

# City of Osseo

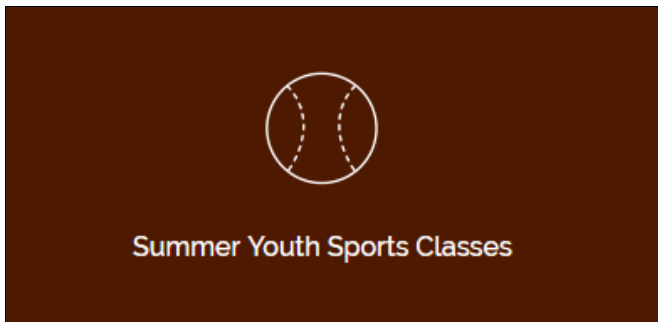
## Online Registration Guide



Visit the City of Osseo Web Store to REGISTER ONLINE!

<https://cityofosseo.RevTrak.net>

### Select the Summer Youth Sports Classes Button



- ◆ Click on the **Summer Youth Sports Classes** Button located on the Home Page.
- ◆ Select the class for which you wish to register.
- ◆ Select **“Click Here to Register”** to proceed with the registration process.

- ◆ If you have not already logged into or created a RevTrak account, you will be prompted to do so now using your **Email Address** and **Password**.
- ◆ Select the exact participant you wish to register for the selected class. You may also select **“A New Person”** if they are not currently listed in your account.

**\*NOTE:** The selected participant **MUST** be the name of the person attending the class.

#### T-ball (Ages 2-3, + parent) TotStars

Class #: 2019 S2 T-ball 2-3 Mondays

Date: 7/15/2019 - 8/14/2019

Days: Mo

Time: 5:30 PM - 6:00 PM

Location: Osseo Education Center:

Price: \$50.00

[CLICK HERE to Register for this Class](#)

CHECKOUT

VERIFY

Review & Submit

BILLING EDIT

BILL TO:  
Matthew Lamb  
1234 Street Dr  
Minneapolis, GA 55555

PAYMENT METHOD EDIT

Please select a payment option.

ITEMS

T-BALL (AGES 2-3, + PARENT) TOTSTARS - LAMB, MATTHEW	\$50.00
Quantity: 1	
Lamb, Matthew 07/15/2019 - 08/14/2019 5:30 PM	
Mondays, July 15-August 12, August 19 & 26 are reserved as a make up dates for weather-related cancellations.	

SUB TOTAL \$50.00

TOTAL \$50.00

- ◆ Answer ALL required questions before clicking the **Add to Shopping Cart** or **Continue Shopping** buttons at the bottom of the page.
- ◆ Within the **Checkout** screen, you can verify your billing address and **Select a Payment Option**, prior to hitting **“Place Order”**.
- ◆ When you click **“Place Order”**, your payment will be processed and a **Receipt** will appear. Your receipt will also be emailed to the address on file.