Osseo City Council Meeting

AGENDA

REGULAR MEETING
Monday, October 9, 2017
7:00 p.m., Council Chamber

MAYOR: DUANE POPPE COUNCILMEMBERS: HAROLD E. JOHNSON, MARK SCHULZ, LARRY STELMACH, ANNE ZELENAK

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1. **Call to Order**
2. **Roll Call** **[quorum is 3]**
3. **Pledge of Allegiance**
4. **Approval of Agenda** **[requires unanimous additions]**
5. **Consent Agenda** **[requires unanimous approval]**
   - A. Approve September 25 Council Minutes
   - B. Receive September Building Report
   - C. Set Council Work Session for October 23 at 6:00 p.m.
   - D. Receive August Gambling Report from Northwest Area Jaycees
   - E. Accept Resignation of Part-Time Police Officer Mark Ringgenberg
   - F. Hire New Firefighters Joseph Morqczewski, Jim Hultgren, Luke Churchill, & Chris Anderson
6. **Matters from the Floor**
7. **Special Business**
   - A. Accept Donation (Resolution)
8. **Public Hearings**
9. **Old Business**
10. **New Business**
    - A. Approve EDA Actions of October 9, 2017
    - B. Approve Amended Gateway Sign Policy
    - C. Consider Waiver of Gateway Sign Fee
    - D. Approve Naming Osseo Police Department Addition to 'Marshal James L. Gardner Memorial Addition' (Resolution)
    - E. Approve Purchase of Police Training Laptop Computer
    - F. Declare Police Equipment as Surplus Property (Resolution)
    - G. Approve Extended Bar Hours During 2018 Super Bowl (Resolution)
    - H. Approve Ordinance Amendment for Pro-Rated Tobacco License Fees
    - I. Approve Lease with Sprint Communications for South Water Tower Cell Antenna
    - J. Certify Delinquent Utilities (Resolution)
    - K. Approve Accounts Payable
11. **Administrator Report**
12. **Council and Attorney Reports**
13. **Adjournment**

Announcements:
Creative Kids Art & Reading Classes in October and November
Downtown Osseo Light Hanging, Saturday, October 21, 9 a.m.
Lions Halloween Event at Community Center, Saturday, October 28, 11 a.m.

The City of Osseo's mission is to provide high-quality public services in a cost-effective, responsible, innovative, and professional manner given changing needs and available resources.

OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
September 25, 2017

1. CALL TO ORDER

Mayor Duane Poppe called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, September 25, 2017.

2. ROLL CALL

Members present: Councilmembers Harold E. Johnson, Mark Schulz, Larry Stelmach, Anne Zelenak, and Mayor Duane Poppe.

Staff present: City Administrator Riley Grams and City Attorney Mary Tietjen.

Others present: Neil Lynch and Michael Corbett.

3. PLEDGE OF ALLEGIANCE

Poppe led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Poppe asked for additions or deletions to the Agenda.

A motion was made by Stelmach, seconded by Schulz, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

A. Receive EDA Minutes of September 11
B. Approve Council Minutes of September 11
C. Receive August American Legion Gambling Report
D. Receive August Fire Relief Association Gambling Report
E. Receive August Lions Club Gambling Report
F. Receive August Fire Report
G. Approve Fee Waiver for Library Programs in Community Center
H. Approve Hire of Part-Time Police Officer Robert Anderson
I. Receive August Osseo Maple Grove Hockey Association Gambling Report

City Administrator Riley Grams noted there were two minor clarifications made to the September 11 Council minutes and already conveyed to the Councilmembers earlier today.

Councilmember Stelmach clarified for the record that he supported the budget presented at the September 11 City Council meeting in order to keep it moving forward.

A motion was made by Schulz, seconded by Stelmach, to approve the Consent Agenda as revised. The motion carried 5-0.

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS

A. ACCEPT DONATION (Resolution)

Grams stated the City has received the following donations:

Donor	Amount/Item	Designated Fund
Osseo Police Dept Employees	Framed Memorabilia of Washington, D.C. Trip	Heritage Fund
Harold E. & Gayle Johnson *(in memory of Jon Glasmann)*	$100	Beautification/Flower Fund

Staff recommends the Council accept the donations.

A motion was made by Stelmach, seconded by Schulz, to adopt Resolution No. 2017-59 accepting a donation from the Osseo Police Department Employees of a framed memorabilia from the Washington DC trip and Harold E. and Gayle Johnson in the amount of $100. The motion carried 5-0.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

A. CONSIDER APPOINTMENTS TO FILL VACANCIES ON COMMISSIONS (Resolution)

Grams stated Ken Zopfi was a member of the Planning Commission and passed away recently. He thanked Ken for his service to the City of Osseo and extended sympathy to his family. Ken's term would have expired at the end of 2018. The Council is seeking someone to fill the unexpired term. There are two vacancies on the Heritage Preservation Commission that are approximately one and two-year terms.

Grams explained two people have submitted letters of interest to fill the unexpired term on the Planning Commission. These letters are from Michael Corbett and James Killmer. He reported one person submitted a letter of interest to fill a term on the Heritage Preservation Commission, and that person was James Killmer. Staff recommended the Council appoint Commission members to serve on the Planning Commission and Heritage Preservation Commission.

Johnson stated he spoke with James Killmer today and he requested his name be dropped from consideration for the Planning Commission, but that he remain a candidate for the Heritage Preservation Commission.

A motion was made by Schulz, seconded by Johnson, to adopt Resolution No. 2017-60 appointing Michael Corbett to the Planning Commission to fill the unexpired term, and James Killmer to the Heritage Preservation Commission for a two-year term. The motion carried 5-0.

B. AUTHORIZE SOLICITATION OF CONTRIBUTIONS OF FUND EVENTS THAT FOSTER RELATIONSHIPS BETWEEN LAW ENFORCEMENT AND THE COMMUNITY (Resolution)

Grams explained City staff has discussed and would like to host a citywide Night to Unite gathering on August 6, 2018. Staff would like to find a community partner to not only assist in the planning but to help defray some of the costs. This community event will bring us all together on the city campus with all kinds of fun and games for everyone. Staff would involve the community partners, past Night to Unite party hosts, and City staff on the planning and then bring the information to the City Council for approval.

A motion was made by Schulz, seconded by Stelmach, to adopt Resolution No. 2017-61 authorizing the City to solicit and accept donations for Night to Unite activities. The motion carried 5-0.

C. APPROVE ACCOUNTS PAYABLE

Grams reviewed the Accounts Payable with the Council.

A motion was made by Johnson, seconded by Schulz, to approve the Accounts Payable as presented. The motion carried 5-0.

11. ADMINISTRATOR REPORT

Grams thanked City Planner Nancy Abts for organizing and attending the tree planting event at the Public Works building on Wednesday, September 20.

12. COUNCIL AND ATTORNEY REPORTS

Stelmach encouraged the public to participate in the Lions Club Baking Contest which will be held on Saturday, October 7, at the Community Center beginning at 11 a.m.

Johnson stated the cities along the Blue Line extension would be meeting to discuss the Southwest Line and potential lobbying efforts.

Poppe stated the last day of the Farmers Market would be Tuesday, September 26, at Boerboom Park from 3-7 p.m.

Poppe encouraged parents to get their children signed up for Creative Kids Art and Reading Classes in October and November being sponsored by the City.

13. ADJOURNMENT

A motion was made by Schulz, seconded by Stelmach, to adjourn the City Council meeting at 7:13 p.m. The motion carried 5-0.

Respectfully submitted,

Heidi Guenther
TimeSaver Off Site Secretarial, Inc.

Building Report September 2017

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921210027	9/1/2017	2017-215	$ 10,000	Todd Tessman	624 5th Ave NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921220109	9/5/2017	2017-216	$ 7,750	Tina Ponce	600 Central Ave	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921210065	9/6/2017	2017-217	$ 7,840	Christ Jensen	641 6th Ave NE	R	12x14 deck	$0	$ 162.25	$ 4.00	$ 105.46	$ 271.71
na	9/6/2017	2017-218E	$ -	Lions Club	3rd & Central	E	electrical	$0	$ 80.00	$ 1.00	$ -	$ 81.00
1811921240078	9/7/2017	2017-219	$ 20,000	Tom Hartkopf	225 8th Ave NE	R	kitchen alterations	$0	$ 339.25	$ 10.00	$ 220.51	$ 569.76
1311922110132	9/7/2017	2017-220	$ 105,000	Osseo Townhome Association	600-616 1st Ave NW	C	reroof	$0	$ 1,086.75	$ 52.50	$ -	$ 1,139.25
1811921240078	9/7/2017	2017-221	$ 2,650	Tom Hartkopf	225 8th Ave NE	R	fence	$0	$ 25.00	$ -	$ -	$ 25.00
1811921230179	9/7/2017	2017-222	$ 1,500	Ken Sliva	232 3rd Ave NE	R	mechanical alterations	$0	$ 75.00	$ 1.00	$ -	$ 76.00
1811921230005	9/11/2017	2017-223	$ 11,000	Dan Legatt	301 3rd St NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921310014	9/11/2017	2017-224	$ 1,000	Meghan Loney	425 2nd St SE	R	water heater	$0	$ 15.00	$ 1.00	$ -	$ 16.00
1311922110027	9/11/2017	2017-225	$ 5,800	Ed Columbus	101 4th St NW	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921230115	9/11/2017	2017-226	$ 31,000	Brad Kitzman	209 Broadway St E	R	windows reside reroof	$0	$ 275.00	$ 3.00	$ -	$ 278.00
1311922110045	9/11/2017	2017-227	$ 6,570	Angie Pike	524 3rd Ave NW	R	furnace & A/C	$0	$ 150.00	$ 2.00	$ -	$ 152.00
1811921220092	9/11/2017	2017-228E	$ -	Terri Haines	533 2nd Ave NE	R	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00
1811921210065	9/11/2017	2017-229	$ 8,852	Christ Jensen	641 6th Ave NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1311922140108	9/11/2017	2017-230	$ 1,000	3-Wire	201 Broadway St E	C	fire sprinkler alterations	$0	$ 38.75	$ 1.00	$ 25.19	$ 64.94
1811921310072	9/13/2017	2017-231E	$ -	Manny Arechiga	200 5th Ave SE	R	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00
1811921130004	9/13/2017	2017-232	$ 9,900	Lonnie Glover	817 3rd St NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921240042	9/18/2017	2017-233	$ 3,233	Jill Jerdee	216 6th Ave NE	R	windows	$0	$ 75.00	$ 1.00	$ -	$ 76.00
1811921230153	9/19/2017	2017-234	$ 6,539	Doug Wallgren	209 4th Ave NE	R	patio door	$0	$ 75.00	$ 1.00	$ -	$ 76.00
1811921230179	9/20/2017	2017-235	$ 3,000	Ken Sliva	232 3rd Ave NE	R	front deck	$0	$ 88.50	$ 1.50	$ 57.53	$ 147.53
1811921240078	9/20/2017	2017-236E	$ -	Tom Hartkopf	225 8th Ave NE	R	electrical	$0	$ 80.00	$ 1.00	$ -	$ 81.00
1311922140142	9/21/2017	2017-237	$ 5,778	Highland Management	120 Regan La #205	C	heating alterations	$0	$ 132.75	$ 3.00	$ 86.29	$ 222.04
1811921240035	9/22/2017	2017-238	$ 8,000	Milton Boser	32 5th Ave NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1811921240026	9/22/2017	2017-239	$ 7,500	Helene Redden	33 6th Ave NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1311922140142	9/25/2017	2017-240E	$ -	Highland Management	120 Regan La #205	C	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00

Building Report September 2017

PID	Date	Permit Number	Estimated Value	Owner or Applicant	Address	Type	Project	SAC	Permit Amount	Surcharge	Plan Review	Total
1811921210075	9/25/2017	2017-241E	$ -	QT Commercial	617 No Oaks Dr	C	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00
1811921210074	9/25/2017	2017-242E	$ -	QT Commercial	625 No Oaks Dr	C	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00
1811921210076	9/25/2017	2017-243E	$ -	QT Commercial	624 No Oaks Dr	C	electrical	$0	$ 40.00	$ 1.00	$ -	$ 41.00
1811921340043	9/25/2017	2017-244E	$ -	Met Council Environmental Services	334 Co Rd 81	C	electrical	$0	$ 50.00	$ 1.00	$ -	$ 51.00
1811921310045	9/26/2017	2017-245	$ 1,000	Andrew Greeman	232 7th Ave SE	R	reside	$0	$ 100.00	$ 1.00	$ -	$ 101.00
1311922110025	9/27/2017	2017-246	$ 24,498	Chuck Pietari	408 2nd Ave NW	R	windows + patio door + openings	$0	$ 413.00	$ 12.50	$ 103.25	$ 528.75
1811921220097	9/27/2017	2017-247	$ 7,089	Diane Vogel	433 2nd Ave NE	R	reroof	$0	$ 100.00	$ 1.00	$ -	$ 101.00
TOTALS			$ 296,499					$0	$ 4,401.25	$ 112.50	$ 598.23	$ 5,111.98

City of Osseo City Council Meeting Item

Agenda Item: **Set Council Work Session for Monday, October 23, 6 p.m.**

Meeting Date: October 9, 2017
Prepared by: Riley Grams, City Administrator

Attachments: None

Background:
Staff is proposing a Council Work Session on Monday, October 23, 2017, at 6 p.m. (prior to the normal Council meeting at 7 p.m.). This work session is to discuss the 2018 Capital Improvement Plan (CIP) and utility rates.

City Goals Met By This Action:
Ensure the continued financial stability.
Maintain as low a tax rate as possible.

Options:
The City Council may choose to:

1. Set a Council Work Session on Monday, October 23, at 6 p.m., to discuss the 2018 CIP and utility rates;
2. Set a Work Session at another time.

Recommendation/Action Requested:
Staff recommends the approval of Option 1, Set a Council Work Session on Monday, October 23, at 6 p.m., to discuss the 2018 CIP and utility rates.

MINNESOTA GAMBLING CONTROL BOARD

Lawful Gambling Receipts and Expenses by Site

LG100A
5 D

Organization name			License #
NORTHWEST AREA JAYCEES			**02463**
Site name	Site permit #	Month reported	Year reported
American Legion Post 172	**012**	**8**	**2017**

	Receipts and Prizes	A Gross Receipts	B Prizes	C Net Receipts
1	Paper pull-tabs	$0.00	$0.00	$0.00
2	Electronic pull-tabs	$0.00	$0.00	$0.00
3	Non-linked bingo	$2580.00	$2385.00	$195.00
4	Linked bingo	$0.00	$0.00	$0.00
5	Paddlewheel without a table	$0.00	$0.00	$0.00
6	Paddlewheel with a table	$0.00	$0.00	$0.00
7	Raffles	$0.00	$0.00	$0.00
8	Tipboards	$0.00	$0.00	$0.00
9	Interest and other income	$0.00		$0.00
10	Totals	$2580.00	$2385.00	$195.00

	Allowable Expenses		
11	Cost of gambling products paid during the month	$0.00	
12	Compensation and payroll taxes	($1203.66)	
13	Penalty and interest paid on taxes	$0.00	
14	Advertising expenses	$0.00	
15	Accounting services	$0.00	
16	Costs for a new or renewed gambling manager's bond	$0.00	
17	Local government investigation fees	$0.00	
18	Rent paid to lessors for conducting lawful gambling	$0.00	
19	Electronic pull-tab provider fees	$0.00	
20	Electronic linked bingo provider fees	$0.00	
21	Other miscellaneous allowable expenses not listed above	$16.25	
22	Cash short (if cash long, enter as a negative number)	$0.00	
23	Reimbursement for excess cash shortages	$0.00	
24	Total allowable expenses		($1187.41)

	Cash Banks		
25	Starting cash banks per site records	$500.00	
26	Unreimbursed starting cash banks	$0.00	
27	Total starting cash banks		$500.00

	Ending Inventory	
28	Total value of ending inventory on the last day of the month	$0.00

	Monthly Profit (loss)	
29	Site net profit less state taxes assessed on lawful gambling	$1352.69

City of Osseo City Council Meeting Item

Agenda Item: **Resignation of Part-Time Officer Mark Ringgenberg**

Meeting Date: October 9, 2017
Prepared by: Shane Mikkelson, Police Chief

Attachments: Resignation Letter

Policy Consideration:
Requesting Council accept the resignation of Part-Time Police Officer Mark Ringgenberg.

Background:
Officer Ringgenberg has been with the Osseo Police Department for the last four and a half years. Officer Ringgenberg is moving on into other areas with the Minneapolis Police Department.

Budget or Other Considerations:
This does not affect the budget.

City Goals Met By This Action:
Develop renewed team work and team spirit among the City's leadership team.

Options:
The City Council may choose to:

1. Accept the resignation of Part-time Officer Mark Ringgenberg.
2. Deny accepting the resignation of Part-Time Officer Mark Ringgenberg.

Recommendation/Action Requested:
Staff recommends the City Council choose option 1. Accept the resignation of Part-Time Officer Mark Ringgenberg.

Next Step:
Look to hire a new Part-Time Officer.

From: Mark Ringgenberg [mailto:mark.ringgenberg@gmail.com]
Sent: Tuesday, September 26, 2017 1:57 PM
To: Shane Mikkelson
Subject: Resignation Letter

Chief Mikkelson,

This letter is to inform you of my resignation from the Osseo Police Department effective immediately. I want to thank you and the members of the Osseo Police Department for your unwavering support over the past several years. Thank you for the opportunities and I wish you the best of luck going forward.

Sincerely,

Mark Ringgenberg

City of Osseo City Council Meeting Item

Agenda Item: **Hire Joseph Morqczewski, James Hultgren, Luke Churchill, and Christopher Anderson as Paid on Call Fire Fighters**

Meeting Date: 10/09/2017

Prepared by: Fire Chief Pat McGrane

Attachments: None

Policy Consideration:
I am requesting council approval to hire Joseph Morqczewski, James Hultgren, Luke Churchill, and Christopher Anderson as Paid on Call Fire Fighters.

Background:
All applicants have been interviewed, background checked, and are ready to start with the Osseo Fire Department.

Budget or Other Considerations:
These hires will fill a vacancy within our department.

City Goals Met By This Action:
Develop renewed team work and team spirit among City's leadership team.

Options:
The City Council may choose to:

1. Approve hiring Joseph Morqczewski, James Hultgren, Luke Churchill, and Christopher Anderson as Paid on Call Fire Fighters.
2. Deny hiring Joseph Morqczewski, James Hultgren, Luke Churchill and Christopher Anderson as Paid on Call Fire Fighters.

Recommendation/Action Requested:
Staff recommends the City Council choose option 1 Approve hiring Joseph Morqczewski, James Hultgren, Luke Churchill, and Christopher Anderson as Paid on Call Fire Fighters.

Next Step:
If approved, I will offer Joseph Morqczewski, James Hultgren, Luke Churchill, and Christopher Anderson a position with the Osseo Fire Department.

Resolution No. 2017-xx

RESOLUTION ACCEPTING DONATIONS TO CITY OF OSSEO

WHEREAS, the Osseo City Council is generally authorized to accept contributions of real and personal property pursuant to Minnesota Statutes Section 465.03; and

WHEREAS, the Council agrees that said donations would be of benefit to the citizens of Osseo; and

WHEREAS, the following have proposed these contributions to the City of Osseo and the donations be used for specific purposes as indicated below:

Donor	Amount/Item	Designated Fund
Holiday Stationstores, Inc.	150 Holiday Gift Cards (total value $418.50)	Police Fund
Fruit Tree Planting Foundation	21 trees, 10 shrubs & irrigation system	Park Fund
Harold E. & Gayle Johnson (in *memory of Harriet Lazaroff & Thomas Treptau)*	$200	Beautification/Flower Fund

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Osseo, Hennepin County, Minnesota, hereby acknowledges and accepts said donations to designated funds on behalf of the citizens of Osseo.

Osseo Police Department

415 Central Avenue, Osseo, MN 55369-1195

Shane Mikkelson
Police Chief

Office 763-424-5444
Fax 763-424-4616
Emergency 911
Dispatcher 763-525-6220

09/07/2017

The Osseo Police Department is always looking for new opportunities to interact with youth/teenagers in Osseo, in positive and encouraging ways. And in today's climate, it is imperative that law enforcement reach out and praise good work/deeds/behavior with our youth. We also believe in building relationships with the businesses in our city and helping them to reduce crime, specifically related with teenagers.

Given the above beliefs, Officer Mortinson reached out to Holiday Gas Station (124 Central Ave.) and asked them to partner with the Osseo Police Department, to build the above relationships with teenagers. After speaking to the store's manager, Tabbatha Paz, she and the Osseo Holiday have donated a total of 150 Holiday gift cards totaling $418.50, each with a balance of $2.79 on them that can be used to purchase items in the Osseo Holiday location only.

The cards will be distributed to teens who have displayed what it means to be a productive member of this community.

We are asking that the City Council accept the donation for the gift cards, valued at $418.50.

_____ _____

Officer Anthony Mortinson #6612 Chief Shane Mikkelson #6601

City of Osseo City Council Meeting Item

Agenda Item: **Confirm EDA Actions of October 9**

Meeting Date: October 9, 2017
Prepared by: Riley Grams, City Administrator

Attachments: None

The EDA took the following actions at its regular meeting on October 9, 2017:

1) Approved past payment of personal property taxes for 26 2nd Street NW
2) Considered a plan for redevelopment in the Central Business District
3) Approved EDA accounts payable

Options:
The City Council may choose to:

1. Approve the EDA actions of October 9, 2017;
2. Deny the EDA actions of October 9, 2017;
3. Table action on this item for more information.

Recommendation/Action Requested:
Staff recommends the City Council choose option 1) Approve the EDA actions of October 9, 2017.

City of Osseo City Council Meeting Item

Agenda Item: **Approve Amended Gateway Sign Policy**

Meeting Date: Month day, 2017
Prepared by: Riley Grams, City Administrator

Attachments: Amended Gateway Sign Policy
Proposed Gateway Sign Fee Waiver Form

Policy Consideration:
Consider amended the Gateway Sign Policy to include language allowing for Council approved waiver of Gateway Sign fees.

Background:
Since the Gateway Sign has been in operation, Staff has received a few requests from local groups to waive fees associated with the placing ads on the sign. Currently, the Gateway Sign policy makes no mention of approving requests to waive fees. The recently approved Community Center policy, however, does allow for groups to submit a request to waive fees for the use of the Center, which in turn are put onto the next available City Council agenda for consideration (under Consent Agenda). Staff recommends including the red text in the attached policy which will allow for such requests, similar to those of the Community Center.

Additionally, Staff developed the attached Gateway Sign Fee Waiver Form, which will be included with any requested waiver of fees on Consent Agendas.

Options:
The City Council may choose to:

1. Approve the amended Gateway Sign Policy as presented;
2. Approve the amended Gateway Sign Policy, with noted changes/as amended;
3. Deny to amend the Gateway Sign Police;
4. Table action on this item for more information.

Recommendation/Action Requested:
Staff recommends the City Council choose option 1) Approve the amended Gateway Sign Policy as presented.

Next Step:
Staff will update the Gateway Sign Policy.

GATEWAY SIGN POLICY
CITY OF OSSEO

Intent: The City of Osseo ("City") has constructed the Gateway Sign as a method to disseminate information of general public interest to residents of the City as well as the general public. This policy (the "Policy") aims to outline the use of the sign and how to apply to display a message.

Purpose: The Gateway Sign was constructed with funds from both the Hennepin County Business District Initiative and the Osseo EDA. These funds were dedicated to the Gateway Sign in anticipation of the positive impact that it would have on economic development activity within the City. The Gateway Sign was generally designed to:

1. Provide information about the City of Osseo;
2. Provide information about City-Sponsored events; and
3. Provide information about businesses and commercial events located within the City.

Rights: The City retains the right to update this Policy at any time in the future, without notice. Further, the City may edit any messages being displayed on the Gateway Sign in any manner deemed necessary (e.g., clarity, length, etc.). Finally, display of any message on the Gateway Sign is subject to space availability and the sole discretion of the City. This Policy does not create a public forum for public discourse or expressive activity, nor does it provide a general forum for commercial advertisement on the Gateway Sign.

Permitted Messaging: In recognition of the purpose of the Gateway Sign, the City has determined that the following types of messages may be displayed on the Gateway Sign:

1. City messages (e.g., meeting information, city-sponsored events, snow emergencies, etc.);
2. Business and public institution messages if such messages meet the requirements of this Policy, subject to space availability, application, and approval.

Who May Post Messages: Any entity that has its principal place of business or address within the City of Osseo is eligible to submit an application for a message to be displayed on the Gateway Sign, subject to space availability and at the sole discretion of the City. Examples include Osseo businesses, schools, community groups, etc.

Allowable Messages: The following is a list of messages that are allowed to be displayed on the Gateway Sign. This list is not exhaustive, but the City retains sole discretion to determine whether any type of message not included in this list complies with the spirit of this Policy:

DRAFT

1. Messages identifying the name and location of businesses, commercial properties, and public institutions within the City;

2. Events taking place within the City, such as concerts, car shows, or other events open to the public; and

3. Limited-time sales and promotions occurring within the City and open to the public.

Message Application Process: Any entity wishing to submit a message to be displayed on the Gateway Sign must fill out an application on a form approved by the City. All applications must include the message that is proposed to be displayed on the Gateway Sign, along with the duration for such display (e.g., one week or less). City staff will not accept incomplete applications. The deadline to submit an application for display the following beginning on Monday at noon (or later, at applicant's request) is the preceding Thursday at 7:30 a.m. Approved signs will be displayed for approximately seven days per application (or fewer, if applicant requests start time later than Monday at noon).

Application Review: City staff will be solely responsible for reviewing applications submitted pursuant to this Policy and determining whether such applications satisfy the requirements herein. Any decision made by City staff under this Policy may be appealed to the City Council upon written notice of the applicant's intent to appeal. Written notice must be provided to the City Administrator within 10 days of the time upon which the administrative decision being appealed is made. The applicant must also pay any fee prescribed for administrative appeals in the City's official fee schedule before any appeal will be heard.

Fees: An application fee as established by the current Fee Schedule will be included with every message application. Messages displayed by the City (e.g., notice of a city council meeting or City event) or for public safety purposes (e.g., amber alert, snow emergency) will not be assessed a fee. All other messages are subject to the message application fee. The City will return the application fee for messages that are not displayed. For messages that are approved and displayed, the fee is non-refundable. *The City Council may set special fees or waive fees for special conditions or circumstances, where the applicant has performed a commensurate service to the City. To request reduced or waived fees, contact City Staff. Any request to reduce or waive fees must be approved by the City Council at a regular Council meeting.*

Messaging Priority: City staff will give messages the following priority:

1. Emergency notifications and other messages pertaining to the health and safety of the public will have the first priority on the sign and will supersede any regularly-scheduled messages on the sign;

2. City-sponsored messages or other messages of general public interest; and

3. Commercial messages will be displayed in the order in which they were received, where possible. All commercial messages will be on a "first-come, first-served"

DRAFT

basis. If the number of applications exceeds the number of available message slots, City staff will notify any outstanding applicants to determine whether the applicant wishes to display their message at another time. The City also reserves the right to give preference to those entities that have not utilized the Gateway Sign in the prior thirty days.

Administrative Procedures: City staff will be responsible for creating and posting all messages on the Gateway Sign. In order to manage administrative burden, City staff will only change the messages on the Gateway Sign once per week, except that emergency or City-sponsored messages can be changed as the City determines is appropriate or necessary. Each message that is approved on the Gateway Sign will be displayed beginning at (or after, at applicant's request) approximately noon on Monday until approximately noon the following Monday (or before, at applicant's request).

DRAFT

OSSEO GATEWAY SIGN

APPLICATION FOR MESSAGE FEE WAIVER:

The City of Osseo has constructed the Gateway Sign as a method to disseminate information of general public interest. Information is posted to the Gateway Sign in accordance with the Gateway Sign Policy.

Applications for fee waivers must be reviewed by the City Council. The Council meets on the second & fourth Monday of each month; requests must be received by the Wednesday before a meeting to be considered. Submit questions and return your application ***WITH A GATEWAY SIGN APPLICATION*** *to Osseo City Hall, 415 Central Avenue, Osseo, MN 55369 or fax at 763-425-2624 or via email at nabts@ci.osseo.mn.us AND kbroden@ci.osseo.mn.us*

Name of Applicant:					
Address:					
Name of Contact Person: (if different than applicant)					
Contact Phone: (daytime)			Email address:		
Description of event or purpose for which Gateway Sign message will be used:					
Desired date(s)	*Specify on Gateway Sign Application & attach application to this request*				
COMMUNITY BENEFITS					
How will the Osseo business community benefit from your event?					
NEED:					
Why is it necessary to promote this event using the Gateway Sign?					
Explain why paying the fee would be a hardship.					
Are you willing to provide commensurate services in lieu of the message fee? If so, what type?					
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.					
Signature:					
Date of application:					
STAFF USE ONLY					
Est. total value of waiver ($):		City Council Review date:		Approved date:	

City of Osseo City Council Meeting Item

Agenda Item: **Consider Waiver of Gateway Sign Fee**

Meeting Date: October 9, 2017
Prepared by: Riley Grams, City Administrator

Attachments: Waiver Request

Policy Consideration:
Considering approving a request to waive fees for a Gateway Sign advertisement.

Background:
Staff received a request from the Osseo Lions to waive fees for the Gateway Sign for their upcoming Halloween event.

The Council will be considering amending our current Gateway Sign Policy to allow for waiver requests to come before the Council for approval or denial. Typically a request like this would be on the Consent Agenda, and would come far enough in advance of the event to allow for the Council to act on the request and for Staff to create the sign and begin posting it. But because the Policy hasn't been amended yet, this request has to come AFTER the Council acts on the draft amended policy language.

Options:
The City Council may choose to:

1. Approve the Lions Gateway Sign waiver request;
2. Deny the Lions Gateway Sign waiver request;
3. Table action on this item for more information.

Recommendation/Action Requested:
Staff recommends the City Council discuss and direct Staff accordingly.

From: Mark Weidenbach [mailto:4weids@gmail.com]
Sent: Wednesday, October 04, 2017 4:32 PM
To: LeAnn Larson <llarson@ci.osseo.mn.us>
Subject: Gateway Sign and the Halloween Event

Hi,

This is Lion Mark Weidenbach, I am the person who chairs the Halloween event. I would like to be put on the October 9th city council agenda to talk to the council about having something put on the sign announcing the Halloween event.

Thank you,

Mark Weidenbach
32 3rd Ave NE Osseo
763-337-2684
763-493-5583

City of Osseo City Council Meeting Item

Agenda Item: **Dedication of the police building to be named Marshal James L. Gardner Memorial Addition**

Meeting Date: October 9, 2017

Prepared by: Shane Mikkelson, Police Chief

Attachments: Memorial Plaque Wording

Policy Consideration:
The Police Department would like to have a dedication ceremony on November 1, 2017, for our Police building addition.

Background:
On November 1, 1916, the Osseo Police Department's Marshal James L. Gardner was killed in the line of duty. We would like to dedicate the Police building addition in his name. We would purchase a plaque and hang it near the interior entrance to the Police Department, and we would have a dedication ceremony at the Police Department on November 1, 2017. People who were instrumental in allowing the building to be built and working for the City in 2014 will be invited to the dedication event. The City has a long tradition of remembering its history, and we feel this would be a great idea to remember the only active Osseo Police Department member who was killed in the line of duty. We will also invite local media to help cover the event.

Budget or Other Considerations:
The plaque costs approximately $600 and the Police budget would cover that cost.

City Goals Met By This Action:
Increase communication with citizens and encourage citizen engagement.

Options:
The City Council may choose to:

1. Approve the dedication event plans for November 1, 2017, and approve the plaque wording;
2. Approve the dedication event plans and plaque wording as amended;
3. Deny the dedication plans and plaque.

Recommendation/Action Requested:
Approve the dedication event plans for November 1, 2017, and approve the plaque wording.

Next Step:
Begin plans for the dedication event.

Marshal James L. Gardner Memorial Addition

Constructed December 2014 Dedicated November 2017

This addition houses the Osseo Police Department and is dedicated to the safety and security of all people that live, work, and play in the City of Osseo.

Mayor Duane Poppe

Councilmember Allan Hartkopf

Councilmember Bonnie Heinen

Councilmember Mark Schulz

Councilmember Rick Weber

City Administrator Douglas Reeder

Police Chief Thomas Hartkopf

Resolution No. 2017-xx

RESOLUTION TO NAME THE OSSEO POLICE DEPARTMENT ADDITION THE MARSHAL JAMES L. GARDNER MEMORIAL ADDITION

WHEREAS, the National Law Enforcement Officers Memorial is located in Washington, D.C., and is the nation's monument to law enforcement officers who have died in the line of duty; and

WHEREAS, this Memorial honors federal, state, and local law enforcement officers who have made the ultimate sacrifice for the safety and protection of our nation and its people; and

WHEREAS, this Memorial is ever-changing with the addition of new names of fallen officers to the monument each spring in conjunction with National Police Week; and

WHEREAS, the Osseo Police Department discovered that Village Marshal James L. Gardner was killed in the line of duty and died November 1, 1916, and that Marshal Gardner's name was not listed on the National Law Enforcement Officers Memorial; and

WHEREAS, the Department went through the nomination process to have Marshal Gardner's name etched on the Memorial, and the Department attended the May 2017 Police Week event in Washington, D.C., whereby Marshal Gardner's name was displayed on the Memorial; and

WHEREAS, the Department desires to name the Osseo Police Department Addition the Marshal James L. Gardner Memorial Addition; and

WHEREAS, the City Council honors the commitment of past and present officers of the Osseo Police Department, and agrees to name the Osseo Police Department Addition the Marshal James L. Gardner Memorial Addition;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Osseo, Minnesota, hereby honors the commitment of past and present officers and the ultimate sacrifice of fallen officer Marshal James L. Gardner who died in the line of duty in 1916;

BET IT FURTHER RESOLVED that the City Council agrees to respect, honor, and remember fallen officer Marshal Gardner by naming the Osseo Police Department Addition the Marshal James L. Gardner Memorial Addition.

City of Osseo City Council Meeting Item

Agenda Item: **Purchase new Police training computer**

Meeting Date: October 9, 2017
Prepared by: Shane Mikkelson, Police Chief

Attachments: Quotes from IT Consultant and State Contract

Policy Consideration:
The purchase of a new training computer will replace the eight year old current training computer.

Background:
This computer is used by the Police Department when we host trainings, travel for trainings elsewhere, and for groups to borrow when they use the community center. The first quote I received was from our IT Department for a Dell computer for $1,478.24. I looked at the Minnesota State Bid price sheet and found two more quotes for a 14 inch Dell laptop for $1,025.00 and a Lenovo for $915.00. The additional cost to the state bid price is to purchase Microsoft Office.

Budget or Other Considerations:
This item will be purchased from the CIP.

City Goals Met By This Action:
Continue to give Staff the necessary tools to do their jobs effectively and efficiently.

Options:
The City Council may choose to:

1. Approve the purchase of the Lenovo Computer for $915 from the State Contract;
2. Approve the purchase of the Lenovo Computer with noted changes/as amended;
3. Deny the purchase of the Lenovo Computer;
4. Table action on this item for more information.

Recommendation/Action Requested:

1. Staff recommends the City Council choose option 1, Approve the purchase of the Lenovo Computer for $915 from the State Contract.

Next Step:
Purchase the new computer.

element

Dell E5570 Laptop

Estimate #ELE003078 v1

Prepared For:
City of Osseo
Felicia Ann Wallgren
415 Central Ave
Osseo, MN 55369

P: (763) 425-3861
E: FWallgren@ci.osseo.mn.us

Prepared By:
Element Technologies, LLC
Isabele Soberano
4470 W. 78th Street Circle Suite 200
Bloomington, MN 55435

P: (952) 943-1632
E: sales@ele-ment.com

Date Issued:
05.19.2017
Expires:
06.02.2017

Qty	Products	Price	Ext. Price
1	**Dell Latitude E5570, BTX** Dell Latitude E5570, BTX Intel(r) Core(tm) i5-6300U (Dual Core, 2.4GHz, 3M cache) Windows 7 Professional English, French, Spanish 64bit (Includes Windows 10 Pro License) Microsoft Office Home and Business 2016 Intel(r) HD Graphics 520, for I5-6300U (Vpro Capable) Intel vPro(tm) Technology's Advanced Management Features 8GB (1x8GB) 2133MHz DDR4 Memory 500GB 7mm 7.2krpm HDD 15.6" FHD (1920 x 1080) Anti Glare LCD, Camera and Microphone, WWAN Capable, Non-touch Internal Dual Pointing Backlit Keyboard, English Intel(r) Dual-Band Wireless-AC 8260 Wi-Fi + BT 4.1 Wireless Driver (2x2) Intel(r) Dual-Band Wireless-AC 8260 Wi-Fi + BT 4.1 Wireless Card (2x2) Primary 4-cell 62W/HR Battery 65 Watt AC Adaptor Dual Pointing palmrest with Contact Smart Card only Power Cord, US OS Recovery Windows 10 OS Recovery 64bit - DVD Quick Reference Guide ESTAR 6.1 Safety/Environment and Regulatory Guide (English/French Multi-language) Regulatory Label Included Intel Rapid Storage Technology 3 Years Hardware Service with In-Home/Onsite Service After Remote Diagnosis Dell Docking Spacer	$1,478.24	$1,478.24
		Subtotal	**$1,478.24**

Qty	Services	Price	Ext. Price
2	**Installation Remote / Onsite Service SLA** Installation Remote / Onsite Service Labor for Contract Clients (Discounted)	$100.00	$200.00
		Subtotal	**$200.00**

Quote Summary	Amount
Products	$1,478.24
Services	$200.00
Total:	**$1,678.24**

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED

RATES FOR EACH ACTIVITY INVOLVED - WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTIAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEEMENT. The fees and costs relating to Technology Consulting Services are not predictable. ELEMENT makes no commitment to Client concerning the maximum fees and costs that may be necessary to perform Technology Consulting Services. Any estimate of fees and costs that ELEMENT may have discussed with Client represents only an estimate of such fees and costs.
Please sign and fax to 952-943-1982 or email reply confirming order to sales@ele-ment.com
Pricing is valid for 14 days unless otherwise stipulated.

Acceptance

Element Technologies, LLC	**City of Osseo**
Isabele Soberano	
Signature / Name	Signature / Name Initials
05/19/2017	
Date	Date

MN IT SERVICES

Information Technology For Minnesota Government

How Do I

State 14-inch Laptop

Vendor:	Dell
Manufacturer:	Dell
Model name:	5480
Model number:	latitude
Product SKU:	XCTOL548014USR
OET ID:	46-46P238-105
Contract price:	$2,073.00
Program price:	**$1,025.00**

MINNESOTA buy.T Standard Products

Specification	Minnesota standard (minimum requirement)	Product specification
Hyperlink to BASE model specs	Provide a hyperlink to the manufacturer's primary document used to communicate detailed product specifications	Hyperlink
Dockable	Specify if dockable; If yes, indicate if this is native or via an interface	Dockable ; via USB type C
Operating System	Windows 10 Professional 64-bit	Windows 10 Professional 64-bit
Processor	Intel Core i5-7300U 2.6 GHz (Base Freq) or Intel Core i5-7440HQ 2.8 GHz (Both vPro/SIPP options)	7th Generation Intel Core i5-7440HQ (Quad Core, 2.80Gz, 6MB cache)
V-pro activated	Specify Yes or No	yes
AMT Version	Specify version, if included	N/a
TPM Chip	Version 2.0	TPM 2.0 FIPS 140-2 Certified, TCG Certified
Security: Anti-theft / Identity protection	Specify any included anti-theft and/or identity protection technology	finger print reader, Touch finger print reader (Optional);1 Noble Wedge Lock slot FIPS 201 Contacted Smart Card reader (Optional) Contactless Smart Card / NFC Control Vault 2.0 Advanced Authentication with FIPS 140-2 Level 3 Certification Dell Client Comm
RAM - capacity, type and open slots	8 GB DDR4 SDRAM (specify number of open slots)	8G (1 X 8G) DDR4 Memory, one open slot
RAM - speed	2133 MHz	2400Mhz
Hard Drive	256 GB Solid State Drive	M.2 256GB SSD
Network	Gigabit Ethernet; Specify if integrated or via dongle; Specify make and model	10/100/1000 ethernet; integrated; Dell
Wireless networking	Intel dual band 802.11ac 2x2 wireless networking	Intel Dual-Band Wireless-AC 8265 Wi-Fi + BT 4.2 Wireless Card (2x2
Optical Drive	Not included, optional	not included
Weight	Weight maximum 4.5 pounds	Height: 22.45 mm (.88") x 333.4 mm (13.1") x 228.9 mm (9") Starting weight: 1.60 kg (3.52lbs)
Slots		n/a

	Specify if there are any open PC card slots or ExpressCard slots and describe.	
Video - Integrated or Discrete	Specify shared memory or discrete memory; Provide details	integrated intel HD Graphics
Video - maximum resolution	Specify maximum resolution	1920x1080
Video - screen size and type	14" WLED	35.6cm (14.0") Non-Touch Anti-Glare HD
Video ports	Specify all port types included (e.g.. VGA, DVI, DisplayPort)	1 HDMI 1 VGA
Video - touchscreen	Indicate if touchscreen or not; provide details	non-touch ; but it is capable of being touch screen
Wireless Display	Specify if included and provide details	no WiDi
Voice Command/Control	Specify if included and provide details	no voice command; unless you use Cortana
Sensors	Specify any included and provide details	
Sound	Integrated sound and stereo speakers, headphone/speaker jack, line-in and microphone jacks	universal jack
Webcam	Specify included, optional, or not available. If included provide description.	Non-Touch HD (1366 x 768) LCD w/ HD Cam (WWAN)
Keyboard	Provide description for keyboard and pointing device; Specify if keyboard includes a separate 10-key pad	dual pointing keyboard
USB	2 USB 3.0 1 USB C List breakdown of types	3 USB 3.0 (one with PowerShare), 1 USB Type-C
Thunderbolt	Specify if Thunderbolt-capable	yes but not included in the base price
Additional ports	Specify ports, if any, for expansion/external connection of devices	3 USB 3.0 (one with PowerShare) 1 RJ-45 1 HDMI 1 VGA 1 External uSIM card tray option 1 SD 4.0 Memory card reader 1 Headset/mic combo jack 1 Optional Contacted SmartCard Reader and touch Fingerprint Reader 1 Display Port over USB Type-C™ 1 Noble Wedge Lo
Fingerprint Reader	Specify included or not included	included
Bluetooth	Specify included or not included	included
Power	Specify battery type and # of cells; Specify if battery is user-replaceable or not.	4 cell 68WHR ; user replaceable (swappable)
Warranty	Three year next working day warranty	ProSupport: 7x24 Technical Support, 3 Years
Energy-Star	Energy Star compliant	Energy Star 6.1
EPEAT	EPEAT gold level	Energy Star 6.1, EPEAT Gold registered, BFR/PVC Free (not including PSU), Hg-Free/Arsenic-Free, TAA compliant
VPAT registration filed	Specify Yes or No	n/a
Hyperlink to VPAT registration	Provide web address of VPAT information (if available)	Hyperlink
Other product features	Brief description of other significant product features	n/a

Delivery Options/Schedule: ground (3-5 day delivery)

Disclaimers:

Standard Options*	Description	Product SKU Program price

1) Activate V-Pro	included		
2) Port replicator option 1	Dell Dock WD15; Charge your Latitude 2-in-1 and connect to up to two Full HD displays and other peripheral devices with a single, DisplayPort™ over USB Type C cable.	450-AEUO	$134.99
3) Port replicator option 2	Dell Wireless Dock	452-BBUX	$184.99
4) 10-key keypad	not included		
5) Standard optical mouse	not included; optional Dell optical Mouse	275-BBCB	$16.99
6) Additional battery pack	Dell Hybrid Adapter + Power Bank | USB-C as an add- on		
7) Touchscreen	Touch FHD (1920 x 1080) LCD w/ HD Cam (WWAN)	320-BCZX	$170.00
8) Carrying Case for laptop	Dell Urban briefcase 13	460-BBYM	$33.99
9R) Memory - 16 GB RAM Kit (ships in place of standard component)	16GB DDR$ Memory ,1x16BG,2400 MHz	370-ADHW	$150.00
10) Optical Drive - specify whether internal, USB, or modular.	USB;Dell DVD+/- RW drive	429-AAUX	$59.99
11R) SATA hard drive (ships in place of standard component) - specify size and details	2.5 500GB Hybrid 7mm SSHD	400- AQEZ	($90.00)
12R) SATA hard drive (ships in place of standard component) - specify size and details	2.5 1 T.B. 5400rpm 7mmHDD	400-AQEZ	($50.00)
13R) Solid state drive (ships in place of standard component) - specify size and details	M.2 360 Intel SSD	400-AQUY	$100.00
14R) Solid state drive (ships in place of standard component) - specify size and details	M.2 512 SSD	400-ANUY	$275.00
15) Bluetooth (specify built-in or external)	built in		
16) Fingerprint reader (specify built-in or external)	built in		
17) 1 GB discrete graphics	NVIDIA GEFORCE 930mX	338-BKOC	$100.00
18) 4th Year Warranty	4th year warranty	PN4	$80.00
19) 5th Year Warranty	5th year warranty	PN5	$125.00
20) Accidental Damage Protection 3 years	3 year prosupport plus	PPN3	$80.00
21) Accessibility option 1	Mediatech Braille Keyboard Overlay Decals MT-Q20805	A7007108	$39.99
22) Accessibility option 2			
23) Accessibility option 3			
Value Added Option 1	smart selection is a available for quick ship		
Value Added Option 2	Security Options Dell Client Command Suite Optional Dell Data Security and Management Software		
Value Added Option 3	ESSE: Dell.com/DataSecurity - 3 year license Advanced Threat Prevention Benefits • Unparalleled efficacy, stops 99% of malware	DESS3y	$170.00

	before it can even run, far above the average 50% efficacy rating of the top anti-virus solutions1 • Preventing malware signi		
Value Added Option 4	Asset Tagging and Reporting	365-0843	$20.00
Value Added Option 5	Imaging - Upload your image to our Dell portal and we will send your image out on every system	365-0257	$20.00

* A = Additive or full product, R = Replacement or upgrade

MN IT SERVICES
Information Technology For Minnesota Government

How Do I

State 14-inch Laptop

Vendor:	SHI International Corporation
Manufacturer:	Lenovo
Model name:	T470
Model number:	20HE
Product SKU:	20HECTO1WW
OET ID:	47-41P238-105
Contract price:	$1,175.00
Program price:	**$915.00**

MINNESOTA buy.T Standard Products

Specification	Minnesota standard (minimum requirement)	Product specification
Hyperlink to BASE model specs	Provide a hyperlink to the manufacturer's primary document used to communicate detailed product specifications	Hyperlink
Dockable	Specify if dockable; If yes, indicate if this is native or via an interface	yes mechanical dock
Operating System	Windows 10 Professional 64-bit	Windows 10 Pro
Processor	Intel Core i5-7300U 2.6 GHz (Base Freq) or Intel Core i5-7440HQ 2.8 GHz (Both vPro/SIPP options)	i5-7300U
V-pro activated	Specify Yes or No	yes
AMT Version	Specify version, if included	Not included
TPM Chip	Version 2.0	Discrete TPM 2.0
Security: Anti-theft / Identity protection	Specify any included anti-theft and/or identity protection technology	n/a
RAM - capacity, type and open slots	8 GB DDR4 SDRAM (specify number of open slots)	8GB , 1 OPEN DIMM
RAM - speed	2133 MHz	2133
Hard Drive	256 GB Solid State Drive	256 SSD
Network	Gigabit Ethernet; Specify if integrated or via dongle; Specify make and model	Ethernet (RJ-45)
Wireless networking	Intel dual band 802.11ac 2x2 wireless networking	Intel Dual Wireless AC (2X2) 8265
Optical Drive	Not included, optional	N/A
Weight	Weight maximum 4.5 pounds	3.49
Slots	Specify if there are any open PC card slots or ExpressCard slots and describe.	4 in 1 card reader
Video - Integrated or Discrete	Specify shared memory or discrete memory; Provide details	integrated
Video - maximum resolution	Specify maximum resolution	Max Resolution 4096x2160 @24HZ (HDMI)
Video - screen size and type	14" WLED	14.0 HD 1366X768 PPS Non Touch

Video ports	Specify all port types included (e.g.. VGA, DVI, DisplayPort)	USB Type C, HDMI, Thunderbolt
Video - touchscreen	Indicate if touchscreen or not; provide details	Optional
Wireless Display	Specify if included and provide details	Yes, our WiFi cards support wireless display (WiDi)
Voice Command/Control	Specify if included and provide details	Yes through Cortana
Sensors	Specify any included and provide details	
Sound	Integrated sound and stereo speakers, headphone/speaker jack, line-in and microphone jacks	HD Audio Realtek ALC 3268
Webcam	Specify included, optional, or not available. If included provide description.	YES HD 720p resolution, fixed focus
Keyboard	Provide description for keyboard and pointing device; Specify if keyboard includes a separate 10-key pad	6 row spill resistant multimedia FN keys
USB	2 USB 3.0 1 USB C List breakdown of types	Three USB 3.1 Gen 1/ USB 3.0 (one always on) USB 3/1 Type- C Gen 2
Thunderbolt	Specify if Thunderbolt-capable	yes
Additional ports	Specify ports, if any, for expansion/external connection of devices	dock connector
Fingerprint Reader	Specify included or not included	included
Bluetooth	Specify included or not included	included
Power	Specify battery type and # of cells; Specify if battery is user-replaceable or not.	3-cell (23wh) and rear LI-ion 3 cell (26wh)
Warranty	Three year next working day warranty	3 year onsite
Energy-Star	Energy Star compliant	yes
EPEAT	EPEAT gold level	EPEAT GOLD
VPAT registration filed	Specify Yes or No	Yes
Hyperlink to VPAT registration	Provide web address of VPAT information (if available)	Hyperlink
Other product features	Brief description of other significant product features	

Delivery Options/Schedule: standard 3 weeks from order if no delays

Disclaimers:

Standard Options*	Description	Product SKU	Program price
1) Activate V-Pro	included		
2) Port replicator option 1	ThinkPad Basic Dock	40A00090US	$156.00
3) Port replicator option 2	ThinkPad Pro Dock	40A10090US	$198.00
4) 10-key keypad	Lenovo Enhanced Performance USB Keyboard	73P2620	$40.00
5) Standard optical mouse	Lenovo USB Optical Mouse	06P4069	$15.00
6) Additional battery pack	n/a		
7) Touchscreen	FHD Touch	SBB0M54541	$70.00
8) Carrying Case for laptop	ThinkPad Professional Topload Case	4X40E77325	$40.00
9R) Memory - 16 GB RAM Kit (ships in place of standard component)	16GB RAM	SBB0L63958	$110.00

10) Optical Drive - specify whether internal, USB, or modular.	ThinkPad Ultraslim USB DVD Burner	4XA0E97775	$69.00
11R) SATA hard drive (ships in place of standard component) - specify size and details			
12R) SATA hard drive (ships in place of standard component) - specify size and details			
13R) Solid state drive (ships in place of standard component) - specify size and details			
14R) Solid state drive (ships in place of standard component) - specify size and details	512 GB SSD	SBB0L63966	$120.00
15) Bluetooth (specify built-in or external)	built in		
16) Fingerprint reader (specify built-in or external)	built in		
17) 1 GB discrete graphics	n/a		
18) 4th Year Warranty	4 Year Onsite	5WS0A23136	$79.00
19) 5th Year Warranty	5 Year Onsite	5WS0A22893	$156.00
20) Accidental Damage Protection 3 years	3 Year Onsite+ADP	5PS0A23107	$95.00
21) Accessibility option 1			
22) Accessibility option 2			
23) Accessibility option 3			

* A = Additive or full product, R = Replacement or upgrade

City of Osseo City Council Meeting Item

Agenda Item: **Declare Panasonic Toughbooks and the Pro Laser 3 LIDAR as Surplus Property**

Meeting Date: 10/09/2017

Prepared by: Shane Mikkelson, Chief of Police

Attachments: Resolution

Policy Consideration:
To declare our old Panasonic Toughbooks and old Pro Laser 3 LIDAR as surplus property so it can be sold or traded.

Background:
We have four old Panasonic Toughbooks that were used in squad cars that can be sold. We no longer have any use for them since they have been replaced. We also have one Pro Laser 3 LIDAR that has been replaced. Every year we have Accurate Radar do calibration tests on our radar/LIDAR equipment. The owner of that business has agreed to trade his time for the LIDAR. That would be a $135 savings for the Department and we would get rid of equipment we do not use.

Budget or Other Considerations:
This would add to our Police Department budget for 2017.

City Goals Met By This Action:
Stay current with new technologies in all areas of City services.

Options:
The City Council may choose to:

1. Approve declaring the Panasonic Toughbooks and Pro Laser 3 LIDAR as surplus property.
2. Deny declaring the Panasonic Toughbooks and Pro Laser 3 LIDAR as surplus property.
3. Table action on this item for more information.

Recommendation/Action Requested:
Staff recommends the City Council choose option 1. Approve declaring the Panasonic Toughbooks and Pro Laser 3 LIDAR as surplus property.

Next Step:
Sell the Toughbooks and trade the LIDAR.

Resolution No. 2017-ss

RESOLUTION DECLARING CITY PROPERTY AS SURPLUS AND AUTHORIZING ITS SALE

WHEREAS, the City Council of Osseo, Minnesota, has considered whether it should declare City owned property as surplus and has evaluated potential municipal uses for the property identified below; and

WHEREAS, the equipment is identified as follows:

* four Panasonic Police Toughbooks
* one Pro Laser 3 LIDAR

and appears to have no future municipal purpose for the City;

NOW, THEREFORE, BE IT RESOLVED by the City of Osseo of the City of Osseo, Hennepin County, Minnesota, that the identified equipment described as:

* four Panasonic Police Toughbooks
* one Pro Laser 3 LIDAR

is declared surplus equipment and its disposal is authorized by sale to the highest bidder.

City of Osseo City Council Meeting Item

Agenda Item: **Extended Super Bowl Bar Hours**

Meeting Date: October 9, 2017
Prepared by: LeAnn Larson, City Clerk

Attachments: Resolution

Background:
The 2017 Legislative First Special Session (Chapter 1, Article 11, Section 19) omnibus tax bill granted extended bar hours during the Super Bowl. Licensing jurisdictions that issue on-sale intoxicating liquor licenses under MN Stat. Ch. 340A may, at their discretion, issue special permits for service of alcohol through extended hours lasting until 4 a.m. each day subject to the following conditions:

- Only holders of an existing on-sale intoxicating liquor license or a 3.2 malt liquor license are eligible for later closing hours;
- Later closing hours apply only during the period from 12 p.m. on Feb. 2, 2018, through 4 a.m. on Feb. 5, 2018;
- Local licensing jurisdictions issuing special permits to operate with extended hours during the days listed in the previous clause may charge a fee up to, but not to exceed, $250 for a permit. In the process of issuing a permit, the licensing jurisdiction may limit approval to specified geographic, zoning, or license classifications within its jurisdiction; and
- This session law expires at 4:01 a.m. on Feb. 5, 2018.

Considerations:
The Council should consider the option of issuing these special permits and setting the special permit fee as it sees fit (not to exceed $250).

Several cities have already approved the special permits and fees for extended liquor sales hours during Super Bowl. Fees vary: Bloomington $200; Brooklyn Center $250; Crystal $250; Maple Grove $100; Richfield $250.

The resolution notes a proposed deadline of 2:00 p.m. on January 17, 2018, for applications. A special permit application form will be created. Staff will place the acceptance of any special permit requests on the January 22, 2018, Consent Agenda.

City Goals Met By This Action:
1. Increase communication with citizens and encourage citizen engagement.

Options:
The City Council may choose to:
1. Adopt a resolution authorizing the issuance of special permits for extended bar sales hours for the Super Bowl and set a fee for such special permits;
2. Table for additional information;

3. Deny action on this matter.

Recommendation/Action Requested:
Staff recommends the City Council adopt a resolution authorizing the issuance of special permits for extended bar sales hours for the Super Bowl and set the fee for such special permits.

Resolution No. 2017-xx

RESOLUTION AUTHORIZING THE ISSUANCE OF SPECIAL PERMITS FOR EXTENDED BAR SALES HOURS FOR THE SUPER BOWL

WHEREAS, the Minnesota Legislature, in 2017 Laws, First Special Session Chapter 1, Article 11, Section 19, authorizes liquor licensing jurisdictions to issue special permits for the service of alcohol until 4 a.m., with certain limitations, associated with the 2018 Super Bowl; and

WHEREAS, the City Council determines that exercising such authority to temporarily allow extended bar sales hours as part of the 2018 Super Bowl event is in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, as follows:

1. Authorization to Issue. The City Clerk is authorized to issue special permits to those businesses within the City that hold an on-sale intoxicating liquor license or 3.2 malt liquor license ("Licensees") in accordance with this Resolution. The City Clerk is authorized to develop the application form and special permit form to implement this authorization. Licensees seeking a special permit shall submit a completed application and permit fee, as established herein, to the City Clerk prior to 2:00 p.m. on January 17, 2018.

2. Extended Hours. Licensees issued a special permit pursuant to this Resolution may extend its hours of sale until 4:00 a.m. each day during the period from 12:00 p.m. on February 2, 2018, through 4:00 a.m. on February 5, 2018.

3. Permit Fee. The fee for a special permit issued under this Resolution is $_____.

4. Expiration. All special permits issued under this Resolution expire at 4:01 a.m. on February 5, 2018.

City of Osseo City Council Meeting Item

Agenda Item: **Pro-rate Tobacco License Fees**

Meeting Date: October 9, 2017
Prepared by: LeAnn Larson, City Clerk

Attachments: Ordinance amendment

Background:
Liquor and tobacco licenses are called business licenses (as is pawn licensing). Both liquor licenses and tobacco licenses follow the July 1 to July 1 annual cycle. Our city code allows for the pro-rating of liquor license fees based on a license for only a portion of a normal year. However, there is no current language allowing the same for a tobacco license ($250 for annual license) fee.

Current Tobacco Regulations, Chapter 112:

§ 112.04 FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be established by Council resolution.

(1997 Code, § 27.04)

Current Liquor Regulations, Chapter 113:

§ 113.04 FEES.

(A) Fees. The annual fees for an intoxicating liquor license for an on-sale license, a temporary on-sale license, an on-sale wine license, an off-sale license, a special license for Sunday sales, and a special club license, shall be in a sum as is from time to time set by the Council by resolution.

(B) Payment. Each application for a license shall be accompanied by a receipt from the Administrator-Clerk-Treasurer for payment in full of the license fee and the fixed investigation fee required under § 113.05(A) of this code, if any. All fees shall be paid into the General Fund. If an application for a license is rejected, the Administrator-Clerk-Treasurer shall refund the amount paid as the license fee.

(C) Term; pro rata fee. Each license shall be issued for a period of one year except that if the application is made during the license year, a license may be issued for the remainder of the year for a pro rata fee, with any unexpired fraction of a month being counted as one month. Every license shall expire on the last day of June.

(D) Refunds. No refund of any fee shall be made after a license is granted, except as authorized by statute.

(1997 Code, § 28.04)

Here's an example of what our current code dictates: if a new business makes application in April for liquor and tobacco licenses, this business would pay a pro-rated fee (only 3 months, Apr/May/Jun) for the liquor license but would have to pay ALL 12 months for the tobacco license since tobacco pro-rating is not currently allowed. Then, this

business would have to pay $250 again in only a short time for tobacco annual renewal (and the liquor annual renewal) for the July-July licensing year.

I would like to level the field for these two business licenses by treating them similarly. I suggest the City Council consider this proposed action as being business friendly and pro-rate fees for new applications when the situation applies.

I can find evidence at least as far back as 2007 that pro-rating of liquor fees has been done. It likely goes back farther since I don't recall any new liquor license applicant concerned about paying for 12 months when operating only a portion of a year. I don't recall that the subject of a new tobacco license for a partial year has presented itself.

Considerations:
The Council should consider the proposed ordinance amendment (attached) prepared by City Attorney Mary Tietjen. In this amendment City Attorney Tietjen has outlined language to be added to Tobacco License Fees, Section 112.04, stating: *"If a license is issued during a calendar year, the fee will be pro-rated with any unexpired fraction of a month being counted as one month. No refund of any fee shall be made after a license is issued, except as authorized by law."* This wording mirrors that of Section 113.04 for Liquor License Fees.

The Council should consider whether this proposed ordinance amendment should be:
1) Approved for first reading with second reading and adoption on October 23; or
2) Approved for first reading with second reading waived by unanimous vote of the Council.

City Goals Met By This Action:
1. Foster and promote economic development in the City.
2. Update the City Code.

Options:
The City Council may choose to:
1. Approve the first reading of an ordinance amending Section 112.04 of the City Code Related to Tobacco License Fees;
2. Approve the first reading and waive the second reading of an ordinance amending Section 112.04 of the City Code Related to Tobacco License Fees;
3. Table for additional information;
4. Deny action on this matter.

Recommendation/Action Requested:
Staff recommends the City Council approving option 2, approve the first reading and waive the second reading of an ordinance amending Section 112.04 of the City Code Related to Tobacco License Fees.

Ordinance No. 2017-__

CITY OF OSSEO
HENNEPIN COUNTY

AN ORDINANCE AMENDING SECTION 112.04
OF THE CITY CODE RELATED TO TOBACCO LICENSE FEES

THE CITY COUNCIL OF THE CITY OF OSSEO HEREBY ORDAINS:

Section 1. Section 112.04 of the Osseo City Code is amended as follows:

§ 112.04 FEES.

No license shall be issued under this chapter until the appropriate license fee shall be paid in full. The fee for a license under this chapter shall be established by Council resolution. If a license is issued during a calendar year, the fee will be pro-rated with any unexpired fraction of a month being counted as one month. No refund of any fee shall be made after a license is issued, except as authorized by law.

Section 2. This ordinance shall take effect and be in force from and after its passage and publication according to law.

Adopted by the City Council this ____ day of _____, 2017

ATTEST:

_____
Mayor

_____
City Clerk

First reading: October 9, 2017
Second reading and adoption: Second reading waived by unanimous vote of City Council (City Code § 30.24(A))
Published: _____, 2017, *Osseo-Maple Grove Press*

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MEMORANDUM

To: Osseo City Council
Riley Grams, City Administrator

From: Robert J.V. Vose, Attorney
Mary Tietjen, City Attorney

Re: Sprint Lease

Date: September 29, 2017

In 1997, the City of Osseo leased space on and adjacent to its water tower to Sprint. The lease permitted Sprint to attach antennas to the tower, and install other equipment on the ground, in order to provide wireless telecommunications services. City staff concluded that the lease granted a maximum of four (4) terms of five (5) years each; i.e. 20 years, expiring in September, 2017. In June 2017, Sprint was notified that the City wished to re-negotiate the lease. The form of lease was commonly used by many cities around the metro area, but was in need of updating.

Sprint initially argued that there was an additional 5-year renewal term available that would allow the company to extend the lease through 2022. Ultimately, we were able to convince Sprint that the lease was in its final renewal term and was expiring. The City's counsel drafted a modified lease which was presented to Sprint. Sprint has agreed to the proposed lease with a few minor modifications.

Most significantly, the proposed lease increases the rent to $35,000 annually for the remainder of 2017. This rent rate is consistent with current wireless leases in the metro area. The proposed lease also retains the annual inflator from the prior lease--- 5% or CPI, whichever is greater---which is higher than typical. Many wireless providers are now seeking to limit annual increases to a flat 3%. Accordingly, the renewed lease establishes beneficial financial terms for the City.

Beyond the rent increase, the proposed lease modifies a number of provisions to reflect changes cities have been seeking in recent years. An example, the prior lease granted Sprint an "easement" over the City's property for utility purposes, while the proposed lease simply grants Sprint a right (but not an easement) permitting it to connect its equipment to utilities. The proposed lease also no longer provides for arbitration of disputes. Cities have found that

arbitration is just as costly as litigation, but less advantageous in terms of results. Additionally, the prior lease required a signal interference study to confirm Sprint would not interfere with other wireless signals in the area, and an engineering study to confirm the water tower could support the antennas. Those are presumably no longer needed since Sprint is simply looking to renew an already-existing agreement. Other examples: the termination provision was changed slightly to limit Sprint's right to terminate for "technological reasons"; Sprint's obligation to remove its facilities to allow maintenance of the water tower, and to pay any additional expenses the City incurs, has been clarified; and, the City's right to install new/additional buildings around the leased premises has been expanded. The lease language has been changed in a number of other ways that, in our view, improve the lease from the City's perspective.

We recommend approval of the new Lease.

SITE LEASE AGREEMENT

THIS SITE LEASE AGREEMENT ("Lease" or "Agreement"), made this ___ day of ____, 2017 between the City of Osseo ("Landlord") and Sprint Spectrum L.P., a Delaware limited partnership ("Tenant").

For good and valuable consideration, the parties agree as follows:

1. **Leased Premises.** Subject to the terms and conditions of this Lease, Landlord hereby leases to Tenant and Tenant leases from Landlord a portion of Landlord's property legally described in Exhibit A ("Property") attached hereto, consisting of approximately ___ _____ square feet, subject to any and all existing easements, and including certain space on and adjacent to the Landlord's water tower ("Structure"), all as depicted in Exhibit B attached hereto (collectively, the "Leased Premises"). The Tenant hereby leases the Leased Premises including the space on the Structure for the installation, attachment and maintenance of wireless antennas, an equipment shelter or cabinet, and associated equipment and cables and utility lines (collectively "Communications Facility") as depicted in Exhibit B. Tenant is solely responsible for determining the suitability of the Leased Premises and Structure for its purposes.

2. **Rent**.

(a) Amount, adjustments. As consideration for this Lease, Tenant shall pay Landlord annual rent in the amount of Thirty-Five Thousand Dollars ($35,000.00), partial years to be pro-rated. For the period August 26-December 31, 2017, the annual rent shall be pro-rated. On January 1st of each year, the annual rent shall be increased by the greater of 5% of the previous year's annualized rent, or an amount equal to the increase in the Consumer Price Index (CPI) from the previous year. The CPI shall mean the Consumer Price Index for all Urban Consumers, All Cities as published by the United States Department of Labor Statistics or if there shall be no successor index, such comparable index as mutually agreed upon by the parties.

(b) Time of Payment, Taxes. The annual rent for the coming year shall be paid no later than December 31st along with a statement identifying Tenant's calculation of the rental amount due. For the period August 26-December 31, 2017, rent shall be paid to Landlord within fifteen (15) business days of the date of full execution of this Lease. In addition to the annual rental, Tenant shall timely pay, following receipt of written notice thereof, its pro-rata share of any real property taxes or payment in lieu of taxes required as a direct result of this Lease.

3. **Governmental Approval Contingency**.

(a) Tenant Application. Tenant's right to use the Leased Premises is expressly contingent upon its obtaining and maintaining all certificates, permits, and other approvals or authorizations required by any federal, state, or local authority.

Subject to Landlord's rights under its police powers, Landlord shall cooperate with Tenant in its efforts to obtain and retain such approvals and shall take no action which would adversely affect the status of the Leased Premises with respect to the Tenant's proposed use thereof.

(b) Study. The parties acknowledge and agree that Tenant previously obtained: (i) a radio frequency interference study carried out by an independent and qualified professional approved by the Landlord showing that Tenant's intended use will not interfere with existing communications facilities, and (ii) an engineering study demonstrating that the Structure was able to support the Communications Facility.

(c) Loss of Authorization. In the event that any authorization required under Subparagraph 3(a) above is canceled, expires, lapses, or is otherwise withdrawn or terminated by governmental authority so that Tenant is unable to use the Leased Premises, Tenant may terminate this Lease. Notice of exercise of this right to terminate shall be given to Landlord in writing by certified mail, return receipt requested, and shall be effective upon receipt of such notice.

4. **Term and Renewals**. The "Initial Term" of this Lease shall commence on August 26, 2017 ("Effective Date") and end on December 31st of the fifth calendar year of the Lease. Subject to the terms and conditions of this Lease, Tenant may extend the term of this Lease for three (3) additional five (5) year renewal periods (each a "Renewal Term") commencing on January 1st following the expiration date of the Initial Term or of any subsequent Renewal Term. Tenant shall be deemed to have elected to extend the term for each Renewal Term unless Tenant sends written notice to Landlord of Tenant's intention not to extend at least 90 days prior to the expiration of the Initial Term or any Renewal Term, such notice provided in accordance with Paragraph 19 of the Lease.

5. **Tenant's Use**.

(a) User Priority. Tenant agrees that the following priorities of use, in descending order, shall apply in the event of communication interference or other conflict while this Lease is in effect occurring on or adjacent to Landlord's property, and Tenant's use shall be subordinate accordingly:

1. Landlord;
2. Public safety agencies, including law enforcement, fire, and ambulance services, that are not part of the Landlord;
3. Other governmental agencies where use is not related to public safety;
4. Government-regulated entities whose Antennas offer a service to the general public for a fee, in a manner similar to a public utility, such as long distance, cellular telephone, or data transmission, not including radio or television broadcasters, whose lease precedes the original installation of Tenant's equipment at the Leased Premises. For the purposes of this section, Tenant originally installed its equipment on August 26, 1997.

(b) Purposes. The Tenant shall have use of the Leased Premises only for the purpose of installing, maintaining, and operating the Communications Facility for

providing radio and wireless telecommunication services which Tenant is legally authorized to provide to the public. Tenant's use of Landlord's property shall be non-exclusive and Landlord specifically reserves the right to allow such other property other than the Leased Premises to be used by other parties and to make additions, deletions, or modifications to its own facilities on such property. Tenant shall comply with all applicable ordinances, statutes and regulations of local, state and federal government agencies.

(c) Inspection. Tenant may erect and operate its Communications Facility in accordance with the approved plans attached as Exhibit B. At any time, Landlord may inspect Tenant's work on the Leased Premises including the Communications Facility to verify compliance with applicable law and this Lease including Exhibit B.

(d) Operation. Tenant shall have the right, at its sole cost and expense, to operate and maintain the Communication Facility on the Leased Premises in accordance with good engineering practices, with all applicable FCC rules and regulations. Any damage done to the Leased Premises or other Landlord property including the Structure by Tenant or its agents shall be repaired by Tenant at Tenant's expense promptly, and in any event within 15 days of receipt of written notification of such damage. The Communication Facility shall remain the exclusive property of the Tenant, unless otherwise provided in this Lease.

(e) Tenant Maintenance. Tenant shall, at its own expense, maintain the Communication Facility and any property on the Leased Premises or attached to the Structure in a safe condition and in good repair and in a manner that does not conflict with use by Landlord. Any modifications to the Leased Premises for Tenant's benefit shall be at the Tenant's expense. The Communication Facility and any associated property on the Leased Premises shall be secured by Tenant and maintained in good repair, in a manner equivalent to the Landlord's maintenance of its property and facilities on the and adjacent to the Leased Premises.

(f) Landlord Maintenance. Tenant shall remove the Communications Facility at Tenant's cost, upon reasonable notice, to permit maintenance, repair, repainting, restoration or other activity in relation to the Structure or Leased Premises. Except in the case of an emergency, Landlord shall give Tenant advance notice of repair, repainting or restoration. Any additional expense of maintaining the Structure or Leased Premises or other Landlord property caused by the Communication Facility shall be paid promptly by Tenant upon Landlord's notice to Tenant of such additional cost, together with reasonable supporting documentation evidencing such cost.

(g) Modifications. Landlord must consent to any material modification to the Communication Facility. Tenant shall notify Landlord in writing of any request to modify the Communication Facility. Upon such request, Landlord may retain a qualified professional to evaluate the requested modification. The Tenant shall reimburse the Landlord's cost for evaluation within 30 days of receipt of an invoice, together with reasonable supporting documentation evidencing such cost. If Landlord consents, the parties will negotiate the amount of additional rental for the addition of equipment. Tenant shall submit to Landlord a detailed proposal for any such modification and any other information reasonably requested by Landlord, including but not limited to a

technical study carried out at Tenant's expense. Notwithstanding the foregoing, maintenance, repairs, or like-kind replacements of the Communication Facility and modifications made within the interior of any shelters shall not be considered a "material modification".

(h) Drawings. Tenant has provided as-built drawings of the equipment and improvements installed on the Leased Premises showing the actual location of all portions of the Communication Facility, include a complete and detailed inventory of all equipment, personal property, and appurtenances actually placed on the Leased Premises, which are attached hereto in Exhibit B.

(i) No Interference. Tenant shall, at its own expense, maintain any equipment on or attached to the Leased Premises in a safe condition, in good repair and in a manner suitable to Landlord so as not to conflict with the use of the surrounding premises by Landlord. Tenant shall not unreasonably interfere with the operations of any prior tenant using the Structure and shall not interfere with the working use of the Leased Premises by Landlord. For the purposes of this section, a prior tenant shall be a tenant that installed its equipment at the Structure prior to Tenant's initial installation at the Structure on August 26, 1997.

(j) Access. Tenant, at all times during this Lease, and, with the approval of Landlord as set forth below, shall have access to the Leased Premises in order to install, operate, and maintain its Communication Facility. Tenant shall request access to the Structure twenty-four (24) hours in advance, except in an emergency, and Landlord's' approval thereof shall not be unreasonably withheld or delayed. In the event it is necessary for Tenant to have access to the Structure at some time other than the normal working hours of Landlord, Landlord may charge Tenant for whatever reasonable expense, including employees' wages that Landlord incurs in providing such access to Tenant.

(k) Payment of Taxes and Utilities. Tenant shall separately meter charges for the consumption of electricity and other utilities associated with its use of the Leased Premises and shall promptly pay all costs associated therewith. Tenant shall be solely responsible for any property taxes levied against the Leased Premises attributable to Tenant's use pursuant to this Lease. As a condition of Tenant's obligation to pay any property taxes, Landlord shall provide Tenant with documentation indicating that the property tax was attributable to Tenant's tenancy or use. Tenant shall have the right to file an appeal at Tenant's sole cost and expense. Landlord agrees to cooperate, at Tenant's sole cost and expense, in such appeal.

6. **Emergency Facilities**. In the event of a natural or man-made disaster, in order to protect the health, welfare, and safety of the community, Landlord may permit, which permission will not be unreasonably withheld, conditioned or delayed, Tenant to erect a temporary tower and install additional equipment on a temporary basis on the Leased Premises to assure continuation of service. Such temporary operation shall not exceed 30 days unless Tenant obtains further written approval from the Landlord.

7. **Additional Maintenance Expenses**. Upon notice from Landlord together with an invoice and reasonable supporting documentation, Tenant shall promptly pay to

Landlord all additional Landlord expenses incurred in maintaining the Leased Premises including painting or other maintenance of the Structure that are caused by Tenant's occupancy of the Leased Premises. In the event the Landlord repaints, repairs or maintains the Structure, Tenant shall take adequate measures to cover or remove the Communication Facility or otherwise protect same from damage which may occur during the painting, repair or maintenance process. Tenant shall remove its facilities, at Tenant's cost, to allow maintenance, repair, repainting, restoration of the Structure or other activity on the Leased Premises as required by the Landlord. There may be scheduled interruptions. Landlord shall provide Tenant reasonable prior notice of such scheduled interruptions. Except in the case of an emergency, Landlord shall give Tenant reasonable notice of repair, repainting or restoration requiring temporary removal and relocation. During any scheduled interruptions, repair, repainting or restoration, Tenant may install and operate a portable cell on wheels on the Property in a location reasonably acceptable to Tenant and Landlord.

8. **Additional Buildings**. Tenant acknowledges that Landlord may build or permit construction of permanent buildings or structures on or adjacent to the Property.

9. **Defense and Indemnification**.

(a) General. Tenant agrees to defend, indemnify and hold harmless Landlord and its elected officials, officers, employees, agents, and representatives from and against any and all claims, costs, losses, expenses, demands, actions, or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation, which may be asserted against or incurred by Landlord or for which Landlord may be liable in the performance of this Lease, except those which arise solely from the negligence, willful misconduct, or other fault of Landlord. Tenant shall defend all claims arising out of the installation, operation, use, maintenance, repair, removal, or presence of Tenant's Communication Facility, equipment and related facilities on the Leased Premises. Nothing herein shall be deemed a waiver by Landlord of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

(b) Hazardous Materials. Without limiting the scope of Subparagraph 9(a) above, Tenant will be solely responsible for and will defend, indemnify, and hold Landlord, its agents, and employees harmless from and against any and all claims, costs, and liabilities, including attorney's fees and costs, arising out of or in connection with the cleanup or restoration of the Leased Premises associated with the Tenant's use of Hazardous Materials.

Landlord will be solely responsible for and will defend, indemnify, and hold Tenant, its agents, and employees harmless from and against any and all direct claims, costs, and liabilities, including reasonable attorney's fees and costs, arising out of in connection with the removal, cleanup, or restoration of the Leased Premises with respect to Hazardous Materials from any and all sources other than those Hazardous Materials introduced to the Leased Premises by Tenant and their agents, including independent contractors. Nothing herein shall be deemed a waiver by Lessor of the limitations on liability set forth in Minnesota Statutes, Chapter 466.

For purposes of this Lease, "Hazardous Materials" shall be interpreted broadly and specifically includes, without limitation, asbestos, petroleum, fuel, batteries, PCBs, or any hazardous substance, waste, or materials as defined in any federal, state or local environmental or safety law or regulations including, but not limited to, CERCLA, and the Clean Water Act.

(c) Tenant's Warranty. Tenant represents and warrants that its use of the Leased Premises will not generate and Tenant will not store or dispose of on the Leased Premises, nor transport to or over the Leased Premises, any Hazardous Materials, unless Tenant specifically informs Landlord thereof in writing twenty four hours prior to such storage, disposal or transport, or otherwise as soon as Tenant becomes aware of the existence of Hazardous Materials on the Leased Premises provided, however, that Tenant may maintain lead-based batteries on the Leased Premises in accordance with all applicable laws and regulations without advance written notice to the Landlord.

The obligations of this Paragraph 9 shall survive the expiration or other termination of this Lease.

10. **Insurance**.

(a) Workers' Compensation. The Tenant must maintain Workers' Compensation insurance in compliance with all applicable statutes.

(b) General Liability. The Tenant must maintain an occurrence form comprehensive general liability coverage. Such coverage shall include, but not be limited to, bodily injury, property damage – broad form, and personal injury, for the hazards of Premises/Operation, broad form, contractual, independent contractors, and products/completed operations.

The Tenant must maintain aforementioned comprehensive general liability coverage with limits of liability not less than $5,000,000 each occurrence; $5,000,000 personal and advertising injury; $5,000,000 general aggregate, and $5,000,000 products and completed operations aggregate. These limits may be satisfied by the comprehensive general liability coverage or in combination with an umbrella or excess liability policy, provided coverage afforded by the umbrella or excess policy are no less than the underlying comprehensive general liability coverages.

(c) Automobile Liability. The Tenant must carry Automobile Liability coverage. Coverage shall afford total liability limits for Bodily Injury Liability and Property Damage Liability in the amount of $5,000,000 per accident. The liability limits may be afforded under the Commercial Policy, or in combination with an Umbrella or Excess Liability Policy provided coverage of ridges afforded by the Umbrella Excess Policy are no less than the underlying Commercial Auto Liability Coverage.

Coverage shall be provided for Bodily Injury and Property Damage for the ownership, use, maintenance or operation of all owned, non-owned and hired automobiles. The Commercial Automobile Policy shall include at least statutory personal injury protection, uninsured motorists and underinsured motorists coverages.

(d) Tenant Property Insurance. The Tenant must keep in force for the duration of the Lease a policy covering damages to its property at the Leased Premises. The amount of coverage shall be sufficient to replace the damaged property, loss of use and comply with any ordinary or law requirements.

(e) Additional Insured – Certificate of Insurance. The Tenant shall provide, prior to tenancy, evidence of the required insurance in the form of a Certificate of Insurance issued by a company licensed to do business in the state of Minnesota, which includes all coverages required in this Paragraph 10. Tenant will list the Landlord as an Additional Insured on the General Liability and Commercial Automobile Liability Policies. The Certificate(s) shall also provide the coverage may not be canceled, non-renewed, or materially changed without thirty (30) days prior written notice to the Landlord.

11. **Damage or Destruction**. If the Leased Premises is destroyed or damaged, without contributory fault of the Tenant or its agents, so as, in Tenant's judgement, to hinder its effective use of the Communication Facility, Tenant may elect to terminate the Lease, upon thirty (30) days' written notice to Landlord. In the event Tenant elects to terminate the Lease, Tenant shall be entitled to reimbursement of pre-paid rent covering the period subsequent to the date of damage to or destruction of the Leased Premises.

12. **Lease Termination**.

(a) Events of Termination. Except as otherwise provided herein, this Lease may be terminated by either party upon sixty (60) days written notice to the other party as follows:

(i) by either party upon a default of any covenant or term hereof by the other party, which default is not cured within sixty (60) days of receipt of written notice of default to the other party (without, however, limiting any other rights of the parties pursuant to any other provisions hereof), unless such default may not reasonably be cured within a sixty (60) day period in which case, this Lease shall not be terminated if the defaulting party commences action to cure the default within such sixty (60) day period and proceeds with due diligence to fully cure the default;

(ii) by Landlord, if its Council decides, for any reason to redevelop the Leased Premises and/or discontinue use of the Structure for all purposes or any purpose inconsistent with this Agreement. If Landlord decides to discontinue use to redevelop the Leased Premises, Landlord shall provide a one-year written notice to Tenant.

(iii) by Landlord if it determines that the Structure is structurally unsound, including, but not limited to, consideration of age of the Structure, damage or destruction of all or part of the Structure on the Leased Premises from any source;

(iv) by Landlord if it determines that the Communication Facility

unreasonably interferes with another user of the Leased Premises with a higher priority, and such interference has not been resolved following the expiration of all applicable notice and cure periods, regardless of whether or not such an interference was predicted in the initial interference study that was part of the application process;

(v) by Landlord if it determines that Tenant has failed to comply with applicable ordinances, or state or federal law, or any conditions attached to government approvals granted thereunder, after a public hearing before the Landlord's Council;

(vi) by Tenant for cause if use of the Leased Premises is or becomes infeasible for technological reasons that are not under Tenant's control .

(b) Notice of Termination. The parties shall give notice of termination in writing by certified mail, return receipt requested. Such notice shall be effective upon receipt as evidenced by the return receipt. All rentals paid for the Lease prior to said termination date shall be retained by Landlord if the Agreement is terminated by Tenant pursuant to Section 12(a)(vi) or by Landlord pursuant to Section 12(a)(i), (iv), or (v).

(c) Tenant's Liability for Early Termination. If Tenant terminates this Lease other than of right as provided in this Lease, Tenant shall pay to Landlord 150% of the rent due for the year in which Tenant terminates the Lease unless Tenant terminates during the last year of the Initial Term or any Renewal Term and Tenant has paid the annual rental for that year.

(d) Site Restoration. In the event that this Lease is terminated or not renewed, Tenant shall have 60 days from the termination or expiration date to remove its Communication Facility and related equipment from the Leased Premises, and repair the site and restore the surface of the Structure, normal wear and tear excepted. Upon the commencement of this Lease, Tenant shall provide a letter of credit or performance bond in the amount of $10,000 to guarantee timely restoration of the Site in the event Tenant fails to comply with the restoration obligations set forth herein following any lease termination. In the event that Tenant's Communication Facility, and related equipment are not removed to the reasonable satisfaction of the Landlord, they shall be deemed abandoned and become the property of the Landlord and Tenant shall have no further rights thereto.

13. **Limitation of Landlord's Liability**. If Landlord terminates this Lease other than as of right as provided in this Lease, or Landlord causes interruption of the business of Tenant or for any other Landlord breach of this Lease, Landlord's liability for damages to Tenant shall be limited to the actual and direct costs of equipment removal, relocation or repair and shall specifically exclude any other recovery of damages to Tenant, including but not limited to, value of the business of Tenant as a going concern, future expectation of profits, loss of business or profit or related damages to Tenant.

14. **Temporary Interruptions of Service**. If Landlord determines that continued operation of the Communication Facility would cause or contribute to an immediate threat to public health and/or safety (except for any issues associated with human

exposure to radio frequency omissions, which is regulated by the federal government), Landlord may order Tenant to discontinue its operation. Tenant shall immediately comply with such an order. Service shall be discontinued only for the period that the immediate threat exists. If Landlord does not give prior notice to Tenant, Landlord shall notify Tenant as soon as possible after its action and give its reason for taking the action. Landlord shall not be liable to Tenant or any other party for any interruption in Tenant's service or interference with Tenant's operation of its Communication Facility. If the discontinuance extends for a period greater than three days, either consecutively or cumulatively, Tenant shall have the right to terminate this Lease within its sole discretion.

15. **Tenant Interference**.

(a) With Structure. Tenant shall not interfere with Landlord's use of the Structure and agrees to cease all such actions which unreasonably and materially interfere with Landlord's use thereof no later than three business days after receipt of written notice of the interference from Landlord. In the event that Tenant's cessation of action is material to Tenant's use of the Leased Premises and such cessation frustrates Tenant's use of the Leased Premises, within Tenant's sole discretion, Tenant shall have the immediate right to terminate this Lease.

(b) With Higher Priority Users. If Tenant's Communication Facility causes impermissible interference with higher priority users as set forth under Subparagraph 5(a) above or with pre-existing tenants, Tenant shall take all measures necessary to correct and eliminate the interference. If the interference cannot be eliminated within 48 hours after receiving Landlord's written notice of the interference, Tenant shall immediately cease operating its Communication Facility and shall not reactivate operation, except intermittent operation for the purpose of testing, until the interference has been eliminated. If the interference cannot be eliminated within 30 days after Tenant received Landlord's written notice, Landlord may at its option terminate this Lease immediately.

(c) Interference Study – New Occupants. Upon written notice by Landlord that it has a bona fide request from any other party to lease an area including or in close proximity to the Leased Premises ("Leased Premises Area"), Tenant agrees to provide Landlord, within sixty (60) days, the radio frequencies currently in operation or to be operated in the future of each transmitter and receiver installed and operational on the Leased Premises at the time of such request. Landlord may then have an independent, registered professional engineer of Landlord's choosing perform the necessary interference studies to determine if the new applicant's frequencies will cause harmful radio interference to Tenant. Landlord shall require the new applicant to pay for such interference studies, unless the Landlord or other higher priority user requests the use. In that event, the Tenant and all other tenants occupying the Leased Premises Area shall pay for the necessary interference studies, pro rata.

(d) Interference - New Occupants. Landlord agrees that any future lease of any portion of the Leased Premises will prohibit a user of equal or lower priority from unreasonably interfering with Tenant's Antenna Facilities. More generally, Tenant shall have the right to cause the elimination of any interference with the operations of Tenant

caused by subsequent occupants or use of the Property. If the interference is not eliminated, Tenant shall have the right to terminate this Lease or seek injunctive or other relief against the interfering occupant, at Tenant's expense, as its sole and exclusive remedy.

16. **Assignment and Subleasing**. This Lease shall run with the Property and shall be binding on and inure to the benefit of the parties, their respective successors, personal representatives and assigns. Tenant will not assign or transfer this Lease or sublet all or any portion of the Leased Premises without the prior written consent of Landlord provided, however, that Tenant may assign or sublet without Landlord's consent to any party controlling, controlled by or under common control with Tenant or to any party which acquires substantially all assets of Tenant.

17. **Enforcement and Attorneys' Fees**. In the event that either party to this Lease shall bring a claim to enforce any rights hereunder, the prevailing party, as deemed by the arbitrator or court, including appellate courts, shall be entitled to recover costs and reasonable attorneys' fees incurred as a result of such claim.

18. **Notices**. All notices hereunder must be in writing and shall be deemed validly given if sent by certified mail, return receipt requested, addressed as follows (or any other address that the party to be notified may have designated to the sender by like notice):

If to Landlord, to:
City Administrator
City of Osseo
415 Central Avenue
Osseo, MN 55369

If to Tenant, to:
Sprint Property Service
Sprint Site ID: MS03XC651
Mailstop: KSOPHT0101-Z2650
6391 Sprint Parkway
Overland Park, KS 66251-2650

With a copy to:
Sprint Law Department
Sprint Site ID: MS03XC651
Mailstop: KSOPHT0101-Z2030
6391 Sprint Parkway
Overland Park, KS 66251-2650
Attn.: Real Estate Attorney

19. **Authority**. Each of the individuals executing this Lease on behalf of the Tenant or the Landlord represents to the other party that such individual is authorized to do so by requisite action of the party to this Lease.

20. **Binding Effect**. This Lease shall run with the Leased Premises. This Lease shall extend to and bind the heirs, personal representatives, successors and assigns of the parties hereto.

21. **Complete Lease; Amendments**. This Lease constitutes the entire agreement and understanding of the parties and supersedes all offers, negotiations, and other agreement of any kind. There are no representations or understandings of any kind not set forth herein. Any modification of or amendment to this Lease must be in writing and executed by both parties.

22. **Governing Law**. This Lease shall be construed in accordance with the laws of the State of Minnesota.

23. **Severability**. If any term of this Lease is found to be void or invalid, such invalidity shall not affect the remaining terms of this Lease, which shall continue in full force and effect.

24. **Quiet Possession**. Owner represents and warrants to Tenant and further agrees that it is the owner of the Property and that Tenant is entitled to quiet possession of the Leased Premises throughout the Term and any Renewal Term so long as Tenant is not in default hereunder beyond any applicable cure period.

25. **Memorandum of Lease**. If requested by Tenant, Landlord will promptly execute and deliver to Tenant a recordable Memorandum of this Agreement.

26. **Fee for Landlord Costs**. Tenant has paid One Thousand and No/100 Dollars ($1,000.00) to Landlord to reimburse its expenses associated with processing this Lease.

27. **Prior Agreement**. The parties acknowledge that space at the Leased Premises was previously leased between Landlord and Tenant under the terms and conditions of that certain Site Lease Agreement dated August 26, 1997 ("Prior Agreement"). Landlord and Tenant acknowledge and agree that the Prior Agreement is terminated effective as of the Effective Date of this Lease, and that thereafter, the terms and conditions of this Lease shall be the sole instrument governing the leasing of space by Tenant at the Property.

IN WITNESS WHEREOF, the parties hereto have set their hands and affixed their respective seals the day and year first above written.

LANDLORD: City of Osseo

By _____
Its Mayor

By_____
Its City Administrator

TENANT: Sprint Spectrum L.P.

By: _____
Silvia J. Lin

Title: _Manager, Real Estate_____

ACKNOWLEDGMENT

STATE OF MINNESOTA)
) ss.
COUNTY OF HENNEPIN)

The Foregoing instrument was acknowledged before me this _____ day of _____, 2017 by _____ and _____, the Mayor and City Administrator respectively of the City of Osseo, on behalf of the corporation.

_____
Notary Public in for the State of Minnesota
County of _____
My Commission expires: _____

ACKNOWLEDGMENT

STATE OF KANSAS)
) ss.
COUNTY OF JOHNSON)

Acknowledgment by Corporation
Pursuant to Uniform Acknowledgment Act

The foregoing instrument was acknowledged before me this _____ day of _____, 2017, by on behalf of **Sprint Spectrum L.P., a Delaware limited partnership**.

In witness whereof I hereunto set my hand and official seal.

_____
Notary Public in for the State of _____
County of _____
My Commission expires: _____

Exhibit A

LEGAL DESCRIPTION OF OWNER'S PROPERTY

The Property is legally described as follows:

EXHIBIT B

SKETCH AND DESCRIPTION OF LEASED PREMISES SHOWN IN RELATION TO OWNER'S PROPERTY

See Attached

City of Osseo City Council
Meeting Item

Agenda Item: **Delinquent Utilities & Garbage**

Meeting Date: October 9, 2017
Prepared by: Teri Portinen, Finance

Attachments: Exhibits A & B
Resolution

Background:
Osseo City Code Section 51.37(C) allows delinquent accounts for City utilities to be assessed to property owners. It also states that the amount certified shall include late payment penalties and administrative charges, and the amount shall bear interest as determined by Council resolution.

All property owners with amounts due as of August 31, 2017 (City and/or Randy's) were notified September 6, 2017 by letter of the pending assessment.

The City invoices for water/sewer charges. Randy's Environmental Services invoices for garbage/recycling/yard waste services to residential properties in Osseo. As part of the current agreement with Randy's, the City assists in collection of delinquent garbage costs by certifying delinquent garbage accounts as allowed by MS 443.015.

In the attached Exhibits, the amounts due column shows the charges for services plus penalties. The administrative charge is $30, as indicated in the column Fee as provided by the City's Fee Schedule. If unpaid by November 17 2017, the amount in the Certify column will be assessed to Hennepin County property taxes along with 15 months of interest at a rate of five percent.

Assessments must be adopted by October 15 by resolution each year to be placed on a property owner's property tax statement per MS 444.075 subd 2a

City Goals Met By This Action:
1. Ensure City's financial stability by collecting amounts due.

Options:
The City Council may choose to:
1. Adopt a resolution certifying delinquent utility charges and delinquent garbage charges against specified properties as presented in Exhibits A & B;
2. Deny adoption of a resolution and carry past due accounts as utility accounts receivable.

Recommendation/Action Requested:
1. Staff recommends the City Council adopt a resolution certifying delinquent utility and garbage charges against specified properties as presented in Exhibits A & B.

CITY OF OSSEO
LEVY 19713
2017 DELINQUENT UTILITY CHARGES
MUNICIPAL CODE = 88

LEVY	PROPERTY ID	AMOUNT	FEE	CERTIFY	PROPERTY ADDRESS	PROPERTY OWNER
19713	13-119-22-11-0024	$726.80	$30.00	$756.80	416 2ND AVE NW	BETTY A. ACKERMAN
19713	13-119-22-11-0034	$664.30	$30.00	$694.30	317 1ST AVE NW	KATHRINE M. WILLIAMS
19713	13-119-22-11-0039	$320.61	$30.00	$350.61	517 2ND AVE NW	JAROD BONA
19713	13-119-22-11-0042	$719.48	$30.00	$749.48	500 3RD AVE NW	MARK/DEBRA BROWNE
19713	13-119-22-11-0045	$403.80	$30.00	$433.80	524 3RD AVE NW	ANGELA PIKE
19713	13-119-22-11-0091	$400.44	$30.00	$430.44	633 3RD AVE NW	TOM CAREY
19713	13-119-22-14-0097	$1,148.40	$30.00	$1,178.40	301 1ST AVE NW	DANIEL STARK
19713	13-119-22-14-0104	$504.05	$30.00	$534.05	22 2ND ST NW	CRYSTAL WELDING INC
19713	18-119-21-13-0008	$1,008.29	$30.00	$1,038.29	808 3RD ST NE	JOHN HALL
19713	18-119-21-13-0012	$1,862.49	$30.00	$1,892.49	133 9TH AVE NE	CARLOS RODRIGUEZ
19713	18-119-21-13-0018	$871.41	$30.00	$901.41	108 8TH AVE NE	CURTIS LIBBY
19713	18-119-21-13-0026	$775.36	$30.00	$805.36	801 E BROADWAY	JASON ALEXANDER
19713	18-119-21-21-0013	$664.30	$30.00	$694.30	508 4TH AVE NE	RICKY/NANCY TAYLOR
19713	18-119-21-21-0018	$665.88	$30.00	$695.88	609 5TH AVE NE	MARK KRIEG
19713	18-119-21-22-0019	$688.47	$30.00	$718.47	316 1ST AVE NE	TOM/BARB SPANIER
19713	18-119-21-22-0037	$743.03	$30.00	$773.03	417 4TH AVE NE	LORENCE STELMACH
19713	18-119-21-22-0040	$174.21	$30.00	$204.21	309 4TH ST NE	CYNTHIA CASTLE
19713	18-119-21-22-0051	$547.04	$30.00	$577.04	608 3RD AVE NE	DENNIS/DIANA JOHNSON
19713	18-119-21-22-0068	$1,446.45	$30.00	$1,476.45	425 3RD AVE NE	JODY/JOHN HALLIDAY
19713	18-119-21-22-0079	$344.19	$30.00	$374.19	532 2ND AVE NE	JP MORGAN CHASE BANK
19713	18-119-21-22-0086	$790.69	$30.00	$820.69	633 2ND AVE NE	DAVID/JENNIFER NELSON
19713	18-119-21-22-0087	$664.30	$30.00	$694.30	625 2ND AVE NE	CAROLYN WATERS
19713	18-119-21-22-0098	$664.30	$30.00	$694.30	425 2ND AVE NE	CYNTHIA BECK
19713	18-119-21-22-0129	$280.40	$30.00	$310.40	16 5TH ST NE	DOROTHY CLARKE
19713	18-119-21-23-0005	$228.40	$30.00	$258.40	301 3RD ST NE	DANIEL LEGATT
19713	18-119-21-23-0023	$181.03	$30.00	$211.03	101 2ND AVE NE	PAUL W CLAUSEN JR
19713	18-119-21-23-0118	$892.67	$30.00	$922.67	25 4TH AVE NE	DEBRA SHEPPARD
19713	18-119-21-23-0166	$516.04	$30.00	$546.04	124 2ND AVE NE	KIM W TRUAX
19713	18-119-21-23-0167	$613.88	$30.00	$643.88	117 4TH AVE NE	AARON/ABIGAEL MANSOUR
19713	18-119-21-23-0170	$1,228.17	$30.00	$1,258.17	308 1ST ST NE	ROBERT/MARIA OLSON
19713	18-119-21-24-0011	$181.28	$30.00	$211.28	101 5TH AVE NE	DANA HAGEMANN
19713	18-119-21-24-0012	$163.58	$30.00	$193.58	100 4TH AVE NE	KEITH/SABRINA BROWN
19713	18-119-21-24-0022	$1,806.30	$30.00	$1,836.30	8 4TH AVE NE	PETER VILLAGOMEZ
19713	18-119-21-24-0031	$898.00	$30.00	$928.00	509 E BROADWAY	JEFF STELMACH
19713	18-119-21-24-0046	$529.24	$30.00	$559.24	125 7TH AVE NE	MARVIN HEMP JR.
19713	18-119-21-24-0068	$664.22	$30.00	$694.22	132 7TH AVE NE	ROBERT E BROWN
19713	18-119-21-24-0091	$252.61	$30.00	$282.61	308 4TH AVE NE	OSSEO HISTORIC REDEVELOP LLC
19713	18-119-21-24-0119	$878.65	$30.00	$908.65	525 2ND ST NE	MARCIA J BYDLON
19713	18-119-21-31-0005	$158.79	$30.00	$188.79	524 E BROADWAY	JAMES VASSEUR
19713	18-119-21-31-0030	$762.41	$30.00	$792.41	624 E BROADWAY	JAMES/ALEXIS FEIG
19713	18-119-21-31-0054	$280.40	$30.00	$310.40	256 6TH AVE SE	DAVID/RAYETTA MURRAY
19713	18-119-21-31-0059	$280.40	$30.00	$310.40	233 6TH AVE SE	DERICK R HAUG
19713	18-119-21-31-0063	$318.73	$30.00	$348.73	265 6TH AVE SE	NICOLE ANDERSON
19713	18-119-21-32-0019	$1,257.85	$30.00	$1,287.85	24 3RD AVE SE	PETER/EMILY McMULLIN
19713	18-119-21-32-0028	$666.65	$30.00	$696.65	25 3RD AVE SE	KAREN/DUANE LANGSTON
19713	18-119-21-32-0032	$664.30	$30.00	$694.30	109 3RD AVE SE	KEITH HOCHSTEDLER
19713	18-119-21-32-0040	$280.48	$30.00	$310.48	100 2ND AVE SE	MICHAEL LONEY
19713	18-119-21-32-0055	$773.14	$30.00	$803.14	108 E BROADWAY	CHAD RIVERS
19713	18-119-21-33-0007	$881.76	$30.00	$911.76	337 CO RD 81	RICHARD LEITZKE
19713	18-119-21-34-0026	$664.30	$30.00	$694.30	300 7TH AVE SE	DANIEL ROGERS-GREEN
19713	18-119-21-34-0036	$844.36	$30.00	$874.36	316 6TH AVE SE	ANTHONY HALLQUIST
		$33,946.33	$1,530.00	$35,476.33		

CITY OF OSSEO

EXHIBIT B

LEVY 19714

2017 DELINQUENT GARBAGE CHARGES

MUNICIPAL CODE = 88

LEVY	PROPERTY ID	AMOUNT	FEE	CERTIFY	PROPERTY ADDRESS	PROPERTY OWNER
19714	13-119-22-11-0024	$294.92	$30.00	$324.92	416 2nd Ave NW	Ackerman, Betty A
19714	1811921220098	$161.10	$30.00	$191.10	425 2nd Ave NE	Beck, Cynthia
19714	1811921240068	$276.92	$30.00	$306.92	132 7th Ave NE	Brown, Robert E
19714	1311922110042	$276.92	$30.00	$306.92	500 3rd Ave NW	Browne, Mark
19714	1811921240119	$261.10	$30.00	$291.10	525 2nd St NE	Bydlon, Marcia J
19714	1311922110091	$294.74	$30.00	$324.74	633 3rd Ave NW	Carey, Tom
19714	1811921220040	$281.08	$30.00	$311.08	309 4th St NE	Castle, Cynthia
19714	1811921220079	$205.48	$30.00	$235.48	532 2nd Ave NE	JP Morgan Chase Bank
19714	1811921220068	$309.31	$30.00	$339.31	425 3rd Ave NE	Halliday, John & Jody
19714	1811921240046	$263.10	$30.00	$293.10	125 7th Ave NE	Hemp Jr, Marvin
19714	1811921320032	$291.60	$30.00	$321.60	109 3rd Ave SE	Hochstedler, Keith
19714	1811921210018	$263.10	$30.00	$293.10	609 5th Ave NE	Krieg, Mark
19714	1811921130018	$263.10	$30.00	$293.10	108 8th Ave NE	Libby, Curtis
19714	1811921320040	$136.04	$30.00	$166.04	100 2nd Ave SE	Loney, Kelly A
19714	1811921220086	$332.87	$30.00	$362.87	633 2nd Ave NE	Nelson, David M
19714	1811921230170	$276.92	$30.00	$306.92	308 1st St NE	Olson, Robert J
19714	1811921310019	$299.65	$30.00	$329.65	103 5th Ave SE	Wiley Enterprises
19714	1811921320055	$129.06	$30.00	$159.06	108 E Broadway St	Rivers, Chad
19714	1811921240090	$327.12	$30.00	$357.12	725 E Broadway St	Spinler, Angela
19714	1311922140097	$345.36	$30.00	$375.36	301 1st Ave NW	Stark, Daniel
19714	1811921220037	$276.92	$30.00	$306.92	417 4th Ave NE	Stelmach, Lorence
19714	1811921130020	$496.08	$30.00	$526.08	124 8th Ave NE	Weakly, Paula
19714	1311922110034	$294.92	$30.00	$324.92	317 1st Ave NW	Williams, Katherine M
19714	1811921320003	$160.16	$30.00	$190.16	300 2nd Ave SE	Rains Properties
		$6,517.57	$720.00	$7,237.57		

Resolution No. 2017-xx

RESOLUTION CERTIFYING DELINQUENT UTILITY CHARGES AND DELINQUENT GARBAGE CHARGES AGAINST SPECIFIED PROPERTIES

BE IT RESOLVED by the City Council of the City of Osseo, Hennepin County, Minnesota, that Hennepin County Special Assessments Division be authorized to place delinquent utility charges and delinquent garbage charges against the 2017 tax roll of specified properties, collectable in 2018, as shown on Exhibits A & B attached and made a part of by reference, and shall be called 2017 Delinquent Utility Charges Levy 19713 and 2017 Delinquent Garbage Charges Levy 19714.

BE IT FURTHER RESOLVED that all delinquent amounts will be certified to taxes with an additional administrative fee of $30 per levy and shall bear interest at a rate of five percent with first year interest of 15 months.

CITY OF OSSEO

Payments

Current Period: OCTOBER 2017

Batch Name 10/9/17 Payments

User Dollar Amt $0.00
Computer Dollar Amt $57,495.65
$57,495.65 **Out of Balance**

Refer	4987 *CENTRAL TELEPHONE*				
Cash Payment	E 241-41650-211 OPERATIONS	REPROGRAM PD PHONE TREE			$363.00
Invoice 117916	9/25/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$363.00
Refer	4946 *CMI INC*				
Cash Payment	E 101-41900-211 OPERATIONS	INTOX MOUTH PIECES			$174.06
Invoice 8005043	9/12/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$174.06
Refer	4966 *COMCAST - SEATTLE*				
Cash Payment	E 101-41700-321 TELECOMMUNICATION	OCT 2017 SERVICE			$299.95
Invoice	9/24/2017				
Cash Payment	E 101-41700-321 TELECOMMUNICATION	OCT 2017 SERVICE			$20.07
Invoice	9/27/2017				
Cash Payment	E 101-42000-321 TELECOMMUNICATION	OCT 2017 SERVICE			$177.00
Invoice	9/24/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$497.02
Refer	4945 *COMCAST BUSINESS*				
Cash Payment	E 101-41700-321 TELECOMMUNICATION	OCT 2017 TRUNK LINES			$324.88
Invoice 56863735	9/15/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$324.88
Refer	4947 *ECM PUBLISHING*				
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	ORD 2017-4			$203.78
Invoice 531230	9/21/2017				
Cash Payment	E 101-41110-351 PRINTING/PUBLISHING	ORD 2017-3			$88.60
Invoice 531229	9/21/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$292.38
Refer	4948 *EFTPS*	Ck# 001490E 9/29/2017			
Cash Payment	G 101-21701 FEDERAL WITHHOLDING	9/27/17 PAYROLL			$3,722.56
Invoice					
Cash Payment	G 101-21703 FICA WITHHOLDING	9/27/17 PAYROLL			$3,758.96
Invoice					
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$7,481.52
Refer	4949 *EHLERS & ASSOCIATES, INC*				
Cash Payment	E 101-41110-310 OTHER PROFESSIONA	8/7/17 ICE RINK EXPANSION ANALYSIS			$235.00
Invoice 74764	9/11/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$235.00
Refer	4992 *ELEMENT TECHNOLOGIES LLC*				
Cash Payment	E 101-41515-302 COMPUTER SYSTEM S	OCT 2017 IT SERVICES			$1,900.00
Invoice 34838	10/1/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$1,900.00
Refer	4969 *FAIRS GARDEN CENTER*				

CITY OF OSSEO

Payments

Current Period: OCTOBER 2017

Cash Payment	E 404-42000-529 STREET IMPROVEMEN	TREES - 2017 STREET PROJECT			$6,300.00
Invoice					
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$6,300.00
Refer	4970 *FINKEN WATER*				
Cash Payment	E 101-41110-211 OPERATIONS	9/12/17 WATER DELIVERY			$22.35
Invoice 01518TG	9/12/2017				
Cash Payment	E 101-41110-410 LEASES/RENTALS	OCT 2017 COOLER RENTAL			$13.00
Invoice 4730282	10/1/2017				
Cash Payment	E 205-42350-221 EQUIP REPAIR/ MAINT	OCT 2017 SOFTENER - 417 1ST AVE NE			$15.00
Invoice 4730292	10/1/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$50.35
Refer	4971 *GERTENS*				
Cash Payment	E 101-42350-211 OPERATIONS	HOLIDAY LED LIGHTING			$600.00
Invoice 107216	9/28/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$600.00
Refer	4972 *GOPHER STATE ONE CALL, INC.*				
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	SEP 2017 LOCATING			$24.97
Invoice 7090635	9/30/2017				
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	SEP 2017 LOCATING			$24.98
Invoice 7090635	9/30/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$49.95
Refer	4990 *HENN CO FIRE CHIEFS ASSN*	Ck# 037586 6/12/2017			
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	VOID CK37586			-$100.00
Invoice					
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	-$100.00
Refer	4991 *HENN CO FIRE CHIEFS ASSN*				
Cash Payment	E 101-41920-255 DUES/MEMBERSHIP	2017 MEMBERSHIP			$100.00
Invoice DUPLICATE					
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$100.00
Refer	4950 *HIGGINS, MELISSA*				
Cash Payment	G 101-22001 COMMUNITY CENTER DEP	10/1/17 CC DEPOSIT RETURN			$250.00
Invoice					
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$250.00
Refer	4951 *HOLIDAY COMMERCIAL*				
Cash Payment	E 101-41900-216 FUEL	SQUAD FUEL 1400 019 023 680			$708.12
Invoice	9/21/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$708.12
Refer	4952 *ICMA RETIREMENT CORPORATIO*				
Cash Payment	G 101-21705 DEFFERED COMP	9/27/17 PAYROLL			$781.00
Invoice 41477313					
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$781.00
Refer	4988 *INTACT*				
Cash Payment	E 101-41700-317 CLEANING SERVICE	OCT 2017 CH SERVICE			$588.61
Invoice 8795	9/27/2017				
Cash Payment	E 101-41800-317 CLEANING SERVICE	OCT 2017 CC SERVICE			$187.53
Invoice 8795	9/27/2017				

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Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$776.14
Refer	4973 *JAZZERCISE*				
Cash Payment	E 101-42300-312 PROGRAMMING	SEP 2017 INSTRUCTION			$245.00
Invoice					
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$245.00
Refer	4974 *KILLMER ELECTRIC INC*				
Cash Payment	E 101-42000-226 TRAFFIC SIGNALS/STR	CENTRAL STREET LIGHT REPAIR			$1,229.08
Invoice	86014 9/20/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$1,229.08
Refer	4954 *LANO EQUIPMENT INC*				
Cash Payment	E 241-41650-211 OPERATIONS	RENTAL OF SKID STEER ATTACHMENT FOR TREE PLANTING			$75.00
Invoice	03-477931 9/20/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$75.00
Refer	4953 *LARSON, LEANN*				
Cash Payment	E 101-41110-260 EDUCATION/MEETING	MILEAGE - CLERKS CONF			$88.81
Invoice					
Cash Payment	E 101-41110-260 EDUCATION/MEETING	LODGING - CLERKS CONFERENCE			$200.88
Invoice					
Cash Payment	E 101-41110-260 EDUCATION/MEETING	MEALS - CLERKS CONFERENCE			$34.16
Invoice					
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$323.85
Refer	4955 *LAW ENFORCE LABOR SERVICE I*				
Cash Payment	G 101-21708 UNION DUES	POLICE UNION DUES			$196.00
Invoice	OCT 2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$196.00
Refer	4975 *LOFFLER - LEASE*				
Cash Payment	E 101-41110-410 LEASES/RENTALS	KONICA COPIER LEASE			$134.20
Invoice	340705797 9/27/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$134.20
Refer	4995 *METRO COUNCIL-WASTEWATER*				
Cash Payment	E 602-49400-386 SANITARY SEWER SE	NOV 2017 WASTEWATER SERVICE			$13,728.01
Invoice	1072858 10/5/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$13,728.01
Refer	4959 *METRO SALES INC*				
Cash Payment	E 101-41900-410 LEASES/RENTALS	PD COPIER LEASE			$73.04
Invoice	889547 9/18/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$73.04
Refer	4956 *METRO WEST INSPECTION SERVI*				
Cash Payment	E 200-41940-310 OTHER PROFESSIONA	AUG 2017 INSPECTIONS			$198.30
Invoice	1217 9/20/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$198.30
Refer	4960 *MINNEAPOLIS, CITY OF*				
Cash Payment	E 101-41900-314 PAWN TRANSACTION	AUG 2017 PAWN SERVICES			$242.10
Invoice	400451001457 9/13/2017				

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Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$242.10
Refer	4976 *MINNESOTA LIFE INS CO*				
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$30.00
Invoice 72640030	9/21/2017				
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$15.00
Invoice 72640030	9/21/2017				
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$5.00
Invoice 72640030	9/21/2017				
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$10.00
Invoice 72640030	9/21/2017				
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	OCT 2017 PREMIUM			$17.20
Invoice 72640030	9/21/2017				
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	AUG 2017 ADJ			$1.50
Invoice 72640030	9/21/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$78.70
Refer	4977 *MN DEPT OF LABOR & INDUSTRY*				
Cash Payment	G 101-20801 BUILDING PERMIT SURCH	SURCHARGE			$407.45
Invoice SEPT 2017	10/2/2017				
Cash Payment	R 101-32101 BUILDING PERMITS	SURCHARGE DISCOUNT			-$25.00
Invoice SEPT 2017	10/2/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$382.45
Refer	4957 *MN DEPT OF REVENUE*	Ck# 001491E 9/29/2017			
Cash Payment	G 101-21702 STATE WITHHOLDING	9/27/17 PAYROLL			$1,532.36
Invoice 1208287424	9/26/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$1,532.36
Refer	4958 *MSRS DFC -EMPOWER*	Ck# 001492E 9/29/2017			
Cash Payment	G 101-21705 DEFFERED COMP	9/27/17 PAYROLL			$50.00
Invoice 682209486	9/26/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$50.00
Refer	4978 *NAPA-COTTENS OSSEO*				
Cash Payment	E 101-42000-217 VEHICLE REPAIRS/MAI	1997 FORD ALTERNATOR REPAIR			$142.21
Invoice 590139	9/27/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$142.21
Refer	4961 *PERA*	Ck# 001493E 9/29/2017			
Cash Payment	G 101-21704 PERA	9/27/17 PAYROLL			$7,063.93
Invoice 434892	9/26/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$7,063.93
Refer	4980 *PRIME ADVERTISING & DESIGN IN*				
Cash Payment	E 240-41700-211 OPERATIONS	OCT 2017 WEBSITE HOSTING			$100.00
Invoice 60520	9/27/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$100.00
Refer	4962 *REVOLUTIONARY SPORTS LLC*				
Cash Payment	E 101-42300-312 PROGRAMMING	2017 SUMMER YOUTH INSTRUCTION			$4,653.00
Invoice OSSEO 2017-1	9/25/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$4,653.00
Refer	4979 *REVTRAK*	Ck# 001495E 10/4/2017			

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Payments

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Cash Payment	E 101-41800-211 OPERATIONS	SEP 2017 MERCHANT FEES			$9.22
Invoice SEPT 2017	10/4/2017				
Cash Payment	E 101-41110-310 OTHER PROFESSIONA	SEP 2017 MERCHANT FEES			$41.49
Invoice SEPT 2017	10/4/2017				
Cash Payment	E 101-41110-310 OTHER PROFESSIONA	SEP 2017 MERCHANT FEES			$64.85
Invoice SEPT 2017	10/4/2017				
Cash Payment	E 601-49400-310 OTHER PROFESSIONA	SEP 2017 MERCHANT FEES			$113.44
Invoice SEPT 2017	10/4/2017				
Cash Payment	E 602-49400-310 OTHER PROFESSIONA	SEP 2017 MERCHANT FEES			$113.44
Invoice SEPT 2017	10/4/2017				
Cash Payment	E 604-49400-310 OTHER PROFESSIONA	SEP 2017 MERCHANT FEES			$113.44
Invoice SEPT 2017	10/4/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$455.88
Refer	4964 *SELECT ACCOUNT*	Ck# 001494E 9/29/2017			
Cash Payment	G 101-21711 EMPLOYEE H.S.A CONTRI	9/27/17 PAYROLL			$1,164.71
Invoice					
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$1,164.71
Refer	4993 *SELECT ACCOUNT*				
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD INS	OCT 2017 BENE ADMIN			$27.50
Invoice 1206429	10/4/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$27.50
Refer	4965 *SIPE BROS. INC.*				
Cash Payment	E 101-41900-217 VEHICLE REPAIRS/MAI	SQUAD WASHES			$20.00
Invoice SMT 9/16/17	9/16/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$20.00
Refer	4963 *SPRINGSTED*				
Cash Payment	E 101-41350-310 OTHER PROFESSIONA	COMPENSATION STUDY			$1,689.12
Invoice 3	9/14/2017				
Transaction Date	9/29/2017	PREMIER CHECKIN	10100	**Total**	$1,689.12
Refer	4989 *SUN LIFE FINANCIAL*	Ck# 001496E 10/5/2017			
Cash Payment	E 101-41900-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$29.80
Invoice	9/15/2017				
Cash Payment	E 101-41110-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$42.20
Invoice	9/15/2017				
Cash Payment	E 101-41650-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$2.20
Invoice	9/15/2017				
Cash Payment	E 101-42000-130 MED/DEN/LIFE/LTD INS	OCT 2017 PREMIUM			$19.65
Invoice	9/15/2017				
Cash Payment	G 101-21710 MISC DEDUCTIONS/BENEF	OCT 2017 PREMIUM			$55.74
Invoice	9/15/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$149.59
Refer	4981 *TIMESAVER OFF SITE SECRETARI*				
Cash Payment	E 101-41000-307 RECORDING SERVICE	9/25/17 COUNCIL MTG			$139.00
Invoice 23242	10/2/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$139.00
Refer	4982 *TOKLE INSPECTION INC*				

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Payments

Current Period: OCTOBER 2017

Cash Payment	E 200-41940-310 OTHER PROFESSIONA	AUG-SEP 2017 ELECTRICAL INSPECTIONS			$1,369.20
Invoice	10/1/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$1,369.20
Refer	4996 *VAN IWAARDEN ASSOCIATES*				
Cash Payment	E 101-41920-310 OTHER PROFESSIONA	OFDRA GASB ACTUARIAL			$1,000.00
Invoice	10/5/2017				
Transaction Date	10/5/2017	PREMIER CHECKIN	10100	**Total**	$1,000.00
Refer	4983 *YOGA SOLES*				
Cash Payment	E 101-42300-312 PROGRAMMING	SEPT 2017 INSTRUCTION			$250.00
Invoice	SEP 2017 10/2/2017				
Transaction Date	10/4/2017	PREMIER CHECKIN	10100	**Total**	$250.00

Fund Summary

	10100 PREMIER CHECKING
101 GENERAL FUND	$34,956.87
200 INSPECTIONS	$1,567.50
205 PARK DEDICATION	$15.00
240 CABLE GRANT	$100.00
241 CHeC - Healthy Comm Grant	$438.00
404 2017 STREET IMPROVE (19349)	$6,300.00
601 WATER FUND	$138.41
602 SEWER FUND	$13,866.43
604 STORM WATER FUND	$113.44
	$57,495.65

Pre-Written Checks	$17,797.99
Checks to be Generated by the Computer	$39,697.66
Total	$57,495.65

CITY OF OSSEO

Payments

Current Period: OCTOBER 2017

Batch Name 10/2/17
Payment

Computer Dollar Amt $64.00 **Posted**

Refer	4967 *MN BCA*		Ck# 037938 10/2/2017			
Cash Payment	E 101-41900-310 OTHER PROFESSIONA	BACKGROUND-HASSAN, TOFIQ Y				$32.00
Invoice						
Transaction Date	10/2/2017	Due 0	PREMIER CHECKIN	10100	**Total**	$32.00
Refer	4968 *MN BCA*		Ck# 037939 10/2/2017			
Cash Payment	E 101-41900-310 OTHER PROFESSIONA	BACKGROUND-CRUZ, MERIALUS				$32.00
Invoice						
Transaction Date	10/2/2017	Due 0	PREMIER CHECKIN	10100	**Total**	$32.00

Fund Summary

	10100 PREMIER CHECKING
101 GENERAL FUND	$64.00
	$64.00

Pre-Written Checks	$64.00
Checks to be Generated by the Computer	$0.00
Total	$64.00

YOUTH RECREATION PROGRAMS
WWW.DISCOVEROSSEO.COM/RECREATION

Creative Kids: Explore Art & Reading

Pre-School Parent/Child Classes

Young children (ages 2-5) with their parents/caregivers join friends and neighbors in using a variety of art materials and processes to learn and create. Each class starts with a story leading into the project to get the creative minds flowing. Classes from 9 to 10 am. Class min. 6/max. 12 students per session.

Thursday, October 19 - CRAZY CONSTRUCTION

Thursday, October 26 - EXPLORATION PAINTING

Thursday, November 2 - MODEL MAGIC MONSTERS

Thursday, November 9 - PAINTING ON PANEL CANVAS BOARDS

Thursday, November 16 - LAST SESSION - OPEN EXPLORATION

Fee per class: $17.50 resident; $25 non-resident

ALL FIVE CLASSES **BEST VALUE! SAVE $25!**

REGISTER FOR ALL FIVE CLASSES, AND PAY A DISCOUNTED RATE.

Classes are held in the Osseo Community Center. Registration forms are at City Hall or online at www.DiscoverOsseo.com/Recreation. Submit forms with payment to City Hall, 415 Central Ave., Osseo, MN. For information call (763) 425-2624.

VOLUNTEERS NEEDED!

Don't you love the holiday lights along Central Ave.?

Osseo needs volunteers to hang up the lights

BEFORE it turns cold.

More hands make for quick work.

Please meet with our Public Works crew at the Osseo Fire Department on

Saturday, October 21, at 9 a.m.

Thanks to all volunteers who help us light up the town!

Osseo Lions Halloween Kiddie Event

Come join the fun in Osseo on October 28th at 11am. Walk down Central Ave and receive goodies from the area businesses. Then join us at the Osseo Community Center for games and treats.

This year we are taking donations for one of The Ronald McDonald Houses in Minneapolis.

Here is a list of the things they would like:

Disposable cups with lids

Instant coffee packets and hot chocolate

Individual soup and meal cups

Microwave meals and or popcorn

Bars: Granola, Breakfast, snack

Individual bags of chips, crackers, cereal

Fruit cups, juice boxes

Bottled water

Candy bars

Disinfecting wipes

The event runs from 11am to 2pm.

See you there!