

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
August 8, 2016**

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:05 p.m. on Monday, August 8, 2016.

2. ROLL CALL

Members present: Councilmembers Harold E. Johnson, Mark Schulz, Larry Stelmach, Anne Zelenak, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams, City Planner Nancy Abts, and City Attorney Mary Tietjen.

Others present: Bill Quan, Patcharee Meela, Jessica Pechacek, Polwat Nakalak, and Sherry Murdock.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Schulz, seconded by Zelenak, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- A. Approve Council Minutes of July 25
- B. Receive July Building Report
- C. Receive June Fire Relief Association Gambling Report
- D. Approve Training Request for City Planner Nancy Abts
- E. Approve Training Request for Police Officers Starry, Renteria, Current
- F. Approve Training Request for Police Officers Smith, Kintzi, Current, Mortinson, Starry, Renteria & Roberts

A motion was made by Schulz, seconded by Stelmach, to approve the Consent Agenda. The motion carried 5-0.

6. MATTERS FROM THE FLOOR

Polwat Nakalak, 224 1st Avenue NW, introduced himself and the new Buddha temple to the City Council. He stated the new property in Osseo was beautiful, peaceful, and quiet. He discussed the importance of meditation and noted free meditation classes were being offered Wednesday nights and Saturday mornings. He commented on an event being planned for next month. He stated local non-profit organizations would be allowed to

use the building in the near future. He invited the Mayor and Council to attend an Open House at the temple.

Venerable Sirichai Junjyart, Buddhist monk, introduced himself to the Council. He thanked the Council for the positive experience he has had in Minnesota. He discussed the meditation events that occur at the temple and commented on the importance of inner peace. He noted the meditation classes on Wednesday night would be held from 6:30 to 8:00 p.m. and on Saturday mornings from 9:00 a.m. to 10:30 a.m.

7. SPECIAL BUSINESS

A. APPROVE OSSEO HOMECOMING EVENTS – Bill Quan, Osseo Senior High School

City Administrator Riley Grams explained last year in August the City and ISD 279 celebrated “Football Day in Osseo” with a pancake breakfast at the Community Center and parade on Central Avenue. This year the school would like to expand the event to celebrate all fall sports and activities and celebrate Osseo homecoming. The city is asked to approve free use of the Community Center and Boerboom Park on Saturday, October 8, for the pancake breakfast, which will run from 7:00-9:30 a.m. (setup to begin earlier), with Central Avenue closed between 4th and 5th Streets. Approval is also requested for the parade route & timing, which will include closing Central Avenue and select side streets from approximately 10-11 a.m.

Grams stated for the parade event organizers ask that the Council approve closing Central Avenue between 2nd Street and 5th Street (City Hall/Boerboom Park block) beginning at 10 a.m. Organizers are also requesting closure of Central Avenue from 5th Street to 2nd Street, 2nd Street NW, and 1st Avenue NW between 2nd Street and 5th Street to allow for the parade route. The closure of these streets will last until the parade is complete, which is expected to be around 11:00 a.m.

Grams explained the Parks & Recreation Committee reviewed the event proposal at its July 14 meeting and posed questions for event organizers regarding the community center capacity for breakfast-goers, in case this year’s event is larger than last year’s Football Day. The Committee voted 4-0 to recommend the Council approve the event.

Schulz was excited to attend the proposed event. He liked growing up in a small town and was pleased that Osseo would be celebrating Homecoming with a parade.

Johnson agreed. He suggested the road closures occur at 7:30 a.m. Grams noted the road closures would begin at 7:00 a.m. for the homecoming day events.

A motion was made by Schulz, seconded by Johnson, to approve the Community Center use and requested street closures for Osseo Homecoming festivities on Saturday, October 8. The motion carried 5-0.

B. ACCEPT DONATION TO MUSIC/MOVIES IN THE PARK FUND (Resolution)

Grams indicated the Osseo Fire Relief Association has donated \$2,000 to the City for Music/Movies in the Park. Staff recommends the Council accept the donation.

A motion was made by Stelmach, seconded by Zelenak, to adopt Resolution No. 2016-49 accepting a donation from the Osseo Fire Relief Association in the amount of \$2,000. The motion carried 5-0.

C. ACCEPT DONATION TO BEAUTIFICATION FUND (Resolution)

Grams indicated the following donations have been given to the City's Beautification/Flower Fund:

Duffy's Bar & Grill	\$100
NOLA	\$164
LCI-Lawinger Consulting	\$260
Osseo Fire Relief Association	\$1,500
Jodi Baglien Well Being + Wisdom Studio	\$65
Ryan Company, Inc.	\$65
Premier Bank	\$250
Osseo Gun Club	\$125
S. R. Hoskins Fine Jewelry	\$65
Osseo Chiropractic Clinic	\$100
Minnesota Acoustics	\$100
Harold E. & Gayle Johnson	\$300
(in memory of Gordon Johnson, Lois Joslyn & Jim Smith)	

Grams recommended the Council accept the donations.

A motion was made by Zelenak, seconded by Stelmach, to adopt Resolution No. 2016-50 accepting the donations as listed for the Beautification/Flower Fund. The motion carried 5-0.

D. ACCEPT DONATION TO POLICE EQUIPMENT FUND (Resolution)

Grams indicated Duffy's Bar & Grill has donated \$1,000 to the Police Equipment Fund. Staff recommends the Council accept the donation.

A motion was made by Johnson, seconded by Schulz, to adopt Resolution No. 2016-51 accepting a donation from Duffy's Bar & Grill in the amount of \$1,000. The motion carried 5-0.

8. PUBLIC HEARINGS – None.
9. OLD BUSINESS – None.
10. NEW BUSINESS

A. CONFIRM EDA ACTIONS OF AUGUST 8, 2016

Grams discussed the actions of the EDA. He noted the EDA approved accounts payable, supported taking a subordinate loan position at 606 1st Avenue NW, and discussed the Osseo Sports Redevelopment project.

A motion was made by Stelmach, seconded by Schulz, to confirm the EDA actions of August 8, 2016. The motion carried 5-0.

B. CONSIDER REQUEST TO USE CITY PARKS

City Planner Nancy Abts stated the bandshell at Boerboom Park can be reserved at no charge, per the Bandshell Policy. In the policy, the bandshell is to be used for performances and ceremonies. Sales and soliciting donations are not allowed without permission from the City Administrator. The policy does not mention ticket sales, but in the past Lorie Line concerts were held in the park with ticket sales. Similarly, the ballfields at Sipe Park can be reserved and used at no charge.

Abts explained the City of Maple Grove offers its Yoga in the Park events through its Parks and Recreation Department. Instructors are employed by the department, and a free-will offering is collected at the classes. Maple Grove does rent some of its park facilities to private users under certain circumstances. A resident group of less than 100 persons is charged \$50 for an entire day's rental of Maple Grove Park Facilities, with higher rates for more users and non-residents.

Abts reported Maple Grove's park facility fees are comparable to the Osseo's community center fees. Staff recommends adopting the Community Center Fee Schedule for use of the park when that use is not covered under the current Bandshell Policy. This could be done on a trial basis for the rest of 2016. The Council could request an end-of-season report (from the applicant or staff) on the outdoor classes as a condition of approving the request. Regardless of event type, the current \$100 electrical access fee would also apply.

Jessica Pechacek introduced herself to the Council and noted she was a yoga instructor interested in holding classes at Boerboom Park. She stated she would be moving her classes to the community center when the weather turned colder.

Stelmach understood there was a \$100 electric fee. Ms. Pechacek explained she would not require any electrical services as she would be providing her own music for the yoga classes. She estimated her classes would be \$5 to \$10 per class in order to keep the fee reasonable.

Stelmach questioned how long Ms. Pechacek would require the use of the park in order to hold a yoga class. Ms. Pechacek anticipated she would need the park for two hours, which would allow her to setup, hold a one-hour class, and cleanup.

Schulz did not anticipate there would be a large amount of cleanup given the fact the yoga members would clean up their mats and water bottles before leaving. He was in favor of the City getting out of the way in order to allow this local business owner to thrive. He asked if Ms. Pechacek was a resident of Osseo. Ms. Pechacek stated she lived in Osseo on 3rd Street and supported the \$25 fee to use Boerboom Park for four hours.

Johnson inquired if Ms. Pechacek would be able to get enough clients to attend her classes given the fact the City was currently offering free yoga on Monday nights. Ms. Pechacek believed that residents would pay for her classes since she would be offering classes on different nights of the week and at different times.

Grams questioned how classes would be handled in the event of rain. Ms. Pechacek reported if the weather was inclement she hoped to hold the classes in the community center.

Schulz discussed how community center time was scheduled. He supported Ms. Pechacek offering yoga in the park but questioned how the park and community center scheduling would be managed by staff. Abts recommended Ms. Pechacek schedule time at the community center if the forecast was looking poor. She noted the community center schedule was quite open on Wednesday and Thursday evenings. Keys could then be picked up in advance and could be placed in the drop box overnight.

Schulz suggested the park and community center be scheduled simultaneously in order for Ms. Pechacek's classes to be successful. Grams agreed with this recommendation.

Schulz asked that Ms. Pechacek be given a key card in order for her entry and exit into the community center to be streamlined.

Zelenak questioned if the Council needed to consider a fee for the use of the community center by a for-profit entity. She suggested the matter be tabled in order for the Community Center Policy to be further reviewed.

Stelmach requested staff review the fee schedule for the community center. Abts reviewed those who were allowed to use the community center. She noted the space was not to be used for private profit-making activities.

Schulz understood Zelenak's concerns but wanted to see Ms. Pechacek not be delayed and be allowed to hold classes in the park yet this summer. He explained that the community center was merely a backup space for the classes. He supported Ms. Pechacek being allowed to use Boerboom Park and the community center on a temporary basis until the Community Center Policy could be revised.

Stelmach questioned if Ms. Pechacek had her own insurance in order to cover an accidental injury at one of her classes. Ms. Pechacek indicated she would be obtaining her own liability insurance if her request was approved by the City.

Stelmach respected the Community Center Policy; however, he noted he could support a 60-day suspension of the policy in order to allow Ms. Pechacek the ability to hold classes in Boerboom Park using the community center as a backup space.

Zelenak believed Ms. Pechacek had a great idea; however, she also understood the City had a policy in place. She felt she did not have enough time to prepare to review this matter.

City Attorney Mary Tietjen advised the Council could waive the Community Center Policy and allow for private and for-profit uses, pending review and amendment of the policy. This would then allow the Council to refine the policy at a future date.

A motion was made by Stelmach, seconded by Schulz, to approve the request to use parks and associated changes to the Bandshell Fee Schedule, waiving the Community Center Policy, and allow for private and for-profit uses for 60 days, pending review and amendment of the policy to allow community programming. The motion carried 5-0.

C. APPROVE PURCHASE OF COMMUNITY CENTER TABLES

Grams commented the current community center tables are difficult to move and many of the legs are loose and uneven. Staff has received several quotes and has looked at

samples in person and determined that the best tables are the Sico Pacer tables based on function and quality. The cost of 20 tables of two sizes (12 tables 48" round and 8 tables 30"x72" rectangle) is \$10,118.

A motion was made by Schulz, seconded by Zelenak, to approve the purchase of tables from Sico for the community center. The motion carried 5-0.

D. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT – None

12. COUNCIL AND ATTORNEY REPORTS

Zelenak discussed the great events she attended for Night to Unite.

Stelmach believed Night to Unite was a great night. He encouraged residents to attend a Council meeting in the coming year or be in touch with their Councilmembers.

Johnson was pleased that the Police Officers would be attending training for the emotionally disturbed. He believed this was valuable training that would benefit the entire community.

Johnson reported the League of Minnesota Cities would be holding a free webinar on police body cameras on August 30 from 1-2 p.m.

Johnson appreciated those that hosted Night to Unite events and for all those that came out in the heat to attend these events.

Schulz agreed Night to Unite was a great night and he appreciated the opportunity to connect with residents. He commented on the feedback he received regarding the City's street improvement program.

Poppe stated he was disappointed to be away for Night to Unite but noted he was in Milwaukee on a church mission trip.

Poppe encouraged residents to participate in the blue bag organics recycling program. Information regarding this program can be obtained by contacting City Hall or Randy's Environmental.

Poppe invited the public to attend the next Farmers Market on Tuesday, August 9, from 3-7 p.m.

Poppe noted the movie *Inside Out* would be screened at the next Movie in the Park event on Tuesday, August 9.

Schulz encouraged residents to get out and vote at the Primary Election on Tuesday, August 9.

13. ADJOURNMENT

A motion was made by Schulz, seconded by Johnson, to adjourn the City Council meeting at 8:02 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.