



Osseo City Council

AGENDA

SPECIAL MEETING
Friday, April 26, 2024
5:00 p.m., Council Chambers

MAYOR DUANE POPPE COUNCILMEMBERS: JULIANA HULTSTROM, ASHLEE MUELLER, MARK SCHULZ, ALICIA VICKERMAN

1. **Call to Order**
2. **Roll Call** (quorum is 3)
3. **Approval of Agenda** (requires unanimous additions)
4. **Discussion Items**
 - A. **Action on City Administrator Employment Agreement**
 - B. **Appoint Interim Administrator**
5. **Adjournment**

**CITY OF OSSEO
HENNEPIN COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2024-___

**A RESOLUTION ACCEPTING RESIGNATION OF CITY ADMINSTRATOR RILEY
GRAMS AND APPROVING A SEPARATION AGREEMENT**

WHEREAS, the Osseo City Council and City Administrator Riley Grams have reached mutual agreement on the terms of employment separation; and

WHEREAS, Mr. Grams has indicated his wish to resign from his position as City Administrator.

NOW THEREFORE, BE IT RESOLVED that the Osseo City Council:

1. Accepts the resignation of City Administrator Riley Grams, effective May 22, 2024.
2. Approves the separation agreement between the City of Osseo and Riley Grams.

Approved by the City Council of the City of Osseo, Minnesota this 26th day of April 2024.

Duane Poppe, Mayor

ATTEST:

Katrina Jones, City Clerk

**CITY OF OSSEO
HENNEPIN COUNTY
STATE OF MINNESOTA**

RESOLUTION NO. 2024-___

**A RESOLUTION APPOINTING SHANE MIKKELSON AS
INTERIM CITY ADMINSTRATOR**

WHEREAS, on April 26, 2024, the Osseo City Council accepted the resignation of and approved a separation agreement with City Administrator Riley Grams; and

WHEREAS, the Council wishes to appoint an interim Administrator during the transition period until it can retain a permanent City Administrator.

NOW THEREFORE, BE IT RESOLVED that the Osseo City Council appoints Shane Mikkelson to act as Interim City Administrator until further notice.

Approved by the City Council of the City of Osseo, Minnesota this 26th day of April 2024.

Duane Poppe, Mayor

ATTEST:

Katrina Jones, City Clerk