

**OSSEO CITY COUNCIL  
REGULAR MEETING MINUTES  
NOVEMBER 9, 2009**

1. CALL TO ORDER

Mayor John Hall called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, November 9, 2009.

2. ROLL CALL

Members present: Council members Brian Kleven, Ken Schreiber, and Mayor John Hall.

Members absent: Council members Steve Menth and Steve Parks.

Staff present: City Administration Greg Withers, City Attorney Loren Magsam, and Deputy Clerk LeAnn Larson.

Others present: John Cochran, Susan Hanson, Alicia Miller, Mark Schulz, Duane Poppe, Martin Duffy, Marcia Thomson, and Ron Barger.

3. PLEDGE OF ALLEGIANCE

Hall led the Pledge of Allegiance. After the Pledge, he requested a moment of silence in honor of and gratitude toward our nation's veterans.

4. APPROVAL OF AGENDA [Additions - Deletions]

Hall asked for additions or deletions to the Agenda.

**A motion was made by Kleven, seconded by Schreiber, to accept the Agenda as presented. The motion carried 3-0.**

5. CONSENT AGENDA

- a. Approve City Council Minutes of October 26
- b. Approve October Building Report
- c. Approve October Fire Report
- d. Adopt Resolution No. 2009-61 Authorizing Execution of Agreement for Operation Night Cap
- e. Approve Accounts Payable (Listing 110909, dated 11/5/09 11:33 AM, for \$674,828.84)

**A motion was made by Kleven, seconded by Schreiber, to approve the Consent Agenda as presented. The motion carried 3-0.**

6. MATTERS FROM THE FLOOR – None.

7. SPECIAL BUSINESS – None.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS – None.

10. NEW BUSINESS

a. CANVASS ELECTION RESULTS OF NOVEMBER 3 CITY ELECTION

Deputy Clerk LeAnn Larson presented the results of the November 3 City Election.

Total ballots cast were 491, resulting in a 33 percent voter turnout. For the office of Mayor, the results were: John Hall-170 votes, Steven Menth-275 votes, and Write in-31 votes.

For the office of Council member, the results were: Matthew Johnson-104 votes, Brian Kleven-157 votes, Mark E. Schulz-285 votes, Duane Poppe-376 votes, Write in-5 votes.

Larson thanked the election judges who served at the City Election.

City Attorney Loren Magsam noted the top vote getter for Mayor (Steven Menth) would be declared Mayor-elect, and the top two vote getters for Council (Duane Poppe and Mark E. Schulz) would be the declared Council-elect members.

**A motion was made by Schreiber, seconded by Kleven, to approve the results of the November 3 City Election. The motion carried 3-0.**

b. APPROVE CONTRACTOR PAY REQUEST NO. 5 FOR CENTRAL AVENUE PROJECT

City Administrator Greg Withers stated this item and the next both deal with Central Avenue. Withers presented a chart depicting the electrical consumption and resulting costs of downtown street lights since the installation of the new LED fixtures as part of the project. Cost savings are substantial since the July installation, which coincides with the substantial reduction in kilowatt-hour consumption of electricity.

Per Withers' calculations, the Central Avenue contract is about 63 percent complete per pay requests. Pay request no. 5 is for \$661,945.75. Withers outlined approved addenda to date for the project.

Several new addenda/supplemental agreements are being presented tonight for Council consideration.

Supplemental Agreement No. 7 is a request that the cobrahead light fixtures located on the signal poles at Central Avenue and 3<sup>rd</sup> Street be replaced with LED fixtures, resulting in a change of price of \$4,840.

Supplemental Agreement No. 8 is a request for additional ornamental railing near Dean's Supermarket and the Bromen's Luggage building to establish parking lot parameters where Dean's Supermarket formerly had a large planter on ground. The change in price for this request is \$5,230.

Supplemental Agreement No. 9 is a request the use of bollard rather than concrete care stops behind the ornamental railing in No. 8. The change in price for this request is \$6,325.

Withers stated about 50 percent of the project contingency has been utilized up to this point. However, he added that Bolton & Menk calculates a higher amount coming from the project contingency.

Hall asked if the \$26,000 matter with Embarq and the conflict over the fiber optic line at County Road 30 has been resolved. Withers said Embarq has not reimbursed the City for this sum yet.

Kleven stated the entire Council should be considering the Supplemental Agreements being discussed.

**A motion was made by Kleven, seconded by Schreiber, to approve Contractor Pay Request No. 5 for the Central Avenue Project. The motion carried 3-0.**

c. CONSIDER CENTRAL AVENUE PROJECT AMENDMENTS

**A motion was made by Kleven, seconded by Schreiber, to table consideration of the Central Avenue project amendments/supplemental agreements to the next Council meeting. The motion carried 3-0.**

11. ADMINISTRATOR-CLERK-TREASURER'S REPORT – None.

Withers stated an updated construction report for the Central Avenue project will be posted on the City's website soon. He noted a fifth Monday in November is timely for purposes of a suggested Council work session to deal with important issues and should include the Mayor- and Council-elect members, in addition to the current Council.

Schreiber asked about a recent staff meeting of the DC (department heads and chiefs) Team and the police department. Withers stated the meeting went well, with a few policy changes and department changes discussed. The new policing method of Community Oriented Policing Services was discussed.

Community Oriented Policing Services (COPS) promotes partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime.

12. COUNCIL AND ATTORNEY REPORTS

Hall thanked the election judges for their service to Osseo. He noted that Toys for Tots drop off boxes are at several locations in Osseo, including City Hall. Hall reminded everyone of the upcoming Hometown Family Celebration coming Friday, December 4, starting at 5:30 p.m. at Boerboom Park. He stated the budget would be adopted in December.

No other reports were offered.

13. ADJOURNMENT

**A motion was made by Kleven, seconded by Schreiber, to adjourn the City Council meeting at 7:32 p.m. The motion carried 3-0.**

Respectfully submitted,

LeAnn Larson  
Deputy Clerk