

**OSSEO CITY COUNCIL  
SPECIAL MEETING MINUTES  
DECEMBER 6, 2010**

**1. CALL TO ORDER**

Alternate Acting Mayor Duane Poppe called the special meeting of the Osseo City Council to order at 6:08 p.m. on Monday, December 6, 2010.

**2. ROLL CALL**

Members present: Council members Duane Poppe, Mark Schulz, and Rick Weber.

Members absent: Mayor Steven Menth and Council member Steve Parks.

Staff present: City Administrator Jeffrey Dahl, City Attorney Loren Magsam, and Deputy Clerk LeAnn Larson.

Others present: Allan Hartkopf and Al Lindquist.

**3. PLEDGE OF ALLEGIANCE**

Poppe led the Pledge of Allegiance.

**4. APPROVAL OF AGENDA**

**A motion was made by Schulz, seconded by Weber, to approve the Agenda as presented. The motion carried 3-0.**

**5. MATTERS FROM THE FLOOR – None.**

**6. SPECIAL BUSINESS**

**A. CONSIDER 2011 BUDGET AND TAX LEVY**

Dahl presented the proposed 2011 Budget and General Tax Levy for the City.

The proposed 2011 General Operating Budget is at \$1,950,149, a 3.1 percent decrease from that of 2010.

The proposed tax levy amount, including the general levy and special levies, is \$1,264,159, a 6.6 percent increase.

The general fund levy and other special levies are as follows:

General fund levy	\$ 765,771
G.O. Bond 2003C levy	\$ 117,929
G.O. Bond 2004A levy	\$ 108,200
G.O. Bond 2009A levy	\$ 71,362
G.O. CIP Bond 2010A levy	\$ <u>200,897</u>
Total	\$1,264,159

Dahl stated the annual total cost of City services (including special levies) for a homesteaded residential property at \$200,000 market value would be \$906.94. This translates into a \$75.58 cost per month or a \$2.48 daily cost for City services.

Some of the budget highlights include:

- The budget for salaries will decrease approximately nine percent from 2010.
- The capital outlay is at \$413,298 (\$150,000 is allocated in 2011 for Capital Improvements)
- The LGA funding level is unknown.
- The general fund levy makes up 39.3 percent of the general fund revenues. Other revenues are captured predominately through fees, fines, and LGA.

Poppe stated the Council has worked hard in reducing the overall budget in anticipation of the possibility of receiving no LGA.

Dahl noted the addition of the CIP bonds as part of the Capital Improvement Plan for the City. This allows for improvement to conditions of the City's infrastructure and other special projects.

General Fund Expenditures are projected as follows:

Public safety	37.3% of the total
Council and administration	13.3% of the total
Buildings	2.6% of the total
Streets	5.1% of the total
Legal and professional	5.2% of the total
Insurance	4.5% of the total
Parks and recreation	1.4% of the total
Planning/inspections	3.8% of the total
EDA transfer	2.3% of the total
Capital funds	21.2% of the total
Other	3.3% of the total

Poppe asked about a Central Avenue levy for approximately \$68,000 from 2009, pay 2010, which was not levied last year. Dahl said this amount was not levied in 2009 as originally indicated on Central Avenue projects financial information. Schulz and Weber raised concerns about the \$68,000 amount not on the tax rolls in 2009, pay 2010. Dahl stated \$71,000 for the Central Avenue bond levy was included in the 2011 budget, pay 2012.

#### B. RECEIVE PUBLIC INPUT FOR 2011 BUDGET

Darrell Healy, 216 3<sup>rd</sup> Avenue NE, stated he had a problem with the taxable market value of his property. He said his new garage is not complete but the proposed property tax statement reflects an improvement increase due his garage. Staff explained value questions are addressed in March and April of each year after property owners receive their Value Notice in March of each year. Hennepin County Assessing Department officials have already been notified of Healy's concerns and will be discussing this further with him in March 2011.

#### 7. ADJOURNMENT

**A motion was made by Weber, seconded by Schulz, to adjourn at 6:42 p.m. The motion carried 3-0.**

Respectfully submitted,

LeAnn Larson  
Deputy Clerk