

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
JANUARY 12, 2009**

1. CALL TO ORDER

Mayor John Hall called the regular meeting of the Osseo City Council to order at 7:05 p.m. on Monday, January 12, 2009.

2. ROLL CALL

Members present: Council members Brian Kleven, Steve Menth, Steve Parks, Ken Schreiber, and Mayor John Hall.

Staff present: City Administrator Greg Withers, City Attorney Loren Magsam, City Planner Jeffrey Dahl, and Deputy Clerk LeAnn Larson.

Others present: John Cochran, Alicia Miller, Martin Duffy, Katie Collver, and Ron Barger.

3. PLEDGE OF ALLEGIANCE

Hall led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

Hall asked for additions or deletions to the Agenda.

**A motion was made by Menth, seconded by Parks, to accept the Agenda as presented. The motion carried 5-0.**

5. CONSENT AGENDA

- a. Approve City Council Minutes of: November 24, December 1, December 8, and December 22
- b. Receive EDA Minutes of December 1
- c. Approve 2009 Open Book Meeting Date
- d. Receive December 2008 Building Report
- e. Receive December 2008 Police Report
- f. Adopt Resolution 2009-1 Authorizing Mayor to Sign Extension of EPDB Conditional User License Agreement with Hennepin County
- g. Consider First Reading of Ordinance 2009-1 Enacting and Adopting a Supplement to the Code of Ordinances for the City of Osseo
- h. Adopt Resolution 2009-2 Amending Mileage Reimbursement Rate for 2009
- i. Approve Accounts Payable (Listing 12312008, dated 1/8/09 11:36 AM, for \$92,401.44, and Listing 01122009, dated 1/8/09 11:59 AM, for \$60,538.64)

**A motion was made by Menth, seconded by Schreiber, to approve the Consent Agenda as presented. The motion carried 5-0.**

6. MATTERS FROM THE FLOOR

Ron Barger, 521 Central Avenue, stated he questioned the proposed Central Avenue streetscape figures for costs and special assessments. He said the northern portion of Central Avenue, between 5<sup>th</sup> and 6<sup>th</sup> Streets, appears to be “short-changed” when it comes to the proposed streetscape amenities. Barger said he would be assessed the same cost per front foot but the amenities on the north end were not the same as the southern portion of Central from 4<sup>th</sup> Street southward.

Withers said the Central Avenue Project team would be meeting on January 23 and would discuss this matter.

City Planner Jeffrey Dahl stated the Comprehensive Plan indicates different densities along Central Avenue. On the northern end is Downtown Edge Mixed-Use. The southern end is Downtown Core Mixed-Use. Amenities would be different due to the varying densities of land use.

7. SPECIAL BUSINESS – None.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

a. CONSIDER OFFICIAL CITY APPOINTMENTS AND DESIGNATIONS FOR 2009 (Resolution)

Hall stated there would be several appointments and designations for 2009. Upon discussion, the appointments are as follows:

Council Committee Appointments

Arts Committee	John Hall & Brian Kleven
Budget & Finance Committee	Steve Menth & Ken Schreiber
Human Resources Committee	Brian Kleven & Steve Parks
Intergovernmental Relations Committee	John Hall & Steve Parks
Risk Management Committee	Steve Menth & Ken Schreiber

Council Appointments

Acting Mayor	Brian Kleven
Alternate Acting Mayor	Steve Parks
Economic Development Authority	Steve Menth & Ken Schreiber
Heritage Preservation Commission	Steve Menth
Northwest Suburbs Cable Communications Commission	John Hall
Senior Transportation Alternate	Brian Kleven
Shingle Creek & West Mississippi Watershed Management Commissions	Steve Parks

Staff Appointments

Assessor - Hennepin County  
Assistant Weed Inspector – Randy Korfiatis  
Attorney – Loren A. Magsam, Attorney at Law  
Auditor – Smith Schafer & Associates, LTD  
Building Official – Metro West Inspection Services  
Data Practices Compliance Officer – LeAnn Larson  
Data Practices Responsible Authority – LeAnn Larson  
Emergency Management Director – new Police Chief  
Engineer – Marcus Thomas, Bolton & Menk  
Fire Chief – Mark Lynde  
Assistant Fire Chief – Chuck Gisvold  
Fire Captains – Erin Lynne, \_\_\_\_\_  
Fire Lieutenants – Bill Evans, \_\_\_\_\_  
Fire Department Secretary – Don Peterson  
Fire Inspector - \_\_\_\_\_ & City of Brooklyn Park  
NW Hennepin Human Services Council Executive Board & Alternate – LeAnn Larson & staff  
Northwest Hennepin Cable Communications Commission (Executive Committee)  
– Greg Withers  
Senior Transportation - Jeffrey Dahl  
Sewer Inspector – Randy Korfiatis  
Shingle Creek & West Mississippi Watershed Management Commissions  
Alternate – Randy Korfiatis

Other Designations

Official Newspaper -- Osseo-Maple Grove Press

Schreiber asked if there would be Fire, Police, and Public Services Commissions as had been in the past. Withers said no, these Commissions had essentially been replaced with the new Council Committee appointments as listed above.

**A motion was made by Menth, seconded by Kleven, to adopt Resolution No. 2009-3 Designating Official City Appointments and Designations. The motion carried 5-0.**

b. ADOPT RESOLUTION DESIGNATING CITY DEPOSITORY

Hall introduced a resolution designating the City Depositories for deposit of City funds as Premier Bank-Osseo and investment of City funds with Edward Jones, Institutional CD's, Inc./ICD Securities, Inc., Smith-Barney, and Sterne Agee.

**A motion was made by Kleven, seconded by Menth, to adopt Resolution No. 2009-4 Designating the City Depository and Brokers for the Investment of City Funds. The motion carried 5-0.**

c. REVIEW AND CONFIRM EDA ACTIONS OF JANUARY 5, 2009

Withers stated the EDA had approved the reimbursement request of Jeff and April Tatur in the amount of \$5,000 for façade improvements at 240 Central Avenue, per the Architectural Design Guidelines Grant Program. The Tatur's original request dates back to early 2007.

Withers added the EDA had discussed the Architectural Design Guidelines (ADG) program and recommended a revised policy and increased grant amount. Staff will be making suggested changes to the policy and bringing it back to the EDA at its February 2 meeting.

The minutes from the January 5 EDA meeting are not complete.

**A motion was made by Kleven, seconded by Parks, to table this matter to the next Council meeting following the February EDA meeting. The motion carried 5-0.**

d. CONSIDER APPOINTMENT OF FIRE DEPARTMENT LIEUTENANT 12

Withers stated the Fire Department selection committee had interviewed for the Lieutenant 12 position. The committee unanimously recommended Bill Evans be appointed to the Lieutenant 12 position for a three-year term, effective 1/13/09. The compensation for this position is \$600 per year plus on-call pay.

**A motion was made by Menth, seconded by Schreiber, to approve the appointment of Bill Evans as Fire Department Lieutenant 12, as outlined above. The motion carried 5-0.**

e. CONSIDER FORECLOSURE ASSISTANCE GRANT APPLICATION  
(Resolution)

City Planner Dahl stated he intended to submit a grant application to Hennepin County for possible foreclosure assistance. The HUD Neighborhood Stabilization Program (NSP) will assist in the redevelopment of abandoned and foreclosed homes, and was authorized by the Housing and Economic Recovery Act of 2008 (HERA). NSP funds may be used for a number of HUD-approved activities, including acquisition, rehabilitation, demolition, and financing mechanisms for new buyers.

Approximately \$2.9 million is available for competitive applications in the metro area, and Hennepin County estimates that approximately \$900,000 may be available within the county. Hennepin County has identified 12 suburban cities with the greatest concentrations of NSP target areas. In order to be considered for NSP funds, Osseo needs to submit an application to Hennepin County by January 16<sup>th</sup>. While the application can be somewhat broad due to the lack of preparation time, the City does need to identify how it plans to use the requested funds. The County will then pool five identified cities' applications together and submit a comprehensive application.

There were seven foreclosures in Osseo in 2007. That number increased to 18 in 2008 (more than 2% of all properties, and almost 3% of single-family homes). If this trend continues, there will certainly be more direct negative impacts, such as:

- Decrease in tax values and tax base;
- Increase in crime;
- Increase in property blight/neglect; and
- Increase in concerns/costs regarding private and public utility issues.

Staff recommends that any foreclosure assistance in Osseo would be best utilized through grants or low interest loans to homeowners to purchase, rehabilitate, and/or expand a foreclosed home. Grant funds could also be used potentially for property acquisition and demolition by the City or EDA.

Withers noted a house in foreclosure in Osseo recently was flooded due to the gas utility being shut-off but not City water.

**A motion was made by Kleven, seconded by Menth, to adopt Resolution No. 2009-5 Supporting a Grant Application to Hennepin County in Order to Obtain Financial Assistance for Foreclosed Properties. The motion carried 5-0.**

11. ADMINISTRATOR-CLERK-TREASURER'S REPORT

Withers had no additional report.

12. COUNCIL AND ATTORNEY REPORTS

Magsam had no report.

Menth had no report.

Parks wondered if a required deposit on water/sewer service through the City might "catch" property owners moving out without terminating water service correctly.

Kleven had no report.

Schreiber said he hoped everyone had a good holiday season. He encouraged residents to shovel near fire hydrants. Schreiber said vehicles must be moved from City streets during snow events or they will be towed and ticketed.

Hall said there was no parking on City street during snow events. He commented on one block of downtown Osseo being particularly well-taken care of in relation to removal of snow in a timely manner. Hall said the City is still in the process of hiring a new Police Chief.

13. ADJOURNMENT

**A motion was made by Parks, seconded by Menth, to adjourn the City Council meeting at 7:45 p.m. The motion carried 5-0.**

Respectfully submitted,

LeAnn Larson  
Deputy Clerk