

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
July 13, 2020**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:08 p.m. on Monday, July 13, 2020. Due to the COVID-19 pandemic this meeting was held virtually.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Public Services Director Nick Waldbillig, Finance Officer April Weller, and City Attorney Mary Tietjen.

Others present: Lee Gustafson-WSB.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Johnson, seconded by Stelmach, to accept the Agenda as presented. A roll call vote was taken. The motion carried 5-0.

5. CONSENT AGENDA

- A. Approve Council Minutes of June 22
- B. Approve Work Session Minutes of June 22
- C. Receive May Hockey Association Gambling Report
- D. Receive Public Safety Advisory Committee Minutes of June 17
- E. Receive June Building Permit Report
- F. Receive June American Legion Gambling Report
- G. Approve Work Session Minutes of June 29
- H. Approve Hire of Teya Arola as Movies in the Park Attendant

A motion was made by Hultstrom, seconded by Johnson, to approve the Consent Agenda. A roll call vote was taken. The motion carried 5-0.

6. MATTERS FROM THE FLOOR

City Administrator Riley Grams reported he received a comment from Kenny Nelson at 509 3rd Avenue NE stating Mr. Nelson's neighbor shared a grievance with him. This

neighbor wanted street access to his garage and was willing to pay for it. Mr. Nelson explained with the new curbing being poured it seemed like the right time to complete this task, but the City Engineer refused. Mr. Nelson commented on the expense of the alleyway lights and questioned why only certain residents were paying for this expense. Mr. Nelson understood alleyways were considered a shared driveway prior to 2012. Mr. Nelson commented the City's thinking has since evolved. Mr. Nelson did not believe it was fair for one neighbor to pay for the alleyway light. Mr. Nelson requested the City take over the expense of the alleyway lights.

Grams reported he received a comment from James Kelly at 624 3rd Avenue NE stating Mr. Kelly was concerned about the street improvement project and the need to reduce street ponding of water and ice during freeze thaw cycle. Mr. Kelly stated this engineering has currently failed and he has submitted plans to make this project a success. Mr. Kelly explained all supporting work has been left on record. Mr. Kelly included a grading plan of 4th Avenue NE and noted a .5% grade is feasible for drainage.

Grams reported he received a comment from Preston Kroska at 601 2nd Avenue NE stating Mr. Kroska was concerned by the fact Grams had defamed and slandered him at a public meeting. Mr. Kroska indicated he had tried to hold numerous conversations with Grams and Grams refused. Mr. Kroska questioned why the City had not pursued numerous bids for the new software being considered from Tyler Technologies. Mr. Kroska asked why all 2020 alleys and street projects were not being bid together. Mr. Kroska requested the Council, Mayor, Grams, and WSB quit with the personal agendas. Mr. Kroska encouraged the Council to consider listening to its residents and noted he would be awaiting a response from the City.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Carol Gelle	\$100	Water Tower Fund
Harold E. & Gayle Johnson	\$500	Beautification
<i>(in memory of James Gill, Sharon Holmquist, Jerry Rupert, Joel Rupert, & Nancy Scherer)</i>		

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Stelmach, to adopt Resolution No. 2020-41 accepting donations from Carol Gelle and Harold E. & Gayle Johnson. A roll call vote was taken. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS

A. APPROVE 2021-22 CIP AND 2021 PROJECT RECOMMENDATIONS – Lee Gustafson, WSB

Lee Gustafson, WSB, reported he met with James Kelly at his property last week along with several other WSB staff members and the contractor. He explained a good plan was in place to address the current situation to remedy Mr. Kelly's concerns. He indicated Brandon (WSB) would be coordinating with James Kelly and Todd Kelly as this project moves forward.

Schulz questioned what the problems were occurring on Mr. Kelly's property. Mr. Gustafson reported Mr. Kelly wanted to make sure certain things were ADA accessible. He commented further on how Mr. Kelly's property would be graded at no charge to the property owner.

Hultstrom thanked Mr. Gustafson for working through these issues with Mr. Kelly.

Mr. Gustafson stated the 2020-2022 CIP map has been used as the project planning tool for the past few years. In preparation for the 2021 project season, city staff and WSB reviewed and inspected the 2021 street and 2022 alley projects that were listed on that CIP map. The inspection results revealed that the alleys recommended for rehabilitation in 2022 were in worse shape than the streets that were recommended for reconstruction in 2021. The consensus from everyone was to switch around the two projects and do the alley projects in 2021 and the street reconstruction in 2022. The updated 2021-2022 CIP map illustrates these recommendations.

Mr. Gustafson commented Jeff Feulner (WSB) met with City staff and the Streetscape Committee early in 2020 to develop ideas to improve the Central Avenue streetscape. Pavement and sidewalk, specifically paver areas, throughout the corridor are failing and causing unsightly and unsafe conditions. Reconstruction of these corridor areas will need to be addressed soon. Given the number of deteriorated pavers within the City Hall block, schematic repair concepts were prepared for this block based on priorities identified in these planning meetings - considering maintenance, lifespan, functionality, and overall aesthetic of the corridor. These concepts were presented to Council during a work session on February 24.

Mr. Gustafson explained WSB took the work session comments and used them to develop a final Streetscape Concept for Central Avenue. The final concept included two color scheme options which were discussed by Council on March 9. Council preferred the color palette in Option 2, which includes materials that coordinate with the original streetscape paving, to achieve a warmer overall look and assure consistency as improvements may be phased in throughout the area. The approved concept includes plain concrete drive lanes throughout the entire corridor which will be bordered by dark gray parking lanes and crosswalks in the City Hall block. Sidewalks will be a tan colored concrete, which was a color that was used throughout the original streetscape construction. Boulevard areas will be paved with colored concrete - stamped with a brick pattern. This treatment will keep the look of brick pavers while retaining the durability of cast in place concrete.

Mr. Gustafson reported other elements included in the Central Avenue streetscape improvements will be iron tree grates, refinishing (painting) of existing raised planters, irrigation repairs, and introduction of a new planting scheme. Plantings in the raised planters will be replaced, while street tree options will be evaluated for future installation. Working with staff and the streetscape committee, additional details will be

developed through the final design process. Pavement samples will be provided for review prior to installation of each part of the project. It is anticipated that these changes will be made along the entire Central Avenue corridor over time, as current materials fail and need replacement. The City Hall block is the highest priority to be completely redone, as the drive lane pavers and sidewalks have deteriorated rapidly creating a safety hazard.

Mr. Gustafson indicated staff recommends reconstructing the residential alleys and repairing the commercial alleys as listed on the updated 2021-2022 CIP map during the 2021 construction season. In addition, staff also recommends including the Central Avenue repairs for the City Hall block as a part of this alley project because it is similar type work which should hopefully result in good bids for the entire project. The Central Avenue repairs as described for this block are estimated at \$230,000.

Schulz requested further information regarding the overall expense. Mr. Gustafson estimated the street project would cost somewhere between \$700,000 and \$800,000. Grams stated the City tries to keep the street improvement project in this range each year for budgeting purposes per the street CIP.

Stelmach questioned what a scenario would be where the City could have two independent contractors running separate contracts. Mr. Gustafson stated this would come down to the choice of the City. He explained the City would have two different projects with space between them. He noted the two projects could be bid out separately. He indicated this could be determined by the Council.

Stelmach asked if the Council was going to be looking at options with 8th and 9th Avenues NE rolled into the project. He stated if the City were within the spend level, he would consider adding these two streets. Mr. Gustafson reported he had eight or nine core samples for 8th and 9th Avenues in preparation of this meeting. He explained most of the core samples were 3½". Given the condition of these streets, he believed the City would be wasting its money trying to mill and overlay these two streets. He recommended 8th and 9th Avenues NE be reconstructed.

Grams discussed the additional staff time that would be needed for the City to run two street improvement projects at the same time.

Johnson inquired if the Central Avenue crosswalks could be specially tinted (white) to ensure they never need to be painted/maintained again. Mr. Gustafson commented it was his intent to have the crosswalk areas a special color.

Schulz indicated the crosswalks would stand out given the proposed color scheme. He reported the proposed color scheme would have the crosswalks being darker than the surround roadway.

Hultstrom questioned if cathedral elm trees would be planted the entire length of Central Avenue. Mr. Gustafson indicated Mr. Waldbillig understands what trees will work in this area and he would work with staff to make a recommendation regarding the trees that are planted later.

Poppe inquired if Hultstrom had located her street project notification.

Hultstrom stated she had not been able to locate the letter and recommended the City move forward and do the best they can.

A motion was made by Stelmach, seconded by Johnson, to approve the 2021-2022 CIP, the 2021 Project recommendations, and approve the engineering proposal with WSB. A roll call vote was taken. The motion carried 4-1 (Schulz opposed).

B. APPROVE PROPOSAL FROM WSB FOR 2021 ALLEY PROJECT – Lee Gustafson, WSB

Lee Gustafson, WSB, stated the 2021 project consists of reconstructing the residential alleys and likely repairing the commercial alleys located in the following areas:

- The alley surrounded by 3rd St SE, 4th Ave SE, 2nd St SE, and 5th Ave SE
- The alley surrounded by 3rd St SE, 5th Ave SE, 2nd St SE, and 6th Ave SE
- The alley surrounded by 2nd St NW, 1st Ave NW, 3rd St NW, and Central Ave
- The alley surrounded by 3rd St NW, 1st Ave NW, 4th St NW, and Central Ave
- The alley surrounded by 3rd St NE, Central Ave, 4th St NE, and 1st Ave NE
- The alley surrounded by 4th St NE, 4th Ave NE, 93rd Ave N (CR 30), and 5th Ave NE

Mr. Gustafson indicated the 2021 project also consists of reconstructing Central Avenue from 4th Street to 5th Street. This reconstruction includes removal of paver surfaces in the traffic and parking lanes, sidewalks and boulevard areas, and replacement with concrete pavement in varying finishes as shown on the approved concept layout prepared on March 5. As part of this work, WSB will review the pedestrian crossings. Staff will review the crossings based on previously collected data, provide a recommendation for improvements, and final design for pedestrian crossing improvements.

Mr. Gustafson commented it is understood that the existing alley and street widths will be maintained, and minimal impacts will be made outside of the alleys and street with the exception for impacts related to utility work and sidewalk/driveway replacement. Geotechnical evaluation will be performed as part of this project. It is also understood that the project funding includes assessments. WSB will prepare the preliminary assessment roll at the feasibility stage of the project, based on preliminary costs. The assessment rolls will include all necessary information including parcel identification numbers, property owner name and address, basis of assessment, and assessment amount. The preliminary assessment roll will be updated based on the bids received for the project at the time of the assessment hearing, prior to beginning construction.

A motion was made by Johnson, seconded by Poppe, to approve the proposal from WSB for the 2021 Alley Project. A roll call vote was taken. The motion carried 3-2 (Hultstrom and Schulz opposed).

6. MATTERS FROM THE FLOOR

Grams explained he received a second comment from Preston Kroska at 601 2nd Avenue NE. Mr. Kroska was concerned about the City having enough right of way to complete the 2020 street project. Mr. Kroska questioned how many homes would require rights of entry. Mr. Kroska asked why the City allowed the contractor to break the law and go

over the right of way. Mr. Kroska questioned why the project was not prepped a week in advance. Mr. Kroska recalled a conversation from the September 9th City Council meeting where the mayor laughed at him and stated the City never goes over and never would. Mr. Kroska requested the City provide the residents with a right-of-way sign-off sheet from previous projects. Mr. Kroska believed that the Council has lied to residents regarding right of way infringement. Mr. Kroska questioned if the Council had asked Grams what they can do to help him serve the community better given the fact he was not able to do his job properly.

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF JULY 13, 2020

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, passed a resolution approving assignment and assumption of a Development Agreement to Cotten's NAPA, and approved the EDA COVID-19 Small Business Relief Grant Program.

Hultstrom questioned how the EDA planned to administer the CARES Act funding. Grams reported the EDA authorized the use of \$120,000 in CARES Act funds for qualified small businesses for individual grants in the amount of \$3,000. He explained staff was seeking clarification if non-profits could be included in the program.

A motion was made by Stelmach, seconded by Johnson, to confirm the EDA actions of July 13, 2020. A roll call vote was taken. The motion carried 5-0.

B. APPROVE 2020 LIFT STATION IMPROVEMENTS – Lee Gustafson, WSB

Lee Gustafson, WSB, stated on January 27 the Council authorized WSB to prepare a lift station condition assessment report. He reviewed the details, conditions, and recommended improvements for the City's three lift stations. Council should note that all three lift stations were originally constructed in 1960, and no significant improvements or upgrades have been done since then.

Mr. Gustafson commented City staff also has a Supervisory Control and Data Acquisition (SCADA) system improvement project scheduled for implementation in 2020. After further review of the SCADA project, staff has determined that it would be the most cost effective and time efficient for this improvement to be added to the lift station improvement project since there are so many components that are inter-related.

Mr. Gustafson explained the estimated cost for the lift station improvements is \$1,375,534, and the SCADA and force main improvements is \$350,000, for a total estimated project cost of \$1,725,534. A more accurate construction cost will be prepared as a part of the design phase. Also, the proposed bid package will have a few bid alternates in case project costs are higher than expected.

Mr. Gustafson reported costs associated with the recommended improvements were analyzed by City staff and included within the City's proposed Sanitary Sewer CIP. All design and improvement costs would be funded from the city's utility fund. The other project improvements include a city-wide SCADA system that would be used to monitor

all three City lift stations, City water inter-connects with Maple Grove, and the emergency generator at City Hall.

Stelmach requested further information regarding the replacement of the flow meter to the Met Council station. Waldbillig stated this piece of equipment assisted in billing the millions of gallons the City was charged by the Met Council. He anticipated an upgrade to this piece of equipment could pay for itself immediately if the existing meter were not accurate.

Stelmach commented on the plaquing that occurs and asked if the new mixer would help address this concern. Public Works Director Nick Waldbillig indicated the new mixer would address this concern while also keeping things from separating.

Hultstrom requested further information regarding the utility bond the City passed and what items were included in this bond. Grams explained the Council approved a comprehensive utility bond which included the Tyler Tech software, sanitary sewer improvements, street sweeper, and lift station improvements. He noted the bond interest rate was 1.47%. He indicated this bonding had to be done to assist the City in making necessary improvements to the City's infrastructure.

Stelmach asked what work staff had done on the bonding bill. Grams reported he had requested funds from the State bonding bill, and he understood this request was still under consideration. He noted the fall back plan would be to approach the Met Council for other funding options for the City's lift stations.

Schulz questioned if the force main work was on the City's side of the force main. Mr. Gustafson commented this work was being done on the City's side of the force main.

Schulz indicated he did not have a problem with replacing the flow meter and mixer. He believed it would be irresponsible to leave a 60 year old mixer in place, given all the improvements that were being made. He explained he had a gathering with Representative Kristin Bahner last Wednesday and he thanked her for advocating on behalf of the City of Osseo. He stated the City of Osseo was operating down a staff member at this time and he appreciated the efforts that were being made at this time. He discussed the importance of the Council providing public safety, clean drinking water and sanitary sewer services, and good streets to its residents. He stated he was in full support of the Council moving forward with this item.

A motion was made by Schulz, seconded by Hultstrom, to approve the engineering proposal with WSB for the 2020 Lift Station Improvements. A roll call vote was taken. The motion carried 5-0.

C. APPROVE 2020 SANITARY SEWER LINING IMPROVEMENTS – Lee Gustafson, WSB

Lee Gustafson, WSB, stated the 2020 sanitary sewer lining project consists of lining approximately 7,150 lineal feet of sanitary sewer pipe with a cured-in-place epoxy resin pipe liner. The proposed improvements will help reduce infiltration of rainwater and groundwater into the system, eliminate root growth at joints, and ultimately extend the serviceable life of this underground infrastructure. The sanitary sewer lines that are proposed for rehabilitation are located on several streets throughout the City. The

recommended sewer repairs were determined after analysis of the sewer televising completed in 2019 and discussions with City staff.

Mr. Gustafson anticipated that the alley projects originally planned for 2022 will be moved to 2021. Some of these alleys were not included in the 2019 televising work. As such, additional televising will be done for all alleys planned for 2021 so that sanitary lining can be completed, if needed, prior to construction. The proposal from WSB includes development of construction documents including final plans and project specifications, bidding assistance, and construction services. It was noted all engineering and improvement costs would be funded from the City's utility fund.

Stelmach stated he supported this project. He indicated this was not an assessable project but rather would be fully funded by the City. He thanked Mr. Gustafson for his efforts on this project.

A motion was made by Stelmach, seconded by Johnson, to approve the engineering proposal with WSB for the 2020 Sanitary Sewer Lining Improvements. A roll call vote was taken. The motion carried 5-0.

D. APPROVE SOFTWARE AGREEMENT WITH TYLER TECHNOLOGIES

Grams stated the Council discussed updating the City's overall software package at the March 30 work session. During the meeting, staff presented the preferred financial software company, Tyler Technologies, for consideration. Cody Gunstenson, Tyler Technologies, also attended that meeting and helped answer questions that the Council had. The Council ultimately directed staff to work on a new agreement with Tyler Technologies to provide a new comprehensive financial software platform. The Council reviewed an updated draft of the software agreement at its June 29 work session and directed staff to finalize the agreement, pending a few minor questions. Minor changes have been made to the liability of limitations as well as the first payment for services, which has been pushed back to phase 3 of the project (no later than August 1, 2021).

Grams reported City Accountant April Weller has been working with Tyler Technologies to prepare this version of the draft agreement. The software will have several new portals for the City to use, allowing for more flexibility in managing the City. Additionally, there are other systems that allow for resident and contractor use as well. It was noted staff requested several bids and it was believed Tyler Technologies would provide the best software platform for the City. A brief list of the new systems the City would receive with this software package was reviewed with the Council and staff recommended approval of the purchase. Staff commented on the lawsuit Anoka County had entered against Tyler Technologies and stated he was comfortable moving forward with this software agreement. He thanked Finance Officer Weller for all her efforts on this agreement.

Johnson stated he appreciated staff's efforts on this agreement. He explained it was a plus that Weller was familiar with this program from her previous employer. He indicated the City would benefit from the efficiencies that would be incorporated into the new software program. He supported the City moving forward with this agreement.

Hultstrom commented she was not comfortable having the travel expense in the contract. She indicated she could not understand why Tyler Technologies would not hold up to a verbal agreement on the travel expenses.

Johnson understood Tyler Technologies would have to account for all the travel expenses that occurred and understood Tyler would try to keep expenses down. He anticipated that a great deal of the work between Tyler and the City would be done remotely.

Schulz indicated his only concern was with how the City would interact with Tyler Technologies. He stated he would like the City to have an implementation team that was authorized by the Council to complete tasks and make decisions. It was his hope the implementation team would be able to implement this software in eight to nine months versus taking twelve months. He thanked staff for all their efforts on this agreement and noted he would support this contract moving forward.

Hultstrom thanked Schulz for his comments and she would support the recommendation from the Risk Management Committee.

A motion was made by Stelmach, seconded by Johnson, to approve the software agreement with Tyler Technologies. A roll call vote was taken. The motion carried 5-0.

Johnson requested the Council discuss the formulation of the implementation team at a future work session or Council meeting.

E. APPOINT ELECTION JUDGES FOR 2020 ELECTIONS (Resolution)

Grams requested the Council adopt a resolution appointing election judges for the 2020 primary and general elections. He reviewed the list of individuals that have chosen to help with the upcoming elections.

A motion was made by Johnson, seconded by Hultstrom, to adopt Resolution No. 2020-42 appointing election judges for the 2020 Primary and General Elections. A roll call vote was taken. The motion carried 5-0.

F. APPROVE UTILITY ADJUSTMENTS POLICY

City Accountant April Weller explained when a resident or business sells a property, it is common practice to give them or their title company an estimated final utility bill before the closing date. This allows the title company to withhold money from the sale of the property to ensure that the final water bill gets paid. The estimation process used is fairly accurate but is rarely exact. We frequently end up in a situation where, for example, a final bill is estimated to be \$90.00, but the final bill after the sale of the property comes out to \$89.20, leaving a credit balance on the final account of \$0.80. Under the current policy, there is no language that allows the City to write off small credit balances on final/closed utility accounts. This costs the City more to print and mail the check than what the check is worth. It can also raise issues later as not many people run to the bank to cash small checks, leaving uncashed check liabilities on the books that need to be followed up on later. She requested the Council approve the utility adjustments policy.

Johnson asked if \$5 was the typical standard for other cities. Weller reported Rockford has a \$5 standard.

Johnson preferred the limit be set at \$2.50 or \$3.00.

Hultstrom stated she supported the \$5.00 write off amount.

Schulz agreed and explained he could support an even higher amount. He discussed the staff time that was involved to issue rebate checks and appreciated the fact staff had drafted this policy. He recommended that any overages for closed water and sewer utility accounts be put in the Parks Fund at the end of each year. He stated he was looking forward to the City having the new software and meters in place because this would improve staff efficiencies.

Stelmach questioned if staff would support a higher amount to reduce the amount of checks being issued. Weller stated she was open to suggestions, within reason.

Stelmach suggested the write off credit balance be set at \$10 and that any overages be put into the Park Fund at the end of each year.

A motion was made by Hultstrom, seconded by Schulz, to approve the revised Utility Adjustment Policy adding language to allow finance to write off credit balances of \$10 or less on final/closed utility accounts. A roll call vote was taken. The motion carried 5-0.

G. APPROVE EDA COVID-19 SMALL BUSINESS RELIEF GRANT PROGRAM (Resolution)

Grams explained at the EDA meeting earlier this evening the Commission members discussed a program to help Osseo based small businesses pay for some eligible costs and expenses associated with the on-going COVID-19 pandemic. The EDA approved the draft program, and the Council now needs to approve the draft project and pass a resolution that directs \$120,000 in CARES Act funds to go to the EDA for the implementation and management of the program. Because the CARES Act funds will be given to the City (from the State), this is a simple housekeeping item to ensure that the funds are properly directed to the EDA and that proper auditing practices are being met.

Johnson requested staff provide further background information on where these funds were coming from. Grams explained the federal government directed CARES Act funds to each state and these funds were then being directed to individual municipalities. He reported Osseo would be receiving roughly \$205,000 to be spent on eligible COVID-19 expenses, which included a Small Business Relief Grant Program.

A motion was made by Stelmach, seconded by Johnson, to adopt Resolution No. 2020-43 authorizing conveyance of Coronavirus Relief Funds to the Osseo Economic Development Authority. A roll call vote was taken. The motion carried 5-0.

H. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. A roll call vote was taken. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams explained staff was looking into sidewalk snow clearing and would be discussing this item further at the August work session.

Grams reported the Council received an email of some rocks that has been placed within the 2020 Street Project and explained this debris would be removed and proper fill would be put in its place.

Grams addressed the comments made by a resident relating to his inability to do his job.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom reported she received a call from the Brooklyn Park Mayor Jeff Lunde noting he was running for a Hennepin County Commission seat. She noted they had a nice visit and one of the things that was discussed was the fact that the County can offer the City of Osseo assistance with grant writing and fund seeking. Hultstrom stated she was chosen to serve on the League of Minnesota Cities Human Resources and Data Practices Policy Committee. This group would be meeting for the first time on Tuesday, July 14. She indicated she was also asked to mentor a new Councilmember in the metro area. Hultstrom commented on Wednesday, July 22, she would be having additional knee surgery. She thanked everyone for participating in the League of Minnesota City communication with Pam Whitmore last week.

Johnson reported he has walked the construction site the last four Sundays and has seen a marked improvement over the past month. He believed the contractor was doing a fine job on this project. He appreciated the fact the contractor was keeping driveways open and accessible. He understood the residents would never be happy with the sidewalks.

Stelmach indicated he has been walking and driving the street project on a regular basis and was interacting with residents that were out and about. He thanked Grams for connecting WSB to residents concerned about their landscaping. He appreciated the connections he has made along with the respectful conversations that have been held. Stelmach thanked staff for taking the time to investigate if non-profits were eligible for CARES Act funds. Stelmach stated he would like the Council to discuss the private payment of street lights in alleyways at a future meeting. He commented he emailed Grams regarding the resident that had requested a pad adjacent to his garage and the alleyway.

Schulz reported the first Music and Movies in the Park event was held on Tuesday, July 7. He noted the Farmers Market vendors were not in attendance which caused the food truck vendor to leave. He thanked Waldbillig for his assistance at this event. He thanked John McCullough for his assistance with purchasing the AV equipment. He

stated he looked forward to attending future Music and Movies in the Park events this summer.

13. ANNOUNCEMENTS

Poppe stated the Farmers Market is held each Tuesday from 3 to 7 p.m. in Boerboom Park.

Poppe invited the public to attend Music in the Park on Tuesday, July 14, where Classic Big Band will be playing at 7 p.m. He noted G.I. Joe's food truck would be available from 4:30 p.m. to 8:00 p.m.

Poppe encouraged residents to consider donating blood on Wednesday, July 15, from 1 to 7 p.m. at the Osseo Community Center.

Poppe reported residents could vote early from the safety of their home via absentee ballot. He stated requests for an absentee ballot could be made at mnvotes.org. He explained another option would be for residents to vote early in person at City Hall.

Poppe indicated residents interested in filing for Mayor or City Council would have to do so sometime between Tuesday, July 28, and Tuesday, August 11, at 5:00 p.m. He stated the Mayors seat and two Councilmember seats would be open in 2021.

14. ADJOURNMENT

A motion was made by Hultstrom, seconded by Johnson, to adjourn the City Council meeting at 9:17 p.m. A roll call vote was taken. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial