



## STEERING COMMITTEE MEETING #7

# MEMO

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Members of Osseo's Comprehensive Plan Steering Committee:

Please find attached a **(draft)** version of Osseo's 2040 Comprehensive Plan. This plan draft is the result of a process that began one year ago with community outreach at the 2016 Lion's Roar parade and continued throughout 2017 with a community open house and a series of working meetings with this committee in which staff and consultants sought feedback and guidance on each of the separate components of the comprehensive plan.

This draft plan presents the result of those efforts, in which community comment and the committee's direction helped to steer the plan direction and priorities. It is also intended to meet the requirements set forth by the Metropolitan Council, and reflects their guidance and mandatory components. The Metropolitan Council's requirement checklist for Osseo is provided along with the draft or your reference.

Osseo staff and WSB consultants appreciate your careful review of this draft plan. We will discuss the draft and provide an opportunity for structured feedback at our upcoming meeting on **October 2nd**. To provide some structure for your review of this substantial document and to help structure the ensuing discussion, please consider using the following questions to guide your review:

1) **Does the document address and reflect the direction and intent given by the Steering Committee and the public?** While a high-level document of this nature cannot reflect every opinion, there were some consensus opinions given by the Committee and the public that we hope are reflected here within. If you feel the draft plan diverges substantially from those consensus opinions, please provide us with specific feedback.

**2) Do the chapters of document come together as a cohesive whole?** In other words, does this plan feel consistent throughout and do the chapters work together to reinforce Osseo's vision? If not, what specifically could be improved to help the plan content come together in a unified manner?

**3) Are there parts of the plan that are unclear or confusing?** This is a document that should be accessible to the public as well as elected officials and decisionmakers. If there is unclear language or intent, please provide us with your feedback on where the plan could be more clear.

**4) Are there important concepts and/or subjects that you feel that we missed in this draft plan?** This plan covers a lot of ground, but if there are important topics that are missing or underrepresented in this plan, we'd like to hear more about that.

We look forward to coming together on October 2nd to hear your reflections on the draft plan, using the above four questions as a guide. If you would feel most comfortable providing specific markups or written comments directly on the plan, please know that we will also accept feedback in that format as well.

Once again, we appreciate your efforts and hard work on guiding the 2040 Comprehensive Plan process and we welcome your comments and feedback on this important document that will guide the City's development for the next 25 years.