

**OSSEO ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR MEETING MINUTES  
November 2, 2009**

1. ROLL CALL

President Kevin Rebman called the regular meeting of the Osseo Economic Development Authority to order at 7:00 p.m., Monday, November 2, 2009.

Members present: Kevin Rebman, Ken Schreiber, Dan Spanier, and Bruce Wiley.

Members absent: Will Lienemann, Steve Menth, and Dan Sadler.

Staff present: Executive Director Greg Withers, City Attorney Loren Magsam, and Development Services Director Jeffrey Dahl.

Others present: Mark Schulz and Ron Barger.

2. APPROVAL OF AGENDA

**A motion was made by Schreiber, seconded by Spanier, to approve the Agenda as presented. The motion carried 4-0.**

3. APPROVAL OF MINUTES – October 5

**A motion was made by Wiley, seconded by Schreiber, to approve the minutes of the October 5, 2009, meeting. The motion carried 4-0.**

4. MATTERS FROM THE FLOOR – None.

5. ACCOUNTS PAYABLE

**A motion was made by Schreiber, seconded by Rebman, to approve the Accounts Payable (Listing 110209EDA, run 10/29/09 2:58 PM, in the amount of \$42,983.44). The motion carried 4-0.**

6. OLD BUSINESS – None.

7. NEW BUSINESS

A. DISCUSS ARCHITECTURAL DESIGN GUIDELINES FINANCE ASSISTANCE REQUEST FOR LOREN MAGSAM, 33 4<sup>TH</sup> STREET NW

Development Services Director Jeffrey Dahl stated Loren Magsam, owner of 33 4<sup>th</sup> Street NW (also known as the “Ivy Cottage”), is proposing to add awnings to his building and is requesting \$1,093.75 (25% of the \$4,375.00 project) through the Architectural Design Guidelines (ADG) Financial Assistance Program. The applicant is proposing to add a total of ten (10) awnings over the windows on the south and west facades of the building. The awnings are proposed to be acrylic with welded aluminum frames. The color of the awnings are proposed to be maroon, which compliments the existing building’s beige stucco and brown framed exterior along with the beige and maroon signage.

The intent of the Architectural Design Guidelines Financial Assistance Program is to encourage commercial businesses in Osseo's Central Business District (CBD) to upgrade their existing front facades through the use of the ADG. Awnings are specifically referred to in the ADG as an element that enhances the character of "Main Street." The Planning Commission determined the proposed project meets the intent of the Architectural Design Guidelines document (ADG) and made a recommendation to the Economic Development Authority (EDA) to approve the request.

**A motion was made by Schreiber, seconded by Spanier, to grant the architectural design guidelines financial assistance request of \$1,093.75 for Loren Magsam at 33 4<sup>th</sup> Street NW. The motion carried 4-0.**

8. OTHER REPORTS: Executive Director, President, Members

Withers noted an upcoming meeting on Tuesday, November 10, from 6-7:30 p.m. at St. Vincent's west meeting room (in Brooklyn Park). Hoyt Properties has submitted a development plan for the Gateway Development (borders are Co Rd 30, Jefferson Hwy, and Hwy 610). There are significant implications to Osseo as the plan will set the path for utilities/streets/zoning. Interested people should plan to attend this meeting.

No other reports were offered.

9. ADJOURNMENT

**A motion was made by Spanier, seconded by Schreiber, to adjourn at 7:15 p.m. The motion carried 4-0.**

Respectfully submitted,

LeAnn Larson  
Deputy Clerk