



COMMITTEE MEETING
6:00 p.m., February 5, 2019

Parks and Recreation Committee

- 1. Call To Order**
- 2. Roll Call**
 - A. Welcome new members Councilmember Harold Johnson & Orlando Ponce
- 3. Election of Officers**
- 4. Approve Agenda** (Unanimous additions required)
- 5. Approve Minutes** (Unanimous approval required)
 - A. Minutes of October 2, 2018
- 6. Public Comments**
- 7. Special Business**
- 8. Budget Update**
 - A. Acknowledge \$1,500 Donation from American Legion
- 9. Old Business**
- 10. New Business**
 - A. Approve 2019 Music & Movies in the Park Schedule
 - B. Approve 2019 Youth Sports Programs
 - C. Approve 2019 Step To It Challenge Programming
 - D. 2019 Meeting Schedule
- 11. Upcoming Events**
 - A. My Osseo Valentine in Boerboom Park
 - B. Downsizing & Decluttering—February 7
 - C. Fireman's Dance—February 8
 - D. Exchange for Change Free Swap Event – February 9
 - E. Outdoor Rinks
 - F. Osseo Orchard Tree Pruning Class & Workday
- 12. Staff & Committee Member Reports**
 - A. Commission Members Needed
 - B. Night to Unite planning committee meets in February (Contact Officer Mortinson)
- 13. Adjourn**
 - o Next meeting date per Item 10D

COMMITTEE MEMBERS: Councilmember Harold Johnson, Councilmember Larry Stelmach, Dee Bonn, Orlando Ponce, Brittney Quant, Kerstin Schulz, Alden Webster

STAFF LIASON: City Planner Nancy Abts



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Election of Officers

Meeting Date: February 5, 2019

Prepared by: Nancy Abts, City Planner

Attachments: (none)

Background:

Officers for the Parks and Recreation Committee include the Chair, who runs the meetings, and the Vice Chair, who runs meetings when the Chair is not in attendance. Both officers also have an opportunity to help set agendas for upcoming meetings.

In 2018, the officers were:

Chair: Kerstin Schulz
Vice-Chair: Sloan Wallgren

There are no requirements regarding who fills the officer rolls.

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee elect officers for 2019. This can be done through a joint motion and vote covering both positions, or by an individual motion and vote on the officer for each position. Anyone may make the motion.

OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
October 2, 2018

5 A

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, October 2, 2018.

2. ROLL CALL

Present: Committee members Dee Bonn, Kerstin Schulz, Larry Stelmach, Sloan Wallgren (arrived at 6:16 pm), Alden Webster, and Anne Zelenak.

Absent: Brittney Quant

Others present: Harold E. Johnson and City Planner Nancy Abts

3. APPROVE AGENDA

A motion was made by Stelmach, seconded by Bonn, to approve the meeting's agenda. The motion passed 5-0.

4. APPROVE MINUTES

A motion was made by Bonn, seconded by Zelenak, to approve the April 2, 2018, meeting minutes as presented. The motion passed 5-0.

5. PUBLIC COMMENTS

Kerstin advised the public that this is the time for public comments. Concerned citizen Harold E. Johnson addressed the Committee regarding the Streetscape Management Committee. He provided information on the history of the Central Avenue streetscape, as well as landscape management activities. He encouraged the Committee to consider establishing a volunteer program to assist with landscape maintenance. He noted that he had spent many hours preparing the park before Memorial Day this spring.

6. SPECIAL BUSINESS

There was no special business.

7. BUDGET UPDATE

Nancy updated the committee on transactions within the Youth Recreation account and the Music and Movies in the Park fund. The committee asked for a clearer representation of the balance / net of the accounts, and Nancy agreed to consult with the City Accountant and send follow-up information to the group.

The Committee also reviewed the preliminary recreation budget items for 2019.

8. OLD BUSINESS

A. SUMMER MUSIC AND MOVIES IN THE PARK REPORT AND RECOMMENDATIONS

Nancy presented information on the 2018 Music and Movies in the Park events. After the end of the series, city staff met with the volunteers to discuss their recommendations for the future. The Committee considered suggestions to incorporate Food Trucks into Tuesday night events and agreed this should be explored. They also discussed the possibility of adding ‘presentations’ from local organizations—for example, the World Tae Kwon Do studio—prior to the movies.

Dee, Kerstin, and Web agreed to serve on a subcommittee to plan for the 2019 series. The group prefers to meet after 4 pm.

B. SUMMER YOUTH SPORTS PROGRAMS REPORT AND RECOMMENDATIONS

Nancy provided a summary of enrollments in the 2018 youth sports programs. This year included 277 class registrations, which includes approximately 30 percent registering for more than one class. All told, there were just under 200 different kids participating in classes this year. Of those students, over one third are Osseo residents

She summarized results of a survey emailed to parents of summer participants. Comments were generally positive, with some suggestions for improvements and future programming. Most critical comments focused on the Ninja Warrior class, which suffered from lack of available playground equipment to use. It did not meet many parents’ expectations. Almost all respondents expressed interest in an online registration and payment option, something that would save considerable time for City staff.

The Committee discussed the program. There was interest in how an online registration option would work. Larry noted it would be important to consider who would “own” the data resulting from online registrations and suggested staff consider whether the City could provide this option in-house. Sloan remarked that it was unfortunate that programs filled up and people had to be turned away. He suggested that in the future Osseo residents have priority registration.

Larry agreed to be on a subcommittee to discuss the 2019 program.

9. NEW BUSINESS

A. STREETScape MAINTENANCE PLAN COMMITTEE & VOLUNTEER OPPORTUNITIES

Nancy informed the Committee that two Councilmembers would be meeting to help staff develop a plan for the Central Avenue Streetscape. She invited participation from the Parks and Recreation Committee as well.

Dee and Sloan agreed to serve on the committee, if needed.

B. DISCUSS OUTDOOR RINK USE

Nancy referred to the Committee's previous conversations about flooding both a hockey and pleasure rink for winter 2019. She noted the recommendation from staff would be to only flood the hockey rink and work with the rink attendants to "split the rink" to accommodate two user groups when pleasure skaters wanted to use the facilities.

The Committee expressed concern about the safety of splitting the rink and possible loose pucks affecting pleasure skaters. Members were not confident in the Rink Attendants' ability to police rink users' behavior. Given the number of young families in town, Sloan recommended providing two facilities.

To save money, the Committee suggested decreasing the size of the pleasure rink, if possible.

A motion was made by Stelmach, seconded by Webster, to recommend the City flood two rinks during the winter of 2018-2019. The motion passed 6-0.

C. 2019 STEP TO IT CHALLENGE PROGRAMMING

Nancy noted that a kick-off walk for the 2017 Step to It Challenge was well-received by the community. She presented a suggestion of providing additional community events during the May event to help bolster engagement and foster community connections. This could include a kick-off and/or wrap-up walk, a bicycle ride with the Osseo Police Department, or a program sampler with RevSports.

Larry liked that calendar included pre-calculated "steps". Dee suggested starting programming on Tuesday nights. Sloan suggested bringing local 'celebrities' in to participate in events, a la "Walk with a Doc" events hosted in other places.

10. UPCOMING EVENTS

The Committee reviewed upcoming events, including the Lions Halloween Event, Minidazzle, holiday light hanging, and Small Business Saturday. The next Committee meeting will be December 4.

11. STAFF & COMMITTEE MEMBER REPORTS

Web encouraged everyone to vote.

12. ADJOURNMENT

A motion was made Bonn, seconded by Zelenak, to adjourn the meeting at 7:01 p.m. The motion carried 6-0.

Respectfully submitted,

Nancy S. Abts
City Planner



City of Osseo Parks & Recreation Committee Meeting Item

Agenda Item: 2019 Music and Movies in the Park Recommendations

Meeting Date: February 5, 2019

Prepared by: Nancy Abts, City Planner

Attachments: Recommended 2019 Schedule
Draft Application for Food Truck Vendors

Policy Consideration:

The Parks and Recreation Committee should review a recommended schedule for the 2019 Music & Movies in the Park events.

Background:

A subcommittee including Committee Members Dee Bonn, Alden Webster, and Kerstin Schultz have met with staff to work on recommendations for the 2019 event schedule. The group identified several suggested dates for 2019 performances, and these dates are on a tentative “hold” with the performers. Two dates have several possible movies within a specific genre. **These movies could be voted on by the City’s Social Media followers, or the Parks & Recreation Committee could select the movie.** There are minimal cost differences in the films, and the movies are all able to be shown on the selected dates.

The subcommittee suggested possibly coordinating an event with Union Speed and Style in June, the week prior the the Back to the 50s Car Show. The business owners are tentatively interested in working with the City on something like this, and preferred the date of June 18. Appropriate performances have been selected for that date, but this concert and movie could also ‘stand alone’ if Union Speed & Style is not able to participate.

The group also discussed waiting until the Farmers Market opens to start regularly hosting a Food Truck at the events. Staff suggests using an application similar to the Farmers Market application to select Food Truck vendors. Under our current ordinances, food truck vendors will be required to get a Transient Merchant license for the day of the sales (\$30 for registration & a 1-day license). They must also be licensed by Hennepin County. Staff also suggests requesting a refundable \$50 deposit to ensure scheduled trucks attend the event, clean up afterward, and submit a feedback survey on their experiences to help the Committee plan for future events.

Applications for Food Truck vendors will be reviewed and selected based on several factors, including variety of products (focusing on “food” and not the snack or desert items that are already sold by nonprofit organizations), pricing, ‘home’ location of the vendor (with preference to locals), availability, and timeliness of application. Depending on interest, it may be possible to have one or two food trucks at each event. Starting sales at 4:30 pm and ending at 8:00 is suggested. **The Parks & Recreation Committee should discuss whether the suggestions for Food Truck Vendors are appropriate.**

Local nonprofit organizations can again be invited to sell snacks and dessert items in the park during the events.

Finally, local youth organizations have been invited to become part of the event schedule this year. World Taekwondo Academy, located just outside of Osseo, can provide a brief demonstration prior to the Superhero movie on July 30. Elis Irish Dance Studio (which practices at Escalate Dance in Osseo) can provide a demonstration prior to the animated movie on August 27. And students from Spark Music Studio in Osseo can provide musical entertainment at 7:00 pm, prior to the movie Coco on August 13.

Budget or Other Considerations:

There are restrictions on when Disney, Pixar, and Marvel films can be screened. The proposed movie schedule complies with these 'blackout dates.'

This movie schedule includes movies rated PG-13. In previous years, the Committee has focused on films rated G or PG.

The budget also includes estimated costs and revenues from donations. Projected donations could provide approximately \$10,000, although this figure includes \$1,500 above what donors provided in 2018. Due to larger-than-expected donations in 2018, the fund currently has approximately a \$1,000 balance.

City Goals Met By This Action:

- Provide a variety of activities for all citizens with continued and new City events and programs
- Adapt to changing demographics of the community

Action Requested:

Discussion:

The Parks & Recreation Committee is asked to discuss:

- 1. Whether to select a Superhero and/or Animated film to fill the specified slots, or to put this decision to a vote on Social Media.**
 - Superhero movie options:
 - Aquaman (2018), Venom (2018), Bumblebee (2018)
 - Animated movie options:
 - The Incredibles 2, Paddington 2, How to Train Your Dragon: Hidden World, Hotel Transylvania 3
- 2. Whether to recommend screening two PG-13 videos** (Instant Family & Superhero movie options)
- 3. Whether the suggestions on how to incorporate food trucks into the event series are appropriate**

Recommendation:

The Parks and Recreation Committee may choose to:

1. Recommend the City Council approve the proposed schedule and expenses not-to-exceed \$9,800;
2. Approve the schedule and expenses, with noted changes/as amended;
3. Deny the proposed schedule;
4. Table action on this item for more information.

Music & Movies in the Park: 2019 Preliminary Scheduling & Budget

2019	Tuesdays	Sunset	Performance	Movie	Approx. Performance Cost	Scheduling Notes
	4-Jun	8:56 PM				ISD 279 Last Day 6/6
	11-Jun	8:59 PM	Teddy Bear Band		\$ 1,425	Parnassus Last Day 6/12
	18-Jun	9:04 PM	Led Penny	Grease	\$ 800	Coordinate "car" theme & car show with Union Speed & Style?
	25-Jun	9:05 PM	Snake Discovery	Mary Poppins Returns	\$ 600	
	2-Jul	9:04 PM				
	9-Jul	9:00 PM	Classic Big Band		\$ 1,700	Tentative pricing
	16-Jul	8:58 PM	Zoomobile	Instant Family (PG-13)	\$ 748	
	23-Jul	8:52 PM	Dirty Shorts Brass Band (tentative)		\$ 450	
	30-Jul	8:44 PM	Music Rain Date	Superhero movie - PG-13 (via audience vote) Preceded by World Taekwondo Academy	\$ 423	
	6-Aug	8:33 PM	Pickle			
	13-Aug	8:22 PM	Spark Music Studio	Coco	\$ 463	
	20-Aug	8:11 PM	Capri Big Band		\$ 600	
	27-Aug	7:59 PM		Animated movie - (via audience vote) Preceded by Elis Irish Dance Studio	\$ 613	Parnassus Classes Start 8/28
	3-Sep	7:46 PM				ISD 279 Classes Start 9/3

Other Costs

Music Licensing Fees		\$ 1,080
Promotional Materials	Rack cards, newsletter articles, etc.	\$ 625
Movie Staffing	Staff (Movie attendant)	225

2019 Programming Total (est.)	\$ 9,752
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Funding: Projected Donation Requests

Lions	\$ 3,000
Fire Department Relief Association	\$ 3,000
NW Area Jaycees	\$ 1,000
Osseo Maple-Grove Legion (received)	\$ 1,500
OMGHA (no 2018 donation)	\$ 1,500

Projected 2019 Donation Total	\$ 10,000
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Projected 2019 Balance	\$ 248	Still need to confirm movies & staffing
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VENDOR GUIDELINES

Concerts and presentations are scheduled Tuesday nights in the summer. Approximately 150-250 adults and children attend each week. Food Truck vendors are invited to apply to attend the events to market their wares. This small city event values diversity, value, and novelty.

Application and Fees

- ◆ Vendors wishing to participate must complete an application form and return it with the appropriate deposit to the City of Osseo to be considered to participate.
- ◆ The City shall review and approve all vendor applications before a vendor can participate. Space at the event, location of the vendor, and the items a vendor offers will be factors in determining approval.
- ◆ Deposits for unaccepted applications will be returned promptly.

Vendor Goods

- ◆ The following items are encouraged for sale:
 - ◇ Savory meals and 'main course' dinner dishes;
 - ◇ Cuisine that does not duplicate foods offered by existing Osseo restaurants;
 - ◇ Fresh, healthy, and affordable food;
 - ◇ Dishes that appeal to children, older adults, and event attendees of all ages.
- ◆ Vendors may not sell any items not approved or listed in their application. The City has the right to ask vendor to remove such products.
- ◆ All items must be prepared, displayed, and stored in accordance with Minnesota Department of Health and Hennepin County Community Health Department guidelines.

General Guidelines

- ◆ Vendors must be ready to start selling at 3:00 p.m. The City of Osseo encourages vendors to be in place ½ hour before the Market opens, but please note no presales are allowed.
- ◆ Vendors may begin setting up no earlier than 4:00 p.m. A Market Coordinator will typically be in the vicinity at 2:30 p.m. to check in vendors and assist them with any questions.
- ◆ There will be stalls for approximately 1 or 2 vendors per week.
- ◆ Sales may begin at 4:30 p.m. No presales are allowed. Failure to comply with the starting time will result in forfeiture of the deposit and/or loss of future selling privileges.
- ◆ There will be no moving vehicles in the sales area between 4:15 p.m. and 8:00 p.m. Failure to comply with this regulation may result in forfeiture of the deposit and/or loss of future selling privileges.
- ◆ Events may occur rain or shine. Weather-related cancellations will be announced by noon on the day of the event. Please call 763-425-2624 if you have questions about threatening weather.
- ◆ One stall is approximately 20 feet by 15 feet (two parking spaces); all items must be contained within the stall.
- ◆ Vendors are allowed only one vehicle in their assigned stall. Personal vehicles may also be parked in a nearby lot.
- ◆ Vendors are responsible for providing all tables, canopies, and other items needed for their display.
- ◆ Tents and canopies must be weighted down.
- ◆ No stakes may be pounded into the tarmac.
- ◆ All displays must be neat and tasteful.
- ◆ Alcoholic beverages are prohibited.
- ◆ Cleanliness is everyone's responsibility. All vendors must keep their area neat while selling and make certain that the area is clean before leaving.

- ◆ Price, terms of sale, etc., are between buyer and seller only.
- ◆ All vendors agree to abide by fair business practices.
- ◆ Vendors must remove all trash from the market area before leaving. This includes debris, bags, and boxes as a result of their sales. Trash cans are provided only for incidental trash.
- ◆ Any vendor who the City feels is not complying with the Market rules may be asked to leave.

Permits, licenses, taxes, and insurance

- ◆ A Market permit will be provided to each vendor. It must be visible in the stall at all times and is not transferable.
- ◆ All permits and licenses required by the City of Osseo, Hennepin County, the State of Minnesota, or the Federal Government are the sole responsibility of the vendors and must be displayed.
 - ◆ The City of Osseo requires a Transient Merchant permit (\$15 registration fee + \$15 1-day permit).
- ◆ Any required sales tax collections and remittances are the sole responsibility of the vendors.
- ◆ The City of Osseo is not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in the Osseo Farmers Market; whether such injury, theft, or damage occurred prior, during, or after the Osseo Farmers Market, seller further agrees to indemnify and hold the City of Osseo harmless for and against any claims for such injury, theft, or damage.
- ◆ All vendors should carry their own general liability and product liability insurance, as the City does not provide this coverage.

Deposit

A \$50 deposit is required to accompany your application. Deposit will be 'cashed'. Deposits will be returned in full via a check mailed from the City of Osseo following the event, if all of the following requirements are met:

- ◆ Vendor arrives and departs the sales location on time.
- ◆ Vendor provides trash receptacles and removes refuse at the end of the sales period.
- ◆ Vehicles are not moved during the required sales period.
- ◆ Vendor completes a written evaluation of the event, including providing a summary/approximation of their total sales and recommendations for sales at future events in the City of Osseo.
- ◆ All other requirements listed in this application and guidelines are met.

Music & Movies in the Park Events Diagram



Key

★ **Bandshell / Presentation Location in Boerboom Park**

1 Food Truck Vendor
2 Parking Area

Boerboom Park, 416 Central Ave. Osseo, MN

Osseo City Hall, 415 Central Ave. Osseo, MN

Parking: Street & City Hall Lot

Farmers Market: West half of 5th Street blocked 2 pm – 7:30 pm Tuesdays July - September

2019 MUSIC IN THE PARK ~ FOOD TRUCK VENDOR APPLICATION

Phone: (763) 425-1454, Nancy Abts Email: nabts@ci.osseo.mn.us

Please Print

Date _____

Food Truck name _____

Name of primary seller _____

Street address _____

City _____ State _____ Zip _____

Home phone _____ Cell phone _____ Fax _____

Email _____ Website _____

Address where food is produced: _____

Minnesota Sales Tax ID number (if applicable) _____

What food related licenses do you currently hold? _____

Additional licensing from the Hennepin County Community Health Department may be required to participate in the market.

Please list all items you intend to sell, and their prices. Attach additional page if necessary.

Please rank your preference of all events you would like to be considered for:

Rank Available Dates (1-8)	Date	7 pm Performer	Movie at dusk	Expected audience
	June 18	Led Penny—Classic Rock	<i>Grease</i>	Adults, older children and teens
	July 9	Classic Big Band & the Nostalgics	n/a	Older adults
	July 16	Zoomobile	<i>Instant Family</i>	Families
	July 23	Dirty Shorts Brass Band	n/a	Older adults
	July 30	(rain date for cancelled performances)	Superhero movie (TBD)	Families, older children and teens
	August 13	Spark Music Studio student performances	<i>Coco</i>	Extended families
	August 20	Capri Big Band	n/a	Older adults and families
	August 27	n/a	Animated film (TBD)	Families

Please read and initial:

____ I have read and agree to abide by all policies.

____ I agree that the City of Osseo and their respective officers, employees, agents, and consultants are not liable for any injury, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in the event; whether such injury, theft, or damage occurred prior, during, or after the event; Vendor further agrees to indemnify, defend, and hold harmless the City of Osseo their respective officers, employees, agents, and consultants for and against any claims for such injury, theft, or damage.

____ I understand that it is recommended that I carry my own general liability and product liability insurance, as the City of Osseo does not provide this coverage.

Signature _____ Date _____

Return completed application & \$50 refundable deposit to:

City of Osseo Parks & Recreation, 415 Central Avenue, Osseo, MN 55369

Completed applications received by April 1, 2019, will be considered first. Applications received by April 1 will be notified of their status approximately April 15. Applications that arrive after April 1 will be given consideration, if space allows. Full refunds will be given to any applications that are not accepted.



Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	2019 Youth Sports Classes
Meeting Date:	February 5, 2018
Prepared by:	Nancy Abts, City Planner
Attachments:	2017 & 2018 Schedule Summaries 2019 Schedule Proposal Amilia factsheets

Policy Consideration:

The Parks & Recreation Committee should consider a proposal for 2019 youth recreation classes provided by RevSports.

The Committee should discuss registration logistics and pricing for the 2019 program.

Previous Action or Discussion:

The Parks and Recreation Committee reviewed preliminary feedback on the 2018 season at their October 2 meeting.

Background:

For the past two years, the City of Osseo has worked with Revolutionary Sports to provide recreational programming in Osseo. The City and RevSports work together to propose a schedule. For the past two years, the City has taken registrations in-house and forwarded information to RevSports before programs start. RevSports handles all staffing and logistics. A summary of the 2017 & 2018 schedules, as well as the 2019 proposal, is attached.

Schedule

RevSports is proposing moving from a 6-week session to a 5-week session in order to better accommodate rain dates. To help with staffing, they are also standardizing session start dates across all of the communities where they work. These factors are reflected in the proposed schedule.

They also suggest returning to offering classes 2 nights a week, to provide more scheduling options for families, as well as for coaches.

Pricing

In 2017, the Parks & Recreation Committee proposed offering these programs 'at cost', charging non-resident participants the same amount we are billed by RevSports for each program (i.e., \$40). Most RevSports communities offer programs at an 80/20 split, with 80 percent of the program fee being the RevSports amount and an additional 20 percent paid to the city as administrative, promotional, and facility costs. (So—most cities charge \$50 for these programs.) The 'discounted' pricing in Osseo was presented as a way to start building the program, and seems to have been successful. (Many programs in 2018 reached their maximum capacity.)

The Parks & Rec Committee should discuss whether to continue the ‘discounted’/‘at cost’ program fees for 2019. Something to keep in mind—the total number of classes per session is decreasing from 6 to 5, so a major fee increase might not be a great idea.

Resident Discounts/Priority registration

In addition to offering programs ‘at cost’ to non-residents, the City has been subsidizing Resident registrations, bringing the cost per class down from \$40 to \$28 for Osseo residents. This represents a 30 percent resident discount.

In 2018, some programs filled up before all interested participants could register. **The Parks & Rec Committee should discuss whether to continue providing resident subsidies; if so, at what rate; and whether to try offering early registration for residents.**

Registration process

Councilmember Stelmach and I met with John Richardson of Revolutionary Sports in December to discuss the 2019 season. In addition to programming options, the group discussed having Revolutionary Sports handle the registration. This could be done online, and the cost would be approximately \$5 more per registration. So, for RevSports to process 200 registrations, the cost would be approximately \$1,375. Councilmember Stelmach discussed data sharing, security, and ownership under this model, but I believe the details could be worked out if we want to proceed with this option.

When City Staff process registrations (accepting registration forms, processing payments, preparing receipts, scanning waivers, and entering registration information into a format to share with Revolutionary Sports), it takes between 6-12 minutes per registration form. Additional time is needed to process refunds or registration changes. With approximately 275 students in 2018, from 27-55 hours were devoted to this task. The City’s fee schedule cost for Administrative staff time is \$50 per hour, putting the value of this time around \$1,400-\$2,800.

A third option would involve the City signing up with an online Recreation registration service to process online registrations. There are many possible solutions, but one possibility is Amilia. The price for this service for Osseo’s program would be \$150/month, with a 12-month contract required—so, a total of \$1,800.

Option	Costs (assumes 275 registrations)	Pros	Cons
City Staff, paper forms	~6-12 minutes per registration \$1,400-\$2,800 of staff time	<ul style="list-style-type: none"> Staff time is a “sunk cost”; it is already budgeted for 	<ul style="list-style-type: none"> Many participants would like an online registration option Staff time has an opportunity cost; if we are processing registrations we aren’t doing something else
RevSports handles registration	~\$5 additional / registration \$1,375 total	<ul style="list-style-type: none"> RevSports handles all the details 	<ul style="list-style-type: none"> Would have to provide Osseo resident discounts as a rebate, rather than up-front reduced price Would need to amend contract to address data ownership Would not have direct contact with program participants
City offers online registration platform	\$150/month (@ Osseo’s volume) \$1,800/year	<ul style="list-style-type: none"> Easy to use, integrated system. Can provide resident discounts or early registration Can also do online facility rentals (Park shelters or Community Center) 	<ul style="list-style-type: none"> Have to pay for a whole year, not just the 6 months we are taking registrations.

If the Committee recommends a new registration process, the Committee should discuss whether to pass the additional costs along to participants or to cover it with City funds.

Budget or Other Considerations:

The proposed 2019 budget shows expenditures of \$13,000 and revenue of \$10,000 for Youth Recreation Fees. (Net for the 2019 budget: -\$3,000). This compares to 2018 expenditures of \$10,021 and \$7,988 of revenues for the programs. (Net for 2018 year-to-date expenses: -\$2,033.) If 2019 program costs and revenue are similar to 2018, there is about \$1,000 “extra” in the Youth Recreation line items. Combined with a slight increase in registration fees or a decrease in resident subsidies, there could be enough funds to cover a new registration option.

City Goals Met By This Action:

- Promote a healthy and high quality standard of living
- Adapt to changing demographics of the community
- Provide a variety of activities for all citizens with continued and new City events and programs

Options:

Discussion topics:

1. **Schedule: Any necessary changes?**
2. **Pricing: Continue to offer programs ‘at cost’, or begin phasing in increases?**
3. **Resident subsidy: Keep a 30% subsidy for Osseo residents, or offer some other program?**
4. **Early resident registration: should this be offered? If so, for how long?**
5. **Registration process: Should we proceed with in-house staff & paper registrations; RevSports handling registrations; or the City using an online platform for registrations?**
 - a. **If there are additional costs for new registration options, should those be paid by the City or passed on to participants?**

Following discussion, the Parks and Recreation Committee may choose to *make the following recommendation* to the City Council:

1. Provide summer recreation programs in partnership with Revolutionary Sports as discussed;
2. Decline to provide summer recreation programs in partnership with Revolutionary Sports;
3. Table action on this item for more information.

Next Step:

The item will be placed on a subsequent City Council meeting for consideration and approval. If the Council approves a program at their February 11 meeting, details can be included in the Spring 2019 Osseo Outlook newsletter.

2017 & 2018 Youth Recreation Summary

MONDAYS

2017	Summer 1	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Tennis KinderStars (ages 4-6, parent child)		
		6:00-6:45	Soccer KinderStars (ages 4-6, parent involved)	Tennis MightyStars (ages 6-9)		
		6:45-7:30	Soccer MightyStars (ages 6-9)	Tennis SkillStars (ages 8-12)		
	Summer 2	5:30-6:00	Soccer TotStars* (ages 2-3, parent child)	Flag Football KinderStars (ages 4-6, parent child)		
		6:00-6:45	Soccer KinderStars* (ages 4-6, parent involved)	Flag Football MightyStars (ages 6-9)		
		6:45-7:30	Soccer MightyStars (ages 6-9)	Flag Football SkillStars (ages 8-12)		
2018	Summer 1	5:30-6:00	Soccer TotStars (ages 2-3, parent-child)	TotStars T-Ball (ages 2-3, parent-child)	Lacrosse PreStars (ages 3-5, parent-child)	---
		6:00-6:45	Soccer PreStars* (ages 3-5, parent-child)	PreStars T-Ball* (ages 3-5, parent-child)	Lacrosse MiniStars (ages 5-8)	Ninja Warrior PreStars* (ages 3-5, parent-child)
		6:45-7:30	Soccer MiniStars (ages 5-8)	KinderStars Coach Pitch* (ages 4-6)	Lacrosse SkillStars (ages 8-12)	Ninja Warrior MiniStars* (ages 5-8)
	Summer 2	5:30-6:00	Soccer TotStars (ages 2-3, parent-child)	TotStars T-Ball (ages 2-3, parent-child)	Flag Football PreStars (ages 3-5, parent-child)	---
		6:00-6:45	Soccer PreStars (ages 3-5, parent-child)	PreStars T-Ball* (ages 3-5, parent-child)	Flag Football MiniStars* (ages 5-8)	Ninja Warrior PreStars* (ages 3-5, parent-child)
		6:45-7:30	Soccer MiniStars (ages 5-8)	KinderStars Coach Pitch (ages 4-6)	Flag Football SkillStars (ages 8-12)	Ninja Warrior MiniStars (ages 5-8)
	Fall	5:30-6:00	Soccer TotStars (ages 2-3, parent-child)	Basketball TotStars (ages 2-3, parent-child)	Flag Football PreStars (ages 3-5, parent-child)	---
		6:00-6:45	Soccer PreStars (ages 3-5, parent-child)	Basketball KinderStars* (ages 4-6, parent involved)	Flag Football MiniStars* (ages 5-8)	Ninja Warrior PreStars (ages 3-5, parent-child)
		6:45-7:30	Soccer MiniStars (ages 5-8)	Basketball MightyStars (ages 6-9)	Flag Football SkillStars (ages 8-12)	Ninja Warrior MiniStars (ages 5-8)

WEDNESDAYS

Baseball TotStars T-ball (ages 2-3, parent child)	---
Baseball PreStars T-ball (ages 3-5, parent child)	Soccer PreStars (ages 3-5, parent child)
Baseball KinderStars (ages 4-6, parent involved)	Soccer MiniStars (ages 5-8)
Baseball TotStars T-ball (ages 2-3, parent child)	---
Baseball PreStars T-ball (ages 3-5, parent child)	Soccer PreStars (ages 3-5, parent child)
Baseball KinderStars (ages 4-6, parent involved)	Soccer MiniStars (ages 5-8)
<p>Key</p> <p>* Full enrollment</p> <p>Program was cancelled due to low enrollment</p>	

2019 Youth Recreation Proposal

MONDAYS

2019	Summer 1	June 3, 10, 17, 24, July 1 Make up day: July 8	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Tennis KinderStars (ages 4-6, parent child)
			6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Tennis MightyStars (ages 6-9)
			6:45-7:30	Soccer MightyStars (ages 6-9)	Tennis SkillStars (ages 8-12)
	Summer 2	July 15, 22, 29, Aug. 5, 12 Make up days: Aug. 19, 26	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Baseball TotStars T-ball (ages 2-3, parent child)
			6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Baseball PreStars T-ball (ages 3-5, parent child)
			6:45-7:30	Soccer KinderStars (ages 4-6, parent child)	Baseball KinderStars (ages 4-6, parent involved)

WEDNESDAYS

Summer 1	May 29, June 5, 12, 19, 26 Make up day: July 3, 10	5:30-6:00	Soccer TotStars (ages 2-3, parent child)	Baseball TotStars T-ball (ages 2-3, parent child)
		6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Baseball PreStars T-ball (ages 3-5, parent child)
		6:45-7:30	Soccer KinderStars (ages 4-6, parent child)	Baseball KinderStars (ages 4-6, parent involved)
Summer 2	July 17, 24, 31, Aug. 7, 14 Make up days: Aug 21, 28	5:30-6:00	Soccer TotStars* (ages 2-3, parent child)	Flag Football KinderStars (ages 4-6, parent child)
		6:00-6:45	Soccer PreStars (ages 3-5, parent child)	Flag Football MightyStars (ages 6-9)
		6:45-7:30	Soccer MightyStars (ages 6-9)	Flag Football SkillStars (ages 8-12)

amilia

Software to Help your Organization Thrive

Benefits & Features



Welcome to

amilia

We're on a mission to connect people with their communities. As a leading recreation management software, Amilia provides a best-in-class user experience to those seeking to engage in their communities, while enabling organizations to transform their operations.

Amilia will transform your organization.
Our clients see:

+17%

growth in revenue within
12 months of using Amilia

80%

of their transactions
done online

Here's what you'll get in a nutshell...

- ✓ Time-saving methods for handling administrative tasks like setting up programs, classes & memberships and managing your facilities & staff
- ✓ The ability to increase awareness & visibility for your offerings with an SEO friendly online store and marketing tools that grow your business
- ✓ An optimized, user-friendly online checkout experience
- ✓ Online billing, flexible payment options and customizable forms
- ✓ A CRM platform to manage all your customer info for things like billing, payments, health & contact info, waiver forms, attendance and more
- ✓ Real-time reporting on finances and activity-based info

Spend less time managing your administrative work so you can serve your community better.

Create a Catalogue of your Online Activities

Centralize your operations:

- ✓ Classify your activities by program
- ✓ Link resources like facilities and staff to your activities
- ✓ Set prices and discounts with flexible billing options
- ✓ Showcase your activity offerings directly on your website via a real-time feed from Amilia

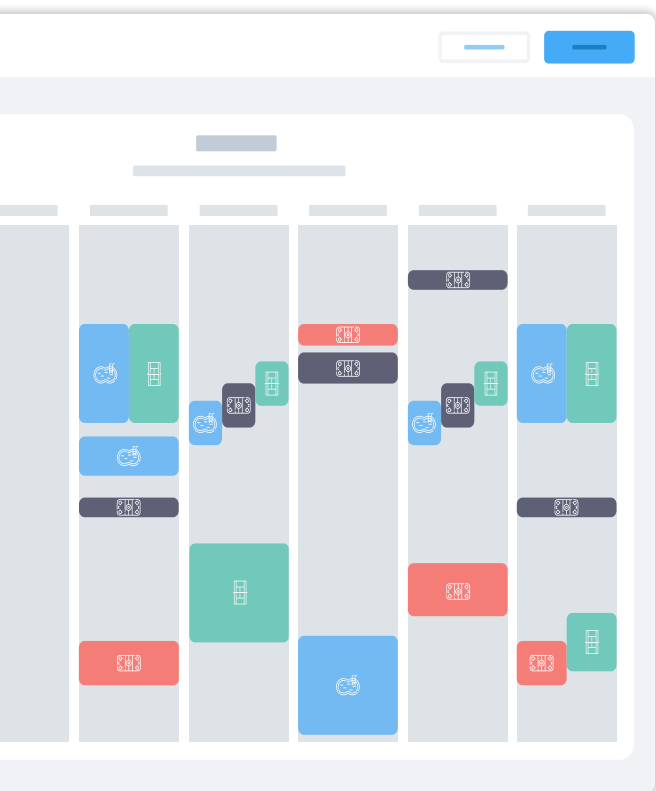
The 'New Activity' form features a blue header with a plus icon and the text 'New Activity'. Below the header are four rows of input fields, each with a grey icon on the left and a grey input box with a dropdown arrow on the right. The icons represent a calendar, a building, a person, and a document. At the bottom right of the form is a blue button with the text 'CREATE'.

The 'Form' creation interface shows a grey header with the word 'Form'. Below the header are six rows of input fields, each with a grey icon on the left and a grey input box on the right. The icons represent a person, a birthday cake, a first aid kit, a head with a gear, a telephone, and an envelope. At the bottom of the form is a blue button with the text 'CREATE FORM'.

Create and Link your Forms Online

Collect the information you need during registration with custom forms

- ✓ Create templates and link them directly to your activities and programs
- ✓ Gather medical information from your participants
- ✓ Generate online liability waivers
- ✓ Store everything online in the CRM
- ✓ Customize up to 250 questions per form



Manage your Facilities

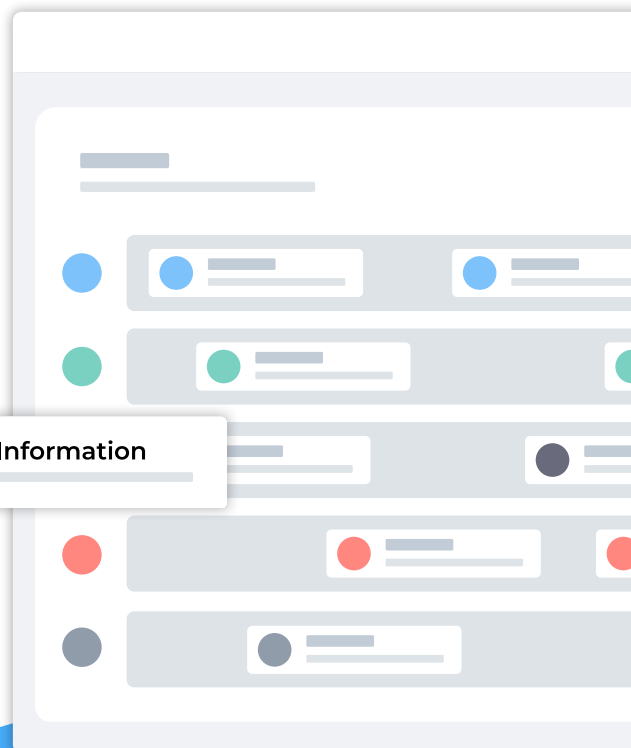
Maximize the use of your space

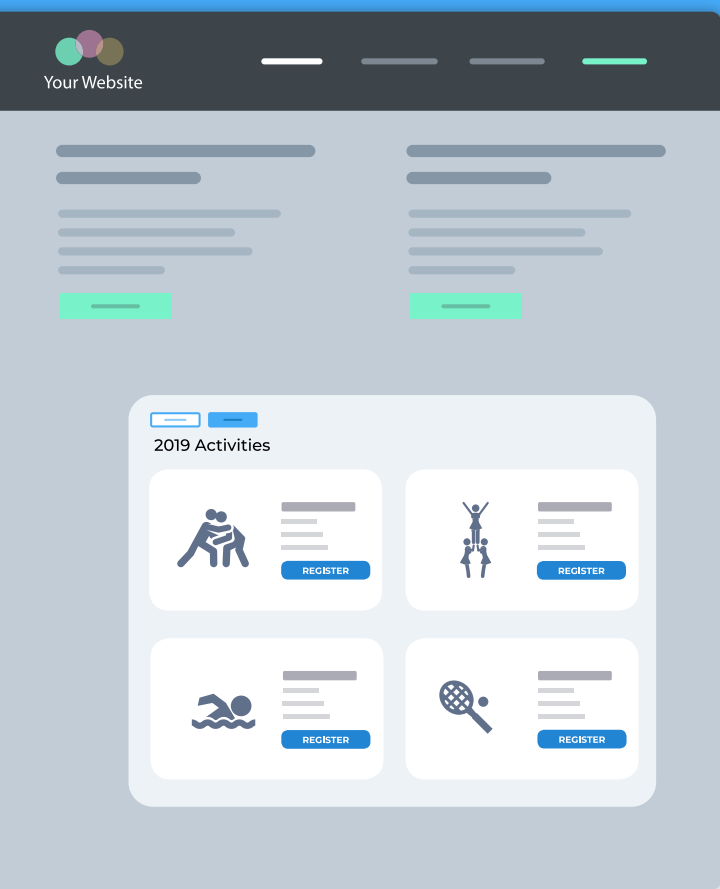
- ✓ Configure and manage your facility reservations
- ✓ Subdivide your spaces
- ✓ Link facilities to your activities
- ✓ Automatically flag facility scheduling conflicts

Simplify how you Manage your Staff

Ensure your staff are in the right place at the right time

- ✓ Create and post job opportunities
- ✓ Manage applicants and candidates
- ✓ Link your staff to your activities
- ✓ Create & share staff schedules
- ✓ Export your staff's timesheets
- ✓ Get 24/7 access to schedules, availability planning and attendance lists through the App





Integrate your Store within your Website

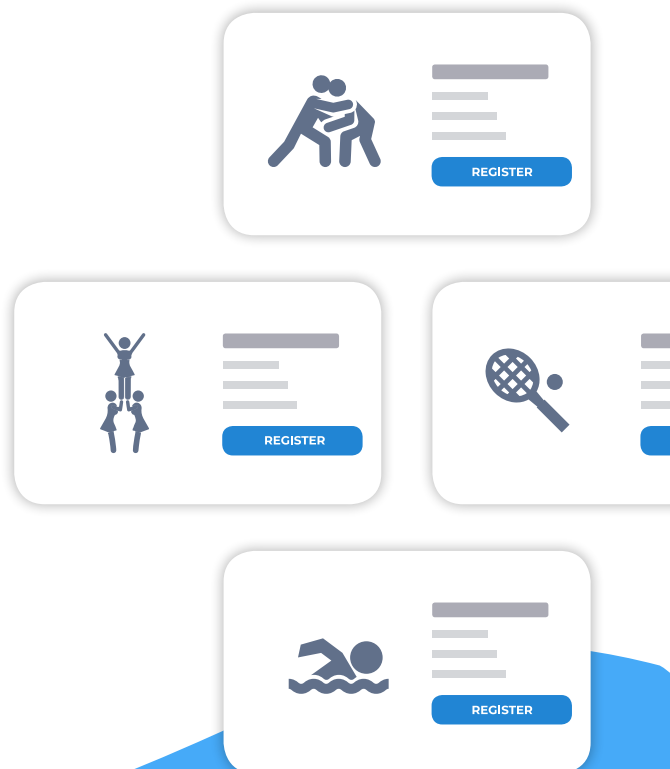
Offer a best-in-class registration experience

- ✓ Implement the store directly within your site
- ✓ Tailor your store's look & feel to respect your branding guidelines
- ✓ Improve your site's SEO ranking to generate more traffic and boost registrations

Launch Online Registrations

Let Amilia do the work for you!

- ✓ Provide a best-in-class mobile & desktop user experience
- ✓ Offer flexible and practical payments options
- ✓ Securely process online payment via credit card and/or e-check (PCI-DSS compliant)
- ✓ Eliminate lineups and virtual waiting rooms
- ✓ 99.99% uptime, especially during peak registration periods
- ✓ Collect and store all your information online with the CRM platform



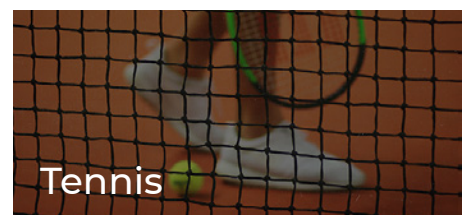
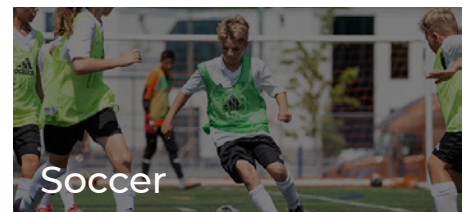
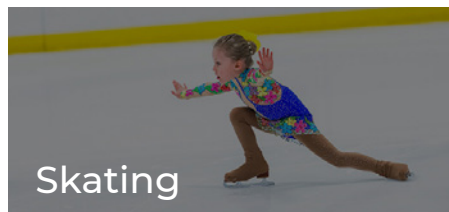
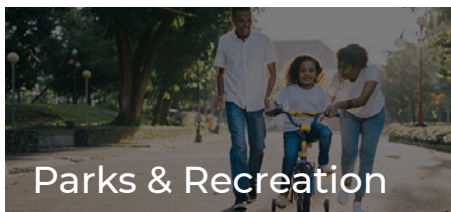
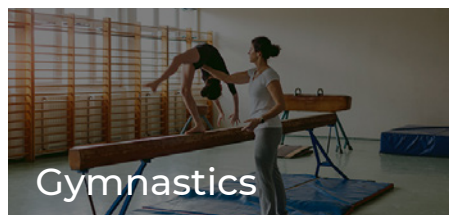
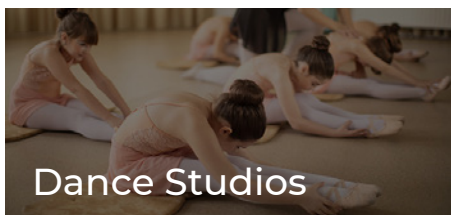
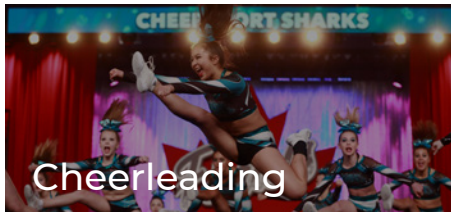
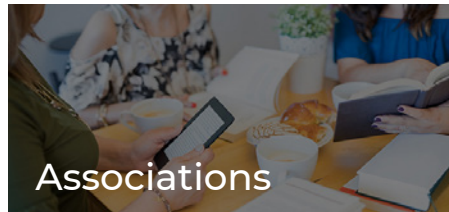
Manage your Finances with Detailed Reports

Reliable financial tools to fuel your finance team and empower decision-making

- ✓ Financial reports developed by accountants, for accountants
- ✓ Customize your ledger codes
- ✓ Simplified bank account reconciliation with automated reports
- ✓ Easily manage refunds and cancellations



Industries we work with:



Everything you'll get:

Online store

- ✓ Intuitive online registration
- ✓ Activity Marketplace
- ✓ Customizable forms
- ✓ Waiting lists
- ✓ Promotions
- ✓ Fundraising options
- ✓ Online pro-shop
- ✓ Web marketing tools
(Google Analytics, Google Ads & Facebook Business integrations)
- ✓ WordPress module

Flexible payment options

- ✓ Automated payments
- ✓ Recurring payment options
(subscription/tuition/installations)
- ✓ Credit card & e-check
- ✓ Secure online payments (PCI-DSS compliant)

User portal

- ✓ Unique client accounts
- ✓ Family accounts
- ✓ Activity calendar
- ✓ Digital client cards
- ✓ Credit card management
- ✓ Check-in, Check-out
- ✓ Corporate accounts

Customer database (CRM)

- ✓ Real-time data syncing
- ✓ Communication tools
- ✓ Skill tracking

Back-office portal

- ✓ Activity management
- ✓ Membership management
- ✓ Staff management
- ✓ Facility management
- ✓ Contract / Facility Rental management
- ✓ Field management
- ✓ Merchandise management
- ✓ Access management
- ✓ Mobile application
- ✓ Activity reporting
- ✓ Attendance tracking
- ✓ Single Sign-On (SSO) with Facebook, Office 365 and Google

Financial reporting

- ✓ Sales / Payment details & summaries
- ✓ Sales & Payments by ledger code
- ✓ Payment status reports
- ✓ Real-time Cost Recovery insights

Ongoing customer support

- ✓ Personalized onboarding education & training
- ✓ Live Chat and phone support
- ✓ 24/7 online knowledge base
- ✓ Account management
- ✓ 99.99 % uptime

Our clients say some pretty nice things about us...



"In this past year with Amilia, Montreal West has experienced **27% increase in checkouts, over \$40,000 increase in revenue and a 50% increase in payments by credit card.**"

Chris Kearney
City of Montreal West



"We have four locations and the way our previous system was designed made it difficult for families to find the classes they wanted to register for and check out. **We chose Amilia because it was the only system that did everything. It's a life changer.**"

Kellie Stamp
Cheer Sport Sharks



"Before Amilia, the gym had to be staffed to take phone calls and emails regarding issues and glitches during registration. Now, the only phone calls that come in are from people upset that classes are full."

Kyle Shewfelt
Kyle Shewfelt Gymnastics



About **amilia**

Since 2009, our software has been an industry leader in areas like online registration, membership management, facility scheduling and much more. With a seamless checkout process, our clients enjoy an unmatched online experience that puts convenience and innovation above all else. Our goal is to empower community organizations to build lasting relationships with their residents and thrive in their city for years to come.

**Contact us for more information
or for a personalized demo:**

1-877-343-0004
sales@amilia.com

Start your free trial at **www.amilia.com**

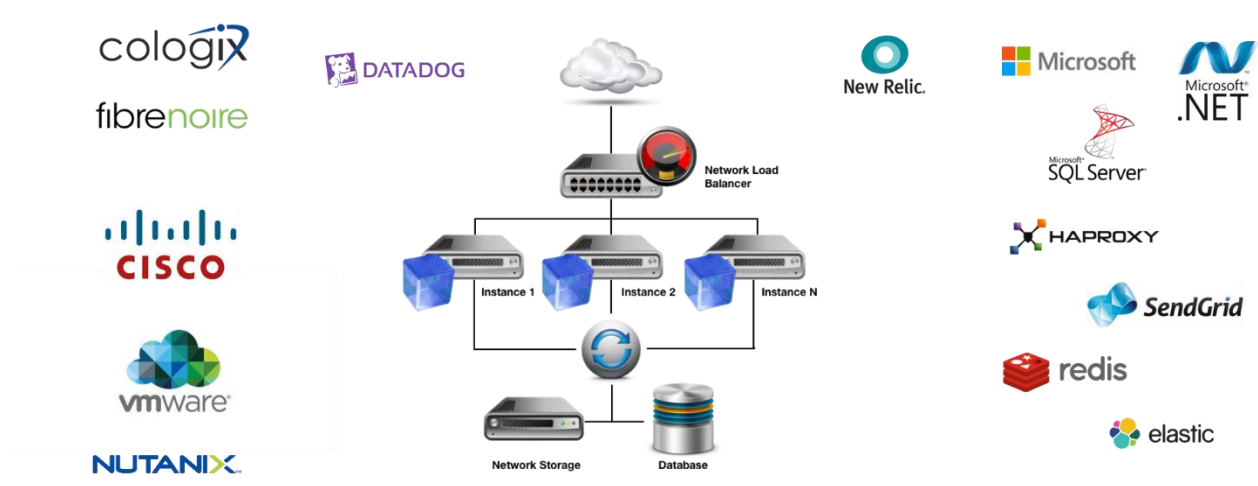
Amilia Infrastructure and Security

Amilia is a SaaS hosted in a private cloud co-located in Cologix data center on Nuns Islands near Montréal. This data center was chosen because of its:

1. Compliance with highly regarded security measures
2. Certification (HIPAA)
3. State of the art network meet-me room
4. Redundant electric system including A+B feed, and
5. Independent UPS and generator infrastructure.
6. Redundant GBP routed network links to different internet providers and backbones.

Stack and Technologies

Amilia is built on Microsoft and Open Source technologies.



Network Protection

Our network is using the latest technology in term of firewall and anti-virus software. Patching methodologies are following best practices by Microsoft and Linux and are applied in a regular basis for standard patches, critical security vulnerabilities are patched as soon as available. WAN and border networks are protected by dedicated appliances and internal network follows Microsoft and Linux best practices for internal communications. Our anti-virus software also inspects network traffic for attack vectors and network virus propagation.

Disaster Recovery

Amilia's DR site is per best practices separated from the main Datacenter in a different physical location. Data synchronization is done in an asynchronous but close to real-time fashion which cut data-loss to a minimum in the case of a major disaster at the Datacenter.

Secure Transmission and Sessions

The Amilia website uses HTTPS for all web page request where security is required. HTTPS is an encrypted communication protocol, making it impossible for a hacker to intercept requests and read them. The certificates used in the Amilia solution are from a verified and trusted online certificate authority (Comodo Group).

PCI-DSS

Amilia is PCI-DSS Level 1 compliant.

Amilia is using a certified and renowned PCI certification auditor (Security Metrics). Scans are done in a regular 3 months interval fashion as per required by the PCIDSS certification terms. PCI assessment D-SP version 3.2 rev1.1 is current and upheld. New requirements that come from revisions are always applied before the required timelines.

Data Backups

Backups of the SQL database are taken at frequent intervals. The production database is backed up to a separate location at a 1-minute interval. In addition, differential backups are performed daily, and full backups weekly. This variety of backups enables Amilia to minimize data loss to a few minutes in the unlikely case of simultaneous data corruption of both primary database server and its redundant availability group replica (Clustered Replica).

The production database is also backed up in a third party cloud backup storage using an Amilia owned asymmetric encryption key.

Monitoring

The platform is continuously monitored. Data is collected on each web request and sent to a central monitoring solution. From there, performance can be analyzed based on the data collected. The development team regularly use that data to correct performance bottlenecks or simply improve the user experience.

Aside from the web servers, each sub-system such as the database and ElasticSearch servers are also monitored. System metrics are collected to ensure each server has enough resources to function properly.

Errors are also detected using the monitoring solution. Automatic alerts are sent if the error rate reach a certain threshold. A significant performance degradation would also trigger an alert.

Incident and Breach Notification

Incidents and breaches are detected via several software and human mechanisms. Since Amilia is a private cloud, we monitor software and hardware failure in a 24/7 basis and act accordingly. Most failures are self-resolved by software solutions and are failsafe. When an incident occurs and the platform availability is impacted, we communicate it through the available channels deemed

appropriate by our Emergency Room team – i.e. in the Amilia platform, by the ticketing system, or by phone. We provide periodic updates until any service interruptions are resumed.

SLA

Amilia's SLA is as good as its partners (Datacenter, Fiber Optic, and software providers' SLAs). Currently standing at 99.99% availability in the case of unplanned outages with a response time of 4 hours in the case of a major platform or partner's malfunction. This SLA is not including regular maintenances and emergency maintenances which are usually not impacting service availability.

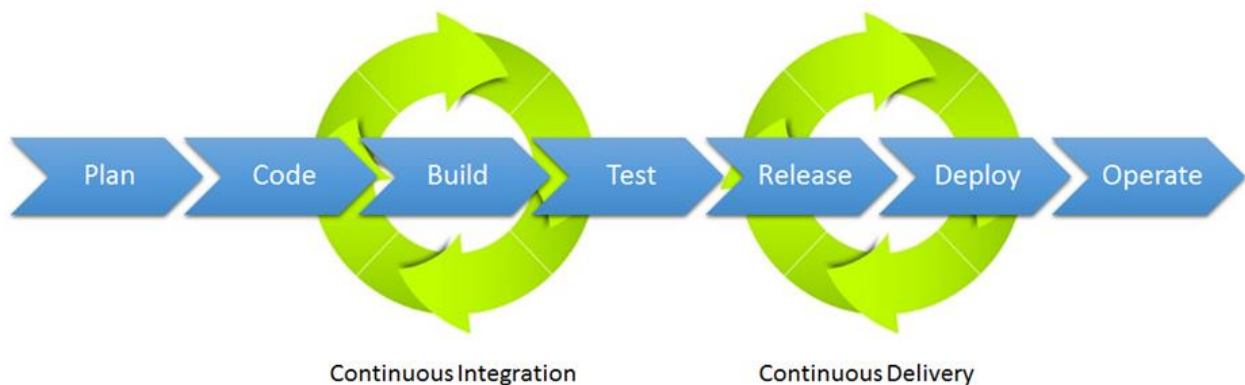
Client Service Agreement

The Client Service Agreement can be found at this location:

<https://www.amilia.com/legal/organization>

Development

Amilia's development team is composed of 25 developers, an infrastructure team of 4 dev-ops and system administrators, and a product team of 3 product managers. Amilia practices Continuous Delivery and pushes changes to production on a daily basis. Feature development follows SCRUM practices.





Osseo Parks & Recreation Committee Meeting Item

Agenda Item: 2019 Step to It Challenge Programming

Meeting Date: February 5, 2019

Prepared by: Nancy Abts, City Planner

Attachments: Proposed events calendar

Policy Consideration:

The Parks and Recreation Committee should hosting programming during the May 2019 Step to it Challenge.

Background:

Two years ago, the City hosted a kick-off walk on the first day of the Step to it Challenge that was well received, despite the rain. (Several people asked if another kickoff walk would take place in 2018.)

To build on several successful Step to it Challenges, staff suggest putting together a calendar of community “activities” during the May challenge. This includes another Kick off walk, a cleanup day at the Osseo Orchard, a Walk/Bike with a Cop event, Walk with a Tot (at the Osseo Education Center playground & walking track), and concludes with a Workout in the Park.

Budget or Other Considerations:

The 2019 Adult Recreation budget includes staff time to coordinate weekly activities during the Challenge.

City Goals Met By This Action:

Provide a variety of activities for all citizens with continued and new City events and programs

Ensure City’s continued financial stability

Recommendation/Action Requested:

The Parks & Recreation Committee should consider making a recommendation regarding the 2019 Step To It Challenge events.



May 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 Kickoff walk 3660 steps	2	3	4
5	6	7 Orchard Cleanup Day 4350 steps	8	9	10	11 Stroll along the InterMarque car show 2000 steps
12	13	14 Walk/Bike with a Cop 3660/4500 steps	15	16	17	18
19	20	21 Walk with a Tot 2500 steps	22	23	24	25
26	27	28 Workout in the Park 5460 steps	29	30	31	
Possible activities: Monday+Thursday Jazzercise classes 5460 steps	Monday yoga classes 3420 steps	Pickleball at Sipe Park 4900 steps	Etc.			

EVENTS

The Step to it challenge

Step to it is an activity challenge that motivates people of all ages and abilities to become more physically active during the month of May.

What counts as activity?

A variety of activities may be converted to steps, including running, cycling, dancing, manual wheel chair use and many others.

Join Osseo in Step to it activities

Step to it is more than just "steps"! Join friends and neighbors in being active all month long.



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss 2019 Meeting Schedule

Meeting Date: February 5, 2019

Prepared by: Nancy Abts, City Planner

Attachments: Proposed Schedule

Policy Consideration:

Consider a meeting schedule for 2019

Background:

The Parks and Recreation Committee met quarterly from July 2015 through 2017, with occasional special meetings to consider time-sensitive matters. For 2018, the committee adopted an every-other-month meeting schedule, for a total of 6 meetings. Two meetings, in June and August, were cancelled due to lack of business.

For 2019, the attached schedule of meeting dates and topics is suggested. Meetings can be cancelled if there is not business to discuss

Budget or Other Considerations:

The costs for recording and broadcasting meetings are be paid through the Cable fund. The City has budgeted to have meeting minutes prepared by TimeSaver Secretarial (who prepares minutes for City Council, Economic Development Authority, and Planning Commission meetings). Staff time is be required to prepare for meetings, and Committee members volunteer their time to attend meetings.

City Goals Met By This Action:

- 9) Plan and build an upgraded and expanded Boerboom Park
- 12) Increase communication with citizens and encourage citizen engagement
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Options:

The Parks and Recreation Committee may choose to:

1. Approve the attached proposed meeting schedule;
2. Approve a meeting schedule with noted changes/as amended;
3. Table action on this item for more information.

Next Step:

The next Committee meeting will be held on _____ at 6 pm.

2019 Osseo Parks & Recreation Committee Meetings

All meetings start at 6 pm

Tuesdays

Topics

February 5

Spring Newsletter Deadline:

February 21

- Finalize Summer Recreation Programs
- Finalize Music & Movies in the Park
- Step To It Challenge Activity Schedule (Tuesday nights)

April 2

Summer Newsletter Deadline:

May 22

- Streetscape Management Plan
- Boerboom Park Planning

June 4

Fall Newsletter Deadline:

August 15

- Citywide Night to Unite
- Consider Fall/Winter programming
- Boerboom Park Planning

October 8

Winter Newsletter Deadline:

November 16

- Review 2019 Music & Movies in the Park
- Review 2019 Summer Recreation

December 3

- Preliminary plan for 2020 Summer Recreation Programs
- Preliminary plan for 2020 Music & Movies in the Park

FREE
EVENT

hclib.org/events

HENNEPIN COUNTY
OSSEO LIBRARY



Decluttering and Downsizing Tips

Thursday, Feb. 7

9:30-10:30 a.m.

Osseo Community Center



Clutter 911 - Professional declutterer, *Laurie Wrobel* shares stories, including before and after photos. Topics/tips are:

- Why is it so hard to part with things? What are some steps to decluttering? Where can a person donate/sell things?
- How can someone help others to downsize?
- How can husbands and wives agree to part with certain items?
- How does today's technology inform our decisions?

Registration required. Please register at www.hclib.org/events or call 612-543-KNOW (5669).

You're invited to the

Osseo Fire Department

Relief Association's annual

Fireman's Dance

at

The Osseo American Legion
260 4th Ave SE, Osseo, MN

Friday, February 8th, 2019
8:00 pm - Midnight



featuring:



Silent Auction &

Live Music
by "Skitzo Fonik"

We kindly request a donation at the door

EXCHANGE FOR CHANGE

**Saturday, Feb 9
Community Center**

**Clothing Swap
& Educational Event**



Learn more: DiscoverOsseo.com/Exchange

COMMUNITY CLOTHING SWAP

Hours 10 am - 3 pm

*Participants, please bring clean clothing donations.

*If you do not have clothing items to donate, but would like to participate in shopping, please bring three non-perishable, 8 ounce or equivalent, food donations per person.

At the end of the event, all clothing not claimed will be donated to a local shelter. Food donations will be distributed to local food shelf.

SUSTAIN. Ex(CHANGE). ENGAGE.



Generally, the warming house is open during the following hours:

<i>Monday – Thursday</i>	<i>4:00 pm – 8:00 pm</i>
<i>Friday</i>	<i>4:00 pm – 10:00 pm</i>
<i>Saturday</i>	<i>10:00 am – 10:00 pm</i>
<i>Sunday</i>	<i>12:00 noon – 8:00 pm</i>



City of Osseo

415 Central Avenue
Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

www.DiscoverOsseo.com

Commission Members Needed in 2019

Osseo is seeking interested people to serve on a local commission. These positions are available:

- Public Safety Advisory Committee (2 positions for two year terms)
[one business appointee and one resident appointee]
- Planning Commission (1 position, expires 12/30/2020)

The City values leadership from service minded individuals. Citizens interested in filling these appointments are asked to submit a letter or statement of interest containing name, address, telephone number, email address, and any other pertinent background information.

Please send your letter of interest to Mayor Duane Poppe, 415 Central Avenue, Osseo, MN 55369. For more information, please call 763-425-2624.