

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
February 13, 2017**

1. ROLL CALL

Acting President Mark Schulz called the regular meeting of the Osseo Economic Development Authority to order at 6:00 p.m., Monday, February 13, 2017.

Members present: Juliana Hultstrom, Harold E. Johnson, Dan LaRouche, Duane Poppe, Mark Schulz, and Larry Stelmach.

Members absent: Chair Todd Woods.

Staff present: Executive Director Riley Grams, Teri Portinen, Nancy Abts, and City Attorney Mary Tietjen.

Others present: Christy Morrell, Andrew Bergman, Michael Woods, Candice Anderson, Dan Anderson, and Dennis Smith.

2. OATH OF OFFICE FOR NEW COMMISSIONERS – Juliana Hultstrom and Dan LaRouche

City Attorney Mary Tietjen administered oaths to the newly appointed EDA Commissioners Juliana Hultstrom and Dan LaRouche. A round of applause was offered by all in attendance.

3. ELECTION OF EDA OFFICERS

Executive Director Riley Grams requested the EDA elect officers to serve as President, Vice President, Treasurer, Assistant Treasurer, and Secretary for 2017.

A motion was made by Schulz, seconded by Johnson, to appoint Todd Woods as President. The motion carried 6-0.

A motion was made by Stelmach, seconded by Johnson, to appoint Mark Schulz as Vice President. The motion carried 6-0.

A motion was made by Stelmach, seconded by Johnson, to appoint LeAnn Larson as Secretary. The motion carried 6-0.

A motion was made by Hultstrom, seconded by LaRouche, to appoint Harold E. Johnson as Treasurer. The motion carried 4-2 (Schulz and Stelmach opposed).

A motion was made by Johnson, seconded by Schulz, to appoint Larry Stelmach as Assistant Treasurer. The motion carried 6-0.

It was the consensus of the EDA to appoint Riley Grams Executive Director.

4. APPROVAL OF AGENDA

A motion was made by Johnson, seconded by Stelmach, to approve the Agenda as presented. The motion carried 6-0.

5. APPROVAL OF MINUTES – JANUARY 9, 2017

A motion was made by Johnson, seconded by LaRouche, to approve the minutes of January 9, 2017, as presented. The motion carried 6-0.

6. MATTERS FROM THE FLOOR – None.

7. PUBLIC HEARINGS – None.

8. ACCOUNTS PAYABLE

Grams presented the EDA Accounts Payable listing.

A motion was made by Johnson, seconded by Hultstrom, to approve the Accounts Payable. The motion carried 6-0.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. APPROVE PURCHASE OF DIRECTIONAL SIGN BRACKETS

Grams stated staff is requesting approval for the purchase of 24 new brackets to hold the business directional signs. He reported the current brackets are not adequate to hold the large signs and Public Services has had to reinstall fallen signs on many occasions. Staff reported the cost of the 24 Brackets would be \$657.95 paid for out of the EDA budget.

Stelmach asked if the original brackets could be returned. Grams stated he was working with Public Services to try to receive some compensation for the original expense.

Schulz questioned if the new brackets could be painted. Grams believed this could be done.

Schulz requested the new brackets be painted to match the poles.

A motion was made by Johnson, seconded by Hultstrom, to approve the purchase of directional sign brackets in the amount of \$675.95. The motion carried 6-0.

11. REPORTS OR COMMENTS: Executive Director, President, Members

Grams welcomed the new EDA members to the Authority. He stated he looked forward to working with these individuals and thanked them for their willingness to serve the community.

City Planner Nancy Abts reported she attended a valuable conference sponsored by Ehlers where municipal finance and TIF were addressed. She thanked the City for the opportunity to attend this event.

Poppe welcomed Hultstrom and LaRouche to the EDA.

LaRouche thanked the EDA for the opportunity to serve the City.

Hultstrom thanked the City and reported she also attended the Ehlers Seminar with Abts.

Stelmach congratulated and welcomed members Hultstrom and LaRouche.

Johnson welcomed the new members and provided further comment on some of the topics discussed at the Ehlers Seminar.

Schulz welcomed Hultstrom and LaRouche to the EDA.

12. ADJOURNMENT

A motion was made by LaRouche, seconded by Stelmach, to adjourn at 6:24 p.m. The motion carried 6-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.