

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
October 14, 2019**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, October 14, 2019.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Harold E. Johnson, Mark Schulz, and Mayor Duane Poppe.

Member absent: Councilmember Larry Stelmach.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelsen, Officer Heather Starry, and City Attorney Andrew Biggerstaff.

Others present: James Kelly, Preston Kroska, Jody Starry, Eric & Ali Balabon, Howard & Rhonda Johnson.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Johnson, to accept the Agenda as presented. The motion carried 4-0.

5. CONSENT AGENDA

- A. Receive Planning Commission Minutes of September 16
- B. Approve Work Session Minutes of September 23
- C. Approve Council Minutes of September 23
- D. Approve Work Session Minutes of September 30
- E. Receive September Building Report
- F. Receive August Hockey Association Gambling Report
- G. Approve Posting for Seasonal Public Works Winter Position
- H. Receive YTD Donation Fund Summary
- I. Receive September American Legion Gambling Report
- J. Receive September Lions Club Gambling Report
- K. Approve Hire of Firefighters (Breanna Duggan, Andrew Larkins, Nicolas Martinson, Bryce Merrill, Samuel Mulvaney, John Nyquist, and Mackenzie Phenow)

A motion was made by Schulz, seconded by Hultstrom, to approve the Consent Agenda. The motion carried 4-0.

6. MATTERS FROM THE FLOOR

Preston Kroska, 601 2nd Avenue NE, requested further information on how the October 28 City Council meeting will address the WSB street improvement project. He explained a neighborhood meeting was held on October 1 and he said he thought WSB was ill-prepared.

Grams explained on October 28 the Council will review the Feasibility Report for the 2020 street improvement project. He stated if the Council agrees with the report it will be approved and forwarded to WSB to complete plans and specifications for the project.

Mr. Kroska asked if the City would be resurveying lots through the street improvement project. Grams reported this would be completed as part of the project.

7. SPECIAL BUSINESS

A. OATH OF OFFICE FOR POLICE OFFICER HEATHER STARRY

Police Chief Shane Mikkelson introduced Police Officer Heather Starry to the Council.

City Attorney Andrew Biggerstaff administered the Oath of Office to Officer Starry. A round of applause was offered by all in attendance.

B. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Rochon Corporation	\$300	Minidazzle
Osseo Lions Club	\$500	Park & Recreation
Harold E. & Gayle Johnson	\$600	Beautification/Streetscape
<i>(in memory of Dona Caswell, Bill Fignar, Robert Goth, Ronald Krone, Raymond Lunde, & James Wishy)</i>		

Staff recommended the Council accept the donations.

A motion was made by Schulz, seconded by Hultstrom, to adopt Resolution No. 2019-61 accepting donations from Rochon Corporation, Osseo Lions Club, and Harold E. & Gayle Johnson. The motion carried 4-0.

8. PUBLIC HEARINGS

A. CONSIDER DELINQUENT UTILITY AND WASTE CHARGES (Resolution)

Grams stated City Code Section 51.37(C) allows delinquent accounts for City utilities to be assessed to property owners. It also states that the amount certified shall include

late payment penalties and administrative charges, and the amount shall bear interest as determined by Council resolution.

Grams explained all property owners with amounts due to the City and Randy's Environmental Services as of August 31, 2019, were notified by letter of the pending assessment on the following dates:

- City utility accounts: September 5, 2019
- Randy's Environmental waste accounts: September 10, 2019

Grams reported the City accounts are for water, sanitary sewer, and storm sewer utility services. Randy's Environmental accounts are for garbage, recycling, organics, and yard waste disposal services provided to residential properties in Osseo. As part of the current agreement with Randy's, the City assists in collection of delinquent garbage costs by certifying delinquent garbage accounts as allowed by MS 443.015.

Grams commented if unpaid by November 15, 2019, the amount in the Certify column will be assessed to Hennepin County property taxes along with 14 months of interest at a rate of six percent. This includes a \$30 administrative charge with each property address. Assessments must be adopted by October 15 by resolution each year to be placed on a property owner's property tax statement per MS 444.075 subd. 2a.

A motion was made by Schulz, seconded by Hultstrom, to open the Public Hearing at 7:13 p.m. The motion carried 4-0.

Preston Kroska, 601 2nd Avenue NE, asked if six percent interest was a high enough rate. Grams reported this rate was set by the Council at the beginning of the year and would cover the City's expenses.

No other public comments were offered.

A motion was made by Johnson, seconded by Schulz, to close the Public Hearing at 7:14 p.m. The motion carried 4-0.

Johnson asked if the amount being certified was similar to years past. Grams reported this was the case.

A motion was made by Johnson, seconded by Hultstrom, to adopt Resolution No. 2019-62 certifying delinquent utility charges and delinquent waste removal charges against specified properties as presented in Exhibits A & B.

Schulz recommended the payment date (November 15, 2019) be added to the resolution.

Johnson and Hultstrom supported this friendly amendment.

The motion carried 4-0.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF OCTOBER 14, 2019

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, discussed an update to a property donation agreement, and discussed public parking options in downtown Osseo.

A motion was made by Schulz, seconded by Johnson, to confirm the EDA actions of October 14, 2019. The motion carried 4-0.

B. DESIGNATE POLLING PLACE FOR 2020 ELECTIONS (Resolution)

Grams stated Minnesota Statutes Section 204B.16 states that by December 31 of each year the governing body of each city must designate by ordinance or resolution a polling place for each election precinct. Osseo has one voting precinct--the Osseo Community Center. This "house-keeping" matter is done annually.

A motion was made by Hultstrom, seconded by Schulz, to adopt Resolution No. 2019-63 establishing the polling place for the election precinct for the 2020 elections. The motion carried 4-0.

C. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 4-0.

11. ADMINISTRATOR REPORT

Grams thanked the Council for hiring the new firefighters. He explained Fire Chief Mike Phenow has been doing a lot of hard working gathering and training new recruits.

12. COUNCIL AND ATTORNEY REPORTS

Hultstrom reported last Wednesday she attended a meeting with the Northwest Hennepin League of Municipalities in Loretto.

Johnson stated he was pleased to see the Fire Chief working to fill the vacancies within the Fire Department.

Schulz commented he attended the 100th Anniversary for the Osseo-Maple Grove American Legion. He thanked the Mayor for making a great presentation.

13. ANNOUNCEMENTS

Poppe reported tree planting would occur at the Osseo Orchard on Tuesday, October 15, from 8:30 a.m. - 10:30 a.m. and volunteers were needed.

Poppe stated a Halloween Movie in the Park event would be held on Friday, October 25, at 7:00 p.m. He indicated Hocus Pocus, Toy Story 4, or Monsters, Inc. would be screened.

Poppe explained the Osseo Lions Halloween Event would be held on Saturday, October 26, from 11:00 a.m. to 1:00 p.m. in downtown Osseo.

14. ADJOURNMENT

A motion was made by Schulz, seconded by Hultstrom, to adjourn the City Council meeting at 7:30 p.m. The motion carried 4-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.