

**OSSEO PARKS & RECREATION COMMITTEE MINUTES**  
**REGULAR MEETING**  
**April 2, 2019**

**4**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, April 2, 2019.

2. ROLL CALL

Present: Committee members Dee Bonn, Harold Johnson, Orlando Ponce, Kerstin Schulz, Brittney Quant, and Alden Webster.

Absent: Committee member Larry Stelmach

Others present: City Planner Nancy Abts

3. APPROVE AGENDA

**A motion was made by Johnson, seconded by Webster, to approve the meeting's agenda. The motion passed 6-0.**

4. APPROVE MINUTES

**A motion was made by Bonn, seconded by Johnson, to approve the February 5, 2019, meeting minutes as presented. The motion passed 6-0.**

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. BUDGET UPDATE

A. DONATIONS TO MUSIC AND MOVES IN THE PARK

- OSSEO FIRE DEPARTMENT RELIEF ASSOCIATION: \$2,000
- OSSEO-MAPLE GROVE HOCKEY ASSOCIATION: \$1,500

Abts reported the City had received donations from the Osseo Fire Department Relief Association and the Osseo-Maple Grove Hockey Association. In addition, the City received \$3,000 today from the Osseo Lions. She asked if a Park Committee member was able to attend a Jaycees meeting later this week.

Schulz asked for clarification on the fitness coordinator and senior recreation positions.

Bonn reported she was serving as the City's fitness coordinator. Abts reported Becky O'Brien was serving in the senior recreation position.

Schulz questioned if the senior recreation position would be overseeing the youth programs. Abts commented staff has discussed this possibility but no decisions has been made to date.

Schulz asked who was paying for the senior meals and fitness classes. Bonn explained the fitness classes are paid for by the City and noted the senior meals are potluck or paid for through senior funds.

Ponce requested further information regarding the classes that were being offered to seniors. Bonn explained the City provided a strength class on Monday and Thursday mornings from 11:00 to 11:45 am. She noted on Monday afternoon the City provided a yoga class. She reported she had 35 to 45 people attending these classes.

Schulz questioned if a fee should be charged for the senior fitness classes as was done for the youth sports programs. Abts explained the first youth programs were offered free of charge and after changing to Revolutionary Sports a fee was charged.

## 8. OLD BUSINESS

### A. SUMMER YOUTH PROGRAMS UPDATE

Abts stated registration has begun for summer youth sports classes. After exploring a number of options, the City added a module to its Utility Billing service to collect registrations, at no charge. Setup was relatively straightforward and the online registration system has been active for two weeks.

Abts reported to date, all registrations have occurred online. The City has received no questions or complaints about the registration system, so it seems to be working well. Since most of our registrations come much closer to the program start date, she was pleased to see that so many people have signed up already. Although most past participants learned about the program through social media or word of mouth, staff are also working on flyers to be distributed to local schools.

Quant asked when registration would be closed. Abts reported the City encouraged registrations up to 14 days prior to the class being offered, but would also accept registrations after a class had started if space was available.

Ponce recommended information regarding the youth sports programs be provided at the City sponsored spring clean up and City walking events.

Bonn agreed the Walk with a Tot event would be a good event to reach out to younger families.

Schulz explained she signed her kids up for an eight week summer fitness program with Get It Done Fitness. She questioned if the Committee wanted to promote this program for children ages 9 to 17 since the City does not offer classes for this age group. She indicated the City could subsidize a portion of the fee for Osseo residents.

Bonn supported this recommendation.

Ponce agreed stating this would promote a local business owner as well. He questioned how much of the fee the City would consider subsidizing. Abts explained this would have to be approved by the City Council and noted she would have to work with the Finance Department to see how much funding was available.

Schulz commented the City currently subsidized 30% for the youth sports program fees for Osseo residents.

Johnson feared the City had not set aside enough funding in 2019 to assist with subsidizing this program.

Bonn recommended the program still be advertised to kids age 9 to 17.

Ponce stated another idea would be to approach the business owner and see if they would be willing to offer the summer fitness program at a discounted rate for Osseo youth.

**A motion was made by Bonn, seconded by Webster, to recommended the City support the Get it Done Fitness summer youth program. The motion passed 6-0.**

**B. APPROVE PARK USE POLICIES (SIPE PARK PICNIC SHELTER & BOERBOOM PARK BANDSHELL)**

Abts stated updates to the bandshell policy were being proposed to clarify the additional charge for events requiring special approval by the City Administrator and/or a Special Event Permit and to remove the section regarding firearms. Language clarifying the fee schedule is also proposed. The Picnic Shelter Policy is a new document, closely modeled after the Bandshell and Community Center policies. However, because the facilities are in different areas and are used differently, staff have drafted separate policies for their use. Staff reviewed the proposed fees with the Committee and requested feedback.

Johnson questioned how reservations would be handled. Abts discussed how reservations would be managed by staff.

Bonn suggested Public Works post a sign when the bandshells are reserved.

Ponce commented he liked this suggestion.

Schulz asked why a fee based system was being considered when this had not been done in the past. Abts explained this was based on a recommendation from the Parks and Recreation Committee.

Ponce indicated this was the typical practice for neighboring communities.

**A motion was made by Bonn, seconded by Ponce, to approve the changes to the Park and Shelter Use Policies and Fees as presented. The motion passed 5-1 (Schulz opposed).**

**C. DISCUSS FOOD TRUCKS AT TUESDAY EVENTS**

Abts stated Committee members and staff have been continuing to research strategies for hosting food trucks at City events. One suggestion from the owners of some food trucks is to waive the Transient Merchant fees for the first year of the events, until there is a better understanding of what attendance and sales will be. Staff requested the Committee provide staff with feedback on how to proceed.

Ponce explained Dave Guess with Guess What's Cooking would be happy to attend a City event but needed more specifics. He indicated Dave was very interested in attending the Classic Car Night event. He asked if the \$30 fee would be waived in 2019. Abts stated this was staff's recommendation but would have to be approved by the City Council.

Johnson suggested a different food truck be brought in for each different event in the City, versus having the same food truck attend each event. He noted he supported the waiving of the \$30 fee as well.

Schulz agreed with this recommendation.

**A motion was made by Bonn, seconded by Webster, to recommend the City Council waive the \$30 fee for food trucks and directing the subcommittee to work with staff to begin booking trucks for upcoming City events. The motion passed 6-0.**

9. NEW BUSINESS

A. DISCUSS PET WASTE IN PARKS

Abts stated Osseo's parks are popular with people and pets alike. Some people have raised concerns about pet waste in the parks, particularly in Boerboom Park. Many downtown residents walk their dogs in the park. Pet waste stations are provided in both Boerboom and Sipe Park.

Abts reported while City Code requires owners to pick up feces deposited by their animals (§ 93.18 (T)), not all owners always clean up after their pets. There are some concerns about pet waste in the areas of the parks where people are more like to sit on the ground. Staff suggest adding signs to the seating area in front of the Boerboom Park Bandshell to encourage pet owners to have their animals 'go potty' in other places. 'Other places' could include the other side of the park, where the pet waste station is located.

Schulz commented she had pets relieving themselves in her flower beds in her front yard. She explained she also found poo in her front yard even after posting a sign. She stated she supported staff's recommendation to post signs.

Ponce asked if Boerboom Park had pet waste bags. Abts reported both Boerboom and Sipe Parks had pet waste bags. She noted 5 Central also had pet waste bags.

Johnson recommended the residents living in 5 Central be encouraged to clean up after their pets.

Bonn suggested pets only be allowed to relieve themselves on one-half of the park and that the other area be restricted from pets. She explained this would allow families to sit in the grass knowing that it is free from pet waste.

Ponce questioned if the City had ever considered a dog park. He asked what the costs would be associated with a dog park.

Johnson commented this had been considered by the City but noted a dog park has not been pursued. He noted there may be parcels of land that could be used for a dog park.

Schulz stated perhaps the Committee should revisit the potential of a dog park. Abts explained there may be grants available to assist the City with a dog park.

Ponce encouraged staff to educate the public in order to keep pet waste out of the seating area in Boerboom Park.

Johnson suggested dogs not be allowed in Boerboom Park at all, or that pets be kept out of the seating area within Boerboom Park.

Ponce feared that this would keep families from coming to music or movie in the park events.

Bonn suggested "No Pet Waste" signs be posted in the areas of Boerboom Park that should be free and clear of pet waste. She explained this would be a good first step and noted a pet-free park policy could be evaluated in the future if conditions did not improve.

Quant agreed stating no pets period could be viewed as the City being quite harsh. She stated it would benefit the City to have an alternate location for pets if they were not going to be allowed in Boerboom Park.

**A motion was made by Ponce, seconded by Webster, to recommend the City Council reconsider pursuing a dog park. The motion passed 6-0.**

The Committee discussed whether City Council approval would be necessary before posting "No Pet Waste" signs in the Park. Abts explained she believed this was an administrative function and could be handled by staff. Schulz agreed. Johnson said he believed City Council approval was necessary.

**A motion was made by Bonn, seconded by Webster, to recommend the City Council approve "No Pet Waste" signage within Boerboom Park. The motion passed 5-1 (Schulz opposed).**

## 10. UPCOMING EVENTS

Abts reviewed the upcoming events with Committee members. She reported the Citywide Clean Up Day would be held on Saturday, April 27<sup>th</sup> from 8:00 a.m. to noon. She noted the Step To It Challenge would begin on May 1<sup>st</sup>. She discussed the events being planned and encouraged residents to register for the challenge. The Citywide Garage Sale would be held from May 9<sup>th</sup>-12<sup>th</sup>. She reported the Vintage Car Show and Craft Fair would be held on May 11<sup>th</sup>. She explained the Tuesday night events would begin on Tuesday, June 11<sup>th</sup>.

11. STAFF & COMMITTEE MEMBER REPORTS

Johnson stated he would like to see a group assembled to assist with park cleanup. He explained he understood Public Works did routine mowing, but he understood additional cleanup was needed in the spring and fall. Abts recommended this be discussed with the Public Works Director.

Schulz encouraged Committee members to contact her if they know of any craft vendors interested in being in the craft show on Saturday, May 11<sup>th</sup>.

Bonn encouraged residents to sign up for the Step To It Challenge.

Webster stated he would be visiting Olympia on Saturday where Kobe Wagyu would be served. He indicated this was supposed to be the best beef available.

Ponce explained the Osseo Wrestling Club split from the Maple Grove Wrestling Club in the past year. He discussed how this changed enrollment numbers and encouraged Osseo kids to consider taking up the sport of wrestling.

Bonn suggested the Osseo Wrestling Club be promoted at an upcoming Tuesday night event.

Abts stated the City was now taking vendor applications for the 2019 Farmer's Market.

12. ADJOURNMENT

**A motion was made Webster, seconded by Quant, to adjourn the meeting at 7:18 p.m. The motion carried 6-0.**

Respectfully submitted,

Heidi Guenther  
*TimeSaver Off Site Secretarial, Inc.*