

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
April 8, 2024**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, April 8, 2024.

2. ROLL CALL

Members present: Councilmembers Juliana Hultstrom, Ashlee Mueller, Mark Schulz, Alicia Vickerman and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, Interim Fire Chief Mike Cogswell, Administrative Assistant MaryLou Baier, and City Attorney Mary Tietjen.

Others present: Rebecca Kurtz, Ehlers & Associates; Nick Torres, City Resident; John Hall, City Resident.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Hultstrom, seconded by Mueller, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Approve March 11 Council Minutes
- B. Approve Hire of Firefighters Chris Giving and Jacob Antolak

**A motion was made by Schulz, seconded by Hultstrom, to approve the Consent Agenda. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

John Hall, 808 3<sup>rd</sup> Street NE, questioned who was responsible for snow removal around public sidewalk ramps located at intersections. Mr. Hall stated that many businesses did not do a good job completely removing snow from their storefront sidewalk areas during the most recent snow event.

7. SPECIAL BUSINESS

- A. ACCEPT DONATIONS

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
American Legion Post 172	\$1,000	Music & Movies in the Park
Joseph & Lisa Trainor	\$250	Fire
Joseph & Lisa Trainor	\$250	Police
Osseo Fire Dpt Relief Association	\$1,000	Night to Unite
Osseo Maple Grove Hockey Assc	\$5,000	Music and Movies in the Park
Darrell & Deanna Healy	\$500	Fire

Staff recommended the Council accept the donations.

**A motion was made by Hultstrom, seconded by Vickerman, to adopt Resolution No. 2024-24, accepting a donation from the American Legion Post 172, Joseph & Lisa Trainor, Osseo Fire Department Relief Association, Osseo Maple Grove Hockey Association and Darrel & Deanna Healy. The motion carried 5-0.**

8. PUBLIC HEARINGS – None

9. OLD BUSINESS – None

10. NEW BUSINESS

A. APPROVE PRESALE EQUIPMENT BONDS FOR POLICE SQUADS & PUBLIC WORKS TRUCK

Rebecca Kurtz, Ehlers & Associates, stated the proposed General Obligation Equipment Certificates include financing for the purchase of three police squad cars and a public works vehicle. Debt service will be paid for ad valorem property taxes. The bonds are being issued for a term of seven years. Ms. Kurtz discussed the proposed bond sale in further detail with the Council and recommended approval.

**A motion was made by Vickerman, seconded by Mueller, to adopt Resolution 2024-25, providing for the sale of \$400,000 in General Obligation Equipment Certificates, Series 2024A, for police squads and public work truck. The motion carried 5-0.**

B. APPROVE RESOLUTION AUTHORIZING THE PURCHASE OF 33 2<sup>ND</sup> STREET NE

City Attorney Tietjen stated on February 26, 2024, City entered into a purchase agreement (“Purchase Agreement”) to purchase property located at 33 2nd Street Northeast, and 209 1st Avenue Northeast, Osseo, Minnesota 55369 (collectively, “Property”). The parcels comprising the Property are depicted at the end of this memo. Land Title, Inc., the title company handling the closing of the sale of the property to the City, requires the City to pass a resolution approving the purchase agreement in order to close the transaction. This is generally a title company standard which ensures the City has properly authorized either the purchase or sale of property, prior to the title company insuring the transaction. She recommended the Council adopt a resolution approving the Purchase Agreement.

**A motion was made by Schulz, seconded by Vickerman, to adopt Resolution 2024-26, approving the Purchase Agreement to acquire the property located at 33 2<sup>nd</sup> Street NE and 209 1<sup>st</sup> Avenue NE. The motion carried 5-0.**

C. APPROVE UPDATED EARNED SAFE AND SICK TIME POLICY

Grams stated recently the League of Minnesota Cities sent out clarifying information regarding the Safe and Sick Time (ESST) policies for public entities. The information was relating to how non-regularly scheduled employees (such as paid on call Fire Department members) should handle the new Earned Safe and Sick Time policies. The clarification states that Cities do not need to provide ESST hours to employees who do not work “regularly scheduled hours.”

Grams reported this would include paid on-call Fire Department members when responding to a service call. This does not eliminate the requirement that Cities must allow paid on-call Fire Fighters to accrue ESST, as they would still need to accrue at least 80 hours in a calendar year before ESST would become available to them. But their use of ESST hours would be limited to regularly scheduled events, which includes Department meetings, Department trainings/drills, City event participation, or other regularly scheduled hours (including Administrative hours, Academy trainings, and general gear or vehicle maintenance). Staff reviewed the added language for the policy from City Attorney Mary Tietjen.

Grams explained the City Council can still allow City employees to use ESST hours for non-regularly scheduled hours, if they wish. But this is an option the Council has in order to clarify the use of ESST hours. The Council Human Resources Committee was presented with this updated policy language and recommended approval to the City Council.

**A motion was made by Mueller, seconded by Vickerman, to approve the updated Osseo Earned Safe and Sick Time Policy . The motion carried 5-0.**

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Schulz, seconded by Vickerman, to approve the Accounts Payable as presented. The motion carried 5-0.**

11. ADMINISTRATOR REPORT

Grams reported that he testified in front of the MN Capital Investments Committee earlier in the day in support of Osseo’s 2024 State bonding request.

12. COUNCIL AND ATTORNEY REPORTS

Councilmember Vickerman thanks City Administrator Grams for testifying on behalf of the City of Osseo in support of the 2024 State bonding request.

Councilmember Hultstrom that she felt neither her nor Councilmember Mueller's feelings were hurt nor was it about the First Amendment, in response to previous Matters From the Floor comments from resident Preston Kroska. Hultstrom stated that keeping it factual is best for Matters From the Floor.

13. ANNOUNCEMENTS

Poppe stated the city-wide cleanup day would be held on Saturday, April 20 from 8:00 a.m. to 12:00 p.m. at the Public Works Parking Lot.

14. ADJOURNMENT

**A motion was made by Hultstrom, seconded by Mueller, to adjourn the City Council meeting at 7:28 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*Minute Maker Secretarial*