

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
October 23, 2023**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:19 p.m. on Monday, October 23, 2023.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Mark Schulz and Mayor Duane Poppe.

Members absent: Councilmembers Ashlee Mueller and Alicia Vickerman.

Staff present: City Administrator Riley Grams, Police Chief Shane Mikkelson, Alyson Fauske, WSB & Associates; Jeff Fuller, WSB & Associates; and City Attorney Mary Tietjen.

Others present: Kenny Nelson, City Resident.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Hultstrom, seconded by Schulz, to accept the Agenda as presented. The motion carried 3-0.

5. CONSENT AGENDA

- A. Receive October 3 Parks & Recreation Committee Minutes
- B. Receive October 10 EDA Minutes
- C. Approve October 10 Council Minutes
- D. Receive Q3 Building Report
- E. Receive September Hockey Association Gambling Report
- F. Receive September Lions Club Gambling Report
- G. Receive September Fire Department Activity Report

Schulz explained on Item 5A the Chair of the Parks and Recreation Committee discussed with him comments that she felt were not properly summarized. He asked that Schulz's statement within the 150th Celebration discussion read as follows: She expressed frustration with the fact the Committee had not been kept updated with the possible changes to the park plan. Additionally, she was frustrated with the fact there appeared to be little regard for the countless hours the Committee had put into the park planning

to date. She asked that staff be more aware of the commitment and passion the volunteers put into the City and its residents. He noted this language was forwarded to City Administrator Grams.

A motion was made by Schulz, seconded by Hultstrom, to approve the Consent Agenda with the noted changes. The motion carried 3-0.

6. MATTERS FROM THE FLOOR

Kenny Nelson, 509 Third Avenue NE, stated the flashing police and fire lights at Minidazzle could be a concern for those residents with epilepsy. He asked that these lights be turned down during the parade. He indicated he supported the Council pursuing new options for City Hall, however, he was concerned with the amount of money (\$40,000) that would be spent to study these new options. He commented on the overweight truck ordinance and explained he was concerned with how this ordinance would impact him as a truck driver. He reported trucks have always been allowed on Central Avenue and encouraged the Council to remember how goods and services are brought to the community. He discussed how RV's, buses and garbage trucks can also damage roadways, but the only focus remains on semi trucks. He reported there were pickup trucks on the road that were in excess of 3,000 pounds and yet the City was not regulating where these vehicles could drive within the City. He feared that bad laws in the community could lead to bad policing. He noted if trucks are not allowed on Central Avenue or 4th Avenue, a two mile detour would be required for truck drivers. He urged the City to reconsider its overweight truck ordinance, or recommended that more than two signs be posted in the City if the ordinance were to remain in place.

7. SPECIAL BUSINESS

A. APPROVE MINIDAZZLE SPECIAL EVENT PERMIT

Grams requested the Council approve a special event permit for Minidazzle. He reported this event would be held on Friday, December 1 from 4:30 p.m. to 9:00 p.m. He noted this was an annual holiday event that included a parade, bonfire, Santa in the park, face painting, and refreshments. He reported the special event permit was required in order to allow for street closures on Central Avenue and a portion of 5th north of the park.

A motion was made by Hultstrom, seconded by Schulz, to approve the Minidazzle Special Event Permit. The motion carried 3-0.

B. ACCEPT DONATIONS

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Mary Jo Votruba <i>(In Memory of Barry Anderson)</i>	\$100	Fire

Staff recommended the Council accept the donations.

A motion was made by Hultstrom, seconded by Schulz, to adopt Resolution No. 2023-49, accepting a donation from Mary Jo Votruba. The motion carried 3-0.

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. ACCEPT THE 2024 CENTRAL AVENUE STREETScape REHABILITATION PROJECT FEASIBILITY REPORT AND AUTHORIZE PREPARATION OF FINAL PLANS AND SPECIFICATIONS

Alyson Fauske, WSB & Associates, stated over the years the condition of the pavers along Central Avenue between 1st and 4th Street have deteriorated. Public Works has replaced a couple of panels, and the condition is in a state that Council has directed a more wholistic approach to replace the damaged pavers and to provide an opportunity to address the boulevard trees. The 2024 Central Avenue Streetscape Rehabilitation Project includes areas that are in the worst condition: the east side between 1st and 2nd Street and the west side between 2nd and 4th Street.

Jeff Fullner, WSB & Associates, explained the project improvements primarily consist of replacing paver surfaces with concrete pavement. The existing trees and planting beds in the project corridor are proposed to be removed and replaced with landscaping that is appropriate for the area. The irrigation system will be repaired and reconfigured as necessary in order to maintain the new landscaping. Pedestrian ramps in the project area will be replaced to comply with ADA standards and existing light fixtures will be salvaged and reinstalled with the project. There are several business owners along the project corridor. Should the City Council want assistance with community engagement for this project, a proposal for these services can be brought to a future meeting for review and approval. Staff commented on the project further and recommended the council accept the feasibility report and authorize preparation of plans and specifications.

Schulz commented as the City upgrades the electrical distribution along Central Avenue, he asked that the power heads be secured to prevent unauthorized use. Mr. Fullner stated he could work with Mr. Waldbillig on this matter.

Schulz stated he appreciated the fact these sidewalk panels would not be window paned.

A motion was made by Hultstrom, seconded by Schulz, to accept the 2024 Central Avenue Streetscape Rehabilitation Project Feasibility Report and authorize preparation of final plans and specifications as discussed by the Council. The motion carried 3-0.

B. APPROVE PURCHASE OF POLICE EQUIPMENT

Police Chief Mikkelson stated the department will need to purchase four portable radios for our new hires in 2024, along with adding one extra radio to our backup group. This purchase will also include all accessories needed to make them patrol-ready. Furthermore, two mobile radios will need to be purchased for the new squad cars. For the new full-time officers, additional lockers are needed. We currently have six double-door lockers in the men's locker room and four double-door lockers in the women's locker room. The purchase of these lockers must be in blocks of five lockers. We can remove a block of six small lockers and replace it with two or three double lockers in the men's locker room. We would then put the rest of the double lockers into the women's locker room. This would be enough lockers to accommodate the new full-time officers. These lockers can be removed and reinstalled in the future if needed.

A motion was made by Schulz, seconded by Hultstrom, to approve the purchase of the police equipment. The motion carried 3-0.

C. APPROVE FIRST READING OF ORDINANCE REGARDING OVERWEIGHT VEHICLE PARKING AND REMOVING CENTRAL AVENUE AS A DESIGNATED TRUCK ROUTE

Police Chief Mikkelson stated the police department has received several complaints about semi trucks using Central Avenue as a throughway and the parking of semitrucks on residential streets. He commented on the designated truck routes in the community and explained delivery trucks are allowed to use Central Avenue and are then to head out of town. With these new ordinance changes, police can respond better to these complaints. It was noted signage will need to be added to include the prohibited overweight parking ordinance. Staff will also have to place signs at the entrances of Central Avenue that say local delivery only, and police will be able to enforce the new ordinance.

Schulz explained he has fielded a number of complaints as well regarding truck traffic along Central Avenue. He agreed the City needed to be more aggressive in its signage. He supported the City asking its neighbors to post signage in order to make truck drivers aware of the proper truck routes before entering the community. He indicated this Ordinance could always be revisited in the future if changes were necessary.

Hultstrom stated after attending yoga in the park on several different occasions she noticed the number of dump trucks and semitrucks that were using Central Avenue. She believed this was a necessary Ordinance and she would be offering her support.

Schulz questioned what the speed limit was along Central Avenue. Police Chief Mikkelson indicated the Council could adopt an Ordinance that would reduce the speed limit along Central Avenue.

Schulz requested this item be brought to the Council at a future worksession meeting.

A motion was made by Schulz, seconded by Hultstrom, to approve the first reading and introduce an ordinance regarding overweight vehicle parking on city streets and removing Central Avenue as a designated truck route. The motion carried 3-0.

D. APPROVE DELINQUENT UTILITIES AND WASTE CERTIFICATION

Grams stated Osseo City Code Section 51.37(C) allows delinquent accounts for utilities to be assessed to property owners. It also states that the amount certified shall include late payment penalties and administrative charges, and the amount shall bear interest as determined by Council resolution. All property owners with delinquent amounts due to the City of Osseo and Walter's Refuse and Recycling, as of September 1, 2023, were notified by letter of the pending assessment by mail on September 13, 2023.

Grams explained the City accounts are for water, sanitary sewer, and storm sewer utility services. Walter's Refuse and Recycling accounts are for garbage, recycling, and yard waste disposal services provided to residential properties in Osseo. As part of the current agreement with waste haulers, the City assists in collection of delinquent garbage costs by certifying delinquent garbage accounts as allowed by MS 443.015. If unpaid by November 27, 2023, the amount in the Certify column will be assessed to Hennepin County property taxes along with 14 months of interest at a rate of 5.8 percent. Staff reported assessments must be adopted by resolution to be placed on a property owner's property tax statement per State Statute.

Schulz reported the City was looking to assess nearly \$100,000 of unpaid utility fees. He believed this was a pretty sizeable number. He was grateful the City had the option to assess these unpaid fees in order to make everyone whole.

A motion was made by Hultstrom, seconded by Schulz, to adopt Resolution No. 2023-50, certifying delinquent utility charges and waste removal charges against specified properties. The motion carried 3-0.

E. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

Schulz requested Staff provide the Council with a list of items the City Prosecutor was handling and what the outcomes were for informational purposes.

A motion was made by Schulz, seconded by Hultstrom, to approve the Accounts Payable as presented. The motion carried 3-0.

11. ADMINISTRATOR REPORT – None
12. COUNCIL AND ATTORNEY REPORTS – None
13. ANNOUNCEMENTS

Poppe invited the public to attend the Lions Halloween Crawl Event on Saturday, October 28 from 11:00 a.m. to 1:00 p.m.

Poppe reported City Hall would be closed on Friday, November 10 in observance of Veterans Day.

14. ADJOURNMENT

A motion was made by Schulz, seconded by Hultstrom, to adjourn the City Council meeting at 8:08 p.m. The motion carried 3-0.

Respectfully submitted,

Heidi Guenther
Minute Maker Secretarial