



COMMITTEE MEETING
6:00 p.m., February 5, 2024

Parks and Recreation Committee

- 1. Call To Order**
- 2. Roll Call**
- 3. Election of Officers**
- 4. Approve Agenda** (Unanimous additions required)
- 5. Approve Minutes** (Unanimous approval required)
 - A. December 5, 2023
- 6. Public Comments**
- 7. Special Business**
- 8. New Business**
 - A. 2024 Osseo Summer Sports Schedule
 - B. 2024 Music and Movies in the Park Events
- 9. Announcements**
- 10. Staff & Committee Member Reports**
- 11. Adjourn**
 - Next Meeting: April 1, 2024

COMMITTEE MEMBERS: Councilmember Ashlee Mueller, Councilmember Alicia Vickerman, Dee Bonn, Dori Trossen, Kara Wolf, Dan Penny, and Chair Kerstin Schulz

STAFF LIASON: Community Management Coordinator Jessica Rieland



Osseo Parks and Recreation Meeting Item

Agenda Item: Election of Officers

Meeting Date: February 5, 2024

Prepared by: Jessica Rieland, Community Management Coordinator

Attachments:

Background:

Officers for the Parks and Recreation Committee include the Chair, who runs the meetings, and the Vice Chair, who runs meetings when the Chair is not in attendance. Both officers also have an opportunity to help set agendas for upcoming meetings.

In 2023, the officers were:

Chair: Kerstin Schulz
Vice-Chair: Ashlee Mueller

There are no requirements regarding who fills the officer rolls.

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee elect officers for 2024. This can be done through a joint motion and vote covering both positions, or by an individual motion and vote on the officer for each position. Anyone may make the motion.

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
December 5, 2023**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, December 5, 2023.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Dan Penny, Kerstin Schulz, and Dori Trossen.

Absent: Committee members Alicia Vickerman and Kara Wolf.

Others present: Community Management Coordinator Jessica Rieland

3. APPROVE AGENDA

A motion was made by Mueller, seconded by Bonn, to approve the meeting's agenda. The motion passed 5-0.

4. APPROVE MINUTES

A motion was made by Trossen, seconded by Bonn, to approve the October 3, 2023, meeting minutes as presented. The motion passed 5-0.

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. NEW BUSINESS

A. DISCUSS PROPOSED 2024 PARKS AND RECREATION MEETING SCHEDULE

Ms. Rieland reviewed the proposed 2024 parks and recreation meeting schedule with the committee. She noted that they meet on the first Tuesday of February, April, June, October, and December at 6:00 p.m. Staff recommended these meetings be held on the first Monday of the month instead of Tuesday except for the meeting on Tuesday, October 1st.

A motion was made by Penny, seconded by Mueller, to approve the proposed 2024 Parks and Recreation Meeting Schedule as revised with the noted changes. The motion passed 5-0.

B. DISCUSS PROPOSED 2024 MUSIC AND MOVIES IN THE PARK EVENTS

Rieland discussed a proposed schedule for the 2024 Music and Movies in the Park events. She reported that these events are held Tuesday from mid-June through the end of August. She reported there were nine events to plan for. She requested the committee consider if events should be held on Tuesday, July 2 and Tuesday, August 6 (National Night Out). She commented further on how the contracts would be managed for the bands and movies. It was noted that funding for the events was provided by donations from the community and staff would begin reaching out to past donors following this meeting to solicit as many donations as possible. The proposed lineup was further discussed with the committee.

Bonn recommended events not be held on Tuesday, July 2 because residents would be out of town for the 4th of July.

Schulz explained she and Committee Member Trossen met in a subcommittee and were recommending the following nine movies for 2024: the original Mighty Ducks, Spider Man into the Spiderverse, Elemental, Super Mario Brothers, Year of the Dog, The Little Mermaid, Indiana Jones, Champions and Mission Impossible.

Rieland explained she would confirm the availability of these movies. She noted the Teddy Bear Band confirmed with her but stated contracts would not be finalized until the budget was approved.

Schulz asked how the events would be marketed in 2024. Rieland indicated the events would be featured on the gateway sign, on cards and through Facebook posts.

Trossen suggested dress up nights be considered for these events. The committee supported this recommendation.

Schulz suggested she and Committee Member Trossen discuss this further and report back with the different themes for the Music and Movies in the Park events. She proposed a prize be offered to the best costume at each dress up night.

Bonn inquired who would be the judge for the costume contest.

Trossen proposed having local celebrities be chosen for judges.

Mueller suggested a local police officer or firefighter be chosen for the judge. The committee supported this recommendation.

Bonn recommended the snakes be brought in the same night as the Teddy Bear Band. She indicated a magician could also be brought in with the Jug Band in order to keep people entertained until the movie starts.

Trossen suggested the city bring in a face painter as well in order to keep kids entertained.

Schulz stated it may be fun to have someone doing caricatures as well. Rieland indicated she could begin making phone calls to gather pricing information on these items to see if there was room in the budget for these items.

Rieland noted that the following bands expressed interest in performing but were not scheduled: Sawyers Dream, Matt Hannah, Keith Rainey, the Everett Smithson Band, Peter Stork, and Sky with Sawyers Dream.

Mueller questioned if the City had ever considered allowing vendors at the Movies and Music in the Park.

Schulz explained vendor spaces were available at the farmer's market.

Mueller suggested the farmers market be changed to the Osseo Market in order to make it more appealing to all types of vendors and local business owners. She suggested the City Council discuss allowing local vendors being allowed to set up within the park during the Music in the Park events.

A motion was made Bonn, seconded by Trossen, to recommend the City Council approve the proposed 2024 Music and Movies in the Park events. The motion passed 5-0.

8. OLD BUSINESS

A. UPDATE ON FEASIBILITY STUDY

Rieland provided the Committee with an update on the feasibility study. She reported staff has been working with Ortel Architects and was making good progress. To date, staff has met with the consultant to go over building and space requirements, scheduled and held local facility tours, compiled tour notes and completed the first draft of the facilities program. Staff and the consultant also conducted tours of Sipe and Boerboom Park and discussed needs for various updates, along with the expansion of Boerboom Park. This week meetings would be held with the consultant and department heads to review the individual programming needs to complete that process. A draft facility needs report will be brought to the City Council on January 29.

9. STAFF & COMMITTEE MEMBER REPORTS

Rieland explained she would be scheduling a meeting with RevSports in order to discuss sports programming for the summer of 2024. She indicated she reached out to Maple Grove and she learned they do not offer any kind of partnership, but they do offer discounted rates for Osseo residents for memberships the first week in November. She explained a flyer would be included in a future utility bill in order to inform residents of the upcoming summer sports programming.

Penny recommended the feasibility report for Boerboom and Sipe park include space for a pickleball court.

Mueller thanked everyone that participated in Minidazzle on Friday, December 1.

Schulz stated Minidazzle was another great event for the community, as was Small Business Saturday.

10. ADJOURNMENT

A motion was made Mueller, seconded by Bonn, to adjourn the meeting at 6:34 p.m. The motion passed 5-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial

Unapproved



Osseo Parks and Recreation Meeting Item

Agenda Item: Discuss 2024 Osseo Youth Sports Programming

Meeting Date: February 5, 2024

Prepared by: Jessica Rieland, Community Management Coordinator

Attachments: Proposed Sports Schedule

Policy Consideration:

Discuss the proposed 2024 Osseo Youth Sports programming.

Background:

In past years, Osseo Youth Sports took place on Monday and Wednesday nights at Sipe Park. Two sports were offered each night, for a variety of ages. Classes began at 5:15pm for the youngest children and ended at 8:10pm for the oldest. Ages range from 2-10.

Registration Fees:

In 2024 fees will increase to \$67.00 per participant. In 2023, the city charged residents \$46.50 and non-residents \$59.50 and then paid the difference to meet the minimum cost/registration requirements. Rev Sports is recommending that the city increase fees to match theirs.

Due to a 70% decrease in class registrations in 2023, Staff recommends adjusting the schedule to offer classes one night a week on Monday. The city would continue to offer three, four-week sessions for baseball, basketball, and soccer. The minimum registration requirement is 20 per sport. If that number is not met, the city can decide to cover the cost of any additional registrations, or the class can be cancelled. None of the classes in 2023 met the minimum registration requirements and the city spent \$1,118 subsidizing the program.

Staff has met with other vendors to discuss alternative sports programs but due to time constraints recommends moving forward with an adjusted schedule with Rev Sports to see if it will produce better results.

Recommendation/Action Requested:

Staff is asking that the Parks and Recreation Committee make one of the following recommendations to the City Council:

1. Approve the proposed 2024 Osseo Youth Sports Program; or
2. Deny the proposed youth sports program; or
3. Table action on this item.

Staff is recommending that the Parks and Recreation Committee make recommendation 1) Approve the proposed 2024 Osseo Youth Sports Program.

Next Steps:

This item will appear before the City Council at the next possible meeting.

Osseo Baseball Class (May 6-Jun 3)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)

Osseo Soccer Class (May 6-Jun 3)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)

Osseo Baseball Class (Jun 10-Jul 8)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)

Osseo Basketball Class (Jun 10-Jul 8)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)

Osseo Basketball Class (Jul 15-Aug 5)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)

Osseo Soccer Class (Jul 15-Aug 5)

5:30 PM-6:10 PM PreStars (Ages 3-5)

6:15 PM-6:55 PM KinderStars (Ages 4-6)

7:00 PM-7:40 PM MightyStars (Ages 6-9)



Osseo Parks and Recreation Meeting Item

Agenda Item:	2024 Music and Movies in the Park
Meeting Date:	February 5, 2024
Prepared by:	Jessica Rieland, Community Management Coordinator
Attachments:	Proposed 2024 Music and Movies in the Park Schedule

Policy Consideration:

The Parks and Recreation Committee should discuss the 2024 Music & Movies in the Park events.

Background:

Schedule:

As in 2023, the 2024 MMIP calendar will have 9 dates over the course of the summer. This includes each Tuesday from June 11 through the end of August, with the exceptions of July 2 (holiday week), August 6 (Night to Unite), and August 27 (reserved as a rain date).

Performances:

Staff has arranged for performances for the nine nights, though official contracts won't be sent for signature until there is official Council approval.

Movies:

The city will once again be partnering with Swank Motion Pictures to provide movie screenings and the cost per movie is \$490. Spiderman Across the Spiderverse and Year of the Dog are currently not available. The committee will need to select two additional movies to complete the schedule. The schedule of movies is included in the attachment.

Budget or Other Considerations:

Donations

Donation requests will be submitted to all past donors, including the Osseo Lions, Osseo Fire Department Relief Association, and the Osseo Maple Grove Hockey Association.

Budget

The Music and Movies in the Park fund balance is currently \$8,190.22. The city has not received any donations yet.

Recommendation/Action Requested:

Staff is asking that the Committee discuss the proposed summer plans, suggest any changes, and then make one of the following recommendations to the City Council:

1. Approve proposed 2024 Music and Movies in the Park plans; or
2. Deny the proposed plans.

Next Steps:

This item will go before the City Council at one of the next possible meetings.

Date	Band	Genre	Fee	Movie	Fee
6/11/2024	Generation Radio Minnesota	Classic Rock	\$500	Might Ducks	\$490
6/18/2024	U Can Jug or Not	Jug (Blues, Ragtime, Jazz)	\$500	Elemental	\$490
6/25/2024	The Dean Wiesser Band	Classic Rock, New Rock, Originals, Blues	\$1,000	Super Mario Bros	\$490
7/2/2023	Holiday Week				
7/9/2024	Teddy Bear Band	Children's Music	\$1,450	Little Mermaid	\$490
7/16/2023	Led Penny	Classic Rock	\$750	Indiana Jones	
7/23/2024	Dirty Shorts Brass Band	New Orleans Jazz Brass Band	\$500	Champions	\$490
7/30/2024	Stimulus Package	Musical mash ups -- Rock, Country, Pop Oldies	\$1,000	Mission Impossible	
8/6/2023	Night to Unite				
8/13/2024	Penny Lane	Beatles Tribute	\$800	TBD	\$490
8/20/2024	Jesse Becker	Country	\$800	TBD	\$490
8/27/2024	Likely Rain Date				
			\$7,300		\$3,430
				MMIP Total	\$10,730