



COMMITTEE MEETING
6:00 p.m., December 2, 2019

Parks and Recreation Committee

- 1. Call To Order**
- 2. Roll Call**
- 3. Approve Agenda** (Unanimous additions required)
- 4. Approve Minutes** (Unanimous approval required)
Minutes of October 8, 2019
- 5. Public Comments**
- 6. Special Business**
- 7. Budget Update**
- 8. Old Business**
- 9. New Business**
 - A. Discuss Sipe Park Ash Tree Treatment and Replacement Demonstration
 - B. Discuss 2020 Youth Programming (Sports + Lego/STEM)
 - C. Discuss 2020 Music & Movies in the Park Recommendations
 - D. Discuss Boerboom Park Cleanup (Councilmember Johnson)
 - E. Discuss 2020 Meeting Schedule
- 10. Upcoming Events**
 - A. Blood Drive – Dec. 4
 - B. Minidazzle – Dec. 6
 - C. Lions Lunch with Santa – Dec. 7
 - D. Car Seat Clinic – March 3
- 11. Staff & Committee Member Reports**
- 12. Adjourn**
 - Next meeting per item 9E

COMMITTEE MEMBERS: Councilmember Harold Johnson, Councilmember Larry Stelmach, Dee Bonn, Orlando Ponce, Brittney Quant, Kerstin Schulz, Alden Webster

STAFF LIASON: City Planner Nancy Abts

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
October 8, 2019**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, October 8, 2019.

2. ROLL CALL

Present: Committee members Dee Bonn, Harold Johnson, Orlando Ponce, Kerstin Schulz, Brittney Quant, and Alden Webster.

Absent: Larry Stelmach

Others present: City Planner Nancy Abts

3. APPROVE AGENDA

A motion was made by Johnson, seconded by Bonn, to approve the meeting's agenda. The motion passed 6-0.

4. APPROVE MINUTES

A motion was made by Bonn, seconded by Webster, to approve the April 2, 2019, meeting minutes as presented. The motion passed 6-0.

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no comments offered.

6. SPECIAL BUSINESS

There was no special business.

7. BUDGET UPDATE

Abts reviewed the year-to-date budget expenditures with the Commission.

8. OLD BUSINESS

A. 2019 SUMMER YOUTH RECREATION REVIEW

Abts stated the 2019 program saw another high level of participation. This year included 221 class registrations (down from 227 in 2018, when we also offered Fall classes), which includes approximately 20 percent registering for more than one class. All told, there were just under 180 different kids participating in classes this year. Of those students, around 23% were Osseo residents with others coming from surrounding communities and some as far away as Ramsey, Plymouth, Bloomington, and Crystal.

Abts explained a survey was emailed to parents of Summer 1 & Summer 2 participants. Of 155 email recipients, 31 people completed the survey, approximately 20 percent. Comments were generally positive, with most concerns relating to specific staff members and class structure. Respondents also provided some suggestions for improvements and future programming.

Abts reported with the price increase to \$35/resident, \$50/non-resident, the subsidy for Osseo student registrations was approximately \$250. However, with the increased rate for non-residents, the programming portion of the class had a net gain of approximately \$200 overall. Other hard costs for the program include renting a port-a-potty for the Osseo Education Center site and advertising. A portion of credit card transaction fees is also subtracted from the revenue. Overall, online registration worked very well this year.

Ponce stated he enrolled his son in the summer youth programs. He provided feedback on the coaching and communications from Revolutionary Sports. He believed communication could be improved regarding when sessions were being canceled. Abts explained City staff was working with Revolutionary Sports to clarify expectations and noted all future notifications would be coming from the City.

Ponce indicated his son loved the programming and stated he was happy to see parents getting involved in the programs.

Johnson asked if a fall program could be held in the community center. Abts commented this may be difficult given the fact fall sports would include soccer and football, which may require more space than the community center has available.

Ponce encouraged the City to consider winter programming to include wrestling and hockey. He feared that the wrestling program in Osseo would fail if additional support were not offered. He stated the Osseo wrestling program would be holding a board meeting in the coming weeks and he would have further information after this meeting. He noted the wrestling season begins on Tuesday, November 19th.

Webster and Johnson supported the City promoting wrestling in Osseo.

A motion was made by Ponce, seconded by Webster, to recommend the City Council allow for the promotion of Osseo Youth Wrestling in the City of Osseo with further information to be provided by Commissioner Ponce.

Johnson supported wrestling being promoted on the City's website, through social media and on the Gateway Sign.

The motion passed 6-0.

A motion was made by Bonn, seconded by Quant, to recommend the City Council continue the Youth Recreation Program for 2020 and set aside funding within the budget. The motion passed 6-0.

B. 2019 TEEN & 'TWEEN' RECREATION REBATE REVIEW

Abts stated to date, there have been rebates issued for 18 Osseo residents between the ages of 9 and 17. Population estimates of Osseo predict there are 85 (± 35) residents between the age 10-14 in the City and 61 (± 32) residents age 15-19, so excluding the margin of error on the estimates, the participation rate was around 12%. (For comparison, there are an estimated 300 (± 82) residents age 0-9 in Osseo, and Osseo resident participation in RevSports programs equaled approximately 20% of that age group).

Abts reported of the 18 participants, 9 were part of a program at Get it Done Fitness, 7 participated at Spark School of Music, and one student participated at each Escalate Dance Studio and Yellow Tree Theater.

Abts explained most of the participants are students at ISD 279 Osseo Area Schools, with 10 participants spread between Osseo Middle School, Osseo Senior High, and Elm Creek and Fernbrook Elementary Schools. Four students attend Parnassus Preparatory School, and 3 attend Pact Charter School. Pact Charter School and Parnassus Prep start the school year the last week of August, while ISD 270 starts school after Labor Day. Pact Charter school ends their year on May 21, while ISD 279 continues to June 5 and Parnassus continues to June 11.

Johnson stated the Council supported this program as a way to promote local businesses while also encouraging local youth activities. He asked what feedback the City received from businesses on the pilot program. Abts commented she received feedback that the City's timing was a bit delayed, but overall businesses appreciated the program and some were promoting the pilot program themselves.

Schulz indicated it would benefit residents and businesses for the City to promote this program earlier in 2020. She believed the pilot program went well. She commented on the amount of money that was spent and collected for the youth recreation programs in 2019. She supported the recreation rebate program remaining the same for 2020. She believed it was too much to ask small business owners to provide Osseo residents a certain percentage discount for the programs.

Ponce agreed it may be difficult for small business owners to provide a discount for Osseo youth participants.

Schulz reiterated that money was being collected for youth sports programs and was not being collected for senior programming. For this reason, she believed the teen recreation rebate program should continue as is.

Ponce supported a very minimal percentage be considered (5-10% rebate) if discounts were being sought from local business owners. Abts commented on the variety of strategies used by other communities to provide lower resident rates for recreation programs.

Schulz stated she was pleased by the participation rate in 2019 and indicated she would like to see this program grow in 2020. She explained her children participated in the Get It Done Fitness program this summer and stated it was very well done. She questioned what the City's goal was for its recreational programs. Abts stated she would like more feedback from the Commission as to the City's goals with respect to its recreational programming.

Ponce supported the City offering the same program for youth in the winter months to keep kids active when they are spending more time indoors.

Johnson recommended the recreation rebate program continue as is during 2020 and that no additional discount be pursued from local business owners at this time. He supported the promotion of Osseo businesses and wanted to see this community continuing to thrive.

Ponce suggested the recreation rebate program be promoted in the spring newsletter in 2020.

Johnson suggested the Commission make a recommendation to the City Council to ensure adequate funding was set aside in the 2020 budget.

A motion was made by Bonn, seconded by Quant, to recommend the City Council continue the Teen Recreation Rebate Program for 2020 and set aside funding within the budget. The motion passed 6-0.

C. 2019 MUSIC & MOVIES IN THE PARK REVIEW

Abts stated the 2019 Music & Movies in the Park events generally occurred as scheduled. However, the Classic Big Band concert planned for July 9 was moved to the July 30 rain date. Due to poor weather on August 13, the Spark School of Music performance was moved indoors and the Coco screening was cancelled. Ed Columbus and Dee Bonn served as volunteers for the series, and a Movie Attendant was hired to assist with AV set up and take down of the movie screen.

Abts indicated food trucks were hosted at events in July and August. Despite initial difficulties in recruiting food trucks to participate, things seemed to go well. Vendors reported an average of 60-100 total sales. Good weather improved attendance. Vendors seemed to appreciate being the only food truck at the event. One vendor suggested it might be nice to set up for lunchtime sales as well.

Abts reported for 2018 and 2019 an online interest form was used to solicit interest from potential performers. This worked well and can be used again for 2020. Other suggestions regarding specific performers can be reviewed by a subcommittee when drafting a schedule of future events.

Ponce asked if the City received any feedback regarding dogs in the park. Abts commented she had not received any feedback.

Bonn stated it was her understanding there was nothing the City could do to keep dogs from being in specific areas in the park. She explained the Osseo Public Works crew did an amazing job maintaining the park this summer.

Schulz commented she heard a great deal of positive feedback regarding the food trucks and encouraged the City to continue having food trucks in 2020.

Bonn agreed stating the food trucks were a great addition to the music and movies in the park events.

Quant recommended the food trucks begin in June and run through the entire summer.

Johnson supported this recommendation. He encouraged staff to pursue local talent for music in the park events.

Bonn asked if a subcommittee should be formed to begin planning for the 2020 music and movies in the park events.

A motion was made by Webster, seconded by Ponce, to recommend Bonn and Schulz serve on a Subcommittee to begin planning for the 2020 Music and Movies in the Park events. The motion passed 6-0.

9. NEW BUSINESS

A. DISCUSS SIPE PARK LIGHTING

Abts stated last year, youth fall sports classes were limited by early sunset times. The City rented portable lights, powered by a generator, to allow the programs to continue. She commented this year, several people asked about fall programs. However, without lighting, we were not able to offer them. The rental lights were expensive and time-consuming because two sets of lights had to be picked up and returned to Broadway Rental weekly.

Abts reported staff has discussed adding lighting to Sipe Park. The Committee should discuss whether to continue to look into this. The Committee may also want to discuss what type of lighting should be considered. Permanent lighting might be easier to operate. If the City purchases its own portable generator lights, the cost for new units ranges from \$15,000 to \$25,000. At least two would be needed. However, the Police and Fire Departments might be able to use them occasionally.

Bonn asked if the Fire Department had any generator lights. Abts commented the Fire Department did have emergency lights but the lights were not available for use in the park.

Johnson commented the Minnesota Twins assisted with installing lights at Memorial Park. He stated he did not support the installation of permanent lights at Sipe Park.

Ponce questioned how much more the park would be used if lights were installed. Abts stated this would depend on how late the City wanted to have the park open. She anticipated lights would allow for some additional use, but could not be certain of the exact amount of time.

Further discussion ensued regarding the number of youth that participated in the fall programming in 2018, along with the cost of renting lights for the park.

Ponce supported the City renting lights for Sipe Park given the fact the cost was minimal when compared to installing permanent lights. Abts noted there was an additional expense of staff time to pick up and return the rental lights each time they are used.

Ponce questioned if the school fields could be used in the fall for youth programming. Abts stated she could investigate this further and would report back to the Commission.

B. 2020 STEP TO IT CHALLENGE PROGRAMMING

Abts stated two years ago, the City hosted a kick-off walk on the first day of the Step to it Challenge that was well received, despite the rain. (Several people asked if another kickoff walk would take place in 2018.) In 2019, the City organized weekly Tuesday evening "Step to it" Events including a Kickoff Walk, Park Cleanups, a Walk with a Tot and a Walk with a Cop.

Abts reported the 2019 events saw modest participation. If the Committee would like to coordinate a 2020 promotion, maybe local health & wellness services would like to host their own public events or classes during the May challenge (e.g., Get it Done Fitness, Anytime Fitness, The Wellness Boutique, Jai Dee.) The City could cross-promote the events on a Step to it Calendar in exchange for the businesses sharing Step to it information with their customers.

Ponce stated the kick-off event was very well done.

Schulz stated she attended one of the Tuesday night events, but noted it was difficult for her family to make a 4:30 p.m. event given the fact her kids were in school.

Bonn suggested the City speak with the local health clubs to encourage them to offer a special class in May in coordination with the Step to it Challenge or have a free sample night to encourage gym membership and fitness in Osseo.

Ponce stated this was a great idea.

The Commission agreed to continue discussing ideas for the Step to it challenge for 2020 at future meetings.

10. UPCOMING EVENTS

Abts reported tree planting would occur at the Osseo Orchard on Tuesday, October 15th from 8:30 a.m. to 10:30 a.m. and volunteers were needed.

Abts stated a Halloween Movie in the Park event would be held on Friday, October 25th at 7:00 p.m. She indicated Hocus Pocus, Toy Story 4 or Monsters, Inc. could be screened. The Commission supported staff having a poll on social media to select the movie that would be screened.

Abts explained the Lions Halloween Event would be held on Saturday, October 26th from 11:00 a.m. to 1:00 p.m.

Abts noted Minidazzle would be held on Friday, December 6th from 6:00 p.m. to 8:00 p.m. and the Lions Lunch with Santa would be held on Saturday, December 7th at the Community Center from 11:00 a.m. to 1:00 p.m.

Schulz reported Small Business Saturday in the City of Osseo would be held on Saturday, November 30th from 9:00 a.m. to 3:00 p.m.

Johnson commented on the tree trimming that would occur on Central Avenue and discussed how a subcommittee was discussing the issues with the pavers along Central Avenue.

11. STAFF & COMMITTEE MEMBER REPORTS

Abts stated she would be attending the Minnesota Recreation and Parks Association Conference at Earle Brown on November 5th and November 6th. She encouraged Commission members to consider attending this event.

Abts suggested the next Parks and Recreation meeting be held on Monday, December 2nd to accommodate CCX Media's scheduling constraints.

Bonn commented the Gentle Yoga class was open to all ages on Mondays at 4:30 p.m. at the Community Center.

12. ADJOURNMENT

A motion was made Bonn, seconded by Ponce, to adjourn the meeting at 7:32 p.m. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

2020 Expenditures Budget Excerpt

7

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	City of Osseo													
2	General Fund Expenditures Budget Worksheet													
3	For the Year 2020													
4														
5			2016	2017	2018				2019					
6	ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	6/30/2019	% of Budget	Remaining		Amount		Notes
7														

106	COMMUNITY CENTER													
107	101-41800-211	OPERATIONS	\$ 467	\$ 1,698	\$ 1,433		\$ 1,600	\$ 1,093	68.28%	\$ 507		\$ 2,250		Paper products, lighting, cleaning supplies
108	101-41800-221	EQUIPMENT/REPAIRS MAINTENANCE	\$ 672	\$ 2,330	\$ 953		\$ 2,000		0.00%	\$ 2,000		\$ 1,000		Partition or other kitchen repairs
109	101-41800-317	CLEANING SERVICE	\$ -	\$ 2,015	\$ 2,772		\$ 2,571	\$ 1,454	56.57%	\$ 1,117		\$ 2,600		214.27/mo based on square footage
110	101-41800-317	CARPET CLEANING	\$ -	\$ -			\$ 1,875		0.00%	\$ 1,875		\$ 2,500		Carpet cleaning 6 times per year + misc.
111	101-41800-375	PROPERTY/LIABILITY INSURANCE	\$ -	\$ 1,034	\$ 536		\$ 552	\$ 491	88.86%	\$ 62		\$ 505		3% increase of YTD charges
112	101-41800-380	ELECTRIC	\$ -	\$ 3,202	\$ 3,041		\$ 2,900	\$ 826	28.47%	\$ 2,074		\$ 2,800		
113	101-41800-390	GAS - HEATING	\$ -	\$ 1,242	\$ 1,201		\$ 1,500	\$ 682	45.50%	\$ 818		\$ 1,500		
114	101-41800-	PART TIME WAGES	\$ -	\$ -	\$ -		\$ -	\$ -	0.00%	\$ -		\$ 3,500		Weekend community center rental attendant
115		TOTAL	\$ 1,139	\$ 11,521	\$ 9,935		\$ 12,998	\$ 4,546	34.97%	\$ 8,453		\$ 16,655		28.13%
116														
117	RECREATION													
118	101-42302-106	PART TIME WAGES - SENIOR COORDINATOR	\$ 8,346	\$ 7,588	\$ 7,262		\$ 6,800	\$ 1,903	27.99%	\$ 4,897		\$ 7,415		
119	101-42302-124	PERA CONTRIBUTION	\$ 674	\$ 537	\$ 468		\$ 510	\$ 143	27.99%	\$ 367		\$ 556		7.50%
120	101-42302-125	EMPLOYER FICA CONTRIBUTION	\$ 637	\$ 581	\$ 520		\$ 520	\$ 146	28.00%	\$ 374		\$ 460		7.65%
121	101-42302-139	WORK COMP INSURANCE	\$ 294	\$ 79	\$ 125		\$ 112	\$ 154	137.04%	\$ (42)		\$ 168		
122	101-42302-312	SENIOR PROGRAMMING	\$ 409	\$ 367	\$ 209		\$ 300	\$ 347	115.61%	\$ (47)		\$ 500		Gaming supplies
123	101-42300-106	PART TIME WAGES - ADULT PROGRAM	\$ 2,484	\$ 2,359	\$ 2,320		\$ 2,350	\$ 924	39.30%	\$ 1,426		\$ 2,217		
124	101-42300-125	EMPLOYER FICA CONTRIBUTION	\$ 123	\$ 180	\$ 196		\$ 180	\$ 71	39.25%	\$ 109		\$ 137		
125	101-42300-139	WORK COMP INSURANCE	\$ -	\$ 79	\$ 55		\$ 50	\$ 68	136.00%	\$ (18)		\$ 268		5.6% increase of YTD premium
126	101-42300-312	ADULT PROGRAMMING	\$ 7,523	\$ 7,458	\$ 7,070		\$ 7,500	\$ 2,934	39.11%	\$ 4,566		\$ 7,500		Yoga, Jazzercise, Step to It
127	101-42301-211	YOUTH PROGRAMMING	\$ 2,802	\$ 6,393	\$ 13,366		\$ 13,000	\$ 1,198	9.22%	\$ 11,802		\$ 13,000		All youth programming (youth and teen)
128		TOTAL	\$ 23,292	\$ 25,621	\$ 31,592		\$ 31,322	\$ 7,887	25.18%	\$ 23,435		\$ 32,221		2.87%

2020 Revenue Budget Excerpt

	A	B	C	D	E	F	G	H	I	J	K	L	M	N
1			City of Osseo											
2			General Fund Revenue Budget Worksheet											
3			For The Year 2020											
4														
5														
6				2016	2017	2018		2019					2020 PROPOSED	
7														
8		Account	Description	Actual	Actual	Actual		Budgeted	6/30/2019	% RECEIVED	Remaining		Amount	Description
9	101-31000		GENERAL PROPERTY TAX	\$ 1,001,180	\$ 1,172,668	\$ 1,190,926		\$ 1,149,334	\$ 632,353	55.02%	\$ 516,981		\$ 1,293,077	
10	101-31000		GENERAL PROPERTY TAX								\$ -		\$ -	Additional levy to maintain fund balance
11	101-31020		FISCAL DISPARITIES	\$ 204,760	\$ 255,776	\$ 245,028		\$ 305,526	\$ 129,201	42.29%	\$ 176,325		\$ 289,120	
12			TOTAL PROPERTY TAXES	\$ 1,205,940	\$ 1,428,444	\$ 1,435,954		\$ 1,454,860	\$ 761,554	52.35%	\$ 693,306		\$ 1,582,197	LEVY TO THE COUNTY
41	101-36001		COMMUNITY CENTER RENTAL	\$ 1,600	\$ 13,255	\$ 13,490		\$ 12,000	\$ 8,290	69.08%	\$ 3,710		\$ 16,000	
42	101-36002		YOUTH RECREATION FEES	\$ -	\$ 3,900	\$ 9,901		\$ 10,000	\$ 10,505	105.05%	\$ (505)		\$ 13,500	
47	101-36242		NITE TO UNITE DONATIONS	\$ -	\$ -	\$ 6,000		\$ -	\$ 500	#DIV/0!	\$ (500)		\$ 8,000	Expected donations (off sets Expenses)
53				\$ 2,308,672	\$ 2,543,082	\$ 2,663,037		\$ 2,622,870	\$ 1,123,679	42.84%	\$ 1,499,191		\$ 2,812,885	
54														
55			Non-Tax Levy Revenue	\$ 1,102,733	\$ 1,114,638	\$ 1,227,083		\$ 1,168,010					\$ 1,230,688	5.37% revenue increase 2019 to 2020 (non-tax levy)
56								\$ 1,454,860					\$ 1,582,197	8.75% tax levy increase 2019 to 2020
57														
58														Updated 11/19/19 RDG
59														



City of Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Sipe Park Ash Tree Treatment and Replacement Demonstration

Meeting Date: December 2, 2019

Prepared by: Nancy S. Abts, AICP, City Planner

Attachments: Ash Tree Treatment and Replacement Map
Public Tree Inventory Map
Potential Alternative Replacement Trees

Policy Consideration:

Discuss an upcoming Ash Tree Removal and Replacement Project taking place in Sipe Park. This project would be primarily funded by a grant from Hennepin County. The City is currently working on the contract for the grant.

Background:

Hennepin County began offering their Healthy Tree Canopy Grants in 2018. At that time, Osseo applied for and was awarded, funding to conduct an inventory of all public trees on City property and in boulevards.

In 2019, after completing the inventory of public trees, the City applied for a second Healthy Tree Canopy Grant to remove and replace ash trees in Sipe Park that are affected by Emerald Ash Borer, and to treat additional large-caliper Ash trees in the park. The application also called for working with a contractor to study the conditions that would need to be met to plant new trees in the public Right of Way.

The Parks and Recreation Committee is asked to review the plans for Sipe Park. As proposed in the grant application:

The **Ash Tree Treatment and Replacement Demonstration** will take place in Osseo's neighborhood park, located at 600 2nd Street SE in Osseo. Seven ash trees affected by or at risk of Emerald Ash Borer will be removed from the park during the winter months, while five remaining large-caliper Ash trees will be treated with insecticide. Communications pieces will be developed to explain why mature trees are being removed from the park and others treated, and to help community members learn about the threat of EAB in our area.

Members of the public will then be engaged in voting to select replacement trees. Potential replacement trees will be chosen from the County's [Recommended Tree list](#) and will be "new" species adding diversity to the City's tree canopy. City Staff will develop brief "profiles" of possible replacement species to be displayed on posters at City Hall and at public meetings, including Osseo Parks & Recreation Committee meetings, and community members will be able to vote on their preferred trees in person and online. Input will be used in developing the final planting plan. Once replacement trees are installed, they will be identified with signage, similar to the signs used to identify fruit trees at the Osseo Orchard.

This work builds on Osseo's Stage 1 Tree Inventory completed in 2019, which identified trees at-risk and affected by EAB and provided data to support phased replacement of Ash trees in city parks. The inventory also revealed a lack of diversity in the city's public tree species. The goal of removing and replacing ash trees with diverse species selected with community input will support the expected outcome of a diversified tree canopy in the park and an engaged community conversation about new tree species. It will allow community members to observe the Ash tree treatment and replacement process, and provide an opportunity for them to learn about new tree species. Community members will also be able to visit and view newly-planted trees in Sipe Park.

Trees will be watered using Sipe Park's irrigation system, supplemented with water bags as needed. Public Works will provide preventative maintenance including any necessary pruning and measures to protect the trees from equipment, including bark protection and mulch. These actions will become part of the regular maintenance for the park and will occur as needed for the foreseeable future (at least 3 years).

Once funding is approved, staff will begin messaging and public outreach about the **Ash Tree Treatment and Replacement Demonstration** at Sipe Park. Tree Removals will take place in early winter 2019 (~November-December). Staff will work over fall and winter to identify potential new trees based on selection criteria and plant availability. Between January and March, community members will be asked to review profiles of potential trees and vote on what species should be planted. Tree planting will likely occur in April-May, as weather allows.

As a follow-up to online voting, community members will be asked if they learned about new types of trees suitable for Osseo, and they will be asked about their intentions towards managing Ash trees or planting new species.

Budget or Other Considerations:

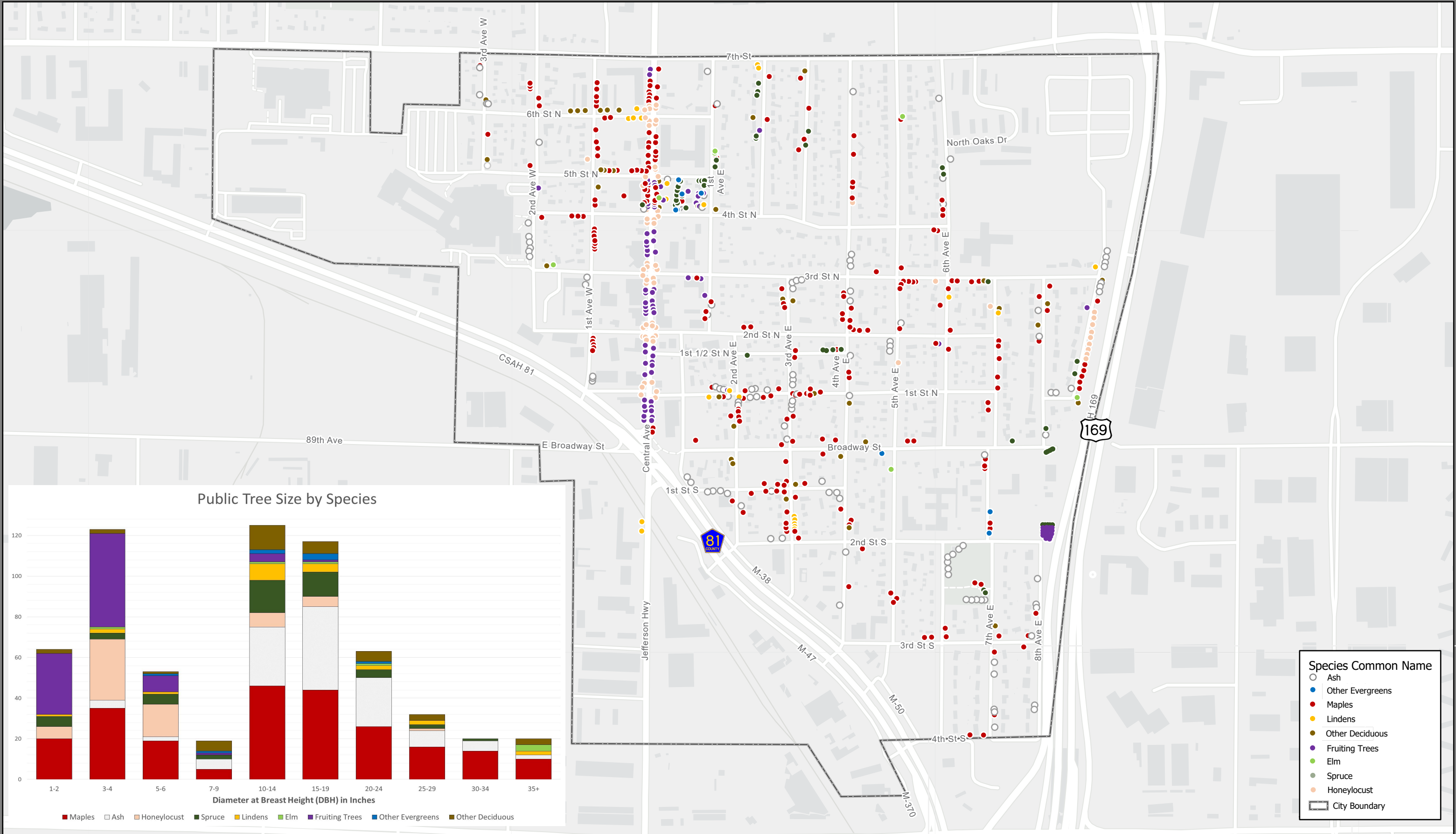
This project would be primarily funded by a grant from Hennepin County. Grant funds of \$17,000 for the total project (Ash Tree Treatment and Replacement Demonstration, as well as a separate Street Tree Study) have been approved by the County. The City will provide \$1,000 in matching funds used to purchase new trees for the park and will provide in-kind services to remove three of the ash trees, as well as conduct outreach for the project.

City Goals Met By This Action:

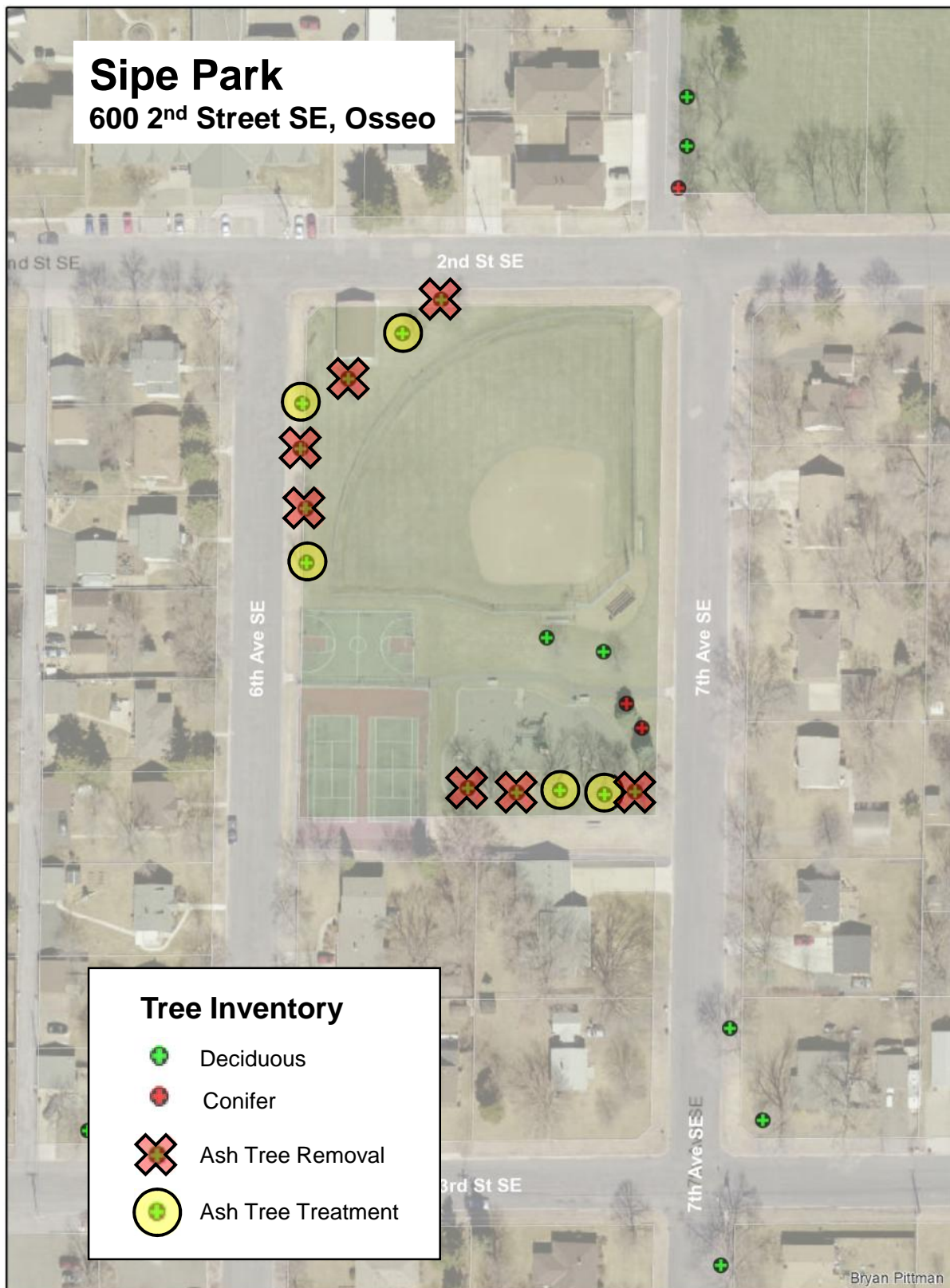
- Improve the City's aging and deteriorating infrastructure
- Increase communication with citizens and encourage citizen engagement
- Promote a healthy and high quality standard of living
- Increase inter-governmental cooperation and the sharing of City services

Recommendation/Action Requested:

Staff recommends the Parks & Recreation Committee discuss the **Ash Tree Treatment and Replacement Demonstration** in Sipe Park.



Ash Tree Treatment and Replacement Demonstration: Site





Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	Discuss 2020 Youth Programming
Meeting Date:	December 2, 2019
Prepared by:	Nancy S. Abts, AICP, City Planner
Attachments:	Youth Sports Schedule Summary Lego Camp Proposal

Policy Consideration:

The Parks and Recreation Committee should review preliminary information for the 2020 youth recreation programming.

Background:

Staff recommends the City continue to work with Revolutionary Sports for summer 2020 sports class programming. A proposed schedule is attached. With the suggested purchase of adjustable height basketball hoops, RevSports is able to offer Basketball classes again in Osseo. John also suggests offering families a voucher for a future class following weather-related cancellations rather than scheduling make-up dates, as make-up days are not always fully utilized. Staff supports the cancellation voucher concept. With fewer weeks dedicated to make-up classes, it might be possible to add a third program session for late summer/early fall.

RevSports also requests a modest 6% increase to the amount billed to the City (\$42.50 per student, rather than \$40). If the City kept the \$35 resident rate and \$50 non-resident rate charged in 2019, revenues should still cover increased programming costs (based on 2019 participation).

Additionally, at the Minnesota Recreation and Parks Association Conference I connected with a company called Play-Well TEKologies that offers Science, Technology, Engineering, & Math (STEM) programming in the form of [Lego-based engineering camps](#) for ages 5-12. This is something the City could consider hosting in 2020 as well. Typically, the camps are offered in a half-day (3-hour) format for 5 days at a time. Per the attached proposal, the minimum class size is 11 and the maximum is 24. The base pricing is \$125 per student for a 5-day program, so approximately \$25/day or a little over \$8 an hour.

If the Parks and Recreation Committee would like to pursue offering a camp in 2020, staff would work with the company to finalize a proposal and develop an agreement between our organizations.

Budget or Other Considerations:

The preliminary 2020 budget shows \$13,000 in Youth & Teen Recreation Expenses and \$13,500 in associated Revenue.

City Goals Met By This Action:

Provide a variety of activities for all citizens with continued and new City events and programs

Adapt to changing demographics of the community

Promote a healthy and high quality standard of living

Recommendation/Action Requested:

1. Review the preliminary 2020 program information and suggest any needed changes

If the Committee is comfortable with the preliminary plans moving forward, they may also **vote to make a programming recommendation to the City Council**. Staff could work with the program providers to prepare formal agreements for Council approval early in 2020.

2020 Youth Recreation Classes

MONDAYS					WEDNESDAYS				
	Time	Program / Sport	Program / Sport	Program / Sport		Time	Program / Sport	Program / Sport	Program / Sport
Summer 1	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Tennis KinderStars (ages 4-6, parent child)		Summer 1	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Baseball TotStars T-ball (ages 2-3, parent child)	Basketball KinderStars (ages 4-6, parent child)
	6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Tennis MightyStars (ages 6-9)			6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Baseball PreStars T-ball (ages 3-5, parent child)	Basketball MightyStars (ages 6-9)
	6:45-7:30	Soccer MightyStars (ages 6-9)	Tennis SkillStars (ages 8-12)			6:45-7:30	Soccer KinderStars (ages 4-6, parent child)	Baseball KinderStars (ages 4-6, parent involved)	Basketball SkillStars (ages 8-12)
Summer 2	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Baseball TotStars T-ball (ages 2-3, parent child)	Volleyball KinderStars (ages 4-6, parent child)	Summer 2	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Flag Football KinderStars (ages 4-6, parent child)	
	6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Baseball PreStars T-ball (ages 3-5, parent child)	Volleyball MightyStars (ages 6-9)		6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Flag Football MightyStars (ages 6-9)	
	6:45-7:30	Soccer KinderStars (ages 4-6, parent child)	Baseball KinderStars (ages 4-6, parent involved)	Volleyball SkillStars (ages 8-12)		6:45-7:30	Soccer MightyStars (ages 6-9)	Flag Football SkillStars (ages 8-12)	
Summer 3?	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Tennis KinderStars (ages 4-6, parent child)	Basketball KinderStars (ages 4-6, parent child)	Summer 3?	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Baseball TotStars T-ball (ages 2-3, parent child)	
	6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Tennis MightyStars (ages 6-9)	Basketball MightyStars (ages 6-9)		6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Baseball PreStars T-ball (ages 3-5, parent child)	
	6:45-7:30	Soccer KinderStars (ages 4-6, parent child)	Tennis SkillStars (ages 8-12)	Basketball SkillStars (ages 8-12)		6:45-7:30	Soccer MightyStars (ages 6-9)	Baseball KinderStars (ages 4-6, parent involved)	



**Dream it.
Build it.
Wreck it.
Repeat.**



Kids are already naturally gifted creators. Then they get added inspiration from our specially trained instructors. They dive into our massive collections of LEGO®. And while they build elaborate objects, structures and vehicles, they explore fundamental principles of engineering and physics. They also learn to collaborate and create without fear of mistakes. The experience is joyful, the impact long-lasting. For more information about Play-Well TEKologies, visit play-well.org or contact Rob Angcay at (720) 515 8582 or rob@play-well.org.

What kind of kids like Play-Well? Pretty much all kids. Even kids who don't like classes get engaged. Probably because kids have a natural attraction to and talent for building. The problem is getting them to leave at the end of the session.



Goals

The goals of the class are to:

- (1) Solve problems. We develop and enhance each student's problem solving and critical thinking skills.
- (2) Explore the world. We introduce students to Engineering, Architecture, and Physics concepts.
- (3) Express ourselves. LEGO® is a medium with tremendous creative potential. Above all else: Have Fun!

Teaching Methodology

Students work individually, in teams, and as a group throughout the sessions. A short discussion and demonstration of the day's topic starts each meeting. Children are given a design/building/programming assignment. [Click HERE to learn more about our philosophy](http://www.play-well.org)



www.play-well.org



Our Instructors

Our instructors have varied careers and educational backgrounds: engineering, architecture, biology, art, law, and many more. More importantly, we all share a common enthusiasm for kids, engineering, and LEGO® materials.

Camp Materials

We will provide all materials for the classes. Materials will be removed from the site daily, unless a lockable room is available.

Camp Length

Camp durations will be 3 hours. Longer and shorter duration camps may be negotiated.

Camp Fee

Base pricing is \$125 per camp per student for a 3 hour camp that runs Monday through Friday.

Total fee depends on the number of meetings and facility use fees.

Camp Size

Minimum 11 students, maximum of 24 students for one instructor and an assistant. Larger classes may be negotiated.

What exactly do kids build at Play-Well?

Depending on the class curriculum, kids build any of more than 500 projects, from gear-drive cars to bridges, from catapults to battling jousting monorails.

Kids are natural engineers. We help them realize it.

Intro to STEM with LEGO, Ages 5-6/ Grades K-1

Tap into your imagination with tens of thousands of LEGO®! Build engineer-designed projects such as Boats, Snowmobiles, Catapults, and Merry-Go-Rounds. Then use special pieces to create your own unique design! New and returning students can explore the endless creative possibilities of the LEGO® building system with the guidance of an experienced Play-Well instructor. There is no prerequisite for this course.

STEM Challenge with LEGO, Ages 7-12 / Grades 2-6

Power up your engineering skills with Play-Well TEKnologies and tens of thousands of LEGO®! Apply real-world concepts in physics, engineering, and architecture through engineer-designed projects such as Catapults, Pneumatic Cranes, Arch Bridges, and Battletracks! Design and build as never before, and explore your craziest ideas in a supportive environment. An experienced instructor will challenge new and returning students to engineer at the next level. There is no prerequisite for this course.

How is Play-Well different from other LEGO® camps? We're a magnet for the most inspirational instructors. We have the most and coolest LEGO® materials. We've been refining our programs and approach for 20 years. This work is our life's passion.

Rob Angcay
Senior Operations Specialist, Nashville and
Minnesota
Play-Well TEKnologies



www.play-well.org

(720) 515 8582
rob@play-well.org



City of Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss 2020 Music and Movies in the Park Recommendations

Meeting Date: December 2, 2019

Prepared by: Nancy S. Abts, AICP, City Planner

Attachments: Preliminary 2020 Schedule

Policy Consideration:

The Parks and Recreation Committee should review preliminary information for the 2020 Music & Movies in the Park events.

Background:

A subcommittee including Dee Bonn & Kerstin Schulz met on November 25 to discuss preliminary scheduling for 2020 Music & presentations in the Park events. The group identified several suggested dates for 2020 performances and events.

Concerts & Presentations "Anchor" performances include the Teddy Bear Band on June 9, the first Tuesday of the series, and the Classic Big Band tentatively on July 14. Led Penny, a band that includes Osseo resident Dan Penny and other family members with Osseo ties, is suggested for July 7 for the start of the Farmers Market. Two Concert rain dates are reserved in August, with movies scheduled for later the same evening. ***The Parks & Recreation Committee should review the draft schedule and offer comments.*** The schedule will need to be approved by the City Council before it can be promoted.

Movies

There are restrictions on when Disney, Pixar, and Marvel films can be screened. The dates for these restrictions are not known yet. The 2019 availability was announced in December 2018, so hopefully the 2020 dates will be published soon. However, the Committee has identified dates when a movie would be shown. New-release Disney movies tend to be the most popular. ***The Parks & Recreation Committee could suggest [specific films](#) that could be considered for the schedule.***

Staff recommends the City again hire an attendant to help screen the movies. Alternatively, there are companies like [Twilight Zone Outdoor Cinema Services](#) that provide turn-key outdoor movie screenings.

Food Trucks

The subcommittee recommends hosting food trucks again this year. The process should be similar to what was followed last year, with a refundable deposit but no separate charge for participation. Hopefully, there will be enough interest to host a food truck each week during the summer, but if that is possible food trucks could start alongside the Farmers Market in July. ***The Parks & Recreation Committee should comment on Food Trucks for 2020.***

Budget or Other Considerations:

The preliminary budget includes estimated costs and revenues from donations. With an approximate cost of \$400 for each movie, the total fee for planned programming is just under \$7,000. Approximately \$2,000 will be needed for

music licensing, promotional materials, and staffing. Based on the amounts received in 2019, donations could provide close to this number.

City Goals Met By This Action:

- Provide a variety of activities for all citizens with continued and new City events and programs
- Adapt to changing demographics of the community

Recommendation/Action Requested:

Staff recommends the Parks & Recreation Committee discuss the preliminary schedules and make suggestions and corrections as necessary.

Music & Movies in the Park: 2020 Preliminary Scheduling & Budget

Tuesdays	Sunset	Performance	Movie	Food Truck	Other	Approx. Costs	Scheduling Notes
2-Jun	8:56 PM						ISD 279 Last Day 6/5
9-Jun	8:59 PM	Teddy Bear Band		Hopefully		\$ 1,450	Parnassus Last Day 6/11
16-Jun	9:04 PM	Singer-Songwriter		Hopefully		\$ 150	
23-Jun	9:05 PM	Blues		Hopefully		\$ 500	
30-Jun	9:04 PM	Student Performances	Coco? (Rescheduled)	Hopefully		\$ -	Independence Day - Break?
7-Jul	9:00 PM	Led Penny	TBD	Yes		\$ 1,000	
14-Jul	8:58 PM	Classic Big Band		Yes		\$ 1,700	
21-Jul	8:52 PM	<i>Presentation</i>	TBD	Yes		\$ 600	
28-Jul	8:44 PM	Local Band		Yes		\$ 450	
4-Aug	8:33 PM	Night to Unite - DJ NIGHT TO UNITE					
11-Aug	8:22 PM	Rain Date #1	TBD	Yes		\$ 400	
18-Aug	8:11 PM	Local Performer		Yes		\$ 150	
25-Aug	7:59 PM	Rain Date #2	TBD	Yes		\$ 400	Parnassus Classes Start 8/25
1-Sep	7:46 PM						ISD 279 Classes Start 9/6

Other Costs

Music Licensing Fees		\$ 800
Promotional Materials	Rack cards, newsletter articles, etc.	\$ 350
Movie Staffing	Staff (Movie attendant)	\$ 400

2020 Programming Total (est.) **\$ 8,950**

Funding: Projected Donation Requests

Lions	\$ 3,000
Fire Department Relief Association	\$ 2,000
NW Area Jaycees	\$ 1,000
Osseo Maple-Grove Legion	\$ 1,500
OMGHA	\$ 1,500

Projected 2020 Donation Total **\$ 9,000**

Projected 2020 Balance

\$ 50 Need to confirm movies & staffing



City of Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Boerboom Park

Meeting Date: December 2, 2019

Prepared by: Nancy S. Abts, AICP, City Planner

Attachments: (none)

Policy Consideration:

Councilmember Johnson suggests the Parks & Recreation Committee discuss Boerboom Park. He believes the memorial in the park is in need of cleanup.

Background:

A volunteer cleanup event was held in May 2019 in Boerboom Park, prior to the Memorial Day ceremony. Osseo residents Dave and Roseanna Garibaldi continued to volunteer their time over the summer to continue to tend to the landscaping and flower in Boerboom Park and along Central Avenue. The City's proposed 2020 proposes hiring summer help (like the Garibaldis) to help with cleanup in the future.

Public Works Director Nick Waldbillig reports that his team would be able to schedule additional tree trimming in the park in 2020 if needed.

City Goals Met By This Action:

- Plan and build an upgraded and expanded Boerboom Park
- Increase communication with citizens and encourage citizen engagement
- Promote a healthy and high quality standard of living

2020 Osseo Parks & Recreation Committee Meetings

All meetings start at 6 pm

Tuesdays

Topics

February 4

*Spring Newsletter Deadline:
Mid-February*

- Discuss Sipe Park Tree Removal & Replacement Project
- Finalize Summer Recreation Programs
- Finalize Music & Movies in the Park

April 7

*Summer Newsletter Deadline:
Mid-May*

- Streetscape Management Plan
- Park Planning
- Review Step To It Challenge Activities
- Park Cleanup for Memorial Day

June 2

*Fall Newsletter Deadline:
Early August*

- Citywide Night to Unite
- Consider Fall/Winter programming
- Park Planning
 - *June 2019 Meeting was cancelled due to lack of business*

October 6

*Winter Newsletter Deadline:
Late October*

- Review 2020 Music & Movies in the Park
- Review 2020 Summer Recreation

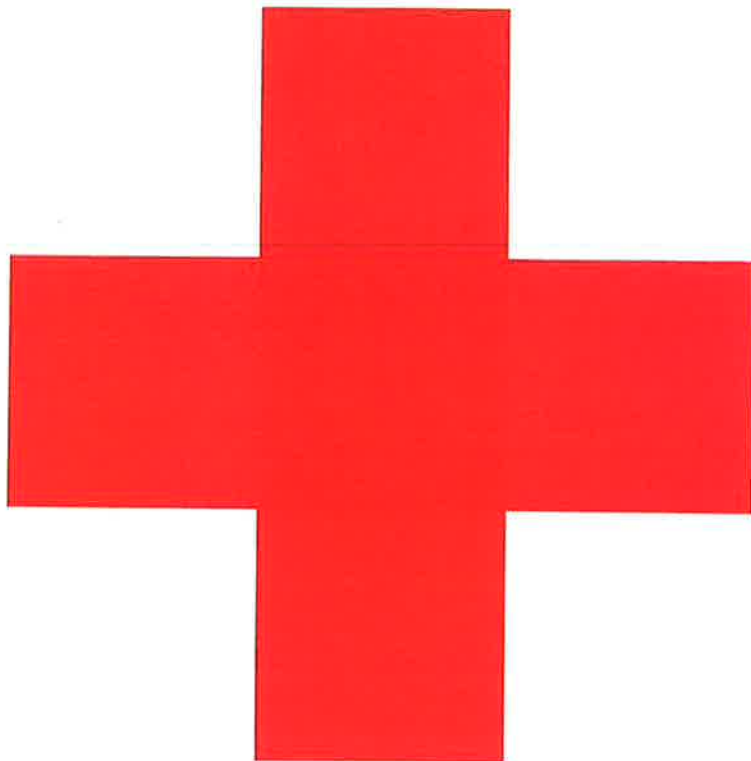
December 7 (MONDAY)

- Preliminary plan for 2021 Summer Recreation Programs
- Preliminary plan for 2021 Music & Movies in the Park

Give blood.

Every 2 seconds someone
in the U.S. needs blood.

American Red Cross



City of Osseo Blood Drive

Osseo City Hall

Community Center

Room A

415 Central Avenue - Osseo

Wednesday, December 4, 2019
1:00 p.m. to 7:00 p.m.

Appt/Info: Call 1-800-RED CROSS (733-2767) or visit RedCrossBlood.org
enter Sponsor Code: CITYOFOSSEO

**Come to give blood Nov. 25-Dec. 18 and get a \$5
Amazon.com Gift Card* by email, courtesy of Suburban
Propane. *Restrictions apply, see amazon.com/gc-legal.
Terms at rcblood.org/thanks

1-800-RED CROSS | 1-800-733-2767 | redcrossblood.org | Download the Blood Donor App

©2016 The American National Red Cross

MINIDAZZLE

6 - 8 p.m. ~ Fri., Dec. 6

Fire Truck Parade | Bonfire
Santa & Elves | Treats & Goodie Bags

Downtown Osseo



Osseo Lions Present
Lunch with Santa

SATURDAY, DECEMBER 7

11 AM – 2 PM

Osseo Community Center

**Come Get Your Photo
Taken With Santa!**

Kids eat free • Adults \$8
Lunch provided by Lynde's Restaurant



2019 Osseo Police Department

Toys for Tots Drive

DROP OFF SITES

Osseo Police Dept.
415 Central Ave.

Dick's Bar
205 Central Ave.

Olympia Café
247 Central Ave.

Premier Bank
301 Central Ave.

TPMI Chiropractic
232 Central Ave.

Duffy's Bar & Grill
337 Central Ave.

State Farm Insurance
530 Central Ave.

Dean's Supermarket
312 Central Ave.

Sue's Country Cottage
200 Central Ave.

NOV. 11th – DEC. 16th

Bring a new and unwrapped toy to
any of the above drop off sites



Car Seat Clinic

**Date:**

Tuesday March 3, 2020
4:00 p.m. - 7:00 p.m.

Location:

Osseo Public Works Facility
800 Broadway Street E.

Free

**Event Information**

North Memorial Health and Safe Kids Northwest Metro Minneapolis are hosting child and booster seat safety clinics. Nationally certified technicians will teach you how to install and use child car restraints correctly.

There is no charge for clinics – donations are accepted.

Please call [763-581-3740](tel:763-581-3740) to schedule an appointment.