



COMMITTEE MEETING
6:00 p.m., April 2, 2018

Parks and Recreation Committee

- 1. Call To Order**
- 2. Roll Call**
- 3. Approve Agenda** (Unanimous additions required)
- 4. Approve Minutes** (Unanimous approval required)
- 5. Public Comments**
- 6. Special Business**
 - A. Public Works Department Hiring Update
 - B. Spring Opener Update
 - C. Citywide Night to Unite Presentation
- 7. Budget Update**
- 8. Old Business**
 - A. 2018 Music and Movies in the Parks Schedule
 - B. Discuss Contributions to City Programs
 - C. Discuss Downtown Banners
 - D. Discuss Outdoor Rink Use
- 9. New Business**
 - A. 2018 Youth Sports Camps
 - B. Discuss Healthy Generations: Age Friendly Osseo Initiative – Kyler McLachlan
- 10. Upcoming Events**
 - A. Step To It Challenge—May 1-28
 - B. Osseo Trolley Operates—May-September
 - C. Citywide Cleanup Event—May 5
 - D. Citywide Garage Sale—May 10-13
 - E. Intermarque Vintage Foreign Car Show & Craft Sale—May 12
 - F. Sports Programs Start—June 4
- 11. Staff & Committee Reports**
 - A. Youth Sports Registration Update
 - B. Special Event Permit & Park Use Policies Update
 - C. Osseo Orchard Update
- 12. Adjourn**
 - Next meeting date June 5, 2018
 - No meeting August 7 (Night to Unite)

COMMITTEE MEMBERS: Councilmember Larry Stelmach, Councilmember Anne Zelenak, Dee Bonn, Brittney Quant, Kerstin Schulz, Sloan Wallgren, Alden Webster

STAFF LIASON: City Planner Nancy Abts

**OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
February 5, 2018**

4

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Monday, February 5, 2018.

2. ROLL CALL

Present: Committee members Dee Bonn, Kerstin Schulz, Alden Webster, and Brittney Quant

Absent: Larry Stelmach, Sloan Wallgren, and Anne Zelenak

Others present: Ed Columbus, Joan Columbus, Ken Peloquin, Mike Danelius, City Planner Nancy Abts

3. ELECTION OF OFFICERS

A motion was made by Bonn, seconded by Webster, to elect Kerstin Schulz as Chair and Sloan Wallgren as Vice Chair. The motion passed 4-0.

4. APPROVE AGENDA

A motion was made by Quant, seconded by Bonn, to approve the meeting's agenda. The motion passed 4-0.

5. APPROVE MINUTES

A motion was made by Bonn, seconded by Webster, to approve the November 7, 2017, meeting minutes as presented. The motion passed 4-0.

6. PUBLIC COMMENTS

Kerstin advised the public that this is the time for public comments. There were no comments from the public.

7. SPECIAL BUSINESS

8. BUDGET UPDATE

Nancy updated the committee on the approved 2018 budget and 2017 expenditures. She mentioned that the budget items show what was included in the general fund budget. It does not show revenue; for example, the income from registration fees for youth programs is not included here.

9. OLD BUSINESS

A. CONSIDER DOWNTOWN BANNER DESIGN CONTEST

Nancy presented information on a contest for downtown banners. The City of Richfield had a similar contest to solicit art for their utility boxes. The Osseo materials are based on that contest.

Following a recommendation from the Parks and Recreation Committee, the contest would be approved by the City Council. Entries would be due in late March, and would be reviewed by the Committee on April 3. The City Council would announce the winners and order banners on their April 9 meeting. This would give time for the banners to be printed and put up before the car show.

Committee members suggested sharing the contest with local high schools. Brittney asked if there would be any age limit on the people who could submit art. Nancy agreed to look into this.

A motion was made by Bonn, seconded by Webster, to recommend the City Council approve the contest. The motion passed 4-0.

B. OUTDOOR RINK UPDATE

Nancy shared preliminary information on use of the outdoor skating rinks. During the times the warming house is open, attendants have been counting the number of users. The number of skaters fluctuates, and it does not seem to be related to the outdoor temperature. Information will be collected throughout the winter when the rinks are open.

10. NEW BUSINESS

A. 2018 YOUTH SPORTS PROGRAM

Nancy reviewed suggestions for the 2018 youth sports program. In 2017, the City of Osseo contracted with Revolutionary Sports to provide youth sports programs. The programs were well received, and the provider was easy to work with.

For 2018, RevSports has proposed adding spring and fall seasons to the summer sports class sessions. Like the two summer sessions offered in 2017, the spring and fall seasons would last 6 weeks. RevSports suggests offering 2-4 sports per night, one night a week. This offers more options for families with multiple kids, and more 'back up' options if a sport is cancelled. They have not found that many families participate two nights a week. Mondays or Wednesdays remain possible days for the programs. Due to potential holiday conflicts, alternating between Mondays are suggested for the first Summer and Fall sessions, & Wednesdays are suggested for the Spring and second Summer sessions.

For most sports, the program may also need to consider a change of venue from Sipe Park to the fields at the Osseo Education Center (former Elementary School). With the new picnic shelter, there is limited space at Sipe Park for the programs, and RevSports appreciates the opportunity to have a dedicated space with no user conflicts. Especially if two programs are offered at the same time, it is helpful to be able to spread out. According to the school district, no other groups reserve the fields there.

She also asked that the Committee consider offering a sports day camp program for 2018. If the program is much larger than what was provided in 2017 (when 12 campers participated), RevSports has requested more space to use as a backup indoor location to use during inclement weather. The Osseo Education Center or other ISD 279 property may be available for use (for a modest cost) for these purposes. However, facility availability may limit when these camps can be offered.

The committee discussed how the day camps in 2017 had proceeded. A small session was held in August. Planned camps in June and July were cancelled due to low enrollment. Perhaps the City could just offer one larger session in 2018. Moving to a different facility could allow a larger enrollment.

The committee was unsure if outdoor spring classes would be popular, due to the weather. Spring is also a busy time for students and families. The committee recommended keeping the days of the week as presented in the packet, with the first summer session on Mondays and second summer session on Wednesdays. The committee also agreed with the sports programs suggested.

A motion was made by Bonn, seconded by Quant to recommend the City Council approve the programs as presented, but removing the spring session. The motion passed 4-0.

B. 2018 MUSIC AND MOVIES IN THE PARK

Nancy explained that Osseo is being considered for a \$5,000 grant from the Metropolitan Regional Arts Council (MRAC) to support the 2018 events series. The official award notification for this grant will come on March 28, 2018. If the City wishes to be eligible for this funding, no items in the project budget can be expended, or financial or other commitments made before this date. Additionally, grantees must wait until award notification before printing and/or distributing publicity materials. Until the award notification, only preliminary planning can take place.

Preliminary programming options have been prepared for two scenarios: a “low budget” option that does not include the \$5,000 grant award, and a “high budget” option that does account for the grant funds.

The High Budget scenario includes more performances and an additional movie screening, as well as funding for “transportation” to provide shuttle services to and from the concerts. The MRAC grant emphasizes cultural diversity, artistic quality, and expanding access to the arts. The event series proposed under the “high budget” scenario reflects these goals.

Dee Bonn has volunteered to help set up the events, assist attendees, and deliver checks to the performers at the end of the evening. An emcee or announcer for the series will likely also be needed. Staffing to set up and take down the movie equipment will be needed. Both budget scenarios include the cost of hiring a part time “park attendant” for this work.

Taking these recommendations into account, the Subcommittee has prepared a recommended schedule of summer programming. Events are recommended for Tuesday nights, beginning on June 12 and continuing through August 14 (low-budget scenario) or August 28 (if a \$5,000 grant is received). One Tuesday is held at the end of the season as a rain date, for concerts rescheduled in case of inclement weather. Movies can be re-shown at

no additional cost for up to one year; the 2018 schedule includes one movie that was paid for in 2017 but not shown due to weather.

Music and presentations will be scheduled for 7:00 pm, with movies scheduled for dusk (sunset times vary from approximately 9 pm in June and early July, to 8:30 in mid-August). Concession vendors whose proceeds will support local nonprofits operating in Osseo will be allowed (vendors will be selected later).

Kerstin noted she felt strongly that movies be included so more families were involved, and keeping a consistent schedule (like the 2nd and 4th Tuesdays) was important. She suggested adding movies after some of the most popular concerts. She also noted that the Night to Unite Committee may also want to host a concert and/or movie on the first Tuesday in August. This would be 6 movies, or 7 if one is on Night to Unite. Concerts would be held on other nights. A presentation from an “animal” organization—Snake Discovery, the Raptor Center, etc.—could also be scheduled before a movie.

Dee mentioned she thought Jack and Kitty would be a good performance for both kids and adults. She noted there can be a long gap between the farmers market closing at 7 pm and movies starting closer to 9 in June and July. She thought adding some programming to bridge that gap could encourage people to stay around.

Ken Peloquin wondered if the committee would like Lions Club members to assist with the events again this year. He noted he and several other members had been present at past events. Ed Columbus stated he no longer had the Lions sound system, but that it might be available with needed.

Dee agreed that the Lions were very important in the city and she thought the Lions should be involved. Committee members agreed. They thought the Lions members provided good camaraderie. Lions representatives noted they may need to involve more members to help with the events.

Dee stated the city was considering finding movie attendants to help with set up and take down of the screen and projector. Kerstin suggested looking for boy scouts or youth groups that might help with setup and take down, in exchange for a donation. Ed Columbus acknowledged that the screen and projector were complicated and potentially dangerous, and that someone doing this job would have to be fairly strong and tall. He did not recommend a changing cast of volunteers do the work. Nancy agreed to look into the City’s ability to make donations to groups in exchange for these kind of services.

The group discussed whether nonprofit groups would be invited to sell concessions again. The committee noted that this had been popular in the past. Nancy stated that no groups had been contacted yet. For now, the city was focusing on the event schedule.

Mike Danelius asked about the specifics of the grant the City had applied for. Nancy explained that the Community Arts grant was provided by the Metropolitan Regional Arts Council. It was intended to extend access to the arts to communities through the metro. Osseo’s application focused on continuing to increase access to quality arts programming. This could include more performances, bringing in new performers or musical styles, providing transportation for community members with limited mobility.

The Committee discussed potential performers and agreed to continue planning at the April meeting.

11. UPCOMING EVENTS

The Committee reviewed upcoming events, including the Lions Pancake Breakfast and Osseo Fire Department Relief Association Easter Egg Hunt.

12. STAFF & COMMITTEE MEMBER REPORTS

A. UPDATE ON SPECIAL EVENT PERMIT

Nancy informed the Committee that the City Council was working on a Special Event Permit. This was first discussed by the Committee in July 2016. The permit was discussed at a January 22 work session and would continue to be revised. The intention is to ensure that all event planning considerations are taken into account when there are big events. The Parks and Recreation Committee would likely not be involved in reviewing permit applications.

B. OSSEO ORCHARD UPDATE

Nancy noted that The Food Group was working to organize a fruit tree care and pruning workshop at the orchard in the coming months. The event will be promoted on Osseo's social media accounts and at Council meetings.

Alden asked if the city was looking for more members for the Parks and Recreation Committee. Nancy reported that the committee had all seven seats filled. There were positions on the Economic Development Authority and Public Safety Advisory Commission.

13. ADJOURNMENT

A motion was made Webster, seconded by Bonn, to adjourn the meeting at 6:57 p.m. The motion carried 4-0.

Respectfully submitted,

Nancy S. Abts
City Planner



6 A

6 B

Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Public Works Department Hiring Update
Spring Opener Update

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: none

Policy Consideration:

Councilmember Stelmach will provide an update on Public Works Department Hiring and the Spring Opener.



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Night to Unite

Meeting Date: April 2nd, 2018

Prepared by: Shane Mikkelsen, Chief of Police

Attachments: Night to Unite Budget

Policy Consideration:

The Osseo Police Department was given the opportunity to create a city wide Night to Unite celebration.

Background:

The Osseo Police Department would like to host a city wide Night to Unite celebration on August 7, 2018, from 5pm to 8pm. We have created an Osseo Night to Unite Committee to help plan the event and we have met twice a month for the last two months. We are now ready to present this committee our budget and plan for the celebration.

Previous Action or Discussion:

We went before the Osseo City Council on October 30th work session and were advised we could move ahead with creating a committee and to start laying out the framework for the celebration.

Budget or Other Considerations:

The City of Osseo has been able to budget \$2,400.00 towards the event and Premier Bank of Osseo has contributed \$5,000.00 as a sponsor of the event. We have created a working budget list and we will not spend more than the allotted amount.

City Goals Met By This Action:

Increase communication with citizens and encourage citizen engagement.

Options:

The Parks and Recreation Committee may choose to ***make the following recommendation*** to the City Council:

1. Approve the plan for the Osseo City Wide Night to Unite Celebration;
2. Approve the plan for the Osseo City Wide Night to Unite Celebration with noted changes/as amended;
3. Deny the plan for the Osseo City Wide Night to Unite Celebration;
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee choose option 1. Approve the plan for the Osseo City Wide Night to Unite Celebration

Next Step:

The item will be placed on a subsequent City Council meeting for consideration and approval.

Night to Unite Budget

Category	Item	Details	Cost	qty	Running Balance
Advertisement					\$7,400
	Banners	At City Gateways		0	\$7,400
	Newspaper	Newspaper Advertising		0	\$7,400
	Osseo Outlook	Portion of printing cost	\$ 400.00	1	\$7,000
Set Up					
	Tent	30 x 30		0	\$7,400
		30 x 90 (drive stakes into the pavement)		0	
	Canopy Tent	6 x 10 Z frame	\$ 70.00	1	\$7,330
	Barriers	Stanchions' with retractable belts- 6 feet	\$ 23.00	10	\$7,100
	Canopy Tent	Hi Peak Cable Canopy 10 x 20	\$ 260.00		
		Hi Peak Cable Canopy 10 x 30	\$ 320.00		
		Hi Peak Cable Canopy 10 x 100	\$ 700.00		
	Sandwich Board	Chalk Board A frame sign for information		0	\$7,100
		Extension cords		4?	
		Port-a-potty		2-3?	
		Hand washing station		1	
Entertainment					
	Burlap Sack	Potato Sack Race		0	\$7,100
	Dunk Tank	with set up and supplies	\$ 175.00	1	\$6,925
	Moon Walk	15 x 15 we set up	\$ 195.00	2	\$6,535
	Teen Inflatable	Football bungee run			\$6,535
	Connect 4	Giant Lawn Game	\$ 65.00	1	\$6,470
	Jenga	Giant Lawn Game	\$ 45.00	1	\$6,425
	Mini Golf	Giant Lawn Game	\$ 105.00	1	\$6,320
	Yatzee		\$ 25.00	1	\$6,295
	Yard Bowling	Inflatable?			
	Beanbags / Corn Hole	Borrowed			
	Live Band	Led Penny--?	\$ 500.00	1	\$5,820
	Face Painter	& stick on tattoos	\$ 90.00	2	\$5,640
	Chalk	Side Walk Chalk	\$ 50.00	1	\$5,590
	Bubbles	Blow Station for kids	\$ 50.00	1	\$5,540
	Name Tags	At information booth	\$ 50.00	1	\$5,490
	Printing	Information, Maps, etc	\$ 300.00	1	\$5,190
Food					
	Ice Bin	Rolling Beverage Bin	\$ 17.00	4	\$5,422
	Chaffing Dish	Hot Food	\$ -	0	\$5,422
	Cotton Candy	Machine	\$ 65.00		\$5,422
		Cone Holder	\$ 6.00		\$5,422
		Cone -100	\$ 7.50		\$5,422
		Floss Sugar-70 servings	\$ 12.00		\$5,422
	Popcorn	Machine	\$ 65.00	1	\$5,357
		Premeasured popcorn/oil -8 servings/kit	\$ 3.00	50	\$5,207
		Popcorn bags 50 per bundle	\$ 6.00	8	\$5,159
	Snow Cone	Machine	\$ 60.00	1	\$5,099
		Ice (free from Holiday)			
		Coolers for Ice		5	
		Cones - 200	\$ 12.50	2	\$5,074
		Syrup Cherry	\$ 14.00	1	\$5,060
		Syrup Blue Raspberry	\$ 14.00	1	\$5,046
		Syrup Lime	\$ 14.00	1	\$5,032
		Pump	\$ 8.00	3	\$5,008
	Food	Hotdogs, Buns	\$ 2,500.00		\$2,508
		Chips			
		Cookies			
		Paper Products			
		Water			
		Condiments			
Staffing					
	Volunteer T-Shirts:	Custom Image, Don Smith	\$ 12.00	30	\$2,148

Set Up	People needed*	Clean Up
<i>*Also need staffing for demonstrations</i>		
1 hr	2 people?	1 hr
1 hr	2 people?	1 hr
	1 person for all games	
	2 people?	
	6 people (2/station)	
	1 person	
	2 people	
16 total		
Volunteers		
5 from Premier		
Others?		



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Audit 2018 Fund 253 **MUSIC/MOVIES IN THE PARK**

GL Act G 253-10100CASH			Begin	Debit	Credit	Balance
Account is Active			-\$81.69	\$5,500.00	\$135.40	\$5,282.91
Per	Transaction	Batch Name		Tran Dr	Tran Cr	Search Name
2018-01	PayAP	01-10-18 AP	G 253-20200 ACCOUNTS P	\$0.00	\$17.39	ABTS, NANCY SMEBAK
2018-01	Rec	1/23/18FUND	R 253-31600 CONTRIBUTI	\$500.00	\$0.00	NORTHWEST AREA JAYC
2018-01	Rec	1/31/18FUND	R 253-31600 CONTRIBUTI	\$2,000.00	\$0.00	OFDRA - OSSEO FIRE DEP
2018-02	Rec	2/23/18FUND	R 253-31600 CONTRIBUTI	\$3,000.00	\$0.00	OSSEO LIONS
2018-03	Pay	3/12/18	E 253-42400-211 OPERATI	\$0.00	\$118.01	PRIME ADVERTISING & DE
Total GL Act G 253-10100CASH				\$5,500.00	\$135.40	In Balance
Fund 253				\$5,500.00	\$135.40	
Grand Total				\$5,500.00	\$135.40	



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Fund 257 **FARMERS MARKET**

GL Act G 257-10100CASH				Begin	Debit	Credit	Balance
Account is Active				\$5,007.28	\$0.00	\$190.50	\$4,816.78
Per	Transaction	Batch Name			Tran Dr	Tran Cr	Search Name
2018-01	Pay	1/8/18	E 257-42400-211 OPERATI		\$0.00	\$70.00	MN FARMERS MARKET AS
2018-01	Pay	1/22/18	G 257-20200 ACCOUNTS P		\$0.00	\$61.50	PREMIER BANK
2018-03	Pay	3/12/18	E 257-42400-211 OPERATI		\$0.00	\$59.00	PRIME ADVERTISING & DE
Total GL Act G 257-10100CASH					\$0.00	\$190.50	<div>In Balance</div>
Fund	257				\$0.00	\$190.50	
Grand Total					\$0.00	\$190.50	



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Fund 256 **CAR/CRAFT SHOW**

GL Act G 256-10100CASH				Begin	Debit	Credit	Balance
Account is Active				\$332.63	\$0.00	\$212.41	\$120.22
Per	Transaction	Batch Name			Tran Dr	Tran Cr	Search Name
2018-03	Pay	3/12/18	E 256-42400-211 OPERATI		\$0.00	\$212.41	PRIME ADVERTISING & DE
Total GL Act G 256-10100CASH					\$0.00	\$212.41	In Balance
Fund 256					\$0.00	\$212.41	
Grand Total					\$0.00	\$212.41	



City of Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Music and Movies in the Park Preliminary Schedule

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: Proposed Schedule
Recreation Attendant Position Description

Policy Consideration:

Consider proposed programming for summer Music in the Park and Movies in the Park events.

Previous Action or Discussion:

The Committee last discussed the 2018 events at their [February meeting](#). The Parks and Recreation Committee has programmed the Music and Movies in the Park series since 2016. Kerstin Schulz and Dee Bonn serve as the 2018 subcommittee for planning the vents.

Background:

Taking recommendations from the Committee and the Subcommittee into account alongside performer availability, staff has prepared a recommended schedule of summer programming. Events are recommended for Tuesday nights, beginning on June 12 and continuing through August 28. There are seven concerts and presentations. Six movies are planned for every 2nd and 4th Tuesday.

One Tuesday is held at the end of the season as a rain date, for concerts rescheduled in case of inclement weather. Movies can be re-shown at no additional cost for up to one year; the 2018 schedule includes one movie that was paid for in 2017 but not shown due to weather.

Music and presentations will be scheduled for 7:00 pm, with movies scheduled for dusk (sunset times vary from approximately 9 pm in June and early July, to 8:30 in mid-August). Concession vendors whose proceeds will support local nonprofits operating in Osseo could be allowed (vendors will be selected later).

Some new performers have been added since the last Parks and Recreation Committee. A nonprofit arts organization that helps connect artists and communities, COMPAS, contacted the City and provided a connection to Danielle Daniel, a dynamic actress, storyteller, and author combines music and storytelling in an all-ages presentation. Patchouli is a musical group from Maiden Rock, Wisconsin. St. Paul's Lutheran Church has asked to sponsor their performance. Patchouli is an internationally-touring husband and wife duo. Husband Bruce Hecksel is an Osseo High School graduate and the son of former St. Paul's Lutheran Church pastor Stan Hecksel. Since the group will be performing in Europe and China this spring and summer, their Osseo performance will need to be in August. Given other performers' limited availability, Staff recommends scheduling them for August 28, the previous "rain date", and planning an earlier rain date for August 14. St. Paul's Lutheran Church can likely serve as a rain location for Patchouli.

Budget or Other Considerations:

Budget

Several donations from local charitable organizations have been received. We are still waiting on word on a few requests for donations. Other groups may also want to contribute to the series when the city's new "request for contributions" materials are distributed. Any amounts received beyond the amount needed for the 2018 events can be used for future programming.

If additional donations are not received, the City Administrator has identified some portions of the planned event schedule that may be paid for with Youth Recreation monies in the General Fund. The budgeted costs for the series are evenly split between events targeting adults (primarily concerts) and kids (movies and select performances).

We received word on March 28 that Osseo did not receive a \$5,000 grant from the Metropolitan Regional Arts Council (MRAC) to support the 2018 events series.

Staffing

Dee Bonn has volunteered to help set up the events, assist attendees, and deliver checks to the performers at the end of the evening. An emcee or announcer for the series will likely also be needed. Staffing to set up and take down the movie equipment will be needed. A position description for hiring a part time "recreation attendant" for this work is attached.

City Goals Met By This Action:

- Provide a variety of activities for all citizens with continued and new City events and programs
- Adapt to changing demographics of the community

Recommendation/Action Requested:

The Parks and Recreation Committee may choose to ***make the following recommendation*** to the City Council:

1. Approve the proposed schedule and recommend hiring for recreation attendants to staff movies;
2. Approve the proposed schedule and recommend hiring for recreation attendants to staff movies with noted changes/as amended;
3. Deny the proposed schedule and recommend hiring for recreation attendants to staff movies;
4. Table action on this item for more information.

Date	Concert / Presentation	Movie (2nd & 4th Tuesday)	Costs	Contributions
	7:00 PM	Dusk		
Performances				
6/12/2018	<u>Teddy Bear Band</u>	<u>The Lion King</u>	\$ 1,828	
6/19/2018	<u>Bluedog</u>		\$ 500	
6/26/2018		<u>Jumanji (2017)</u>	\$ 323	
7/3/2018	Independence Day - Break			
7/10/2018	<u>Wildlife Center: Animals No One Loves</u>	<u>Peter Rabbit</u>	\$ 748	
7/17/2018	<u>Classic Big Band</u>		\$ 1,600	
7/24/2018		<u>Wall-E</u>	\$ 28	
7/31/2018	<u>Danielle Daniel: Songs & Stories</u>		\$ 604	
8/7/2018	Night to Unite			
8/14/2018	Concert Rain Date	<u>Wonder</u>	\$ 463	
8/21/2018	<u>Capri Big Band</u>		\$ 500	
8/28/2018	<u>Patchouli</u>	<u>Spiderman: Homecoming</u>	\$ 378	
Shared Costs				
	Music Licensing Fees		\$ 1,080	
	Movie Staffing Costs		\$ 275	
	Promotional Materials		\$ 625	
Youth Recreation				
	Programming			\$ 1,735
	Staffing			\$ 275
Donations				
	Osseo Lions			\$ 3,000
	Osseo Fire Relief Association			\$ 2,000
	NW Area Jaycees			\$ 500
Donation Requests				
	Osseo-Maple Grove American Legion			\$ 1,000
	Osseo-Maple Grove Hockey Association			\$ 1,000
Total			\$ 8,952	\$ 9,510
				Balance \$ 558



City of Osseo

415 Central Avenue

Osseo, MN 55369-1195

P 763.425.2624 F 763.425.1111

Recreation Facilities Attendant

Department:	Public Works
Supervisor's Title:	Public Works Director
Pay Grade:	\$10.00-12.00/hr, DOE
FLSA Status:	Non-Exempt
Work Status:	Seasonal Part-Time

Job Description Summary:

The Recreation Facilities Attendant will represent the City of Osseo and is responsible for the warming house and surrounding ice rinks during winter operations and audio-visual equipment and event operations during recreation programming (e.g., Movies in the Park). Other duties may be assigned. The Attendant will maintain a safe, clean environment during each shift. Recreation Facilities Attendant is a seasonal part-time position; dates and hours of employment are subject to seasonal warming house / rink operation requirements and recreation program scheduling.

General Definition of Work:

Performs semiskilled work recreation facilities and events, and related work as apparent or assigned. Work is performed under the close supervision of the Public Works Director.

Qualification Requirements:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions:

1. Rink Attendant: Does Rink Attendant Stuff.
2. Event Attendant: arranges and operates audio-visual equipment for evening Music and Movies in the Park events.
3. Monitors and records attendance and participation at recreation facilities and events.
4. Coordinates implementation of a work plan for strengthening policies and practices for physical activity, health
5. Promotes various City programs and relays resident feedback to City staff.

Knowledge, Skills and Abilities:

Thorough knowledge of the principles and practices of recreation programs; ability to understand younger and older persons, their interests, and issues that are important to them; ability to effectively manage equipment and facilities;

ability to communicate clearly in both oral and written forms; ability to prepare and maintain records and files; ability to enforce rules and regulations effectively and tactfully; ability to provide leadership and motivation to program participants and staff; ability to establish and maintain effective working relationships with associates, volunteers, recreation facility users, and the general public.

Education and Experience:

Minimal experience understanding basic functions of city government operations.

Special Requirements:

Familiarity with: City of Osseo programs and policies.

Physical Requirements:

This work requires the occasional exertion of up to 50 pounds of force; work occasionally requires standing, walking, sitting, speaking or hearing, using hands to finger, handle or feel, climbing or balancing, stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling, lifting and repetitive motions; no special vision is required; vocal communication is required for expressing or exchanging ideas by means of the spoken word; hearing is required to perceive information at normal spoken word levels; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, operating machines, and observing general surroundings and activities.

Environmental Conditions:

This work occasionally requires exposure to outdoor weather conditions; work is generally in a moderately noisy location (e.g. business office, light traffic).

Last Updated: March 2018



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Contributions to City Programs

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: Draft Brochure

Policy Consideration:

The Parks and Recreation Committee should review materials used to request contributions to City Programs.

Background:

The Committee has discussed strategies for requesting donations/sponsorships to city programs. There are several opportunities to contribute, and it might seem like we are asking for money frequently. This flyer is an effort to present a coordinated “ask”.

Staff plan to send this flyer out, along with a letter from the Mayor, just one time this year. Before it is finalized, the Committee is invited to offer comments.

Budget or Other Considerations:

Programs like downtown beautification, Music in the Park, Movies in the Park, Minidazzle, and the proposed Citywide Night to Unite celebration rely on donations.

City Goals Met By This Action:

Increase communication with citizens and encourage citizen engagement
Provide a variety of activities for all citizens with continued and new City events and programs
Ensure City’s continued financial stability

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee review the draft brochure and offer comments.



Opportunities to Contribute **Events & Amenities**



**Connect to your community
by sponsoring local recreation
events and amenities**

SPONSORSHIP & DONATION OPPORTUNITIES




Downtown Beautification

Volunteer to help tend to flower beds or contribute \$65 or more toward the cost of maintaining flower baskets (\$175 each) and landscaping along Central Avenue (\$200 / planting bed) and in City Parks and receive:

- A certificate of appreciation
- Recognition on the Osseo Gateway Sign
- Recognition in the *Osseo Outlook* quarterly newsletter



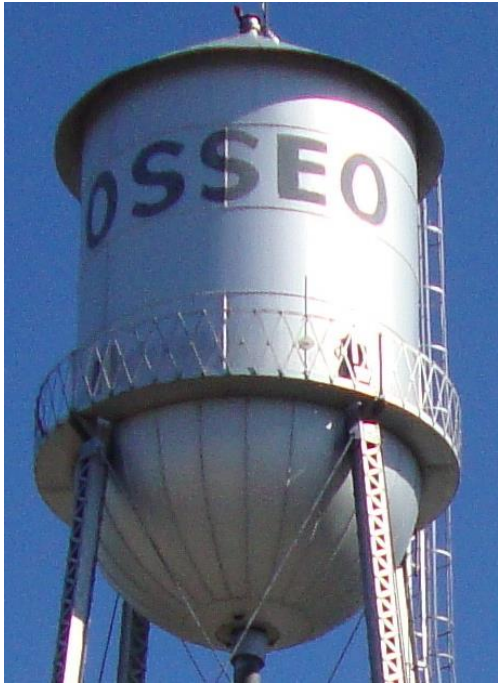
	Music in the Park		Movies in the Park		Night to Unite <i>Citywide Celebration</i>		Minidazzle <i>Holiday Celebration</i>	
	Concerts and presentations are scheduled Tuesday nights in the summer. Approximately 150-250 adults and children attend each week.		Movies are shown the 2 nd and 4 th Tuesday nights of the month from June through August. These free screenings draw 75-100 adults and children.		Help give crime a going-away party in Osseo! Always held the first Tuesday in August. 2018 is our first citywide celebration, held at the City Hall Campus.		The first Friday in December brings Santa to the park in a Fire Truck parade. Refreshments at the Community Center and a bonfire help visitors stay warm.	
Sponsorship level	Presenting <i>6 Presentations</i>	Event <i>Per Event</i>	Presenting <i>6 Movies</i>	Event <i>Per Event</i>	Title	Community	Presenting	Community
Contribution Amount	\$1,500	\$250	\$1,500	\$250	\$5,000	\$250	\$1,500	\$250
On-site display space available	X	X	X	X	X	X	X	X
Live recognition at event	X	X	X	X	X	X	X	X
Name & logo on promotion materials^	X		X		X		X	
Recognition on Osseo Gateway Sign	All events	1 week	All events	1 week	X	1 week	All promotions	1 week
Recognition in <i>Osseo Outlook</i> newsletter	X	X	X	X	X	X	X	X
Additional inclusions	Logo on event signs		Logo on event signs		Participate in event planning; speak at event		Able to provide enclosure in goodie bag	

^ If donation received prior to print deadline for printed promotions (see back page for dates)

All donations will be acknowledged at an Osseo City Council meeting.
Donations are tax deductible to the extent allowable by law.

Other opportunities:	Event Prize Sponsor	Osseo Trolley	Minidazzle Supplier
	Provide in-kind items (minimum value \$75) to be used as door prizes or trivia prizes at events. In exchange, you'll receive: <ul style="list-style-type: none">• Live recognition by event emcee• Recognition on social media• Recognition in the <i>Osseo Outlook</i> community newsletter	Help cover the cost of providing this free summer transportation service and receive: <ul style="list-style-type: none">• A certificate of appreciation• Recognition on the Osseo Gateway Sign• Recognition in the <i>Osseo Outlook</i> quarterly newsletter• Recognition on the Osseo Trolley for donations above \$1,500	Provide a minimum of 300 servings of refreshments and receive: <ul style="list-style-type: none">• Recognition on signage at the event• Recognition on the Osseo Gateway Sign• Recognition in the <i>Osseo Outlook</i> quarterly newsletter

Are you ready to learn more?



Contact City Hall with questions and to discuss which sponsorship options are right for you. Call 763-425-2624 or email cityhall@ci.osseo.mn.us

We accept cash and check payments at City Hall. We are also happy to receive mailed checks, or Credit Card payments up to \$1,000 via fax, phone call, or in person.

Deadlines:

To be included in ALL event promotional materials, make your donation by:

- April 15 (for events occurring May-September)
- September 20 (for events occurring October-May)

Promotion in all materials is not guaranteed if completed after these dates.

City of Osseo
415 Central Avenue
Osseo, MN 55369
763-425-2624



[@DiscoverOsseo](#)



[@CityOfOsseo](#)

www.DiscoverOsseo.com/donate



Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	Discuss Downtown Banners
Meeting Date:	November 7, 2017
Prepared by:	Nancy Abts, City Planner
Attachments:	Banner Design Entries Banner Contest "Call for Artists"

Policy Consideration:

The City is considering replacing the faded Banners along Central Avenue. The Parks and Recreation Committee should consider possible designs.

Previous Action or Discussion:

A banner contest was approved by the City Council on [February 12](#). At their [February 5](#) meeting, the Parks and Recreation Committee banner contest materials. The Committee first discussed banners in [November 2017](#) and suggested holding a contest for downtown banner designs.

Background:

The City currently has two designs for the Central Avenue Banners. Red and green banners are displayed in the winter, and orange and blue banners are used in the summer. There are approximately 70 banners in each design. These banners have been used for approximately 5 years and are beginning to show their age.

The Parks and Recreation Committee discussed the need for new banners and recommended holding a contest to solicit ideas for new designs. The City Council approved the contest on February 12, adding a \$100 prize for the artist of each selected design.

The contest was promoted via the city's social media, in The Press and the Osseo Outlook, on the Gateway Sign, and to ISD 279 high school art teachers. The deadline was extended from Thursday, March 22 to Monday, March 26. To date, two artists have submitted entries. The entries are included in your packet, and have been labeled with letters to make it easier to discuss.

City Staff do not recommend selecting any of the proposed designs. (The city's right to reject any and all submissions was made clear in the contest documents, under **8. Selection Process and Criteria**.) Instead, Staff suggests reviewing designs created by the vendors.

Budget or Other Considerations:

Banner vendor Northern Lights Display offers 2 free custom designs and will create or edit additional designs at a cost of \$40/hr. Northern Lights Display also offered the lowest per unit price for banners printed on Digital Best fabric.

City Goals Met By This Action:

Improve the City's aging and deteriorating infrastructure

Increase communication with citizens and encourage citizen engagement

Options:

The Parks and Recreation Committee may choose to ***make the following recommendation*** to the City Council:

1. Reject all entries for the Banner Contest and request design proposals from Northern Lights Display;
2. Proceed with the contest and recommend winning Summer and Winter banner designs;

The Committee may also

3. Take another action proposed by committee members; or
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee choose Option 1: Reject all entries for the Banner Contest and request design proposals from Northern Lights Display.

Design A



Design B



Design C



Design C



Design D

Call for Artists

Downtown Banners in the City of Osseo, MN



DEADLINE FOR APPLICATIONS: ~~THURSDAY, MARCH 22~~, 2018 AT 4 P.M.

Deadline extended to Monday, March 26

1. Project Background

The City of Osseo is seeking banner artwork to apply to City-owned light poles as a public art and beautification project.

2. Banner Information

- This project's focus is creating banner art for downtown light pole banners in the City of Osseo.
- The finished banners are 17.5 x 37.5 inches and hang vertically.
- The banners are changed seasonally. The "Summer" banners are displayed from late spring to fall, and the "Winter" banners are displayed from fall until spring.
- Selected artwork will be professionally printed digitally on a high-quality vinyl. This vinyl product comprises the banners.
- The designs should accommodate variability in the banner manufacturing process and may require modifications.
- The City will contract with a vendor to print the banners at the City's expense. City staff will install the banners.

3. Images Submitted for Consideration

- Submitted artworks may include:
 - Digital versions of existing artwork
 - Artworks that are created digitally (e.g. photographs)
 - Digital images of three-dimensional artworks (sculptures, furniture, etc.) that can be converted to two-dimensional
- We are seeking designs that the public will perceive in a positive manner.
- We encourage artists to consider images that play with Osseo's unique, historic downtown context.
- Images may include original text and poetry, or the artist may obtain the rights to use text or poetry from another source.
- No advertising, branding, or commercial images allowed.
- Works containing controversial images that are offensive in nature will not be accepted.

4. Responsibilities of Selected Artist(s)

- Submitted artworks may include:
- Artists may submit up to four (4) designs. JPG or PDF formats are preferred for submissions.
- Once selected, the artist must submit the final, high-quality image to the City.
- Selected artists are responsible for all costs related to providing the image in a quality format (see below) that can be resized and manipulated by the selected vendor for individual boxes. These artists' costs may include, but are not limited to, photography, scanning, and graphic design expenses.
 - Image format(s) for selected entries:
 - Photoshop and Illustrator CS5 or below preferred; high-quality PDF are also acceptable
 - All raster files (either print files or linked files) must be 100-120 pixels per inch at 100%
 - Fonts must be converted to outlines. If fonts are not converted to outlines, please provide Macintosh or TrueType fonts.
 - All files are printed as CMYK; please create files in CMYK, not RGB

- Artists will be involved with City staff and vendors in the approval of a semi-final layout of their image on banner.
- If images of real living people are included, the artist must obtain a release from these people for the images to be used in this way. The artist must also obtain all releases necessary for text or poetry.
- Selected artists shall sign the cover sheet for this scope of services that includes the Intellectual Property terms outlined in Section 10.

5. Schedule

- February 13, 2018 –Call for Artists Released
- March 22, 2018 4:00 p.m. – Submission Due Date
- April 3, 2018 – Parks and Recreation Committee meeting to review submissions
- April 10, 2018 onward – Work with selected artist(s) on final design for fabrication
- May 2018 – Summer Banners installed
- Late fall 2018—Winter Banners installed

6. Proposal Due Date and Location **Deadline extended to Monday, March 26**

Proposals must be received no later than ~~Thursday, March 22, 2018~~ at 4 P.M. Submission materials must be labeled Banner Proposal and delivered, in person or by e-mail, to:

Karen Broden, Administrative Assistant
City of Osseo
415 Central Avenue
Osseo, MN 55369

E-mail: kbroden@ci.osseo.mn.us

All questions regarding this RFP must be submitted **in writing** to the above address/e-mail.

7. Proposal Format and Submission Materials

Send one (1) copy of written materials or electronic PDF files that include, in this order:

- A. Cover Sheet
 - Completed copy of the attached cover sheet, signed by the artist.
- B. Digital Image Submissions
 - Up to four (4) designs per artist.
 - Image guidelines: Each image must be a separate file, labeled with the applicant(s) name and a number. Do not include explanatory text in the image file. Printed photographs, brochures, slides, or web sites should not be submitted and will not be reviewed by the selection panel.
 - Submitted image size: Images should be in a rectangular format, with a ratio of 1 wide to 2.14 tall. If your image is not rectangular, please mask your image to bring it to the appropriate size. JPG or PDF files are preferred.
- C. Signed Permission Statements and Release Forms
 - If works contain a text, a signed statement stating that: 1) You, the artist, own the copyright, or 2) the text is in the public domain, or 3) that you have contacted the copyright holder and they have given you a written agreement that you have permission to use the text; the written agreement must be provided along with the submission.
 - Signed release forms and contact information must be included if works contain models, specific persons, or portraits of individuals.
 - **If the artist is under the age of 18, the permission statement must also be signed by his or her parent or guardian.**

8. Selection Process and Criteria

The City of Osseo Parks and Recreation Committee will review all proposals received by the deadline, and make a recommendation to the City Council regarding final selection. **The Committee and Council reserve the right to reject any and all submissions.**

The following criteria will be used for evaluating and selecting designs:

- Stimulate excellence in urban design and public arts:
 - Is the image engaging and high quality in concept?
 - Is the image interesting and unique?
 - Does the image work within or play with the city's unique, historic context?
- Enhance community identity and place:
 - Is the image meaningful to the city and its residents?
 - Is the image consistent with the existing Downtown Osseo context?
- Contribute to community vitality
 - Does the image draw in the viewer and provoke positive community ideals?
 - Does the image celebrate the city?
- Involve a broad range of people/communities:
 - Will a broad range of people connect with the image?

The artist submitting the selected Summer or Winter banner will receive \$100.

9. General Information and Design Suggestions

- Artists are encouraged to submit designs for both "Summer" and "Winter" banners. The City reserves the right to select individual banner designs and does not guarantee multiple designs will be selected from one applicant.
- The City of Osseo logo may be used in banner designs.
 - Fonts used in the city's logo and other City signage include *LHF Hensler 2* and *ITC Giovanni Std Book*. These fonts, or similar fonts, may be incorporated in designs; however, this is not a requirement. The City reserves the right to substitute fonts or logo in final designs.
 - Digital copies of the Osseo logo may be downloaded from <https://drive.google.com/drive/folders/1OpTDRNLhPms-NnLGzAAj3VEW2xXznHys?usp=sharing>

10. Terms and Conditions

The City of Osseo shall possess and own the final Public Artwork design to be provided by the Artist. The Artist retains all other rights provided through the Copyright Act of 1976, 17 U.S.C. Section 101 et. seq. to the Public Artwork.

Since the artistic designs leading up to and including the final design and dimension of the Public Artwork are unique, the Artist shall not make any additional, exact duplicate reproductions of the final design and dimension, nor shall the Artist grant to a third party, the right to replicate the artistic designs and dimensions of the Public Artwork without the written permission of the City of Osseo.

The Artist grants to the City of Osseo and its successors or assigns, an irrevocable license to make two-dimensional reproductions of the Public Artwork and the final designs to be used in brochures, media, publicity and catalogs or other similar, non-commercial publications.

The Public Artwork wrap and designs developed under this contract shall be the exclusive property of the City of Osseo and will be surrendered to Artist upon the completion of the Public Artwork, or upon the cancellation, termination, or expiration of this contract.

If the Public Artwork prepared under this contract is work or service provided by the Artist using a proprietary system for which the Artist has proprietary rights, then the City of Osseo will not own or claim the Public Artwork as the City of Osseo's exclusive property. The Artist represents and warrants that said work or service does not and will not infringe upon the proprietary or any intellectual property rights of any other persons or entities.

2018 CALL FOR ARTISTS – DOWNTOWN LIGHT POLE BANNERS

CITY OF OSSEO, MN

DEADLINE FOR APPLICATIONS: ~~THURSDAY, MARCH 22, 2018 AT 4 P.M.~~

Deadline extended to Monday, March 26

COVER SHEET

Name: _____

Address: _____

City/State/Zip: _____

Phone (day): _____

Phone (evening): _____

E-mail Address: _____

Website: _____

APPLICATION CHECKLIST

Enclosed/attached are the following submission materials (see Section 7 for details):

_____ A. Cover Sheet

_____ B. Digital Images (up to 4)

_____ C. Signed Permission Statement and any applicable Release Forms

Waiver

I understand that the materials we submit are public information under the Minnesota Government Data Practices Act and may be shared by the City of Osseo with members of the public or the media for information purposes or as otherwise required by the Data Practices Act. Accordingly, I/we hereby grant a non-exclusive license to the City of Osseo to make and distribute a limited number of copies of the submitted materials for the purposes of information and/or evaluation of the artwork related to this RFP and the related Public Arts Projects, or as required by the Data Practices Act.

Signature of Artist

Date

Signature of Artist's Parent/Guardian, if Artist is under 18

Date



Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	Outdoor Rink Update
Meeting Date:	April 2, 2018
Prepared by:	Nancy Abts, City Planner
Attachments:	Graph of Rink Attendance & Daily High Temperature Analysis of rink costs and attendance

Background:

The Parks and Recreation Committee recommended operating both the hockey rink and pleasure rink during the 2017-2018 season and tracking attendance. Rink attendants have recorded the total number of users observed during their shifts. Excluding holidays, the rink was generally staffed the following hours:

Monday-Thursday	4:00-8:00 pm
Friday	4:00-10:00 pm
Saturday	10:00 am – 10:00 pm
Sunday	12:00 noon – 8:00 pm

This winter, the rink was open from Thursday, December 21, 2017, through Monday, February 19, 2018. Public Works found the Pleasure Rink occupied space they could have used to store this winter's sizable snowfall.

Costs:Shared Costs:

The cost for the warming house rental plus the electricity need for the warming house (\$1,907) and rink attendants (\$3,630) is shared between both rinks.

Shared Costs	\$5,537.00
Total Users (Both rinks)	539
Shared Cost/User	\$10.27

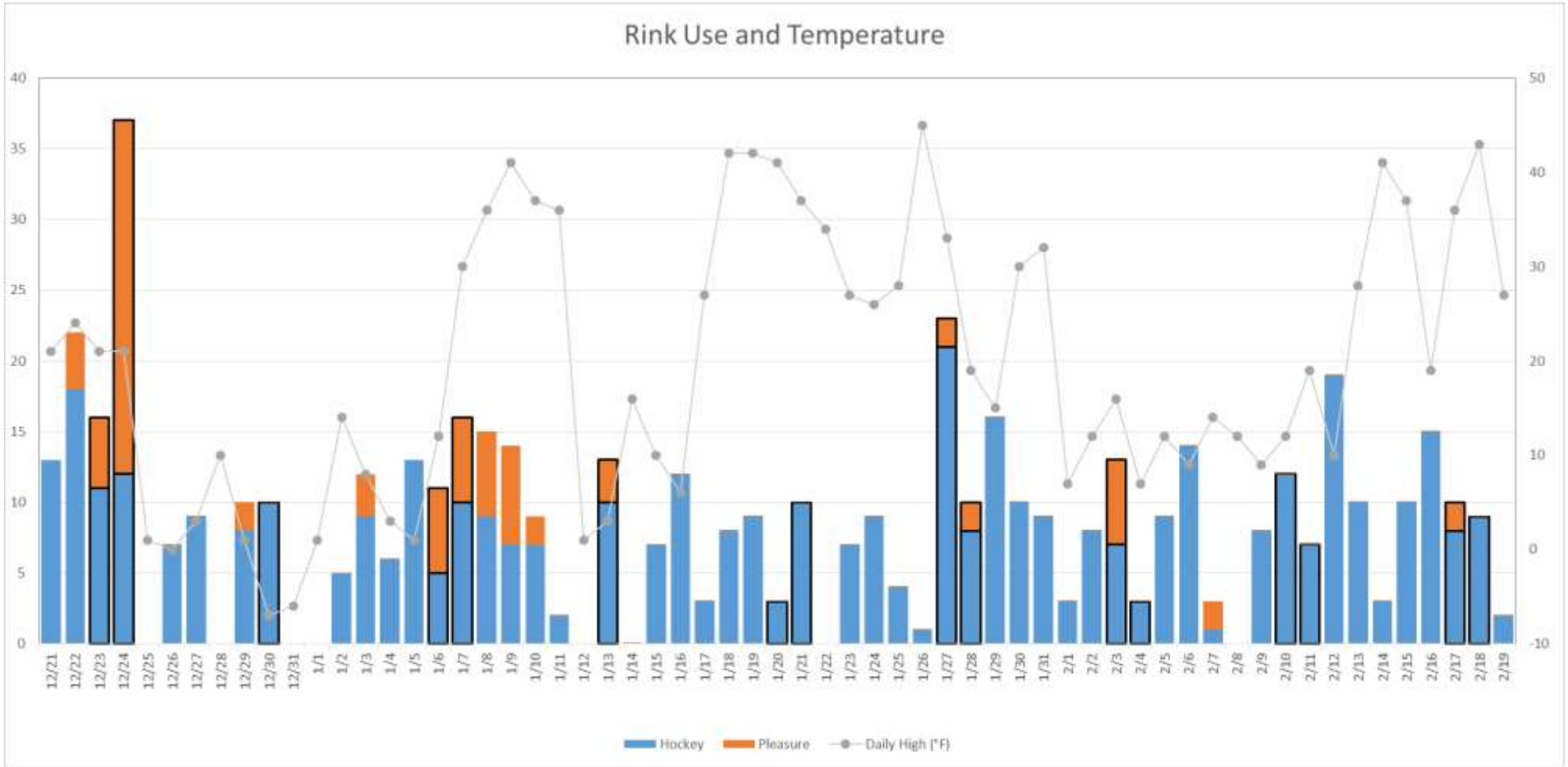
Individual Rink Costs:

The cost to set up and maintain each rink include the cost for water frozen on the rink (\$237/hockey; \$130/pleasure), as well as Public Works staff time to flood and reflood the rinks (\$7,200/hockey; \$3,600/pleasure).

	Hockey Rink	Pleasure Rink	<i>Scenario: Hockey Rink Only (no "shared" costs)</i>
Cost	\$7,437.00	\$3,730.00	\$12,974.00
Users	456	83	456*
Cost/User	\$16.31	\$44.74	\$28.45
Including Shared Costs	\$26.57	\$55.01	<i>*if only one rink were provided, some pleasure skaters may use the Hockey rink instead, lowering the cost per user</i>

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee discuss the rink attendance and operating costs. The Committee may discuss whether it makes sense to continue operating both rinks.



Attendance by Month		Hockey	Pleasure
December	Total Attendance	88	36
	Total Days	11	
	Average Attendance	8	3.3
January	Total Attendance	220	37
	Total Days	31	
	Average Attendance	7.1	1.2
February	Total Attendance	148	10.16
	Total Days	19	
	Average Attendance	7.8	0.5

Attendance by Day of the Week	Weekdays		Weekends	
	Hockey	Pleasure	Hockey	Pleasure
Total Attendance	310	26	146	57
Total Days	43		18	
Average Attendance	7.2	0.6	8.1	3.2



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Youth Sports Camps

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: none

Policy Consideration:

Consider Sports Camps programming options for 2018.

Background:

The City of Osseo initially offered three RevSports daycamps in 2017. Only one of the camps, scheduled in August in the weeks between ISD 279's School Age Childcare program ending and the school year starting, met the minimum enrollment numbers. The two camps in June and July were cancelled. The August camp hosted 12 campers, including 2 who only attended in the morning.

The 2017 camps were scheduled at Sipe Park, with a backup rain location at St. Paul's Lutheran Church. RevSports found the size of the facilities at St. Paul's limited the potential size of the camps, and asked the City to look for alternate locations for larger programs. RevSports did not think the location could accommodate many more than the 10 afternoon campers. RevSports would prefer to host larger camps because they provide more programming options and are more in line with their business model.

Alternate rain locations are limited. They would need to be close to sports parks and available for use by a large group of children during the day. After discussions with ISD 279 facilities staff, we have learned that the Osseo Education Center is not available this summer. Osseo Middle School will also be closed for repairs. Osseo Senior High maybe be a possible location, but would require flexibility with scheduling. The available dates will not be known for at least another week, meaning the City Council likely could not consider approving a camp program until the end of April.

Additionally, the model for ISD 279's School Age Childcare program has changed since last year. The program start date is earlier, and the end date is later. The new gap between the end of the program and the start of the school year is now one week instead of two.

Budget or Other Considerations:

If Youth Recreation funds are not used for summer programs, the City could look at offering additional programming in fall or winter. Committee members have previously discussed a possible weekend program for parents who are not available during the week. For now, the Community Center is available on Saturday mornings and Sundays for convenient indoor program scheduling.

City Goals Met By This Action:

Provide a variety of activities for all citizens with continued and new City events and programs

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee discuss summer Sports Camps and, if desired, make a recommendation to the City Council.



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Healthy Generations Town Hall

Meeting Date: 4/2/18

Prepared by: Kyler McLachlan, Public Health/Planning Intern

Policy Consideration:

The “Healthy Generations: Age Friendly Osseo” Town Hall event will commence on April 18th. This event is being brought to the Parks and Recreation Committee’s attention to encourage participation in the event.

Background:

This Town Hall event will focus on highlighting ongoing Community Health initiatives and will also feature displays showing the partnership efforts between Osseo and Hennepin County, the Minnesota Department of Health, and local communities. The goal of the event will be to provide an opportunity to learn about and participate in this ongoing initiative, as well as bring attention to the wonderful amenities available to residents of all ages both in Osseo and in surrounding areas.

The Town Hall will be held in “Open House” format, feel free to come anytime and stay as long as you like. The event runs from 5:00 to 6:30 p.m. Everyone is welcome! Food will also be provided.

Recommendation/Action Requested:

We would love to see everyone at the event and encourage all members to attend. The greater attendance we achieve at this event will serve to benefit the greater community as more residents become aware of what amenities are available to them.

Easy ways to get stepping

Log points during the Step to it challenge for activities that are already part of your routine, such as:

- Cleaning your house
- Vacuuming
- Washing your car
- Gardening
- Dancing
- Yoga
- Zumba

Discover easy ways to get moving for a chance to win a pair of free Twins tickets or other prizes.



Partners



Hennepin County
Public Health

612-348-5618
steptoit@hennepin.us

steptoit.org



May 1 – 28
steptoit.org



This spring,
take easy steps
for better health



Step to it challenge

- Have fun with family, friends and neighbors while improving your health.
- Tracking your steps is quick and simple. Log your activity daily or weekly May 1 – 28 using a pedometer or fitness tracker.
- You can also log steps online or by phone.

The challenge is free and open to people of all ages and abilities.



Prizes and awards

- Track the most steps in your community and age bracket to win a pair of Twins tickets.
- Register for the challenge to be entered for drawings to win t-shirts and Twins tickets.



Community competitions

Help your community take home a Step to it trophy in one of the following categories:

- Most active community
- Most active residents
- Most actively engaged community

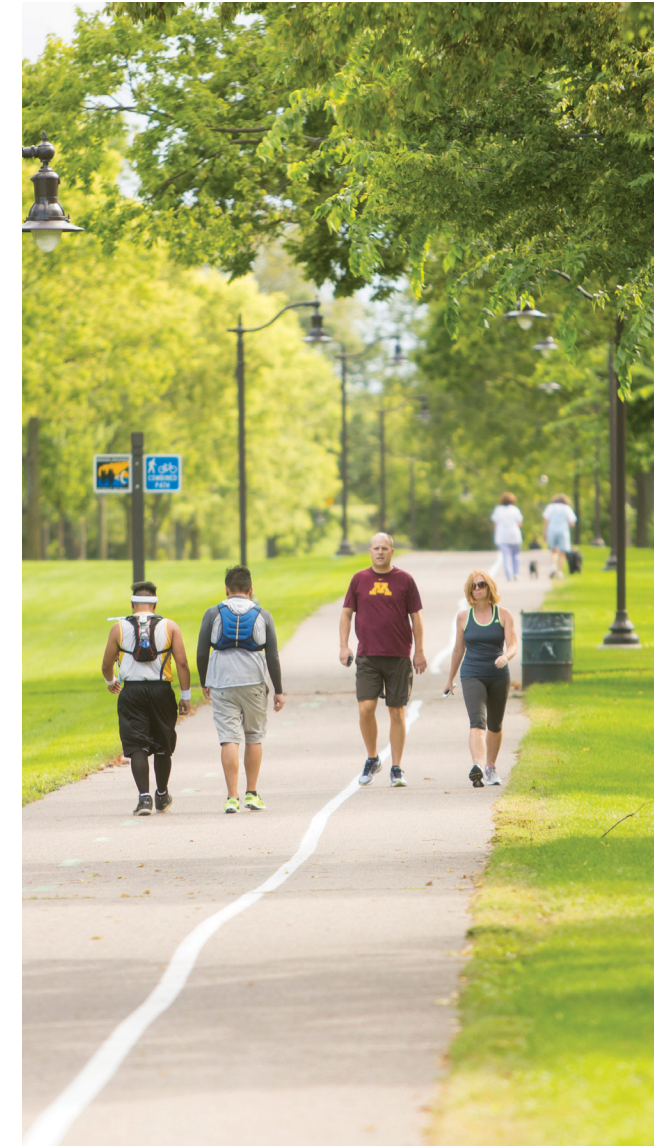
Participating communities

- | | |
|---------------------------------|-----------------------|
| • Bloomington | • Minnetonka |
| • Brooklyn Center | • Minnetonka Beach |
| • Brooklyn Park | • New Hope |
| • Champlin | • Orono |
| • Crystal | • Osseo |
| • Eden Prairie | • Plymouth |
| • Excelsior | • Richfield |
| • Golden Valley | • Robbinsdale |
| • Hopkins | • Rogers |
| • Little Earth of United Tribes | • Sabathani Community |
| • Maple Grove | • Shorewood |
| • Maple Plain | • St. Louis Park |



Join now

Register online at step toit.org or call 612-348-5618.



OSSEO RESIDENTS

FREE TROLLEY RIDES

MONDAY - THURSDAY
9:00 a.m. to 2:30 p.m.
May through September



NEED A RIDE WITHIN OSSEO CITY LIMITS?

- ⇒ To an Osseo doctor or dentist appointment
- ⇒ To the grocery store
- ⇒ To the post office
- ⇒ To a hair appointment
- ⇒ To visit a friend



Call **763-257-3142** to schedule a ride

Sponsored by the City of Osseo, Evans-Nordby Funeral Home,
and made possible by generous volunteer drivers

OSSEO CLEAN-UP EVENT



When: Saturday, May 5, 8 a.m. to 12 noon

Where: 800 Broadway Street East, Public Works parking lot

For: Disposing of general household, unusable furniture, appliances, and other unwanted items.



This city-sponsored event is **for Osseo residents only**. A valid driver's license with an Osseo address will be required. The City is charged for disposing of certain items and needs to recoup the cost if you bring these items to the clean-up event.

Appliances \$10 each:

- Air conditioner
- Compressor
- Dehumidifier
- Dishwasher
- Disposable refrigerant tank
- Drinking fountain
- Dryer
- Freezer
- Refrigerator
- Furnace
- Garage door opener
- Garbage disposal
- Gas refrigerator
- Humidifier
- Microwave
- Stove or Oven
- Trash compactor
- Vent hood (off stove)
- Washing machine
- Water cooler
- Water heater
- Water softener

Electronics:

- Computer laptop **\$20**
- Computer keyboard **\$2**
- Computer monitor **\$17**
- Computer processing unit (CPU) **\$17**
- Television (up to 27") **\$27**
- Television (36" or larger) **\$65**
- Stereo equipment **\$17**

Other items:

- Auto car seats **\$18 - 25**
- Bathtub (fiberglass) **\$15**
- Carpet and/or pad 10'x12' **\$20**
- Chair (recliner) **\$25**
- Couch **\$25**
- Hide-a-bed **\$35**
- Lawnmower (drained) **\$10**
- Riding lawnmower (drained) **\$25**
- Mattress or box spring **\$25**
- Snow blower (drained) **\$10 - 20**
- Car tires (off rim) **\$7**
- Truck tires (off rim) **\$11**
- Toilet **\$6**

Unacceptable items:

- Brush
- Compost
- Construction demo materials
- Hazardous waste
- Paint
- Household cleaners
- Recyclable materials



RECYCLE GLASSES & HEARING AIDS

The Osseo Lions Club will be on site collecting used Eyeglasses, Sunglasses, and Hearing Aids. Lions clubs collect millions of eyeglasses each year to address the need for glasses, making eyeglass recycling one of its most popular activities. For children, clear vision means a better education, healthier development, and a better quality of life. For adults, it means greater employment opportunity and economic strength. For seniors, it means less dependence on others. The donated hearing aids will be shipped to a regional Lions Hearing Aid Recycling Center where many will be refurbished for a recipient in need. Other aids will be distributed to teams of hearing care professionals and other volunteers for use during health care missions in developing nations. Thanks to the Lions for partnering with the City of Osseo on Clean-Up Day!

OTHER RECYCLING OPTIONS

Best Buy charges customers \$25 for each TV and computer monitor. Hennepin County Recycling Center & Transfer Station, 8100 Jefferson Hwy, Brooklyn Park, also accepts electronics and charges \$10 for TVs, laptops, and computer monitors. Contact Hennepin County Recycling Center at 612-348-3777 or visit www.hennepin.us/dropoffs.

Questions? Call Public Services at 763-425-5741.

Randy's Environmental Services, our residential waste contractor, will be on hand to collect and dispose of items dropped off. Additional items and service rates can be negotiated with Randy's.



Citywide Garage Sale



**THURSDAY - SUNDAY
MAY 10 - 13, 2018**

Maps will be available May 9
online at www.DiscoverOsseo.com and at Dean's Supermarket

Osseo residents should submit sale information by May 8 to be included on the map, either online at www.discoverosseo.com/event/garage-sale, by email to kbroden@ci.osseo.mn.us, or by calling 763-425-2624, ext. 101. Please include sale days, times, address, and a brief description of goods for sale. Sales may not last longer than three days.

**DOWNTOWN
OSSEO, MN**

InterMarque™

**10AM-3PM
RAIN OR SHINE**

SPRING KICK-OFF

26TH ANNUAL VINTAGE FOREIGN CAR SHOW

**FEATURED
MARQUE**

MG T-SERIES

**MAY 12
2018**



AWARD PRESENTATION AT 1PM*

**+ CRAFT SHOW
+ AFTERNOON RALLY**
HOSTED BY THE TWIN CITY RALLY CLUB!

THANKS TO OUR CLUB SPONSORS!

Lotus Owners Of the North (LOON) • Jaguar Club of MN • Citroën Club of MN
Alfa Romeo Owners Club, Stella del Nord Chapter • MN Austin-Healey Club
Mercedes-Benz Club of America-MN MB Section • Metropolitans from MN
MN United Minis (MUM) • MN MG Group • MN MG T Register • MN Triumphs
Vintage Sports Car Racing (VSCR) • North Coast Borgward Club

This is a FREE* event open to 1998 OR OLDER, FOREIGN motorcars, motorcycles, scooters, and racers. FIRST COME FIRST PARKED. Placement starts at 9 am. Parking staff will be on hand to direct arrivals. Groups wishing to park together MUST ARRIVE EN-MASSE.
*Please bring a non-perishable food item to donate. Visit InterMarque.org for a map + updates.

*Girl Scouts Traveling Europe (GSTE) will be handling the voting to help raise funds for their trip to Europe.

**SPECIAL THANKS TO
THE CITY OF OSSEO!**



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Youth Sports Registration Update

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: Registration Summary

Policy Consideration:

Receive an update on youth sports class registration.

Background:

Registration for youth sports classes has been open since the programs were approved by the City Council in February. They have been featured in the *Osseo Outlook* and on the city's website and social media accounts. Participants from 2017. Flyers will also be distributed to local schools.

The minimum enrollment for each class is 6, and the maximum enrollment is 12. (There is a possibility Rev Sports could add additional coaches for classes over 12.) Most enrollments come in during the weeks before the deadline (2 weeks before the program starts). For the Summer 1 classes, the registration deadline would be May 21.

Budget or Other Considerations:

Total subsidies for Osseo resident registrations are \$468 to date.

Summer #1	Class	Age Group	Registered (Min 6 Max 12)	Total / Sport	Osseo / Subsidized Registrations
	Soccer	2-3	3	13	17
		3-5	7		
		5-8	3		
	Baseball	2-3	1	12	Program Subsidy
		3-5	5		
		4-6	6		
	Lacrosse	3-5	0	4	
		5-8	1		
		8-12	3		
Ninja Warrior	3-5	2	8	Total Subsidy	
	5-8	6		\$468	

Summer #2	Class	Age Group	Registered (Min 6 Max 12)	Total / Sport	Osseo / Subsidized Registrations
	Soccer	2-3	0	1	13
		3-5	0		
		5-8	1		
	Baseball	2-3	0	4	Program Subsidy
		3-5	0		
		4-6	4		
	Flag Football	3-5	1	5	
		5-8	3		
		8-12	1		
Ninja Warrior	3-5	5	8	Total Subsidy	
	5-8	3		\$468	

Fall	Class	Age Group	Registered (Min 6 Max 12)	Total / Sport	Osseo / Subsidized Registrations
	Soccer	2-3	1	3	9
		3-5	0		
		5-8	2		
	Basketball	2-3	1	5	Program Subsidy
		4-6	4		
		6-9	0		
	Flag Football	3-5	2	5	
		5-8	3		
		8-12	0		
Ninja Warrior	3-5	0	0	Total Subsidy	
	5-8	0		\$468	



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Osseo Orchard Update

Meeting Date: April 2, 2018

Prepared by: Nancy Abts, City Planner

Attachments: Event photos

Policy Consideration:

Receive an update on the Osseo Orchard

Background:

The Food Group hosted a fruit tree pruning workshop and workday at the Orchard on March 25. Sarah Claassen served as the instructor. Approximately 10 students/volunteers joined staff from The Food Group and me for the event. The group learned about the basics of fruit tree care and managed to prune all of the newly-planted trees in the Orchard.

The trees seem to have survived the winter well. There was some rabbit damage to a few of the trees, and one cherry had a small patch of fungus. These areas were pruned off where it was possible. The orchard might need a little more mulch this spring, but overall it is in good condition. It should be an interesting place to visit when all the trees are in bloom this spring!

