails because City staff manages the budgets. He explained the remaining councilmembers do a great job of sending him emails while copying Grams. He stated in his email to Councilmember Hultstrom he had encouraged her to copy Grams on all emails to make him aware of requests or concerns. He reported the message he sent to Councilmember Hultstrom was the same message he has been sending to councilmembers for the past 30 years. He apologized if his message was misconstrued.

Hultstrom expressed concern with the way Mr. Gustafson had handled two residents (524 2nd Ave NE and Ms. Burke) within the 2020 street project, noting he had not spoken to them before the project began. She commented there was confusion and these residents were not addressed, which led her to email Mr. Gustafson in June. She then questioned what the plan was for the Steeple Pointe sidewalk. Mr. Gustafson reported a plan was in place to replace the sidewalk. He indicated Astech was the City's best hope to get this work completed. He noted he has spent hours on the phone trying to find a viable solution with other contractors. He stated it was not for lack of effort that this overall project was not complete. He understood the blame fell on him for this but explained he had been trying to get a contractor in place to complete the sidewalks. He reported Nick Preisler had contacted two contractors today at 5:30 p.m. to try and get this work completed.

Schulz reported his home faces the project and noted he has seen the water trucks watering the sod on numerous occasions over the past two months. He indicated it was easy for the Council to lose track how some of these projects go. He commented the City has been in a much better place working with WSB versus Bolton & Menk. He stated he understood it was frustrating when things did not go exactly as planned; however, he still believed WSB was doing a great job for the City. He commented on the importance of copying Grams on all emails to the City Engineer to keep him in the loop. He indicated it was not Mr. Gustafson's fault that the contractor bailed and appreciated the fact that Mr. Gustafson was working to address the matter. He encouraged the Council to grasp the difficulty of Mr. Gustafson's position with the City and to communicate clearly with staff and the Council. He commented in the end, Grams was at fault because he had not communicated effectively with the City Council. He indicated this had been a tumultuous street project and he was saddened by the division that has been created. He discussed how far the City has come in the past ten

years and he hoped people would learn to come together versus becoming more divisive. He encouraged Grams to continue to work on his communication skills to move the City forward in the most effective manner.

Johnson stated he would like staff to continue to seek a contractor to address the sidewalks at Steeple Pointe.

Stelmach asked how many feet of sidewalk had to be replaced. Mr. Gustafson estimated the entire City block had to be replaced which would be approximately 600 feet.

Waldbillig stated from his point of view WSB has been great to work with. Grams concurred.

5. ADJOURNMENT

The Work Session adjourned at 6:34 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

Osseo Maple Grove Hockey Association Gambling Report
to
City of Osseo

1. Report for the month of Jul-20

2. Check as appropriate:

 x pulltabs
 x tipboards

3. Gross receipts \$ 333,874

4. Expenses - total 319,984

Expenses itemized:

Compensation	<u>6,457</u>
Prizes	<u>291,810</u>
Pull tab games/taxes	<u>5,041</u>
Supplies/misc/payroll proc./storage	<u>394</u>
Combined receipts	<u>15,024</u>
Cash long/short	<u>383</u>
Rent	<u>875</u>

5. Profits \$ 13,890

6. Distribution of profits (itemized)

Signed:

Carol Cheatham

This completed form must be returned to the Osseo City Clerk's office by the 19th day of each month and is required by state law and City ordinances for all licensed organizations.

**OSSEO CITY COUNCIL
WORK SESSION MINUTES
August 31, 2020**

1. CALL TO ORDER

Mayor Duane Poppe called the work session of the Osseo City Council to order at 6:04 p.m. on Monday, August 31, 2020.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Members absent: None.

Staff present: City Administrator Riley Grams, Financial Consultant Gary Groen, and Finance Officer April Weller.

Others present: None.

3. AGENDA

Council agreed to discuss the work session item.

4. DISCUSSION ITEMS

A. DISCUSS 2021 BUDGET

City Administrator Riley Grams reviewed the preliminary 2021 budget with the Council. He discussed the budget schedule and commented on the next steps. He reported the preliminary 2021 budget would be approved on September 14. The major expenditure changes from 2020 to 2021, along with the major non-tax revenue changes, were reviewed. It was noted staff was projecting a lower revenue amount going into the Cable Fund given the fact a rising number of residents were cutting cable. He explained staff was proposing a 4.9% increase in the expense budget and a non-tax levy revenue decrease of 7.71%, which would lead to a 17.35% tax levy increase. He commented further on the proposed budget noting numbers would be revised as more information was made available.

Stelmach questioned if the utility billing process could be changed to reduce quarterly billing expenses. He suggested the City consider purchasing a folding machine to increase efficiencies. Weller discussed the quote she received from Minuteman Press for the utility billing mailings.

Johnson supported the City looking into purchasing an electronic folding machine.

Hultstrom stated she would be willing to consider this purchase as well.

Johnson commented on the income side of the budget. He discussed fiscal disparities noting the City pays in more than it receives back. He asked if rental license fees were waived in 2020. Grams reported this was the case noting the Council had directed staff to review the rental license program this winter.

Johnson discussed the aid the City received from the County. Groen reported these funds provided the City with assistance to maintain County roadways.

Johnson requested further information regarding the excess TIF dollars. Groen stated he would speak with Rebecca Kurtz at Ehlers and would report back to the Council with further information.

Johnson questioned if the funds donated to Night to Unite would be carried over to 2021. Grams reported Police Chief Mikkelsen would be reaching out to the donors to see if the funds should be returned.

Hultstrom asked where Beautification donations were placed. Grams reported these donations were put into Line 46 for the Beautification Fund.

Schulz stated he appreciated the fact the budget was conservative on the revenue side, but he had hoped the budget would also be conservative on the spending side. He indicated the possible 17.5% levy increase was concerning to him. He commented as the Council works through this budget, he believed the youth sports revenues were too conservative. He explained he would not be able to support the proposed levy increase and recommended the Council reconsider the proposed expenditures.

Schulz questioned if the Night to Unite donations could be carried over from one year to the next. Groen indicated these donations could be carried over in a deferred revenue or liability account.

Schulz commented the reduced liquor fees was due to the fact these establishments were closed due to COVID-19. He indicated these fees should not be lowered in 2021. He supported the Council taking another look at Community Center rentals and youth sports revenues for 2021. He recommended the Community Center cleaner not be hired in 2021 if the space would not be rented.

Further discussion ensued regarding the future of the Cable Fund and property tax levy.

Johnson questioned how the City would be paying for the Central Avenue improvements. Grams stated the City would be pursuing grants and the remainder would be paid out of the Streets Fund.

Johnson indicated he believed the expenditures also needed to be whittled down.

Schulz understood this was the wish list and that the Council still had three months to review and revise the proposed budget. He explained cost of living adjustments may have to go away for a year or two.

Hultstrom asked what the proposed levy increase was for 2020. Grams stated the proposed increase was 16.26% and this percentage was whittled down.

Johnson feared how residents would respond to a proposed 17% levy increase.

Schulz commented he understood this was a concern but noted the Council worked diligently last year to reduce the levy increase and the Council would take this same action again for the 2021 budget and tax levy.

Poppe recommended the Council discuss the proposed expenditures.

Johnson suggested Line 33 (rental inspections) in the budget be adjusted. He estimated the number should be closer to \$18,000. Grams stated he would investigate this further.

Schulz commented the City needs to do more investigating in the rental program to understand which homes are rental and which are not.

Hultstrom questioned how the Council felt about the COLA raise.

Schulz indicated this would depend on the period this increase would be calculated. He stated if the increase were calculated from January through July 2020 a 1% increase would be recommended. He commented he supported a COLA at this time. Grams discussed how COLA was projected each year by staff. He reported he would have a better number for the COLA increase on November 30.

Schulz discussed the operations numbers within the budget noting there was a 25% increase. He requested further information regarding this increase. Weller reviewed the expenditures the City had in 2020 for operations.

Schulz encouraged staff to ensure all expenditures were properly coded within the budget. He asked why the expenditure for recycling and organics clean up would double in 2021. Grams reported this was due to the fact the Council was proposing to have two clean up days next year.

Schulz recommended the Council only hold one cleanup day in 2021. He stated the City may need to look at another IT service provider given the high expense and proposed increase.

Schulz asked if the actuarial expenses were annual fees. Weller indicated these were bi-annual fees.

Schulz suggested staff investigate the equitability of the health insurance payments that were made each month for employees across the City, whether in the Public Works Department, working at City Hall, or for the Police Department. Grams stated he would investigate this further.

Schulz inquired why the Finance Committee has not investigated this further and questioned what work was being done by the Finance Committee. He stated he had the understanding the proposed preliminary budget came to the Council with the Finance Committee's recommendation.

Johnson reported the Finance Committee had already given the preliminary budget a review but noted some of the numbers were not available at that time. Grams explained the Finance Committee had a very preliminary look at the budget and areas of concern were brought up to staff prior to this work session.

Schulz asked if any areas of concern were brought to staff by the Finance Committee. Grams reported the Finance Committee reviewed the preliminary budget and some numbers were changed based on their input.

Schulz indicated he has wanted to serve on the Finance Committee for several years. He expressed frustration given the fact Johnson came to this work session with a number of questions and these questions should have been addressed at the Finance Committee meeting. Groen commented some of the numbers from the County were not available at the Finance Committee meeting.

Schulz asked if commercial property valuations were decreasing for 2021. He understood that residential property values were through the roof. Groen stated overall the City had a 7% increase in the tax capacity for personal property and real estate. He noted the value of the City's TIF districts had also increased.

Schulz indicated this was all good information and questioned why the TIF dollars within the budget were lagging. Groen stated he would have to check with Ehlers and would report back to the Council.

Schulz inquired if any determination had been made by the County on 5 Central property value reduction petitions. Grams reported Rebecca Kurtz was making this request to the County.

Schulz encouraged staff to call Mike Opat to get him involved in this situation. He then discussed the increased expense for GIS. Grams commented the City was finally completing GIS services.

Schulz recommended staff investigate this contract to see what services were covered and what services should be charged over and above the contract amount. He requested staff investigate the telecommunications expenditures given the large increase in 2020. He commented on the credit card fees within the budget and stated this may only cover 50% of the total fees. He recommended the City consider using a vendor that charges the consumer for the credit card fee versus charging the City. He stated he appreciated the health and wellness items that were included in the Fire budget but suggested this be covered by the Fire Relief Association. He commented he had a hard time with the City covering this expense given the fact they were part time employees and that the health and wellness items were not being offered to all City employees. He indicated vehicle maintenance had almost doubled for the Public Works Department and he questioned why this was necessary given the level of new equipment the City had.

Schulz asked what street building required repair. Grams explained this was for repairs at the Public Works Department.

Schulz suggested the City consider cleaning Central Avenue every two weeks versus every week to keep the budget in check. He stated he would like the City to consider offering youth sports programs again in 2021. He commented his proposed changes to the budget would not be enough to bring down the levy increase to a more acceptable amount and noted the Council may have to consider some deeper cuts.

Johnson suggested the City consider a non-smoking program for the police and fire departments.

Johnson questioned how the City cell phones were billed. Weller reported each staff member that had a phone was billed on the same Verizon bill.

Schulz encouraged staff to investigate the Comcast bill.

Johnson requested further information regarding the grant writing and towing contract expenditures for the Police Department. Grams reported the City has not towed many vehicles in 2020 due to COVID but reported the City could still incur these expenditures when it snows this winter.

Johnson asked if the extra police officer would reduce the over time expenses for the Police Department. Grams explained this extra officer was taking on a whole new shift and therefore there would not be a large reduction in overtime. He explained the overtime expenditures were to cover for sick and vacation time.

Johnson inquired if the School Resource Officer would be provided for the 2020-21 school year. Grams stated this was a good question and he noted the Osseo Superintendent would be attending the next City Council meeting. He encouraged the Council to direct this question to the Superintendent.

Schulz commented it was his understanding the school district did not intend to remove officers from its schools. He indicated he could not find one positive reason for removing SRO's from the schools. He stated if the schools were to remove SRO's the City may have to direct these calls to the Sheriff's Department.

Hultstrom requested all COVID expenses be eliminated from the 2021 budget. Grams reported all COVID related expenditures have been removed.

Poppe thanked the Council for their input and stated he looked forward to continuing to whittle down the budget over the coming months.

5. ADJOURNMENT

The Work Session adjourned at 7:54 p.m.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

Monthly Report for August

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921230079	8/2/2020	2020-273	\$ -	Brandon Burns	132 2nd Ave NE	EL	electrical	\$0	\$ 90.00	\$ 1.00	\$ -	\$ 91.00
1811921340003	8/3/2020	2020-274	\$ 22,306	R & W Welding	417 Co Rd 81	ME	commercial heating alterations	\$0	\$ 383.50	\$ 11.50	\$ -	\$ 395.00
1811921240108	8/4/2020	2020-275	\$ 4,000	Peter Simon	217 6th Ave NE	U	sewer repair	\$0	\$ 75.00	\$ -	\$ -	\$ 75.00
1811921310029	8/4/2020	2020-276	\$ 32,000	Dale Anderson	609 2nd St SE	BL	new garage	\$0	\$ 488.25	\$ 16.00	\$ 317.36	\$ 821.61
1811921310024	8/4/2020	2020-277	\$ -	Osseo Gardens	525 2nd St SE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1311922120005	8/5/2020	2020-278	\$ -	Osseo Middle School	10223 93rd Ave N	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1811921230139	8/6/2020	2020-279	\$ 2,153	Gary Kelzenberg	301 Broadway St E	PL	plumbing	\$0	\$ 15.00	\$ 1.00	\$ -	\$ 16.00
1811921220022	8/6/2020	2020-280	\$ 9,000	Mark Cook	116 4th St NE	BL	15 x 15 deck	\$0	\$ 177.00	\$ 4.50	\$ 115.05	\$ 296.55
1811921230079	8/10/2020	2020-281	\$ 3,000	Brandon Burns	132 2nd Ave NE	BL	bathroom remodel	\$0	\$ 88.50	\$ 1.50	\$ 57.53	\$ 147.53
1811921310077	8/10/2020	2020-282	\$ 3,923	Dee Bonn	225 5th Ave SE	ME	air conditioner	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921240043	8/10/2020	2020-283	\$ -	James Sierakowski	224 6th Ave NE	EL	electrical	\$0	\$ 90.00	\$ 1.00	\$ -	\$ 91.00
1811921240026	8/11/2020	2020-284	\$ 2,400	Helene Redden	33 6th Ave NE	BL	entry door	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1311922110034	8/11/2020	2020-285	\$ -	Maxamar Properties	317 1st Ave NW	EL	electrical	\$0	\$ 298.00	\$ 1.00	\$ -	\$ 299.00
1811921310077	8/12/2020	2020-286	\$ -	Dee Bonn	225 5th Ave SE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1311922110031	8/13/2020	2020-287	\$ 1,200	Brenda Vandyk	332 2nd Ave NW	PL	water heater	\$0	\$ 15.00	\$ 1.00	\$ -	\$ 16.00
1811921230115	8/13/2020	2020-288	\$ 1,275	Brad Kitzman	209 Broadway St E	PL	water heater	\$0	\$ 15.00	\$ 1.00	\$ -	\$ 16.00
1811921240047	8/17/2020	2020-289	\$ -	Jason Heinen	117 7th Ave NE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1811921310024	8/18/2020	2020-290	\$ 3,500	Osseo Gardens	525 2nd St SE	PL	commercial gas piping/venting	\$0	\$ 103.25	\$ 2.00	\$ 67.11	\$ 172.36
1811921240056	8/18/2020	2020-291	\$ 9,891	Tom McConville	25 7th Ave NE	BL	windows	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921320076	8/18/2020	2020-292	\$ 8,500	Val Shargorodskiy	124 Co Rd 81	BL	commercial reroof	\$0	\$ 177.00	\$ 4.50	\$ 115.05	\$ 296.55
1811921320076	8/18/2020	2020-293	\$ 2,800	Val Shargorodskiy	124 Co Rd 81	BL	commercial reroof	\$0	\$ 88.50	\$ 1.50	\$ -	\$ 90.00
1811921240114	8/18/2020	2020-294	\$ 3,000	Nick Mathias	208 5th Ave NE	BL	windows	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1811921310045	8/19/2020	2020-295	\$ -	Andy Greeman	232 7th Ave SE	EL	electrical	\$0	\$ 90.00	\$ 1.00	\$ -	\$ 91.00

Monthly Report for August

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921220062	8/19/2020	2020-296	\$ 2,000	Arcenia Maves	533 3rd Ave NE	BL	building repairs	\$0	\$ 73.75	\$ 1.00	\$ 47.94	\$ 122.69
1811921220077	8/19/2020	2020-297	\$ 9,000	Amanda Little	516 2nd Ave NE	BL	reroof + reside	\$0	\$ 200.00	\$ 2.00	\$ -	\$ 202.00
1811921310070	8/19/2020	2020-298	\$ 5,000	Josh Wagner	216 5th Ave SE	BL	reroof	\$0	\$ 100.00	\$ 1.00	\$ -	\$ 101.00
1811921230041	8/20/2020	2020-299	\$ 13,703	David Nerva	25 2nd Ave NE	BL	reroof	\$0	\$ 100.00	\$ 1.00	\$ -	\$ 101.00
1311922140096	8/20/2020	2020-300	\$ 3,648	Mike Zacher	109 3rd St NW	ME	air conditioner	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
1311922110002	8/20/2020	2020-301	\$ 1,500	Jeanette Phenow	624 2nd Ave NW	PL	water heater	\$0	\$ 15.00	\$ 1.00	\$ -	\$ 16.00
1811921220035	8/20/2020	2020-302	\$ 4,500	Ryan Coplan	433 4th Ave NE	BL	reroof	\$0	\$ 100.00	\$ 1.00	\$ -	\$ 101.00
1311922110013	8/20/2020	2020-303	\$ -	Stefan Wolf	524 2nd Ave NW	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1811921130016	8/24/2020	2020-304	\$ -	Martin Haider	101 9th Ave NE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1811921220136	8/24/2020	2020-305	\$ 6,500	Zephyr Investments	332 Central Ave	BL	commercial windows & façade	\$0	\$ 147.50	\$ 3.50	\$ 95.88	\$ 246.88
1811921230113	8/24/2020	2020-306	\$ 9,875	Anne Nelson	225 Broadway St E	PL	sewer repair	\$0	\$ 75.00	\$ -	\$ -	\$ 75.00
1811921210059	8/24/2020	2020-307	\$ 7,161	Mary Dwinell	417 4th St NE	ME	furnace & A/C	\$0	\$ 150.00	\$ 2.00	\$ -	\$ 152.00
1811921210022	8/24/2020	2020-308	\$ -	Laine Gebhardt	517 5th Ave NE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
VOID		2020-309										
1311922140054	8/26/2020	2020-310	\$ 23,000	Two Scoops Ice Cream Shop	215 Central Ave	PL	plumbing alterations	\$0	\$ 383.50	\$ 11.50	\$ 95.88	\$ 490.88
1811921220093	8/26/2020	2020-311	\$ 5,919	Alex Lovlein	525 2nd Ave NE	PL	sewer repair	\$0	\$ 75.00	\$ -	\$ -	\$ 75.00
VOID		2020-312										
1311922440009	8/27/2020	2020-313	\$ 67,000	Wiley Properties	8651 Jefferson Hwy	BL	commercial reroof	\$0	\$ 809.25	\$ 34.00	\$ 526.01	\$ 1,369.26
1811921230195	8/27/2020	2020-314	\$ 85,000	Wiley Properties	50 Central Ave	BL	commercial reroof	\$0	\$ 994.25	\$ 42.50	\$ 613.76	\$ 1,650.51
1811921220152	8/27/2020	2020-315	\$ -	Realife Cooperative	12 6th St NE	EL	electrical	\$0	\$ 45.00	\$ 1.00	\$ -	\$ 46.00
1311922140100	8/27/2020	2020-316	\$ 30,000	Mary Patrice Apts	100 3rd St NW	BL	commercial reroof	\$0	\$ 466.75	\$ 15.00	\$ -	\$ 481.75
1811921210059	8/31/2020	2020-317	\$ 10,925	Mary Dwinell	417 4th St NE	BL	windows	\$0	\$ 75.00	\$ 1.00	\$ -	\$ 76.00
			\$ 393,679					\$0	\$ 6,694.00	\$ 178.00	\$ 2,051.57	\$ 8,923.57



August 31, 2020

To the Osseo City Council,

I am writing to request a waiver of the rental fee for the use of the Boerboom Park Bandshell in October. Yellow Tree has been unable to produce shows in our own building since the beginning of the pandemic, so we have been looking for other creative ways to tell stories in this community. We're very excited to present "Victorian Ghost Stories," an outdoor experience featuring dramatic reenactments of classic stories from the likes of Edgar Allen Poe, Oscar Wilde, and the Brothers Grimm.

We are planning to present 4 performances on Oct. 24 and 25. The performances will be free (with a suggested donation), but reservations will be requested online so that we can have proper social distancing. We plan to cap each performance at 100 people.

Because of the huge loss of ticket revenue that we are currently experiencing, cash flow is tight. If the city is willing to offer the use of the bandshell for free, it would be extremely helpful.

Please feel free to contact me if you have any questions.

With thanks,

Peter Carlson
Executive Director

CITY OF OSSEO

BANDSHELL USE APPLICATION



INFORMATION PROVIDED TO THE CITY OF OSSEO MAY BE CONSIDERED PUBLIC DATA
PURSUANT TO DATA PRACTICES LAW. THE CITY WILL COMPLY WITH ALL APPLICABLE LAWS IF THE
INFORMATION IS SUBJECT TO A DATA REQUEST

Applicant/Contact Person:

Peter Carlson

Address:

320 5th Ave SE Osseo SS369

Phone# (Day and Evening)

763-493-8733 612-309-7476

Name of Organization:

Yellow Tree Theatre

Mailing Address:

320 5th Ave SE Osseo SS369

Date of Use: Oct. 24-25, 2020 Time of Use: From: 1:00 am/pm to: 6:30 am/pm each day

Purpose of Event:

Theatrical performance

Number of Participants:

2 actors

Is entertainment part of your event? Please describe.

Yes - actors will tell ghost stories from the stage

Will electricity from the City be needed? (Fee required)

Yes ☒ No ☐ Comments: We will bring sound equipment

I HAVE READ AND AGREE TO THE CONDITIONS OF THE ATTACHED POLICY/AGREEMENT. I UNDERSTAND
THAT THE CITY OF OSSEO MAY CANCEL ANY RESERVED EVENT.

Date:

8/31/20

Yellow Tree Theatre

Name of organization, group, or individual

Signature of applicant

This application request received on:

Date 9/8/20 By Karen Broden

Rental & event fees for event received on:

Date _____ Amount _____ Check# _____

Damage and clean up deposit received on:

Date _____ Amount _____ Check# _____

Approved by Public Works:

Date 9-8-20 Name Nick Wadell

Comments: _____

Approved by Police Dept.:

Date 9/8/20 Name Shane Mikkelsen

Comments: None

Verification of no damages:

Date _____ Name _____

Deposit returned to applicant on:

Date _____ Amount _____ By _____

PLEASE RETURN THIS APPLICATION TO OSSEO CITY HALL, 415 CENTRAL AVENUE, OSSEO, MN 55369

CITY OF OSSEO

BOERBOOM PARK BANDSHELL



INFORMATION PROVIDED TO THE CITY OF OSSEO MAY BE CONSIDERED PUBLIC DATA PURSUANT TO DATA PRACTICES LAW. THE CITY WILL COMPLY WITH ALL APPLICABLE LAWS IF THE INFORMATION IS SUBJECT TO A DATA REQUEST.

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):

X Rental Fee Waiver _____ (Bi-)Weekly Use

Applications for special consideration must be reviewed by the City Council. Fee waivers cover rental fees only; the applicant is still required to provide a rental deposit. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A COVER LETTER** to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-1111 or via email at cityhall@ci.osseo.mn.us.

Name of Applicant:	Yellow Tree Theatre		
Address:	320 5th Ave SE Osseo SS369		
Name of Contact Person: (if different than applicant)	Peter Carlson		
Contact Phone: (daytime)	763-443-8733	Email address:	peter@yellowtreetheatre.com
Description of event or purpose for which City facilities will be used:	Two performances of "Victorian Ghost Stories" each day. An assortment of old-fashioned chilling stories, suitable for the whole family. Two-hour-long performances will be at 3:00 and 5:00 pm.		
COMMUNITY BENEFITS			
How many Osseo residents will benefit from your event? How will they benefit?	We will pay attendance at 100 for each performance. The shows will be free, with a suggested donation. We are looking for creative ways to bring theater to this community even when our building is closed.		
NEED:			
Why is it necessary to hold this event at a City facility?	We are looking for a local outdoor venue for a performance because we cannot gather in our theatre.		
If request is for a Fee Waiver: Explain why paying the fee would be a hardship.	During this pandemic, we have not been able to sell any tickets, so cash flow is very tight.		
Are you willing to provide commensurate services in lieu of the rental fee? If so, what type?	We are always willing to help the city in whatever way possible!		
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct, and complete.			
Signature:			
Date of application:	8/31/20		
STAFF USE ONLY			
Est. total value of waiver (\$):		City Council Review date:	Approved date:



City of Osseo City Council Meeting Item

Agenda Item: Approve Posting for Seasonal Public Works Winter Position

Meeting Date: September 14, 2020

Prepared by: Nick Waldbillig, Public Works Director

Attachment: Job Description

Policy Consideration:

Consider posting for Seasonal Public Works Winter position.

Background:

The Seasonal Public Works Winter Position aids the public works department in general snow removal and sanding duties each winter. This person will not be operating heavy equipment.

Previous Action or Discussion:

This position is approved each year in the annual budgeting process.

Budget or Other Considerations:

The wages for this position will be paid out of the street budget. The hourly rate of \$17.34 was approved in December 2019.

City Goals Met By This Action:

Recruit high quality staff, continue to train staff, and work to promote staff retention.

Options:

The City Council may choose to:

1. Approve posting for Seasonal Public Works Winter position;
2. Approve posting for position with noted changes/as amended;
3. Deny posting for position;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1, Approve posting for Seasonal Public Works Winter position.

Next Step:

Post for position.



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

Seasonal Public Works - Winter

Supervisor's Title:	Public Works Director
Pay:	\$17.34 per hour
Work Status:	Temporary Part Time

General Definition of Work:

Performs a wide range of tasks to ensure proper operation and safe utilization of the City's streets and public grounds from approximately November to March.

Minimum Requirements:

Applicants for this position must be 18 years of age or older or possess a high school diploma or the equivalent. Must have a valid driver's license and clean driving record. May be required to work during night time hours on a rotating or on-call schedule including weekends and holidays, and in unfavorable weather conditions.

Essential Functions:

- Operates a variety of heavy equipment such as loader, bobcat, snow sweeper, etc.
- Maintains streets, alleys, and sidewalks by plowing or brushing snow; spreads salt and sand on icy roads and sidewalks.
- Maintains City buildings and public areas with snow and ice controls, including shoveling sidewalks.
- Performs other related duties as assigned.

Physical Requirements:

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force, and occasional exertion of up to 100 pounds of force; work regularly requires lifting, frequently requires standing, walking, speaking or hearing, using hands to finger, handle or feel, reaching with hands and arms and repetitive motions and occasionally requires sitting, climbing or balancing, stooping, kneeling, crouching or crawling, tasting or smelling and pushing or pulling; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts within arms' length, operating machines, operating motor vehicles or equipment, and observing general surroundings and activities.

Environmental Conditions:

This work regularly requires exposure to outdoor weather conditions, frequently requires working near moving mechanical parts, exposure to vibration and exposure to blood-borne pathogens which may require specialized personal protective equipment, and occasionally requires exposure to wet, humid conditions (non-weather), working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, and exposure to the risk of electrical shock; work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

5H

RUDOLPH PRIEBE POST 172
GAMBLING REPORT TO
CITY OF OSSEO

1. Report for the Month of AUGUST, 2020.
2. Check as appropriate:

☒ Paddlewheel
☒ Pulltabs
☐ Bingo
☐ Raffle
☐ Other (specify) _____

3. Gross Receipts: \$ 51,868.00
3(a) Less: prizes paid \$ 43,485.00
4. Expenses—Total \$ 9,679.41

Expenses Itemized:

<u>COMBINED RECEIPTS TAX</u>	\$ <u>813.00</u>
<u>COMPENSATION/PAYROLL TAX</u>	\$ <u>7356.20</u>
<u>ACCOUNTING SVCS</u>	\$ <u>135.25</u>
<u>MISCELLANEOUS</u>	\$ <u>774.96</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

5. Profits \$ 696.41

6. Distribution of Profits (Itemized):

⇒ SEE ATTACHED SCHEDULE C \$ 5,228.33

Signed: _____

Richard L. Kolb

Gambling Manager

Attach additional information if necessary.

This completed form must be returned to the Osseo City Clerk's office monthly; as required by State law and City Ordinances for all licensed organizations.

LG100C
Page 1

Organization name	License	Month	Year	Charitable	Tax/Fee	Other LPE	Total LPE
American Legion Post 172	00104	8	2020	\$3157.60	\$0.00	\$2070.73	\$5228.33

[illegible]



Osseo Fire Department Relief Association
 Charitable Gambling Operations
 Minnesota Lawful Gambling License # 01851
 415 Central Ave
 Osseo, MN 55369

Osseo Fire Department Relief Association Charitable Gambling Report to the City of Osseo

1. Report for the month of **August 2021**
2. For the conduct of the following types of lawful gambling (as checked):

Pull-Tabs	61 deals
Paddlewheel	64 deals
Electronic Pull-Tabs	31 occasions
Electronic Linked Bingo	31 occasions
Sports-Themed Tipboards	0 deals

3. Receipts

Gross Receipts (G1 11A)	\$572,173.98	
Less Prizes Paid (G1 11B)	- \$494,550.20	
Net Receipts	\$77,623.78	→ \$77,623.78

4. Expenses

Wagering Tax (tax on Schedule C)	\$7,846.13	
Rent (G1A 18)	\$8,268.24	
Gambling Product Costs (G1A 12)	\$2,892.32	
Electronic Pull-Tab Costs (G1A 19-20)	\$14,359.56	
Compensation & Payroll (G1A 13)	\$10,651.88	
Other (G1A 14-17,21-23)		
(accounting, supplies, etc.)	+ \$4,629.40	
Total Expenses	\$48,647.53	→ - \$48,647.53

5. Profit **\$28,976.25**

6. Distribution of Profits (Lawful Purpose Expenditures):

[none this month]

Signed: _____

Dave Jorgenson, Gambling Manager



City of Osseo City Council Meeting Item

Agenda Item: Update on 2020-2021 District 279 School Year – Cory McIntyre, Osseo School District Superintendent

Meeting Date: September 14, 2020

Prepared by: Riley Grams, City Administrator

Attachments:

Background:

I have invited Osseo School District Superintendent Cory McIntyre to the September 14 Council meeting to provide an update on the District's plans for the upcoming school year.

Superintendent McIntyre joined the Osseo District in mid-2019. Previously, McIntyre was an associate superintendent in the Anoka-Hennepin School District, including a system-level leader in Anoka-Hennepin, North St Paul-Maplewood-Oakdale, Hudson (WI), and Rochester (MN) School Districts.

No doubt this school year has not been without its challenges due to the on-going COVID-19 health pandemic. However, the School Board and Superintendent McIntyre have developed a plan to provide for a safe learning environment for staff and students.

OSSEO AREA SCHOOLS

ISD  279

Fall 2020 School Opening

#279ReadytoRestart

September 14, 2020

Osseo City Council

Objective

- ▶ Council members will understand the school district's plan for starting the 2020-2021 school year

Three instructional model options



In-person
learning

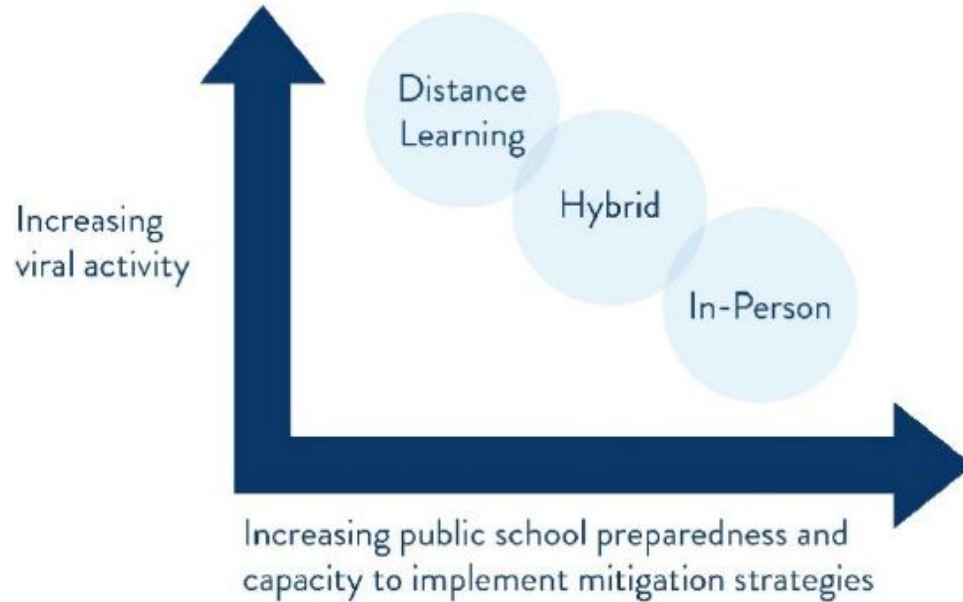


Hybrid
learning

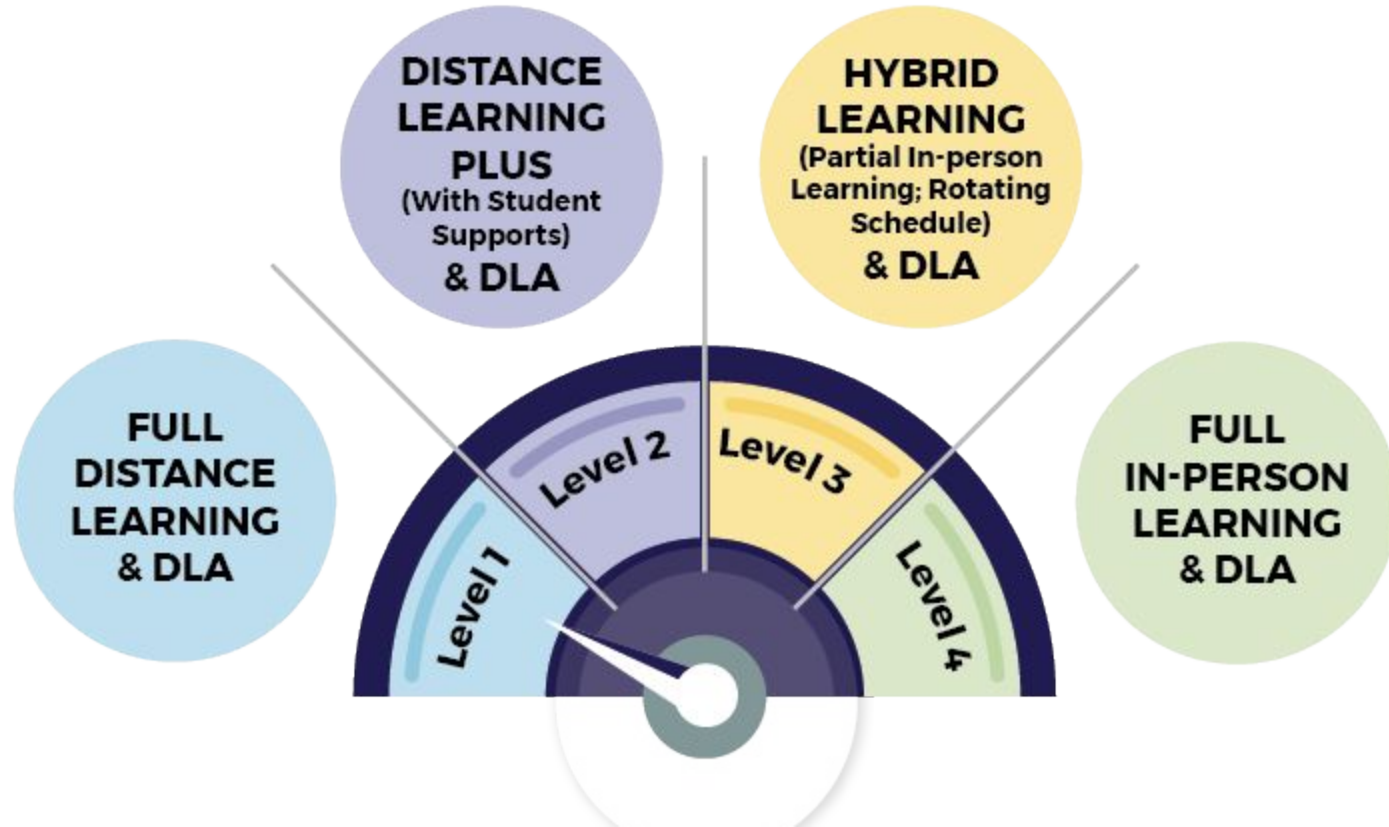


Distance
learning

Shifts between models are likely



ISD 279 Safe Learning Plan Levels



How do schools determine their safe learning model?

STEP 1

Minnesota Department of Health (MDH) will use data from counties to determine a base learning model for public schools.

STEP 2

Minnesota Department of Education (MDE) will share county data and the consultative process for public schools to engage with education and public health experts to review their county health data and safe learning plans.

STEP 3

Public schools, with their incident command team, will evaluate their ability to implement required and recommended health best practices.

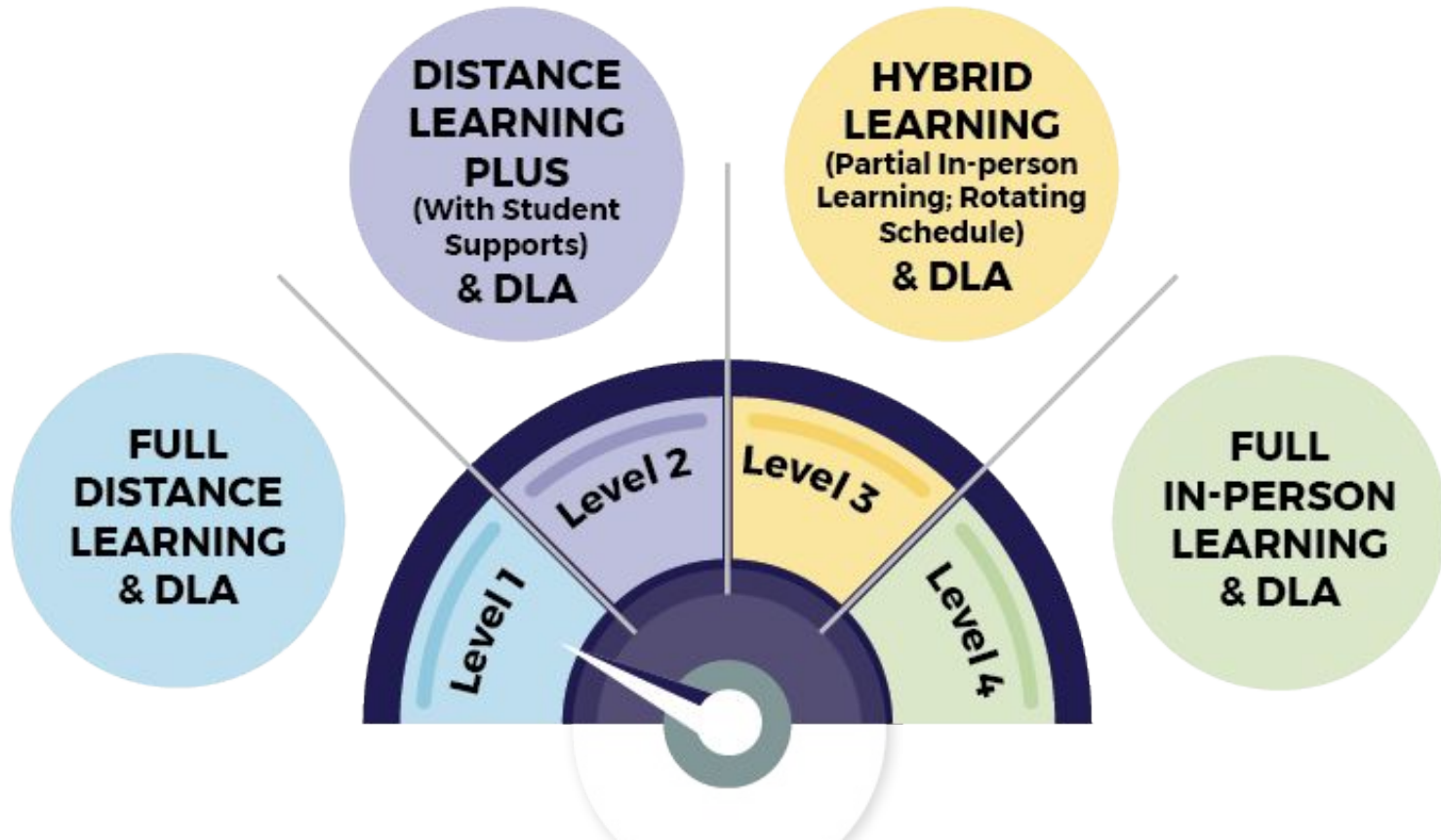
STEP 4

Public schools, in consultation with public health, will determine a learning model to begin the school year and communicate that decision with their school community.*

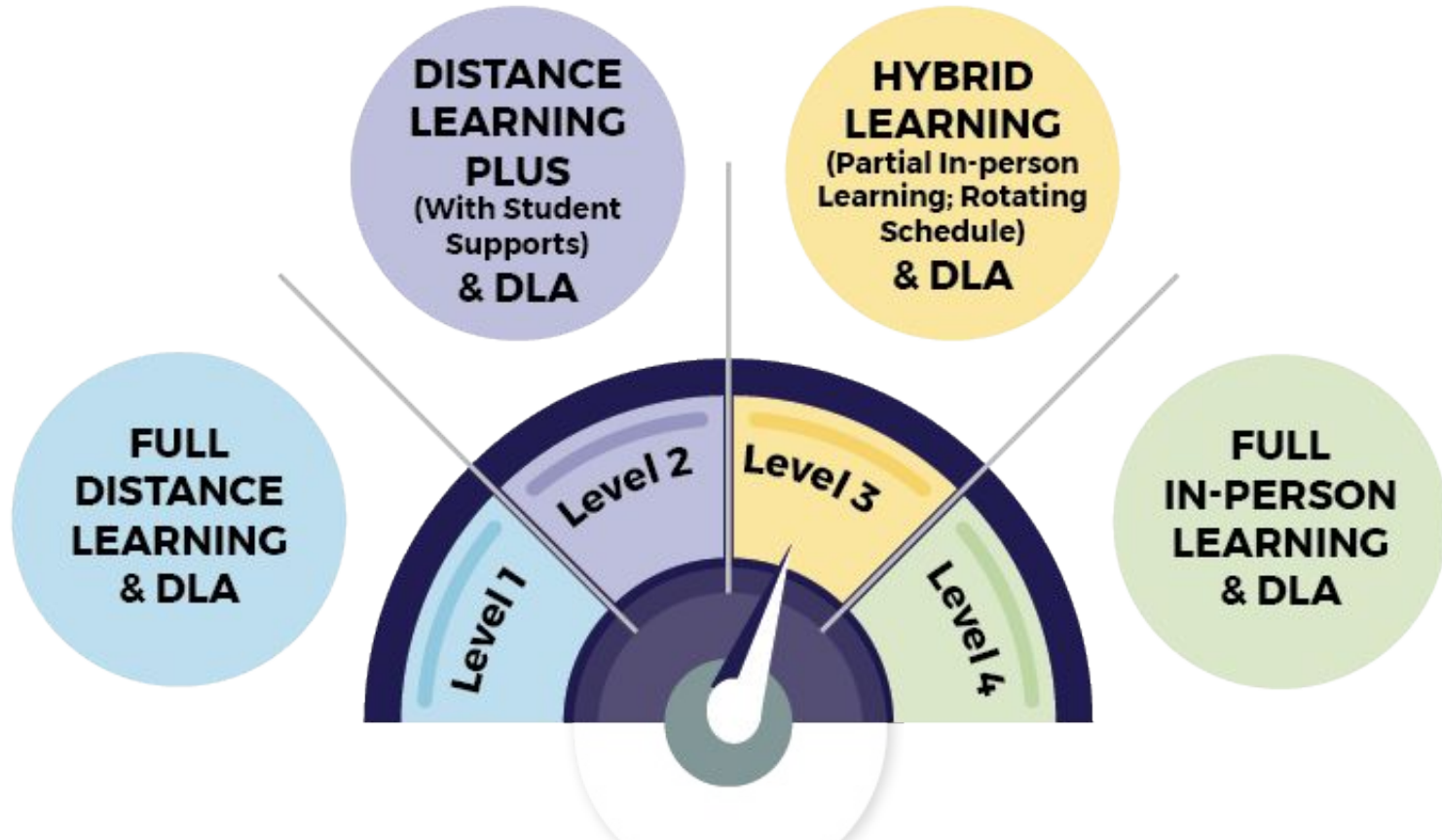
STEP 5

Public schools and MDH will monitor the community and school-level impact of COVID-19 on a regular basis. Adjustments will be made to the learning model if needed.


Sept. 14-25: Distance Learning



Starting Sept. 28: Hybrid plus DLA



Thank you, students, families and staff

- ▶ Our first and foremost concern is the health and safety of our staff and students
 - ▶ We recognize the additional stress caused by starting school in a pandemic
 - ▶ We appreciate your resilience
 - ▶ We are Ready to Restart!
- 

Questions



Resolution No. 2020-xx**RESOLUTION ACCEPTING DONATIONS TO CITY OF OSSEO**

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donations would be of benefit to the citizens of Osseo; and

WHEREAS, the following have proposed these contributions to the City of Osseo and the donations be used for specific purposes as indicated below:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Harold E. & Gayle Johnson <i>(in memory of Westry Hendrickson, Lois Joyner, Arlene Nordby, Richard Scherber, Jody Slack, & Ronald Welde)</i>	\$600	Beautification/Streetscape
Realife Cooperative of Osseo	\$300	Beautification



City of Osseo City Council Meeting Item

Agenda Item: Confirm EDA Actions of September 14, 2020

Meeting Date: September 14, 2020

Prepared by: Riley Grams, City Administrator

Attachments: None

The EDA took the following actions at their regular meeting on September 14, 2020:

- 1) Received an update on the EDA COVID-19 Small Business Relief Grant Program
- 2) Received an update on the Osseo Urban Townhomes
- 3) Approved EDA accounts payable

Options:

The City Council may choose to:

1. Approve the EDA actions of September 14, 2020;
2. Deny the EDA actions of September 14, 2020;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the EDA actions of September 14, 2020.



City of Osseo City Council Meeting Item

Agenda Item: Approve First Reading of Ordinance for Special Assessments

Meeting Date: September 14, 2020

Prepared by: Riley Grams, City Administrator

Attachments: Draft Ordinance

Policy Consideration:

Consider approving the first reading of the ordinance pertaining to special assessments.

Background:

The City Council reviewed and updated the City's Special Assessment policy at their meeting on August 24, 2020. Additionally, the Council also directed Staff to draft an ordinance pertaining to prepayment of special assessments. City Attorney Mary Tietjen crafted the attached ordinance for Council consideration.

The Council may approve the first reading of the ordinance on Monday night, and Staff will prepare the second reading and adoption for the September 28 meeting. Or the Council may choose to approve the first reading, waive the second reading, and adopt the draft ordinance pertaining to prepayments of special assessments.

Previous Action or Discussion:

The Council directed Staff to develop a draft ordinance at the August 24, 2020 Council meeting.

Options:

The City Council may choose to:

1. Approve the first reading of the draft ordinance for special assessments;
2. Approve the first reading of the draft ordinance for special assessments, with noted changes/as amended;
3. Approve the first reading, waive the second reading, and adopt the ordinance for special assessments;
4. Approve the first reading, waive the second reading, and adopt the ordinance for special assessments, with noted changes/as amended;
5. Deny approving the first reading of the draft ordinance for special assessments;
6. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the first reading of the draft ordinance for special assessments; or 3) Approve the first reading, waive the second reading, and adopt the ordinance for special assessments.

ORDINANCE NO. 2020- _____

**AN ORDINANCE AMENDING CHAPTER 92 OF THE
OSSEO CODE OF ORDINANCES AUTHORIZING PARTIAL PREPAYMENT OF
SPECIAL ASSESSMENTS**

THE CITY COUNCIL OF THE CITY OF OSSEO HEREBY ORDAINS AS FOLLOWS:

Section 1. Chapter 92 of the Osseo City Code is amended by adding a new Section 92.02 as follows:

§ 92.02 PARTIAL PREPAYMENT OF SPECIAL ASSESSMENTS.

After the adoption of a special assessment pursuant to Minnesota Statutes, Chapter 429, the owner of any property so assessed may prepay any part of the special assessment levied against the property, at any time prior to certification of the assessment to the County Auditor. The owner may pay any part of the assessment on such property, with interest accrued to the date of payment, to the municipal treasurer, except that no interest shall be charged if the payment is made within thirty (30) days from the adoption of the assessment. The unpaid amount of the special assessment shall then be certified to the County Auditor for collection in accordance with the terms of the resolution adopting the assessment roll.

Section 2. The ordinance shall be in full force and effect from and after its passage and publication according to law.

ADOPTED by the City Council of the City of Osseo, Minnesota, this ____th day of _____ 2020.

ATTEST:

Mayor

City Clerk

First reading: _____, 2020

Second reading and adoption: _____, 2020

Published: _____, 2020, *Osseo-Maple Grove Press*



City of Osseo City Council Meeting Item

Agenda Item: Adopt Preliminary 2021 City Budget and Tax Levy (Resolution)

Meeting Date: September 14, 2020

Prepared by: Riley Grams, City Administrator

Attachments: 2021 General Fund Expenditures Budget Summary
2021 General Fund Expenditures Budget Detail
2021 General Fund Revenue Budget
2021 Osseo Tax Levy Worksheet
2021 Preliminary Budget Presentation
Resolution Approving 2021 Budget and Property Tax Levy

Policy Consideration:

Consider approving the 2021 preliminary Osseo city budget and proposed tax levy.

Background:

The City Council previously reviewed the preliminary 2021 budget developed by City Staff at the [work session meeting on August 31](#). The recommendations made by the Council at the work session meeting have been incorporated into the proposed budget attached to this agenda item.

The proposed 2021 city budget shows a full balanced budget between expenditures and revenue. The total proposed expenditures budget for 2021 is \$2,903,811. This represents an increase of 3.22% over the 2020 adopted budget (\$90,544 total increase). The following is a department by department update:

	2020 Budgeted Amount	2021 Projected Budgeted Amount	Total Increase (Decrease)	Percent Increase (Decrease)
General Government	\$709,526	\$751,027	\$41,501	5.85%
Public Safety	\$1,198,947	\$1,235,740	\$36,793	3.07%
Public Works	\$193,518	\$202,231	\$8,713	4.5%
Parks & Recreation	\$125,405	\$128,944	\$3,539	2.82%
Contingency	\$20,000	\$20,000	\$0	0%

TOTAL GENERAL FUND OPERATIONS	\$2,247,396	\$2,337,941	\$90,545	4.03%
CIP Transfer	\$565,870	\$565,870	\$0	0%
Budget Totals	\$2,813,266	\$2,903,811	\$90,545	3.22%

In addition to approving the 2021 preliminary budget, the Council will also need to approve the General Fund Levy amount. This is the amount that the City needs to collect from tax paying properties within City limits to balance the preliminary budget. The proposed General Fund Levy and two General Obligation Bond amounts are:

General Fund Levy	\$1,717,828
General Obligation Bond 2016B	\$110,000
General Obligation Capital Improvement Bond 2010A	\$81,978

The current expenditures budget, including taxes levied for debt and fiscal disparities, results in a tax levy increase of 11.6% increase (\$178,578). This means that to fully balance the budget, we will ask the property owners of Osseo to pay \$178,578 more in taxes to cover all the services the City offers. The expected tax capacity rate will increase in 2021 from 57.71% to 61.28% (an increase of 3.57% from 2020, and a total decrease of 16.065% since 2013).

The City Council should consider the preliminary 2021 budget and direct Staff accordingly. The preliminary budget must be approved no later than September 30, which is when the General Tax Levy amounts are due and certified to Hennepin County.

Previous Action or Discussion:

The City Council has previously reviewed the preliminary 2021 budget at their [work session meeting on August 31, 2020](#). Several recommendations were made and incorporated into the attached budget as presented this evening.

City Goals Met By This Action:

Ensure the City's financial stability
Maintain as low a tax rate as possible
Increase communication with citizens and encourage citizen engagement
Promote a healthy and high-quality standard of living

Options:

The City Council may choose to:

1. Approve the preliminary 2021 City of Osseo Budget and General Tax Levy as presented;
2. Approve the preliminary 2021 City of Osseo Budget and General Tax Levy, with noted changes/as amended;
3. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the City Council choose option 1) Approve the preliminary 2021 City of Osseo Budget and General Tax Levy as presented.

City of Osseo
General Fund Expenditures Budget Summarized
For the Year 2020

	2017 Actual	2018 Actual	2019 Actual	2020				2021 PROPOSED	Increase (Decrease)	Increase (Decrease)
DIVISION				BUDGET	YTD	BALANCE	% of Budget	BUDGET	VS. 2020	
Mayor and Council	\$ 26,315	\$ 30,112	\$ 40,957	\$ 43,789	\$ 16,199	\$ 27,590	36.99%	\$ 39,232	\$ (4,557)	-10.41%
Administration	322,051	368,679	361,428	360,390	157,354	203,036	43.66%	378,291	17,901	4.97%
Elections	960	7,594	1,364	9,180	3,474	5,706	37.85%	1,417	(7,764)	-84.57%
Legal Services	34,623	39,707	53,002	45,500	16,214	29,286	35.63%	45,500	-	0.00%
IT Services	22,950	16,020	18,860	32,030	21,357	10,673	66.68%	51,730	19,700	61.50%
Financial Services	14,194	17,662	18,958	16,350	17,304	(954)	105.83%	24,090	7,740	47.34%
Planning & Zoning	62,943	81,988	86,369	101,151	28,985	72,166	28.66%	100,631	(519)	-0.51%
City Hall Campus	69,276	74,916	86,515	84,481	60,523	23,957	71.64%	93,733	9,252	10.95%
Community Center	11,521	9,935	10,297	16,655	4,863	11,793	29.20%	16,403	(252)	-1.52%
Total General Government	\$ 564,833	\$ 646,613	\$ 677,750	\$ 709,526	\$ 326,273	\$ 383,253	45.98%	\$ 751,027	\$ 41,501	5.85%
Police	\$ 723,002	\$ 782,577	\$ 874,370	\$ 1,010,978	\$ 495,058	\$ 515,920	48.97%	\$ 1,040,526	\$ 29,547	2.92%
Inspections			\$ 44,202	\$ 34,450	\$ 14,985			\$ 32,000	\$ (2,450)	-7.11%
Fire	\$ 138,695	\$ 138,480	\$ 155,347	153,518	39,794	113,724	25.92%	163,214	9,696	6.32%
Total Public Safety	\$ 861,697	\$ 921,057	\$ 1,073,919	\$ 1,198,947	\$ 549,838	\$ 629,644	45.86%	\$ 1,235,740	\$ 36,793	3.07%
Public Works	\$ 139,919	\$ 187,479	\$ 194,258	\$ 193,518	\$ 103,305	\$ 90,214	53.38%	\$ 202,231	\$ 8,713	4.50%
Total Public Works	\$ 139,919	\$ 187,479	\$ 194,258	\$ 193,518	\$ 103,305	90,214	53.38%	\$ 202,231	\$ 8,713	4.50%
Parks	\$ 56,810	\$ 76,469	\$ 89,315	\$ 93,184	55,677	\$ 37,507	59.75%	\$ 96,497	\$ 3,313	3.56%
Recreation	25,621	31,592	27,674	32,221	3,396	28,825	10.54%	32,447	226	0.70%
Total Parks/Recreation	\$ 82,431	\$ 108,061	\$ 116,990	\$ 125,405	59,073	\$ 66,332	47.11%	\$ 128,944	\$ 3,539	2.82%
Contingency	\$ 10,013	\$ 10,698	\$ 460	\$ 20,000	-	\$ 20,000	0.00%	\$ 20,000	\$ -	0.00%
General Fund Operations	\$ 1,658,894	\$ 1,873,908	\$ 2,063,376	\$ 2,247,396	\$ 1,038,488	\$ 1,189,442	46.21%	\$ 2,337,941	\$ 90,545	4.03%
Transfer for Improvements	\$ 669,400	\$ 652,870	\$ 625,870	\$ 565,870	\$ -	\$ 565,870	0.00%	\$ 565,870	\$ -	0.00%
Total General Expenditures	\$ 2,328,294	\$ 2,526,778	\$ 2,689,246	\$ 2,813,266	\$ 1,038,488	\$ 1,755,312	36.91%	\$ 2,903,811	\$ 90,545	3.22%

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo General Fund Expenditures Budget Worksheet For the Year 2021														
2															
3															
4														Note: Accounts indicating an "A" are allocatable to enterprise funds	
5				2017	2018	2019			2020					2021 PROPOSED	
6	ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining			Amount	Notes	
7															
8	MAYOR AND COUNCIL														
9	101-41000-106	PART TIME WAGES	\$ 13,200	\$ 13,200	\$ 19,145	\$ 19,000	\$ 9,500	50.00%	\$ 9,500	\$ 19,000	Council pay review every odd year. Most communities froze Council pay increases.				
10	101-41000-125	EMPLOYER FICA CONTRIBUTION	\$ 995	\$ 1,010	\$ 1,454	\$ 1,454	\$ 727	50.00%	\$ 727	\$ 1,454	7.65%				
11	101-41000-139	WORK COMP INSURANCE	\$ 52	\$ 50	\$ 88	\$ 85	\$ 84	98.28%	\$ 1	\$ 92	LMCIT recommended to budget for a 10% increase				
12	101-41000-211	OPERATIONS	\$ 916	\$ 722	\$ 236	\$ 750	\$ 1,023	136.38%	\$ (273)	\$ 750	Chamber supplies, Council supplies				
13	101-41000-218	UNIFORMS/APPAREL	\$ 120	\$ 32	\$ 60	\$ 300	\$ -	0.00%	\$ 300	\$ 300	\$60 per Councilmember				
14	101-41000-255	DUES/MEMBERSHIPS	\$ 4,161	\$ 4,291	\$ 6,484	\$ 4,700	\$ 1,640	34.89%	\$ 3,060	\$ 4,636	LMC (3150), Metro Cities (1256), West Metro Mayors (30), NW League of Muni (200)				
15	101-41000-260	REGISTRATION/TRAINING/TRAVEL	\$ 899	\$ 680	\$ 6,314	\$ 2,500	\$ 275	11.00%	\$ 2,225	\$ 3,000	Council training and travel (Potentially new Councilmembers in 2021)				
16	101-41000-307	RECORDING SERVICES	\$ 5,973	\$ 10,127	\$ 7,177	\$ 15,000	\$ 2,951	19.67%	\$ 12,049	\$ 10,000	Meeting minutes, codfying, CCX televeng, recording				
17		TOTAL	\$ 26,315	\$ 30,112	\$ 40,957	\$ 43,789	\$ 16,199	36.99%	\$ 27,590	\$ 39,232	-10.41%				
18															
19	ADMINISTRATION														
20	101-41110-101	FULL TIME WAGES	\$ 194,230	\$ 199,881	\$ 228,459	\$ 218,643	\$ 114,113	52.19%	\$ 104,530	\$ 231,956	A Standard 3% merit increase plus 3% COLA (30% of wages allocated to enterprise funds)				
21	101-41110-124	PERA CONTRIBUTION	\$ 15,690	\$ 14,650	\$ 16,746	\$ 16,398	\$ 8,089	49.33%	\$ 8,309	\$ 17,846	A 7.50%				
22	101-41110-125	EMPLOYER FICA CONTRIBUTION	\$ 11,387	\$ 16,105	\$ 17,924	\$ 17,184	\$ 8,547	49.74%	\$ 8,637	\$ 18,202	A 11.00%				
23	101-41110-130	MED/DEN/LIFE/LTD INSURANCE	\$ 26,969	\$ 19,310	\$ 16,761	\$ 14,940	\$ 8,617	57.67%	\$ 6,324	\$ 15,692	A Estimated medical and dental insurance for employees (10% increase)				
24	101-41110-135	CELL/TRAVEL/INSURANCE ALLOW	\$ 5,355	\$ 4,620	\$ 4,620	\$ 4,750	\$ 3,107	65.42%	\$ 1,643	\$ 5,985	A Allowances and health insurance stipends for employees				
25	101-41110-139	WORK COMP INSURANCE	\$ 966	\$ 1,103	\$ 951	\$ 1,425	\$ 1,486	104.27%	\$ (61)	\$ 1,783	A LMCIT recommended to budget for a 10% increase				
26	101-41110-201	OFFICE SUPPLIES	\$ 2,383	\$ 2,155	\$ 1,205	\$ 2,250	\$ 1,391	61.84%	\$ 859	\$ 2,500	A				
27	101-41110-211	OPERATIONS	\$ 1,705	\$ 1,790	\$ 3,470	\$ 2,000	\$ 120	5.98%	\$ 1,880	\$ 1,600	A Water cooler and copier (1600)				
28	101-41110-218	UNIFORMS/APPARAL	\$ 180	\$ 60	\$ 31	\$ 300	\$ -	0.00%	\$ 300	\$ 300	A \$60 per Staff member (5)				
29	101-41110-255	DUES/MEMBERSHIPS	\$ 1,147	\$ 1,275	\$ 1,731	\$ 2,000	\$ 1,748	87.41%	\$ 252	\$ 2,000	ICMA, GFOA, MCFOA, MAMA, MCMA (most paid at beginning of year)				
30	101-41110-260	REGISTRATION/TRAINING/TRAVEL	\$ 4,229	\$ 5,207	\$ 6,154	\$ 14,000	\$ 1,779	12.71%	\$ 12,221	\$ 14,000	ICMA, GFOA, MCFOA, MCMA Conferences (down in 2020 due to no travel with COVID)				
31	101-41110-308	PROPERTY ASSESSING	\$ 25,945	\$ 25,904	\$ 29,093	\$ 29,000	\$ -	0.00%	\$ 29,000	\$ 31,000	Agreement with Hennepin County (2017-2021), levying, open book meeting				
32	101-41110-310	OTHER PROFESSIONAL SERVICES	\$ 2,294	\$ 107	\$ 9,426	\$ 500	\$ -	0.00%	\$ 500	\$ 500	Misc. Engineering or other non-finance related consulting				
33	101-41110-311	RENTAL INSPECTION PROGRAM	\$ 14,120	\$ 16,274	\$ 7,988	\$ 16,500	\$ 659	4.00%	\$ 15,841	\$ 19,800	Roger Lenz Consulting (60% of total revenue)				
34	101-41110-321	TELECOMMUNICATIONS	\$ 668	\$ 567	\$ 609	\$ 650	\$ 213	32.75%	\$ 437	\$ 525	City Administrator cell phone (43.75/mo)				
35	101-41110-322	POSTAGE/DELIVERY SERVICES	\$ 3,172	\$ 1,435	\$ 3,008	\$ 2,500	\$ 1,728	69.11%	\$ 772	\$ 2,525	A Postage machine (1029.99/quarter), (400/quarter goes to UB)				
36	101-41110-351	PRINTING/PUBLISHING	\$ 8,842	\$ 13,785	\$ 8,939	\$ 13,000	\$ 4,754	36.57%	\$ 8,246	\$ 10,000	A Osseo Outlook newsletter (about 1600/quarter) and Ordinance amendments				
37	101-41110-355	PERSONNEL/RECRUITMENT	\$ -	\$ -	\$ 310	\$ -	\$ -	#DIV/0!	\$ -	\$ -	None expected				
38	101-41110-376	AUTO INSURANCE	\$ 63	\$ 63	\$ 144	\$ 150	\$ 73	48.67%	\$ 77	\$ 77	5% increase of YTD amount				
39	101-41110-384	RECYCLE/ORGANICS	\$ 1,061	\$ 1,490	\$ 2,172	\$ 2,200	\$ 161	7.31%	\$ 2,039	\$ -	Moved to the Community Fund for 2021				
40	101-41110-410	LEASES/RENTALS	\$ 1,644	\$ 1,679	\$ 1,684	\$ 2,000	\$ 770	38.50%	\$ 1,230	\$ 2,000	A Lease for copier, postage machine, and water cooler				
41		TOTAL	\$ 322,051	\$ 327,459	\$ 361,428	\$ 360,390	\$ 157,354	43.66%	\$ 203,036	\$ 378,291	4.97%				
42															
43	ELECTIONS														
44	101-41410-106	WAGES - JUDGES	\$ -	\$ 3,353		\$ 3,500	\$ 1,092	31.21%	\$ 2,408	\$ -	Wages: 9.65/hr and 10.65/hr (Includes City Clerk OT)				
45		WAGES - CLERK		\$ 1,262	\$ 41	\$ 1,500	\$ 893	59.54%	\$ 607	\$ -	Clerk & PW Time for Elections				
46	101-41410-124	EMPLOYER PERA EXPENSE		\$ 54	\$ 3	\$ 75	\$ 67	89.32%	\$ 8	\$ -	City Clerk				
47	101-41410-125	EMPLOYER FICA EXPENSE		\$ 81	\$ 3	\$ 90	\$ 65	72.16%	\$ 25	\$ -	City Clerk				
48	101-41410-139	WORK COMP INSURANCE	\$ 5	\$ 10	\$ (3)	\$ 15	\$ -	0.00%	\$ 15	\$ 17	Election Judges only				
49	101-41410-211	OPERATIONS	\$ 955	\$ 2,833	\$ 1,320	\$ 4,000	\$ 1,357	33.93%	\$ 2,643	\$ 1,400	Election machine maintenace contract, publishing, newsletter, etc (maintenance in off yrs)				
50		TOTAL	\$ 960	\$ 7,594	\$ 1,364	\$ 9,180	\$ 3,474	37.85%	\$ 5,706	\$ 1,417	-84.57%				
51															
52	LEGAL														
53	101-41500-211	LEGAL EXPENSES	\$ 727	\$ 1,103	\$ 1,164	\$ 1,000	\$ 414	41.44%	\$ 586	\$ 1,000	Mileage, copying, postage, fees				
54	101-41500-304	LEGAL SERVICES - CIVIL	\$ 21,896	\$ 25,812	\$ 35,628	\$ 30,000	\$ 9,799	32.66%	\$ 20,201	\$ 30,000	Kennedy Graven retainer (33K/yr less EDA and special projects), Ordinance updates				
55	101-41500-306	LEGAL SERVICES - PROSECUTION	\$ 12,000	\$ 12,792	\$ 16,210	\$ 14,500	\$ 6,000	41.38%	\$ 8,500	\$ 14,500	Tallen Baertschi retainer (slight increase for 2020)				
56		TOTAL	\$ 34,623	\$ 39,707	\$ 53,002	\$ 45,500	\$ 16,214	35.63%	\$ 29,286	\$ 45,500	0.00%				
57															
58	INFORMATION TECHNOLOGY														
59	101-41515-302	IT CONSULTANT	\$ 22,950	\$ 16,020	\$ 18,860	\$ 22,800	\$ 16,897	74.11%	\$ 5,903	\$ 34,000	A Element retainer (1900/mo allocated) plus average additional monthly costs				
60	101-41515-309	WEBSITE/EMAIL/LICENSING				\$ 1,230	\$ 600	48.78%	\$ 630	\$ 1,230	Hosting costs: 100/mo and Website domain: 30/yr				
61	101-41515-309	EMAIL/LICENSING/SECURITY COSTS				\$ 8,000	\$ 3,860	48.25%	\$ 4,140	\$ 16,500	City-wide email licensing, additional IT security costs per recent tech upgrades				
62		TOTAL	\$ 22,950	\$ 16,020	\$ 18,860	\$ 32,030	\$ 21,357	66.68%	\$ 5,903	\$ 51,730	61.50%				
63															
64	FINANCE CONSULTING														
65	101-41550-300	MERCHANT FEES/MISC	\$ -	\$ -	\$ 2,202	\$ -	\$ 2,172	#DIV/0!	\$ (2,172)	\$ 5,000	RevTrak credit card fees (non-utility fees)				
66	101-41550-300	ACTUARY SERVICE - CITY	\$ -	\$ 700	\$ 1,000	\$ -	\$ 1,750	#DIV/0!	\$ (1,750)	\$ 2,000	A 2000 (40%) Van Iwaarden				
67	101-41550-309	FINANCE SOFTWARE				\$ 700	\$ 674	96.29%		\$ 1,200	Budgeted for full year of Banyon for 2021 (Tyler first year annual costs included in Utility Bond)				
68	101-41550-301	FINANCIAL CONSULTANT	\$ 5,194	\$ 6,019	\$ 6,206	\$ 6,000	\$ 4,518	75.29%	\$ 1,483	\$ 6,000	A Gary Groen (40% of 15000)				
69	101-41550-301	AUDITING	\$ 9,000	\$ 9,400	\$ 9,550	\$ 9,650	\$ 8,190	84.87%	\$ 1,460	\$ 9,890	A BergankDV (40% of 24725)				
70		TOTAL	\$ 14,194	\$ 17,662	\$ 18,958	\$ 16,350	\$ 17,304	105.83%	\$ (980)	\$ 24,090	47.34%				

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo General Fund Expenditures Budget Worksheet For the Year 2021													
2														
3														
4													Note: Accounts indicating an "A" are allocatable to enterprise funds	
5			2017	2018	2019		2020						2021 PROPOSED	
6	ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining			Amount	Notes
71														
72	PLANNING AND ZONING													
73	101-41650-101	FULL TIME WAGES	\$ 46,997	\$ 61,079	\$ 63,571		\$ 66,961	\$ 19,368	28.92%	\$ 47,594		\$ 68,970		Standard 3% merit increase plus 3% COLA
74	101-41650-106	PART TIME WAGES	\$ 555	\$ 2,950	\$ 465		\$ -	\$ -	#DIV/0!	\$ -		\$ 1,260		Planning Commission meeting stipends
75	101-41650-124	PERA CONTRIBUTION	\$ 3,525	\$ 4,581	\$ 4,756		\$ 5,022	\$ 1,465	29.17%	\$ 3,557		\$ 5,173		7.50%
76	101-41650-125	FICA CONTRIBUTION	\$ 3,959	\$ 5,203	\$ 5,218		\$ 5,540	\$ 1,610	29.05%	\$ 3,931		\$ 5,276		7.65%
77	101-41650-130	MED/DEN/LIFE/LTD INSURANCE	\$ 86	\$ 99	\$ 95		\$ 391	\$ 123	31.39%	\$ 268		\$ 7,373		Estimated medical and dental insurance for employees (10% increase)
78	101-41650-135	CELL/TRAVEL/INSURANCE ALLOW	\$ 4,200	\$ 4,200	\$ 4,200		\$ 4,200	\$ 1,615	38.46%	\$ 2,585		\$ -		Health insurance stipend (if any)
79	101-41650-139	WORK COMP INSURANCE	\$ 170	\$ 294	\$ 315		\$ 436	\$ 452	103.56%	\$ (16)		\$ 480		LMCIT recommended to budget for a 10% increase
80	101-41650-140	UNEMPLOYMENT	\$ 7	\$ -	\$ -		\$ -	\$ -	#DIV/0!	\$ -		\$ -		None expected
81	101-41650-211	OPERATIONS/SUPPLIES	\$ 36	\$ 71	\$ 156		\$ 200	\$ -	0.00%	\$ 200		\$ 200		Maps and other City Planning supplies
82	101-41650-255	DUES/MEMBERSHIPS	\$ -	\$ -	\$ 667		\$ 700	\$ -	0.00%	\$ 700		\$ 700		American Planning Association membership
83	101-41650-260	EDUCATION/MEETINGS/TRAVEL	\$ 904	\$ 1,545	\$ 1,520		\$ 1,200	\$ (173)	-14.44%	\$ 1,373		\$ 1,200		American Planning Association conference, AICP certification
84	101-41650-303	ENGINEERING	\$ 1,602	\$ 1,017	\$ 3,892		\$ 1,500	\$ 3,780	252.00%	\$ (2,280)		\$ 1,500	A	Geographic Information System from WSB (50% - other goes to water/sewer)
85	101-41650-307	RECORDING SERVICE	\$ 902	\$ 948	\$ 1,515		\$ 2,000	\$ 638	31.90%	\$ 1,362		\$ 2,000		TimeSaver for Planning Commission and Parks & Rec meetings
86	101-41650-310	OTHER PROFESSIONAL SERVICES	\$ -	\$ -	\$ -		\$ 10,000	\$ 20	0.20%	\$ 9,980		\$ 5,000		WSB and Legal costs for Comp Plan ordinance amendments
87	101-41650-351	PRINTING/PUBLISHING	\$ -	\$ -	\$ -		\$ 3,000	\$ 89	2.95%	\$ 2,911		\$ 1,500		Comp Plan Amendments; 2020 budget is comp plan 3,000 plus \$3,000 printing
88		TOTAL	\$ 62,943	\$ 81,988	\$ 86,369		\$ 101,151	\$ 28,985	28.66%	\$ 69,254		\$ 100,631		-0.51%
89														
90	CITY HALL CAMPUS													
91	101-41700-211	OPERATIONS	\$ 41	\$ 2,339	\$ 3,460		\$ 1,000	\$ 352	35.25%	\$ 648		\$ 750	A	Paper products and misc. supplies
92	101-41700-222	BLDG REPAIR/MAINTENANCE	\$ 7,618	\$ 12,129	\$ 16,230		\$ 15,000	\$ 4,244	28.29%	\$ 10,756		\$ 12,000		HVAC, rugs, parking lot, lighting, elevator license, small equipment, security
93	101-41700-317	CLEANING SERVICE	\$ 6,457	\$ 6,910	\$ 8,715		\$ 6,500	\$ 5,968	91.82%	\$ 532		\$ 10,528		Average monthly cost of cleaning service (includes 3% increase per contract)
94	101-41700-321	TELECOMMUNICATIONS	\$ 7,970	\$ 8,567	\$ 10,286		\$ 11,000	\$ 7,193	65.39%	\$ 3,807		\$ 14,000		Main line phones, internet
95	101-41700-375	PROPERTY/LIABILITY INSURANCE	\$ 25,256	\$ 25,648	\$ 29,836		\$ 30,731	\$ 34,959	113.76%	\$ (4,228)		\$ 38,455		10% increase of YTD charges
96	101-41700-380	ELECTRIC	\$ 15,700	\$ 13,852	\$ 13,078		\$ 14,000	\$ 4,963	35.45%	\$ 9,037		\$ 12,000		Installed some energy efficient LED lights in City Hall in 2020
97	101-41700-390	GAS - HEATING	\$ 6,235	\$ 5,471	\$ 4,911		\$ 6,250	\$ 2,843	45.49%	\$ 3,407		\$ 6,000		
98		TOTAL	\$ 69,276	\$ 74,916	\$ 86,515		\$ 84,481	\$ 60,523	71.64%	\$ 23,958		\$ 93,733		10.95%
99														
100	COMMUNITY CENTER													
101	101-41800-106	PART TIME WAGES	\$ -	\$ -	\$ -		\$ 3,500	\$ 540	15.43%	\$ 2,960		\$ 3,500		Weekend community center rental attendant
102	101-41800-124	PERA	\$ -	\$ -	\$ -		\$ -	\$ 41	#DIV/0!	\$ (41)		\$ 263		
103	101-41800-125	FICA	\$ -	\$ -	\$ -		\$ -	\$ 41	#DIV/0!	\$ (41)		\$ 268		
104	101-41800-139	WORK COMP	\$ -	\$ -	\$ -		\$ -	\$ 80	#DIV/0!	\$ (80)		\$ 88		LMCIT recommended to budget for a 10% increase
105	101-41800-211	OPERATIONS	\$ 1,698	\$ 1,433	\$ 2,219		\$ 2,250	\$ 67	2.97%	\$ 2,183		\$ 1,500		Paper products, lighting, cleaning supplies
106	101-41800-221	EQUIPMENT/REPAIRS MAINTENANCE	\$ 2,330	\$ 953	\$ -		\$ 1,000	\$ 806	80.60%	\$ 194		\$ 1,000		Partition or other kitchen repairs
107	101-41800-317	CLEANING SERVICE	\$ 2,015	\$ 2,772	\$ 1,783		\$ 2,600	\$ 655	25.19%	\$ 1,945		\$ 2,752		214.27/mo based on square footage
108	101-41800-317	CARPET CLEANING	\$ -	\$ -	\$ 1,845		\$ 2,500	\$ 345	13.80%	\$ 2,155		\$ 2,500		Carpet cleaning 6 times per year + misc.
109	101-41800-375	PROPERTY/LIABILITY INSURANCE	\$ 1,034	\$ 536	\$ 491		\$ 505	\$ 575	113.81%	\$ (70)		\$ 633		10% Increase
110	101-41800-380	ELECTRIC	\$ 3,202	\$ 3,041	\$ 2,871		\$ 2,800	\$ 1,089	38.89%	\$ 1,711		\$ 2,500		
111	101-41800-390	GAS - HEATING	\$ 1,242	\$ 1,201	\$ 1,088		\$ 1,500	\$ 624	41.61%	\$ 876		\$ 1,400		
112		TOTAL	\$ 11,521	\$ 9,935	\$ 10,297		\$ 16,655	\$ 4,863	29.20%	\$ 11,793		\$ 16,403		-1.52%

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo General Fund Expenditures Budget Worksheet For the Year 2021														
2															
3															
4														Note: Accounts indicating an "A" are allocatable to enterprise funds	
5				2017	2018	2019			2020					2021 PROPOSED	
6	ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining			Amount	Notes	
113															
114	POLICE														
115	101-41900-101	FULL TIME WAGES - OFFICERS	\$ 439,661	\$ 451,989	\$ 485,705		\$ 525,076	\$ 265,302	50.53%	\$ 259,774		\$ 562,452	Per Police Union contract		
116	101-41900-101	FULL TIME WAGES - NON OFFICERS			\$ 58,705		\$ 59,595	\$ 32,137	53.93%			\$ 63,224	Standard 3% merit increase plus 3% COLA		
117	101-41900-101	SHIFT DIFFERENTIAL	\$ -	\$ -	\$ -		\$ 20,000	\$ 2,303	11.52%	\$ 17,697		\$ 7,500	Offset by Police services and Police Aid (TZD) (\$0.50/HR REGULAR, \$0.75/HR OT)		
118	101-41900-106	PART TIME WAGES	\$ 41,426	\$ 68,113	\$ 33,889		\$ 36,000	\$ 4,704	13.07%	\$ 31,296		\$ 36,000			
119	101-41900-124	PEPFF CONTRIBUTION (OFFICERS)	\$ 70,866	\$ 76,977	\$ 82,580		\$ 92,939	\$ 48,337	52.01%	\$ 44,602		\$ 99,554	17.70%		
120	101-41900-124	PERA CONTRIBUTION (NON OFFICERS)			\$ 4,403		\$ 4,470	\$ 2,410	53.93%	\$ 2,059		\$ 4,742	7.50%		
121	101-41900-125	EMPLOYER FICA CONTRIBUTION (OFFICERS)	\$ 9,544	\$ 8,154	\$ 7,370		\$ 8,478	\$ 2,242	26.45%	\$ 6,235		\$ 8,156	1.45% OFFICER (MEDICARE ONLY)		
122	101-41900-125	EMPLOYER FICA CONTRIBUTION (NON OFFICERS)			\$ 4,227		\$ 4,559	\$ 2,382	52.25%	\$ 2,177		\$ 4,837	7.65% - NON OFFICER		
123	101-41900-130	MED/DEN/LIFE/LTD/STD INSURANCE	\$ 66,681	\$ 64,304	\$ 74,919		\$ 106,997	\$ 48,591	45.41%	\$ 58,407		\$ 91,388	Includes STD estimate for Chief/Office Manager		
124	101-41900-135	CELL/TRAVEL/INSURANCE ALLOW	\$ 4,200	\$ 3,877	\$ 5,977		\$ 5,500	\$ 3,877	70.49%	\$ 1,623		\$ 8,400	Increased with new FT Officer in 2020		
125	101-41900-139	WORK COMP INSURANCE	\$ 16,188	\$ 11,952	\$ 21,543		\$ 24,539	\$ 25,788	105.09%	\$ (1,249)		\$ 33,887	LMCIT recommended to budget for a 10% increase, big increase for 2021		
126	101-41900-201	OFFICE EXPENSES	\$ 1,816	\$ 1,654	\$ 2,592		\$ 2,150	\$ 995	46.30%	\$ 1,155		\$ 2,500	Office expenses and logo gear		
127	101-41900-202	RECOGNITION/AWARDS	\$ 179	\$ 336	\$ 150		\$ 300	\$ -	0.00%	\$ 300		\$ 300			
128	101-41900-211	OPERATING SUPPLIES	\$ 2,514	\$ 2,602	\$ 4,070		\$ 3,000	\$ 4,344	144.80%	\$ (1,344)		\$ 4,000	Expenses outside the office		
129	101-41900-213	OFFICER EQUIPMENT/GEAR	\$ 3,583	\$ 2,818	\$ 5,705		\$ 6,250	\$ 4,153	66.45%	\$ 2,097		\$ 6,250	Chief and part time uniforms, vests, bike program		
130	101-41900-216	SQUAD FUEL	\$ 9,552	\$ 11,099	\$ 10,954		\$ 13,000	\$ 4,828	37.14%	\$ 8,172		\$ 12,000			
131	101-41900-217	SQUAD REPAIRS/MAINTENANCE	\$ 4,147	\$ 5,300	\$ 5,420		\$ 4,500	\$ 4,156	92.36%	\$ 344		\$ 5,000			
132	101-41900-218	UNIFORM ALLOWANCE	\$ 3,702	\$ 3,434	\$ 3,843		\$ 6,000	\$ 3,845	64.08%	\$ 2,155		\$ 6,000	Per Police contract (1000 per Officer)		
133	101-41900-220	COMMUNICATION RADIO	\$ 10,071	\$ 14,896	\$ 14,154		\$ 14,500	\$ 7,092	48.91%	\$ 7,408		\$ 14,400	Hennepin County (1200/mo)		
134	101-41900-255	DUES/MEMBERSHIPS	\$ 865	\$ 1,564	\$ 1,042		\$ 2,500	\$ 1,481	59.24%	\$ 1,019		\$ 6,500	Chiefs membership, POST certifications		
135	101-41900-260	REGISTRATION/TRAINING/TRAVEL	\$ 10,991	\$ 14,740	\$ 14,587		\$ 20,000	\$ 5,720	28.60%	\$ 14,280		\$ 20,000	Intervention training and continuing education		
136	101-41900-309	IT - LETG RECORDS MGMT	\$ 7,246	\$ 7,393	\$ -		\$ 9,500	\$ 8,281	87.16%	\$ 1,219		\$ 9,500	LETG - Records management software		
137	101-41900-307	RECORDING SERVICES	\$ -	\$ 39	\$ 128		\$ 200	\$ 112	55.94%	\$ 88		\$ 200	PSAC minutes (split with Fire Dept)		
138	101-41900-309	IT - GETAC CAMERA SYSTEM			\$ -		\$ 1,600	\$ -	0.00%	\$ 1,600		\$ 6,000	New squad camera system starting in 2021		
139	101-41900-310	OTHER PROFESSIONAL SERVICES	\$ 2,054	\$ 717	\$ 1,501		\$ 2,000	\$ 483	24.15%	\$ 1,517		\$ 2,000	Grant writing and towing contract		
140	101-41900-314	PAWN TRANSACTION CONSORTIUM	\$ 2,841	\$ 2,742	\$ 2,649		\$ 3,500	\$ -	0.00%	\$ 3,500		\$ 500	Offset through Pawn Licensing revenue		
141	101-41900-316	INCARCERATION SERVICES	\$ 4,209	\$ 7,767	\$ 2,735		\$ 6,000	\$ 2,547	42.46%	\$ 3,453		\$ 6,000	Hennepin County corrections, Hennepin County Sheriff		
142	101-41900-317	CLEANING SVC			\$ -		\$ -	\$ 300	#DIV/0!	\$ (300)		\$ 600	Additional Police Department or squad only cleaning		
143	101-41900-321	TELECOMMUNICATIONS	\$ 6,000	\$ 5,043	\$ 6,641		\$ 7,700	\$ 2,506	32.55%	\$ 5,194		\$ 7,700	Cell phones (added 6th Officer)		
144	101-41900-355	PERSONNEL/RECRUITMENT	\$ 500	\$ 640	\$ 787		\$ 1,200	\$ -	0.00%	\$ 1,200		\$ 1,000			
145	101-41900-376	SQUAD INSURANCE	\$ 2,288	\$ 4,631	\$ 7,432		\$ 8,000	\$ 4,720	59.00%	\$ 3,280		\$ 6,186	10% increase of YTD amount.		
146	101-41900-401	POLICE RESERVES	\$ 303	\$ 199	\$ 668		\$ 500	\$ 194	38.79%	\$ 306		\$ 750	Police Reserve Program		
147	101-41900-402	EMERGENCY PREPAREDNESS	\$ 649	\$ 674	\$ 949		\$ 675	\$ 601	89.11%	\$ 74		\$ 1,000	Emergency sirens (120 for electricy and 555 for maintenance)		
148	101-41900-403	CHAPLIN PROGRAM	\$ -	\$ -	\$ -		\$ 250	\$ -	0.00%	\$ 250		\$ 500	Will start in 2021		
149	101-41900-404	NIGHT TO UNITE	\$ -	\$ 8,032	\$ 7,856		\$ 8,000	\$ 59	0.73%	\$ 7,941		\$ -	Moved to Community Fund in 2021		
150	101-41900-410	LEASES/RENTALS	\$ 929	\$ 891	\$ 1,191		\$ 1,000	\$ 567	56.73%	\$ 433		\$ 1,000	Copier (73.04/mo), water cooler (8.00/mo)		
151	101-41900-450	REIMBURSEMENT/DEDUCTIBLE	\$ -	\$ -	\$ -		\$ 500	\$ -	0.00%	\$ 500		\$ 500	Insurance deductible, damage awards		
152		TOTAL	\$ 723,002	\$ 782,577	\$ 874,370		\$ 1,010,978	\$ 495,058	48.97%	\$ 488,462		\$ 1,040,526	2.92%		
153															
154	FIRE														
155	101-41920-106	PART TIME WAGES	\$ 53,035	\$ 70,157	\$ 83,011		\$ 70,700	\$ 5,485	7.76%	\$ 65,216		\$ 72,623	Fire Chiefs, Investigators, Inspectors, On-call plus COLA		
156	101-41920-123	FIRE RELIEF CONTRIBUTION	\$ 29,217	\$ 17,527	\$ 16,052		\$ 17,500	\$ 3,805	21.74%	\$ 13,695		\$ 22,500	To OFDRA - Offset by Revenue amount (comes in October) - Includes voluntary 5k contribution in 2021		
157	101-41920-125	EMPLOYER FICA CONTRIBUTION	\$ 4,103	\$ 5,409	\$ 6,395		\$ 5,454	\$ 443	8.13%	\$ 5,011		\$ 5,602	7.65%		
158	101-41920-135	CELL/TRAVEL/INS ALLOWANCE	\$ 600	\$ 550	\$ 600		\$ 600	\$ 300	50.00%	\$ 300		\$ 600	Fire Chief cell phone		
159	101-41920-139	WORK COMP INSURANCE	\$ 4,459	\$ 3,609	\$ 7,464		\$ 7,548	\$ 6,422	85.08%	\$ 1,126		\$ 7,064	Determined by population		
160	101-41920-140	UNEMPLOYMENT	\$ 127	\$ 1	\$ 2		\$ -	\$ -	#DIV/0!	\$ -		\$ -	Firefighters no longer on payroll that qualify for unemployment		
161	101-41920-211	OPERATING SUPPLIES	\$ 2,475	\$ 1,611	\$ 2,326		\$ 3,000	\$ 1,068	35.60%	\$ 1,932		\$ 2,500	Office, safety, manuals, small equipment		
162	101-41920-216	FUEL	\$ 1,166	\$ 1,507	\$ 1,521		\$ 1,500	\$ 594	39.59%	\$ 906		\$ 1,500			
163	101-41920-217	VEHICLE REPAIR/MAINTENANCE	\$ 4,626	\$ 3,318	\$ 2,841		\$ 4,000	\$ 3,939	98.46%	\$ 61		\$ 7,000	Anything with 4 wheels, added Dept of Transportation inspections		
164	101-41920-218	UNIFORMS/GEAR	\$ 10,504	\$ 2,578	\$ 3,622		\$ 3,000	\$ 83	2.78%	\$ 2,917		\$ 2,000	Bunker gear replacements moved to Equipment CIP		
165	101-41920-220	RADIO COMMUNICATIONS	\$ 10,155	\$ 8,076	\$ 7,775		\$ 9,000	\$ 3,679	40.88%	\$ 5,321		\$ 9,500	Hennepin County information technology (710/mo)		
166	101-41920-221	EQUIP REPAIR/MAINTENANCE	\$ 2,231	\$ 4,284	\$ 2,859		\$ 4,000	\$ 2,719	67.98%	\$ 1,281		\$ 6,000	Anything without 4 wheels		
167	101-41920-255	DUES/MEMBERSHIPS	\$ 831	\$ 355	\$ 398		\$ 500	\$ 435	87.00%	\$ 65		\$ 500	MN State Chiefs, MN State Fire Depts, Hennepin County Depts, National Fire Protections		
168	101-41920-260	EDUCATION/MEETINGS/TRAVEL	\$ 1,303	\$ 2,447	\$ 2,202		\$ 2,000	\$ 1,068	53.38%	\$ 932		\$ 2,500	Training and certifications, Chiefs conference		
169	101-41920-261	EDUCATION - STATE AIDED	\$ 7,400	\$ 12,250	\$ 8,653		\$ 17,500	\$ 7,850	44.86%	\$ 9,650		\$ 17,500	State Aid supplemented (award per year in July - est based on current year)		
170	101-41920-307	RECORDING SERVICE	\$ -	\$ 39	\$ 128		\$ 150	\$ 112	74.58%	\$ 38		\$ 200	PSAC meeting minutes (split with Police Dept)		
171	101-41920-309	SOFTWARE			\$ -		\$ 2,500	\$ 16	0.64%	\$ 2,484		\$ 1,500	Rescue Hub, Dropbox		
172	101-41920-310	OTHER PROFESSIONAL SERVICES	\$ 3,053	\$ 2,100	\$ 4,433		\$ 2,000	\$ 300	15.00%	\$ 1,700		\$ 1,500	Acturial for OFDRA (Van Iwaarden)		
173	101-41920-312	COMMUNITY EDUCATION	\$ -	\$ -			\$ 500	\$ -	0.00%	\$ 500		\$ 500	Community education supplies		
174	101-41920-355	PERSONNEL/RECRUITMENT	\$ 1,311	\$ 1,416	\$ 3,573		\$ 500	\$ -	0.00%	\$ 500		\$ 500			
175	101-41920-376	VEHICLE INSURANCE	\$ 2,100	\$ 1,246	\$ 1,491		\$ 1,566	\$ 1,477	94.32%	\$ 89		\$ 1,625	10% increase		
176		TOTAL	\$ 138,695	\$ 138,480	\$ 155,347		\$ 153,519	\$ 39,794	25.92%	\$ 113,724		\$ 163,214	6.32%		
177															
178	INSPECTIONS														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo														
2	General Fund Expenditures Budget Worksheet														
3	For the Year 2021														
4													Note: Accounts indicating an "A" are allocatable to enterprise funds		
5				2017	2018	2019		2020				2021 PROPOSED			
6		ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining		Amount		Notes
179		101-41940-305	BUILDING INSPECTIONS	\$ -	\$ 32,785	\$ 37,753		\$ 26,000	\$ 9,983	38.40%	\$ 16,017		\$ 22,400		32% of Revenue
180		101-41940-305	ELECTRICAL INSPECTIONS		\$ 8,435	\$ 6,449		\$ 7,200	\$ 4,217	58.57%	\$ 2,983		\$ 8,000		80% of Reveune
181		101-41940-300	MERCHANT FEES	\$ 544	\$ 1,543	\$ -		\$ 1,250	\$ 785	62.80%	\$ 465		\$ 1,600	A	Revtrak merchant fees (credit cards) for building permits
182			TOTAL	\$ 544	\$ 39,707	\$ 44,202		\$ 34,450	\$ 14,985	43.50%	\$ 19,465		\$ 32,000		-7.11%
183															

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo														
2	General Fund Expenditures Budget Worksheet														
3	For the Year 2021														
4													Note: Accounts indicating an "A" are allocatable to enterprise funds		
5				2017	2018	2019		2020				2021 PROPOSED			
6	ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining		Amount	Notes		
184	STREETS AND ALLEYS (40% ALLOCATION)														
185	101-42000-101	FULL TIME WAGES	\$ 60,015	\$ 91,920	\$ 78,835		\$ 84,535	\$ 34,434	40.73%	\$ 50,101	\$ 88,245	A	Standard 3% merit increase plus 3% COLA (30% of wages allocated to enterprise funds)		
186	101-42000-106	PART TIME WAGES	\$ 203	\$ 1,474	\$ 1,658		\$ 2,261	\$ 1,006	44.48%	\$ 1,255	\$ 2,329		Snow plow part time help		
187	101-42000-124	PERA CONTRIBUTION (FT ONLY)	\$ 4,788	\$ 5,226	\$ 6,007		\$ 6,340	\$ 2,510	39.60%	\$ 3,830	\$ 6,618	A	7.5% (No PERA on payouts)		
188	101-42000-125	FICA CONTRIBUTION	\$ 5,504	\$ 7,384	\$ 6,334		\$ 8,728	\$ 2,646	30.31%	\$ 6,082	\$ 6,879	A	7.65%		
189	101-42000-130	MED/DEN/LIFE/LTD INSURANCE	\$ 5,929	\$ 3,034	\$ 4,830		\$ 9,744	\$ 4,891	50.20%	\$ 4,853	\$ 9,303	A	Includes STD estimate (\$360/Employee)		
190	101-42000-135	CELL/TRAVEL/INS ALLOWANCE	\$ 1,680	\$ 1,630	\$ 2,683		\$ 1,680	\$ 679	40.39%	\$ 1,001	\$ 1,680	A			
191	101-42000-139	WORK COMP INSURANCE	\$ 6,442	\$ 5,066	\$ 2,503		\$ 7,016	\$ 7,482	106.64%	\$ (466)	\$ 8,733	A			
192	101-42000-140	UNEMPLOYMENT	\$ 139	\$ -	\$ 71		\$ 200	\$ -	0.00%	\$ 200	\$ -				
193	101-42000-211	OPERATIONS	\$ 945	\$ 1,051	\$ 816		\$ 1,000	\$ 1,570	157.00%	\$ (570)	\$ 2,000	A	Shop, office, small equipment, safety		
194	101-42000-216	FUEL	\$ 1,833	\$ 2,659	\$ 3,873		\$ 4,000	\$ 905	22.62%	\$ 3,095	\$ 3,000	A			
195	101-42000-217	VEHICLE REPAIR/MAINTENANCE	\$ 3,653	\$ 3,078	\$ 1,848		\$ 2,700	\$ 1,081	40.03%	\$ 1,619	\$ 3,500	A	Anything with 4 wheels		
196	101-42000-218	UNIFORMS/PROTECTIVE GEAR	\$ 589	\$ 753	\$ 443		\$ 1,200	\$ 594	49.52%	\$ 606	\$ 1,850	A	Steel toe boots, uniforms, hard hats		
197	101-42000-220	RADIO COMMUNICATIONS	\$ 271	\$ 452	\$ 451		\$ 500	\$ 118	23.57%	\$ 382	\$ 500	A	Hennepin County information technology		
198	101-42000-221	EQUIP REPAIR/MAINTENANCE	\$ 866	\$ 137	\$ 2,645		\$ 1,000	\$ 124	12.40%	\$ 876	\$ 1,000	A	Anything without 4 wheels		
199	101-42000-222	BUILDING REPAIR/MAINTENANCE	\$ 759	\$ 1,691	\$ 1,076		\$ 1,500	\$ 2,748	183.21%	\$ (1,248)	\$ 2,000	A			
200	101-42000-224	STREET MAINTENANCE/SIGNAGE	\$ 3,457	\$ 2,953	\$ 4,915		\$ 4,000	\$ 2,573	64.32%	\$ 1,427	\$ 4,500		Traffic sign replacement project (2019-2021)		
201	101-42000-226	TRAFFIC SIGNALS/STREET LIGHTING	\$ 25,852	\$ 24,726	\$ 21,953		\$ 26,000	\$ 11,767	45.26%	\$ 14,233	\$ 25,000				
202	101-42000-250	SNOW MANAGEMENT	\$ 9,649	\$ 23,743	\$ 44,905		\$ 20,000	\$ 21,302	106.51%	\$ (1,302)	\$ 23,000				
203	101-42000-260	EDUCATION/MEETINGS/TRAVEL	\$ 75	\$ 90	\$ -		\$ 1,000	\$ 500	50.00%	\$ 500	\$ 2,000				
204	101-42000-310	OTHER PROFESSIONAL SVCS	\$ -	\$ 1,574	\$ -		\$ 500	\$ 200	40.00%	\$ 300	\$ 500		Misc. Engineering		
205	101-42000-321	TELECOMMUNICATIONS	\$ 1,655	\$ 1,477	\$ 1,495		\$ 1,500	\$ 928	61.86%	\$ 572	\$ 1,700	A			
206	101-42000-355	PERSONNEL/RECRUITMENT	\$ -	\$ 1,088	\$ 22		\$ -	\$ 228	#DIV/0!	\$ (228)	\$ -				
207	101-42000-375	PROPERTY/LIABILITY INSURANCE	\$ 2,124	\$ 2,445	\$ 2,489		\$ 2,564	\$ 2,705	105.50%	\$ (141)	\$ 2,976	A	10% increase		
208	101-42000-376	AUTO INSURANCE	\$ 1,252	\$ 1,184	\$ 1,667		\$ 1,750	\$ 1,016	58.05%	\$ 734	\$ 1,118	A	10% increase		
209	101-42000-380	ELECTRIC	\$ 1,517	\$ 1,432	\$ 1,357		\$ 1,400	\$ 621	44.38%	\$ 779	\$ 1,400	A			
210	101-42000-384	WASTE REMOVAL	\$ -	\$ -	\$ -		\$ 200	\$ -	0.00%	\$ 200	\$ 200				
211	101-42000-390	GAS - HEATING	\$ 724	\$ 1,056	\$ 381		\$ 1,200	\$ 523	43.55%	\$ 677	\$ 1,200	A			
212	101-42000-410	LEASES AND RENTALS		\$ 156	\$ 1,001		\$ 1,000	\$ 154	15.38%	\$ 846	\$ 1,000	A	New: Copier/fax machine (75/mo)		
213		TOTAL	\$ 139,919	\$ 187,479	\$ 194,258		\$ 193,518	\$ 103,305	53.38%	\$ 90,214	\$ 202,231		4.50%		
214															
215	RECREATION														
216	101-42300-106	PART TIME WAGES - ADULT PROGRAM	\$ 2,359	\$ 2,320	\$ 2,728		\$ 2,217	\$ 435	19.61%	\$ 1,782	\$ 2,284				
217	101-42300-125	EMPLOYER FICA CONTRIBUTION	\$ 180	\$ 196	\$ 208		\$ 137	\$ 34	24.48%	\$ 103	\$ 175				
218	101-42300-139	WORK COMP INSURANCE	\$ 79	\$ 55	\$ 72		\$ 268	\$ 97	36.14%	\$ 171	\$ 107		5.6% increase of YTD premium		
219	101-42300-312	ADULT PROGRAMMING	\$ 7,458	\$ 7,070	\$ 6,620		\$ 7,500	\$ 700	9.33%	\$ 6,800	\$ 7,500		Yoga, Jazzercise, Step to It		
220	101-42301-312	YOUTH PROGRAMMING	\$ 6,393	\$ 13,366	\$ 10,051		\$ 13,000	\$ 72	0.55%	\$ 12,928	\$ 13,000		All youth programming (youth and teen)		
221	101-42302-106	PART TIME WAGES - SENIOR COORDINATOR	\$ 7,588	\$ 7,262	\$ 6,297		\$ 7,415	\$ 1,439	19.41%	\$ 5,976	\$ 7,637				
222	101-42302-124	PERA CONTRIBUTION	\$ 537	\$ 468	\$ 472		\$ 556	\$ 108	19.42%	\$ 448	\$ 573		7.50%		
223	101-42302-125	EMPLOYER FICA CONTRIBUTION	\$ 581	\$ 520	\$ 481		\$ 460	\$ 111	24.04%	\$ 349	\$ 584		7.65%		
224	101-42302-139	WORK COMP INSURANCE	\$ 79	\$ 125	\$ 154		\$ 168	\$ 80	47.62%	\$ 88	\$ 88				
225	101-42302-312	SENIOR PROGRAMMING	\$ 367	\$ 209	\$ 589		\$ 500	\$ 321	64.29%	\$ 179	\$ 500		Gaming supplies		
226		TOTAL	\$ 9,152	\$ 8,585	\$ 27,674		\$ 32,221	\$ 3,396	10.54%	\$ 28,825	\$ 32,447		0.70%		
227															
228	PARKS (10% ALLOCATION)														
229	101-42350-101	FULL TIME	\$ 19,561	\$ 22,492	\$ 20,130		\$ 21,134	\$ 8,693	41.13%	\$ 12,440	\$ 22,061	A	10% of Public Works gross wages		
230	101-42350-106	PART TIME	\$ 2,310	\$ 1,675	\$ 7,607		\$ 9,340	\$ 4,922	52.70%	\$ 4,418	\$ 9,620		Rink attendants (3500) and summer part time help (5670) + 3% COLA increase		
231	101-42350-124	PERA CONTRIBUTIONS	\$ 2,835	\$ 1,508	\$ 1,443		\$ 1,585	\$ 725	45.71%	\$ 860	\$ 1,655	A	7.50%		
232	101-42350-125	EMPLOYER FICA EXPENSE	\$ 1,664	\$ 1,905	\$ 2,041		\$ 2,331	\$ 1,152	49.40%	\$ 1,180	\$ 1,720	A	7.65%		
233	101-42350-130	MED/DEN/LIFE/LTD INSURANCE	\$ 1,515	\$ 872	\$ 1,261		\$ 2,436	\$ 1,254	51.48%	\$ 1,182	\$ 2,326	A	Includes STD estimate (\$360/Employee)		
234	101-42350-135	CELL/TRAVEL/INSURANCE ALLOW	\$ 420	\$ 682	\$ 632		\$ 420	\$ 210	49.99%	\$ 210	\$ 420	A			
235	101-42350-139	WORK COMP INSURANCE	\$ 2,243	\$ 1,187	\$ 2,644		\$ 2,155	\$ 2,689	124.79%	\$ (534)	\$ 2,958	A			
236	101-42350-211	PARK OPERATIONS	\$ 2,024	\$ 3,485	\$ 7,099		\$ 3,500	\$ 2,236	63.88%	\$ 1,264	\$ 3,000	A			
237	101-42350-212	GATEWAY SIGN OPERATION	\$ 1,602	\$ 4,720	\$ 4,436		\$ 5,200	\$ 2,787	53.60%	\$ 2,413	\$ 5,500		Electric, insurance, maintenance		
238	101-42350-215	CENTRAL AVENUE STREETScape	\$ -	\$ 11,405	\$ 13,326		\$ 17,000	\$ 10,005	58.85%	\$ 6,995	\$ 17,000		Flower baskets, spring planting, fall cleanup, weekly maintenance, supplies/materials		
239	101-42350-216	FUEL	\$ 470	\$ 1,338	\$ 1,514		\$ 1,200	\$ 281	23.44%	\$ 919	\$ 1,000	A			
240	101-42350-217	VEHICLE REPAIRS/MAINTENANCE	\$ 650	\$ 900	\$ 585		\$ 600	\$ 398	66.27%	\$ 202	\$ 750	A			
241	101-42350-218	UNIFORMS/PROTECTIVE GEAR	\$ 151	\$ 197	\$ 119		\$ 150	\$ 152	101.58%	\$ (2)	\$ 300	A			
242	101-42350-220	RADIO COMMUNICATIONS	\$ 31	\$ 97	\$ 117		\$ 120	\$ 30	25.18%	\$ 90	\$ 120	A			
243	101-42350-221	EQUIPMENT REPAIRS/MAINTENANCE	\$ 431	\$ 865	\$ 1,865		\$ 1,000	\$ 510	50.95%	\$ 490	\$ 1,000	A			
244	101-42350-222	PW BUILDING REPAIR/MAINT	\$ 195	\$ 441	\$ 794		\$ 500	\$ 705	140.93%	\$ (205)	\$ 750	A			
245	101-42350-321	TELECOMMUNICATIONS	\$ 424	\$ 564	\$ 389		\$ 500	\$ 238	47.59%	\$ 262	\$ 500	A			
246	101-42350-355	PERSONNEL/RECRUITMENT	\$ -	\$ 127	\$ 733		\$ 600	\$ -	0.00%	\$ 600	\$ 500		Posting add for Summer Part Time help position in paper		
247	101-42350-375	PROPERTY/LIABILITY INSURANCE	\$ 13,006	\$ 13,235	\$ 14,013		\$ 14,714	\$ 15,437	104.91%	\$ (723)	\$ 16,980	A	10% increase		
248	101-42350-376	AUTO INSURANCE	\$ 321	\$ 304	\$ 427		\$ 449	\$ 261	58.05%	\$ 188	\$ 287	A	10% increase		
249	101-42350-380	ELECTRIC	\$ 4,024	\$ 4,546	\$ 4,283		\$ 4,250	\$ 2,112	49.69%	\$ 2,138	\$ 4,250	A			
	B:\Budget 2021\2021 MASTER DRAFT BUDGET														

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo General Fund Expenditures Budget Worksheet For the Year 2021														
2															
3															
4														Note: Accounts indicating an "A" are allocatable to enterprise funds	
5				2017	2018	2019		2020						2021 PROPOSED	
6		ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2020	% of Budget	Remaining			Amount	Notes
250	101-42350-390	GAS - HEATING		\$ 766	\$ 923	\$ 727		\$ 1,000	\$ 396	39.56%	\$ 604		\$ 800	A	
251	101-42350-410	LEASE/RENTALS		\$ 2,168	\$ 3,002	\$ 3,129		\$ 3,000	\$ 485	16.18%	\$ 2,515		\$ 3,000		Skating rink warming house and portable toilets
252			TOTAL	\$ 56,810	\$ 76,469	\$ 89,315		\$ 93,184	\$ 55,677	59.75%	\$ 37,507		\$ 96,497		3.56%
253															
254	101-41350-310	CONTINGENCY		\$ 10,013	\$ 10,698	\$ 460		\$ 20,000	\$ -	0.00%	\$ 20,000		\$ 20,000		Unforseen expenses
255															
256	101-49300-720	TRANSFER TO OTHER FUND		\$ 669,400	\$ 652,870	\$ 625,870		\$ 565,870	\$ -	0.00%	\$ 565,870		\$ 565,870		Transfer to Capital Improvement Plan
257															
258															
259		TOTAL GENERAL FUND EXPENDITURES		\$ 2,312,368	\$ 2,502,258	\$ 2,689,246		\$ 2,813,267	\$ 1,038,488	36.91%	\$ 1,739,613		\$ 2,903,811		3.22%
260															
261													\$ 90,544		Increase for 2021
262															
263															Updated 9/1/20 RG

A	B	C	D	E	F	G	H	I	J	K	L	M	N
1	City of Osseo												
2	General Fund Revenue Budget Worksheet												
3	For The Year 2020												
4													
5													
6			2017	2018	2019		2020					2021 PROPOSED	
7													
8	Account	Description	Actual	Actual	Actual	Budgeted	6/30/2020	% RECEIVED	Remaining	Amount	Description		
9	101-31000	GENERAL PROPERTY TAX	\$ 1,172,668	\$ 1,190,926	\$ 1,205,187	\$ 1,250,130	\$ 629,897	50.39%	\$ 620,233	\$ 1,428,502			
10	101-31000	GENERAL PROPERTY TAX							\$ -		Additional levy to maintain fund balance		
11	101-31020	FISCAL DISPARITIES	\$ 255,776	\$ 245,028	\$ 252,178	\$ 289,120	\$ 116,296	40.22%	\$ 172,824	\$ 289,326			
12		TOTAL PROPERTY TAXES	\$ 1,428,444	\$ 1,435,954	\$ 1,457,365	\$ 1,539,250	\$ 746,193	48.48%	\$ 793,057	\$ 1,717,828	LEVY TO THE COUNTY		
13	101-31080	PROPERTY TAX PENALTIES	\$ 1,502	\$ 1,689	\$ 1,137	\$ 2,000	\$ 202	10.08%	\$ 1,798	\$ 2,000			
14	101-31200	RECYCLE/ORGANICS GRANT	\$ 5,494	\$ 5,596	\$ 5,430	\$ 5,500	\$ -	0.00%	\$ 5,500	\$ -	Moved to Community Fund for 2021		
15	101-31810	GAS FRANCHISE FEES	\$ 24,572	\$ 27,511	\$ 26,992	\$ 26,000	\$ 11,638	44.76%	\$ 14,362	\$ 26,000	2% of sales - paid quarterly		
16	101-31811	ELECTRIC FRANCHISE FEES	\$ 57,560	\$ 58,434	\$ 60,357	\$ 60,000	\$ 15,208	25.35%	\$ 44,792	\$ 61,000	Set amount based on type - paid quarterly		
17	101-31812	REFUSE FRANCHISE FEES	\$ 10,898	\$ 12,162	\$ 12,459	\$ 12,500	\$ 6,223	49.78%	\$ 6,277	\$ 12,500	10% of sales - paid monthly		
18	101-32101	BUILDING PERMITS	\$ 49,095	\$ 100,545	\$ 118,160	\$ 80,000	\$ 29,209	36.51%	\$ 50,791	\$ 75,000	2016-2019 reflect net		
19	101-32102	COMMERCIAL LICENSES	\$ 39,092	\$ 51,933	\$ 24,220	\$ 45,000	\$ 19,598	43.55%	\$ 25,403	\$ 45,000	Pawn, liquor, tobacco		
20	101-32103	ELECTRIC PERMITS	\$ 1,598	\$ 11,232	\$ 8,060	\$ 9,000	\$ 5,798	64.42%	\$ 3,202	\$ 11,000	2016-2019 reflect net		
21	101-32104	RIGHT OF WAY PERMITS	\$ 6,402	\$ 12,800	\$ 8,175	\$ 7,500	\$ 1,900	25.33%	\$ 5,600	\$ 7,000			
22	101-32105	POLICE LICENSE/PERMITS	\$ 895	\$ 40	\$ 85	\$ 50	\$ 50	100.00%	\$ -	\$ 50	Solicitors, peddlers, golf carts		
23	101-32106	SPECIAL EVENT PERMIT	\$ -	\$ 300	\$ 500	\$ 500	\$ 592	118.40%	\$ (92)	\$ 500			
24	101-32107	MAPLE GROVE CC ADMISSIONS	\$ 1,226	\$ 327	\$ 732	\$ -	\$ -	#DIV/0!	\$ -				
25	101-32108	FOOD TRUCK PERMIT	\$ -	\$ 30	\$ 50	\$ 250	\$ -	0.00%	\$ 250	\$ -			
26	101-32610	SIGN PERMITS	\$ 1,590	\$ 935	\$ 1,654	\$ 1,000	\$ 592	59.20%	\$ 408	\$ 1,500			
27	101-32620	PLANNING PERMITS	\$ 1,750	\$ 3,225	\$ 1,475	\$ 2,000	\$ 1,785	89.25%	\$ 215	\$ 2,500	Land use applications		
28	101-32670	RENTAL LICENSES	\$ 26,100	\$ 29,425	\$ 30,375	\$ 30,000	\$ 2,100	7.00%	\$ 27,900	\$ 33,000	Single family homes, apartments, duplexes		
29	101-33401	LOCAL GOVERNMENT AID	\$ 618,081	\$ 625,162	\$ 625,564	\$ 644,888	\$ -	0.00%	\$ 644,888	\$ 649,597	Actual (2nd half rec'd end of Dec) Per Rev. Dept. - \$649,597		
30	101-33406	PERA STATE AID	\$ 836	\$ 836	\$ 836	\$ 800	\$ -	0.00%	\$ 800	\$ 836	Actual (2nd half rec'd end of Dec)		
31	101-33418	FIRE TRAINING AID	\$ 7,204	\$ 11,735	\$ 9,014	\$ 8,500	\$ -	0.00%	\$ 8,500	\$ 8,500	MN Fire Training Board aid		
32	101-33419	FIRE AID	\$ 29,217	\$ 15,996	\$ 16,052	\$ 17,500	\$ 3,805	21.74%	\$ 13,695	\$ 17,500	State Aid - Send to Relief Assoc 101 41920 123		
33	101-33422	POLICE AID	\$ 45,010	\$ 43,700	\$ 59,876	\$ 45,000	\$ 8,220	18.27%	\$ 36,780	\$ 50,000	TZD, Vest aid, State aid, Training aid		
34	101-33425	POLICE SERVICES	\$ 17,746	\$ 12,076	\$ 4,827	\$ 17,000	\$ 1,727	10.16%	\$ 15,273	\$ 5,000	Events, fingerprinting, reports		
35	101-33611	STAFF SERVICES	\$ -	\$ 583	\$ -	\$ 500	\$ 489	97.83%	\$ 11	\$ 500	Billable non-Police staff hours, mostly PW		
36	101-33710	COUNTY AID (CAM)	\$ 5,704	\$ 5,775	\$ 6,776	\$ 5,700	\$ -	0.00%	\$ 5,700	\$ 6,500	Aid for Public Works to maintain streets		
37	101-34001	GATEWAY SIGN ADVERTISING	\$ 4,479	\$ 13,860	\$ 15,307	\$ 14,000	\$ 4,700	33.57%	\$ 9,300	\$ 12,000			
38	101-35100	POLICE FINES/FORFEITURES	\$ 41,386	\$ 43,310	\$ 53,066	\$ 50,000	\$ 14,610	29.22%	\$ 35,390	\$ 40,000	District Courts, impounding and towing		
39	101-36000	MISCELLANEOUS REVENUES	\$ 3,002	\$ 8,235	\$ 5,925	\$ 6,000	\$ 8,330	138.83%	\$ (2,330)	\$ 3,000	Copies, park rental, other misc. revenue		
40	101-3600x	REFUNDS AND REIMBURSEMENTS	\$ 4,590	\$ 2,061	\$ 2,067	\$ 7,000		0.00%	\$ 7,000	\$ 4,000	LMC dividends, insurance claims, other misc. reimbursements		
41	101-36001	COMMUNITY CENTER RENTAL	\$ 13,255	\$ 13,490	\$ 16,429	\$ 17,000	\$ 1,430	8.41%	\$ 15,570	\$ 12,000			
42	101-36002	YOUTH RECREATION FEES	\$ 3,900	\$ 9,901	\$ 10,990	\$ 13,500	\$ -	0.00%	\$ 13,500	\$ 13,000			
43	101-36003	LIBRARY EXPENSE REIMBURSEMENT	\$ -	\$ 850	\$ 929	\$ 1,000	\$ -	0.00%	\$ 1,000	\$ 1,000			
44	101-36100	SPECIALS COLLECTED BY COUNTY	\$ 5,653	\$ 3,862	\$ 1,091	\$ 5,500	\$ 1,917	34.85%	\$ 3,583	\$ 5,000	Based on 2020 first half collections		
45	101-36210	INTEREST EARNED	\$ 9,502	\$ 17,749	\$ 48,246	\$ 17,500	\$ 56,804	324.60%	\$ (39,304)	\$ 17,500	Interest is allocated at year end		
46	101-36234	BEAUTIFICATION DONATIONS			\$ 10,750	\$ 5,000	\$ 6,300	126.00%	\$ (1,300)	\$ 6,000	Expense 101-42350-215 (was beautification)		
47	101-36242	NITE TO UNITE DONATIONS	\$ -	\$ 6,000	\$ 8,000	\$ 8,000	\$ 5,000	62.50%	\$ 3,000	\$ -	Moved into Community Fund in 2021		
48	101-39000	TRANSFER FROM EDA	\$ 49,500	\$ 45,000	\$ 45,000	\$ 40,000	\$ 27,500	68.75%	\$ 12,500	\$ 40,000	Staff, bldg maintenance, office equipment, insurance		
49	101-39000	TRANSFER FROM CABLE FUND	\$ -	\$ 7,500	\$ 10,000	\$ 10,000		0.00%	\$ 10,000	\$ 10,000	From Cable Fund to support annual IT costs		
50	101-39301	EXCESS TIF REVENUES	\$ 27,800	\$ 23,218	\$ 19,049	\$ 25,000	\$ 3,282	13.13%	\$ 21,718	\$ 7,000	Based on 2020 first half collections		
51	101-25500	Use of Fund Balance				\$ 33,328				\$ -			
52													
53			\$ 2,543,082	\$ 2,663,037	\$ 2,727,021	\$ 2,813,266	\$ 985,201	35.02%	\$ 1,794,737	\$ 2,903,811			
54													
55		Non-Tax Levy Revenue	\$ 1,114,638	\$ 1,227,083	\$ 1,269,656	\$ 1,240,688				\$ 1,185,983	4.41% revenue decrease 2020 to 2021 (non-tax levy)		
56						\$ 1,539,250				\$ 1,717,828	11.6% tax levy increase 2020 to 2021		
57										\$ 2,903,811			
58													
59											UPDATED 9/1/20 RG		

City of Osseo
Schedule of General Property Tax Levies

Actual for the years ended December 31, 2012 thru 2020 and projected 2021

	Actual 2012	Actual 2013	Actual 2014	Actual 2015	Actual 2016	Actual 2017	Actual 2018	Actual 2019	Actual 2020	Proposed Tax Levy 2021	Proposed Increase (Decrease)	% Increase/ Decrease
Property Taxes Levied for General Purposes												
General Fund Operations	\$ 900,300	\$ 939,486	\$ 1,045,047	\$ 1,148,935	\$ 1,207,490	\$ 1,421,845	\$ 1,444,727	1,454,860	1,539,250	1,717,828	\$ 178,578	11.60%
Property Taxes Levied for Debt Service												
New Debt Levies - (None included)	-	-	-	-	-	-	-	-	-	-	-	-
2003C Refunding Bonds - Fund 325	17,539	17,144	-	-	-	-	-	-	-	-	-	-
2009 Central Avenue - Fund 365	133,807	187,094	187,094	187,094	187,094	105,000	105,000	110,000	110,000	110,000	-	0.00%
2010A Refunding Bonds - Fund 380	209,569	202,041	209,706	200,928	212,272	180,562	183,275	188,241	87,445	81,978	(5,467)	-6.25%
Total Debt Service Levies	360,915	406,279	396,800	388,022	399,366	285,562	288,275	298,241	197,445	191,978	(5,467)	-2.77%
Total General Property Tax Levy	1,261,215	1,345,765	1,441,847	1,536,957	1,606,856	1,707,407	1,733,002	1,753,101	1,736,695	1,909,806	173,111	9.97%
Property Taxes Paid from Fiscal Disparities Pool	(234,809)	(228,847)	(289,324)	(275,189)	(278,157)	(311,855)	(297,959)	(305,526)	(289,120)	(289,326)	(206)	0.07%
General Fund Cash									-			
Net Taxes Paid by Osseo Properties	\$ 1,026,406	\$ 1,116,918	\$ 1,152,523	\$ 1,261,768	\$ 1,328,699	\$ 1,395,552	\$ 1,435,043	1,447,575	1,447,575	1,620,480	\$ 172,905	11.94%
Tax Capacity from Hennepin County												
Personal Property	\$ 44,978	\$ 50,112	\$ 48,532	\$ 50,036	\$ 57,830	\$ 56,581	\$ 60,468	60,215	60,810	65,961	\$ 5,151	8.47%
Real Estate	2,550,783	2,257,463	2,236,865	2,362,630	2,603,881	2,904,611	3,148,012	3,404,450	3,611,660	3,862,105	250,445	6.93%
Total Tax Capacity	2,595,761	2,307,575	2,285,397	2,412,666	2,661,711	\$ 2,961,192	\$ 3,208,480	3,464,665	3,672,470	3,928,066	\$ 255,596	6.96%
Less Fiscal Disparities	(489,140)	(476,704)	(432,119)	(431,688)	(426,038)	(434,573)	(417,754)	(464,328)	(499,178)	(543,750)	(44,572)	8.93%
Less Tax Increment Valuation	(506,117)	(386,799)	(356,275)	(250,959)	(364,533)	(506,877)	(518,193)	(588,064)	(665,089)	(740,043)	(74,954)	11.27%
Total Tax Capacity Used to Determine Local Tax Rate	\$ 1,600,504	\$ 1,444,072	\$ 1,497,003	\$ 1,730,019	\$ 1,871,140	\$ 2,019,742	\$ 2,272,533	2,412,273	2,508,203	2,644,273	\$ 136,070	5.42%
City of Osseo Local Tax Capacity Rate	64.130%	77.345%	76.989%	72.934%	71.010%	69.10%	63.15%	60.01%	57.71%	61.28%	3.57%	6.18%
% Increase in Tax Capacity Rate		13.224%	-0.461%	-5.267%	-2.638%	-2.696%	-8.609%	-4.970%	-2.295%	3.569%	5.86%	
Capital Reserves												
Streets	319,972	463,440	416,235	405,698	446,267	459,030	340,050	332,160	272,160	272,160	-	-
Equipment	92,180	-	52,688	72,446	79,691	87,660	128,675	131,464	131,464	131,464	-	-
Facilities	46,090	-	52,688	72,446	79,691	87,660	123,675	127,660	127,660	127,660	-	-
Parks	4,609	30,000	5,269	28,978	31,876	35,050	33,470	34,586	34,586	34,586	-	-
Capital Financing From Gen. Fund	462,851	493,440	526,880	579,568	637,525	\$ 669,400	\$ 625,870	625,870	565,870	565,870	\$ -	-

2021 Tax Levy assumes a 5% increase in property values. We do not have the 2021 information yet but will have it very soon. AS OF 8/25/2020
The 2021 General Fund tax levy amount is linked to the revenue summary so it will update automatically.

Osseo 2021 Preliminary Budget & Tax Levy

SEPTEMBER 14, 2020

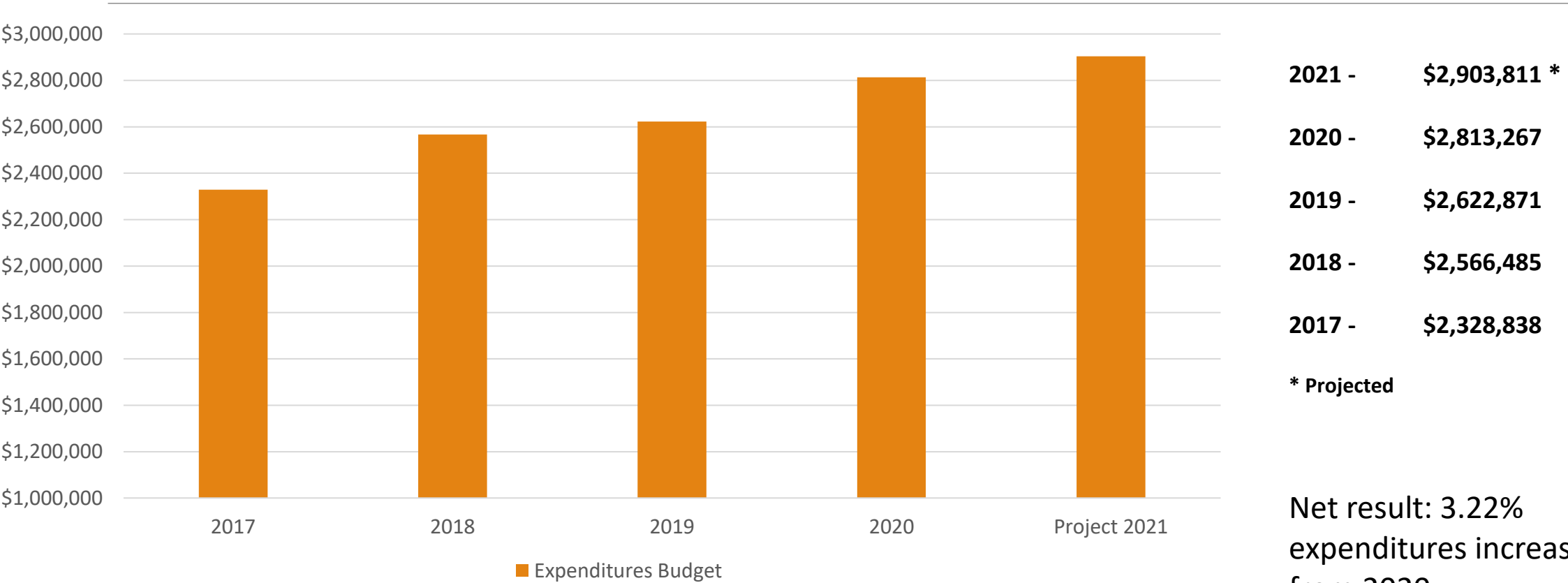
MEETING HELD VIRTUALLY



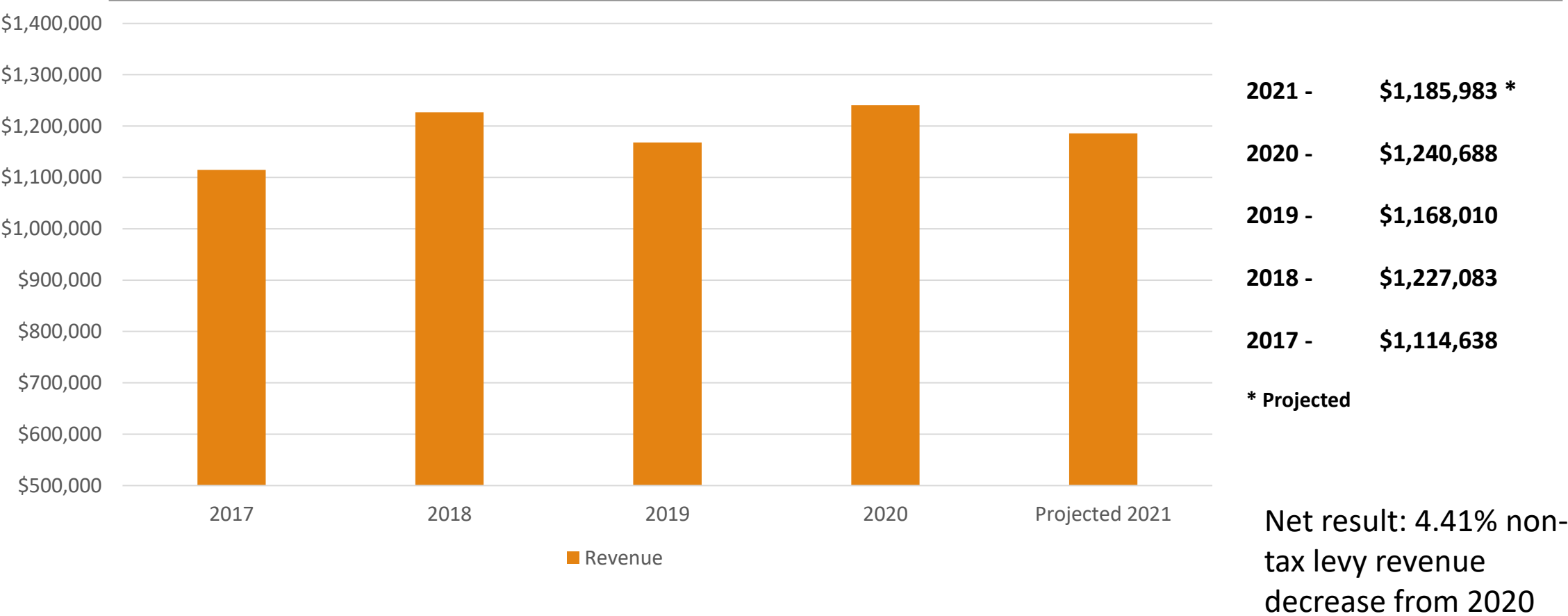
2021 Budget Schedule

July 27	Council reviews current YTD budget (through June 30) at Council meeting
Aug 3-6	Department Heads meet with City Administrator and Finance to discuss 2021 budget needs/wants
August 20	Meet with Budget and Finance Committee to propose draft budget
August 31	Council holds first budget work session meeting
September 14	<i>Council adopts preliminary budget and tax levy at Council meeting</i>
September 25	Staff sends preliminary tax levy information to Hennepin County for projected property tax statements
November 23	Council holds Truth in Taxation public hearing at Council meeting
November 30	Council holds final budget work session meeting
December 14	Continued Truth in Taxation hearing, Council adopts final 2021 budget and tax levy at Council meeting

Expenditures Graph



Revenue (Non-Tax Levy) Graph



Projected 2021 Budget By The Numbers

Expense budget increased from \$2,813,267 in 2020 to \$2,903,811 in 2021 (+\$90,544 for a 3.22% increase).

Non-tax levy revenue decreased from \$1,240,688 in 2020 to \$1,185,983 in 2021 (-\$54,705 for a 4.41% decrease).

Tax levy increased from \$1,539,250 in 2020 to \$1,717,828 in 2021 (+\$178,578 for an 11.6% increase).

2021 Preliminary Budget Final Notes

- Important to remember that once the Council adopts the preliminary 2021 budget, the tax levy cannot go up...it can only be lowered prior to the final adoption of the City's budget.
- The Council should discuss the preliminary budget and provide any final direction to Staff.
- The Council should then motion to adopt the attached Resolution which outlines the preliminary tax levy numbers.
- Staff will send the preliminary numbers to Hennepin County, who will generate the preliminary property tax statements. Those statements should be delivered sometime in mid-October to property owners.
- Council will hold the 2021 Truth in Taxation public hearing on Monday, November 23, 2020 at 7:00 PM. The City is working with the County to determine how the Truth in Taxation public hearing will be held. More information will be available shortly.

City of Osseo

Resolution No. 2020-XX

RESOLUTION APPROVING 2021 BUDGET AND PROPERTY TAX LEVY

BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that the General Fund Budget (Exhibit A attached is the detailed revenue and expenditure budget) is hereby adopted. The total General Fund Revenue and Expenditure budgets are as follows:

General Fund Revenue budget	\$2,903,811
General Fund Expenditure budget	\$2,903,811

BE IT FURTHER RESOLVED that the following sums of money are levied for the current year, collectable in 2021, upon the taxable property in said City of Osseo for the following purposes:

General Fund Levy	\$1,717,828
--------------------------	--------------------

BE IT FURTHER RESOLVED that the following sums of money be levied for the current year, collectable in 2021, upon the taxable property in said City of Osseo for the following purposes:

General Obligation Improvement Refunding Bond 2016B	\$110,000
--	------------------

BE IT FURTHER RESOLVED that the following sums of money be levied for the current year, collectable in 2021, upon the taxable property in said City of Osseo for the following purposes:

General Obligation Capital Improvement Bond 2010A	\$81,978
--	-----------------

BE IT FURTHER RESOLVED that the Clerk Administrator is hereby instructed to transmit a certified copy of this resolution to the Taxpayers Services Division of Hennepin County, Minnesota.

Adopted by the Osseo City Council this 14th day of September, 2020.

City Of Osseo
CASH BALANCE SUMMARY FOR COUNCIL

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
\$1,371,795.41	\$1,427,868.26	\$1,091,949.42	-\$109,920.60	-\$482,743.51	\$0.00	\$1,115,050.14	101 GENERAL FUND
\$320,002.25	\$82,965.00	\$194,483.29	\$54,542.00	\$0.00	\$0.00	\$263,025.96	110 CIP EQUIPMENT
\$13,855.94	\$2,650.00	\$2,440.98	\$0.00	\$0.00	\$0.00	\$14,064.96	115 POLICE DONATIONS/EXPENSES
\$10,864.16	\$3,000.00	\$2,662.00	\$0.00	\$0.00	\$0.00	\$11,202.16	116 POLICE FORFIETURE FUND
-\$2,597.41	\$1,060.00	\$7,764.96	\$11,190.00	\$0.00	\$0.00	\$1,887.63	120 FIRE DONATIONS/EXPENSES
\$1,386,756.09	\$3,217.51	\$12,110.51	\$136,080.00	\$0.00	\$0.00	\$1,513,943.09	130 PAVEMENT MANAGEMENT
\$136,009.56	\$0.00	\$16,858.90	\$63,830.00	\$0.00	\$0.00	\$182,980.66	135 CIP FACILITIES
-\$6,856.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$6,856.60	150 COMP PLAN GRANT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	200 INSPECTIONS (INACTIVE)
\$2,115.23	\$0.00	\$428.07	\$0.00	\$0.00	\$0.00	\$1,687.16	204 TROLLEY
\$179,019.27	\$25,865.00	\$11,900.66	\$15,387.94	\$0.00	\$0.00	\$208,371.55	205 PARK DEDICATION
\$0.00	\$205,604.00	\$1,180.43	-\$171,812.00	-\$1,152.99	\$0.00	\$31,458.58	230 COVID19 AID
\$46,509.34	\$20,362.26	\$43,110.22	-\$5,672.15	\$0.00	\$0.00	\$18,089.23	240 CABLE GRANTS
\$10,411.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,411.76	241 CheC - Healthy Comm Grant
\$2,395.70	\$0.00	\$4,000.00	\$0.00	\$0.00	\$0.00	-\$1,604.30	242 HENN CO TREE GRANT
-\$593.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	-\$593.75	243 HENN CO CORRIDOR PLANNING
\$0.00	\$10,950.00	\$8,412.65	\$0.00	\$0.00	\$0.00	\$2,537.35	244 TWINS GRANT
\$2,258.27	\$610.00	\$1,085.79	\$0.00	\$0.00	\$0.00	\$1,782.48	250 COMMUNITY FUND
\$339.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$339.87	252 FIREARMS SAFETY
\$2,993.89	\$12,250.00	\$5,213.76	\$0.00	-\$58.13	\$0.00	\$9,972.00	253 MUSIC/MOVIES IN THE PARK
\$2,922.80	\$0.00	\$499.67	\$0.00	\$0.00	\$0.00	\$2,423.13	254 MINIDAZZLE
\$5,169.68	\$200.00	\$196.55	\$0.00	-\$550.69	\$0.00	\$4,622.44	257 FARMERS MARKET
\$10,781.08	\$100.00	\$989.45	\$0.00	\$0.00	\$0.00	\$9,891.63	260 HERITAGE PRESERVATION
\$115,407.22	\$12,401.57	\$49,654.17	-\$5,492.01	\$0.00	\$0.00	\$72,662.61	301 2014A Street/Utility (500,000)
\$243,566.65	\$0.00	\$182,391.67	\$0.00	\$0.00	\$0.00	\$61,174.98	305 BONDS 2015 STR IMPROVE
\$267,240.63	\$24,346.06	\$103,604.17	\$0.00	\$0.00	\$0.00	\$187,982.52	306 BONDS 2016 STR IMPROVE (19349)
\$136,987.90	\$4,687.24	\$316.67	\$0.00	\$0.00	\$0.00	\$141,358.47	307 BONDS 2016 STR IMPROVE (19421)
\$109,894.28	\$45,873.35	\$71,391.67	\$0.00	\$0.00	\$0.00	\$84,375.96	308 BONDS 2017 STR IMPROVE (19644)
\$132,484.67	\$19,087.03	\$67,915.43	-\$4,976.61	\$0.00	\$0.00	\$78,679.66	309 BONDS 2018 STR IMPROVE
\$1,414.49	\$7,578.62	\$0.00	\$0.00	\$0.00	\$0.00	\$8,993.11	310 BONDS 2018 ALLEY IMPROVE
\$2,759.62	\$16,376.60	\$12,439.59	\$0.00	\$0.00	\$0.00	\$6,696.63	311 BONDS 2019 STR IMPROVE
\$12,047.61	\$2,470.79	\$0.00	\$0.00	\$0.00	\$0.00	\$14,518.40	312 BONDS 2019 ALLEY IMPROVE
\$0.00	\$127,995.99	\$14.25	\$0.00	\$0.00	\$0.00	\$127,981.74	313 BOND 2020 STREET PROJECT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	325 BONDS 2003C REFUNDING (12358)
\$268,508.98	\$133,971.03	\$326,172.33	\$0.00	\$0.00	\$0.00	\$76,307.68	365 BONDS 2009 CENTRAL AVE (17720-
\$89,425.12	\$8,609.44	\$37,041.67	\$498.60	\$0.00	\$0.00	\$61,491.49	371 BONDS 2012A STR IMPROVE
\$0.00	\$498.60	\$0.00	-\$498.60	\$0.00	\$0.00	\$0.00	375 BONDS 2007A JEFFERSON HWY
\$213,767.21	\$45,761.75	\$196,261.66	\$0.00	\$0.00	\$0.00	\$63,267.30	380 BONDS 2010A REFUNDING

Begin	Receipts	Disbursements	JE	JE Payroll	Transfers	Balance No Invest	Fund
-\$370.45	\$0.00	\$169,351.04	\$0.00	\$0.00	\$0.00	-\$169,721.49	385 BONDS 2011A TIF
\$122,242.53	\$0.00	\$86,016.66	\$0.00	\$0.00	\$0.00	\$36,225.87	395 BONDS 2014A POLICE ADDITION
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	404 2017 STREET IMPROVE (19349)
\$102,683.74	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$102,683.74	405 2018 STREET IMPROVEMENT
\$11,839.49	\$0.00	\$214.18	\$0.00	\$0.00	\$0.00	\$11,625.31	406 2018 ALLEY IMPROVEMENT
\$85,688.85	\$0.00	\$6,808.50	\$0.00	\$0.00	\$0.00	\$78,880.35	407 2019 STREET IMPROVEMENT
-\$124.04	\$0.00	\$11.34	\$0.00	\$0.00	\$0.00	-\$135.38	408 2019 ALLEY IMPROVEMENT
-\$30,571.18	\$0.00	\$668,319.26	\$3,680,561.58	\$0.00	\$0.00	\$2,981,671.14	409 2020 STREET IMPROVEMENT
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	410 2021 ALLEY PROJECT
\$969,396.12	\$386,724.54	\$173,516.90	-\$19,058.01	-\$69,648.80	\$0.00	\$1,093,896.95	601 WATER FUND
\$1,176,619.14	\$373,310.15	\$179,192.01	-\$17,563.93	-\$69,648.70	\$0.00	\$1,283,524.65	602 SEWER FUND
\$493,031.91	\$140,050.18	\$13,619.18	-\$5,544.37	-\$16,713.34	\$0.00	\$597,205.20	604 STORM WATER FUND
\$8,018,093.03	\$3,146,444.97	\$3,749,539.66	\$3,621,551.84	-\$640,516.16	\$0.00	\$10,396,034.02	

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Payments Batch 9-14-20 AP \$142,321.38

Refer	10045 A-1 OUTDOOR POWER INC	-				
Cash Payment	E 101-42000-221 EQUIP REPAIR/ MAINT	BELT W/ SLEEV, ROLLER KITS				\$164.23
Invoice	474200	9/4/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$164.23
Refer	10048 AFFORDABLE SANITATION INC	-				
Cash Payment	E 101-42350-410 LEASES/RENTALS	SIPE PARK PORTA POTTY-AUG 2020				\$104.00
Invoice	4356	8/1/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$104.00
Refer	10049 AFFORDABLE SANITATION INC	-				
Cash Payment	E 101-42350-410 LEASES/RENTALS	BAND SHELL PORTA POTTY RENTAL-AUG 2020				\$76.00
Invoice	4357	8/1/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$76.00
Refer	0 ANGELA SPINLER	-				
Cash Payment	G 601-10602 UTILITY RECEIVABLE	725 E BROADWAY FINAL UB CREDIT BALANCE REFUND				\$600.12
Invoice						
Transaction Date	9/8/2020		PREMIER CHECKIN	10100	Total	\$600.12
Refer	10041 CINTAS - UNIFORMS AND RUGS	-				
Cash Payment	E 101-42000-222 BUILDING REPAIR/MAI	MAT SVC-PW				\$12.06
Invoice	4060443123	9/2/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$12.06
Refer	10042 CINTAS - UNIFORMS AND RUGS	-				
Cash Payment	E 101-41700-222 BUILDING REPAIR/MAI	MAT SVC-CH				\$19.20
Invoice	4060443131	9/2/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$19.20
Refer	10043 CINTAS - UNIFORMS AND RUGS	-				
Cash Payment	E 101-41900-211 OPERATIONS	MAT SVC-PD				\$6.24
Invoice	4060443151	9/2/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$6.24
Refer	9981 COMCAST BUSINESS	-				
Cash Payment	E 101-41700-321 TELECOMMUNICATION	TRUNK LINES 8/15 - 9/14/20				\$340.72
Invoice	106339510	8/15/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$340.72
Refer	10016 COMCAST BUSINESS	-				
Cash Payment	E 101-42000-321 TELECOMMUNICATION	SEPT 2020 SVC - PW				\$182.47
Invoice	9/18/20	9/18/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$182.47
Refer	10017 COMCAST BUSINESS	-				
Cash Payment	E 101-41700-321 TELECOMMUNICATION	SEPT 2020 SVC - CH				\$375.62
Invoice	SEPT 18 20	9/18/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$375.62
Refer	10004 COVERALL	-				

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Cash Payment	E 101-41700-317 CLEANING SERVICE	SEPT 2020 CLEANING SVC - CITY HALL		\$743.00
Invoice	1590001389	9/1/2020		
Cash Payment	E 101-41800-317 CLEANING SERVICE	SEPT 2020 CLEANING SVC - COMM CTR		\$226.00
Invoice	1590001389	9/1/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$969.00
Refer	10014 COVERALL			
Cash Payment	E 230-43000-310 OTHER PROFESSIONA	COVID EXTRA CLEANING SVC - 8/17/20		\$500.00
Invoice	1590000909	8/24/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$500.00
Refer	9989 CROWN MARKING INC			
Cash Payment	E 101-41650-211 OPERATIONS	NAME BADGE JOE AMERMAN		\$13.79
Invoice	OE-80097	8/27/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$13.79
Refer	10040 CUTTER SALES, INC.			
Cash Payment	E 101-42000-250 SNOW MANAGEMENT	PLOW TRUCK PARTS		\$28.33
Invoice	145431	8/28/2020		
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total \$28.33
Refer	9987 ECM PUBLISHING			
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	ORD 2020-2 SNOW EMERGENCY		\$389.84
Invoice	790705	8/20/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$389.84
Refer	9988 ECM PUBLISHING			
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	ORD 2020-3		\$70.88
Invoice	790704	8/20/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$70.88
Refer	10032 EFTPS	Ck# 002159E 9/10/2020		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	9-11-20 PAYROLL FIT/FICA WITHHOLDING		\$4,753.90
Invoice	27006553554151	9/8/2020		
Cash Payment	G 101-21703 FICA WITHHOLDING	9-11-20 PAYROLL FIT/FICA WITHHOLDING		\$4,830.66
Invoice	27006553554151	9/8/2020		
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total \$9,584.56
Refer	10015 EHLERS & ASSOCIATES, INC			
Cash Payment	E 308-47250-310 OTHER PROFESSIONA	2017A GO BOND ARBITRAGE REPORTING		\$3,750.00
Invoice	84191	8/10/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$3,750.00
Refer	9995 ELEMENT TECHNOLOGIES LLC			
Cash Payment	E 101-41515-302 IT SERVICE	AUG 2020 IT SVCS		\$1,900.00
Invoice	SLA47746	8/1/2020		
Cash Payment	E 101-41515-309 SOFTWARE	AUG 2020 LOGMEIN SOFTWARE SUBSCRIPTION		\$5.00
Invoice	SLA47746	8/1/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$1,905.00
Refer	10052 ELEMENT TECHNOLOGIES LLC			

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Cash Payment	E 101-41515-309 SOFTWARE	DELL SERVER WARRANTY RENEWAL,ANNUAL WATCHGUARD SUBSCRIPTION			\$1,917.48
Invoice IVC47878	8/31/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$1,917.48
Refer	10053 ELEMENT TECHNOLOGIES LLC	-			
Cash Payment	E 101-41515-302 IT SERVICE	SEPT 2020 IT SVC			\$1,900.00
Invoice SLA48143	9/1/2020				
Cash Payment	E 101-41515-309 SOFTWARE	SEPT 2020 LOGMEIN REMOTE ACCESS SOFTWARE FEE			\$5.00
Invoice SLA48143	9/1/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$1,905.00
Refer	10054 ELEMENT TECHNOLOGIES LLC	-			
Cash Payment	E 101-41900-201 OFFICE OPERATIONS	USB HUBS			\$29.97
Invoice IVC47473	7/31/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$29.97
Refer	10020 EMPOWER- MSRS DFC/H CSP	Ck# 002151E 9/1/2020			
Cash Payment	G 101-21705 DEFFERED COMP	8-28-20 MSRS DFC CONTRIBUTIONS			\$300.00
Invoice 853271335	8/28/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$300.00
Refer	10025 EMPOWER- MSRS DFC/H CSP	Ck# 002152E 9/1/2020			
Cash Payment	G 101-21712 HCSP	8-28-20 PAYROLL MSRS HCSP CONTRIBUTIONS			\$459.00
Invoice 853269875	8/28/2020				
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$459.00
Refer	10034 EMPOWER- MSRS DFC/H CSP	Ck# 002161E 9/11/2020			
Cash Payment	G 101-21705 DEFFERED COMP	9-11-20 PAYROLL MSRS DFC CONTRIBUTIONS			\$300.00
Invoice 855410573	9/8/2020				
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$300.00
Refer	10035 EMPOWER- MSRS DFC/H CSP	Ck# 002162E 9/11/2020			
Cash Payment	G 101-21712 HCSP	9/11/20 PAYROLL MSRS HCSP CONTRIBUTIONS			\$421.82
Invoice 855410181	9/8/2020				
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$421.82
Refer	9983 FINKEN WATER	-			
Cash Payment	E 101-41900-211 OPERATIONS	8/11/20 PD WATER DELIVERY			\$31.80
Invoice 96041TJ	8/11/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$31.80
Refer	10010 FINKEN WATER	-			
Cash Payment	E 101-41900-410 LEASES/RENTALS	SEPT 2020 WATER COOLER RENTAL PD			\$8.00
Invoice 1219565	9/1/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$8.00
Refer	10011 FINKEN WATER	-			
Cash Payment	E 101-41110-410 LEASES/RENTALS	SETP 2020 WATER COOLER RENTAL ADMIN			\$13.00
Invoice 1219566	9/1/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$13.00

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Refer	10012 FINKEN WATER	-				
Cash Payment	E 205-42350-801 RENTAL PROPERTY E	SEPT 2020 WATER SOFT RENTAL 17 4TH ST NE				\$15.00
Invoice	1219567	9/1/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$15.00
Refer	9993 FIRE INSTRUCTION RESCUE EDU	-				
Cash Payment	E 101-41920-261 FIRE TRAINING - REIM	EVOC DRIVING CLASSROOM				\$500.00
Invoice	4553	8/20/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$500.00
Refer	10038 FIRE INSTRUCTION RESCUE EDU	-				
Cash Payment	E 101-41920-261 FIRE TRAINING - REIM	9/3/20 EMS QUARTERLY TRNG				\$350.00
Invoice	4568	9/3/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$350.00
Refer	10028 FURTHER - FORMERLY SELECTA	Ck# 002155E 9/8/2020				
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI	8-28-20 PAYROLL H.S.A. CONTRIBUTIONS				\$1,769.93
Invoice	8-28-20	8/28/2020				
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN	10100	Total	\$1,769.93
Refer	10033 FURTHER - FORMERLY SELECTA	Ck# 002160E 9/11/2020				
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI	9-11-20 PAYROLL H.S.A. CONTRIBUTIONS				\$1,769.93
Invoice	9-11-20	9/8/2020				
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN	10100	Total	\$1,769.93
Refer	10039 GOPHER STATE ONE CALL, INC.	-				
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	AUG 2020 LOCATES				\$18.90
Invoice	80658	8/31/2020				
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	AUG 2020 LOCATES				\$18.90
Invoice	80658	8/31/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$37.80
Refer	10006 HENN CO INFO TECH	-				
Cash Payment	E 101-41920-220 RADIO COMMUNICATI	JULY 2020 RADIO LEASE FEES - FIRE				\$735.79
Invoice	10000153090	8/5/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$735.79
Refer	10037 HENN CO INFO TECH	-				
Cash Payment	E 101-41920-220 RADIO COMMUNICATI	AUG 2020 RADIO LEASE FEES-FIRE				\$735.79
Invoice	1000153805	9/3/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$735.79
Refer	9996 HENN CO PUBLIC WORKS	-				
Cash Payment	E 101-42000-216 FUEL - VEHICLE/EQUIP	JULY 2020 FUEL PURCHASES - PW				\$66.16
Invoice	1000153614	8/21/2020				
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100	Total	\$66.16
Refer	10051 HILLYARD INC	-				
Cash Payment	E 101-41700-211 OPERATIONS	TRASH BAGS,PAPER TOWELS,TOILET PAPER-CH				\$1,449.84
Invoice	604019885	8/27/2020				
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN	10100	Total	\$1,449.84
Refer	9986 HOLIDAY COMMERCIAL	-				

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Cash Payment	E 101-41900-216 FUEL - VEHICLE/EQUIP	AUGUST 2020 PD FUEL PURCHASES							\$913.44
Invoice	08/21/20	8/21/2020							
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100			Total		\$913.44
Refer	10026 ICMA RETIREMENT CORPORATIO	Ck# 002153E 9/1/2020							
Cash Payment	G 101-21705 DEFFERED COMP	8-28-20 PAYROLL ICMA DFC CONTRIBUTIONS							\$275.00
Invoice	392750	8/28/2020							
Cash Payment	E 101-41110-135 CELL/TRAVEL/INS/DFC	8-28-20 PAYROLL ICMA DFC CONTRIBUTIONS							\$75.00
Invoice	392750	8/28/2020							
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN	10100			Total		\$350.00
Refer	10036 ICMA RETIREMENT CORPORATIO	Ck# 002163E 9/11/2020							
Cash Payment	G 101-21705 DEFFERED COMP	9-11-20 PAYROLL ICMA DFC CONTRIBUTIONS							\$275.00
Invoice	397836	9/8/2020							
Cash Payment	E 101-41110-135 CELL/TRAVEL/INS/DFC	9-11-20 PAYROLL ICMA DFC CONTRIBUTIONS							\$75.00
Invoice	397836	9/8/2020							
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN	10100			Total		\$350.00
Refer	9990 INNOVATIVE OFFICE SUPPLY	-							
Cash Payment	E 101-41410-211 OPERATIONS	OFFICE SUPPLIES - ELECTIONS NAME BADGES							\$79.32
Invoice	IN3080371	8/26/2020							
Cash Payment	E 101-41110-201 OFFICE OPERATIONS	OFFICE SUPPLIES - ADMIN							\$278.27
Invoice	IN3080371	8/26/2020							
Cash Payment	E 230-43000-211 OPERATIONS	CR FOR HAND SANITIZER DUP PYMT							-\$216.00
Invoice	CR	6/20/2020							
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100			Total		\$141.59
Refer	10009 JAZZERCISE	-							
Cash Payment	E 101-42300-312 PROGRAMMING	AUG 2020 MICHELLE SCHMIDT							\$315.00
Invoice	AUG 2020	8/31/2020							
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN	10100			Total		\$315.00
Refer	9985 KENNEDY & GRAVEN, CHARTERE	-							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - ADMIN							\$1,273.16
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - PLANNING & ZONING							\$529.62
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - POLICE							\$25.46
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - PUBLIC WORKS							\$193.52
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - FIRE							\$71.30
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 230-43000-310 OTHER PROFESSIONA	JULY 2020 LEGAL SVCS - COVID							\$142.59
Invoice	JULY 2020	8/20/2020							
Cash Payment	E 101-41500-304 LEGAL SERVICE - CIVI	JULY 2020 LEGAL SVCS - MEMORIAL FIELD REAL ESTATE							\$119.00
Invoice	JULY 2020	8/20/2020							

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Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$2,354.65
Refer	10013	LAW ENFORCE LABOR SERVICE I	-		
Cash Payment	G 101-21708	UNION DUES	SEPT 2020 PD UNION DUES		\$372.00
Invoice	SEPT 2020	9/1/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$372.00
Refer	10000	LEAGUE OF MN CITIES	-		
Cash Payment	E 101-41000-255	DUES/MEMBERSHIP	ANNUAL MEMBERSHIP DUES 2020-2021		\$3,062.00
Invoice	327064	9/1/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$3,062.00
Refer	10050	MACQUEEN EQUIPMENT	-		
Cash Payment	E 602-49400-221	EQUIP REPAIR/ MAINT	PACKING KIT, VALVE KIT		\$725.56
Invoice	P29688	9/4/2020			
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$725.56
Refer	10007	METRO SALES INC	-		
Cash Payment	E 101-41900-410	LEASES/RENTALS	8/17 - 9/16/20 PD COPIER LEASE		\$73.04
Invoice	INV1647695	8/17/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$73.04
Refer	10008	METRO SALES INC	-		
Cash Payment	E 101-41900-201	OFFICE OPERATIONS	2Q20 COPIER USAGE/MAINT - PD		\$205.48
Invoice	INV1651877	8/24/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$205.48
Refer	9994	METRO WEST INSPECTION SERVI	-		
Cash Payment	G 101-20222	BUILDING INSPECTIONS P	AUGUST 2020 INSPECTIONS		\$1,414.84
Invoice	2540	8/27/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$1,414.84
Refer	10047	MINNESOTA EQUIPMENT INC	-		
Cash Payment	E 101-42350-221	EQUIP REPAIR/ MAINT	TUBE		\$69.98
Invoice	P30036	9/3/2020			
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$69.98
Refer	9999	MINNESOTA MAYORS ASSOCIATI	-		
Cash Payment	E 101-41000-255	DUES/MEMBERSHIP	ANNUAL MEMBERSHIP DUES		\$30.00
Invoice	FY SEPT 2020	9/1/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$30.00
Refer	9997	MINUTE MAKER SECRETARIAL	-		
Cash Payment	E 101-41000-307	RECORDING SERVICE	8/24 CC/WORK SESSION MINUTES		\$194.25
Invoice	M1130	9/1/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$194.25
Refer	9998	MINUTEMAN PRESS	-		
Cash Payment	E 101-41650-211	OPERATIONS	BUSINESS CARDS JOE AMERMAN		\$71.18
Invoice	979827	8/31/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$71.18
Refer	10029	MN DEPT OF REVENUE	Ck# 002156E 9/9/2020		
Cash Payment	G 101-21702	STATE WITHHOLDING	9-11-20 PAYROLL SIT WITHHOLDING		\$1,949.42
Invoice	1-744-839-968	9/8/2020			

City Of Osseo

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Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$1,949.42
Refer	10002 MOSAIC CHURCH				
Cash Payment	G 101-22001 COMMUNITY CENTER DEP		REFUND DAMAGE DEPOSIT BANDSHELL		\$250.00
Invoice	09/01/20	9/1/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$250.00
Refer	9992 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-250 SNOW MANAGEMENT		HYDRAULIC HOSE/FITTINGS/OIL DRY		\$149.75
Invoice	987132	8/28/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$149.75
Refer	10046 NAPA-COTTENS OSSEO				
Cash Payment	E 101-42000-211 OPERATIONS		SHOP TOWELS, WINDSHIELD FLUID		\$37.65
Invoice	990140	9/4/2020			
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total	\$37.65
Refer	10003 PAUL BAERTSCHI P.A.				
Cash Payment	E 101-41500-306 LEGAL SERVICE - PRO		AUGUST 2020 PROSECUTION SVCS		\$1,200.00
Invoice	AUG 2020	8/31/2020			
Cash Payment	E 101-41500-211 OPERATIONS		AUGUST 2020 PROSECUTION EXPENSES		\$42.50
Invoice	AUG 2020	8/31/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$1,242.50
Refer	10031 PEIP		Ck# 002158E 9/10/2020		
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD/ST		OCT 2020 MEDICAL/DENTAL PREMIUMS-PD		\$6,666.07
Invoice	1002471	9/10/2020			
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD/ST		OCT 2020 MEDICAL/DENTAL PREMIUMS-ADMIN		\$1,616.22
Invoice	1002471	9/10/2020			
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD/ST		OCT 2020 MEDICAL/DENTAL PREMIUMS-PW		\$1,792.44
Invoice	1002471	9/10/2020			
Cash Payment	G 101-21706 MEDICAL/DENTAL/LIFE/LT		OCT 2020 MEDICAL/DENTAL PREMIUMS-EE		\$455.87
Invoice	1002471	9/10/2020			
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD/ST		OCT 2020 MEDICAL/DENTAL PREMIUMS-PZ		\$1,000.08
Invoice	1002471	9/10/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$11,530.68
Refer	10030 PERA		Ck# 002157E 9/9/2020		
Cash Payment	G 101-21704 PERA		9-11-20 PAYROLL PERA CONTRIBUTIONS		\$9,953.31
Invoice	SOMPER000571	9/8/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$9,953.31
Refer	10027 PITNEY BOWES - POSTAGE		Ck# 002154E 9/2/2020		
Cash Payment	E 101-41110-410 LEASES/RENTALS		POSTAGE MACHINE LEASE		\$145.74
Invoice	3104166768	8/30/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total	\$145.74
Refer	9984 PREFERRED COMMUNICATIONS				
Cash Payment	E 110-41900-520 CAPITAL OUTLAY		SQD VIDEO CAMERAS		\$6,197.00
Invoice	59727	8/31/2020			
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total	\$6,197.00
Refer	9991 PREMIER BANK				

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Cash Payment	R 101-36242 NIGHT TO UNITE DONATIO	REFUND OF NIGHT TO UNITE DONATION		\$5,000.00
Invoice	AVP NATALIE	8/27/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$5,000.00
Refer	10019 PRIME ADVERTISING & DESIGN IN			
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	FALL 2020 NEWSLETTER-ADMIN/GENERAL		\$1,875.59
Invoice	73640	7/24/2020		
Cash Payment	E 101-41410-211 OPERATIONS	FALL 2020 NEWSLETTER-ELECTIONS		\$234.45
Invoice	73640	7/24/2020		
Cash Payment	E 101-41110-384 RECYCLE/ORGANICS/	FALL 2020 NEWSLETTER-ORGANICS/RECYCLING		\$703.35
Invoice	73640	7/24/2020		
Cash Payment	E 250-42350-211 OPERATIONS	FALL 2020 NEWSLETTER-COMMUNITY EVENTS		\$117.23
Invoice	73640	7/24/2020		
Cash Payment	E 101-42350-211 OPERATIONS	FALL 2020 NEWSLETTER-PARKS		\$117.23
Invoice	73640	7/24/2020		
Cash Payment	E 230-43000-211 OPERATIONS	FALL 2020 NEWSLETTER-COVID19		\$117.23
Invoice	73640	7/24/2020		
Cash Payment	E 101-41900-404 NIGHT TO UNITE	FALL 2020 NEWSLETTER-NTU		\$175.84
Invoice	73640	7/24/2020		
Cash Payment	E 101-42300-312 PROGRAMMING	FALL 2020 NEWSLETTER-ADULT REC		\$58.61
Invoice	73640	7/24/2020		
Cash Payment	E 101-42302-312 PROGRAMMING	FALL 2020 NEWSLETTER-SR REC		\$58.61
Invoice	73640	7/24/2020		
Cash Payment	E 257-42400-211 OPERATIONS	FALL 2020 NEWSLETTER-FARMERS MARKET		\$234.45
Invoice	73640	7/24/2020		
Cash Payment	E 601-49400-351 PRINTING/PUBLISHING	FALL 2020 NEWSLETTER-CERTIFICATION		\$58.61
Invoice	73640	7/24/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$3,751.20
Refer	0 RAY ARECHIGA			
Cash Payment	G 601-10602 UTILITY RECEIVABLE	200 5TH AVE SE FINAL UB CREDIT REFUND		\$20.06
Invoice				
Transaction Date	9/8/2020		PREMIER CHECKIN 10100	Total \$20.06
Refer	0 SEAN ROBILLARD			
Cash Payment	G 601-10602 UTILITY RECEIVABLE	601 3RD AVE NW FINAL UB CREDIT BALANCE REFUND		\$11.61
Invoice				
Transaction Date	9/8/2020		PREMIER CHECKIN 10100	Total \$11.61
Refer	9982 SIPE BROS. INC.			
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	7/17 - 7/31/20 PD CAR WASHES		\$15.00
Invoice	VARIOUS	7/31/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$15.00
Refer	10044 SUPERIOR BROOKDALE FORD			
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	HOSE KIT FOR SQUAD CAR		\$24.70
Invoice	162303	9/3/2020		
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total \$24.70
Refer	10005 TACTICAL FOODS INC			

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Current Period: SEPTEMBER 2020

Cash Payment	R 250-36248 FARMERS MARKET	REFUND FARMERS MARKET SEASON FEE	\$100.00
Invoice	REFUND	8/25/2020	
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100
			Total \$100.00
Refer	10001 TOKLE INSPECTION INC		
Cash Payment	G 101-20221 ELECTRICAL INSPECTION	JULY/AUG 2020 ELECTRICAL INSPECTIONS	\$742.40
Invoice	09/01/20	9/1/2020	
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100
			Total \$742.40
Refer	10018 VERIZON WIRELESS		
Cash Payment	E 101-42000-321 TELECOMMUNICATION	AUG 2020 SVC-PW	\$244.39
Invoice	9861898845	9/1/2020	
Cash Payment	E 101-41900-321 TELECOMMUNICATION	AUG 2020 SVC-PD	\$551.96
Invoice	9861898845	9/1/2020	
Cash Payment	E 204-42390-352 TROLLEY OPERATION	AUG 2020 SVC-TROLLEY	\$34.94
Invoice	9861898845	9/1/2020	
Cash Payment	E 101-41110-321 TELECOMMUNICATION	AUG 2020 SVC-ADMIN	\$41.44
Invoice	9861898845	9/1/2020	
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100
			Total \$872.73
Refer	9978 WSB & ASSOCIATES INC		
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - PAVEMENT MGMT	\$32.61
Invoice	08/13/20	8/13/2020	
Cash Payment	E 130-42000-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - CIP	\$326.07
Invoice	08/13/20	8/13/2020	
Cash Payment	E 601-49400-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - WATER PROJECTS	\$65.22
Invoice	08/13/20	8/13/2020	
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - SEWER PROJECTS	\$65.22
Invoice	08/13/20	8/13/2020	
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - LIFT STATION	\$130.44
Invoice	08/13/20	8/13/2020	
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - PLANNING & ZONING	\$130.44
Invoice	08/13/20	8/13/2020	
Cash Payment	E 407-42000-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - 2019 STREET PROJ	\$575.50
Invoice	08/13/20	8/13/2020	
Cash Payment	E 409-42000-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - 2020 STREET PROJ	\$43,011.50
Invoice	08/13/20	8/13/2020	
Cash Payment	E 602-49400-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - 2020 SANITARY LINING & REPAIR PROJ	\$2,424.25
Invoice	08/13/20	8/13/2020	
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - PLANNING/ZONING	\$3,062.50
Invoice	08/13/20	8/13/2020	
Cash Payment	E 101-41650-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - 2020 TREE STUDY	\$342.50
Invoice	08/13/20	8/13/2020	

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Cash Payment	E 410-42000-303 ENGINEERING SERVIC	JULY 2020 ENGINEERING SVCS - 2021 ALLEY PROJ.		\$7,160.00
Invoice	08/13/20	8/13/2020		
Transaction Date	9/8/2020	Due 10/8/2020	PREMIER CHECKIN 10100	Total \$57,326.25
Refer	10055 YOGA SOLES			
Cash Payment	E 101-42300-312 PROGRAMMING	JULY 2020 YOGA INSTRUCTION		\$200.00
Invoice	20200909	9/9/2020		
Cash Payment	E 101-42300-312 PROGRAMMING	AUG 2020 YOGA INSTRUCTION		\$250.00
Invoice	20200909	9/9/2020		
Transaction Date	9/10/2020	Due 10/10/2020	PREMIER CHECKIN 10100	Total \$450.00

Fund Summary

10100 PREMIER CHECKING

101 GENERAL FUND	\$76,084.37
110 CIP EQUIPMENT	\$6,197.00
130 PAVEMENT MANAGEMENT	\$358.68
204 TROLLEY	\$34.94
205 PARK DEDICATION	\$15.00
230 COVID19 AID	\$543.82
250 COMMUNITY FUND	\$217.23
257 FARMERS MARKET	\$234.45
308 BONDS 2017 STR IMPROVE (19644)	\$3,750.00
407 2019 STREET IMPROVEMENT	\$575.50
409 2020 STREET IMPROVEMENT	\$43,011.50
410 2021 ALLEY PROJECT	\$7,160.00
601 WATER FUND	\$774.52
602 SEWER FUND	\$3,364.37
	\$142,321.38

Pre-Written Checks	\$38,884.39
Checks to be Generated by the Computer	\$103,436.99
Total	\$142,321.38

City Of Osseo

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Current Period: AUGUST 2020

Payments Batch AUG 2020 AC \$20,051.27

Refer	10023 <i>EFTPS</i>	Ck# 002149E 8/28/2020		
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	8-28-20 PAYROLL FIT/FICA WITHHOLDING		\$4,830.64
Invoice	27006414532240 8/28/2020			
Cash Payment	G 101-21703 FICA WITHHOLDING	8-28-20 PAYROLL FIT/FICA WITHHOLDING		\$4,381.26
Invoice	27006414532240 8/28/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total \$9,211.90
Refer	10024 <i>MN DEPT OF REVENUE</i>	Ck# 002150E 8/31/2020		
Cash Payment	G 101-21702 STATE WITHHOLDING	8-28-20 PAYROLL SIT WITHHOLDING		\$1,970.84
Invoice	1-419-835-680 8/28/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total \$1,970.84
Refer	10022 <i>PERA</i>	Ck# 002148E 8/28/2020		
Cash Payment	G 101-21704 PERA	8-28-20 PAYROLL PERA CONTRIBUTIONS		\$10,328.75
Invoice	SOMPER000570 8/28/2020			
Cash Payment	G 101-21704 PERA	ANNUAL THRESHOLD REFUND		-\$416.48
Invoice	142419 8/28/2020			
Cash Payment	G 101-21704 PERA	ANNUAL THRESHOLD REFUND		-\$449.15
Invoice	142403 8/28/2020			
Cash Payment	G 101-21704 PERA	ANNUAL THRESHOLD REFUND		-\$627.11
Invoice	142408 8/28/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total \$8,836.01
Refer	10021 <i>PITNEY BOWES - POSTAGE</i>	Ck# 002147E 8/28/2020		
Cash Payment	E 101-41110-201 OFFICE OPERATIONS	POSTAGE MACHINE FEES		\$32.52
Invoice	35432150 8/27/2020			
Transaction Date	9/9/2020	Due 10/9/2020	PREMIER CHECKIN 10100	Total \$32.52

Fund Summary

	10100 PREMIER CHECKING	
101 GENERAL FUND	\$20,051.27	
	<u>\$20,051.27</u>	

Pre-Written Checks	\$20,051.27
Checks to be Generated by the Computer	\$0.00
Total	<u>\$20,051.27</u>

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Payments Batch 8-7-20 ACH \$1,844.95

Refer	9969 REVTRAK	Ck# 002146E 8/7/2020	
Cash Payment	E 101-41940-300 FINANCIAL SERVICES	JULY 2020 MERCHANT FEES	\$869.80
Invoice	JULY2020	7/31/2020	
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	JULY 2020 MERCHANT FEES	\$325.05
Invoice	JULY2020	7/31/2020	
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	JULY 2020 MERCHANT FEES	\$325.05
Invoice	JULY2020	7/31/2020	
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	JULY 2020 MERCHANT FEES	\$325.05
Invoice	JULY2020	7/31/2020	
Transaction Date	8/24/2020	Due 9/23/2020	
	PREMIER CHECKIN	10100	
		Total	\$1,844.95

Fund Summary

	10100 PREMIER CHECKING	
101 GENERAL FUND		\$869.80
601 WATER FUND		\$325.05
602 SEWER FUND		\$325.05
604 STORM WATER FUND		\$325.05
		<hr/>
		\$1,844.95

Pre-Written Checks	\$1,844.95
Checks to be Generated by the Computer	\$0.00
	<hr/>
Total	\$1,844.95



OSSEO FARMERS MARKET

TUESDAYS

3 ~ 6:30 PM

THRU SEPT. 22

Safe shopping practices will be posted

416 Central Avenue

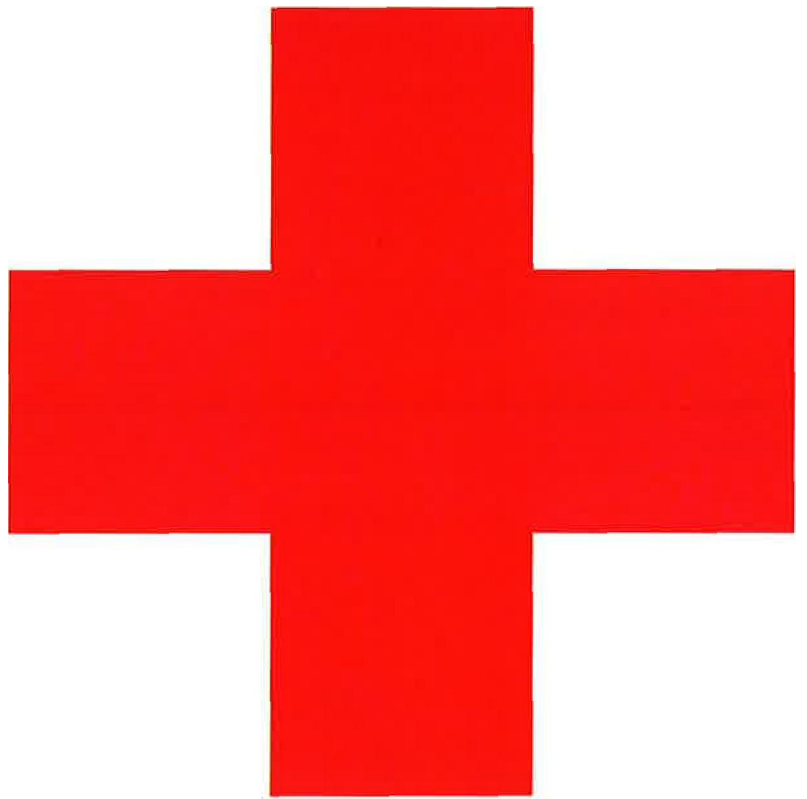
Central Avenue & 5th Street NE by Boerboom Veterans Park

DiscoverOsseo.com

Give blood.

Every 2 seconds someone
in the U.S. needs blood.

American Red Cross



City of Osseo Blood Drive Osseo City Hall

Community Center Room A
415 Central Avenue, Osseo, MN, 55369

Wednesday, September 16, 2020
1:00 p.m. to 7:00 p.m.

Please call 1-800-RED CROSS (1-800-733-2767) or visit RedCrossBlood.org and enter: CITYOFOSSEO
to schedule an appointment.



Come to give Sept. 1-30 for a free haircut coupon by email to participating Sport Clips Haircuts locations. Offer valid at participating locations. Items are non-transferable & not redeemable for cash. Email required. Visit rcblood.org/sport-clips for details.



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an appointment.

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