

**CITY OF OSSEO
FEE SCHEDULE**

2018

Phone 763.425.2624
effective 1/9/2018

Administration	Fee	Fee Notes
Address Label List	\$25	
Amusement Machines	\$50	per machine per year
Investigation Fee	\$200	initial investigation per applicant, partner, officer, etc.
License Fee	\$500	per center per year
Audio Tape Copy	\$25	
Audit Book Copy	\$25	
Brick Paver - Large	\$100	
Small	\$50	
CD Copy	\$25	
City Code (Ordinances) Photocopy	\$25	
Community Center Rental		
Weekdays, per room	\$30	Osseo residents & businesses, up to four hours
Weekdays, per room	\$50	non-residents & businesses, up to four hours
Weekends, must rent both rooms	\$60	Osseo residents & businesses, up to four hours
Weekends, must rent both rooms	\$100	non-residents & businesses, up to four hours
	50% off	tax exempt non-profit organizations, must be registered
Copies -single-sided black & white - up to 10	free	or, up to 6 double-sided, or 2 color or oversized
11-100	\$0.25	each
Copies over 100	**	**actual cost (staff time @ \$20/hr)
Double-sided black & white	\$0.40	each, for more than 6
Color or pictures	\$1.00	each, for more than 2
Electronic Data up to 20 minutes	free	
Electronic Data over 20 minutes	**	**actual cost (staff time @ \$20/hr)
Digital Photo/DVD/VHS Copy	\$25	each photo or tape
Franchise Fees Electric		2% per month
Gas		2% per month
Gateway Sign Message Application	\$100	per slide, per week
Garbage/Recycling/Yard Waste Collection	per contract	residential only
Investigation Fee **	\$200	per applicant **non-refundable after investigation has commenced
Late Fees	10%	per month
Mailing Costs of Copies/Reports	At Cost	
Maps	\$10	
NSF Check	\$30	
Notary services	N/C	
Pawnbrokers License	\$250	initial fee
Investigation Fee	\$200	initial investigation
License Fee	\$12,000	annual fee
Peddlers Permits		
Registration	\$15	criminal background check
Solicitors	Registration Only	per calendar year
Peddlers & Transient Merchant License (in addition to registration)	\$15	1 day
	\$25	7 days
	\$50	30 days
	\$150	365 days
Sexually-Oriented Business License	\$5,000	annual fee
Investigation Fee	\$200	initial investigation
Special Assessment Search	\$20	per PID

Alcohol & Tobacco Licenses	Fee	Fee Notes
Consumption & Display	\$300	+ \$250 to state, annual renewal on March 31
Liquor License Investigation Fee	\$200	initial application (valid CUP for property also needed)
Off-Sale	\$100	annual renewal on July 1
Beer 3.2 Off-Sale	\$50	annual renewal on July 1
On-Sale		
Beer 3.2 On-Sale	\$150	annual renewal on July 1
Beer 3.2 On-Sale Temporary 1-3 days	\$25	per day
Club	\$500	annual renewal on July 1
Culinary	\$300	annual renewal on July 1
On-Sale	\$5,500	annual renewal on July 1
Sunday On-Sale	\$200	annual renewal on July 1
Temporary 1-3 Day Events	\$25	per day
Wine On-Sale	\$500	annual renewal on July 1
Tobacco License	\$250	annual renewal on July 1

Building - Commercial	Fee	Fee Notes
Building Permit Fee	Valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Building Without Permit	Double fee	double cost of permit fee amount
Demolition - Commercial or Industrial	\$251	+ \$5,000 deposit (includes state surcharge)
Fire Alarm Systems	Valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Mechanical	Valuation	2003 Fee Schedule *
Plan Review		65% of permit fee
Moved Building	Valuation	2003 Fee Schedule *
Plumbing	Valuation	2003 Fee Schedule *
Plan Review		65% of permit fee

Building - Residential	Fee	Fee Notes
Accessory Structure (<= 200 sq ft)	\$50	zoning permit + anchoring inspection
Accessory Structure (> 200 sq ft)	Valuation	2003 Fee Schedule *
Backflow Preventer - Irrigation	\$51	includes state surcharge
Building Permit Fee	Valuation	2003 Fee Schedule *
Plan Review		65% plan review fee
Building Without Permit	Double fee	double cost of permit
Demolition (Garage or Shed)	\$76	+ \$1,000 deposit (includes state surcharge)
Demolition (House)	\$151	+ \$1,000 deposit (includes state surcharge)
Fence (<= 6 ft)	\$25	zoning permit
Fence (> 6 ft)	Valuation	2003 Fee Schedule *
Fireplace Construction	Valuation	2003 Fee Schedule *
Fireplace Insert	\$101	includes state surcharge
Moved House In	Valuation	2003 Fee Schedule *
Mechanical - (per unit cost) Furnace, A/C, etc.	\$76	includes state surcharge
Mechanical - Ductwork, Gas Piping	\$76	includes state surcharge
Alterations, Miscellaneous		
Plumbing (1-5 fixtures)	\$76	includes state surcharge
Each Additional	\$5	
Replace Windows	\$76	includes state surcharge
Re-roof	\$101	includes state surcharge
Re-side	\$101	includes state surcharge

Re-side Stucco	\$126	includes state surcharge
Underground Tank Removal	\$101	includes state surcharge
Water Heater	\$16	includes state surcharge
Water Softener	\$51	includes state surcharge
<i>All other fees not covered by this fee schedule minimum \$50 or valuation, whichever is greater</i>		

Parks	Fee	Fee Notes
Bandshell Use in Boerboom Park	N/C	must register at City Hall; other fees may apply
Sipe Park Ballfield Use	N/C	must register with Public Services at 763-425-5741

Planning & Zoning	Fee	Fee Notes
Appeal Administrative Decision ***	\$150	
Comprehensive Plan Copy	\$100	
Comprehensive Plan Amendment ***	\$500	
Conditional Use Permits ***	\$500	
Conditional Use Permit Amendment ***	\$250	
Grading/Fill/Excavation Permit		
< = 50 cubic yards	\$50	
51-100 cubic yards	\$100	
Above 100 cubic yards	\$200	
Above 1,000 cubic yards	\$500	Council approval needed if not part of development approval
Grading Permit Review	\$100	
Minor Subdivision or Lot Combination ***	\$500	
Maps (city, zoning, sewer/water, etc.)	\$10	
Park Dedication Fees		
Residential	\$500	per unit or acre, whichever is greatest (acreage rounded up to next whole acre)
Commercial/Industrial	\$500	per building, acre, or 10,000 SF floor area, whichever is greatest (acreage rounded up to next whole acre & SF rounded up to next higher 10,000 SF)
Planned Unit Development ***	\$1,000	
Planned Unit Development Amendment	\$250	
Plat Review	\$500	
Rezoning Application ***	\$500	
Site or Building Plan Review ***	\$500	
Vacation of Property***	\$500	
Variances ***	\$500	

*** Denotes developer and/or third party responsibility for City accrued expenses - staff & legal time, printing, mailing, etc.

Public Safety	Fee	Fee Notes
Administrative Fine Ordinance Violations		
Code 70.31-Traffic	\$60	
Code 71.01(A)-Parking	\$20	
Code 71.01(B)-Parking	\$20	
Code 71.01(C)-Parking	\$20	
Code 71.02(A)-Parking	\$20	
Code 71.03(A)-Parking	\$20	
Code 71.04-Parking	\$20	
Code 71.06-Parking	\$20	
Code 71.07(A)-Parking	\$20	
Code 71.07(B)-Parking	\$20	
Code 93.16(F)-Criminal	\$40	

Code 93.16(H)-Criminal	\$40	
Code 93.18(F)-Criminal	\$40	
Code 93.18(T)-Criminal	\$40	
Code 93.19(B)(1)-Criminal	\$40	
Code 93.20(A)-Criminal	\$40	
Code 94.31(A)-Criminal	\$40	
Code 94.31(B)-Criminal	\$40	
Code 94.45-Criminal	\$40	
Alcohol Administrative Penalty - 1st Violation	\$500	within 3 year period
2nd Violation	\$1,000	within 3 year period
3rd or more Violations	\$2,000	within 3 year period
CD Copy	\$25	
Copies - Single-sided	\$0.25	
Doubled-sided	\$0.40	
Oversized	\$1	
Color or Pictures	\$1	
Digital Photo/DVD/VHS Copy	\$25	each photo or tape
Dog, Dangerous Dog License	\$50	annual registration fee
Dog Impound Fees (1st Pickup-Calendar Year)	\$50	+ boarding fees
2nd Pickup	\$75	+ boarding fees
3rd Pickup or more	\$100	+ boarding fees
		<i>fees are doubled if dangerous dog is unlicensed</i>
Fingerprinting	\$10	per card
Fire False Alarm (1st in Calendar Year)	N/C	
2nd	N/C	
3rd or more	\$200	
Fire Safety Inspections (commercial)		
Initial Safety Inspection & 1st Follow-up	N/C	
2nd	\$100	each
3rd	\$150	each
4th or more	\$200	each
School (Public) Initial Insp & 2 Follow-ups	\$0.01	per building SF
3rd or more	\$0.01	per building SF
School (Charter) Initial Insp & 2 Follow-ups	\$100	each
3rd or more	\$50	each
Commercial Hood Cleaning	\$50	annual permit
Golf (Motorized) Cart	\$25	
Police False Alarm - 1st, 2nd, 3rd	\$0	no charge
4th-10th	\$50	each
11th-15th	\$100	each
16th or more	\$150	each
Police Services		1.5 times top officer pay + benefits per hour per officer
Seized/Impounded Property Fees	\$20	per day
Seized Vehicle/Forfeiture Administrative Fee	\$500	
Tobacco Administrative Penalty - 1st Violation Licensee	\$500	
2nd	\$750	
3rd or more	\$1,000	
Minors	\$50	+ referral to dependency counseling; if no fine, community service
Providers & Other Individuals	\$50	
Towing		actual cost incurred by towing agency
Vehicle Impound Release Fee	\$10	

Public Services	Fee	Fee Notes
Re-inspection	\$50	
Right-of-Way Permit (incl. Sidewalk)	\$75	application & inspection
Aerial (per 100 linear feet)	\$15	
Aerial (per unit, box, antenna)	\$10	
Directional Bore (per 100 feet)	\$100	+ \$5,000 bond, cashier's check, or letter of credit req'd
Hole in Boulevard	\$100	+ \$5,000 bond, cashier's check, or letter of credit req'd
Street Excavation (per hole)	\$100	+ \$10,000 bond, cashier's check, or letter of credit req'd
Trench (per 100 linear feet)	\$100	+ \$5,000 bond, cashier's check, or letter of credit req'd

Rental Housing Licensing (Annual)	Fee	Fee Notes
Initial Fee for Single Family, Double Bungalow, Triplex, Townhome, Condo	\$150	per unit
Annual Re-inspection Fees		
1-2 inspections	\$150	
3 inspections	\$200	
4 inspections	\$300	
5 inspections	\$500	
6+ inspections	\$1,000	
Small Apartments (2-9 units)	\$225	
Large Apartments (10+ units)	\$25	per unit
Apartment Re-inspection Fee	\$100	per inspection
1-15 Days Late Fee for All Licenses	50%	of license fee
16+ Days Late Fee for All Licenses	100%	of license fee
Point of Conversion Fee	\$750	

Signs	Fee	Fee Notes
Permanent **		
Valuation up to \$500	\$30	
Valuation \$501-\$1,000	\$30+	\$30/first \$500 + \$5/add'l \$100 or fraction thereof
Valuation \$1,001-\$2,000	\$55+	\$55/first \$1,000 + \$10/add'l \$500 or fraction thereof
Valuation \$2,001 and up	\$75+	\$75/first \$2,000 + \$15/add'l \$1,000 or fraction thereof
Sandwich Board - Initial	\$25	initial fee
Annual Renewal	\$10	annual renewal
Temporary	\$25	each; two permits per year maximum
<i>** May require building inspector approval + plan review per 2003 Fee Schedule</i>		

Utility Fees	Fee	Fee Notes
Delinquent Bills - County Certification	\$30+	admin fee per PID + interest
Overdue/Unpaid Bills		cost + 10% per quarter
Private Hydrants		
Flushing	\$40	per hydrant
Sewer Usage Charge (Quarterly)	\$50.50	base of \$50.50 + \$9.72 /1000 gallons above 15,000
Snow Removal	\$60+	\$60 per hour/\$120 minimum
Storm Water Charge	\$33.83	per Residential Equivalency Factor per quarter
Temporary Hydrant Meters		
Construction (per month)	\$50	
Construction (Deposit)	\$1,000	
Damaged Hydrant		at cost
Damaged Water Main		at cost
Water Usage Charge (Quarterly)		
0-10,000 gallons	\$36.01	minimum
10,001-20,000 gallons	\$36.01	+ \$4.67 per 1000 gallons above 10,000

20,001-30,000 gallons	\$36.01	previous tier + \$4.82 per 1000 gallons above 20,000
30,001-40,000 gallons	\$36.01	previous tier + \$4.98 per 1000 gallons above 30,000
40,001-50,000 gallons	\$36.01	previous tier + \$5.15 per 1000 gallons above 40,000
50,001-60,000 gallons	\$36.01	previous tier + \$5.31 per 1000 gallons above 50,000
60,001-70,000 gallons	\$36.01	previous tier + \$5.47 per 1000 gallons above 60,000
70,001 and more	\$36.01	previous tier + \$5.63 per 1000 gallons above 70,000
Utility Customer List	\$25	

Utility Trunk Charges	Fee	Fee Notes
Inflow & Infiltration Violation	\$500	per quarter
Sanitary Sewer Non-Compliance	\$100	per month
Sewer Access Charge (SAC)		
MCES (Met Council)	\$2,485	per unit
City Residential	\$475	per residential unit
City Commercial/Industrial	\$2,100	per MCES SAC unit
Sewer Connection Permits		
Permit/Inspection Fee Residential	\$50	
Permit/Inspection Fee Commercial/Industrial		2% of contract value
Disconnect/Shut-off	\$50	
Excavation	\$100	+ \$10,000 bond, cashier's check, or letter of credit
Re-connect after Shutoff	\$100	
Repair	\$75	
Storm Water Permit		
Permit/Inspection Fee		2% of contract value
Excavation	\$100	+ \$10,000 bond, cashier's check, or letter of credit
Repair	\$75	
Water Access Charge (WAC)		
Residential	\$1,260	per unit
Commercial & Industrial	\$5,600	per connection
Churches	\$2,800	
Parks	\$700	
Water Connection Permits		
Permit/Inspection Fee Residential	\$50	
Permit/Inspection Fee Commercial/Industrial		2% of contract value
Disconnect/Shut-off	\$50	
New Water Line/upgrade 1"	\$25	
New Water Line/upgrade over 1"	\$35	
New Water Line/upgrade 6"	\$200	
Repair	\$75	
Hydrant Use		same as water usage charge (see Utility Fees)
Re-connect after Shutoff	\$100	
Water Meter		10% over cost