

**OSSEO PARKS & RECREATION COMMITTEE MINUTES  
REGULAR MEETING  
December 5, 2023**

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, December 5, 2023.

2. ROLL CALL

Present: Committee members Dee Bonn, Ashlee Mueller, Dan Penny, Kerstin Schulz, and Dori Trossen.

Absent: Committee members Alicia Vickerman and Kara Wolf.

Others present: Community Management Coordinator Jessica Rieland

3. APPROVE AGENDA

**A motion was made by Mueller, seconded by Bonn, to approve the meeting's agenda. The motion passed 5-0.**

4. APPROVE MINUTES

**A motion was made by Trossen, seconded by Bonn, to approve the October 3, 2023, meeting minutes as presented. The motion passed 5-0.**

5. PUBLIC COMMENTS

Schulz advised the public that this is the time for public comments. There were no public comments.

6. SPECIAL BUSINESS

There was no special business.

7. NEW BUSINESS

A. DISCUSS PROPOSED 2024 PARKS AND RECREATION MEETING SCHEDULE

Ms. Rieland reviewed the proposed 2024 parks and recreation meeting schedule with the committee. She noted that they meet on the first Tuesday of February, April, June, October, and December at 6:00 p.m. Staff recommended these meetings be held on the first Monday of the month instead of Tuesday except for the meeting on Tuesday, October 1<sup>st</sup>.

**A motion was made by Penny, seconded by Mueller, to approve the proposed 2024 Parks and Recreation Meeting Schedule as revised with the noted changes. The motion passed 5-0.**

B. DISCUSS PROPOSED 2024 MUSIC AND MOVIES IN THE PARK EVENTS

Rieland discussed a proposed schedule for the 2024 Music and Movies in the Park events. She reported that these events are held Tuesday from mid-June through the end of August. She reported there were nine events to plan for. She requested the committee consider if events should be held on Tuesday, July 2 and Tuesday, August 6 (National Night Out). She commented further on how the contracts would be managed for the bands and movies. It was noted that funding for the events was provided by donations from the community and staff would begin reaching out to past donors following this meeting to solicit as many donations as possible. The proposed lineup was further discussed with the committee.

Bonn recommended events not be held on Tuesday, July 2 because residents would be out of town for the 4<sup>th</sup> of July.

Schulz explained she and Committee Member Trossen met in a subcommittee and were recommending the following nine movies for 2024: the original Mighty Ducks, Spider Man into the Spiderverse, Elemental, Super Mario Brothers, Year of the Dog, The Little Mermaid, Indiana Jones, Champions and Mission Impossible.

Rieland explained she would confirm the availability of these movies. She noted the Teddy Bear Band confirmed with her but stated contracts would not be finalized until the budget was approved.

Schulz asked how the events would be marketed in 2024. Rieland indicated the events would be featured on the gateway sign, on cards and through Facebook posts.

Trossen suggested dress up nights be considered for these events. The committee supported this recommendation.

Schulz suggested she and Committee Member Trossen discuss this further and report back with the different themes for the Music and Movies in the Park events. She proposed a prize be offered to the best costume at each dress up night.

Bonn inquired who would be the judge for the costume contest.

Trossen proposed having local celebrities be chosen for judges.

Mueller suggested a local police officer or firefighter be chosen for the judge. The committee supported this recommendation.

Bonn recommended the snakes be brought in the same night as the Teddy Bear Band. She indicated a magician could also be brought in with the Jug Band in order to keep people entertained until the movie starts.

Trossen suggested the city bring in a face painter as well in order to keep kids entertained.

Schulz stated it may be fun to have someone doing caricatures as well. Rieland indicated she could begin making phone calls to gather pricing information on these items to see if there was room in the budget for these items.

Rieland noted that the following bands expressed interest in performing but were not scheduled: Sawyers Dream, Matt Hannah, Keith Rainey, the Everett Smithson Band, Peter Stork, and Sky with Sawyers Dream.

Mueller questioned if the City had ever considered allowing vendors at the Movies and Music in the Park.

Schulz explained vendor spaces were available at the farmer's market.

Mueller suggested the farmers market be changed to the Osseo Market in order to make it more appealing to all types of vendors and local business owners. She suggested the City Council discuss allowing local vendors being allowed to set up within the park during the Music in the Park events.

**A motion was made Bonn, seconded by Trossen, to recommend the City Council approve the proposed 2024 Music and Movies in the Park events. The motion passed 5-0.**

## 8. OLD BUSINESS

### A. UPDATE ON FEASIBILITY STUDY

Rieland provided the Committee with an update on the feasibility study. She reported staff has been working with Ortel Architects and was making good progress. To date, staff has met with the consultant to go over building and space requirements, scheduled and held local facility tours, compiled tour notes and completed the first draft of the facilities program. Staff and the consultant also conducted tours of Sipe and Boerboom Park and discussed needs for various updates, along with the expansion of Boerboom Park. This week meetings would be held with the consultant and department heads to review the individual programming needs to complete that process. A draft facility needs report will be brought to the City Council on January 29.

## 9. STAFF & COMMITTEE MEMBER REPORTS

Rieland explained she would be scheduling a meeting with RevSports in order to discuss sports programming for the summer of 2024. She indicated she reached out to Maple Grove and she learned they do not offer any kind of partnership, but they do offer discounted rates for Osseo residents for memberships the first week in November. She explained a flyer would be included in a future utility bill in order to inform residents of the upcoming summer sports programming.

Penny recommended the feasibility report for Boerboom and Sipe park include space for a pickleball court.

Mueller thanked everyone that participated in Minidazzle on Friday, December 1.

Schulz stated Minidazzle was another great event for the community, as was Small Business Saturday.

10. ADJOURNMENT

**A motion was made Mueller, seconded by Bonn, to adjourn the meeting at 6:34 p.m. The motion passed 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*