



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

www.DiscoverOsseo.com

APPLICATION FOR EMPLOYMENT – Seasonal Public Works

Today's date: _____

(PLEASE PRINT)

Last Name:		First Name:		Middle Name:	
Address:		City:		State: Zip code:	
Telephone Number(s):					
<i>*Circle number you prefer we use to contact you</i>					
Position applying for:				Date of application:	
Email address:					

Have you ever filed an application with us before? Yes No
 If Yes, give date: _____

Have you ever been employed with us before? Yes No
 If Yes, give date: _____

Are you currently employed? Yes No

If Yes, may we contact your present employer? Yes No

Are you legally eligible to work in the United States in the position you are applying for? Yes No
(Proof of citizenship or work eligibility will be required as a condition of employment.)

Are you at least 18 years old? Yes No

Education

	Name and Address of School	Course of Study	No. Years Completed	Diploma/ Degree
High School				
College				
Trade or Business School				
Other (Specify)				

Work Experience

Start with your present job or most recent job.

Employer: _____	Address: _____	
Telephone No.: _____	Job Title: _____	Supervisor: _____
Dates Employed: From: _____ To: _____		
Work Performed: _____ _____		
Reason for Leaving: _____		

Employer: _____	Address: _____	
Telephone No.: _____	Job Title: _____	Supervisor: _____
Dates Employed: From: _____ To: _____		
Work Performed: _____ _____		
Reason for Leaving: _____		

Personal/Professional References

1.	_____	_____	_____
	(Name)	(Address)	(Telephone Number)
2.	_____	_____	_____
	(Name)	(Address)	(Telephone Number)
3.	_____	_____	_____
	(Name)	(Address)	(Telephone Number)

Additional Information

State or attach any additional information that you feel may be helpful to us in considering your application:

Applicant's Statement

I certify that all information I have provided in this application for employment is true and complete to the best of my knowledge. Any misrepresentation or omission of any fact in my application, resume, or any other materials, or during any interviews, can be justification for refusal of employment or, if employed, will be grounds for dismissal, regardless of length of employment or when the misrepresentation or omission is discovered.

I acknowledge my understanding that employment with the City of Osseo is "at will," and that employment may be terminated by either the City of Osseo or me at any time, with or without notice.

With my signature below, I am providing the City of Osseo authorization to verify all information I provided within this application packet.

I further understand that it is my responsibility to notify the City of Osseo in writing of any changes to information reported in this application for employment. I am required to abide by all rules and regulations of the employer.

Signature of Applicant

Date