

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
July 9, 2018**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:14 p.m. on Monday, July 9, 2018.

2. ROLL CALL

Members present: Councilmembers Harold E. Johnson, Mark Schulz, Larry Stelmach, Anne Zelenak, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams and City Attorney Mary Tietjen.

Others present: Police Officer Todd Kintzi.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

City Administrator Riley Grams requested Item 10.D. be added to the agenda which was to Send Destruction Order Letter to the Property at 225 6th Avenue SE.

A motion was made by Stelmach, seconded by Schulz, to approve the Agenda as amended.

Schulz expressed frustration that staff was adding an item to the agenda after the packet was released.

The motion carried 5-0.

5. CONSENT AGENDA

- A. Approve Council Work Session Minutes of June 25
- B. Approve Council Minutes of June 25
- C. Receive May Northwest Area Jaycees Gambling Report
- D. Approve Renewal Application for Optional Liquor 2AM License for Duffy's Bar & Grill
- E. Receive June Building Report
- F. Approve Exempt Permit for Bingo & Pull-Tabs for Knights of Columbus at Lions Roar

A motion was made by Johnson, seconded by Schulz, to approve the Consent Agenda. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

A. ACCEPT DONATIONS (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Lions Club	\$2,500	Music/Movies in the Park Fund
Dick's Bar	\$ 250	Beautification/Flower Fund
Harold E. & Gayle Johnson	\$ 700	Beautification/Flower Fund
<i>(in memory of Ronald Dow, Gerald Folwarski, Dolores Gammelgaard, Dorothy Jones, Tom McLean, David Michael, and Joyce Nistler)</i>		

Staff recommended the Council accept the donations.

A motion was made by Schulz, seconded by Zelenak, to adopt Resolution No. 2018-41 accepting donations from the Osseo Lions Club, Dick's Bar, and Harold E. & Gayle Johnson. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF JULY 9, 2018

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, conducted the Oath of Office for new EDA Commissioner Charles Flynn, received an update on the Osseo Urban Townhomes, and discussed a potential EDA field trip.

A motion was made by Johnson, seconded by Stelmach, to confirm the EDA Actions of July 9, 2018. The motion carried 5-0.

B. APPOINT ELECTION JUDGES FOR PRIMARY AND GENERAL ELECTIONS (Resolution)

Grams stated election law states that election judges for cities shall be appointed at least 25 days before the election at which the election judges will serve. With the primary election coming on August 14, election judges that may serve at the primary and/or general elections should be appointed. City staff can also be part of any absentee ballot board that may be necessary for the processing of absentee ballots. If additional judges are needed, this resolution serves to appoint those people to fill any vacancies or to make substitutions even if not listed on this resolution.

A motion was made by Schulz, seconded by Stelmach, to adopt Resolution No. 2018-42 Appointing Election Judges for Primary and General Elections. The motion carried 5-0.

C. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 5-0.

D. SEND DESTRUCTION ORDER LETTER TO THE PROPERTY AT 225 6TH AVENUE SE

Grams requested the Council authorize staff to send a Destruction Order letter to the property at 225 6th Avenue SE. He explained this item was brought to his attention late last week, which was why it was not included in the packet. He reported action was needed in a timely manner to make the property owner mow the lawn or the City would mow it and consider abatement of the amount owed for the mowing. He indicated Officer Todd Kintzi had further information for the Council on this item.

Officer Kintzi explained he was the City's Code Enforcement Officer. He discussed how he reviewed the property in the City and sent letters to properties that were in violation of City Code. He reported the property owner at 225 6th Avenue SE has not mowed their grass yet in 2018. For this reason, he requested the Council support staff in sending a Destruction Order Letter (to mow the unmowed weeds and grass).

Schulz commented he supported staff in this matter and understood Officer Kintzi has been dealing with this code enforcement issue since June 3. He stated he supported the Council considering a more timely process for addressing these types of violations. Grams stated he would work with City Attorney Tietjen to address this portion of City Code.

Stelmach supported the City streamlining this process as well.

Johnson stated he felt sorry for the neighboring properties given the condition of the property at 225 6th Avenue SE. He explained he supported the Council speeding up this process.

A motion was made by Schulz, seconded by Johnson, to authorize staff to send a Destruction Order letter to the property at 225 6th Avenue SE.

Stelmach asked what the next steps would be. Officer Kintzi explained a certified letter would be sent to the property owner to mow the lawn and after seven days the property would be cured.

The motion carried 5-0.

11. ADMINISTRATOR REPORT – None.
12. COUNCIL AND ATTORNEY REPORTS

Johnson reported he was pleased by the discussion the EDA had regarding the townhomes on 1st Avenue NW.

Johnson noted he would be attending the Blue Line Extension meeting on Tuesday, July 10, in Brooklyn Park at 6 p.m.

Stelmach thanked the street contractor for the great work they have completed in the City.

Poppe stated the Osseo Farmers Market would begin on Tuesday, July 10, and continue every Tuesday through September 25 from 3-7 p.m. near Boerboom Veterans Park.

Poppe commented the Wildlife Science Center Presentation would be held on Tuesday, July 10, at Boerboom Park at 7 p.m. and noted the movie Peter Rabbit would be screened following this event.

13. ADJOURNMENT

A motion was made by Schulz, seconded by Zelenak, to adjourn the City Council meeting at 7:33 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.