

**OSSEO PLANNING COMMISSION MINUTES  
REGULAR MEETING  
June 20, 2023**

1. CALL TO ORDER

The regular meeting of the Osseo Planning Commission was called to order at 6:00 p.m. Monday, June 20, 2023.

2. ROLL CALL

Present: Commission members Dee Bonn, Chris Carrigan, James Hultgren, Michael Olkives, Ralph Schroeder, and Kerstin Schulz

Absent: None.

Others present: Community Management Coordinator Joe Amerman

3. ELECTION OF OFFICERS

Amerman stated officers for the Planning Commission include the Chair, who runs the meetings, and the Vice Chair, who runs meetings when the chair is not in attendance. Both officers also have an opportunity to help set agendas for upcoming meetings. With the appointment of current Chair Ashlee Mueller to the City Council, the Planning Commission will need to elect a new chair. As part of this item the Commission may also choose to elect a new vice chair or reelect Vice Chair Olkives to the position. In the first half of 2023 the officers were:

Chair: Ashlee Mueller  
Vice Chair: Michael Olkives

Amerman explained there are no requirements regarding who fills the officer rolls. Staff recommends the Planning Commission elect officers for the remainder of 2023. This can be done through a joint motion and vote covering both positions, or by an individual motion and vote on the officer for each position. Anyone may make the motion.

**A motion was made by Schulz, seconded by Bonn, to elect Michael Olkives as Chair of the Planning Commission for 2023. The motion carried 6-0.**

**A motion was made by Olkives, seconded by Carrigan, to elect Kerstin Schulz as Vice Chair of the Planning Commission for 2023. The motion carried 6-0.**

4. APPROVAL OF AGENDA

**A motion was made by Schulz, seconded by Carrigan, to approve the Agenda as presented. The motion carried 6-0.**

5. APPROVAL OF MINUTES

A. Approve March 20, 2023, Minutes

**A motion was made by Schulz, seconded by Carrigan, to approve the March 20, 2023, minutes. The motion carried 6-0.**

6. PUBLIC COMMENTS

Chair Olkives advised this is the time for public comments for items that are not on the agenda for tonight's meeting. There were no comments from the public.

7. REPORTS OR COMMENTS: Staff, Chair & Commission Members

Bonn requested further information on the condos that were considered by the Planning Commission in March. Amerman explained the item that was supposed to be on tonight's agenda was pulled by the applicant due to building costs coming in higher than expected. In addition, there were inconsistencies in City Code when it comes to stormwater management and what developers are required to do. He reported this has prompted staff to look further into reviewing City Code in order to eliminate inconsistencies.

Amerman encouraged everyone to attend the Music and Movies in the Park event which would be held on Tuesday, June 20 at 7:00 p.m.

Amerman commented on the proposed plans for the completion of Boerboom Park noting the initial estimates for the park improvements were \$2.1 million.

8. ADJOURNMENT

**A motion was made by Bonn, seconded by Schulz, to adjourn the meeting at 6:15 p.m. The motion carried 6-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*