

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
September 25, 2017**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, September 25, 2017.

2. ROLL CALL

Members present: Councilmembers Harold E. Johnson, Mark Schulz, Larry Stelmach, Anne Zelenak, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams and City Attorney Mary Tietjen.

Others present: Neil Lynch and Michael Corbett.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

**A motion was made by Stelmach, seconded by Schulz, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- A. Receive EDA Minutes of September 11
- B. Approve Council Minutes of September 11
- C. Receive August American Legion Gambling Report
- D. Receive August Fire Relief Association Gambling Report
- E. Receive August Lions Club Gambling Report
- F. Receive August Fire Report
- G. Approve Fee Waiver for Library Programs in Community Center
- H. Approve Hire of Part-Time Police Officer Robert Anderson
- I. Receive August Osseo Maple Grove Hockey Association Gambling Report

City Administrator Riley Grams noted there were two minor clarifications made to the September 11 Council minutes and already conveyed to the Councilmembers earlier today.

Councilmember Stelmach clarified for the record that he supported the budget presented at the September 11 City Council meeting in order to keep it moving forward.

**A motion was made by Schulz, seconded by Stelmach, to approve the Consent Agenda as revised. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

A. ACCEPT DONATION (Resolution)

Grams stated the City has received the following donations:

<u>Donor</u>	<u>Amount/Item</u>	<u>Designated Fund</u>
Osseo Police Dept Employees	Framed Memorabilia of Washington, D.C. Trip	Heritage Fund
Harold E. & Gayle Johnson ( <i>in memory of Jon Glasmann</i> )	\$100	Beautification/Flower Fund

Staff recommends the Council accept the donations.

**A motion was made by Stelmach, seconded by Schulz, to adopt Resolution No. 2017-59 accepting a donation from the Osseo Police Department Employees of a framed memorabilia from the Washington DC trip and Harold E. and Gayle Johnson in the amount of \$100. The motion carried 5-0.**

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. CONSIDER APPOINTMENTS TO FILL VACANCIES ON COMMISSIONS (Resolution)

Grams stated Ken Zopfi was a member of the Planning Commission and passed away recently. He thanked Ken for his service to the City of Osseo and extended sympathy to his family. Ken's term would have expired at the end of 2018. The Council is seeking someone to fill the unexpired term. There are two vacancies on the Heritage Preservation Commission that are approximately one and two-year terms.

Grams explained two people have submitted letters of interest to fill the unexpired term on the Planning Commission. These letters are from Michael Corbett and James Killmer. He reported one person submitted a letter of interest to fill a term on the Heritage Preservation Commission, and that person was James Killmer. Staff recommended the Council appoint Commission members to serve on the Planning Commission and Heritage Preservation Commission.

Johnson stated he spoke with James Killmer today and he requested his name be dropped from consideration for the Planning Commission, but that he remain a candidate for the Heritage Preservation Commission.

**A motion was made by Schulz, seconded by Johnson, to adopt Resolution No. 2017-60 appointing Michael Corbett to the Planning Commission to fill the unexpired term, and James Killmer to the Heritage Preservation Commission for a two-year term. The motion carried 5-0.**

B. AUTHORIZE SOLICITATION OF CONTRIBUTIONS OF FUND EVENTS THAT FOSTER RELATIONSHIPS BETWEEN LAW ENFORCEMENT AND THE COMMUNITY (Resolution)

Grams explained City staff has discussed and would like to host a citywide Night to Unite gathering on August 6, 2018. Staff would like to find a community partner to not only assist in the planning but to help defray some of the costs. This community event will bring us all together on the city campus with all kinds of fun and games for everyone. Staff would involve the community partners, past Night to Unite party hosts, and City staff on the planning and then bring the information to the City Council for approval.

**A motion was made by Schulz, seconded by Stelmach, to adopt Resolution No. 2017-61 authorizing the City to solicit and accept donations for Night to Unite activities. The motion carried 5-0.**

C. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

**A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 5-0.**

11. ADMINISTRATOR REPORT

Grams thanked City Planner Nancy Abts for organizing and attending the tree planting event at the Public Works building on Wednesday, September 20.

12. COUNCIL AND ATTORNEY REPORTS

Stelmach encouraged the public to participate in the Lions Club Baking Contest which will be held on Saturday, October 7, at the Community Center beginning at 11 a.m.

Johnson stated the cities along the Blue Line extension would be meeting to discuss the Southwest Line and potential lobbying efforts.

Poppe stated the last day of the Farmers Market would be Tuesday, September 26, at Boerboom Park from 3-7 p.m.

Poppe encouraged parents to get their children signed up for Creative Kids Art and Reading Classes in October and November being sponsored by the City.

13. ADJOURNMENT

**A motion was made by Schulz, seconded by Stelmach, to adjourn the City Council meeting at 7:13 p.m. The motion carried 5-0.**

Respectfully submitted,

Heidi Guenther  
*TimeSaver Off Site Secretarial, Inc.*