

**OSSEO CITY COUNCIL
REGULAR MEETING MINUTES
AUGUST 10, 2009**

1. CALL TO ORDER

Mayor John Hall called the regular meeting of the Osseo City Council to order at 7:00 p.m. on Monday, August 10, 2009.

2. ROLL CALL

Members present: Council members Brian Kleven, Steve Menth, Steve Parks, Ken Schreiber, and Mayor John Hall.

Staff present: City Administrator Greg Withers, City Attorney Loren Magsam, City Planner Jeffrey Dahl, and Deputy Clerk LeAnn Larson.

Others present: Martin Duffy, Sally & Ty Schmidt, LeRoy LaVallee, Jane Schepanik, Bob Kohls, Tony Mortinson, Todd Kintzi, Matt Regan, Terry McNeil, Mike Ryan, Tom Hartkopf, Jim Hilgendorf, Tim Lindholm, Howard Hornibrook, P. Johnson, A. Webster, Alicia Miller, Al Lindquist, and Ron Barger.

3. PLEDGE OF ALLEGIANCE

Hall led the Pledge of Allegiance.

4. APPROVAL OF AGENDA [Additions - Deletions]

A motion was made by Menth, seconded by Parks, to accept the Agenda as presented. The motion carried 5-0.

5. CONSENT AGENDA

- a. Approve Building Report for July
- b. Approve Fire Report for July
- c. Approve Accounts Payable (Listing 081009, dated 8/6/09 10:17 AM, for \$28,568.99)

A motion was made by Menth, seconded by Schreiber, to approve the Consent Agenda as presented. The motion carried 5-0.

6. MATTERS FROM THE FLOOR

Terry McNeil, 124 5th Ave NE, thanked Al Lindquist for organizing the Concerts and Movies in the Park. He suggested the EDA consider implementing a similar program for residential properties as the EDA program for architectural design guidelines for businesses.

Al Lindquist reminded everyone that Lorie Line is coming to Osseo tomorrow evening, August 11, for an evening concert. Tickets are available for \$31 each by calling 763-291-4130. He thanked the service organizations for donations toward the concert series.

7. SPECIAL BUSINESS

a. CENTRAL AVENUE PROJECT UPDATE – City Engineer Marcus Thomas

City Engineer Marcus Thomas presented an update on the Central Avenue Project. Work on the Central Avenue Street and Utility Improvement project continues to make good progress. The City's contractor, Forest Lake Contracting, has completed the watermain improvements within Phase 1 of the project (between 3rd and 7th Streets), and the storm sewer improvements are substantially complete. The concrete curb and gutter and road pavement is now under construction within Phase 1 as well.

Progress on the project has been facilitated by good working conditions (few rain delays), and an aggressive work schedule by Forest Lake Contracting (working long hours and most Saturdays). Throughout the project regular contact has been maintained with the adjacent business owners to address the various concerns and issues as they come up. Overall the business community has shown great patience and understanding as the contractor has worked diligently to minimize the construction inconveniences.

According to Thomas, to date the project's greatest challenge has been the necessary storm sewer revisions at the CSAH 30 intersection. Despite earlier requests for information, Embarq did not provide information regarding a large underground communications fiber optic cable running along the north side of CSAH 30 until right before construction commenced. The location of the immobile line conflicted with the original storm sewer design, requiring a new design which included additional disturbance and restoration of the County's road along with additional associated costs. The redesign work has been completed and the construction is in process. Overall progress toward the Phase 1 completion has been good. Substantial completion is planned for August 21st, by which time it will be open to vehicle traffic with work finishing up along sidewalks and boulevards.

As Phase 1 is nearing substantial completion, projected costs are still within project budget including its contingency. While there have been cost savings associated with field modifications to the watermain and roof drain connections, there have been more cost increases, primarily due to the storm sewer revisions at CSAH 30, but also including enhancements to the light poles (additional banner hubs and arms), the addition of some extra benches and trash receptacles, and the additional excavation of some poor organic soils discovered under the sidewalk areas. The estimate is approximately \$30k-\$40k of the \$150k project contingency has been used.

Phase 2 of the project is scheduled to start on August 24th; however, Thomas said there is consideration of initiating this phase a little early, before Phase 1 is open to traffic. This would increase Forest Lake's abilities to keep the project on schedule. As Bolton & Menk evaluates this possibility, they will update adjacent businesses of the continued project schedule. The sequence of Phase 2 will be similar to Phase 1: starting with the watermain replacement, then storm sewer work, followed by curb & gutter and pavement construction. Sidewalk paver areas would come last. With continued good weather and the contractor's diligent work schedule, substantial completion of the entire project is still anticipated by October 31, 2009. While paver work and streetscaping elements may still be under construction for a short period beyond this date, the entire Central Avenue would be open to traffic.

As the Central Avenue project continues, contact with the adjacent business owners will be ongoing, weekly construction meetings with City staff will be held, and updates will be provided.

Menth asked about the Phase II detour and access to Dean's Supermarket. Thomas said the Phase II work will commence at the south end near Co Rd 81 and move northward to 3rd Street. Dean's will have access at all times to its store. A new detour plan will be implemented with Phase II work.

Kleven asked how businesses in the Phase II area feel about the possibility of starting Phase II work earlier. Thomas said several businesses have stated they want the overall project to be completed as soon as possible and wouldn't mind starting some Phase II work earlier than the original plan.

Schreiber asked about the storm sewer work along 1st Avenue and 4th Street NW. Thomas said that some work likely would be done next week but more would be done at a later time. Thomas said closure of the area would be at a minimum to ensure access for the Fire Department.

Parks asked if substantial completion of Phase I, projected for August 21, included the landscaping work, also. Thomas said no, that all landscaping/streetscaping would be done later in the project and at the same time along the entire length.

Hall asked if Embarq could be billed for the additional time/cost overrun due to its negligence in addressing necessary work at Central and Co Rd 30 in a timely manner. Thomas said he would look into this matter.

Withers noted that consideration is being given to changing electrical plans near 3rd Street NE. Thomas said the signal cabinets along the side of the Bromen's Luggage building should be moved off the sidewalk. Withers said this would be addressed soon.

8. PUBLIC HEARINGS – None.

9. OLD BUSINESS

a. CONSIDER WI-FI ANTENNA FOR COUNCIL MEMBER MENTH

Withers stated this matter was tabled from the last Council meeting. He noted a new map showing signal strength throughout Osseo from the streets. Red areas had the lowest frequencies, with those small areas likely meaning poor service available.

Hall asked about the possibility of installing more Wi-Fi antennas to provide even better service to all areas. Withers said the EDA could discuss this issue.

Schreiber said this frequency map was inaccurate, as he has difficulty receiving a signal yet the map indicates he has "good" signal strength in his neighborhood.

Kleven noted he receives the Wi-Fi signal just fine and the map indicates Menth should be receiving about the same signal strength.

Hall noted this map shows frequencies driving down a street, which likely doesn't equate to houses with trees blocking the signal.

Withers said he was unsure about the cost of installing additional antennas in Osseo, but the EDA could discuss this in the future.

Parks said Menth needs this to access his Council packet of information.

A motion was made by Parks, seconded by Schreiber, to authorize the City to purchase and install a Wi-Fi antenna at the home of Council member Steve Menth at city expense while he is a Council member.

Hall asked if this is setting a precedent for others. Withers said the EDA could establish this type of request as a policy for Council members and City use only.

Kleven said Menth doesn't really need Wi-Fi access to obtain the Council packet since other means are available, such as through a USB drive.

The motion carried 3-1 (Kleven voted nay; Menth abstained).

10. NEW BUSINESS

a. CONSIDER JULY PLANNING COMMISSION ITEMS

i. RENTAL HOUSING ORDINANCE AMENDMENT

City Planner Jeffrey Dahl stated several years ago the Council directed the Planning Commission to review the City's Property Maintenance Code (PMC), Chapter 151, after receiving complaints regarding the condition of the housing stock in the City. After many months of reviewing Chapter 151, the Planning Commission recommended revisions and also encouraged the Council to enforce the Rental Housing section in addition to the Truth-in-Housing section. The Council then decided to hold off on revising the Code until it determined how it was going to enforce the Rental Housing section.

Staff recommended in November 2008 that the City partner with the City of Brooklyn Park to enforce the Rental Housing section. The City Council concurred and staff has been working with Jim Hilgendorf, City of Brooklyn Park's Building Official. A tentative timeline for the Rental Housing Licensing and Inspections program is proposed. After meetings with officials from Brooklyn Park, staff decided to completely revise the Code again for two reasons:

- Brooklyn Park's PMC is more organized, simpler, and references the International Property Maintenance Code (IMPC) rather than having its own maintenance restrictions; and
- It will be much easier, from an enforcement perspective, for Brooklyn Park to enforce a PMC that is parallel with theirs.

Part of the revised PMC includes a systematic rental inspection process per Section 151.20 (and truth-in-housing). Prepared forms, checklists, and certificates will be used to provide for consistency and uniformity in licensing and inspection of rental properties. Property owners will be issued certificates of compliance based on the results of scheduled inspection. These compliance certificates will be the basis for the approval of the required rental license. The performance goal is to inspect small rental property units every year. Common areas of apartment buildings (e.g., boiler rooms, laundry rooms, community

rooms, corridors) will be inspected on an annual basis. The apartment unit inspections will be accomplished by inspecting one third of all apartments each year.

The Truth-in-Housing portion of the PMC (Section 151.05) has been slightly reorganized but is essentially the same as the existing Section.

International Property Maintenance Code

The City would be joining a growing number of communities and states throughout the country that are updating building codes by adopting the 2006 IPMC (Section 151.03).

The 2006 IPMC is a national model code that addresses maintenance requirements for the interior and exterior of structures. It is not meant to replace other City ordinances being enforced by other City departments (e.g. signs, zoning, nuisances, junk cars, on-street parking, outside storage, etc.) The IPMC also contains requirements for plumbing, heating, fire, and electrical systems in existing buildings. This document is consistent and comprehensive and is a compatible property maintenance document that is meant to be used with the other codes as adopted by the State of Minnesota.

The adoption of this document will clarify the City's expectations of property owners in the areas of providing safe, structurally sound, and well-maintained buildings.

Staff is confident that the revised Code will be the most efficient and effective way for the City to uphold property maintenance and protect the welfare of the community. Brooklyn Park's PMC has been used as an example throughout the metro area. Over the past several years, Brooklyn Park has put a tremendous amount of resources in to its PMC due to a large rental housing stock and general property maintenance issues. Staff asked City Attorney Loren Magsam and Building Inspector Kevin Matiak to review the proposed revised PMC and, with the exception of a few minor edits, they are in favor of the new code.

Planning Commission Recommendation

The Planning Commission unanimously recommended repealing the existing PMC (Chapter 151) and approving the new draft PMC at its public hearing. There were no public comments.

Staff held an open house on August 5th regarding the new proposed PMC, the method of enforcement, and the fee schedule. All Osseo rental property landlords were notified of the open house and the general public was invited to attend as well. Seven people attended the open house. The following is a summary of their comments:

- Matt Regan (Celtic Crossing): Understands why the City is initiating such a program but does not like more regulation and additional fees. Landlords who are doing a good job are being penalized.
- Paula Weakly (Single Family Rental Home Owner): Understands why the City is initiating such a program but would like the fees to be lower and the inspections less frequent (See Attachment #3).

- Don Forsberg (Small Apt. Bldg. Owner): Is adamantly against any enforcement of a rental ordinance. City is just interfering with other people's business.
- Tim Lindholm (Apt. Owner): Thinks the new ordinance and enforcement of it is a bad idea.
- Dan Spanier and Connie Aho (Single Family Rental Home Owners): Are relieved Osseo is finally going to enforce a rental ordinance. This will help stabilize property values. Osseo is the last city in the area to initiate such a program.

Rental Inspections Services Agreement

Dahl presented the draft "Rental Inspections Services Agreement" with the City of Brooklyn Park for its staff to provide rental inspection services. The agreement indicates that Osseo would capture 35% of generated revenue and Brooklyn Park would capture the remaining 65%. These percentages are based upon the proposed 2010 Rental Licensing and Inspections Budget. This program is designed to pay for itself.

Recommended Action

Staff concurs with the Planning Commission and recommends repealing the existing PMC and approval of the new PMC (1st reading of ordinance amendment). Staff also recommends review of the "Rental Inspection Services Agreement" with the City of Brooklyn Park.

Dahl said it is anticipated that license applications for single-family homes would go out September 1st. The City of Brooklyn Park will consider approval of the "Rental Inspections Services Agreement" at a future City Council meeting.

Kleven asked how we are identifying rental properties, enforcing the fee schedule, and multiple inspections that might be required. Dahl said he has been working with Hennepin County to identify non-homestead property and with the City's utility billing system to find possible rental property. The re-inspection fee is \$50 per inspection, and Brooklyn Park has achieved success with collection efforts if forced to go to housing court.

Jim Hilgendorf, City of Brooklyn Park Building Official, stated the first inspection and one other follow-up inspection are covered in the annual fee. The more time involved with other inspections, the more it will cost the property owner.

Kleven asked about the percentage of rental property in Osseo. Dahl said Osseo's percentage of rental units (of the total number of housing units) was about 45 percent.

Kleven asked about monitoring the program to ensure that the program was covering costs for each entity. Hilgendorf said that both cities would be reviewing the inspection program twice each year to ensure everything was working as expected.

Schreiber said he thinks the fees as proposed are too high. Or, the inspections could be done on a less frequent basis. Hilgendorf said the proposed fees should meet the expense of time involved for Brooklyn Park inspectors and Osseo administration.

Hilgendorf stated an extensive checklist is used for the inspections. The maintenance code is consistent with building codes. The City of Brooklyn Park has been doing rental inspections since 2000. It is a means to achieve stabilization of home values. The people who “use” the program more with increased inspections would bear a direct cost.

Schreiber asked if all units are inspected in larger apartment buildings. Hilgendorf said 1/3 of the units in small and large apartment buildings will be inspected annually.

Kleven asked for comments from landlords in the audience.

Matt Regan, Celtic Crossing, said this rental fee would end up being passed on to tenants and would increase rents in Osseo. He suggested going to another city for coordination and enforcement of this program. Regan said we should take a hard look at this program. He said neighbors concerned about problem properties should be able to talk to each other to get cooperation with house maintenance. Regan stated this is an example of undue government regulation.

Kleven said this program appears to be a good thing for Osseo’s rental property—keeping people safe. Minimum codes in relation to property maintenance should be in place and enforced. He said this program would level the playing field for all Osseo landlords.

Parks said he agrees with Kleven about the importance of rental properties being up to code, safe, and livable. He said it appeared from the inspection sheet that older rental properties may have issues to correct.

Tim Lindholm, 523 Central Avenue, said tenants would be bearing the cost of this inspection program. He thought the fees were too high, and the penalty for not paying in a timely fashion was not friendly to landlords.

Schreiber said he didn’t think some of the rental properties needed to be inspected each year. Dahl said conditions in a rental property can change in a short time depending on the renters. Hilgendorf added that payment deadlines are required when establishing an effective ordinance. Hilgendorf also said that conditions of rental homes change often due to turnover of tenants.

A motion was made by Kleven, seconded by Parks, to approve the first reading of an ordinance amendment repealing the existing Property Maintenance Code and approval of a new Property Maintenance Code. The motion carried 4-1 (Schreiber-nay).

City Attorney Magsam stated the second reading of the ordinance amendment would be considered at the next Council meeting, along with the Rental Inspections Services Agreement between the City of Brooklyn Park and the City of Osseo.

ii. RYAN PROPERTY DEVELOPMENT

Dahl presented the request from Ryan Company for a site plan/variance/ Comprehensive Plan Amendment for the company located at 108 Broadway

Street West. Applicant Michael Ryan of Ryan Company has submitted a Site Plan Application, Request for a Side-yard Setback Variance, Variance to Expand a Non-conforming Use, and a Comprehensive Plan Amendment Request to redevelop its property at 108 Broadway Street West. The redevelopment proposes the remodel and expansion of two existing buildings and construction of an additional building for a total increase of 11,260 sq. ft. In addition, the redevelopment request is proposing landscaping and parking lot improvements.

The Planning Commission concurred with staff and unanimously recommended approval of Site Plan request subject to conditions of approval. These conditions are as follows:

- 1) The approved final landscaping plan shall be fully executed prior to issuance of certification of occupancy;
- 2) The applicant shall submit a landscaping bond worth 100% of the value of the landscaping project and be kept with the City for one year after installation;
- 3) The applicant shall pay all necessary park dedication fees and SAC fees prior to issuance of the building permit;
- 4) Due to the environmental issues on the former Bennett Property, the applicant shall submit a report from an environmental engineer based on the history of the parcel and confirm that any outstanding environmental issues shall be undertaken and addressed in accordance with county, state, and federal regulations prior to issuance of building permit;
- 5) All HVAC and other ground or rooftop mechanical equipment shall be hidden from view with materials that match materials and color used on the building;
- 6) The applicant shall obtain all necessary building and sign permits and pay all fees related to the proposed development;
- 7) The applicant shall satisfy all comments and concerns from the City Engineer's memo dated August 5, 2009 prior to building permit review;
- 8) With the exception of the west side of building #1 and the north and west sides of building #2, all sides of the existing metal buildings shall be remodeled with EFIS or new metal siding as described per plans dated June 18, 2009, and, with the exception of the west side of building #1, concrete block as an exterior material shall be molded, serrated, or treated with a textured material in order to give the wall surface a three-dimensional character;
- 9) Any private property (or part of) that is currently being used as a public road shall be deeded or otherwise dedicated to the City prior to the issuance of the building permit at the applicant's expense;
- 10) Lighting that is visible from public right-of-way shall be shielded and downward directed;
- 11) Demolition of existing accessory buildings shall require proper permits from local and state government levels;

12) Weeds and other vegetation shall be maintained at all times in accordance with Chapter 93.38 of the City Code; and

13) Existing power poles parallel to the railroad shall be removed prior to the issuance of the first certificate of occupancy.

Variances

The Planning Commission unanimously recommended approval of the side-yard setback variance and the variance to expand a non-conforming structure for the following reasons:

- The property is irregularly shaped;
- Setback restrictions were less restrictive at the time the building was constructed;
- The hardship was not created by the owner; and
- Approval of the variances will not negatively impact the surrounding neighborhood and will not be a detriment to public welfare.

Comprehensive Plan Amendment

The Planning Commission concurred with staff and unanimously recommended approval of the Comprehensive Plan Amendment Request to amend the subject property's land use from Office to Light Industrial.

A motion was made by Kleven, seconded by Menth, to approve the Site Plan Application to redevelop the Ryan property at 108 Broadway Street West per the 13 named conditions. The motion carried 5-0.

A motion was made by Menth, seconded by Parks, to adopt Resolution 2009-48 Granting the Request from Ryan Company for Variance Request to Allow a Side Yard Setback of 2.1 Feet and Expansion of a Commercial Structure at 108 Broadway Street West, Osseo. The motion carried 5-0.

A motion was made by Menth, seconded by Parks, to adopt Resolution 2009-49 Amending the 2030 Comprehensive Plan Update Land Use Designation at 108 Broadway Street West, Osseo. The motion carried 5-0.

b. CONSIDER EDA ITEMS FROM AUGUST MEETING

i. ALLEY EASEMENT IN BLOCK 14, FORMER SENIOR CENTER SITE

Withers stated an Alley and Utilities Easement needs to be granted for EDA-owned property described as follows: The East 8 Feet of Lot 3, Block 14, Osseo. This easement is for the purposes of constructing, maintaining, repairing, and replacing an alley, drainage, and utilities located thereon. This is the alley near the former Dailey lot. No alley has officially been designated in this area even though the alley has been in existence for some time and other utilities are located there.

A motion was made by Menth, seconded by Kleven, to confirm the EDA action for the alley easement in Block 14. The motion carried 5-0.

ii. ALLEY EASEMENTS IN THE BALANCE OF BLOCK 14

Withers stated City Attorney Magsam will commence work on the remaining easements for the rest of the alley.

A motion was made by Menth, seconded by Parks, to authorize City Attorney Loren Magsam to file necessary alley easement in the balance of Block 14. The motion carried 5-0.

- c. ADOPT RESOLUTION ACCEPTING STIMULUS GRANT FROM HENNEPIN COUNTY AND DIRECT ADMINISTRATOR TO MAKE OFFER TO PURCHASE 25 4TH STREET NW FROM DAVE TAFOYA

Withers noted the American Recovery and Reinvestment Act of 2009 (Recovery Act) appropriated \$1 billion in Community Development Block Grant - Recovery (CDBG-R) funds to states and local governments to carry out, on an expedited basis, eligible activities under the CDBG program. Hennepin County has received a formula allocation in the amount of \$649,439.

City staff submitted a proposal for a new public safety building project of \$500,000 by financing half of it through CDBG-R funds and the other half through City financing. On June 2, 2009, the County Board selected Osseo's Public Safety Building Project as one of four (from 15 total proposals). Osseo was awarded \$200,000 (to be reimbursed). While the City has not reviewed or received the terms of the grant agreement, County officials have indicated the agreement will be sent in the near future.

Staff has discussed the project with David Tafoya, property owner of 25 4th Street NW, and he is still interested in selling the property (property is currently for sale). Kleven asked about the appraisal price. Withers said the appraisal for 25 4th Street NW is \$375,000. Kleven said this was a worthwhile project and he was happy to receive grant funds.

Menth asked about the demolition costs. Withers said the demo costs would be included in the matched portion of the project total, and the demolition would be let for bids in the future.

Schreiber asked where the \$300,000 of City funds would come from. Withers stated the funds were available in the General Fund.

A motion was made by Parks, seconded by Kleven, to authorize City Administrator Withers to draft an agreement for the purchase of 25 4th Street NW.

Menth said we should offer less than \$375,000. Withers noted the offer has to match the appraisal amount.

Schreiber said \$375,000 was too much money to purchase the property.

Hall stated he was glad for the grant funds to offset costs, and a new Police building should have been done years ago.

A motion was made by Menth, seconded by Parks, to adopt Resolution No. 2009-50 Accepting CDBG-R Funds from Hennepin County for the Public Safety Building Project and Authorizing City Staff to Draft a Purchase Agreement with the Property Owner at 25 4th Street NW. The motion carried 4-1 (Schreiber-nay).

d. CONSIDER BRIGGS AND MORGAN LETTER REGARDING POTENTIAL CONFLICTS

Withers stated the City's bond counsel, Briggs and Morgan, provides legal services for Xcel Energy and its affiliates. Mary Ippel sent a thorough letter discussing a potential conflict of interest they may have with representing both the City and Xcel Energy. He stated both City Attorney Magsam and he agree the potential for conflict is very slim as Ms. Ippel only does bond issue opinions for the City, not general legal matter. Withers recommended approval of the document Prospective Consent to Briggs and Morgan's Representation of Xcel Energy and Its Affiliates.

A motion was made by Kleven, seconded by Schreiber, to authorize City Administrator Withers to sign the Prospective Consent to Briggs and Morgan's Representation of Xcel Energy and Its Affiliates document. The motion carried 5-0.

e. EXECUTIVE SESSION – CLOSED MEETING

Magsam noted this special Council meeting would be held in Executive Session to consider disciplinary action against a City employee and provide a union negotiations update.

The City Council went into Executive Session at 9:29 p.m.

i. EMPLOYEE DISCIPLINE MATTER

The City Council adjourned the Executive Session and returned to the Council table at 11:43 p.m.

A motion was made by Kleven, seconded by Parks, for the following: The Osseo City Council finds that Sally Schmidt has made continued violations of department rules and regulations, has failed to recognize the authority of the Chief of Police, and has overstepped her authority, and further finds that these actions constitute good cause for termination of her employment as Police Administrative Assistant; therefore, the employment of Sally Schmidt is terminated, effective immediately, with the provision she be paid an additional two weeks pay up to August 21, 2009, and that she be paid her accumulated but unused vacation hours and 10 percent of her accumulated and unused sick leave. The motion carried 3-2 (Kleven, Hall & Parks-aye; Menth & Schreiber-nay).

ii. UNION NEGOTIATIONS UPDATE

(No update was given.)

11. ADMINISTRATOR-CLERK-TREASURER'S REPORT

Withers stated the period for filing Affidavits of Candidacy for the upcoming City election begins on Tuesday, August 25, 2009, and closes on Tuesday, September 8, 2009.

The municipal election of the City of Osseo will be held on November 3, 2009. The following offices will be voted on: Mayor, One-year Term; Two (2) Council members, Three-year Terms.

Affidavits of Candidacy for the above offices are available at Osseo City Hall, 415 Central Avenue, during regular business hours, and the filing fee is \$2. A candidate for office must be a qualified voter in Osseo, 21 years of age or more on assuming office, and have no other affidavit on file for any other office at the same city election.

In 2007, the Osseo City Council approved a process whereby city general elections will be held in even years to coincide with state and federal general elections. It was determined then that terms for both the Mayor and Council members in future years would be temporarily reduced in length as part of the process. The last odd year city election will be this fall. The Mayor term on the ballot this year is a one-time, one-year term. The Mayor term is normally two years. You will also note the two Council member terms on the ballot this year are for three-year terms, with the normal term being four years.

Withers noted the quarterly delivery of the Osseo Outlook has been revised to be published in the months of March, June, September, and December. This new schedule has the Outlook going out the month before the previous schedule.

Withers stated the Osseo Business Association is looking at a bigger and better event planned for Friday evening, December 4. Aside from the normal tree-lighting ceremony and visit from Santa, plans are being made for a ribbon-cutting for the new Central Avenue, a lighted fire truck parade, bonfire, and treats. More information will be coming on this big event.

12. COUNCIL AND ATTORNEY REPORTS

City Attorney Magsam had no report.

Menth had no report.

Kleven noted a recent Star Tribune article about beautification to alleys in St. Paul. He encouraged Osseo residents to consider such a project in our alleys and suggested a contest in 2010 for the best alley in Osseo. He reminded everyone about the Lorie Line concert tomorrow night at 7:30, with tickets still available.

Schreiber reminded everyone about the Farmers Market each Tuesday from 3-7 p.m. The Lorie Line concert is tomorrow night. He thanked the Fire and Police Departments for a successful Night to Unite.

Parks had no report.

Hall reminded everyone about the Farmers Market and Lorie Line concert. He thanked the North Metro Mayors Association for their support to the northwest area.

13. ADJOURNMENT

A motion was made by Parks, seconded by Kleven, to adjourn the City Council meeting at 11:53 p.m. The motion carried 5-0.

Respectfully submitted,

LeAnn Larson
Deputy Clerk