

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
February 4, 2020**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, February 4, 2020.

2. ROLL CALL

Present: Committee members Dee Bonn, Kerstin Schulz, Larry Stelmach, and Alden Webster.

Absent: Committee members Harold Johnson, Orlando Ponce and Brittney Quant.

Others present: City Planner Nancy Abts, Resident Dori Trossen

3. ELECTION OF OFFICERS

Abts stated officers for the Parks and Recreation Committee include the Chair, who runs the meetings, and the Vice Chair, who runs meetings when the Chair is not in attendance. Both officers also have an opportunity to help set agendas for upcoming meetings. In 2019, the officers were: Chair: Kerstin Schulz Vice-Chair: Alden Webster. Staff requested the Committee elect a Chair and Vice-Chair for 2020.

A motion was made by Bonn, seconded by Webster, to elect Kerstin Schulz Chair of the Parks and Recreation Commission for 2020. The motion passed 4-0.

A motion was made by Bonn, seconded by Webster, to elect Alden Webster Vice-Chair of the Parks and Recreation Commission for 2020. The motion passed 4-0.

4. APPROVE AGENDA

A motion was made by Stelmach, seconded by Webster, to approve the meeting's agenda. The motion passed 4-0.

5. APPROVE MINUTES

A motion was made by Bonn, seconded by Webster, to approve the October 8, 2019, meeting minutes as presented. The motion passed 4-0.

A motion was made by Stelmach, seconded by Bonn, to approve the December 2, 2019, meeting minutes as presented. The motion passed 4-0.

6. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

7. SPECIAL BUSINESS

A. DISCUSS 2020 MIND BODY SOUL OSSEO DAY CAMP

Abts stated Dori Trossen, owner of Mind Body Soul LLC, proposes offering a summer day camp service in Osseo this summer. She proposes that she offer the service as a contractor with the City, similar to the agreement Osseo has with Revolutionary Sports for sports classes. She proposes to offer day camp programs for students entering grades K-5 (approximate ages 5 through 11). A registration cap of 30 students for the regular weekly camp is proposed, with an option for up to an additional 30 registration slots for field trips on Wednesdays. The program would be hosted at St. Paul's Lutheran Church and Sipe Park. Staff requested the Committee discuss this option and provide direction to the City Council.

Dori Trossen, owner of Mindy Body Soul, introduced herself and explained she was interested in running a day camp this summer at St. Paul's Lutheran Church. She reported the children would be introduced to the City, art and volunteerism. She noted parents would register for the day camp through the City of Osseo. She explained the camp would cost \$135 which included the expense for fieldtrips. She stated some of the fieldtrips would be visiting important Minnesota historical sites.

Schulz asked if Ms. Trossen had experience hosting this type of programming. Ms. Trossen explained she currently runs an after school program for kids.

Schulz questioned what the cost to the City would be to administer this program. Abts reported the City would be charging a \$25 registration fee. She stated full-time registration would be easier for the City to manage than weekly registrations. Ms. Trossen explained she would like to have 20 full-time campers and the remaining 10 campers could be part-timers.

Bonn stated the proposed day camp sounded more like a daycare situation. She suggested St. Paul's Lutheran assist Ms. Trossen with her day camp. Ms. Trossen reported the feedback she has received to date has requested a faith-based organization not be a part of the program. She believed her program was offering something unique given the number of field trips and volunteerism that would occur in the community.

Stelmach asked if there was a large number of people concerned about the day camp being separate from the church. Ms. Trossen stated she had received enough comments that she wanted to keep the day camp separate from St. Paul's Lutheran Church. She commented further on the relationship she has with St. Paul's Lutheran Church and noted she does pay rent to utilize their space.

Bonn questioned if the day camp would take away from park use for planned sports programs. Abts explained the sports programs were slated to begin at 5:30 p.m.

Further discussion ensued regarding how the day camp would be funded.

Stelmach stated he supported the City taking a \$25 fee to administer the program. He explained he would like there to be proper separation between the City and Mind Body Soul to ensure a day camp parent cannot come after the City. Ms. Trossen explained she carried up to \$2 million in insurance.

Schulz indicated the City would have the same contract in place for Mindy Body Soul as it does with RevSports and the STEM day camp.

Stelmach noted he could support the City offering a resident rebate for this day camp. He thanked Ms. Trossen for providing this day camp option for Osseo children. Abts commented the recreation rebate program only applies to children 9 to 12 years of age.

Abts questioned how likely it would be that 20 kids would register for this program. Ms. Trossen stated she was hopeful that 20 kids or more would register for the day camp given the fact her price was lower than traditional daycare and would offer valuable experiences for the children.

Schulz asked if Ms. Trossen ran a similar program last summer. Ms. Trossen stated she had done a similar program last summer and 12 children registered.

Bonn recommended the day camp be named Osseo Day Camp run by Mind Body and Soul. She believed this would be better for promotional purposes. She asked if the City would allow residents to register for a single field trip. Ms. Trossen commented this would be up to City staff and indicated she would be open to further discussing this matter with Abts.

Bonn stated she believed the proposed day camp would work well into the programming the City was trying to offer.

Webster and Schulz agreed.

A motion was made by Bonn, seconded by Webster, to recommend the City Council approve the proposed Mind Body Soul day camp program and service provider agreement. The motion passed 4-0.

8. BUDGET UPDATE

Abts provided the Commission with an update on the budget.

9. OLD BUSINESS – None

10. NEW BUSINESS

A. DISCUSS 2020 MUSIC & MOVIES IN THE PARK SCHEDULE

Abts stated “anchor” performances include the Teddy Bear Band on June 9, the first Tuesday of the series, and the Classic Big Band on July 14. Led Penny, a band that includes Osseo resident Dan Penny and other family members with Osseo ties, is planned for July 7 for the start of the Farmers Market. Concert rain dates are proposed for June 30 and August 18, with movies scheduled for later the same evening. The Parks & Recreation Committee should review the draft schedule and offer comments. The schedule will need to be approved by the City Council before it can be promoted.

Abts explained there are restrictions on when Disney, Pixar, and Marvel films can be screened. The dates for these restrictions are not known yet. The 2019 availability was

announced in December 2018, so hopefully the 2020 dates will be published soon. However, the Committee has identified dates when a movie would be shown. New-release Disney movies tend to be the most popular. The Parks & Recreation Committee should review the draft schedule and offer comments. If other films are desired, the Committee could suggest specific films that could be considered for the schedule. Staff recommends the City again hire an attendant to help screen the movies. Alternatively, there are companies like Twilight Zone Outdoor Cinema Services that provide turn-key outdoor movie screenings. However, the cost per event ranges from \$1,100-\$2,900 depending on screen size.

Abts commented the subcommittee recommends hosting food trucks again this year. The process should be similar to what was followed last year, with a refundable deposit but no separate charge for participation. There has been good interest to date, and if there are not enough trucks to host a different vendor each week several have expressed interest in returning for multiple weeks. The Parks & Recreation Committee should review and comment on Food Trucks for 2020.

Stelmach questioned how many food trucks the City had interested in participating in these events. Abts stated the City had seven food trucks interested at this time. She anticipated she would have more interest as summer approaches.

Stelmach supported the City contacting the food trucks that participated last year noting the slots would be filled on a first-come, first-serve basis. Abts commented she had contacted all of the food trucks from last year but could do so again noting only three slots were remaining.

Abts asked if the \$50 deposit should remain in place. The Committee supported the deposit remaining in place for 2020.

Abts stated Ed Columbus, who has volunteered to help with movie screenings and serve as the event MC for several years, will be out of town for some of the events. Ed reports he is looking for another volunteer to help fill this role.

Bonn asked if another Osseo Lion was available to offer this assistance. Abts stated she could speak with Ed further regarding this matter.

A motion was made by Bonn, seconded by Webster, to recommend the City Council approve the proposed schedule and expenses not-to-exceed \$9,500. The motion passed 4-0.

B. DISCUSS 2020 YOUTH REVSPORTS PROGRAMMING

Abts stated for the past three years, the City of Osseo has worked with Revolutionary Sports to provide recreational programming in Osseo. The City and RevSports work together to propose a schedule. The City takes registrations in-house and forwards information to RevSports before programs start. RevSports handles all staffing and logistics. The proposed schedule was reviewed with the Committee and staff requested comments or questions.

Stelmach stated he supported the proposed programming with the slight price increase.

Bonn commented lacrosse may not be a viable option for the proposed age group. She suggested moving basketball into the programming session to fill this void. The Committee supported this recommended change to the programming.

A motion was made by Bonn, seconded by Stelmach, to recommend the City Council approve the proposed Youth RevSports Programming as discussed. The motion passed 4-0.

C. DISCUSS 2020 PLAY-WELL TEKNOLOGIES STEM DAY CAMP

Abts stated Play-Well TEKologies has proposed hosting a week-long day camp in Osseo for youth ages 7-12, to be held August 24-28. The program will run from 9 am – 4 pm and will be held in the Fire Department Meeting Room in City Hall. According to their website, Play-Well teaches approximately 100,000 students per year in programs in 23 states, using outstanding instructors who teach year-round and make the curriculum their own, so that each program is a uniquely fun experience. Over 20,000 LEGO pieces are provided for each camp. The curriculum is designed by engineers and refined by teachers. Other Minnesota Summer Camp program locations include Bloomington, Eden Prairie, Hopkins, Minnetonka, St. Louis Park, and Wayzata. During the school year, Play-Well also offers programs through Osseo Area Schools Community Education.

Schulz questioned what the fee was for this week long day camp. Abts reported the fee was \$250. It was noted the camp would run Monday through Friday from 9:00 a.m. to 4:00 p.m.

Schulz asked if the City would be advertising and administering this camp. Abts stated this was the case.

Stelmach supported the City charging a \$25 administration fee. The Committee was in agreement.

A motion was made by Schulz, seconded by Bonn, to recommend the City Council approve the Play-Well TEKologies STEM Day Camp as discussed. The motion passed 4-0.

D. DISCUSS SIPE PARK ASH TREE TREATMENT AND REPLACEMENT DEMONSTRATION

Abts stated Hennepin County began offering their Healthy Tree Canopy Grants in 2018. At that time, Osseo applied for and was awarded, funding to conduct an inventory of all public trees on City property and in boulevards.

Abts reported in 2019, after completing the inventory, the City applied for a second Healthy Tree Canopy Grant to remove and replace ash trees in Sipe Park that are affected by Emerald Ash Borer, and to treat additional large-caliper Ash trees in the park. The application also called for working with a contractor to study the conditions that would need to be met to plant new trees in the public Right of Way. The Parks and Recreation Committee is asked to review the plans for Sipe Park. She reviewed the actions that were required within the grant application. She explained staff was seeking qualified vendors to treat Ash trees on private property.

Stelmach asked what would happen to the Ash trees that had to be removed. Abts explained the diseased Ash trees would be removed and stored at the Public Works Facility. She indicated the trees would then be burned at the Minidazzle bonfire this December.

11. UPCOMING EVENTS

Webster reported the Osseo Fire Department Relief Association would be holding the Fireman's Dance on Friday, February 14th at the Osseo American Legion.

Abts stated a Car Seat Clinic would be held on Tuesday, March 3rd from 4:00 p.m. to 7:00 p.m. at the Osseo Public Works Facility.

Abts discussed the Presidential Nomination Primary and explained absentee voting was now open and would continue through Monday, March 2nd. She explained for those wanting to vote in person the Primary Election would be held on Tuesday, March 3rd.

Abts reported there would be an American Red Cross Blood Drive on Wednesday, March 25th from 1:00 p.m. to 7:00 p.m. at the Osseo Community Center in Room A.

12. STAFF & COMMITTEE MEMBER REPORTS

Abts reported the EDA would be hosting a Business Breakfast on Thursday, February 27th at 7:30 a.m. at the Community Center.

Abts explained she would be out of the office the remainder of the week attending a conference.

Bonn stated the average attendance at her strength classes was 33 to 35 people and she had 25 to 32 people attending her yoga classes.

Webster encouraged all Osseo residents to attend the Fireman's Dance.

Schulz reported the Explore Osseo Business Group would be hosting an event on Saturday, March 7th from 10:00 a.m. to 2:00 p.m.

Schulz indicated the Car Show and Craft Fair would be held on Saturday, May 9th.

13. ADJOURNMENT

A motion was made Webster, seconded by Bonn, to adjourn the meeting at 7:16 p.m. The motion passed 4-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial