

**OSSEO PLANNING COMMISSION MINUTES
REGULAR MEETING
August 19, 2019**

5J

1. CALL TO ORDER

The regular meeting of the Osseo Planning Commission was called to order by Chair Plzak at 6:00 pm, Monday, August 19, 2019.

2. ROLL CALL

Present: Commission members Dee Bonn, Deanna Burke, Juliana Hultstrom, Michael Olkives, Alden Webster, and Chair Barbara Plzak

Absent: None.

Others present: Harold Johnson, Zach Kinsey, Jordan Dickinson, Jesse Dickinson, City Planner Nancy Abts.

3. APPROVAL OF AGENDA

A motion was made by Burke, seconded by Bonn, to approve the Agenda as presented. The motion carried 6-0.

4. APPROVAL OF MINUTES

A. Approve April 15, 2019, Minutes

A motion was made by Olkives, seconded by Webster, to approve the April 15, 2019, minutes. The motion carried 6-0.

5. PUBLIC COMMENTS

Chair Plzak advised this is the time for public comments for items that are not on the agenda for tonight's meeting. There were no comments from the public.

6. PUBLIC HEARINGS

A. Conditional Use Permit for Body Art Business at 340 Central Avenue

Abts stated the property at 340 Central Avenue is located in the Central Business District. It is owned by Zephyr Investments, LLC. Also home to Union Speed and Style, the property currently holds a CUP for Artisan Manufacturing. This application is a request to grant a second CUP for the property. The proposal is for a tenant business to occupy approximately 600 square feet in the northwest corner of the building. (However, because CUP's apply to an entire property, if the CUP is approved it would be possible for body art uses to occupy more of the property.)

A motion was made by Hultstrom, seconded by Olkives, to open the Public Hearing. The motion carried 6-0.

Zack Kinsey, 1610 California Street NW, Minneapolis, introduced himself to the Commission and noted he has been a professional tattoo artist for the past 20 years. He explained he worked mostly by appointments and books his clients a month in advance.

Chair Plzak asked if the applicant would be autoclaving on site. Mr. Kinsey reported he would have single use disposable products and there would be no autoclaving on site.

Bonn questioned when Mr. Kinsey would be opening his business. Mr. Kinsey anticipated he would be up and running in the next few months if approved.

Chair Plzak inquired how many work stations the business would have. Mr. Kinsey stated the space could have up to three tattoo stations.

Webster asked if the tattoo business would struggle with another shop across the street. Mr. Kinsey did not believe this would be a concern given the fact clients seek out specific artists and styles.

Bonn commented she had seen the tattoo work completed by Mr. Kinsey and stated it was magnificent. Mr. Kinsey thanked Commissioner Bonn for recognizing his work.

Olkives stated this would be a great fit for this space.

The Commission accepted a letter from D. Scott Dibble, 2910 James Ave South, Apt F, Minneapolis, attesting to Mr. Kinsey's professional capabilities and personal character.

A motion was made by Hultstrom, seconded by Webster, to close the public hearing at 6:15 p.m. The motion carried 6-0.

A motion was made by Olkives, seconded by Webster, to recommend the City Council find that Tattoo and Body Art Establishments were a Permitted Use under City Code and a CUP was not required. The motion carried 6-0.

7. OLD BUSINESS – None

8. NEW BUSINESS

A. Discuss Zoning Code Updates

Abts explained under Minnesota State Statute, a city's zoning ordinance should "carry out the policies and goals of the land use plan" (MN Statute 462.357 Subd. 2). The Metropolitan Council requires that official controls, such as zoning, "must not be in conflict" with the comprehensive plan or its subsequent updates. As such, all cities that update their land use plans must then follow up with necessary revisions to the zoning ordinance to bring zoning controls into alignment with the goals and policies of the adopted comprehensive plan.

Abts stated much of the City's Zoning Ordinance was adopted in 1994. The ordinance has been added to and some sections (e.g., the sign code) have been updated since then, but much of the ordinance has not been updated in 25 years. Some clerical updates are needed in addition to some more substantive items.

Abts reported in addition to the updates identified in the Comprehensive Plan, staff is proposing updating City Code to allow Interim Uses. Interim Uses are somewhat similar to Conditional Uses, but are allowed to terminate at a certain date or if other conditions change. Unlike Conditional Permits, there does not necessarily need to be a permit violation or a discontinued use in order for an Interim Use to be removed from a property.

Hultstrom questioned who determined the 'hours bundled' rate. Abts stated this was determined by staff with WSB.

9. REPORTS OR COMMENTS: Staff, Chair & Commission Members

Abts reported the Planning Commission currently had a vacancy and noted Mayor Poppe was accepting letters of interest at this time.

Webster encouraged residents to take in an Osseo High School football game.

Bonn reported the last Music in the Park event would be held on Tuesday, August 20th at 7:00 p.m. where the Capri Big Band would be playing.

10. ADJOURNMENT

A motion was made by Hultstrom, seconded by Webster, to adjourn the meeting at 6:29 pm. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.