

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
February 26, 2018**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, February 26, 2018.

2. ROLL CALL

Members present: Councilmembers Harold E. Johnson, Mark Schulz, Larry Stelmach, Anne Zelenak, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, City Planner Nancy Abts, and City Attorney Mary Tietjen.

Others present: Scott Bosacker, Rich Ragatz, Sheriff Rich Stanek, Samantha Kleinfield, and Kel McDaniel.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Stelmach, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- A. Receive EDA Minutes of February 12
- B. Approve City Council Minutes of February 12
- C. Receive December and January Fire Reports
- D. Receive January American Legion Gambling Report
- E. Receive January American Legion Gambling Report
- F. Receive Parks and Recreation Committee Minutes of February 5
- G. Receive January Osseo Maple Grove Hockey Association Gambling Report

A motion was made by Johnson, seconded by Stelmach, to approve the Consent Agenda. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

A. PRESENTATION BY HENNEPIN COUNTY SHERIFF RICHARD STANEK

Hennepin County Sheriff Richard Stanek thanked the Council for their time. He discussed the roles and responsibilities of the County Sheriff's office and discussed the

agency's leadership and bureaus. He described the eight lines of business provided by the Sheriff's Department noting this included jail services, court security, patrols, warrants, civil process, investigation, 911 dispatch, and a crime lab. He explained how the number of opioid deaths was on the rise in Hennepin County and commented on the initiatives in place to address this issue. He stated he enjoys working with Chief Mikkelson and the other officers from the Osseo Police Department.

Poppe thanked Sheriff Stanek for his time and thorough report.

B. SOLAR PANEL PRESENTATION BY IDEAL ENERGIES – SCOTT BOSACKER

Scott Bosacker, iDeal Energies, presented the Council with information on solar panels. He stated he has been in this industry for seven years and has been working on commercial energy projects in conjunction with Xcel Energy and was closing in on 300 installed projects. He explained he was proposing City Hall have up to 40 Kw of solar roof mounts. He noted a structural analysis would have to be completed to ensure the roof could hold the solar panels. He reported one other City owned building could be considered for solar panels as well. He commented on the expense of the proposed arrays. It was noted the City could pay for this system over a 13-year time period through tax incentives and energy savings. He listed other cities that have pursued solar arrays. He asked for comments or questions from the Council.

Stelmach asked what the expense would be to monitor or maintain the system for the first 13 years. Mr. Bosacker stated iDeal Energies would charge \$200 per year to the City for this service. This would include two site visits a year in addition to online monitoring of the system.

Stelmach questioned what the life cycle was on the panels. Mr. Bosacker stated the panels were warrantied for 25 years.

Stelmach inquired if the efficiency of the panels went down over time. Mr. Bosacker reported the panels would have some degradation over time but noted after 25 years the panels would still be 80% efficient.

Stelmach asked how much the inverters would cost to replace. Mr. Bosacker commented the inverters were not very costly and noted they came with a 12-year warranty. Further discussion ensued regarding the recycling of the panels and other parts.

Stelmach questioned how surplus energy would be managed by the proposed system. Mr. Bosacker explained the system could not go over 120% of the annual usage. For this reason, the system was sized to not require energy sell back. However, if there was an overage, the extra energy could be sold to Xcel Energy.

Schulz inquired if the system had storage capacity. Mr. Bosacker reported the system did not have storage capacity.

City Administrator Riley Grams asked what would happen if the system underperformed. Mr. Bosacker stated the City would receive an additional rebate if the system did not perform as sold.

Johnson questioned what the condition of the roofs on City Hall and the Public Works buildings. Mr. Bosacker stated he was uncertain and noted these roofs would have to be further inspected by a structural engineer.

Johnson commented he did not want to see these panels installed if both roofs were in need of replacement. He asked if the panels could withstand hail. Mr. Bosacker stated the panels could withstand 50 miles per wind and one-inch hail. He encouraged the City to consider a separate insurance policy for the panels if they were installed.

Stelmach asked what the City could expect to spend on maintenance fees on a yearly basis for the solar array. Mr. Bosacker stated several hundred dollars would be needed on a yearly basis for the array.

Grams questioned the expense of the system. Mr. Bosacker stated the system would cost approximately \$137,000 and noted the City was receiving a discounted price based on the purchase power for non-profits.

Johnson anticipated the Council would have to take action prior to the end of 2018 in order to qualify for the rebates and incentives that are currently in place. He indicated he wanted to know more about the condition of the City Hall and Public Works facility roofs. Mr. Bosacker stated this was the case.

Stelmach questioned if the same program would be offered in 2019. Mr. Bosacker stated this would depend on what happens at the State level with rebates and how the price of solar panels would be impacted.

Grams thanked Mr. Bosacker for his presentation and encouraged the Council to contact him with any comments or questions regarding the proposed solar array.

C. ACCEPT DONATION TO MUSIC IN THE PARK FUND (Resolution)

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Lions Club	\$ 3,000	Music/Movies in the Park
Harold E. & Gayle Johnson <i>(in memory of Mary Kay Giese)</i>	\$ 100	Beautification/Flower Fund

Staff recommended the Council accept the donations.

A motion was made by Schulz, seconded by Zelenak, to adopt Resolution No. 2018-13 accepting donations from the Osseo Lions Club and Harold E. & Gayle Johnson. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. DECLARE SURPLUS PROPERTY (Resolution)

Grams stated a number of years ago someone donated a piano to the Osseo Community Center. The piano is not in good working order and several groups, including the seniors, would like to get rid of the space-taker that is not used.

A motion was made by Johnson, seconded by Stelmach, to adopt Resolution No. 2018-14 declaring surplus City property and authorizing staff to bring the surplus items to auction.

Poppe suggested staff speak with Sparks regarding the piano. Grams stated he would make them aware the piano would be sold at auction.

The motion carried 3-2 (Schulz and Stelmach opposed).

B. APPROVE APPOINTMENT TO FILL VACANCY ON ECONOMIC DEVELOPMENT AUTHORITY (Resolution)

Grams stated the City Council accepted the resignation of Dan LaRouche from the Economic Development Authority at the January 22 Council meeting. Mr. LaRouche's term was set to expire at the end of 2018. Staff noted two residents, Neil Lynch and Sherry Murdock, have offered to serve on the EDA for the term expiring at the end of this year. Staff requested the Council appoint one of these individuals to the EDA.

Johnson stated he spoke to Ms. Murdock on the phone and understood she was on vacation this week. She noted Ms. Murdock was active in her homeowner's association and was interested in becoming more involved in the City. He supported Ms. Murdock being appointed to the EDA.

Schulz believed there was continuity and value in having members serve on both the Planning Commission and the EDA. For this reason, he supported Neil Lynch being appointed to the EDA.

Stelmach explained he spoke with both candidates and after his conversations he supported the appointment of Neil Lynch to the EDA. He suggested that Ms. Murdock be contacted to serve on the Heritage Preservation Commission.

A motion was made by Johnson, seconded by Zelenak, to adopt Resolution No. 2018-15 appointing Sherry Murdock to the Economic Development Authority to fill a vacancy expiring December 31, 2018. The motion carried 3-2 (Schulz and Stelmach opposed).

C. CLOSED SESSION – DISCUSS LAW ENFORCEMENT LABOR SERVICES MEDIATION

City Attorney Mary Tietjen commented the Council HR Committee has asked to conduct a closed session discussion regarding a pending wage labor dispute with Law Enforcement Labor Services. Under Minnesota Statute regarding the Open Meeting Law, the Council has authority to close a meeting for an attorney-client privileged discussed relating to pending litigation. Staff recommends the City Council motion to close the meeting, convene to the Conference Room to conduct the discussion, and then re-open the meeting.

A motion was made by Stelmach, seconded by Johnson, to close the City Council meeting at 8:07 p.m. The motion carried 5-0.

The Council returned to the Council table at 8:45 p.m.

A motion was made by Stelmach, seconded by Zelenak, to reconvene the City Council meeting at 8:34 p.m. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT – None.

12. COUNCIL AND ATTORNEY REPORTS

Johnson thanked the Public Works maintenance crew for doing a wonderful job cleaning up the City after the recent snow events.

Poppe stated there would be a Hennepin County Fix-it Clinic in Osseo on Sunday, March 11, from 12 noon to 4 p.m.

13. ADJOURNMENT

A motion was made by Schulz, seconded by Stelmach, to adjourn the City Council meeting at 8:36 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.