



COMMITTEE MEETING
6:00 p.m., August 8, 2017

Parks and Recreation Committee

- 1. Call To Order**
- 2. Roll Call**
- 3. Approve Agenda** (Unanimous additions required)
- 4. Approve Minutes** (Unanimous approval required)
- 5. Public Comments**
- 6. Special Business**
 - A. Summer Youth Programs Report
- 7. Budget Update**
 - A. Year-to-Date Expenditures
 - B. 2018 Budget Proposals
 - C. Discuss Sponsorship of Music & Movies in the Park
- 8. Old Business**
 - A. Receive Initial Input on Boerboom Park Draft Masterplan
- 9. New Business**
 - A. Consider Landscaping Plan for Osseo Gateway Sign
 - B. Discuss Sipe Park Picnic Shelter Policy
 - C. Discuss Fall Arts Classes
 - D. Discuss Active Living Demonstration Project for 2017
 - E. Discuss Osseo Bike Classes
- 10. Upcoming Events**
 - A. Music & Movies in the Park
 - B. Lions Roar Days, Sept. 8-9
 - C. Lions Halloween Event, Oct. 28
 - D. Minidazzle, Dec 1
 - E. Lions Lunch with Santa, Dec. 2
- 11. Staff & Committee Reports**
 - A. Creating Healthier Communities Project Update
- 12. Adjourn**
 - o Next scheduled meeting Tuesday, November 21, 2017

COMMITTEE MEMBERS: Chair Kerstin Schulz, Vice Chair Sloan Wallgren, Councilmember Larry Stelmach, Councilmember Anne Zelenak, Dee Bonn, Brittney Quant, Alden Webster

STAFF LIASON: City Planner Nancy Abts

OSSEO PARKS & RECREATION COMMITTEE MINUTES
REGULAR MEETING
March 14, 2017

4

1. CALL TO ORDER

The Osseo Parks & Recreation Committee meeting was called to order by Chair Kerstin Schulz at 6:00 p.m., Tuesday, May 2, 2017.

2. ROLL CALL

Present: Committee members Dee Bonn, Kerstin Schulz, Anne Zelenak, Alden Webster, and Brittney Quant (arrived at 6:45).

Absent: Larry Stelmach and Sloan Wallgren.

Others present: Jeff Feulner and Ryan Ruttger, WSB & Associates; Ed Columbus, Osseo Lions; City Planner Nancy Smebak Abts.

3. APPROVE AGENDA

A motion was made by Web, seconded by Bonn, to approve the meeting's agenda as written. The motion passed 4-0.

4. APPROVE MINUTES

A motion was made by Bonn, seconded by Web, to approve the March 14, 2017 meeting minutes as written. The motion passed 4-0.

5. PUBLIC COMMENTS

Chair Schulz advised the public that this the time for public comments. There were no comments from the public.

6. SPECIAL BUSINESS

Jeff Feulner and Ryan Ruttger with WSB & Associates addressed the committee. They presented a preliminary master plan for Boerboom Park. The plan included elements of three previous concepts. The memorial monuments in the center of the park remain in place. A lowered plaza and fountain are added. Fifth Avenue has a surmountable curb added for events and vendor sales. A small play structure and dog run are included in the park, as well as a permanent rest room structure. The performance stage is relocated to the northeast corner of the park, far from Central Avenue and with a larger seating area. A picnic pavilion is added to the southeast corner of the park. Street crossing improvements are also planned for Central Avenue.

Dee thanked WSB for incorporating all the committee's comments. Anne asked about the use of the plaza on Fifth Avenue. Jeff explained that the idea was that the sidewalk would be accessible from the street with a surmountable curb. The street would be closed when these events took place.

Anne asked whether existing trees would be retained. Ryan explained that this concept saved 7 existing trees. Some other concepts had preserved more trees. This more open concept

kept evergreens behind the stage and behind the monument. Trees along Central and an evergreen in the dog run were also preserved.

Kerstin asked about the surface in the dog run. Ryan explained that mulch was their proposal. There are pros and cons to both mulch and gravel. Grass is hard to maintain under heavy use. The play area surfaces include a rubberized poured-in-place surface and wood mulch. The two surfaces add interest and provide a good base for the climbing structure.

Nancy suggested a visit to parks in the metro with similar dog run and play area features.

Dee asked about the timeline to construct the park. Jeff said the plan was designed to be 'timeless' and beautiful for years to come. Phasing is recommended to lower financial impacts.

Jeff presented an estimate of prices for the park. He explained that there would be a lot of variation in actual costs depending on the types of features installed—high end, custom features cost more than an "off the shelf" style construction. The cost estimates are intended to help shape the discussion. Costs are in present-value.

The bottom line of the cost estimate to build everything as expected is \$1.3 million.

WSB summarized the amounts included in the estimate. Site work items, including staking, clearing, grading, removing pavement, modifying storm sewer, but not removal of existing houses. Pavement improvements, including retaining walls for the sunken pavement. The restroom, using a prefabricated building on a poured slab, has costs including electrical and water service and a drinking fountain. The performance stage would be relocated and the seating area expanded. The play area shows three different structures for different ages. Costs include the poured in place flooring that is good for accessibility. The dog run includes mulch, fencing, and a water fountain for the dogs. All landscaping includes trees, shrubs, grass, native seed mix, and an irrigation system. Site amenities includes the fountain, bike racks, picnic shelter, relocating the benches, and miscellaneous improvements including A twenty percent contingency is included because it is early in the process. This would incorporate design fees for final design as well as unknown elements.

Anne asked about the pavement selected. Given problems with the current pavers, this might not be necessary. Jeff explained that pavers, in general, cost about 4 times more than asphalt pavement. Ryan added that the sidewalk was shown as 12' wide. This could be reduced to 10' or 8' to further reduce costs. Concrete walks are shown at 6' and existing walks are 5'. Secondary walks could be as narrow as 4'. This would still meet accessibility requirements.

The final master plan will be accompanied by a refined cost estimate, giving a range of costs for park features. Nancy asked that the final estimate also include ongoing maintenance cost estimates for things like the fountain, rest room, play area, and dog run. Anne agreed this would be helpful.

Kerstin asked about potential phasing. Jeff mentioned that relocating the performance stage would be a key step in realizing the master plan. There seems to be strong demand for a play structure. He said there seemed to be a desire for the dog run and this was a lower-cost improvement. The sunken plaza and fountain could be a later phased item. The rest rooms and picnic shelter may come later. As long as the space is reserved for future elements, order would not that important.

Dee asked about the need for the sunken plaza if no mid-block crossing was added. Jeff said the sunken plaza was still a nice feature. It provides grade change to an otherwise 100-percent-flat park.

The committee thanked WSB for their work.

7. BUDGET UPDATE

Abts reminded the committee about the various funding sources for Parks and Recreation activities. She informed the Committee that no money had been spent since the last meeting. The City Council allocated \$6,500 to subsidize youth recreation programs.

The Community Fund received donations of \$3,500 for the summer event series. She encouraged the committee to help solicit additional donations. She also invited the committee to share their ideas on how to fund these programs. Kerstin noted that local businesses were receiving a lot of ‘asks’ to support city events lately.

8. OLD BUSINESS

A. DISCUSS SIPE PARK PICNIC SHELTER

Abts presented the committee with revised plans for the Sipe Park Picnic Shelter. She explained that the new proposal was for a metal structure rather than the wood originally proposed. The shelter will also be slightly smaller. After the shelter is built, the plan is for the Lions to donate it to the City for ongoing maintenance and operations.

Ed Columbus noted that the structure would be 24’ by 24’. Metal was cheaper and easier to build. The structure has been approved by an engineer. The roof peak will run north-south. There will be a 3’ overhang to direct rain off the slab. He expected 4 to 6 picnic tables would be added. The structure has an occupant load of 82 people.

The committee commented favorably on the proposed structure.

Anne asked about how the structure would affect the summer programs. Nancy reported that RevSports was aware of the project and was able to be flexible in their programming.

B. DISCUSS NIGHT TO UNITE

Nancy reminded the Committee that Night to Unite was coming up in August. Residents are encouraged to register their parties with the Police Department. She encouraged anyone with questions to contact Officer Mortinson.

C. DISCUSS LIONS ROAR

Lions Roar is scheduled for September 8-9, 2017. Nancy asked if the Parks and Recreation Committee was interested in participating. She gave an overview of the available resources for the Committee. Anne suggested that this would be a good opportunity to get feedback on the Boerboom Park plan. Another booth could be set up to solicit feedback. Members noted that this was a busy time for many folks.

9. NEW BUSINESS

No new business was discussed.

10. UPCOMING EVENTS

The Committee reviewed upcoming events, including:

- Step To It Challenge, May 1-28
- Osseo Trolley, May - September
- Citywide Garage Sale, May 11-14
- Vintage Car Show and Craft Sale, May 13
- Food Truck Event, May 20
- Summer Event Series
- Osseo Farmers Market, Tuesdays July 11-September 26

11. STAFF & COMMITTEE MEMBER REPORTS

Nancy noted that registration was open for the summer sports and arts programs. She noted that people were very excited about the programs. Nancy also informed the committee that the Healthier Communities project was continuing. A presentation on smoke-free multi-family housing was given in April, and a walking audit was scheduled for May. Work will continue through October.

Dee reported that the Jazzercise center in Maple Grove was offering free classes during the month of May. They also are offering free classes for ages 16-21 for the rest of 2017.

Kerstin noted that crafters were still needed for the Car Show and Craft Sale on May 13.

12. ADJOURNMENT

A motion was made Webster, seconded by Quant, to adjourn the meeting at 7:04 p.m. The motion carried 5-0.

Respectfully submitted,

Nancy S. Abts
City Planner



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Summer Youth Programs Report

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Summer Program Flyers

Policy Consideration:

The Parks and Recreation Committee is updated on the second year of summer youth programming in Osseo.

Background:

Following a Committee recommendation, the City contracted with Merry Time Arts and Revolutionary Sports to provide summer youth programs in Osseo.

Unfortunately, art programs were cancelled due to low enrollment. The timing did not work for many families. Vanessa Merry is interested in offering classes in Osseo again this fall, but starting earlier in the day.

Rev Sports hosted the following programs this summer:

June – mid-July		Mid-July – August	
Soccer Age 2-3	6 enrolled	Soccer Age 2-3	12 (maximum) enrolled
Soccer Age 4-6	4	Soccer Age 4-6	12 (maximum)
Tennis Age 8-12	2	Baseball Age 2-3	9
Baseball Age 2-5	7	Baseball Age 3-5	7
Baseball Age 4-6	5	Baseball Age 4-6	6

A day camp is scheduled for August 21-25, with 8 participants registered.

Families participating in the sports programs have been very enthusiastic about having classes for youngsters offered in Osseo.

Budget or Other Considerations:

Registration subsidies for Osseo residents are expected total under \$2,000 for summer programs. For 2017, \$8,000 was budgeted for youth recreation.

City Goals Met By This Action:

- 3) Maintain as low a tax rate as possible
- 14) Promote a healthy and high quality standard of living
- 15) Stay current with new technologies in all areas of City services
- 17) Adapt to changing demographics of the community
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee discuss the summer youth programs and consider:

- Offering fall arts classes in Osseo
- Offering similar programs in 2018

Next Step:

The city's 2018 budget proposal may be updated based on programming recommendations. The City can also begin planning for and promoting 2018 classes earlier in the year, with hopes to attract more participants.



CITY OF OSSEO SUMMER YOUTH RECREATION PROGRAM

Programs are held in Sipe Park
600 2nd Street SE, Osseo, Minnesota

SPORTS CLASSES & CAMPS

Programming provided by Revolutionary Sports

RevSports programs maximize the time that a player spends developing individual skills. Focus is on individual development and helping each player become more confident. All ability levels are welcome.



Weeknight Skill Building Classes

ages 2 - 12 | Mondays or Wednesdays

Season 1: 1 night /week
June 5—July 12

- Soccer: Ages 2-3; 4-6; 6-9
- Baseball / T-Ball: Ages 2-3, 3-5, 4-6
- Tennis: Ages 4-6, 6-9, 8-12

Season 2: 1 night /week
July 17—Aug.23

- Soccer: Ages 2-3; 4-6; 6-9
- Baseball / T-Ball: Ages 2-3, 3-5, 4-6
- Flag Football: Ages 4-6, 6-9, 8-12

Weeknight classes:

Per class \$40 non resident; \$ 28.00 resident

Multi-Sport Day Camps | *ages 5 - 14*

Multi-Sport day camps are designed to teach kids the fundamentals so they can play a game in **20+ sports** over the course of a full-day camp week. Full Day Camps in June and August include a fun **Friday Field Trip** to a Twin Cities destination (e.g., AirMaxx Trampoline Park, Conquer Ninja Warrior, etc) (transportation provided). View a sample itinerary at www.pla-it.com/camp

Full Day Camps

9:00 am—3:00 pm

June 12-16

August 21-25

Half Day Camp

9:00 a—11:30 am

July 3, 5-7

Flexible camp registration options include early & late pickup options, single-day registration, & more.

Prices start at \$160/week for 5 days of Full Day Camp (\$112 for Osseo residents).

Pre-registration required at least 14 days before start of the program.
Applicants accepted on a first-come, first-served basis and programs may fill up.

For details visit WWW.DISCOVEROSSEO.COM/RECREATION,
or call City Hall 763-425-2624, or in person at 415 Central Ave., Osseo, MN 55369.



CITY OF OSSEO SUMMER YOUTH RECREATION PROGRAM

Classes are held in the Community Center on
Monday Afternoons - June 19 & 26; July 3, 10, & 24

ART CLASSES

Programming provided by Merry Time Arts

Vanessa Merry with Merry Time Arts provides art exploration classes for budding artists of all ages.

*Explore new materials
and artistic techniques*



Register for single classes:

Per class \$25 non resident; \$17.50 resident

Receive a discount for signing up for all five:

All five classes \$100 non resident; \$62.50 resident

Parent/Child Pre-School Art Exploration Classes ages 2 - 5 | 12:30-1:30 pm

- Crazy Construction
- Outside Action Painting
- Model Magic Monsters
- Painting on Canvas Panel Boards
- Open Art Exploration

School-Aged Art Classes ages 6 - 12 | 2:00-4:00 pm

- Wire Hanger Weaving
- Cookie Sheet Monoprints
- Mobiles
- Painting on Canvas
- Open Art Exploration

Free Group Mural Painting Session - Open to All

Come one, come all and help participants of the Summer Youth Arts Classes make a mural. Ideas that were brainstormed earlier in the summer will be traced on to a large canvas, and ready to paint. The finished work will be displayed in City Hall.

No pre-registration is necessary for this August 21 session. Please wear an old shirt that you don't mind getting paint on and join us from 2-4 pm!

**Pre-registration required at least 14 days before start of the program.
Applicants accepted on a first-come, first-served basis and programs may fill up.**

For details visit WWW.DISCOVEROSSEO.COM/RECREATION,
or call City Hall 763-425-2624, or in person at 415 Central Ave., Osseo, MN 55369.



CITY OF OSSEO
Revenue/Expenditure
Audit Detail Full

Youth REC

08/03/17 1:50 PM

Page 1

Audit 2017

Fund 101 GENERAL FUND

Expenditure

E 101-42301-211 OPERATIONS **Budget** \$8,000.00 **Total** \$520.23 **Balance** \$7,479.77

	Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
	Comments	Refer	PO		Begin	
2017-04 APRIL						\$0.00
2017-04 Pay	HAM LAKE MINUTE	976999 037433	4/24/2017	4/24/17	\$21.03	\$0.00
	2017 COMMUNITY EVENT RACK	4261	0			
Total 2017-04 APRIL					\$21.03	\$0.00
					Ending	\$21.03
2017-05 MAY						\$21.03
2017-05 Pay	KENNEDY & GRAVE MARCH	2017 037480	5/8/2017	5/8/17	\$12.37	\$0.00
	YOUTH REC	4318	0			
Total 2017-05 MAY					\$12.37	\$0.00
					Ending	\$33.40
2017-06 JUNE						\$33.40
2017-06 Pay	INNOVATIVE OFFIC	1637153 037592	6/12/2017	6/12/17	\$4.42	\$0.00
	YOUTH PARK AND REC LABELS	4480	0			
2017-06 Pay	KENNEDY & GRAVE	APR 2017 037597	6/12/2017	6/12/17	\$182.36	\$0.00
	YOUTH REC	4464	0			
2017-06 Pay	PRIME ADVERTISIN	58928 037614	6/12/2017	6/12/17	\$122.69	\$0.00
	2017 SUMMER NEWSLETTER	4510	0			
2017-06 JE				ck37592	\$0.00	\$4.42
	MOVE TO PLANNING	1002	0			
Total 2017-06 JUNE					\$309.47	\$4.42
					Ending	\$338.45
2017-07 JULY						\$338.45
2017-07 Pay	MAPLE GROVE PAR	17486 037689	7/10/2017	7/10/17	\$181.78	\$0.00
	MAPLE GR CC POOL MEMBERSH	4622	0			
Total 2017-07 JULY					\$181.78	\$0.00
					Ending	\$520.23
Control Act 101-25500 FUND	Total E 101-42301-211 OPERATIONS				\$524.65	\$4.42
	In Balance	Total Year		\$520.23	Ending	\$520.23
Total Expenditure					\$524.65	\$4.42
	Fund 101				\$524.65	\$4.42



CITY OF OSSEO
Revenue/Expenditure
Audit Detail Full

ADULT REC

08/03/17 1:52 PM

Page 1

Audit 2017

Fund 101 GENERAL FUND

Expenditure

E 101-42300-312 PROGRAMMING	Budget	\$8,000.00	Total	\$2,995.00	Balance	\$5,005.00
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	Vendor SearchName	Invoice	-----Check-----	Batch Name	Debit	Credit
	Comments	Refer	PO			
2017-02 FEBRUARY						
2017-02 Pay	YOGA SOLES	JAN 2017 037245	2/13/2017 2/13/17		\$325.00	\$0.00
	JAN 2017 YOGA INSTRUCTION		3917 0			
2017-02 Pay	JAZZERCISE	037267	2/27/2017 2/27/17		\$315.00	\$0.00
	JAN 2017 INSTRUCTION		3987 0			
Total 2017-02 FEBRUARY					\$640.00	\$0.00
					Ending	\$640.00
2017-03 MARCH						
2017-03 Pay	JAZZERCISE	FEB 2017 037301	3/14/2017 3/13/17		\$280.00	\$0.00
	FEB 2017 INSTRUCTION		4056 0			
Total 2017-03 MARCH					\$280.00	\$0.00
					Ending	\$920.00
2017-04 APRIL						
2017-04 Pay	JAZZERCISE	MAR 2017 037438	4/24/2017 4/24/17		\$315.00	\$0.00
	MAR 2017 INSTRUCTION		4234 0			
Total 2017-04 APRIL					\$315.00	\$0.00
					Ending	\$1,235.00
2017-05 MAY						
2017-05 Pay	JAZZERCISE	APR 2017 037479	5/8/2017 5/8/17		\$280.00	\$0.00
	APR 2017 INSTRUCTION		4297 0			
Total 2017-05 MAY					\$280.00	\$0.00
					Ending	\$1,515.00
2017-06 JUNE						
2017-06 Pay	JAZZERCISE	MAY 2017 037595	6/12/2017 6/12/17		\$315.00	\$0.00
	MAY 2017 INSTRUCTION		4512 0			
2017-06 Pay	YOGA SOLES	FEB 2017 037628	6/12/2017 6/12/17		\$275.00	\$0.00
	FEB 2017 YOGA INSTRUCTION		4454 0			
2017-06 Pay	YOGA SOLES	MAR 2017 037628	6/12/2017 6/12/17		\$275.00	\$0.00
	MAR 2017 YOGA INSTRUCTION		4454 0			
2017-06 Pay	YOGA SOLES	APR 2017 037628	6/12/2017 6/12/17		\$300.00	\$0.00
	APR 2017 YOGA INSTRUCTION		4454 0			
Total 2017-06 JUNE					\$1,165.00	\$0.00
					Ending	\$2,680.00
2017-07 JULY						
2017-07 Pay	JAZZERCISE	037685	7/10/2017 7/10/17		\$315.00	\$0.00
	JUNE 2017 INSTRUCTION		4629 0			
Total 2017-07 JULY					\$315.00	\$0.00
					Ending	\$2,995.00

CITY OF OSSEO
SPRING CAR/CRAFT SHOW

T:\Finance\FUND 250 COMMUNITY\COMMUNITY FUND DETAIL.xls

CITY OF OSSEO
FARMERS MARKET

[illegible]

Community Fund

CITY OF OSSEO MUSIC AND MOVIES

Date		Revenues	Expenses	Balance
11/8/2013	BALANCE	5,386.14		5,386.14
2014	MOVIE		-374.00	5,012.14
2014	OBA - CONCERT		-2,825.00	2,187.14
2014	CONTINENTAL STRINGS		-1,500.00	687.14
2014	MOVIE		-374.00	313.14
2014	MOVIE		-374.00	-60.86
2014	MOVIE		-324.00	-384.86
2015	MOVIE		-1,846.00	-2,230.86
2015	TEDDY BEAR BAND		-712.50	-2,943.36
2015	EVENT SCHEDULES		-150.70	-3,094.06
2015	ZOOMOBILE		-325.00	-3,419.06
2015	OSSEO LIONS	2,000.00		-1,419.06
2015	TWIN CITY TRUMPET		-1,000.00	-2,419.06
2015	CLASSIC BIG BAND		-1,600.00	-4,019.06
2015	EVENT SCHEDULES		-108.94	-4,128.00
2016	EVENT RACK CARDS		-79.67	-4,207.67
2016	OSSEO LIONS	3,000.00		-1,207.67
2016	TEDDY BEAR BAND		-1,425.00	-2,632.67
2016	CLASSIC BIG BAND		-1,600.00	-4,232.67
2016	ZINGRAYS		-500.00	-4,732.67
2016	RAPTURE CENTER		-395.00	-5,127.67
2016	MOVIE SCREEN		-34.15	-5,161.82
2016	FIDDLEPAL LLC		-600.00	-5,761.82
2016	OFDRA	2,000.00		-3,761.82
2016	SWANK MOTION PICTURES - MOVE RENTAL		-1,165.00	-4,926.82
2017	2017 EVENT RACK CARDS		-126.13	-5,052.95
2017	LEGAL SERVICE - CONTRACTS		-43.27	-5,096.22
2017	LED PENNY		-450.00	-5,546.22
2017	MINNEAPOLIS COMMODORES		-400.00	-5,946.22
2017	SNAKE DISCOVERY		-155.00	-6,101.22
2017	TEDDY BEAR BAND		-1,425.00	-7,526.22
2017	CLASSIC BIG BAND		-1,600.00	-9,126.22
2017	KENTCO SIGN - SANDWICH BOARDS		-755.00	-9,881.22
2017	SUMMER NEWSLETTER		-368.08	-10,249.30
2017	SWANK MOTION PICTURES - MOVE RENTAL		-1,915.00	-12,164.30
2017	AMERICAN LEGION	1,000.00		-11,164.30
2017	JAYCEES	500.00		-10,664.30
2017	OFDRA	2,000.00		-8,664.30
2017	OMGHA	1,000.00		-7,664.30
2017	LIONS	3,000.00		-4,664.30
		19,886.14	-24,550.44	-4,664.30

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1								City of Osseo							
2								General Fund Expenditures Budget Worksheet							
3								For the Year 2018							
4															
5															
6				2014	2015	2016		2017							Note: Accounts indicating an "A" are allocatable to enterprise funds
7															2018 Proposed
8		ACCOUNT	DESCRIPTION	Actual	Actual	Actual		Budgeted	YTD -6/30/17	Balance	% of Budget	Amount			Notes
114			ADULT RECREATION												
115		101-42300-106	PART TIME WAGES		\$ 2,055	\$ 2,484		\$ 3,000	\$ 924	\$ 2,076	30.79%				SENIOR REC - DEE ONLY
116		101-42300-125	EMPLOYER FICA CONTRIBUTION		\$ 229	\$ 123		\$ 230	\$ 71	\$ 159	30.71%				
117		101-42300-139	WORK COMP INSURANCE		\$ -			\$ 63		\$ 63	0.00%	\$ -			5% INCREASE
118		101-42300-312	ADULT PROGRAMMING		\$ 8,061	\$ 7,523		\$ 8,000	\$ 2,680	\$ 5,320	33.50%				YOGA, JAZZERCISE
119			TOTAL	\$ -	\$ 10,345	\$ 10,130		\$ 11,293	\$ 3,674	\$ 7,619	32.54%	\$ -			#DIV/0!
120			YOUTH RECREATION												
121		101-42301-106	PART TIME WAGES		\$ -	\$ 1,646				\$ -					
122		101-42301-125	EMPLOYER FICA EXPENSE		\$ -	\$ 132				\$ -	#DIV/0!				OUTSOURCED FOR 2017
123		101-42301-139	WORK COMP		\$ -	\$ -				\$ -	#DIV/0!				
124		101-42301-211	YOUTH OPERATIONS		\$ -	\$ 1,024		\$ 8,000	\$ 338	\$ 7,662	4.23%				YOUTH SUMMER PROGRAM
125			MAPLE GROVE ADMISSIONS	\$ 1,635	\$ 1,257	\$ -		\$ -		\$ -	#DIV/0!				MAPLE GROVE COUPONS
126			TOTAL	\$ 1,635	\$ 1,257	\$ 2,802		\$ 8,000	\$ 338	\$ 7,662	4.23%	\$ -			#DIV/0!
127															



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Sponsorship of Music & Movies in the Park and other Events

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Blaine Sponsorship Form
Burnsville Sponsorship Brochure
Example Osseo Sponsorship Sheet

Policy Consideration:

The Parks and Recreation Committee should consider formalizing sponsorship opportunities for Music & Movies in the Park (and other recreation events).

Background:

The City has asked for donations for the Music and Movies in the Park events. This year, the Lions, Fire Department Relief Association, NW Area Jaycees, and Osseo-Maple Grove Hockey Association have contributed. Businesses have also inquired about having a presence at the events to pass out information. One way to increase revenue and provide a consistent opportunity for business participation is to establish sponsorship levels and benefits for the events.

The City could also apply for grants to help fund the events. The Metropolitan Regional Arts Council (MRAC) is one possible funder. Grants from MRAC are awarded on these bases:



Community Arts Deadlines

MRAC Fiscal Year	Application Deadline	Panel Review	Award Notification	Earliest Project Start Date
July 1, 2017- June 30, 2018				
Community Arts Round 1	4:30 p.m. October 9, 2017	Week of December 4, 2017	December 15, 2017	December 15, 2017
Community Arts Round 2	4:30 p.m. January 8, 2018	Week of March 19, 2018	March 28, 2018	March 28, 2018

Figure 1: Per <http://www.mrac.org/sites/default/files/grants/SG18%20GUIDELINES.pdf>

The current Music and Movies in the Park program does not have an articulated “artistic” focus.

Budget or Other Considerations:

The cost of administering a sponsorship program should be modest. Income can offset programming costs.

Offering sponsorship options will require event details to be known in advance. Schedules should probably be confirmed by January in order to have enough time to promote sponsorship and recognize donors in print materials.

City Goals Met By This Action:

- 1) Ensure City’s continued financial stability
- 2) Foster and promote economic development in the City
- 3) Maintain as low a tax rate as possible
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee discuss the future of Music and Movies in the Park. This may include:

- Select a subcommittee to recommend a 2018 Schedule; and, if desired,
- Select a subcommittee to draft an artistic statement for the program.

Options:

The Parks and Recreation Committee may also choose to ***make the following recommendation to City Council:***

1. Create a sponsorship program for Music and Movies in the Park and other community events; or
2. Continue with current donation-based funding.

The Committee may also choose to continue discussion on this topic at a future meeting.

Next Step:

Sponsorship options can be considered at a future City Council meeting.

A Parks and Recreation subcommittee could prepare a preliminary summer 2018 schedule for review at the November 21 committee meeting.

Summer Concert Series

SPONSOR FORM

The Blaine Parks and Recreation Department is currently seeking sponsorships for the 2017 Performance in the Park Series. The Performance Series consists of 17 free concerts and musical/dance performances throughout the summer.

Your sponsorship will keep these concerts free and accessible to everyone. To thank you for your sponsorship, we will include your business name or logo on publications, flyers, and on our website. Please look over the sponsorship information on the back of this flyer to decide your level of sponsorship.

Thank you for helping us accomplish our goal of sustaining a series of community events that bring people out of their homes and into the parks. The Performance Series reinforces the sense of community and small town atmosphere that Blaine takes pride in.

JUNE	14	NORTH SUBURBAN CONCERT BAND	7:00 PM	TOWN SQUARE
	21	EVERETT SMITHSON, <i>Mississippi River music</i>	7:00 PM	TOWN SQUARE
	28	VINNIE ROSE, <i>variety</i>	7:00 PM	TOWN SQUARE
JULY	12	THE BZ GIRLS, <i>jazz and pop</i>	7:00 PM	TOWN SQUARE
	14	THE SPLATTER SISTERS, <i>children's</i>	10:30 AM	AQUATORE
	18	FAMILY FUN NIGHT, <i>family, free games, food</i>	6:00 PM	AQUATORE
	19	BACKYARD BAND, <i>variety</i>	7:00 PM	TOWN SQUARE
	21	TRICIA AND THE TOONIES, <i>children's</i>	10:30 AM	AQUATORE
	26	QC DANCE, <i>dance recital</i>	7:00 PM	TOWN SQUARE
	27	WENDINGER BAND, <i>polka</i>	6:00 PM	AQUATORE
	28	KIDS DANCE, <i>children's dance party</i>	10:30 AM	AQUATORE
AUG	2	THE MOONERS, <i>classic rock</i>	7:00 PM	TOWN SQUARE
	5	KID POWER WITH RACHAEL, <i>children's</i>	10:30 AM	AQUATORE
	9	HARMONIC RELIEF, <i>show choir</i>	7:00 PM	TOWN SQUARE
	11	TROUBLE IN THE BASEMENT, <i>children's comedy</i>	10:30 AM	AQUATORE
	16	JAM HOPS DANCE CONNECTION	7:00 PM	TOWN SQUARE
	18	THE ALPHABITS, <i>children's</i>	10:30 AM	AQUATORE



SPONSOR NAMES AND LOGOS GO HERE



Blaine Parks and Recreation

PERFORMANCE IN THE PARK SPONSOR FORM

Business/Organization: _____
(Please indicate name or title as you want it to appear in publications)

Contact Name: _____

Address: _____

Phone: _____ E-mail: _____

Website: _____

☐ **PERFORMANCE SERIES SPONSOR \$1500**

Before event: Your logo on all printed material; Your logo on sponsor sign displayed at all events; Your logo on our special events webpage linked to your website

During event: Your name announced at concert introductions; Opportunity to display your own banner at events throughout the year; Opportunity to hand out promotional materials at all performance events

After event: Council Resolution thanking sponsors of the Performance Series

☐ **ONE NIGHT ONLY \$500**

Before event: Business name on printed material & sponsor sign displayed at one event; Name listed on our special events webpage

During event: Business name recognition at concert introduction; Opportunity to display your own banner at one event; Opportunity to hand out promotional materials at one performance event

After event: Council Resolution thanking sponsors of the Performance Series

☐ **HEADLINER \$1000**

Before event: Name listed on printed material; Name listed on sponsor sign displayed at all events; Name listed on our special events webpage with link to your website

During event: Business name recognition at five concert introductions; Opportunity to display your own banner at five events; Opportunity to hand out promotional materials at five performance events

After event: Council Resolution thanking sponsors of Performance Series

☐ **STAGEHAND SPONSOR \$250**

Before event: Business name on printed material

After event: Council Resolution thanking sponsors of the Performance Series

If you would like your business's name printed in our summer brochure and city newsletter, please submit your donation and form by February 24, 2017. Gold sponsors may send logos electronically to skunza@ci.blaine.mn.us. Please send logos in a high resolution digital format to ensure quality printing.

Please return by **February 24** to:

Blaine Parks and Recreation Department
Attn: Shari Kunza
10801 Town Square Drive
Blaine, MN 55449
Fax: 763-785-6191

For more information call 763-717-2723
or e-mail skunza@ci.blaine.mn.us

Payment Amount: _____

PLEASE ENTER PAYMENT TYPE:

☐ Cash ☐ Check ☐ VISA ☐ MasterCard ☐ Discover

Card#: _____ Exp. _____

Signature: _____

Make checks payable to: City of Blaine

Are You Ready to Learn More?

Contact the Recreation Department to discuss which sponsorship options are right for you.



Deadlines:

To be included in ALL event promotional materials, complete your sponsorship agreement by:

- **Feb. 15**
(for events occurring March – September)
- **Sept. 20**
(for events occurring October – February)

Promotion in all materials is not guaranteed if completed after these dates.

For more information contact Kelly Hansen, Recreation Supervisor, at 952-895-4514 or kelly.hansen@ci.burnsville.mn.us.

Burnsville Recreation Department

100 Civic Center Parkway
Burnsville, Minn. 55337
952-895-4500

www.burnsville.org/recsponsor



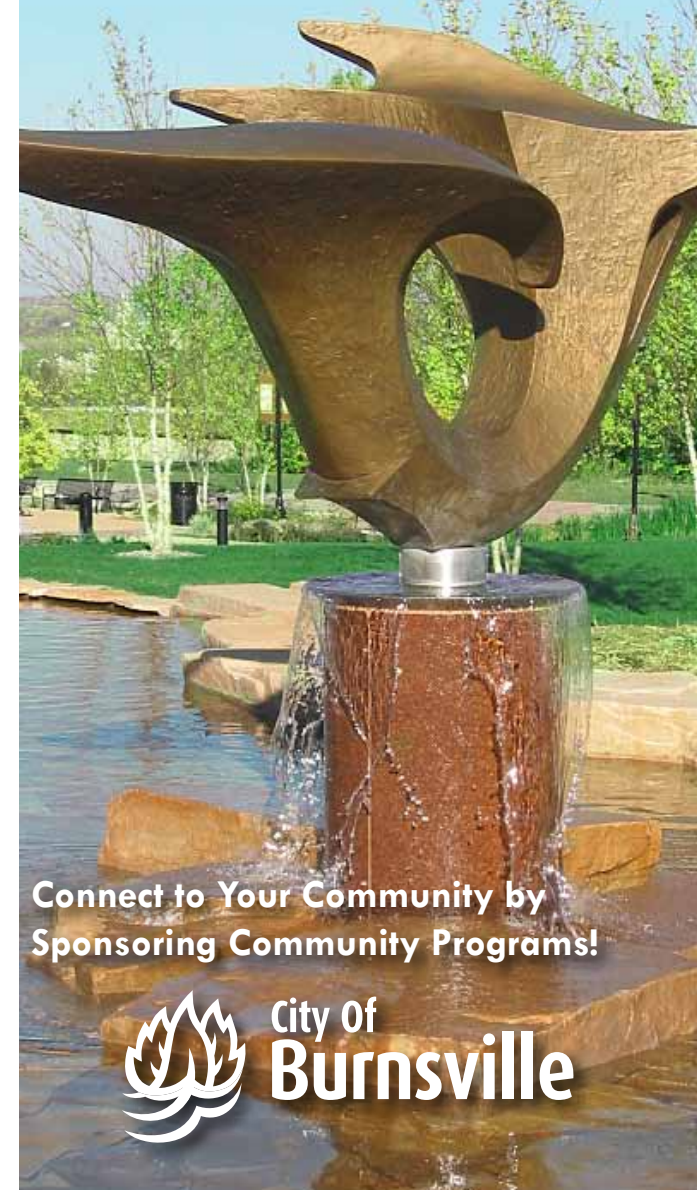
Other Advertising/Sponsorship Opportunities

Burnsville is an active community with many events and activities. Contact the people and organizations listed below to learn more about additional sponsorship opportunities.

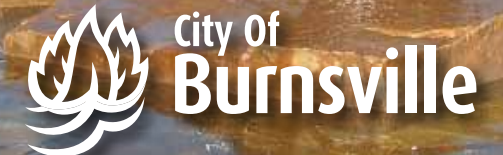


Ames Center (season guide ads, event sponsorship)	Lindsay Gjerde 952-895-4676
Baseball Association 191 (league and event sponsorship)	Neal Jeppson jeppsonneal@gmail.com
Birnamwood Golf Course (course advertisements and event sponsorship)	Dan Hill 952-641-1374
Burnsville Athletic Club (league and event sponsorship)	Sam Griffiths 952-895-4425
Burnsville Community Foundation (Winter Lighting, project sponsorship)	Ed Delmoro 952-890-1770
Burnsville Community Television (program sponsorship)	Marty Doll 952-895-4402
Burnsville Convention & Visitors Bureau (event sponsorship)	Amie Burrill 952-895-4690
Burnsville Fire Muster (event sponsorship)	Tom Taylor email@burnsvillefiremuster.com
Burnsville Ice Center & Skate Park (dasher board, scoreboard and ice resurfacer ads, in-ice logos)	Dean Mulso 952-895-4653
Burnsville High School Athletics (athletic program sponsorship)	Jeff Marshall 952-707-2111
Burnsville Softball (league and event sponsorship)	Garrett Beck 952-895-4516
Heart of the City Music in the Park Concerts (event sponsorship)	Sandra Schlaefer 952-746-5959
International Festival of Burnsville (event sponsorship)	Julie Dorshak 952-895-4509
Recreation Times/Community Guide (print ads in direct-mail City publications)	Marty Doll 952-895-4402
Wednesday in the Park Concerts & Burnsville Senior Center (event sponsorship)	Michele Starkey 952-707-4121
*General Sponsorship/Advertising Questions	Marty Doll 952-895-4402

CITY OF BURNSVILLE RECREATION DEPARTMENT sponsorship opportunities



Connect to Your Community by
Sponsoring Community Programs!



City of Burnsville Recreation Department Sponsorship Opportunities

Thursday Rockin' Lunch Hour

Held at noon Thursdays each June, July and August in Nicollet Commons Park. The free events draw approximately 350 visitors each week, and feature local bands performing music for elementary and preschool children.



Friday Night Flicks on the Bricks

This outdoor movie series is held on two Fridays per month during June, July and August in Nicollet Commons Park. The free events draw approximately 350 visitors each week, and show classic and new family movies.



I Love Burnsville Friday Fest

Typically the first Friday in June from 6:30 to 10:30 p.m. in Nicollet Commons Park. The free family event draws approximately 400 visitors and includes musical performances, food trucks and an outdoor movie.



I Love Burnsville 5K

The "I Love Burnsville 5K" takes place each June. It is part of the annual South of the River Recreators (S.O.R.R.) Ground Pounders Grand Prix Running Series. The event, which starts and finishes at Nicollet Commons Park, draws approximately 200 runners.



Halloween Fest

Held in Nicollet Commons Park on the Friday before Halloween from 6 to 8 p.m. The event draws approximately 800 participants, and includes an illuminated treat trail, musical entertainment, face painting and other fun activities.



Adult 62+ Events

The City of Burnsville holds multiple events geared toward adults 62+ each year, including educational seminars, nature walks and recreation activities. The events typically draw between 20-40 participants.



Sponsorship Level	Presenting (10 concerts)	Community (per concert)	Presenting (5 movies)	Community (per movie)	Presenting	Community	Presenting (Burnsville race)	Community (Burnsville race)	Presenting	Community	Community (per event)
Cost	\$2,000	\$250	\$2,000	\$500	\$500	\$250	\$500	\$250	\$500	\$250	\$250
On-site booth space	x	x	x	x	x	x	x	x	x	x	x
Live recognition by event Emcee	x	x	x	x	x	x	x	x	x	x	x
Recognition in Recreation Times magazine	x	x	x	x	x	x	x	x	x	x	x
Name and logo in all event promotion	x		x		x		x		x		
Additional inclusions							Logo on race t-shirt and flyer/brochure	Logo on race flyer/brochure	Logo along "treat trail"		

	Music in the Park Concert Series			Movies in the Park Event Series			Night to Unite				Adult 65+ Events		
	Concerts are held Tuesday nights in June and July. Approximately 150-250 attend each week.			Movies are shown Tuesday nights in July and August. These free events draw 75-100 adults and children.			Help give crime a going-away party in Osseo! Always the first Tuesday in August.				Regular senior game days and fitness classes are held in the Community Center. Attendance ranges from 20-50 per event.		
Sponsorship level	Presenting 8 concerts	Community Per Event	Trivia Per Event	Presenting 5 Movies	Community Per Event	Trivia Per Event	Presenting	Community	Block	Door Prize	Presenting Per Season	Community Per Event	Door Prize Per Event
Cost	\$1,500	\$250	3 Prizes*	\$1,000	\$250	3 Prizes*	\$1,000	\$500	\$250	3 Prizes*	\$500	\$100	3 Prizes*
On-site display space (booth or table)	x	x		x	x		x	x	x		x	x	
Live recognition by event Emcee	x	x	x	x	x	x	x	x	x	x	x	x	x
Recognition in Osseo Outlook newsletter	x	x	x	x	x	x	x	x	x	x	x	x	x
Name & logo on all event promotion	x			x			x				x		
Additional inclusions	Logo on event signs			Logo on event signs			Logo on event shirt						
*Total prize value should be \$60 or greater													



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Receive Initial Input on Boerboom Park Draft Masterplan

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Verbal Survey Response Summary
Web Survey Responses

Policy Consideration:

Following presentation of a draft master plan this spring, the City Council decided to spend the summer getting additional input on the plan. The Parks and Recreation Committee should receive initial input on the plan.

Previous Action or Discussion:

Consultants from WSB and Associates prepared the draft master plan following public outreach at Lions Roar 2016 and at the Community Visioning Meeting in January. Three conceptual options were prepared. The Parks and Recreation Committee and City Council provided input on these concepts. Then, components of three options were combined into the master plan.

Staff plan to continue gathering input on the master plan until mid-September.

City Goals Met By This Action:

- 9) Plan and build an upgraded and expanded Boerboom Park
- 12) Increase communication with citizens and encourage citizen engagement
- 14) Promote a healthy and high quality standard of living
- 17) Adapt to changing demographics of the community

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee review the feedback to date.

Next Step:

Staff plan to continue gathering input on the master plan until mid-September.

Boerboom Park Draft Master Plan –Input from Farmers Market & Tuesday night events

- Not all respondents answered every question. 25 Responses total.

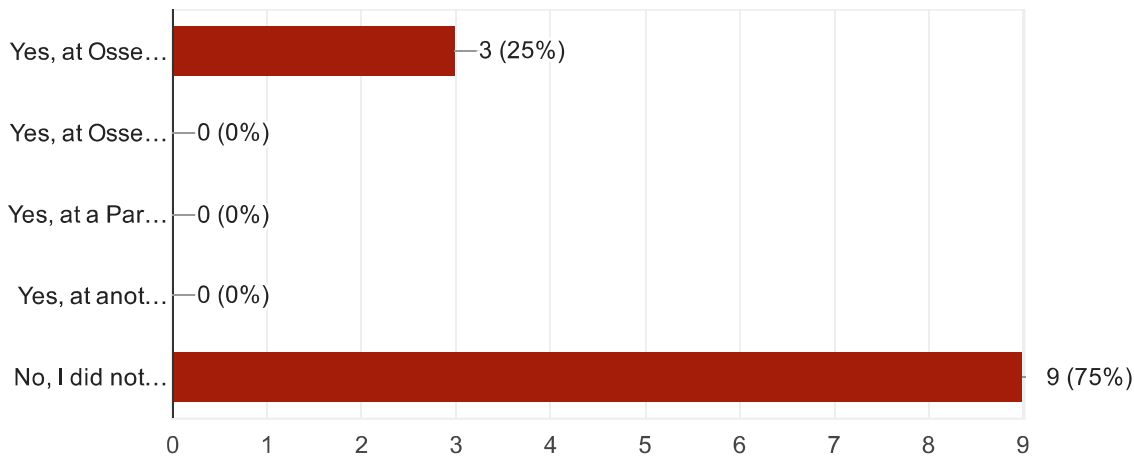
How often do you visit the park?		<ul style="list-style-type: none">• We would come each week if there was a playground.• Every Tuesday (2)					
Where do you come from when you visit the park?		<u>Osseo</u> 10			<u>No Response</u> 15		
What do you like about the proposed master plan for the park?		<ul style="list-style-type: none">• The bathroom (2)• Playground (2)<ul style="list-style-type: none">• Climbing features• Picnic area• Dog run (2)• Use a lot of native plants (4)• Thank God there won't be a splash pad• Everything! (16)<ul style="list-style-type: none">• Very attractive appearance / Love the look of the plan (12)					
What would you change? What should be different?		<p>Safety & Comfort</p> <ul style="list-style-type: none">• We're concerned that people might drop off dogs in the dog run, and then not pay attention.• Leave out the retaining wall to keep kids from climbing.• If kids are unattended, the climbing area could be dangerous.• Dog run will keep people from coming to picnic <p>Additions</p> <ul style="list-style-type: none">• A bigger, better library would draw more people.• Add a drinking fountain• Add an "odd ball" road-side style attraction (e.g., 'The Biggest Ball of Twine in Minnesota)• Have a splash pad / water park feature—if not from ground shooting up, from overhead spraying down• Swings <p>Subtractions</p> <ul style="list-style-type: none">• Do not have the fountain <p>Adjustments</p> <ul style="list-style-type: none">• Dog run will not be big enough.<ul style="list-style-type: none">◦ Should be put by the Elementary School instead.• Put the bathroom closer to the picnic shelter• Add more benches to define areas• Have birdhouses in the native flower area• Have a butterfly garden <p>Timing</p> <ul style="list-style-type: none">• We hope it won't take 10 years to build the park and playground. Build the playground sooner rather than later! (8) <p>Financial & Operations Considerations</p> <ul style="list-style-type: none">• Leave out the Memorial Fountain to avoid maintenance issues. / There can be major problems keeping fountains operating.					
Other notes:	<ul style="list-style-type: none">• Three families discussed the splash pad and the idea of a small pool. When considering the cost, they understood why it was not shown in the final plans—but kids were disappointed.• Who will be responsible for cleaning the dog run?• A person in a wheel chair wanted to be sure everything in the park would be accessible.• How will this be paid for? Will taxes be raised?						
Age Range	<u>Kid</u>	<u>Teen</u>	<u>Young Adult</u>	<u>Young Family</u> 8	<u>Middle Age</u> 4	<u>Senior</u>	<u>No response recorded:</u> 13

Boerboom Park Master Plan Feedback

12 responses

Before this survey, did you provide input as part of the Public Outreach for the draft plan?

12 responses



What do you like about Option 1 - Town Lawn? Why?

5 responses

Nothing really strikes me as great, seems like a larger version of what we already have.

The open concept

Public bathroom

I like the green space and possibility of a play area

The potential community garden and play areas. I think it would be beneficial to families in town and to people that maybe are in apartments with no outside space to plant gardens.

What DON'T you like about Option 1 - Town Lawn? Why not?

8 responses

I don't think it is adding much and will remain an underutilized park in this plan.

Too plain

Community garden - no sense of ownership

I don't like how It has nothing to do with kids. Osseo is an up and coming city where many new families are moving. I think there should be 50% for kids, 50% for adults.

It doesn't add enough variety of uses for the park.

The placement of the stage away from the central memorial seems off.

No resto

Lots of pi



What do you like about Option 2 - Urban Play? Why?

8 responses

I LOVE the play areas, this is completely necessary in my opinion. I like the nearby seating areas.

Great hangout for kids of all ages

Splash pad family fun

I love the splash pad, open field for skating in winter, picnic areas, and a shelter! This accomodates families of all ages! We would come to the park almost every day!

The splash pad makes downtown Osseo a destination instead of residents with kids having to bring their business to Maple Grove.

Splash pad and ice skating, could make the center point a focus area for current and newly enticed residents, also my kids would LOVE it. And, the stage remains in the same area.

Splash pad and play areas

Splash pad, smaller picnic area, large picnic shelter. I think a splash pad would be used a lot by families in the area and surrounding areas (Maple Groves splash pad seems busy a lot). Smaller picnic areas seem more reasonable for the area. The large picnic area would be nice for larger gatherings.

What DON'T you like about Option 2 - Urban Play? Why not?

4 responses

I don't think we need a splash pad. I think it looks silly 9+ months out of the year when it is not able to be used.

No bathroom

No restroom/changing area

The separated play areas. With the splash pad, I don't know that the park would need 2 play areas. This plan seems directed more at families with younger kids, it would be nice to see a mixture of kids/pets/older families which our city is made up of.



What do you like about Option 3 - Garden Park? Why?

6 responses

I like the addition of public art.

The dog run! Not too many dog areas around here so it's the perfect idea

Enclosed garden

More greenery is nice.

I like the variety of plantings

Dog run, community garden. I love the idea of a dog run (as I have a dog that loves to go to the dog park and meet other dogs). The community gardens seems like a good idea, especially for apartment citizens that may not have areas to grow otherwise. (I assume there would be a small fee to have a space in the garden).

What DON'T you like about Option 3 - Garden Park? Why not?

8 responses

I don't like that only one very small area is dedicated for play. I think the children in the community need to have a larger space dedicated for them. I would also be concerned about the close proximity to the dog park and the play area. It seems like a lot of upkeep to keep the garden park looking nice.

A little too much going on.

Dog run owners will not pick up after their dog

There is nothing to "do" there. I would like to see that space available for people of all ages. I would like the park to be a place to go to have fun. I think a garden can be a part of it, just not the whole thing.

I don't like the dog run. Pets are great, but children and families don't always mix well with dogs. I feel that more interactive features for families would bring a lot more valuable to the community.

Overly busy with too many items,

No restrooms

Not a lot of children based things (there is the nature play area, but I am not sure once that entails-- would be better if it was a splash pad...)



What do you like about the Master Plan? Why?

10 responses

It's perfect! (3)

I like that the existing monuments remain, that it has a little bit larger play area and a dedicated picnic shelter area

Its perfect! Not too cramped not too plain it's perfect for osseo

Bathroom

I like how this park has a play area, garden, space for the concerts, a fountain. It looks like it would be good for all ages.

Lots of great features!

I like the idea of ice skating and FINALLY! a plan that includes restrooms

That it seems to contain more of a wide variety of the items of the others. I love the dog run, and bathrooms.

What DON'T you like about the Master Plan? Why not?

7 responses

I don't like the climbing feature in the play area, there is already a nearby park (Pilgrim park in MG) that is dedicated to older children. I don't like the proximity of the dog run and the play area.

I think the play area should be bigger.

I don't like that it doesn't have a splash pad. If you look around the other communities with splash pads, they are very popular. The added visitors will help bring business to Osseo.

I don't think the dog run is a good use of space or a needed feature.

Stage set back from original center area. And minus the splash pad.

nothing

There is no community gardens, the kids play area is nice, but I think a splash pad also would be even better. I don't think the dog run needs to have a decorative metal fence, I would do a cheaper more basic chain link fence and spend some of that money elsewhere.

Are there any elements from Options 1-3 you think should be included in the Master Plan, but are not shown in this draft?

6 responses

I think it is a good combination of all three.

SPLASH PAD

A splash pad.

If you included the splash pad from Option 2- I would like the Master.

Splash pad - although a lot of maintenance to only use a few months a year

Splash pad, Community gardens. The community gardens would be great for residents that maybe don't have space in their current living locations to have a garden. The splash pad would be a huge gathering place in the summer for the local and nearby neighboring kids.

Do you have other comments about Boerboom Park?

7 responses

I just want to emphasize the need for a play area for the kids. We live in Osseo and have to travel 1.1 miles to visit Sipe Park in Osseo from our home. This is not always feasible and we end up traveling by car to the parks

in MG or BP.

Its an amazing place

CROSSWALKS! I know you have it mentioned, but the crosswalks NEED to be improved. We are on the verge of selling our house mainly because of the crosswalks. We don't want our kids risking their lives crossing the street without us because cars don't stop at the crosswalk. A stop light, blinking lights, something, needs to be put there.

I also think it would be ok to use tax dollars to fund the park. 10 years is a LONG time to have a plan. This park should start construction soon! I think people in Osseo would be willing to pay tax dollars to get this project started sooner since it appeals to everyone.

This is an opportunity to create something that will give to future of Osseo. The population is turning over and there are many young families moving in. I believe a child-orientated park will help rejuvenate businesses in Osseo.

I think there is an opportunity to increase the foot traffic and vitality of Osseo with a highly interactive park.

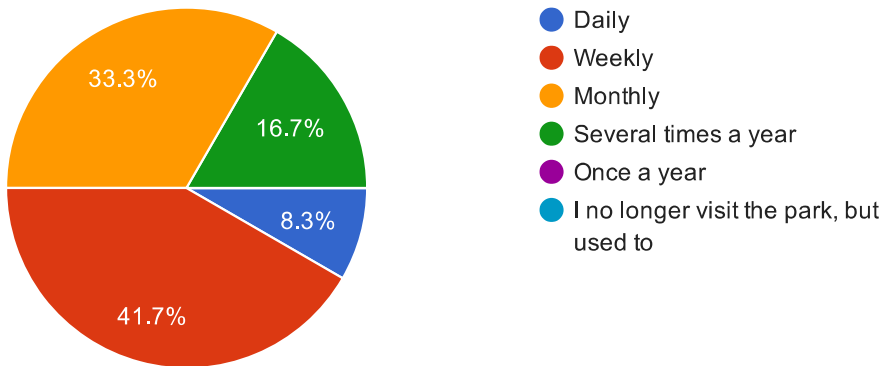
I LOVE that you are expanding it. This is one of my favorite features of current Osseo. Currently we go to Maple Grove to have play areas, rinks, and a splash pad. Keeping us in Osseo would be ideal, you would see a financial boost at food establishments vs. all others going to Maple Grove. Also, people may not want to leave due to more ammenities.

I would not spend the money on a fancy fence on the dog run (chain link would contain dogs better (especially smaller ones) and cost less, so that money could be spent elsewhere).

About You

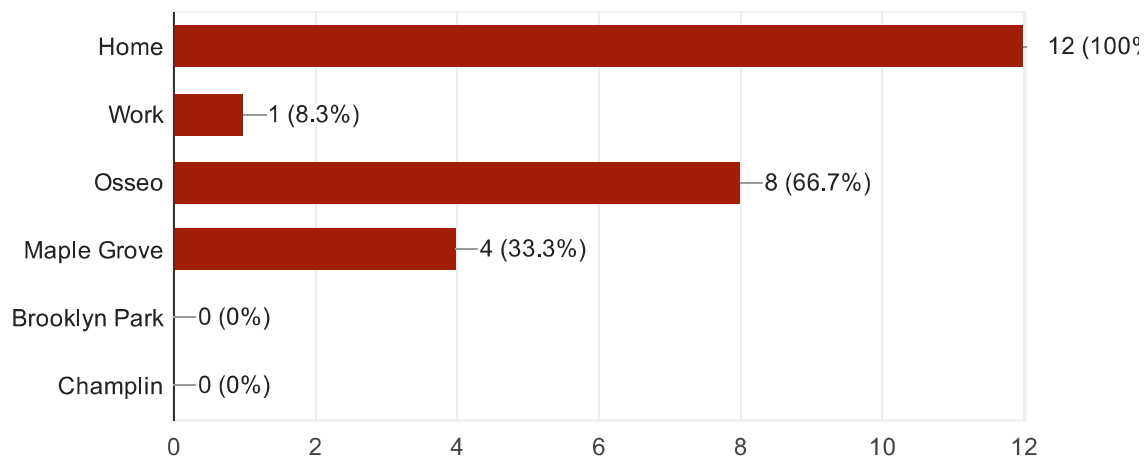
How often do you visit Boerboom Park?

12 responses



Where do you come from when you visit Boerboom Park? Please select all that apply.

12 responses



Thinking about future life changes, will you still come to the park 10 years from now? Why or why not?

12 responses

Yes (4)

Yes, it is the closest destination from our home which we hope to be our forever home.

Yes. I hope in 10 years my kids can hangout here just like I did

Yes, but my kids will be grown in 10 years. I think this park should be built soon so we can enjoy and experience everything it has to offer. Osseo has so many young families right now, I think this park should please them by getting done quickly.. not when our youngest kids are already 10.

Yes. Children.

Yes, as long as Osseo continues to be a good community for our family.

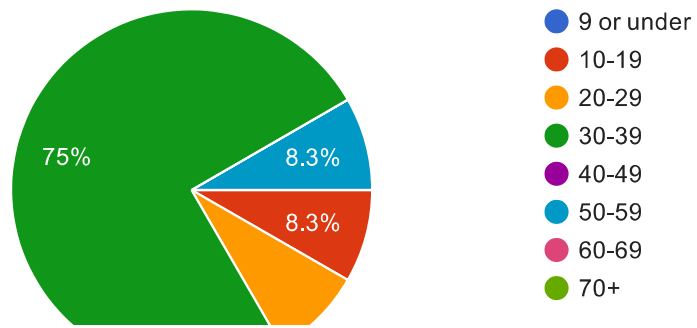
Yes, because my kids are still young...and there are other features that we will use when they outgrow the play area.

Yes, I have small children and live in Osseo.

Depends. I don't have kids now, and if I did, I would want to make sure it had kid friendly items. I currently have a dog, and if there was a dog run, I would definitely go there to get her out and about.

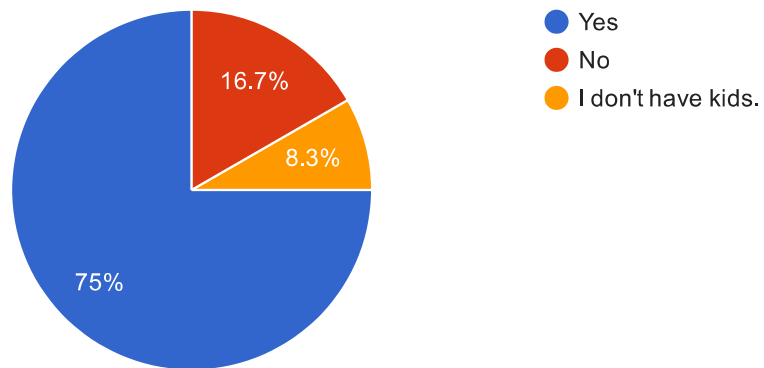
What is your age?

12 responses



Do you bring children to Boerboom Park?

12 responses





Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Consider Landscaping Plan for Osseo Gateway Sign

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Visualization
Planting plan

Policy Consideration:

The Parks and Recreation Committee should review planned landscaping for the Gateway Sign at the intersection of County Road 81 and Jefferson Highway.

Background:

The Gateway Sign identifies Osseo and promotes the City and its businesses. The Gateway Sign was constructed with funds from both the Hennepin County Business District Initiative and the Osseo Economic Development Authority.

To help create an attractive backdrop for the sign, landscaping will be added. Designing Nature, the company that provides landscaping services for Central Avenue and Boerboom Park, prepared a design proposal. The City Council reviewed this proposal at a recent work session. The Parks and Recreation Committee should also review the plans and suggest any necessary changes.

Budget or Other Considerations:

Approximately \$23,250 is available for landscaping the sign. This includes \$20,000 budgeted and \$3,250 of remaining contingency funding.

Expected Costs include:

<u>Item</u>	<u>Cost</u>
Designing Nature design fee	\$130
Water connection at water main for irrigation system	\$4,500
Underground lawn/landscape irrigation system	\$2,260
Sod entire corner (with black dirt)	\$4,340
New curb	\$7,600
Plants/shrubs and installation of landscaping	\$3,450
<i>Plants & shrubs donated by Lynde's Landscaping</i>	<i>(\$1,000)</i>
Total	\$21,280

Ongoing costs for irrigation and maintenance will need to be budgeted for in future years.

City Goals Met By This Action:

14. Promote a healthy and high quality standard of living

Options:

The Parks and Recreation Committee may choose to ***make the following recommendation to City Council:***

1. Approve the Gateway Sign Landscape Plan;
2. Approve the Gateway Sign Landscape Plan with noted changes/as amended;
3. Deny the Gateway Sign Landscape Plan; or may
4. Table action on this item for more information.

Next Step:

The City Council will consider the recommendation at a future meeting.



3312 Red Fox Drive
Hamel MN 55340
Phone: 763-478-4565
Fax: 763-477-5827
www.designingnatureinc.com

JOB ESTIMATE

Date: 5/11/2017

Job number: 17414-3

Designing Nature Inc is pleased to submit the following cost estimate:

Project: City of Osseo

415 Central Ave Osseo, MN 55369

Terms:

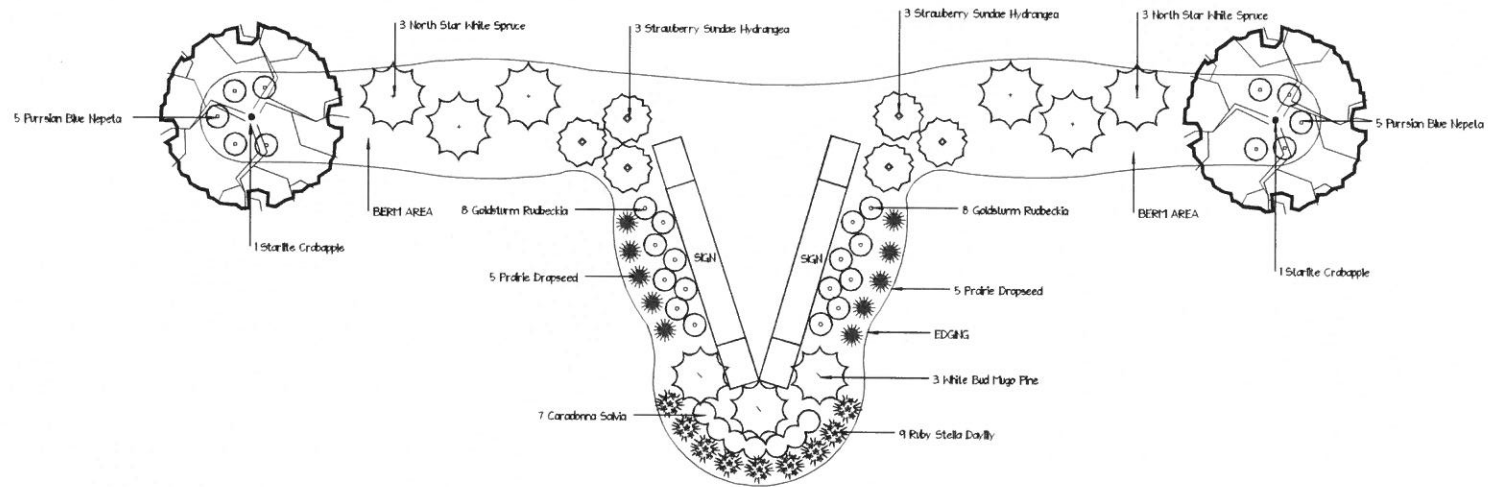
Quantity	Description	Price	Total
	Design Fee		\$130.00 <i>Plus tax</i>
	Plant List		
	Perennials		
9	Ruby Stella Daylily <i>Hemerocallis 'Ruby Stella'</i>		
10	Purrsian Blue Nepeta <i>Nepeta faassenii 'Purrsian Blue'</i>		
16	Goldsturm Rudbeckia <i>Rudbeckia 'Goldsturm'</i>		
7	Caradonna Salvia <i>Salvia nemorosa 'Caradonna'</i>		
10	Prairie Dropseed <i>Sporobolus heterolepis</i>		
	Shrubs		
6	Strawberry Sundae Hydrangea <i>Hydrangea paniculata 'Rensun'</i>		
6	North Star White Spruce <i>Picea glauca 'North Star'</i>		
3	White Bud Mugo Pine <i>Pinus mugo 'White Bud'</i>		
	Trees		
2	Starlite Crabapple <i>Malus x 'Jefilite'</i>		
	140 LF of Edging		
	805 SF of Planting bed		

Accepted By: _____

Date: 5/11/17

Submitted by: Sarah Notch
Designing Nature Inc.

Date: 5/11/17



DIGITAL SIGN PLAN

DESIGNING Nature LANDSCAPING SERVICES client: 302 RED FOX DR HANDEL MN 55340		CITY OF OSSEO 415 CENTRAL AVE OSSEO, MN 55369	
scale 1/8" = 1'-0"	date 5/11/2017	revision	
drawn by SARAH NOTCH	checked by	drawing # #17414-3	

City of Osseo Plant Images #17414-3



Ruby Stella Daylily

- 15-18" Tall, 16-20" Wide
- 3" Ruby Red flowers
- Everblooming and drought tolerant
- Blooms: June-September



Purrsian Blue Nepeta

- 14-18" Tall, 18-24" Wide
- Tidy habit
- Covered with periwinkle blue flowers
- Blooms: June-September



Goldsturm Rudbeckia

- 24-30" Tall, 20-24" Wide
- Bright gold yellow daisies with dark cone in center
- Blooms: July-September



Caradonna Salvia

- 24-30" Tall, 15-18" Wide
- Dark violet blue flowers spike
- Bloom: June-July



Prairie Dropseed

- 2-3' Tall and wide
- Mounds of arching hair-like foliage in neat clumps
- Great Fall color



Strawberry Sundae Hydrangea

- 4-5' Tall, 3-4' Wide
- Large flowers start out white change to pink and eventually strawberry Red
- Blooms: Summer to fall

City of Osseo Plant Images #17414-3



North Star White Spruce

- 10-12' Tall, 3-4' Wide
- Hard compact tree
- Resistant to winter wind and sunburn
- Dense habit and classic pyramidal form



White Bud Mugo Pine

- 3-4' Tall and Wide
- Compact mugo pine
- Waxy white coating on new buds
- Very Uniform habit



Starlite Crabapple

- 20-25' Tall, 12-15' Wide
- Upright growing shape
- Red flower buds opening to white flowers
- Tiny, persistent red fruits add winter interest
- Excellent scab resistance





Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Sipe Park Picnic Shelter Policy

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Draft Policy

Policy Consideration:

The Parks and Recreation Committee should discuss a policy for use of the Sipe Park Picnic Shelter.

Background:

A picnic shelter is being built in Sipe Park. The Osseo Lions plan to donate the shelter to the City once it is constructed. The Parks and Recreation Committee should consider a use & reservation policy for the shelter, once it is constructed.

The policy is similar to the Community Center policy. It allows groups to bring their own food to the shelter, or to use any caterer. Alcohol and tobacco are not allowed in the city's parks. City Council approval is needed for regular, repeated use of the Shelter, or for profit-making activities in the shelter.

It is also similar to the Bandshell Policy for Boerboom Park. That policy requires City permission for seeking donations or payments. Applicants must also get approval for bringing large items like generators or portable toilets to the park.

Budget or Other Considerations:

A modest fee for reserving the shelter is proposed to help cover the cost of maintaining the facility. Different rates for resident and non-resident use are not proposed, but could be added. Other metro communities charge between \$20 and \$200 for reserving picnic shelters. Some charge different rates for residents or non-residents, and some communities do not.

City Goals Met By This Action:

- 3) Maintain as low a tax rate as possible
- 6) Update City policies
- 14) Promote a healthy and high quality standard of living
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee discuss the draft policy and provide recommendations.

Next Step:

The draft policy can be considered by the City Council at a future meeting.

CITY OF OSSEO

SIPE PARK & SHELTER USE POLICY



Sipe Park is a small City park and is meant for family-oriented uses and sporting events. A shelter was constructed in the park in 2017 through donations from the Osseo Lions Club, and is intended for small gatherings and recreational use.

A. GENERAL PROVISIONS AND PRIORITY FOR USE

1. The Sipe Park Shelter shall be used for small gatherings. The shelter is 576 square feet and contains three picnic tables.
2. The shelter shall be generally available for use by area civic, charitable or non-profit organizations, and for public and private gatherings. They may also be used, subject to availability, for private parties and exhibitions. They shall not be used for any activity not consistent with the general purpose of the building or these policies.
3. City-sponsored programs have first rights to schedule the shelter for use. No rental for other events or ceremonies will be allowed on dates when City programs are scheduled.
4. The shelter may be used for picnics, family gatherings, or similar events. The shelter is small, designed for picnicking, and is an open pavilion without walls or shelter. It is located near a baseball field, and may be in the path of foul balls when games are played. (The ball field is reserved through the Public Services department. The field may be in use at the time the shelter is reserved; see item A10 below.)
5. Regularly-scheduled weekly- or bi-weekly events must be approved by the City Council.
6. Individuals or organizations desiring to reserve the Sipe Park Shelter must complete an application and submit it to the City. The application shall be submitted at least two weeks prior to the reservation date. The request will be reviewed by City staff, including the Public Services and Police Departments, in light of these guidelines and the availability of the facilities. For organizations using the facilities regularly/on an ongoing basis during the year, the application shall be completed quarterly (for weekly or bi-weekly events) or annually (for monthly events). For special consideration by the City Council, for weekly or bi-weekly events, an additional Special Consideration application form must be submitted.
7. Park users may not seek donations, pass a collection plate, or solicit from attendees unless prior permission is granted by the City Council (see Special Consideration form). Sales of food or other items or services may be allowed only with prior permission from the City Council (see Special Consideration form) and appropriate licenses from the City of Osseo and public health authorities (including but not limited to Hennepin County and/or the State of Minnesota).
8. Use of the shelter shall not begin before 8:00 a.m. and shall end no later than 10:00 p.m.
9. No gambling of any kind may be conducted except with permission from the City Council (see form), and if needed, from the State of Minnesota.
10. The applicant understands that other users, such as the general public, may be in the park at any time allowed by general City policies.
11. The applicant signing the application must be at least 18 years of age.
12. Applicant must be on site during event and is responsible for group's compliance of City policies & ordinances.
13. The Applicant must bring a copy of their approved application with them to the park on the date of their event. In addition to the posted reservation schedule, the approved application serves as proof of reservation. City Staff are not available to verify reservations in evening hours; on Fridays after 11:30 am; or on weekends or holidays.
14. No tobacco product use is allowed in any City park or open space. City-owned park land is designated and posted TOBACCO-FREE.
15. Pets are allowed in Osseo City Parks. Dogs must have identification on them. Animals must be on a hand-held leash no longer than 6 feet long. Pet owners must clean up promptly after their pets.

16. The applicant may be required to provide proof of insurance.

B. RESERVATIONS AND CANCELLATIONS

Reservations are accepted on a space-available basis. Any fees for rental or deposit are due and payable when making the reservation. Permits may be changed or cancelled up to two weeks before to the scheduled event. After this time, no changes or cancellations can be accepted, including weather-related cancellations. There is no fee for changes.

C. RENTAL FEES

Rental fees are established on the city's Fee Schedule disclosed on the attached insert and are subject to change. Set up and clean up time must be included with the rental time.

D. DAMAGE/CLEAN UP DEPOSIT

1. The damage/clean up deposit is required at the time the reservation is made. Please refer to the attached fee schedule.
2. Clean up of picnic shelter and surrounding area is the responsibility of the permit holder. The deposit will be refunded after the event if no problems were incurred. If the shelter rental policy is not met, a deduction for the estimated labor or damage costs will be made from the original deposit. The remaining balance will be returned to the applicant with a receipt for the costs.
3. If additional damage is incurred to the facility or site beyond the deposit amount, the City will assess the amount of damage incurred and will forward damage costs to the individual, organization, and/or party responsible.

E. RENTAL EQUIPMENT AND DELIVERY/PICKUP

1. All equipment (rental or not) including tables, chairs, linens, and decorations must be delivered and picked up during the reservation period. The applicant is responsible for any delivery charges and for informing delivery people of City policies. The applicant is responsible for set-up and removal of all equipment and supplies brought in for the event.
2. There will be no storage of supplies or equipment related to the event inside the shelter. The City of Osseo is not responsible for damage or theft of any items.
3. There is one portable toilet in the park during summer months. No additional portable toilets are allowed except with permission from the City Administrator. Additional toilets must be provided by the applicant-permit holder. (Note request on application.)
4. Use of any inflatables, additional tents, or amusement rides is allowed only with permission from the City Administrator and a Special Event Permit, if required. (Note request on application.)

F. FOOD AND BEVERAGES

1. No alcoholic beverages are allowed.
2. No grills can be brought to the park. Catering is allowed without restrictions.
3. Offering food or other items for sale (non-catered events) requires City Council approval (see Special Consideration form), and may also require other City permits

G. MUSIC AND SOUND EQUIPMENT

1. Sipe Park is located in a residential area. Park users are reminded to be respectful of their surroundings. Live and taped music is allowed as long as the City's noise ordinance is strictly followed. Actions prohibited under the noise ordinance include—but are not limited to—unreasonably disturbing the peace and quiet of another and creating sounds plainly audible at the property line between the hours of 10 pm and 7 am.

2. Electricity is available at the shelter. No use of auxiliary power (e.g., generators) is allowed except with permission from the City Administrator. (Note request on application.)

H. TENTS, CANOPIES, SIGNS, BANNERS, AND DECORATIONS

1. No staked tents, canopies, etc. are allowed due to electrical and irrigation lines. Only freestanding/ weighted tents of up to 200 square feet will be allowed. The City is not responsible for the tent or items under or around the tent.
2. No signs or banners will be allowed without permission from the City Administrator. (Note request on application.)
3. All decorating must be included during your rental time.
4. No decorations may be permanently attached to any portion of the shelter facility or any other park structure. No pins, staples, nails, or gum-like substances may be used on any park structure. String and tape may be used, but must be completely removed at the end of the use period. Silly string or any similar products are not allowed. Glitter, flower petals, confetti, and similar items cannot be used as decorations.
5. All signs, canopies, tents, banners, and decorations, including tape or string, must be removed at the end of your rental time.

I. CLEAN UP

1. The applicant is responsible for removal of everything brought to the site and for cleaning up the site, including garbage and litter that does not fit in the garbage cans provided. No cleaning supplies are provided. Additional garbage cans can be requested for a fee. Because of the park's public nature, the City cannot guarantee that garbage cans will be empty at the start of the reservation.
2. If the facility and grounds are not sufficiently clean, labor costs to do so will be deducted from the damage deposit.

J. PARKING AND VEHICLE USE

1. There is no parking lot available next to the park where the shelter is located. General on-street parking is available in the area.
2. Driving vehicles into the park and/or parking on grass is prohibited.

K. FIREARMS

No firearms are allowed in the park or shelter area except by sworn Minnesota peace officers.

L. FEES

Osseo Sipe Park Shelter Fees

<u>Fee</u>	<u>Description</u>
\$50	Permit fee for up to 4 hours of use
\$250	Damage/clean up deposit
\$20	Additional garbage can (each)

M. SHELTER USE AGREEMENT

The use of the shelter will be allowed per the sole discretion of the City of Osseo, in consideration of a variety of factors that may affect the usage of the facility or park.

The undersigned agrees that it shall be totally responsible for all loss or damage or claims made by any person or any party that concerns use of the facility during the time the undersigned is using the shelter. The City shall not be responsible for any loss or damage or claims made by any person or party, it being understood that the sole and complete responsibility for use of the premises lies with the undersigned in case such claims are made. If claims are made against the City, the undersigned, for himself or herself and on behalf of the organization or group the undersigned represents, agrees to defend the City, its officers, councilmembers, employees, and agents against all claims made. Further, the undersigned, for himself or herself and on behalf of the organization or group the undersigned represents, agrees to indemnify and hold the City, its officers, council members, employees, and agents harmless from and against any and all claims and liabilities, including attorneys' fees, as to any claims for damages or loss which arise or are related to the use of the facility by the undersigned or the organization or group the undersigned represents, whether occurring on the premise or off-premise, including but not limited to accidental falls, discrimination, rights, etc. If the undersigned does not defend, indemnify, and hold the City harmless pursuant to the provisions of this Agreement, then the City may institute an action against the undersigned and all persons using the premises for recovery of all expenses and costs incurred by the City due to the failure to defend, indemnify, and hold the City harmless pursuant to the provisions of this paragraph.

The undersigned further agrees that if the signature of the undersigned is for and on behalf of an organization or group, that the organization or group has expressly authorized the undersigned to make this agreement on behalf of the organization or group and that the organization or group shall be bound by the undersigned's signature. The City may request that the undersigned furnish a certified copy of the resolution of the organization or association authorizing the undersigned to apply for use of the shelter if, in its discretion, it determines necessary. Alternatively, the City may require all members of the organization or association or all of its officers or directors or members as it shall determine to sign this Agreement or an addendum to this Agreement to further document this request and agreement to use the facility in the manner provided herein. If the organization or association requesting use of the facility is not incorporated, by signing this request and Agreement, the undersigned understands and agrees that all organization members or members of the group are or could be liable for use of the facility and that all members bear responsibility legally if the facility is not used properly and is not used in accordance with the terms of this request and agreement.

THE UNDERSIGNED UNDERSTANDS AND AGREES THAT THE USE OF THE SHELTER IS SUBJECT TO THE PAYMENT OF ALL FEES AND DEPOSITS AS REQUIRED BY THE CITY AND THAT THE UNDERSIGNED WILL BE RESPONSIBLE FOR THE PAYMENT OF ALL SUCH FEES AND DEPOSITS AS REQUIRED WHEN DUE.

(Policy approved ###/###; last updated ###/###)

CITY OF OSSEO

SIPE PARK SHELTER USE APPLICATION



INFORMATION PROVIDED TO THE CITY OF OSSEO MAY BE CONSIDERED PUBLIC DATA PURSUANT TO DATA PRACTICES LAW. THE CITY WILL COMPLY WITH ALL APPLICABLE LAWS IF THE INFORMATION IS SUBJECT TO A DATA REQUEST.

Applicant/Contact Person: _____

Address: (City, State, Zip) _____

Phone# (Day and Evening) _____

Name of Organization if different than Applicant: _____

Mailing Address: _____

Date(s) of Use: _____

Time(s) of Use: From: _____ am/pm to: _____ am/pm

Total Number of Hours Shelter will be used (include set-up & take-down): _____

Purpose of Event: _____

Number of Participants: _____

Fee charged or donations solicited from participants? Yes _____ No _____ If so, how much: _____

Will food or refreshments be served? Yes _____ No _____ What type: _____

Requests for City Administrator approval (post signs, bring additional toilets or generator, etc): _____

I HAVE READ AND AGREE TO THE CONDITIONS OF THE ATTACHED CONTRACT. I UNDERSTAND THAT THE CITY OF OSSEO MAY CANCEL ANY RESERVED MEETING OR EVENT.

Date: _____
Name of organization, group, individual or Approved Caterer

Email: _____
Signature of applicant

This application request received on: Date _____ By _____

Rental & event fees for event received on: Date _____ Amount _____ Check# _____

Damage and cleanup deposit received on: Date _____ Amount _____ Check# _____

Approved by Public Services: Date _____ Name _____

Comments: _____

Approved by Police Dept.: Date _____ Name _____

Comments: _____

Verification of no damages: Date _____ Name _____

Deposit returned to applicant on: Date _____ Amount _____ By _____

PLEASE RETURN THIS APPLICATION TO OSSEO CITY HALL, 415 CENTRAL AVENUE, OSSEO, MN

CITY OF OSSEO

SIPE PARK & SHELTER



INFORMATION PROVIDED TO THE CITY OF OSSEO MAY BE CONSIDERED PUBLIC DATA PURSUANT TO DATA PRACTICES LAW. THE CITY WILL COMPLY WITH ALL APPLICABLE LAWS IF THE INFORMATION IS SUBJECT TO A DATA REQUEST.

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):

_____ Rental Fee Waiver _____ Soliciting donations / Sales _____ Bi-Weekly Use _____ Gambling
Applications for special consideration must be reviewed by the City Council. Fee waivers cover rental fees only; the applicant is still required to provide a rental deposit. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application WITH A COVER LETTER to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at cityhall@ci.osseo.mn.us.

Name of Applicant:					
Address:					
Name of Contact Person: (if different than applicant)					
Contact Phone: (daytime)		Email address:			
Description of event or purpose for which City facilities will be used:					
COMMUNITY BENEFITS					
How many Osseo residents will benefit from your event? How will they benefit?					
NEED:					
Why is it necessary to hold this event at a City facility?					
<i>If request is for a Fee Waiver:</i> Explain why paying the fee would be a hardship.					
Are you willing to provide commensurate services in lieu of the rental fee? If so, what type?					
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.					
Signature:					
Date of application:					
STAFF USE ONLY					
Est. total value of waiver (\$):		City Council Review date:		Approved date:	



Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	Discuss Fall Arts Classes
Meeting Date:	August 8, 2018
Prepared by:	Nancy Abts, City Planner
Attachments:	Draft Class Schedule and Descriptions

Policy Consideration:

Merry Time Arts has proposed offering parent-child art classes in Osseo this fall.

Background:

Unfortunately this summer's art classes were cancelled due to low enrollment. Vanessa Merry of Merry Time Arts heard from people interested in the classes but wanted them scheduled earlier in the day. She would like to offer the same classes this fall.

Classes would be offered from 9:00-10:00 am (not 12:30-1:30 pm) for ages 2 through 5, with their parent/caregiver. The class would begin with reading a book to the group. Then, they would complete an art project related to the book. Projects would include painting, work with glue, and practice cutting. Each class would be a different hands on art project.

The agreement that is in place with Merry Time Arts is in effect through the end of 2017. It can be amended to include these new classes if both parties agree.

Budget or Other Considerations:

This proposal would draw on unspent funds approved for summer youth recreation program.

City Goals Met By This Action:

- 17) Adapt to changing demographics of the community
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Options:

The Parks and Recreation Committee may choose to ***make the following recommendation:***

1. Approve the proposed parent-child arts classes for this fall;
2. Approve the proposed parent-child arts classes for this fall with noted changes/as amended;
3. Deny the proposed parent-child arts classes for this fall; or may
4. Table action on this item for more information.

Recommendation/Action Requested:

Staff recommends the Parks and Recreation Committee choose option 1, recommend approving the classes.

APPENDIX A: CLASS SESSIONS **DRAFT**

Pre-school aged (2-5) parent/child art exploration. Young children and their parents will get the opportunity to use a variety of art materials and processes to learn and create. Each class starts with a story that will lead into the project and get the creative minds flowing.

Class time from 9:00 – 10:00 am. Limit of 12 students per session - not including parent. ***Hint: Visit the Osseo Library after class for even more reading fun!***

- A. **October 19. Crazy Construction** - Parents will help their children construct crazy structures using cardboard, bottles, straws, paper, and other recyclables. This is a fun class that allows children to tape glue or staple (with parents help) items together in a fun and creative way all while exploring some basic principles of architecture.
- B. **October 26. Exploration Painting** - On a large roll of paper kids and their parents get a chance to paint with bubbles, their feet, string, and other unique objects. This is a fun activity that gets little ones moving while creating a joint piece of art. Class will be outside, weather permitting.
- C. **November 2. Model Magic Monsters** - Kids and their parents will have time to play with, mix, and form the clay into fun little monsters that they will take home at the end of class.
- D. **November 9. Painting on Canvas Panel Boards** - We will paint simple images that are bright and colorful on an 8 x 10 canvas panel. Parents can help their children or just watch and enjoy as their kids create.
- E. **November 16. Last Session** - Open art exploration using left over supplies and some direction from the instructor. Allows kids more time to explore what objects and supplies they enjoyed most.



Osseo Parks & Recreation Committee Meeting Item

Agenda Item: Discuss Active Living Demonstration Project for 2017

Meeting Date: August 8, 2017

Prepared by: Nancy Abts, City Planner

Attachments: Locations

Policy Consideration:

The Parks and Recreation Committee should discuss an Active Living Demonstration Project for 2017.

Background:

As part of the Creating Healthier Communities project, the City will host a Demonstration Project this fall. Last year we did the pop up park during Lions Roar, but there's a variety of options we could consider this year. Many communities test bike lane striping or different cross walk marking patterns.

One of the Community Leadership Team members for the project suggested a temporary dog run, since there have been questions on whether or not it would be a good idea for Osseo and what the impacts might be. This is one of the questions we are hoping to address with the community outreach around the Boerboom Park Master Plan.

City staff discussed this idea and were interested in the option to experience a temporary dog run. It doesn't seem possible to duplicate what is shown in the draft master plan. Location and size are conflicting factors—there could be a smaller park in the downtown area & more dogs, or a larger park towards the edge of town & farther from dogs.

Trying to squeeze something as large as the 5,000 sq ft park shown in the Boerboom Master Plan into the current park doesn't work well. It's hard to make the geometries work (see Location B). But there is a mostly-empty space on the south east corner of the City Hall campus that might accommodate a small park. Or, over on the south edge of Public Works' triangle parcel there is a good amount of room near the sound wall—a park just over 0.25 acre fits in that location, before the parcel becomes narrow and too confining (Location C). There remains plenty of space for tree plantings around the edge of that area as well.

Public Services also suggested a long, more narrow area along the sound wall at the end of 3rd Street NE, near the Osseo Education Center (Location D). This site has the benefit of existing mature trees.

As part of the demonstration project, signs would be posted to explain the project. The City would also collect information on how the demonstration project was used. This could include:

- Use—self reported on a survey (print & online), and as observed by City staff
- Cleanliness—is the demonstration area well-cared for? Is there a lot of wear and tear on the grass in the demonstration area?
- Public perception—do users like the dog run? Are neighboring properties affected?

To provide helpful information, the demonstration park would likely need to be in place for at least one week in each location selected.

Budget or Other Considerations:

Staff propose constructing the temporary park out of hog fence panels and T-posts. This would be a fairly durable and affordable option, and could let us keep the demonstrations open for a few weeks to better gauge use and impacts. Grant funds are available to cover modest costs for this project.

City Goals Met By This Action:

- 5) Continue to give Staff the necessary tools to do their jobs effectively and efficiently
- 9) Plan and build an upgraded and expanded Boerboom Park
- 12) Increase communication with citizens and encourage citizen engagement
- 17) Adapt to changing demographics of the community

Options:

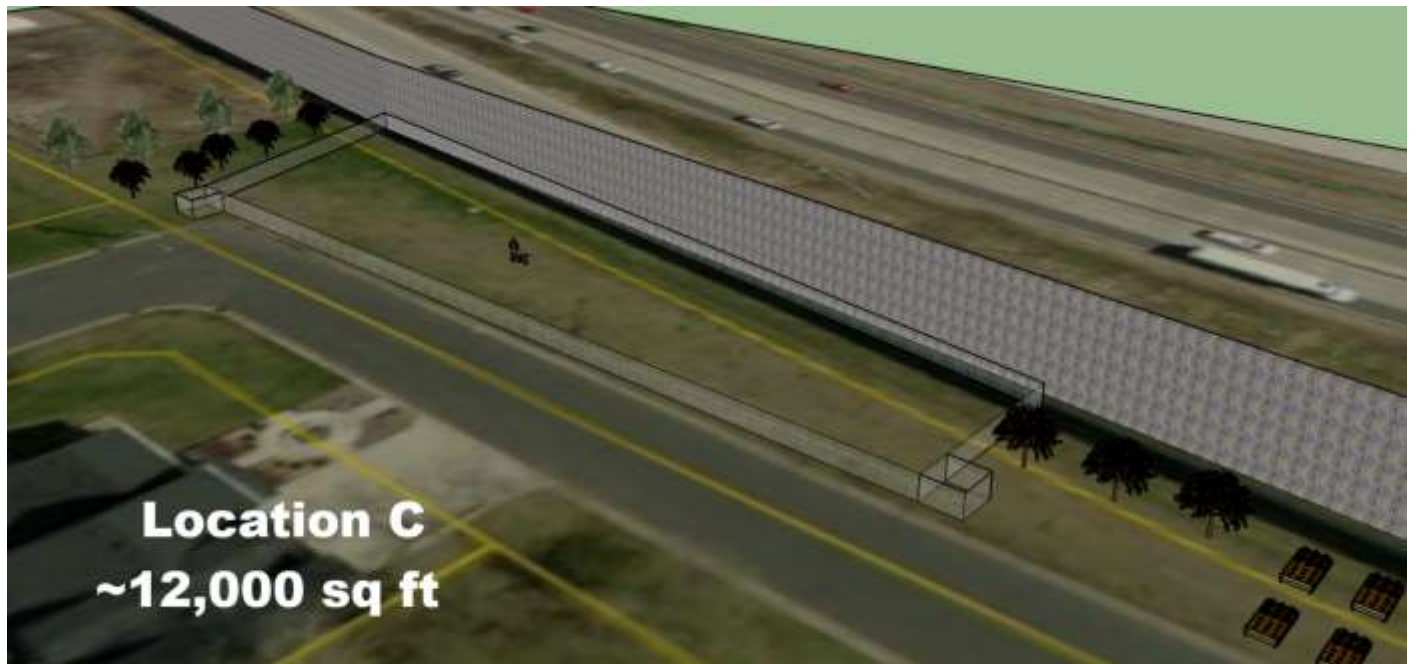
The Parks and Recreation Committee may choose to ***make the following recommendation to City Council:***

- 1. Approve a demonstration dog run in Locations A, C, and/or D;
- 2. Approve a demonstration dog run in Locations A, C, and/or D, with noted changes/as amended;
- 3. Approve a different type of demonstration project,
- 4. Table action on this item for more information.

Next Step:

The Parks and Recreation Committee's recommendation will be forwarded to a future City Council.









Osseo Parks & Recreation Committee Meeting Item

Agenda Item:	Discuss Osseo Bike Classes
Meeting Date:	August 8, 2017
Prepared by:	Nancy Abts, City Planner
Attachments:	(Proposed Schedule to be provided at the meeting)

Policy Consideration:

The Parks and Recreation Committee should discuss proposed Bike Classes for fall 2017.

Background:

As part of the Creating Healthier Communities project, the City will host bike classes in fall 2017. Last year, these classes were taught by Cycles for Change, and attendees received a free refurbished bike at the end of the session.

Cycles for Change is no longer able to provide these classes in Osseo. Instead, classes will be led by Hennepin County Instructors with assistance from the Osseo Police Department Bike Patrol. The format will include some classroom instruction followed by a group bike ride.

The class schedule will be discussed at the Creating Healthier Communities meeting on Monday afternoon. A proposed schedule of classes will be available on Tuesday night for the Parks and Recreation Committee to discuss.

Budget or Other Considerations:

These classes are grant-funded.

City Goals Met By This Action:

- 14) Promote a healthy and high quality standard of living
- 18) Provide a variety of activities for all citizens with continued and new City events and programs

Action Requested:

Staff requests the Committee discuss the draft schedule and provide suggestions.



2017 Tuesday Night Events



Date	7 pm Performances	8:30 pm Movies
June 6	Teddy Bear Band <i>Children's music</i>	
June 13	Mpls. Commodores <i>Barbershop chorus</i>	
June 20	Snake Discovery Center <i>(Presentation)</i>	The Wild Life
June 27	Led Penny <i>Local classic rock band</i>	
July 11	The Skally Line <i>History & songs</i>	
July 18	Dirty Shorts Brass Band	
July 25	Wise with Waste <i>(Presentation)</i>	WALL-E
August 8	Classic Big Band	
August 15	<i>Concert rain date</i>	Moana
August 22	Bad Mojo <i>Local rock band</i>	Lego Batman Movie <i>w/ Police & Fire Depts.</i>
August 29		Mighty Ducks

Events held in Boerboom Park
416 Central Avenue, Osseo, MN
Concessions available

*Come early to attend the
 Osseo Farmers Market, 3 pm to 7 pm
 Every Tuesday July 11 to September 26*

www.DiscoverOsseo.com

City of Osseo, 415 Central Avenue
 Osseo, MN 55369 • 763-425-2624





2017 Event Schedule

Dates	Event	Location
May 1 thru Sept Mon. to Thurs. 9 am to 2:30 pm	Osseo Trolley <i>Free golf cart rides in town!</i>	Call for appt. 763-257-3142
April 29 8 am to Noon	City Clean-Up Event	Public Works 800 Broadway St E
May 11 to 14	City-wide Garage Sale	Participating Osseo residents
May 13 10 am to 3 pm	Vintage Car Show & Craft Fair	Central Avenue & Boerboom Park
Various days June, July, & August	Youth Sports Programs <i>Evening programs & day camps</i>	Sipe Park <i>Registration information online</i>
Mondays June, July, & August	Youth Arts Classes	Community Center <i>Registration information online</i>
Tuesdays Jul 11 to Sept 26 3 to 7 pm	Osseo Farmers Market	5th St. NE at Boerboom Park
August 1	Night to Unite	Participating Osseo residents
Sept 8 & 9	Lions Roar Days <i>Parade Saturday at noon</i> <i>Vendor Fair both days</i>	Central Avenue & Boerboom Park
October 28 11 am to 2 pm	Lions Halloween Event	Community Center
Dec 1 6 to 8 pm	Minidazzle	Boerboom Park & Community Center
Dec 2 11 am to 1 pm	Lions Lunch with Santa	Community Center

Osseo's events are made possible by generous donations from businesses, individuals, and volunteers. To learn how you can contribute, visit www.DiscoverOsseo.com/donate

www.DiscoverOsseo.com