

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
January 13, 2020**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, January 13, 2020.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, City Planner Nancy Abts, Police Chief Shane Mikkelsen, Fire Chief Mike Phenow, and City Attorney Mary Tietjen.

Others present: Lee Gustafson-WSB, James Kelly, Kenny & Sarita Nelson, Becky Weidenbach, John Roach, Bryan Ahner, Josh Duffy, Preston Kroska, Teresa Aho, Deanna Burke, and Kerstin Schulz.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

City Administrator Riley Grams reported Item 5E should read January and not February. He explained Item 5P should be added to the agenda--Accept the Resignation of Barbra Plzak from the Planning Commission.

**A motion was made by Stelmach, seconded by Schulz, to accept the amended Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Receive EDA Minutes of December 9, 2019
- B. Approve Council Minutes of December 9, 2019
- C. Receive December 2019 Building Report
- D. Receive November Lions Club Gambling Report
- E. Approve Training For Juliana Hultstrom at LMC Conference in January
- F. Approve Open Book Meeting on April 14, 2020
- G. Approve Municipal Advisor Client Disclosure from Ehlers
- H. Receive November Hockey Association Gambling Report
- I. Receive November & December Fire Relief Association Gambling Report
- J. Receive November Fire Report
- K. Accept IRS Mileage Rate of 57.5 Cents for Business Miles Driven

- L. Receive November & December American Legion Gambling Reports
- M. Approve Training for City Planner Nancy Abts and City Accountant April Weller at Ehlers MN Public Finance Seminar
- N. Approve 2020 Police Department Training List
- O. Approve Training for City Clerk LeAnn Larson at MCFOA Conference in March
- P. Accept Resignation of Barbra Plzak from Planning Commission

**A motion was made by Johnson, seconded by Stelmach, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

Bryan Ahner, 601 3<sup>rd</sup> Avenue NE, discussed a personal experience he has had in dealing with a member of the City Council. He hoped to enlighten the public on bullying and slander. He stated he was trying to deal with this issue on his own but was disappointed that he had not received an apology or any answers to his questions. Rather, he only received a, "thank you for your time." He expressed concern with the fact the Councilmember spoke with his employer regarding the incident that occurred. He requested the Council act in a professional manner as they have damaged his reputation and relationships at work. He asked that the Council make amends for the multiple policies they have broken. He recommended the Council not use local Facebook groups to convey opinions. He reported elected officials cannot silence the public on Facebook. He stated he had a problem with the 2020 road construction project and the proposed sidewalks. He questioned why the Council had a "do as I say not as I do" attitude. He discussed the number of injuries that have occurred from people being required to clear their sidewalks. He asked if the City had applied for grants to assist with the expense of the sidewalks and inquired if WSB was the right engineering firm to be working with the City of Osseo. He questioned why the vote on this item has been moved up. He believed the minds of the City Council was already made up but requested the Council not approve sidewalks on 2<sup>nd</sup> and 3<sup>rd</sup> Avenues NE.

Josh Duffy, 337 Central Avenue, read a letter from his dad that explained how he feels the last year went in the City of Osseo. He reported Mr. Duffy believes the City Council was doing a great job to create a bright and vibrant future for businesses in the City. He thanked the Council for their efforts and wished them a safe and Happy New Year.

Preston Kroska, 601 2<sup>nd</sup> Avenue NE, expressed frustration with the fact a member of the Council slandered Mr. Ahner at his place of work. He recalled a similar situation occurring several years ago and stated this was unacceptable. He requested the member of the Council that slandered Mr. Ahner to step down from the Council. He feared that if this individual did not step down there could be a lawsuit, which would cost the taxpayers a great deal of money. He recommended the Mayor step in and take action. He stated this was a sad day. He encouraged the Councilmembers to be better and act with higher standards.

Mr. Kroska commented on the 2020 street project and how it compared to the 2018 and 2019 street projects. He encouraged the Council to review the minutes and meeting videos in order to understand the discussions that were held regarding these improvement projects. He stated he anticipated the Blue Line project would be coming through Osseo in 10 to 15 years. For this reason, he recommended the sidewalks on his

street not be pushed through. He reported the sidewalks were not mandatory within the Comprehensive Plan. He suggested the City work with Hennepin County on the bidding system versus using the system recommended by WSB.

Kenny Nelson, 509 3<sup>rd</sup> Avenue NE, read a quote for the Council stating, "Public buildings best serve the public by being beautiful" from Cass Gilbert. He explained Cass Gilbert was the architect for the Minnesota Capitol building and US Supreme Court building. He read another longer quote that addressed the culture of a group. He recommended that if the City was going to value sidewalks as a whole, then sidewalks throughout the entire City should be properly maintained. He indicated he would like to see the City being responsible for clearing all sidewalks of snow and noted he would continue to work on finding volunteers to complete this task. He then discussed a sewer line that serves 5 Central Apartments and asked if that line would be worked on through the proposed 2020 improvement project. It was his hope the sewer line would not be worked on. He noted during the 2013 street improvement project it was noted residents would not be assessed twice within five years for street/alley projects.

## 7. SPECIAL BUSINESS

### A. AFFIRM COUNCIL/STAFF RESPONSIBILITIES (Resolution)

Grams read the Council and Staff Responsibilities document in full for the record and recommended the Council affirm this document.

**A motion was made by Stelmach, seconded by Schulz, to adopt Resolution No. 2020-1 Affirming the Council/Staff Responsibilities. The motion carried 5-0.**

### B. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
McGee Kugler Family Law	\$ 100	Minidazzle
City Country Insurance	\$ 100	Minidazzle
Get It Done Fitness	\$ 100	Minidazzle
Futrell Fire Consult & Design	\$ 50	Minidazzle
Steve Forsberg	\$ 100	Minidazzle
Lawinger Consulting Inc.	\$ 250	Minidazzle
Osseo Gun Club	\$ 75	Minidazzle
Jodi Baglien LLC	\$ 75	Minidazzle
Marmon Link	\$ 150	Minidazzle
Evans Nordby Funeral Home	\$ 100	Minidazzle
WSB	\$ 500	Minidazzle
Osseo American Legion	\$10,000	Police Wellness
Fire Relief Association	\$20,500	Bunker Gear
Fire Relief Association	\$11,190	Misc. Fire
Fire Relief Association	\$30,000	Fire Truck
Ronald & Nancy Roden	\$ 100	Beautification
Harold E. & Gayle Johnson	\$ 700	Beautification

*(in memory of Audrey Byer, Sam Courey, Verla Durant, Daniel Lindberg, Jeffrey Sybrant, Howard Sybrant & Donald Zachman)*

Staff recommended the Council accept the donations.

**A motion was made by Hultstrom, seconded by Stelmach, to adopt Resolution No. 2020-2 accepting donations from McGee Kugler Family Law, City Country Insurance, Get It Done Fitness, Futrell Fire Consult & Design, Steve Forsberg, Lawinger Consulting Inc., Osseo Gun Club, Jodi Baglien LLC, Marmon Link, Evans Nordby Funeral Home, WSB, Osseo American Legion, Fire Relief Association, Ronald & Nancy Roden, and Harold E. & Gayle Johnson.**

Johnson asked if the funds from the Osseo American Legion can be used for something other than Police Wellness. Police Chief Shane Mikkelsen stated he was in the process of clarifying this.

**The motion carried 5-0.**

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF JANUARY 13, 2020

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, elected EDA officers for 2020, reviewed Chamber of Commerce options, approved the Municipal Advisor Client Disclosure Agreement with Ehlers, discussed business forums for 2020, and discussed the Ehlers Public Finance Seminar.

**A motion was made by Johnson, seconded by Stelmach, to confirm the EDA actions of January 13, 2020. The motion carried 5-0.**

B. APPROVE ELECTRONIC BIDDING FOR STREET PROJECTS – Lee Gustafson, WSB

Lee Gustafson, WSB, discussed the history of bidding for street projects. He stated the State of Minnesota has allowed electronic bidding for several years. The contracting industry has gradually been shifting over to it, and now appears to be heading that direction much faster due to the realized benefits. For example, some of the contractor benefits include: elimination of the need to travel to submit a bid, continuous bid submittal 24/7, easy access to bid information, faster processing of bid documents, time savings in bid preparation, ability to make last minute changes, and no calculation errors. He summarized the process that would be followed for electronic bidding and recommended approval of this process.

Johnson asked if the bid opening process would be different. Mr. Gustafson explained this could all be done electronically and the results would be pulled up from Quest CDB.

Johnson questioned if this new process would allow the City to receive more bids for its projects. Mr. Gustafson believed this could happen over time through the new streamlined, electronic process.

Johnson inquired if the City should be working with Hennepin County on the electronic bidding process. Mr. Gustafson reported the County has its own electronic bidding process and noted the City's process would be separate.

Stelmach asked if it would cost the City more money to accept bids electronically. Mr. Gustafson reported there would be no additional cost to the City.

Stelmach supported the City moving forward with an electronic bidding process.

**A motion was made by Stelmach, seconded by Johnson, to approve the Electronic Bidding Policy. The motion carried 5-0.**

C. APPROVE PROPOSAL FOR CENTRAL AVENUE STREETScape PROJECT – Lee Gustafson, WSB

Lee Gustafson, WSB, stated at the October 28 Council work session the Council discussed the condition of certain roadway and sidewalk components of Central Avenue and agreed that certain areas should be improved. The Streetscape committee subsequently met with the city engineer to discuss options for improving Central Avenue, especially the City Hall block. As a result of this meeting and further discussions with City staff, the attached proposal was prepared as a first step in implementing improvements to Central Avenue. The fees for professional services are not-to-exceed \$9,840.

Mr. Gustafson commented this proposal includes concept planning services for a redesigned streetscape for the Central Avenue corridor. The concept design is intended to be a guide for future improvements and replacements along the corridor. The concept design will explore design elements including traffic lane materials, parking lane surface, boulevard treatment, sidewalk replacement, pedestrian crossings, assessment of existing planters, and landscape plantings throughout the corridor. The process includes beginning with two concept alternatives, and then after input from the Council, developing a single preferred concept plan and cost estimate. The next step could then be developing plans for potential 2020 improvements along the corridor.

Johnson asked if the proposal would come back to the Streetscape Committee. Mr. Gustafson reported this would occur. He noted he would also be looking for grants opportunities for the project and would be meeting with the watershed district.

**A motion was made by Johnson, seconded by Schulz, to approve the proposal for the Central Avenue Streetscape Project. The motion carried 5-0.**

D. APPROVE PURCHASE OF FIREFIGHTING EQUIPMENT

Fire Chief Mike Phenow stated the Osseo Fire Relief Association recently made three donations to the City. The first donation was \$11,190 for the Fire Equipment Fund (publications, valve, SCBA batteries and chargers, pagers, chainsaw, reciprocating saw,

scene lights, electric batteries and charges, mounting bracket, hydrant bags, wrench carrying bags, apartment pack hose straps, and SCBA mask bags. The second donation was \$20,500 for the CIP Equipment Fund (bunker gear). The third donation was \$30,000 for the CIP Equipment Fund (future truck purchase). He provided further comment on how the Fire Department would be utilizing these funds and requested approval of the purchases.

Johnson requested Fire Chief Phenow discuss the differences between the Fire Department and the Fire Relief Association. Fire Chief Phenow explained the differences between these two organizations noting the Relief Association was a non-profit 501C4 organization that conducted lawful charitable gambling. The funds raised by the Relief Association were donated to a number of local organizations and the Osseo Fire Department. In addition, he noted the Relief Association managed the Fire Department's pension. He explained the Relief Association also hosts a steak fry and Fireman's Dance each year as other fundraisers.

Johnson questioned how many positions the Fire Department was slated to have. Fire Chief Phenow reported the department was slated to have 30 fireman and currently he had 27.

Johnson thanked Fire Chief Phenow for his great work on behalf of the community.

**A motion was made by Hultstrom, seconded by Stelmach, to approve the Purchase of Firefighting Equipment and materials as presented. The motion carried 5-0.**

E. APPROVE AGREEMENT WITH BUSINESS WATCH INTERNATIONAL FOR PAWN TRANSACTIONS

Police Chief Shane Mikkelsen stated in December 2019 he was notified that the Automated Pawn System that the Osseo Police Department was using to track pawn transactions was going to be shut down by the Minneapolis Police Department. The Minneapolis Police Department recommended Business Watch International (BWI) for future pawn monitoring. After seeing their product and speaking to other pawn system users, the Police Department decided to use BWI. This contract was reviewed by City Attorney Mary Tietjen and the changes to the contract she recommended have been made.

Stelmach thanked Police Chief Mikkelsen for making this recommendation to the Council.

Schulz recommended the contract have an exit clause written into the language in the event the pawn shop in Osseo were to close. Police Chief Mikkelsen reported if the City were to stop paying for two months in a row, the Police Department would stop having access to the program. He commented he would like to have further discussions with his department and other local agencies regarding this matter. He explained he did not see a benefit of maintaining access if the local pawnshop were to close.

City Attorney Tietjen advised the City could request a provision stating the City has a right to terminate the agreement with a certain amount of notice.

Johnson questioned who would be conducting the training. Police Chief Mikkelsen reported BWI would be training the pawn shop manager and the manager would then have to train his or her employees.

**A motion was made by Johnson, seconded by Schulz, to approve an agreement with Business Watch International, subject to adding language regarding a termination clause. The motion carried 5-0.**

F. APPROVE AGREEMENT FOR HENNEPIN COUNTY HEALTHY TREE CANOPY GRANT

City Planner Nancy Abts explained Hennepin County began offering its Healthy Tree Canopy Grants in 2018. At that time, Osseo applied for and was awarded funding to conduct an inventory of all public trees on City property and in boulevards. Work occurred in 2019. As part of the inventory, signs of Emerald Ash Borer infestation were discovered in Sipe Park.

Abts reported in the fall of 2019 the City applied for a second Healthy Tree Canopy Grant to remove and replace ash trees in Sipe Park that are affected by Emerald Ash Borer, and to treat additional large-caliper ash trees in the park. The application also called for working with a contractor to study the conditions that would need to be met to plant new trees in the public right of way. Staff commented further on the proposed grant and recommended the Council approve entering into an agreement with Hennepin County for the Healthy Tree Canopy Grant.

**A motion was made by Hultstrom, seconded by Johnson, to approve the Agreement with Hennepin County for a Healthy Tree Canopy Grant.**

Johnson expressed concern with replacing trees within the City boulevard. He supported the City having a tree program policy in place to assist residents in understanding how to manage EAB. Grams commented he could do some research on this and would report back to the Council.

**The motion carried 5-0.**

G. APPROVE AGREEMENT FOR TWIN HENNEPIN COUNTY BASEBALL AND SOFTBALL GRANT

Abts stated in the fall of 2019 City staff submitted a grant application for funding to assist with improvements to the ball fields at Sipe Park. Proposed improvements include purchasing a new field drag/groomer attachment (replacing outmoded equipment), installing new clay for the infield playing surface, adding a new pitcher's mound, and installing benches for players and spectators.

**A motion was made by Hultstrom, seconded by Stelmach, to approve the Agreement with the Twins Community Fund for a Hennepin County Youth Baseball and Softball Facility Grant. The motion carried 5-0.**

H. APPROVE 2020 OFFICIAL COUNCIL APPOINTMENTS (Resolution)

Grams explained Council and staff appointments to various boards/commissions/committees are made at the beginning of each year. Consultant appointments and other designations are often made, also.

Poppe reviewed the Council appointments and requested feedback from the Council on the positions.

Johnson stated he had a resident interested in serving as a watershed district representative. He commented further on how the watershed meetings were run and who attended the TAC meetings.

John Roach, 12 6<sup>th</sup> Street NE, introduced himself to the Council and noted he moved from Brooklyn Park to Osseo in July. He stated he has really enjoyed living in Osseo. He explained he served as the Brooklyn Park watershed district commissioner for both the Shingle Creek and West Mississippi watershed organizations for a little over seven years.

Hultstrom welcomed Mr. Roach to the community. She asked if Mr. Roach was able to secure any grant funding from either watershed district. Mr. Roach stated it was not his role to initiate grant proposals, but rather these came from the city engineer.

Schulz asked how Mr. Roach would communicate with the Council to understand the needs of the City. Mr. Roach stated he would be happy to meet with Councilmember Johnson, the City Administrator, or other members of the Council to understand the needs of the City.

Schulz commented his only concern with having a citizen as the watershed districts representative was that this was not the normal practice and the City didn't have a procedure in place. He recommended Mr. Roach serve as the watershed district alternate for 2020.

Johnson indicated he could continue to serve as the City's watershed representative.

Hultstrom reported she would be willing to serve as the alternate or this could be completed by Mr. Roach.

Schulz stated he was willing to serve on the Budget and Finance Committee, but noted the members could remain as is if both were interested in continuing to serve on this committee. He believed that each of the committees did great work in 2019 and that they should remain the same.

Stelmach agreed.

Hultstrom indicated she would like the chance to serve on the Human Resources Committee.

Stelmach commented he would like to continue to serve on the HR Committee.



**A motion was made by Schulz, seconded by Stelmach, to adopt Resolution No. 2020-3 adopting the 2020 Official Council Appointments. The motion carried 3-2 (Hultstrom and Johnson opposed).**

The following appointments were made:

Council Appointments

Acting Mayor	Mark Schulz
Alternate Acting Mayor	Larry Stelmach
Economic Development Authority	Harold E. Johnson, Duane Poppe, Mark Schulz & Larry Stelmach
Fire Relief Association	Duane Poppe
Heritage Preservation Commission	Harold E. Johnson
Northwest Suburbs Cable Communications Commission	Mark Schulz
Shingle Creek & West Mississippi Watershed Management Commissions	Harold E. Johnson (Alternate-John Roach)
Weed Inspector	Duane Poppe

Council Committee Appointments

Arts & Communications Committee	Juliana Hultstrom & Duane Poppe
Budget & Finance Committee	Harold E. Johnson & Duane Poppe
Human Resources Committee	Larry Stelmach & Mark Schulz
Intergovernmental Relations Committee	Juliana Hultstrom & Larry Stelmach
Parks & Recreation Committee	Harold E. Johnson & Larry Stelmach
Public Safety Advisory Committee	Larry Stelmach & Juliana Hultstrom
Risk Management Committee	Mark Schulz & Larry Stelmach

I. APPROVE 2020 CITIZEN APPOINTMENTS (Resolution)

Grams explained citizen appointments are made each year to various boards/commissions/committees. Announcements have been made at prior Council meetings, and the Press and social media have been used to reach interested volunteers, also.

The Council recommended the following appointments be made:

Citizen Appointments

Economic Development Authority (six-year term)	Sherry Murdock
Parks & Recreation Committee (three-year term)	Dee Bonn
Planning Commission (three-year term)	Deanna Burke
(three-year term)	Kenny Nelson
(two-year term)	Alden Webster

Public Safety Advisory Committee (two-year term - resident) Tom Hartkopf

Schulz commented the City had three applicants and three openings for the Planning Commission. He supported Alden Webster taking the two year term to fill the vacancy.

**A motion was made by Schulz, seconded by Stelmach, to adopt Resolution No. 2020-4 adopting the 2020 Citizen Appointments. The motion carried 5-0.**

J. APPROVE 2020 CITY APPOINTMENTS AND DESIGNATIONS (Resolution)

Grams requested the Council approve the 2020 City appointments and designations. Staff reviewed the appointments in further detail with the Council:

Consultant Appointments

Assessor – Hennepin County

Attorneys – Mary D. Tietjen (Kennedy & Graven) for Civil Services and Paul Baertschi (Tallen & Baertschi) for Prosecution Services

Auditor – BerganKDV

Bond Counsel – Briggs & Morgan

Building Official – Metro West Inspection Services

Depositories – Premier Bank Osseo, Edward Jones, Institutional CD's Inc./ICD Securities, Inc., and Multi-Bank Securities, Inc.(MBS)

Electrical Inspector – Peter A. Togle

Engineer – WSB

Financial Advisor – Ehlers

Financial Management Consultant – Gary Groen

Insurance Provider – City Country Agency/League of Minnesota Cities Insurance Trust

IT Services – Element Technologies

Secretarial Services - Minute Maker Secretarial, Inc.

Personnel Benefit Advisor – National Benefit Consultants

Rental Inspector – RWL Inspection Service

Other Appointments

Assistant Weed Inspector – Mike Smith

Data Practices Compliance Officer – LeAnn Larson

Data Practices Responsible Authority – Riley Grams

Fire Relief Association – Riley Grams

Northwest Community Television Board of Directors – Riley Grams

Northwest Suburbs Cable Communications Commission – Riley Grams

Northwest Suburbs Cable Coordinators Committee – Karen Broden

Sewer Inspector – Nick Waldbillig

Zoning Administrator – Nancy Abts

Other Designations

Official Newspaper -- The Press

Electronic Funds Transfers delegated to City Accountant

Payroll Deductions and Benefits:

Premier Bank - direct deposit of wages

Federal, State, and Social Security/Medicare withholding

Public Employees Retirement Association

Minnesota State Retirement System deferred compensation & health care savings plan

Public Employee Insurance Providers

Aflac – supplemental disability provider  
SunLife Financial – long term and short term disability provider  
Further – health savings account  
ICMA – RC – deferred compensation

Other:

Premier Bank Cardmember Services – credit cards and checking account  
Minnesota Department of Revenue – sales tax  
Revtrak – credit card merchant services  
Tradewind Properties – property management  
Pitney Bowes - postage

**A motion was made by Stelmach, seconded by Johnson, to adopt Resolution No. 2020-5 adopting the 2020 City Appointments and Designations. The motion carried 5-0.**

K. APPROVE 2020 FEE SCHEDULE (Resolution)

Grams explained the fee schedule establishes fees for City services, applications, and other items that require payment. Updated 2020 utility rates are a result of the recently completed utility rate study. Also added are rates for the use of Public Works equipment to repair damages to city property. These changes are in line with the hourly charges for City Staff time. Staff commented on the proposed changes within the Fee Schedule for 2020 and recommended approval.

Schulz asked if the public works equipment fee was fractioned down to the quarter hour. Grams reported this was the case.

Schulz recommended the equipment fees be charged in 30 minute increments and that the City consider having a fee in place to cover any damage that may occur to the City's equipment.

Johnson questioned if the City had a school inspection fee in place. Grams reported fire inspections were completed on an annual basis in the schools.

**A motion was made by Schulz, seconded by Johnson, to adopt Resolution No. 2020-6 Approving the Fee Schedule for 2020 as amended. The motion carried 5-0.**

L. SUMMARY OF CLOSED SESSION ON DECEMBER 9, 2019

Grams explained the City Council conducted a closed session meeting to review the performance of the City Administrator during the last Council meeting on December 9. Under the Minnesota Open Meeting Law, after a public body meets in a closed session to evaluate the performance of an employee, the body is required to summarize the conclusions at its next open meeting. The Council Human Resources Committee then can provide a short summary of the closed session meeting.

Schulz explained the Council met in closed session on December 9 to evaluate the performance of the City Administrator. As a result of that review, the Council approved several amendments to the current employment contract. This contract was approved

5-0 by the City Council. He reported the Council was looking forward to working with City Administrator Grams in the coming year.

M. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented.**

Hultstrom commented on a reimbursement to Mark Schulz for canopies for signs.

Schulz explained this fee was for Minidazzle banners.

Hultstrom reported this was not a preapproved expense and was over \$100. She questioned if this fee should be looked at as a donation by Dr. Schulz.

Schulz indicated he received the base files, designed all of the banners, and submitted them for purchase from Vista Print.

**The motion carried 5-0.**

11. ADMINISTRATOR REPORT

Grams thanked Barbra Plzak for her dedicated service to the Planning Commission.

Grams commented on the City's snow removal policy and noted the backup sirens on the City snowplows could not be disengaged as this was an OSHA safety requirement.

12. COUNCIL AND ATTORNEY REPORTS

City Attorney Tietjen updated the Council on the federal requirements regarding the legal age to purchase tobacco noting this had changed to 21. She reported states would have three years to come into compliance with this requirement.

Abts thanked Barbra Plzak for her service to the City on the Planning Commission. Abts encouraged the Council to attend the EDA Business Forum which would be held on Thursday, February 20.

Hultstrom wished Barbra Plzak all the best and thanked her for her service to the City of Osseo. Hultstrom reported on December 11 she attended the Northwest Hennepin League of Municipalities meeting where the State Auditor spoke about Fire Departments and Fire Relief Associations. She indicated this group met again on January 8 and Secretary of State Steve Simon spoke on elections. Hultstrom noted she would be attending the League of Minnesota Cities Conference on January 24 and 25. Hultstrom explained the Legislative Housing for All breakfast would be held on Tuesday, January 28, at 7 a.m. at St. Joseph the Worker Church in Maple Grove. Hultstrom stated she was disappointed with the fact none of the EDA members would be attending the upcoming Ehlers finance seminar.

Stelmach thanked Barbra Plzak for her service to the community on the Planning Commission. Stelmach congratulated the newly appointed committee and commission members. Stelmach discussed the comments that were made during Matters from the Floor. He reported the City does not govern any private party social media sites. He indicated the City recently completed a sidewalk inventory and was working to repair or replace sidewalk sections. He explained the Comprehensive Plan was not a mandatory document, but rather was a guiding document for the City. Stelmach wished everyone a Happy New Year.

Johnson reported Osseo High School graduate Bruce Smith was honored for 50 years of coaching in the Osseo School District. Johnson stated the school district was exploring the installation of solar panels. Johnson encouraged Councilmembers attend the Housing for All breakfast on Tuesday, January 28.

Schulz thanked Barbra Plzak for her service on the Planning Commission.

Poppe thanked Barbra Plzak for her dedicated service on the Planning Commission.

13. ANNOUNCEMENTS

Poppe stated City Hall will be closed on Monday, January 20, in observance of Martin Luther King, Jr. Day.

Poppe reported the Osseo Fireman's Dance will be held on Friday, February 14.

14. ADJOURNMENT

**A motion was made by Schulz, seconded by Stelmach, to adjourn the City Council meeting at 9:15 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*