

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
November 25, 2019**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, November 25, 2019.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, Larry Stelmach, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, City Planner Nancy Abts, Police Chief Shane Mikkelsen, Public Works Director Nick Waldbillig, City Accountant April Weller, and City Attorney Mary Tietjen.

Others present: Jessica Cook, Rebecca Kurtz, Gary Groen, Lee Gustafson, Emily Lueth, Nick Preisler, James Kelly, Pete Sipe, Dave Aanerud, Andrew Sandahl, Preston Kroska, Mike Panchyshyn, Brent Maves, Steve Mastrian, and Randy Dalluge.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Hultstrom, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive EDA Minutes of November 12
- B. Approve City Council Minutes of November 12
- C. Approve Hire of David Johnson as Part-Time Police Officer
- D. Consider Statutory Tort Limits for City's Liability Coverage
- E. Receive October Osseo Maple Grove Hockey Association Gambling Report

A motion was made by Johnson, seconded by Stelmach, to approve the Consent Agenda. The motion carried 5-0.

6. MATTERS FROM THE FLOOR

Preston Kroska, 601 2nd Avenue NE, asked if the Council would allow the public to speak prior to voting on the Street Improvement Project. City Administrator Riley Grams explained this item was on the agenda as a public hearing. He explained the City

Engineer would make a presentation , the public hearing would be opened to comments, then the hearing would be closed, and the Council would likely take action.

James Kelly, 624 3rd Avenue NE, discussed Item 5D from the Consent Agenda. He reported the City had liability coverage for public land through the League of Minnesota Cities. He explained he was concerned with the fact a sidewalk would now be located in front of his home, which meant he would now be liable for any slips and falls when technically this was City land. He recommended the sidewalk be made as safe as possible for the homeowners.

7. SPECIAL BUSINESS

A. ACCEPT UTILITY RATE STUDY AND ADOPT UTILITY RATES (Resolutions) – Jessica Cook and Rebecca Kurtz, Ehlers

Grams stated the City Council directed staff to partner with Ehlers to undertake a comprehensive utility rate study to ensure that adequate utility fund balances were being met based on future projected capital and maintenance costs. Staff has worked with Jessica Cook and Rebecca Kurtz from Ehlers to develop the recommendations for the Council. The study incorporates the various projected costs for capital equipment which is needed to properly operate and maintain the City's utility functions. The City Council recently met at the September 30, 2019 work session and the November 4, 2019 work session to discuss the initial findings of the study and further refine recommendations.

Grams reported Jessica Cook and Rebecca Kurtz from Ehlers were in attendance to give a presentation to the Council. The Council should then formally adopt the three resolutions which set the water, sewer, and storm water rates for 2020. Moving forward, staff will review the projections and ultimately make a recommendation to Council for 2021 rates (and beyond). All utility rates set this evening will take effect beginning on January 1, 2020.

Jessica Cook, Ehlers, provided the Council with a summary on the utility rate study. She reported the City's utility rates had been well managed but noted the City was facing new cost pressures for water, sewer, and infrastructure expenses. She commented on the proposed rates for 2020 for water, sewer, and storm water. She discussed how the water, sewer, and storm water funds would be impacted if no increase was made. She reviewed the major water capital improvements that were planned. She then described how a quarterly residential and commercial water bill would be impacted. She stated once the new water meters are installed water readings will become more accurate and the Council may want to revisit the rate study.

Schulz thanked Ehlers for their work on the utility rate study. He believed the background information was important. He appreciated the fact that the proposed utility rate structure was being properly aligned and all users would be paying their fair share. He appreciated the fact that going forward the utility funds would be able to cover the expense of the water meter replacement project. He stated he was really proud of the work staff and the Council have done to improve the health of the City's utility funds.

A motion was made by Stelmach, seconded by Schulz, to accept the Utility Rate Study from Ehlers. The motion carried 5-0.

A motion was made by Hultstrom, seconded by Schulz, to adopt Resolution No. 2019-66 setting water user fees in 2020 as follows:

Quarterly Water Rates	2020
Flat Rates	
Minimum (includes 8,000 gallons for single family residential)	20.00
3/4" meter	20.00
1" meter	20.00
1.5" meter	30.00
2" meter	40.00
3" meter	100.00
4" meter	400.00
6" meter	400.00
Residential	
Tier 1 (8,000 to 16,000 gallons)	4.00
Tier 2 (16,000-24,000 gallons)	5.00
Tier 3 (over 24,000 gallons)	6.25
Multi Family all Usage	4.25
Commercial	
Tier 1 (to 50,000 gallons)	4.00
Tier 2 (50,000-100,000 gallons)	4.60
Tier 3 (100,000-125,000 gallons)	5.29
Tier 4 (over 125,000)	6.08
Irrigation All usage	6.25
Bulk Water Sales All usage	6.25

The motion carried 5-0.

A motion was made by Johnson, seconded by Schulz, to adopt Resolution No. 2019-67 setting sanitary sewer fees in 2020 as follows:

A base charge of \$51.26 per quarter which includes 15,000 gallons and \$9.87 per 1,000 gallons beyond 15,000 gallons.

The motion carried 5-0.

A motion was made by Stelmach, seconded by Hultstrom, to adopt Resolution No. 2019-68 setting storm water fees in 2020 as follows:

\$35.69 per REF per quarter

The motion carried 5-0.

B. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Cornelius Inc.	\$200	Minidazzle
Dick's Bar & Grill	\$100	Minidazzle
Harold E. & Gayle Johnson	\$600	Beautification/Streetscape
<i>(in memory of Dennis Brodeen, Alvin Cook, Raymond Larson, Blake Neumann, Douglas Scharber & Patrick Sherer)</i>		

Staff recommended the Council accept the donations.

A motion was made by Stelmach, seconded by Schulz, to adopt Resolution No. 2019-69 accepting donations from Cornelius Inc., Dick's Bar & Grill, and Harold E. & Gayle Johnson. The motion carried 5-0.

8. PUBLIC HEARINGS

A. IMPROVEMENT HEARING FOR 2020 STREET PROJECT (Resolutions) – Lee Gustafson, City Engineer with WSB

Lee Gustafson, WSB, stated the Council approved the feasibility report for this project on October 28, and called for the improvement hearing on November 25. The 2020 Street Reconstruction Project consists of reconstructing portions of 2nd Avenue NE and 3rd Avenue NE, from 4th Street NE to CR 30, including repairing or minimal reconstruction of the storm and sanitary sewer and full replacement of curb and gutter. All driveways in the project area will receive a concrete apron. It is expected that the roadway improvements can be completed within existing road rights-of-way or drainage easements for work on all streets. It was noted the new street width would be 32 feet and sidewalks would be installed on the east side of each street. The project timeline was discussed along with how the project would be funded. He commented further on the proposed project and recommended the Council hold a public hearing and order the project.

Schulz questioned why the sidewalk had been moved to the east side. Mr. Gustafson commented on how staff was working to eliminate the impact on the old farmhouse on the west side of 3rd Avenue NE. He discussed how excavation for a new curb and sidewalk could adversely impact that property.

Johnson stated he was pleased that only three trees would have to be removed, versus 11 if the sidewalks were located on the west side of the streets.

A motion was made by Johnson, seconded by Stelmach, to open the public hearing at 7:44 p.m. The motion carried 5-0.

Preston Kroska, 601 2nd Avenue NE, asked how the City would be able to install retaining walls without going into homeowner's property. He questioned why the City was interested in installing sidewalks into a dead-end street and inquired if they would be ADA accessible. He discussed how the proposed roadway width and sidewalk locations would mean some homeowners would be losing parking spaces in their driveway. He explained he did not see the logic in reducing the street width or the need to add sidewalks onto 2nd Avenue or 3rd Avenue. He indicated the traffic on his street was so slight and did not require sidewalks. He requested the Council reconsider the project and eliminate the sidewalks.

Brent Maves, 533 3rd Avenue NE, discussed the definition of "walkability" and noted the street was currently walkable. He encouraged the Council to not approve the sidewalks within the proposed street improvement project.

Steve Mastrian, 516 3rd Avenue NE, stated he had a few issues with the proposed project. He commented he did not mind losing the tree in his yard, but noted he wanted a replacement tree on his lot. He indicated he was not opposed to the sidewalks. He explained he would be paying for a street that he did not use given the fact he accessed his home via the alley and had no driveway. He explained his lot was quite small already and would now have a sidewalk added. He feared his lot would be over the hard surface requirements. He stated if a sidewalk was being added he wanted a curb cut and driveway apron, as well. He recommended the City consider purchasing a sidewalk plow given the fact the Council was on a mission to install sidewalks on every street.

Andrew Sandahl, 532 2nd Avenue NE, explained he had a small parking spot on his lot. He feared this parking stall would be lost when new sidewalks were installed. He indicated he agreed with everything Preston Kroska had stated and recommended the Council not include sidewalks in this street improvement project. He commented the sidewalks were not a worthy investment and would only be used by the residents living on these streets.

James Kelly, 624 3rd Avenue NE, discussed a recent article that was printed by NBC Today. He feared with how his property would be impacted by the installation of a sidewalk, especially given the fact there was a grade change along 3rd Avenue NE. He recommended the City make the sidewalks safe for everybody and be ADA accessible.

Dave Aanerud, 416 3rd Avenue NE, encouraged the Council to consider having a variance to its street program for 2nd and 3rd Avenues and that sidewalks not be considered. He stated Osseo was a city of variances. He reported the current placement of the street was not a problem and recommended that the street be replaced in its current location. He anticipated everyone would be happy if the street were replaced without sidewalks, except for the Council.

Michael Panchyshyn, 408 3rd Avenue NE, stated he did not need a sidewalk. He commented the streets were plenty safe and there was little to no traffic on 2nd or 3rd Avenues. He reported the young children walking to or from the school bus were typically escorted by a parent. He reported the people out walking their dogs were typically in the street. He stated the children on his street played in the alley. He was of the opinion sidewalks were useless and unnecessary. He did not support the City taking a portion of his property for a sidewalk. He appreciated the fact the Council wanted to protect the residents walking the streets; however, he did not believe vehicle/pedestrian accidents were occurring in Osseo. He indicated there was not a great deal of pedestrian traffic walking down these avenues given the fact these were both dead end streets. He believed this was not a safety issue, but rather was becoming an encroachment issue for the residents living on these streets. He recommended the Council alter the project in order to remove the sidewalks.

Randy Dalluge, 525 3rd Avenue NE, stated there was only one family that walked children to school from his street. He commented there was not a great deal of pedestrian traffic on his street given the fact it was not a through street. He was of the opinion the sidewalks were unnecessary and should not be included in the project.

Mr. Kroska commented on the number of uncontrolled intersections in Osseo. He stated the statistics would show that someone would be more likely to get hit by a bike on the sidewalk in Osseo versus being hit by a car in the street.

Hultstrom noted for the record the City Council received a letter and several emails all voicing opposition to the sidewalks in the street improvement project.

A motion was made by Schulz, seconded by Johnson, to close the public hearing at 8:21 p.m. The motion carried 5-0.

Mr. Gustafson commented on the expense of the sidewalk within the improvement project. He reported the project was in a concept stage at this time and final expenses were not certain. He noted ADA requirements were to have sidewalk slopes at 5% or less.

Stelmach asked what the grade of 3rd Avenue NE was. Mr. Gustafson reported the grade was 3.5%, which was well within ADA requirements.

After speaking with residents and reading the comments being posted on social media, Stelmach clarified that this was not a legacy project for the Council. He explained the City had sidewalks at one point in time, the sidewalks were torn up and now were being reconsidered given the feedback received from the public. He indicated the Council had no agenda and was not looking to create a legacy, but rather was reacting to resident feedback.

Hultstrom noted she served on the Comprehensive Plan subcommittee and noted sidewalks were discussed. She explained it was never stated sidewalks throughout Osseo was a mandate but indicated walkability was something that was important. She stated she has heard from a lot of residents. She reported she had the utmost respect for the Councilmembers who have served for years and understood the City was much

stronger because of this great service. She explained she did not support the installation of sidewalks on 2nd and 3rd Avenues NE.

Stelmach asked if this project could proceed with the sidewalks included and have them removed at a later date. Grams reported this would be an option.

Hultstrom indicated the Council has not seen this project without sidewalks, but rather has seen front to back sidewalks and sidewalks on either side of the street. She commented there had been one accident on a sidewalk in Osseo between a pedestrian and a bicycle and this person did not recover. She stated she was not aware of any vehicle/pedestrian accidents. She indicated the City had to enforce the ordinances it had in place in order to keep bicycles off of sidewalks. She questioned how the City could force residents to walk on sidewalks when they already walk in the street. She reiterated that the proposed sidewalks in this improvement project would not take people anywhere given the fact they were on dead end streets. She indicated she had concerns with the fact the Council was not taking the time to look at this project without sidewalks.

Stelmach commented this was always on the table and noted the sidewalks could be removed at any time. He discussed the differences in safety between having pedestrians on the street versus on a sidewalk. He then reviewed statistics from the Department of Transportation and noted pedestrians were safer when sidewalks were installed. He reported sidewalks were for people who wanted to travel both north and south. He indicated the City has been fortunate that it has not had to respond to a vehicle/pedestrian accident. He reiterated that the Council was working to meet the needs of the majority in Osseo.

Schulz stated this was one of the most challenging items he has had to deal with in the past ten years. He explained he has been called a number of names on social media. He commented the street would be narrowed and this would reduce future maintenance expenses. He indicated the proposed street width would be adequate to meet parking needs and would still allow for passing traffic. He discussed how flat Osseo was and how this impacted street grades and water runoff. He reported Brooklyn Park has a sidewalk on north side of County Road 30 up to 5th Avenue. He stated the City would have to prepare for future connections. He explained the City owns the right of way in front of people's homes and this land belonged to everyone in the City. He discussed the trees that would be removed in this project and reported one resident was happy to have his tree removed.

Schulz indicated the City has discussed removing snow on its sidewalks, but stated this would come at an expense. He commented on a study he found stating wider streets lead to higher speeds of traffic and more narrow streets lead to fewer interactions between cars and pedestrians. He stated he was all about compromise but feared there would not be a compromise for this situation. He indicated the sidewalk had already been moved to the other side of the street, which reduced the tree loss from 13 to 3, and residents were still unhappy. He reported he did not support back to curb sidewalks and understood residents did not want to clear snow from new sidewalks. He discussed the great strides the City had made in the past ten years. He stated he has gone back and forth on this issue and indicated he would like to do the right thing. He commented pedestrian accidents with vehicles have happened in the City.

Schulz explained he wanted to make the City better each and every year and noted he also wanted to remain consistent. He indicated he cares deeply about this community and encouraged those who oppose this project in the community to consider running for City Council in the future. He discussed the conversations he had to have with his children given the names he has been called on social media. He stated he was not certain how he would vote on this project but noted he did support making the community safer for pedestrians. In addition, he wanted to see the project done right the first time so the City didn't have to come back later and make corrections.

Johnson commented one resident reported children were playing in the alley and not the street. He explained this was a great area for children to play given the fact it was concrete. He discussed how other newly installed sidewalks in the City were being utilized by residents in the community. He commented on a near miss experience he had where he almost hit a pedestrian walking in the street. He discussed how street walkers do not obey traffic laws. He discussed the benefits of having the street width narrowed in order to reduce the speed of traffic. He reported he wanted Osseo to be walkable and walker friendly. He stated for the safety of all involved, he wanted to see sidewalks installed. He anticipated at some point in the future, when sidewalks were installed everywhere in the City, the Council could discuss removing snow from all sidewalks.

Poppe reported the Council was not approving the project this evening but rather was ordering the preparation of plans and specifications. He noted changes could still be made. City Attorney Mary Tietjen reported a 4/5 vote of the City Council would be required on any motion for this project.

A motion was made by Johnson, seconded by Stelmach, to adopt Resolution No. 2019-70 ordering improvements, and preparation of plans and specifications for the 2020 Street Reconstruction Project.

Stelmach stated in 2017 a study was completed on the number of vehicle/pedestrian fatalities by the state. He reported this study spoke to him further about the importance of pedestrian safety.

The motion carried 4-1 (Hultstrom opposed).

B. MS4 ANNUAL MEETING – Lee Gustafson, WSB

Lee Gustafson, WSB, stated the Minnesota Pollution Control Agency (MPCA) has designated the City of Osseo as a Municipal Separate Storm Sewer System (MS4) community. Each MS4 community is required to develop a Stormwater Pollution Prevention Plan (SWPPP) to address the six program areas of the MS4 permit. To meet the Public Participation requirement of the MS4 permit, the City is required to hold at least one opportunity annually for the public to provide input on the City's SWPPP. He provided a presentation on this past year's accomplishments related to stormwater activities and asked for questions or comments from the community and the Council regarding the City's SWPPP.

Johnson thanked Mr. Gustafson for his thorough report. He noted the City of Osseo was within two watershed districts. He commended the City for increasing the number of street sweepings each year. He explained it was important to keep leaves out of the City's stormwater system. He commented further on the importance of reducing the use of salt during the winter months.

Schulz reported a major concern for the City's stormwater system was grass clippings. He encouraged residents to not blow their grass clippings into the street. He recommended the City be more enforcement driven regarding this matter.

A motion was made by Johnson, seconded by Stelmach, to open the public hearing at 9:29 p.m. The motion carried 5-0.

Preston Kroska, 601 2nd Avenue NE, stated he spoke with Public Services Director Nick Waldbillig. Kroska explained he was the metropolitan's largest snow contractor. He noted he was certified through the state and discussed the benefits of using liquid brine. He commented on how brine was used as a pre-treatment and reduced the need for rock salt.

Johnson encouraged Mr. Kroska to attend a future watershed meeting to discuss these benefits in further detail.

Hultstrom asked if the City had the capability to use a liquid brine for street pre-treatment. Public Services Director Nick Waldbillig stated the City would have to purchase tanks and the liquid in order to use brine. He commented the City would also have to purchase the brine.

Mr. Kroska commented further on the upfront costs of creating a brine system for the Public Works Department.

Johnson encouraged Mr. Kroska to speak further with Waldbillig regarding this matter.

James Kelly, 624 3rd Avenue NE, reported 2019 was the wettest year on record. He commented on a project he completed on his property. He explained he had concerns with how his street would be completed next year and how much runoff there would be into the stormwater system during a rain event.

Schulz noted silt screens would be installed and reported the City Engineer was acutely aware of how to complete a project over six to eight months when rain could occur. Further discussion ensued regarding the berm on Mr. Kelly's property.

Mr. Kelly commented he had concerns as a resident of Osseo and he would appreciate it if the Council would hear these concerns.

A motion was made by Johnson, seconded by Stelmach, to close the public hearing at 9:45 p.m. The motion carried 5-0.

C. ALCOHOL LICENSES FOR YELLOW TREE THEATRE

Grams stated rather than these liquor licenses be in Jason Peterson's name, Jason seeks to have the corporation-Yellow Tree Theatre--be the holder of the licenses. Jason continues as president of the Yellow Tree Theatre nonprofit corporation. The Minnesota Alcohol Board requires that "new" license applications be completed and approved for this change in name. The applicant has submitted the required applications for "new" on-sale wine and 3.2% malt liquor licenses, along with a certificate of liquor liability insurance in the name of Yellow Tree Theatre.

A motion was made by Stelmach, seconded by Johnson, to open the public hearing at 9:46 p.m. The motion carried 5-0.

No public input was offered.

A motion was made by Stelmach, seconded by Johnson, to close the public hearing at 9:47 p.m. The motion carried 5-0.

A motion was made by Hultstrom, seconded by Stelmach, to approve the "new" liquor licenses (on-sale wine and 3.2% malt liquor) for Yellow Tree Theatre with no additional fees. The motion carried 5-0.

D. TRUTH IN TAXATION PUBLIC HEARING

Grams stated the City Council annually holds a Truth in Taxation public hearing to allow all Osseo property owners the opportunity to provide public comment on the annual preliminary budget, which was approved by the City Council on September 23. Staff commented further on the City's proposed tax levy and tax capacity.

Grams reported Truth in Taxation public hearings were first enacted in 1988 to enhance public participation in Minnesota's property tax system. Each local government is required to formally adopt a preliminary budget and tax levy in September each year. When the final budget is approved, the levy shall not exceed the preliminary levy. The County takes the preliminary tax levy information and computes each parcel's proposed property tax. The County uses property valuations as well. Then, each local government is required to hold a public hearing after the notices have been delivered where budget and taxing issues are discussed, and where public testimony must be allowed, prior to adopting its final levy.

Grams explained the process was enacted with a goal of improving accountability by focusing taxpayers on the relationship between budget decisions and property taxes and providing taxpayers with a greater opportunity to become involved in the local government budgeting process. Staff commented the Council should hear the presentation and open the public hearing comment period. It was noted all Osseo taxpayers are allowed to provide public comments relating to this process. Once public comments are done, the Council should close the public hearing, or motion to extend the public hearing period to the Council meeting on December 9, 2019.

A motion was made by Stelmach, seconded by Schulz, to open the public hearing at 9:54 p.m. The motion carried 5-0.

Pete Sipe, Marathon Gas Station owner, stated the City had a 10% increase in its proposed budget and noted this equated to a 23% increase in his property taxes. Grams reported the preliminary budget would be further discussed by the Council and he anticipated this percentage would be decreased.

A motion was made by Stelmach, seconded by Hultstrom, to continue the Truth In Taxation public hearing to the City Council meeting on December 9, 2019. The motion carried 5-0.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE PUBLIC PARKING AGREEMENT AT FIRST AVENUE COMMONS BUILDING

Grams stated the City Council has sought additional public parking options in the downtown area to support our local businesses. The Council has considered public parking in the parking lot behind what is commonly referred to as the old Pharmacy building (located at 233 1st Avenue NE). The owner, Connie Aho, indicated she was willing to negotiate a public parking agreement.

Grams commented the agreement calls for the parking lot to be available and accessible to the general public in support of the downtown commercial core and will be open on all days and at all times (except those designated for lot improvements or maintenance). In exchange, the City has agreed to provide snow removal service from the parking lot (note: The City will not remove snow from the property's sidewalks) during the winter months. The owner agrees to maintain the lot to acceptable standards. Any damage caused by the process of snow removal will fall under the City's general liability insurance.

Grams explained it is expected that the Osseo Economic Development Authority will create and purchase new public parking way-finding signage, as well as information signage at the entrances to the lot, at its next meeting. Additionally, the parking lot can also be used for snow emergency vehicle parking for any residents or businesses in the nearby area. Staff will update the City Snow Emergency information to include that location. The owner of the property has reviewed the agreement and has given written agreement to staff to seek Council approval.

Johnson asked where signs would be placed. Grams discussed the proposed locations of the proposed blue parking signs.

Schulz stated he was happy to see this public parking lot agreement moving forward.

A motion was made by Hultstrom, seconded by Stelmach, to approve the Public Parking Agreement at 233 1st Avenue NE.

Schulz commented he appreciated the building owner working with the City on this project.

The motion carried 5-0.

B. APPROVE 2019 TECHNOLOGY UPGRADES

Grams stated a list of technology upgrades has been recommended by the City's IT Consultant (Element Technologies) to stay current with new technology and to satisfy the recent Police Department technology audit conducted by the Bureau of Criminal Apprehension (BCA).

Grams reported the BCA conducted a review and audit of the Police Department earlier this summer to point out any deficiencies or areas of concern in the area of technology. The report was then sent to the Council Risk Management Committee (Councilmembers Schulz and Stelmach). The Risk Management Committee, along with staff, met with the City's IT Consultant to put together a plan to upgrade the City and Police Department in order to become compliant with the strict requirements set forth by the BCA. The plan is split up into two sections. The first is upgrading several pieces of equipment and software in order to become compliant with the BCA rules. Staff reviewed the proposed upgrades in further detail with the Council and recommended approval.

Schulz explained the BCA audit was one factor that required the technology upgrades at the Police Department and commented City Hall employees were in need of upgrades, as well. He understood these upgrades were expensive but stated he would be supporting the necessary upgrades.

A motion was made by Johnson, seconded by Stelmach, to approve the 2019 technology upgrade plan as presented. The motion carried 5-0.

C. APPROVE INTERNAL POSTING FOR FULL TIME POLICE OFFICER POSITION

Police Chief Shane Mikkelsen stated the Police Department has asked for a new full-time Police Officer in the 2020 budget, set to start on January 1, 2020. If the Council approves the budget, the position could be filled by internal candidates already on staff. He explained the Police Department would like to post for the new position internally. This would consist of email, posted notes on the internal board, and on the officer communication board. The candidates would be asked to submit a letter of interest to the Police Chief. The Council HR Committee would review the candidates the week of December 2, with the selected candidate going to the Council for approval at the December 9 Council meeting.

A motion was made by Stelmach, seconded by Schulz, to approve the internal posting for a new Police Department full-time police officer position. The motion carried 5-0.

D. CLOSED SESSION – APPROVE CONTRACT FOR LAW ENFORCEMENT LABOR SERVICES (LELS) FOR 2020-2022

A motion was made by Schulz, seconded by Stelmach, to recess to a Closed Session meeting pursuant to Minnesota Statutes Section 13D.03 to discuss and review the proposed LELS Contract for 2020-2022 at 10:19 p.m. The motion carried 5-0.

The Council went into Closed Session.

A motion was made by Stelmach, seconded by Johnson, to reconvene the City Council meeting at 10:45 p.m. The motion carried 5-0.

Schulz explained the Council met in Closed Session to discuss the LELS law enforcement labor services agreement for a three-year period of 2020-2022.

A motion was made by Hultstrom, seconded by Schulz, to approve the contract with LELS for Law Enforcement Labor Services for years 2020-2022. The motion carried 5-0.

E. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Stelmach, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams wished everyone a safe and Happy Thanksgiving.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom stated on November 13 she attended the Northwest Hennepin League of Municipalities. She was asked to bring a speaker to this event. Hultstrom explained she attended the League of Minnesota Cities/Metro Cities Annual Policy Adoption meeting on November 14.

Stelmach thanked everyone for coming forward and speaking tonight at the public hearings. He wished everyone a Happy Thanksgiving.

Johnson explained Hennepin County has a 2020 construction plan for County Road 81/Bottineau Boulevard. He reported this corridor would be closed from 83rd to Brooklyn Boulevard during construction. He thanked all who were able to assist with hanging lights along Central Avenue in downtown Osseo this past weekend.

Schulz wished everyone a Happy Thanksgiving. He stated 13 businesses would be participating in Small Business Saturday on Saturday, November 30. Schulz invited all residents to attend Minidazzle on Friday, December 6, at 6:00 p.m. He thanked all of the residents who came out and spoke this evening. He stated he was always willing to listen to residents even if he may not agree with the statements that are being made.

13. ANNOUNCEMENTS

Poppe encouraged residents to participate in the Toys for Tots drive being sponsored by the Osseo Police Department through Monday, December 16.

Poppe reported City Hall would be closed on Thursday, November 28, and Friday, November 29, for Thanksgiving.

Poppe encouraged all residents to get downtown Osseo for Small Business Saturday on Saturday, November 30. He stated a large number of businesses would be having special promotions during this event.

Poppe reported there would be a Red Cross Blood Drive on Wednesday, December 4, from 1 – 7 p.m. at the Community Center.

Poppe encouraged all Osseo residents to attend Minidazzle on Friday, December 6, from 6 - 8 p.m. in downtown Osseo.

Poppe stated the Osseo Lions Lunch with Santa would be held on Saturday, December 7, from 11 a.m. to 2 p.m. at the Community Center.

Poppe reported the City was in need of Commission members. Those interested in serving were encouraged to contact City Hall for further information.

14. ADJOURNMENT

A motion was made by Johnson, seconded by Hultstrom, to adjourn the City Council meeting at 10:58 p.m. The motion carried 3-2 (Schulz and Stelmach opposed).

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.